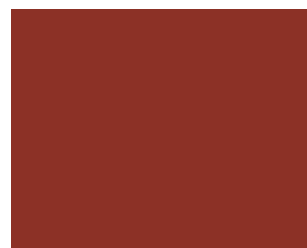


CITY OF CHOICE



PIETERMARITZBURG  
MSUNDUZI



Msunduzi Annual Report  
**2017/2018**  
DRAFT



# ANNUAL REPORT 2017/2018 FINANCIAL YEAR

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AIDS	Acquired Immune Defficiency Syndrome
AMP	Ampere
APR	Annual Performance Report
CBD	Central Business District
CCTV	Closed Circuit Television Camera
CoGTA	Co-operative Government & Traditional Affairs
CWP	Community Work Programme
DAEARD	Department of Agriculture, Environmental Affairs and Rural Development
DMAPC	Disaster Management Planning Advisory Committee
EAP	Employee Assistance Programme
EPWP	Expanded Public Works Programme
EXCO	Executive Committee
GM	General Manager
HIV	Human immune Virus
HNR	Housing Needs Register
HRD	Human Resources Development
HRM	Human Resources Management
IA	Implementing Agent
IDT	Independent Development Trust
IPMS	Individual Performance Management System
KPI	Key Performance Indicators
MCB	Miniature Circuit Breaker
MEC	Member of Executive Committee
MM	Municipal Manager
MOA	Memorandum of Agreement
NDPG	Neighborhood Development Partnership Grant
NERSA	National Electricity Regulator of South Africa
NRW	Non-revenue Water
OPMS	Organizational Performance Management System
PDOHS	Provincial Department of Housing
PHC	Primary Health Care
SCM	Supply Chain Management
SDBIP	Service Delivery Budget Implementation Plan
OP	Operational Plan
SITA	South African State Information Technology Agency
SMME's	Small and Medium Enterprises
VIP	Ventilated Improved Pit
WSP	Workplace Skill Plan
WWTP	Waste Water Treatment Plan

# CHAPTER 1 – MAYOR’S FOREWORD AND EXECUTIVE SUMMARY

## COMPONENT A: MAYOR’S FOREWORD



**COUNCILLOR MJ NJILO**  
**CURRENT CITY MAYOR**

### FOREWORD BY CITY MAYOR, COUNCILLOR T NJILO 2017/2018

The Presidency of the Republic of South Africa, his excellency Cyril Ramaphosa delivered his latest State of Nation Address (SONA) 2018 of the current administration, on the 16th of February 2018. His excellency emphasized that this year’s theme is “making your future work better for Madiba – learning from Madiba.” This again was emphasized in the State of Province Address (SOPA) which noted the celebration of 100 years of former democratically elected president Nelson Mandela. Hence the 2018 was declared the year of renewal, unity and jobs. Obedient to the SONA and SOPA themes the Msunduzi Municipality has worked tirelessly towards the renewal of infrastructure and service delivery.

The Provincial Growth Development Strategy identifies the Msunduzi Municipality as a Major Urban Center, which makes contributions to the overall economy of the KZN province. Therefore, the Municipality has aligned the PGDS goal to the Msunduzi City Development Strategy (CDS) to action the goal. With the vision of creating a safe, vibrant city in which to learn, raise a family, work and do business, the municipality has initiated several capital projects to make this vision a reality. These capital projects include the Integrated Rapid Public Transport System (IRPTN) which not only has improved transportation in the municipality but has also created numerous job opportunities for the locals. The municipality has devoted itself to ensuring that people in the municipality have adequate housing, through instituting the building of houses in various wards such as the Kwapata human settlements projects, Sinathing lot 182 and Willowfontain EE phase 1, to name just a few. The Municipality is also spearheading the alterations and additions to libraries located in wards all around the Municipality.

In light of the 2017/2018 Financial Year the political, administrative and financial units have faced numerous challenges. As there have been several political seizures in the council which ends up hindering the administrative unit in the Municipality. During the 2016/2017 financial year the municipality received an unfavorable audit opinion (Disclaimer), hence the municipalities health is currently being revived. However, the municipality has implemented a turn – around strategy that seeks to strengthen all municipal Key Performance Areas, amongst others the strategy is based on four pillars: Finance and Governance, Service Delivery Model and Performance Management, Organizational Reconfiguration and Capacity Building and Combat Fraud Corruption and Misconduct. Which is supported by the ten-point plan – project SIYAJIK’IZINTO.

The Msunduzi Municipality recognizes the importance of uplifting the lives of vulnerable groups, and hence has created a special programs unit which aims at advocating for vulnerable groups i.e. the youth, gender, children, senior citizens and people with disabilities. The city has gone about coordinating and implementing all municipal programs relating to the vulnerable groups and mainstreaming issues pertaining to vulnerable groups into all municipal processes and programs. During the 2017/2018 financial year the municipality hosted several programs targeting these very groups some of which are the men’s indaba, national children’s parliament, golden games and youth district games. All of which are aimed at coordinating, advocating and supporting youth development support / women empowerment and gender equality.

To improve public participation and accountability within the Msunduzi Municipality, the municipality adopted a Communication Strategy during the course of the 2017/18 financial year. The sole purpose of this policy is to encourage public participation. Ward committee members hold meetings every month to discuss issues affecting their communities, which they then forward to ward councilors so the municipality can become aware and intervene if need be. Moreover, ward committees also allow communities to have a say in how they are led and express their emotions. In addition, public participation is an on-going engagement process, and the following are forms of citizenry participation that are utilized by the Msunduzi Municipality to ensure the citizen and stakeholder voice are included in the planning, execution, and review of the IDP, budget, and PMS process: Stakeholders Quarterly Meeting (reporting on PMS, SDBIP, and IDP progress), Project Based Meetings, Integrated Development Planning Meetings, Izimbizo: Public meetings for budget, IDP, etc, Community Based Planning, Sukuma Sakhe- Premier’s Flagship tool for accelerated services delivery at a ward base level etc.

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**HIS WORSHIP THE MAYOR**  
**COUNCILLOR MJ NJILO**



## COMPONENT B: EXECUTIVE SUMMARY

### 1. OVERVIEW BY THE CITY MANAGER: ANNUAL REPORT 2017/2018



**MRS NELISIWE NGCOBO**  
**CITY MANAGER (ACTING)**

#### OVERVIEW BY THE CITY MANAGER:

##### Legislative Requirements for the Preparation of the Annual Report:

The preparation and publication of the Annual Report is a legislative requirement as per Section 46 of the Municipal Systems Act (MSA) 32 of 2000 and Section 121 of the Municipal Finance Management Act (MFMA) 56 of 2003.

Section 46 (1) of the MSA states that: A municipality must prepare for each financial year a performance report reflecting –

- (a) The performance of the municipality and of each external service provider during the financial year;
  - (b) A comparison of the performances referred to in paragraph (a) with targets set for and performances in the previous financial year; and
  - (c) Measure taken to improve performance.
- (2) An Annual Performance Report must form part of the municipality's annual report in terms of Chapter 12 of the Municipal Finance Management Act (MFMA) 56 of 2003.

##### Section 121 of the MFMA states that:

- (1) Every municipality and every municipal entity must for each financial year prepare an annual report in accordance with this chapter. The council of a municipality must, within nine months after the end of a financial year, deal with the annual report of the municipality and of any municipal entity under the municipality's sole or shared control in accordance with section 129.
- (2) The purpose of an annual report is:
  - (a) To provide a record of the activities of the municipality or municipal entity during the financial year to which the report relates;
  - (b) To provide a report on performance against the budget of the municipality or municipal entity for that financial year; and
  - (c) To promote accountability to the local community for the decisions made throughout the year by the municipality or municipal entity.

Subsections (3) and (4) continue to prescribe the contents of the annual reports for both the municipality and municipal entities. During the oversight process, to which the draft Annual Report will be subjected, compliance with these legislative requirements will be analysed.

##### Legislative Mandate and Key Performance Areas:

The main accountabilities of the Accounting Officer and the mandate of the municipality are aligned to the five legislated Key Performance Areas which include the following:

1. Basic Service Delivery and Infrastructure;
2. Local Economic Development;
3. Municipal Financial Viability and Management;
4. Good Governance and Public Participation; and
5. Municipal Transformation and Organisational Development.

The geographic location of Msunduzi municipality allows it the opportunity of becoming well connected in the global economy due to the access it has to the N3 highway leading to major harbours and airports. The surrounding municipalities and towns access various connectivity and growth opportunities through Msunduzi, across various sectors such as Tourism and Agriculture. As such it is essential for physical connectivity to be further improved to stimulate these economic linkages. The expenditure on the IRPTN and numerous road projects are some of the ways that the city is strengthening the physical linkages. Non-physical connectivity has become just as important as physical connectivity in the 21st century as the internet is now seen not just as a business tool but also as a means of accessing a world of education and opportunity.

The Central Area and CBD Extension Node is an Inner City Development and Regeneration Strategy which reinforces and consolidates its character and role as the economic and administrative hub of both the City and Region, including its function as an urban centre ie. a place of exchange (a market place); a place of concentration of power (financial, economic and political); an investment location; a rates revenue generator; and a place for housing, social interaction and integration. A deliberate focus on the City Centre was undertaken in terms of Road rehabilitation and the demolishing of illegal structures, while clamping down on illegal trading. There is a long way to go before we reach the desired outcome.

The introduction of the new financial system (SAP) while the Municipal Standard Chart of Accounts is also being introduced by National Treasury resulted in complex challenges that were faced by the administration. Besides these teething challenges SAP is a great opportunity for the institution to modernize, integrate and streamline process for a more efficient service oriented organisation.

**NELISIWE NGCOBO**  
**CITY MANAGER (ACTING)**

## 2. MUNICIPAL FUNCTIONS, POPULATION AND ENVIRONMENTAL OVERVIEW

### INTRODUCTION TO BACKGROUND DATA

Msunduzi Municipality provides Water, Sanitation, Electricity, Refuse Removal, & Housing as part of the Basic Services. It also provides Roads, Stormwater & Drainage together with Local Economic Development and the approval of local building plans to local communities.

#### 2.1. VISION STATEMENT

A safe, vibrant city in which to live, learn, raise a family, work, play and do business.

#### 2.2. MISSION STATEMENT

To ensure that the Municipality functions effectively and in a sustainable manner in order to deliver services of excellence to the community.

#### 2.3. LOCALITY

The Municipality affectionately known as Pietermaritzburg or the City of Choice is located along the N3 at a junction of an industrial corridor from Durban and Pietermaritzburg and an agro-industrial corridor stretching from Pietermaritzburg to Escourt. Regionally is identified at the cross section of the N3 corridor and Greytown Road corridor to the north, a tourist route to the Drakensberg and Kokstad Road to the South.

#### 2.4. THE POPULATION OF MSUNDUZI

	Total Population	Share of KZN Population	Share of uMgungundlovu	Population growth rate	Population density
KZN	10 508 110	100.0%		0.8%	112.53
uMgungundlovu	1 048 876	10.0%	100.0%	0.9%	108.63
uMshwathi	106 667	1.0%	10.2%	0.1%	58.60
uMngeni	98 803	0.9%	9.4%	1.7%	62.99
Mpofana	38 684	0.4%	3.7%	0.5%	21.23
Impendle	33 285	0.3%	3.2%	-0.6%	20.04
Msunduzi	639 653	6.1%	61.0%	1.0%	1 007.94
Mkhambathini	64 571	0.6%	6.2%	0.9%	71.05
Richmond	67 212	0.6%	6.4%	0.6%	54.19

Source: Global Insight, 2015

#### POPULATION BY GENDER:

	Male	Female	Total
Pietermaritzburg	107212	116257	223469
Copesville	8505	8693	17198
Whispers	2948	3290	6238
Natal Crushers	369	347	715
Panorama Gardens	1664	1939	3603
Eastwood	7678	8192	15870
Willowton	2483	2659	5142
Woodlands	3288	3565	6853
Mountain Rise	1511	1681	3192
Queen Elizabeth	19	20	39
Town Bush Valley	520	593	1112
Worlds View	66	70	136
Montrose	1055	1180	2235
Northern Park	604	699	1303
Athlone	557	607	1164
Town Hill	1621	1982	3602
Wembley	806	952	1758
Boughton	688	670	1358
Clarendon	832	1228	2060
Pietermaritzburg SP	9291	10602	19893
Manor	220	278	498
Wensleydale	520	552	1071
Scottsville	4749	5319	10068
Hayfields	2884	3334	6219
Glenwood	1393	1668	3061
Sobantu	3584	3864	7448
Lester Park	219	272	491
Blackridge	583	617	1200
Prestbury	2238	2219	4457
Signal Hill	584	816	1399
Lincoln Meade	2245	2462	4707
Napierville	3101	1355	4456
Masons Mill	698	769	1467



	Male	Female	Total
Camps Drift	17	10	27
Pelham	2789	3097	5885
Fillan Park	737	792	1529
The Grange	1409	1599	3007
Westgate	4731	5627	10359
Oribi Village	1310	1486	2797
Scottsville Ext	649	732	1380
Epworth	394	443	836
The Meadows	260	283	544
Cleland SP	613	621	1234
Ockerts Kraal	525	585	1110
Bellevue	228	239	467
Ashdown	4330	4975	9306
Plessis-Laer	3909	4165	8074
Harewood	1175	1374	2549
Mkondeni	31	4	35
Shortts Retreat	1334	977	2311
Claveshay	382	422	804
Lynroy	299	282	581
Ridgepark	447	571	1019
Richmond Crest	246	307	553
Hazelmere	204	262	465
Oribi Heights	371	388	759
Bisley Heights	93	105	198
Bisley Crest	189	212	401
Slangspruit	8329	9068	17398
Ambleton	4695	5142	9837

**NB: SOURCE - STATS SA CENSUS 2011**

**POPULATION BY AGE**

	0 - 4	5 - 9	10 - 14	15 - 19	20 - 24	25 - 29	30 - 34	35 - 39	40 - 44	45 - 49	50 - 54	55 - 59	60 - 64	65 - 69	70 - 74	75 - 79	80 - 84	85+
Pietermaritzburg	19054	16688	17227	20803	27458	24801	18905	17335	13897	11592	9489	7745	6292	4193	3121	2098	1545	1224
Copesville	1922	1386	1338	1546	2174	2138	1515	1253	975	932	789	503	315	165	106	59	50	30
Whispers	746	570	551	679	850	750	527	460	343	246	158	114	114	45	36	20	13	15
Natal Crusaders	85	48	40	53	107	97	70	66	50	30	21	18	16	10	0	0	0	4
Panorama Gardens	306	338	404	396	394	331	266	267	333	250	134	87	39	26	18	7	5	5
Eastwood	1642	1367	1345	1448	2040	1961	1408	1114	890	727	576	496	370	198	140	66	50	33
Willowton	505	430	520	441	657	699	459	428	316	264	176	117	54	24	25	11	7	11
Woodlands	535	492	597	761	650	579	433	474	475	396	358	302	293	175	152	101	49	31
Mountain Rise	189	238	262	272	265	239	197	286	237	212	174	185	131	113	95	53	21	24
Queen Elizabeth	4	5	1	2	2	6	4	2	4	5	5	0	0	0	0	0	0	0
Town Bush Valley	65	61	59	59	52	122	109	76	65	87	76	66	66	67	37	29	9	8
Worlds View	5	13	9	13	7	7	4	11	11	7	25	9	0	2	2	2	1	4
Montrose	108	123	159	166	114	133	132	171	200	186	151	165	144	116	75	40	35	18
Northern Park	58	54	45	76	301	86	57	78	72	62	85	59	53	53	50	51	29	32
Athlone	62	58	82	86	86	63	60	65	85	100	108	91	71	36	45	39	20	8
Town Hill	196	167	197	174	492	485	350	211	185	155	159	142	167	102	127	116	106	72
Wembley	78	89	129	138	82	103	87	105	161	156	138	103	108	89	48	41	45	59

	0 - 4	5 - 9	10 - 14	15 - 19	20 - 24	25 - 29	30 - 34	35 - 39	40 - 44	45 - 49	50 - 54	55 - 59	60 - 64	65 - 69	70 - 74	75 - 79	80 - 84	85+
Boughton	56	73	97	149	89	83	95	115	138	89	107	86	59	57	32	20	8	2
Clarendon	95	106	189	251	139	129	119	138	164	109	144	121	132	92	71	28	22	12
Pietermaritzburg SP	1367	1111	1106	1682	3310	3110	2046	1475	1006	736	578	485	437	394	324	300	219	208
Manor	49	33	31	50	54	46	24	28	30	38	52	17	15	8	14	2	4	2
Wensleydale	49	55	65	95	156	125	76	64	89	60	78	55	37	27	15	13	6	6
Scottsville	413	403	473	1334	2631	1053	650	706	486	352	348	350	262	211	162	106	75	52
Hayfields	357	358	386	384	416	353	375	482	472	424	444	411	407	305	246	185	133	79
Glenwood	284	286	339	329	307	289	196	206	200	214	134	126	57	37	26	12	14	4
Sobantu	630	582	599	708	780	745	614	619	456	384	368	322	246	118	95	73	64	45
Lester Park	20	25	31	35	24	25	15	45	40	28	17	23	22	30	43	34	23	12
Blackridge	66	77	96	121	72	78	67	99	95	67	85	75	76	40	40	24	16	6
Prestbury	314	271	333	276	372	489	456	391	312	284	256	210	181	122	76	54	36	23
Signal Hill	156	141	84	82	146	266	208	125	68	42	29	22	13	7	5	0	1	5
Lincoln Meade	423	373	304	293	349	475	472	535	399	250	203	177	164	117	86	44	30	13
Napierville	174	189	246	340	692	682	549	474	339	234	236	110	66	44	31	9	16	24
Masons Mill	147	122	113	159	198	203	159	115	65	53	48	30	28	13	4	4	2	4
Camps Drift	2	0	0	3	4	4	1	4	2	3	0	3	1	0	0	0	0	0
Pelham	368	297	289	622	582	627	486	438	363	264	234	250	419	193	149	98	85	121
Fillan Park	94	117	121	240	288	102	99	68	99	85	76	58	35	13	14	7	8	6
The Grange	246	277	320	368	356	302	187	167	171	197	161	91	64	31	30	19	15	5
Westgate	768	791	851	1100	1177	967	810	787	721	654	515	398	272	211	126	97	60	55
Oribi Village	227	197	219	231	271	320	267	211	182	177	156	109	89	56	20	23	35	8
Scottsville Ext	85	90	110	124	136	108	94	102	129	94	89	66	54	37	25	25	9	2
Epworth	50	57	74	77	83	58	52	68	63	54	67	41	34	20	11	7	10	12
The Meadows	43	36	49	36	37	42	37	39	46	41	49	32	25	13	7	5	5	1
Cleland SP	81	97	91	82	71	97	102	119	107	72	54	59	53	62	39	25	14	8
Ockerts Kraal	91	74	81	89	35	69	109	119	93	90	66	44	61	42	22	7	10	9
Bellevue	21	21	40	37	36	25	22	19	36	43	40	47	27	24	17	6	7	0
Ashdown	897	825	802	1018	1076	1008	791	678	456	413	341	330	254	171	109	52	50	33
Plessis-Laer	884	635	705	744	1102	1062	720	609	387	383	266	194	129	81	71	35	32	29
Harewood	322	248	227	256	312	249	217	209	137	112	70	53	53	27	31	9	7	9
Mkondeni	0	0	0	0	6	5	8	5	2	3	4	0	0	2	0	0	0	0
Shortts Retreat	122	101	82	91	380	480	344	254	166	89	54	58	31	31	14	6	7	0
Claveshay	75	60	51	60	64	77	77	87	74	57	26	29	28	23	7	6	1	1
Lynroy	38	42	34	42	61	52	37	50	64	30	22	25	24	26	20	11	4	0
Ridgepark	89	83	93	106	109	90	76	75	77	66	47	36	34	14	9	9	5	1
Richmond Crest	28	55	66	65	61	30	29	41	36	51	42	14	16	10	4	1	2	2
Hazelimere	29	40	46	42	46	43	30	38	31	35	26	31	11	4	5	5	0	4
Oribi Heights	33	39	68	72	82	49	45	43	66	67	69	55	27	21	14	4	1	2
Bisley Heights	10	14	12	18	19	9	6	20	13	25	19	7	11	6	8	0	0	0
Bisley Crest	27	33	31	37	42	31	22	35	29	28	23	23	17	11	5	4	2	1
Slangspruit	2092	1741	1567	1732	2023	1916	1497	1422	1028	829	492	415	245	156	96	62	50	36
Ambleton	1226	1075	970	914	994	1025	940	948	556	452	221	197	135	66	46	30	18	24

NB: SOURCE - STATS SA CENSUS 2011

2.5. HOUSEHOLDS, HOUSEHOLD SERVICES AND BACKGROUND DATA

TABLE 2: TOTAL NUMBER OF HOUSEHOLDS

CENSUS REPORT 2011	223469
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TABLE 3: ACCESS TO WATER

	No access to piped (tap) water	Piped (tap) water inside the dwelling	Piped (tap) water inside the yard	Piped (tap) water on community stand
Pietermaritzburg	4758	132501	52945	19924
Copesville	2599	5323	266	8703
Whispers	26	595	5363	60
Natal Crushers	9	19	14	660
Panorama Gardens	20	3400	29	135
Eastwood	5	7888	6749	874
Willowton	52	2683	2038	248
Woodlands	110	6093	93	21
Mountain Rise	79	2912	56	124
Queen Elizabeth	10	19	10	0
Town Bush Valley	5	1100	0	0
Worlds View	1	129	5	0
Montrose	0	2205	9	5
Northern Park	4	1057	15	1
Athlone	0	1140	4	1
Town Hill	15	2403	25	15
Wembley	0	1505	22	7
Boughton	7	1131	60	12
Clarendon	0	1823	5	10
Pietermaritzburg SP	95	14297	1858	2086
Manor	0	479	6	0
Wensleydale	0	1034	10	15
Scottsville	20	7312	110	12
Hayfields	10	5903	157	14
Glenwood	4	2379	612	26
Sobantu	13	3405	3759	40
Lester Park	1	410	68	1
Blackridge	0	1082	14	4
Prestbury	13	3988	96	5
Signal Hill	3	1382	11	0
Lincoln Meade	2	4480	66	112
Napierville	0	2238	69	0
Masons Mill	0	81	1181	192
Camps Drift	4	4	1	18
Pelham	24	4944	63	14
Fillan Park	0	1440	4	2
The Grange	0	2885	37	1
Westgate	25	9973	240	32
Oribi Village	34	2616	31	16
Scottsville Ext	2	1324	35	10
Epworth	0	826	8	0
The Meadows	0	511	17	0
Cleland SP	0	1199	33	2
Ockerts Kraal	0	1091	11	2
Bellevue	8	426	0	0
Ashdown	65	4937	3653	349
Plessis-Laer	274	955	4275	2241
Harewood	26	198	1454	837
Mkondeni	0	34	1	0
Shortts Retreat	14	735	68	1489
Claveshay	4	772	25	4
Lynroy	0	568	0	0
Ridgepark	0	991	21	0
Richmond Crest	0	553	0	0
Hazelmere	0	458	0	0
Oribi Heights	0	727	4	0
Bisley Heights	0	195	2	0
Bisley Crest	0	390	0	0
Slangspruit	841	2792	11950	1450
Ambleton	334	1062	8234	71

NB: SOURCE – STATS SA CENCUS 2011

**TABLE 4: TOILET FACILITIES BY NUMBER & PERCENTAGE**

	Person adjusted						% of Person adjusted					
	None	Flush toilet	Chemical toilet	Pit latrine	Bucket latrine	Total	None	Flush toilet	Chemical toilet	Pit latrine	Bucket latrine	Total
Pietermaritzburg	3802	168358	4095	27303	1661	205220	2	82	2	13	1	100
Copesville	648	5574	1064	7928	56	15269	4	37	7	52	0	100
Whispers	16	5976	0	37	0	6029	0	99	0	1	0	100
Natal Crushers	183	23	0	483	3	692	26	3	0	70	0	100
Panorama Gardens	0	3448	0	135	0	3583	0	96	0	4	0	100
Eastwood	334	14626	137	341	40	15478	2	94	1	2	0	100
Willowton	212	4671	0	43	39	4966	4	94	0	1	1	100
Woodlands	57	6193	6	42	0	6298	1	98	0	1	0	100
Mountain Rise	34	2940	11	23	113	3121	1	94	0	1	4	100
Queen Elizabeth	8	23	6	2	0	39	21	59	15	5	0	100
Town Bush Valley	0	1105	0	0	0	1105	0	100	0	0	0	100
Worlds View	0	136	0	0	0	136	0	100	0	0	0	100
Montrose	0	2212	6	1	0	2219	0	100	0	0	0	100
Northern Park	0	1072	0	0	0	1072	0	100	0	0	0	100
Athlone	0	1141	2	1	0	1145	0	100	0	0	0	100
Town Hill	4	2446	0	2	2	2455	0	100	0	0	0	100
Wembley	4	1522	0	7	0	1533	0	99	0	0	0	100
Boughton	0	1174	1	30	0	1205	0	97	0	2	0	100
Clarendon	7	1819	0	4	0	1830	0	99	0	0	0	100
Pietermaritzburg SP	82	16500	21	1608	51	18262	0	90	0	9	0	100
Manor	12	473	0	0	0	485	3	97	0	0	0	100
Wensleydale	0	1054	0	0	0	1054	0	100	0	0	0	100
Scottsville	2	7433	1	9	0	7445	0	100	0	0	0	100
Hayfields	0	6021	7	48	0	6076	0	99	0	1	0	100
Glenwood	4	2977	0	26	9	3016	0	99	0	1	0	100
Sobantu	31	7133	0	47	3	7214	0	99	0	1	0	100
Lester Park	6	470	1	1	0	478	1	98	0	0	0	100
Blackridge	8	1080	5	1	0	1094	1	99	0	0	0	100
Prestbury	4	4075	5	16	0	4099	0	99	0	0	0	100
Signal Hill	0	1393	0	0	3	1395	0	100	0	0	0	100
Lincoln Meade	9	4524	11	0	5	4548	0	99	0	0	0	100
Napierville	0	2287	0	9	0	2296	0	100	0	0	0	100
Masons Mill	9	126	4	1150	0	1289	1	10	0	89	0	100
Camps Drift	0	0	0	27	0	27	0	0	0	100	0	100
Pelham	1	5023	0	11	0	5035	0	100	0	0	0	100
Fillan Park	5	1424	10	0	0	1440	0	99	1	0	0	100
The Grange	0	2907	0	1	0	2908	0	100	0	0	0	100
Westgate	36	10174	1	41	9	10261	0	99	0	0	0	100
Oribi Village	24	2657	0	6	9	2696	1	99	0	0	0	100
Scottsville Ext	0	1353	9	5	5	1371	0	99	1	0	0	100
Epworth	5	829	0	0	0	834	1	99	0	0	0	100
The Meadows	0	528	0	0	0	528	0	100	0	0	0	100
Cleland SP	0	1231	0	0	0	1231	0	100	0	0	0	100
Ockerts Kraal	0	1098	0	6	0	1104	0	99	0	1	0	100
Bellevue	0	434	0	0	0	434	0	100	0	0	0	100
Ashdown	24	8262	10	627	52	8974	0	92	0	7	1	100
Plessis-Laer	164	1021	144	5069	453	6851	2	15	2	74	7	100
Harewood	19	80	699	1555	135	2488	1	3	28	63	5	100
Mkondeni	0	35	0	0	0	35	0	100	0	0	0	100
Shortts Retreat	922	826	16	300	18	2082	44	40	1	14	1	100
Claveshay	0	803	0	0	0	803	0	100	0	0	0	100
Lynroy	2	566	0	0	0	568	0	100	0	0	0	100
Ridgepark	0	1012	0	0	0	1012	0	100	0	0	0	100
Richmond Crest	0	552	0	0	1	553	0	100	0	0	0	100
Hazelmere	0	458	0	0	0	458	0	100	0	0	0	100
Oribi Heights	0	730	1	0	0	731	0	100	0	0	0	100
Bisley Heights	0	198	0	0	0	198	0	100	0	0	0	100
Bisley Crest	0	390	0	0	0	390	0	100	0	0	0	100
Slangspruit	219	9829	1504	4800	87	16439	1	60	9	29	1	100
Ambleton	708	4291	413	2860	569	8842	8	49	5	32	6	100

NB: SOURCE – STATS SA CENSUS 2011

**TABLE 6: ACCESS TO ELECTRICITY - ENERGY FOR LIGHTING BY TYPE**

	Electricity	Gas	Paraffin	Candles	Solar	None
Pietermaritzburg	189718	499	2164	16635	620	492
Copesville	5444	174	1356	9739	47	132
Whispers	5961	0	7	75	1	0
Natal Crushers	143	0	44	515	0	0
Panorama Gardens	3438	9	0	135	0	1
Eastwood	15238	28	39	131	53	26
Willowton	4701	8	28	257	14	15
Woodlands	6099	41	9	164	2	0
Mountain Rise	2932	15	111	105	8	0
Queen Elizabeth	31	0	0	8	0	0
Town Bush Valley	1099	4	0	0	2	0
Worlds View	132	0	0	0	4	0
Montrose	2216	0	0	3	0	0
Northern Park	1068	5	1	0	1	1
Athlone	1143	0	0	1	0	0
Town Hill	2453	0	0	0	5	0
Wembley	1530	0	0	0	4	0
Boughton	1149	21	1	36	0	5
Clarendon	1818	3	4	0	8	5
Pietermaritzburg SP	16087	22	189	1977	32	29
Manor	485	0	0	0	0	0
Wensleydale	1055	0	0	4	0	0
Scottsville	7417	7	0	4	25	0
Hayfields	6022	16	8	0	32	6
Glenwood	2927	7	0	69	5	13
Sobantu	7084	0	17	78	21	17
Lester Park	476	1	0	0	0	2
Blackridge	1088	0	0	0	7	4
Prestbury	4049	21	8	13	9	2
Signal Hill	1386	1	0	0	8	0
Lincoln Meade	4569	4	1	81	0	5
Napierville	2283	10	0	0	13	2
Masons Mill	1394	0	1	60	0	0
Camps Drift	14	0	0	13	0	0
Pelham	4991	9	4	9	28	4
Fillan Park	1425	7	9	5	0	0
The Grange	2909	0	0	10	0	5
Westgate	10156	2	7	20	66	18
Oribi Village	2593	0	0	93	6	6
Scottsville Ext	1350	14	0	0	2	5
Epworth	834	0	0	0	0	0
The Meadows	523	0	0	5	0	0
Cleland SP	1234	0	0	0	0	0
Ockerts Kraal	1103	0	0	0	1	0
Bellevue	431	0	0	0	2	0
Ashdown	8861	0	40	28	39	36
Plessis-Laer	6454	16	111	1111	24	28
Harewood	2218	6	0	221	31	39
Mkondeni	34	0	0	0	0	1
Shortts Retreat	827	21	134	1303	1	20
Claveshay	800	0	0	0	0	4
Lynroy	566	0	0	0	3	0
Ridgepark	1011	0	1	0	0	0
Richmond Crest	553	0	0	0	0	0
Hazelmere	452	0	0	0	6	0
Oribi Heights	730	0	0	0	1	0
Bisley Heights	198	0	0	0	0	0
Bisley Crest	390	0	0	0	0	0
Slangspruit	16593	21	11	282	91	35
Ambleton	9551	7	24	81	13	26

**NB: SOURCE – STATS SA CENCUS 2011**

**TABLE 7: FUNCTIONAL LITERACY – HIGHEST EDUCATIONAL LEVEL**

	no school- ing	Some primary	Completed primary	Some secondary	Completed secondary	Higher
Pietermaritzburg	4606	11446	4513	44739	47952	28495
Copesville	1084	2222	878	4265	2263	257
Whispers	246	571	221	1642	945	66
Natal Crushers	39	113	38	232	57	9
Panorama Gardens	19	108	37	416	1041	532
Eastwood	652	1068	442	4243	3045	606
Willowton	105	364	138	1386	1108	129
Woodlands	59	299	136	1645	1421	662
Mountain Rise	60	174	95	588	812	482
Queen Elizabeth	3	3	1	5	6	8
Town Bush Valley	3	20	2	109	231	500
Worlds View	0	1	4	15	29	45
Montrose	4	33	18	209	553	841
Northern Park	4	17	4	250	335	234
Athlone	4	26	5	91	245	479
Town Hill	9	56	21	317	678	906
Wembley	2	32	6	114	286	680
Boughton	17	40	15	179	321	337
Clarendon	5	17	6	217	439	711
Pietermaritzburg SP	279	929	381	4339	5429	2416
Manor	5	13	9	129	133	43
Wensleydale	5	24	18	151	336	268
Scottsville	17	100	40	782	2203	2342
Hayfields	28	107	42	1043	1678	1798
Glenwood	61	153	77	531	608	378
Sobantu	76	339	149	2016	1776	558
Lester Park	10	13	6	132	89	125
Blackridge	7	23	7	178	334	257
Prestbury	18	96	34	728	1079	1016
Signal Hill	6	25	9	128	310	455
Lincoln Meade	31	130	55	553	1109	1396
Napierville	9	85	22	401	588	403
Masons Mill	19	92	46	413	272	82
Camps Drift	0	8	1	8	5	0
Pelham	31	84	16	695	1229	1697
Fillan Park	9	27	4	105	611	202
The Grange	29	75	14	316	911	443
Westgate	162	207	83	1375	2606	2361
Oribi Village	52	175	56	752	768	114
Scottsville Ext	2	15	9	256	360	319
Epworth	3	10	5	102	213	245
The Meadows	0	3	4	90	159	122
Cleland SP	2	16	14	184	384	275
Ockerts Kraal	5	14	7	154	199	388
Bellevue	0	3	1	70	118	156
Ashdown	114	528	206	2111	2094	702
Plessis-Laer	151	596	213	2106	1496	412
Harewood	88	251	90	616	432	20
Mkondeni	1	2	1	16	12	3
Shortts Retreat	89	158	74	775	609	206
Claveshay	11	12	4	115	234	181
Lynroy	9	5	6	110	154	135
Ridgepark	5	23	2	95	258	258
Richmond Crest	7	10	5	35	137	144
Hazelmere	4	14	9	39	114	126
Oribi Heights	4	14	5	101	183	238
Bisley Heights	0	8	0	36	42	57
Bisley Crest	2	2	2	56	78	131
Slangspruit	455	1223	455	4526	3223	338
Ambleton	487	669	265	2451	1568	201

**NB: SOURCE – STATS SA CENSUS 2011**



**TABLE 8: HEALTH FACILITIES WITHIN MSUNDUZI MUNICIPALITY**

Name sub-District	Mobiles	Satellites	Clinics	Community Health Centres
Msunduzi	6	7	31	2

**TABLE 9: DISTRIBUTION OF CHILD HEADED HOUSEHOLDS – 1996, 2001 AND 2011**

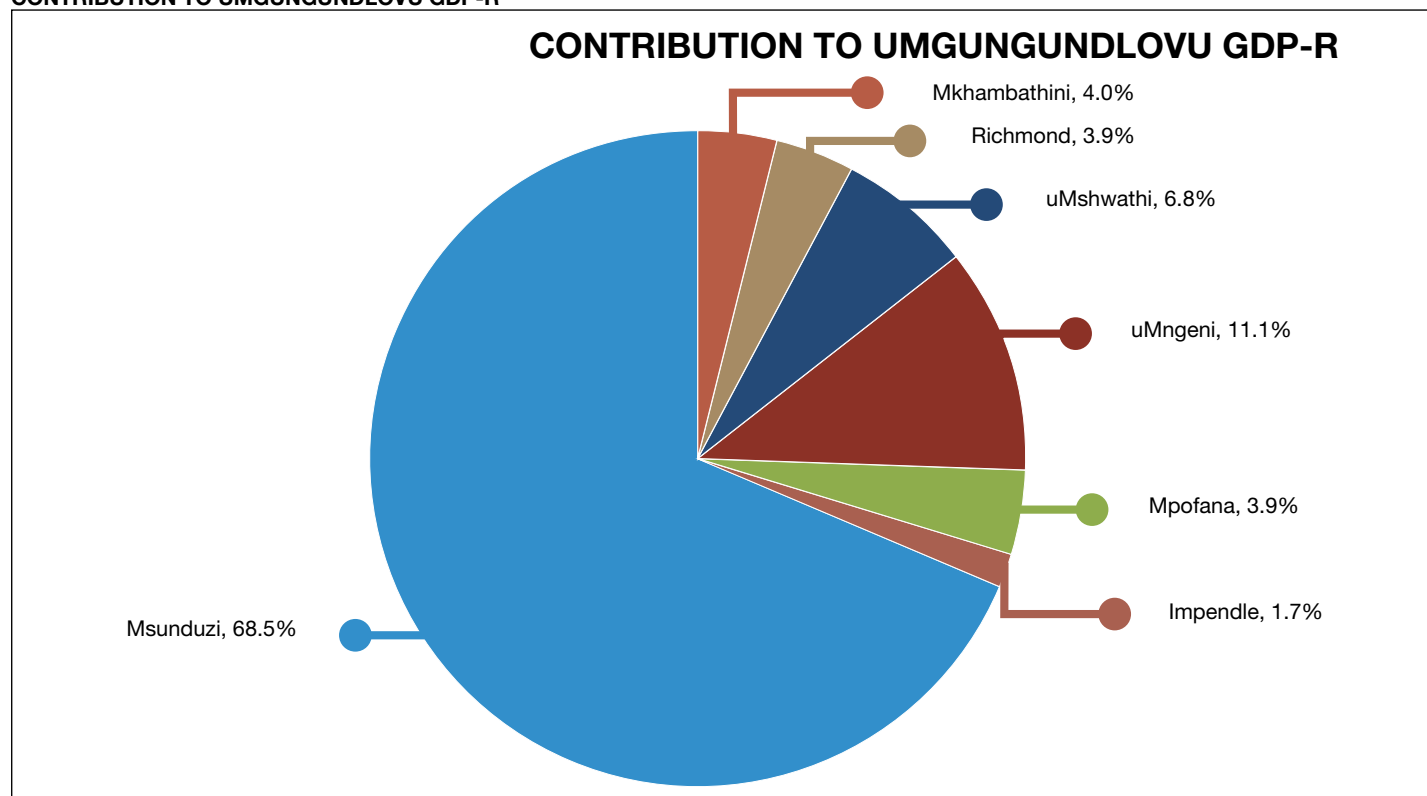
Municipality	No. of households headed by children (0-17 years)			% of households headed by children (0-17 years)		
	1996	2001	2011	1996	2001	2011
MSUNDUZI MUNICIPALITY	1,067	674	920	0,9	0,3	0,6

## THE ECONOMY

The Municipality possesses a number of economic advantages, including:

- Locational Advantages: the centrality of the Municipality and the fact that the Municipality is bisected by the N3 corridor, which is the primary logistical corridor linking Gauteng and the Durban Harbour;
- Natural/Geographical Advantages: Highly fertile land;
- Human Capital Advantages: Good Schools and Tertiary institutions; and
- Institutional Advantages: Msunduzi enjoys the ‘Capital City’ Status.

## CONTRIBUTION TO UMGUNGUNDLOVU GDP-R



Source: Global Insight, 2015

## SECTOR CONTRIBUTION (2014)

	KZN	uMgungundlovu	uMshwathi	uMngeni	Mpofana	Impendle	Msunduzi	Mkhambathini	Richmond
<b>Primary sector</b>	<b>6.8%</b>	<b>10.6%</b>	<b>30.8%</b>	<b>13.3%</b>	<b>33.7%</b>	<b>36.5%</b>	<b>4.9%</b>	<b>13.1%</b>	<b>29.7%</b>
Agriculture	4.8%	10.0%	28.9%	12.9%	33.4%	36.0%	4.3%	12.5%	29.1%
Mining	1.9%	0.6%	1.9%	0.4%	0.3%	0.4%	0.6%	0.5%	0.5%
<b>Secondary sector</b>	<b>25.3%</b>	<b>23.2%</b>	<b>26.4%</b>	<b>25.5%</b>	<b>18.1%</b>	<b>15.5%</b>	<b>23.3%</b>	<b>24.2%</b>	<b>17.4%</b>
Manufacturing	18.3%	15.5%	21.9%	16.1%	11.6%	7.2%	15.4%	16.8%	11.5%
Electricity	2.4%	3.9%	2.2%	5.3%	3.3%	3.2%	4.0%	3.5%	2.6%
Construction	4.6%	3.8%	2.2%	4.1%	3.1%	5.1%	3.9%	3.8%	3.3%
<b>Tertiary sector</b>	<b>68.0%</b>	<b>66.2%</b>	<b>42.9%</b>	<b>61.3%</b>	<b>48.2%</b>	<b>48.0%</b>	<b>71.8%</b>	<b>62.8%</b>	<b>52.9%</b>
Trade	15.5%	13.6%	11.7%	12.9%	12.6%	14.6%	14.0%	13.5%	12.7%
Transport	12.3%	10.4%	8.7%	8.5%	8.9%	7.3%	11.2%	9.9%	8.6%
Finance	18.1%	15.9%	7.2%	15.8%	7.3%	5.3%	18.0%	15.5%	9.2%
Community Services	22.0%	26.2%	15.2%	24.0%	19.5%	20.8%	28.6%	23.9%	22.4%
<b>Total Industries</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>

Source: Global Insight, 2015

## EMPLOYMENT BY SECTOR (2014)

	KZN	uMgungundlovu	uMshwathi	uMngeni	Mpofana	Impendle	Msunduzi	Mkhambathini	Richmond
<b>Primary sector</b>	<b>5.0%</b>	<b>9.4%</b>	<b>18.2%</b>	<b>18.1%</b>	<b>21.9%</b>	<b>10.0%</b>	<b>5.4%</b>	<b>12.0%</b>	<b>19.5%</b>
Agriculture	4.5%	9.2%	18.1%	18.0%	20.1%	9.6%	5.2%	11.8%	19.3%
Mining	0.5%	0.2%	0.2%	0.1%	1.8%	0.4%	0.1%	0.2%	0.1%
<b>Secondary sector</b>	<b>21.5%</b>	<b>20.6%</b>	<b>20.8%</b>	<b>17.3%</b>	<b>19.8%</b>	<b>15.2%</b>	<b>21.4%</b>	<b>21.6%</b>	<b>18.3%</b>
Manufacturing	14.5%	13.5%	14.9%	11.2%	7.3%	4.9%	14.4%	14.7%	11.3%
Electricity	0.5%	0.6%	0.5%	0.5%	0.3%	1.4%	0.6%	0.6%	0.3%
Construction	6.5%	6.6%	5.4%	5.6%	12.2%	8.9%	6.5%	6.3%	6.3%
<b>Tertiary sector</b>	<b>62.6%</b>	<b>58.7%</b>	<b>46.9%</b>	<b>53.6%</b>	<b>48.0%</b>	<b>59.3%</b>	<b>62.2%</b>	<b>56.2%</b>	<b>50.9%</b>
Trade	16.7%	14.6%	14.0%	12.7%	16.5%	9.8%	15.2%	14.4%	12.6%
Transport	6.0%	3.6%	2.9%	3.0%	3.2%	3.6%	3.6%	5.6%	4.6%
Finance	15.4%	13.2%	9.2%	11.8%	6.5%	10.5%	14.4%	14.4%	11.8%
Community Services	24.5%	27.2%	20.8%	26.0%	21.7%	35.4%	29.0%	21.8%	21.8%
<b>Households</b>	<b>10.9%</b>	<b>11.3%</b>	<b>14.1%</b>	<b>11.0%</b>	<b>10.4%</b>	<b>15.4%</b>	<b>11.0%</b>	<b>10.2%</b>	<b>11.3%</b>
<b>Total Industries</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>

Source: Global Insight, 2015

## INTERNATIONAL TRADE: EXPORTS AS PERCENTAGE OF GDP-R, 2014

	Exports (R 1000)	Imports (R 1000)	Exports (%)	Imports (%)	Exports as % of GDP
KZN	118 006 121	118 006 695	50.0	50.0	19.4
uMgungundlovu DM	12 215 056	11 838 576	50.8	49.2	20.7
uMshwathi	217 623	54 838	79.9	20.1	5.4
uMngeni	334 809	251 367	57.1	42.9	5.2
Mpofana	102 673	253 283	28.8	71.2	4.4
Impendle	979	598	62.1	37.9	0.1
Msunduzi	11 538 473	11 230 215	50.7	49.3	28.5
Mkhambathini	19 735	46 195	29.9	70.1	0.8
Richmond	765	2 080	26.9	73.1	0.0

Source: Global Insight, 2015

## EMPLOYMENT STATUS

	Employed	Unemployed	Discouraged work-seeker	Other not economically active
Pietermaritzburg	72175	22761	5973	49308
Copesville	4776	2028	886	4450
Whispers	1594	916	214	1517
Natal Crushers	312	74	35	107
Panorama Gardens	1417	298	37	744
Eastwood	4457	2365	632	3575
Willowton	1559	797	266	976
Woodlands	1843	625	357	1566
Mountain Rise	1033	110	24	1032
Queen Elizabeth	18	8	0	2
Town Bush Valley	611	13	6	146
Worlds View	61	3	1	31
Montrose	1158	35	11	356
Northern Park	501	60	5	146
Athlone	608	22	0	185
Town Hill	1271	40	6	316
Wembley	837	41	4	236
Boughton	677	32	6	180
Clarendon	973	35	13	278
Pietermaritzburg SP	7199	1973	262	4671
Manor	177	21	53	104
Wensleydale	462	44	11	317
Scottsville	3175	261	47	2295
Hayfields	2812	176	37	1142
Glenwood	638	309	34	1079
Sobantu	2051	1226	257	1707
Lester Park	190	20	29	34
Blackridge	468	33	13	268
Prestbury	2141	176	16	622
Signal Hill	748	59	3	192
Lincoln Meade	2343	134	100	740
Napierville	948	176	21	539
Masons Mill	383	471	5	201
Camps Drift	16	5	0	4

	Employed	Unemployed	Discouraged work-seeker	Other not economically active
Pelham	2513	145	52	939
Fillan Park	452	131	43	506
The Grange	922	384	138	620
Westgate	3940	1098	134	2223
Oribi Village	791	442	29	751
Scottsville Ext	631	44	24	297
Epworth	408	37	1	150
The Meadows	273	10	4	97
Cleland SP	534	43	10	230
Ockerts Kraal	579	28	5	162
Bellevue	251	7	7	66
Ashdown	2175	1693	178	2320
Plessis-Laer	1800	1554	427	1725
Harewood	302	593	31	741
Mkondeni	33	0	0	0
Shortts Retreat	896	338	135	580
Claveshay	377	19	12	172
Lynroy	279	6	14	107
Ridgepark	345	29	105	237
Richmond Crest	204	23	4	155
Hazelmere	204	30	0	99
Oribi Heights	379	45	13	140
Bisley Heights	97	10	0	40
Bisley Crest	193	8	13	73
Slangspruit	3780	2174	883	4711
Ambleton	2359	1287	323	2408

**NB: SOURCE – STATS SA CENCUS 2011**

## EMPLOYMENT BY INDUSTRY

	Agricultural; hunting; forestry and fishing	Mining and quarrying	Manufacturing	Electricity; gas and water supply	Construction	Wholesale and retail trade	Transport; storage and communication	Financial intermediation; insurance; real estate and business services	Community; social and personal services	Private households
Pietermaritzburg	1841	410	7914	832	5357	10473	3632	10383	24499	6823
Copesville	201	20	435	15	1054	811	173	404	505	1158
Whispers	116	1	233	9	177	300	79	179	226	273
Natal Crushers	7	0	43	1	42	44	7	14	35	119
Panorama Gardens	20	8	59	11	49	117	57	175	791	130
Eastwood	102	23	991	28	431	734	268	513	949	419
Willowton	24	8	300	7	150	270	61	156	371	212
Woodlands	21	13	282	18	167	312	49	192	707	82
Mountain Rise	13	0	113	7	40	267	38	109	302	145
Queen Elizabeth	0	0	2	4	0	4	0	0	7	2
Town Bush Valley	25	1	47	1	43	50	13	116	281	32
Worlds View	1	0	2	0	6	5	1	16	18	11
Montrose	21	1	120	4	96	98	24	221	471	102
Northern Park	6	0	64	6	32	47	14	79	189	62
Athlone	13	0	72	4	16	47	20	156	237	43
Town Hill	37	5	68	12	58	122	43	238	617	72
Wembley	45	1	80	2	36	87	46	198	267	76
Boughton	81	1	65	5	52	59	26	132	206	50
Clarendon	36	1	64	10	65	167	22	194	331	82
Pietermaritzburg SP	128	40	668	55	453	1603	311	1110	2360	469
Manor	8	1	15	2	11	38	9	23	66	2
Wensleydale	2	1	31	17	28	65	19	101	176	23
Scottsville	82	8	218	38	152	402	111	515	1453	196
Hayfields	101	6	254	47	160	331	156	627	984	147
Glenwood	3	9	110	2	43	76	20	67	283	25
Sobantu	66	14	334	5	98	297	82	207	661	286
Lester Park	23	0	24	0	10	22	6	50	49	6
Blackridge	13	0	41	7	41	80	23	87	141	35
Prestbury	40	4	153	48	142	221	86	358	975	114
Signal Hill	9	1	36	9	27	99	56	143	338	29
Lincoln Meade	34	21	246	62	144	210	160	383	937	146
Napierville	16	0	50	17	41	70	75	118	519	39

	Agricultural; hunting; forestry and fishing	Mining and quarrying	Manufacturing	Electricity; gas and water supply	Construction	Wholesale and retail trade	Transport; storage and communication	Financial intermediation; insurance; real estate and business services	Community; social and personal services	Private households
Masons Mill	6	1	69	4	23	90	21	55	52	63
Camps Drift	0	0	3	0	0	2	1	2	6	2
Pelham	49	43	195	52	146	204	95	443	1108	177
Fillan Park	4	21	15	7	1	21	86	46	231	20
The Grange	17	8	39	10	4	60	47	77	584	76
Westgate	60	36	348	66	122	309	173	464	2069	294
Oribi Village	12	9	128	23	58	116	50	94	260	40
Scottsville Ext	13	4	53	15	28	51	26	102	318	21
Epworth	16	0	46	10	20	29	29	66	174	19
The Meadows	5	1	20	8	48	39	15	38	78	23
Cleland SP	24	3	59	16	24	72	41	61	209	26
Ockerts Kraal	10	5	48	12	72	56	40	148	173	16
Bellevue	0	19	26	0	24	16	14	66	79	6
Ashdown	14	10	197	13	88	350	170	280	937	116
Plessis-Laer	16	5	240	6	103	350	132	282	439	226
Harewood	23	0	43	1	36	39	11	45	72	32
Mkondeni	4	0	9	0	6	7	2	0	5	0
Shortts Retreat	18	4	183	28	106	198	53	84	177	46
Claveshay	17	1	43	18	15	36	16	73	150	7
Lynroy	9	2	35	19	15	22	6	58	104	7
Ridgepark	5	0	11	4	3	2	33	29	245	11
Richmond Crest	1	3	5	1	9	30	10	20	121	4
Hazelmere	2	4	7	4	11	27	6	24	105	12
Oribi Heights	6	4	27	5	11	62	9	29	192	35
Bisley Heights	0	2	0	0	4	20	6	13	45	6
Bisley Crest	2	3	7	8	4	22	7	22	96	21
Slangspruit	87	5	562	36	325	708	303	480	704	568
Ambleton	126	27	280	14	188	478	174	397	314	359

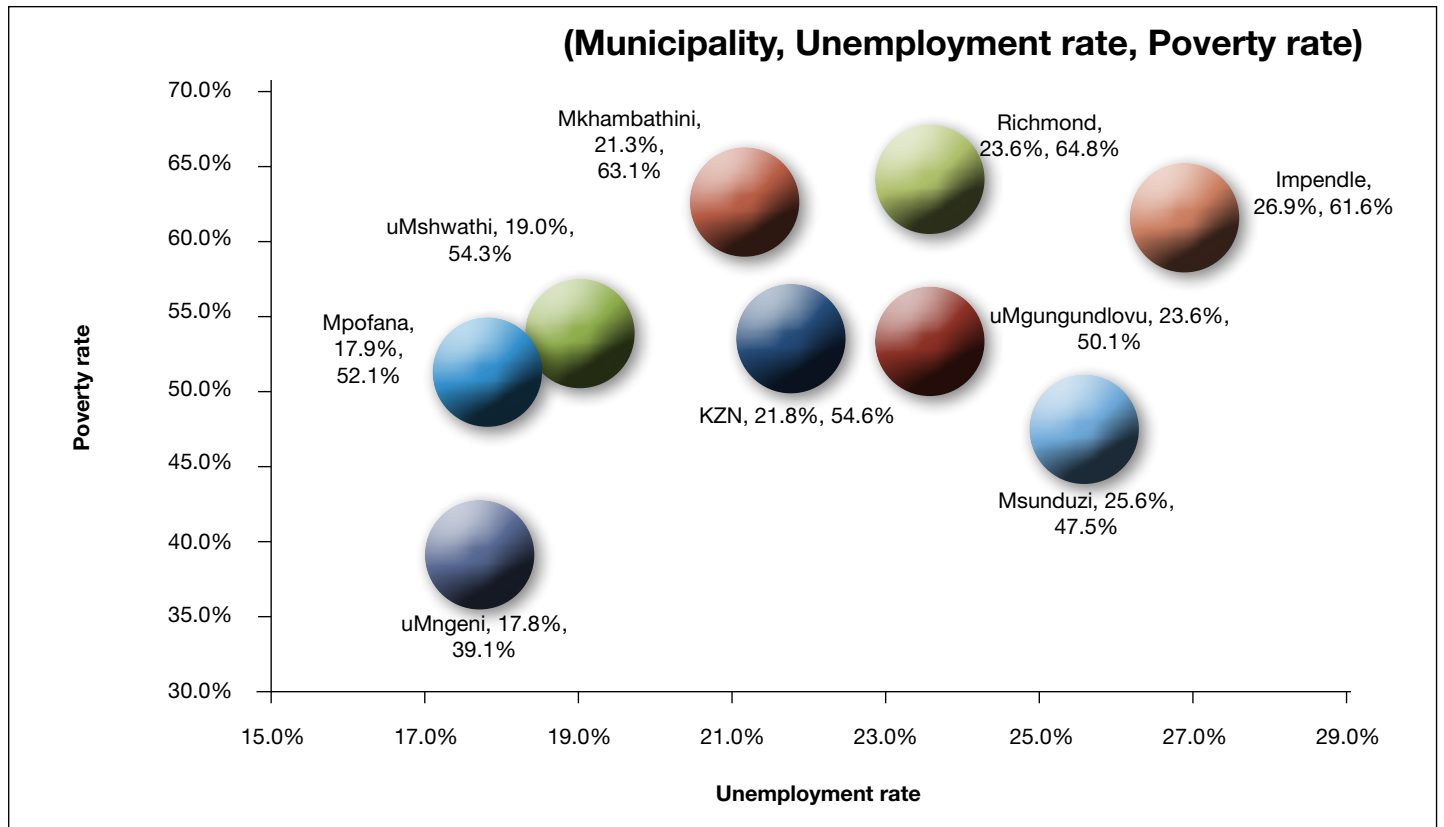
**NB: SOURCE – STATS SA CENCUS 2011**

#### DEVELOPMENT INDICATORS (2014)

	KZN	uMgungundlovu	uMshwathi	uMngeni	Mpofana	Impendle	Msunduzi	Mkhambathini	Richmond
Human Development Index (HDI)	0.56	0.58	0.51	0.63	0.53	0.50	0.60	0.50	0.49
Gini coefficient	0.63	0.63	0.57	0.64	0.60	0.59	0.64	0.59	0.56
Share below the food poverty line	30.3%	26.5%	25.7%	18.2%	25.0%	33.2%	26.0%	33.5%	35.1%
Share below the lower poverty line	42.5%	38.1%	39.5%	28.0%	38.0%	47.4%	36.6%	48.6%	50.4%
Share below the upper poverty line	54.6%	50.1%	54.3%	39.1%	52.1%	61.6%	47.5%	63.1%	64.8%
Functional literacy: age 15+, completed grade 7 or higher	80.0%	81.8%	70.6%	84.7%	74.2%	71.2%	86.2%	69.9%	70.8%

Source: Global Insight, 2015

**UNEMPLOYMENT AND POVERTY NEXUS**



Source: Global Insight, 2015

**COMMENT ON BACKGROUND DATA:**

The data provided herein is data used from the Census 2011 report conducted by Statistics South Africa and HIS Global Insight, 2015. Msunduzi Municipality strives to ensure the backlogs in the delivery of Basic Services like Water, Electricity and Housing are reduced on an annual basis.

## 3. SERVICE DELIVERY OVERVIEW

### SERVICE DELIVERY INTRODUCTION

#### 1. Service Delivery

The Msunduzi Municipality basic services as contained in the Municipal Indigent Policy is intended to provide norms and standards for a program to improve the lives of indigents and to improve access to FREE BASIC SERVICES. The policy recognizes the need for inter-government co-operation in the process of dealing with indigents but places a specific emphasis on the local government sphere, recognizing the important role a municipality has in effectively addressing the needs of indigent households. This requires local understanding and local initiative as well as co-ordination and support from national and provincial governments.

The indigent policy seeks to address the problem of institutional exclusion by facilitating the reform of the systems of local government in ways that ensure the inclusion of the poor in ways that will guarantee their access to affordable basic services. The implementation of the indigent policy as the basis of providing Free Basic Services was done in context of socio-economic realities facing our communities such as:

- High level unemployment
- Low income earners that have limited affordability
- High incidents of child-headed households
- Natural attrition of elderly headed households within our society.

Indigent applications are valid from 1 July 2016 – 30 June 2017. The application process began on 1 March 2016 and is open until 30 June 2017.

Applications are available from 333 Church Street, Area Based Management Offices and all Ward Councillors offices.

Currently there are 4 880 applied indigents as at 30 June 2017

#### 2. Indigent Population

“Indigents” – means an owner /occupier of a property as defined in the qualification for concessions. Lacking the necessities of life such as sufficient water, basic sanitation, refuse removal, environmental health, basic energy, health care, housing, food and clothing. This is a household which is not financially capable of paying for the delivery of Basic Services – including poor households.

Council receives Equitable Share to subsidise those who cannot afford to pay for the minimum needs in life. The objective in calculating the amount to be subsidised, must be to prevent an increasing balance on the account of an indigent as it will be difficult to recover the debt in a humanly way. According to the Municipal Systems Act 2000, Section 74(3) and 75(2) stipulates, “A tariff policy may differentiate between different categories of users/debtors.”

#### Qualification for concessions – Indigent policy 2016/2017

1. That the gross household income for qualification as a registered Indigent be determined each year by Council in terms of the tariff register. Currently the threshold income is R3740.00
2. That the prescribed application forms be completed annually.

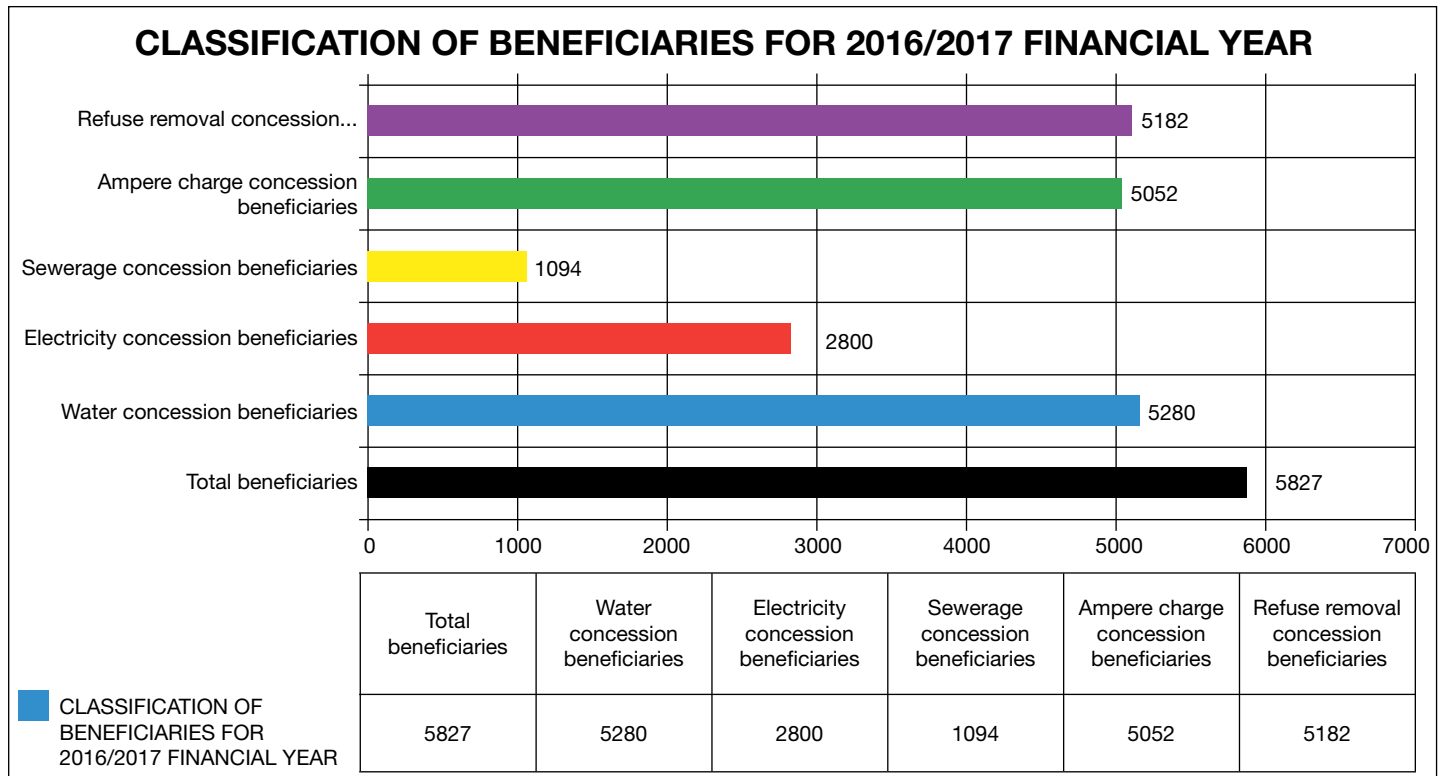
#### COMMENT ON ACCESS TO BASIC SERVICES:

The equitable share received is used to fund Free Basic Services that is extended to all our customers who have been declared indigent who are earning below R3 740.00 as determined by Council. Further to the free basic services, we are trying to remove the burden from the indigent customers by reducing their amperage on the electricity they use to 20AMPS. We have started a project to replace all indigent customers meter with smart prepaid. Indigent policy refers to: people who are lacking the necessities of life such as sufficient water, basic sanitation, refuse removal, environmental health, basic energy, health care, housing, food and clothing. Spent on electricity for 2016/2017 was R 2 576 950, spent on water 2016/2017 R 7 012 266, spent on sewerage for 2016/2017 R4 894 449, spent on refuse 2016/2017 R 2 904 229.

Total beneficiaries	5 827
Water concession beneficiaries	5 280
Electricity concession beneficiaries	2 800
Rates concession beneficiaries	1 094
Sewerage concession beneficiaries	5 052
Refuse removal concession beneficiaries	5 182



CLASSIFICATION OF BENEFICIARIES FOR 2016/2017 FINANCIAL YEAR – GRAPHICAL REPRESENTATION



## 4. FINANCIAL HEALTH OVERVIEW

### FINANCIAL OVERVIEW

The municipality began the financial year with a cash balance of R677,9 million. During the year, a total amount of R4,9 billion accrued to the municipality while operating expenditure incurred during the same period also amounted to R4,3 billion capital expenditure being R609 million. By the end of June 2018, the municipality's cash balance was R464,1 million. This balance is inclusive of unspent conditional grants of R81,3 million. While the average collection rate was between 40% and 40% during the year, uncollected debtors continued to be a challenge for the municipality. The ideal collection rate should be anything about 100% in order to ensure that the current debt is collected in full and some portion of the arrear debt is collected somehow.

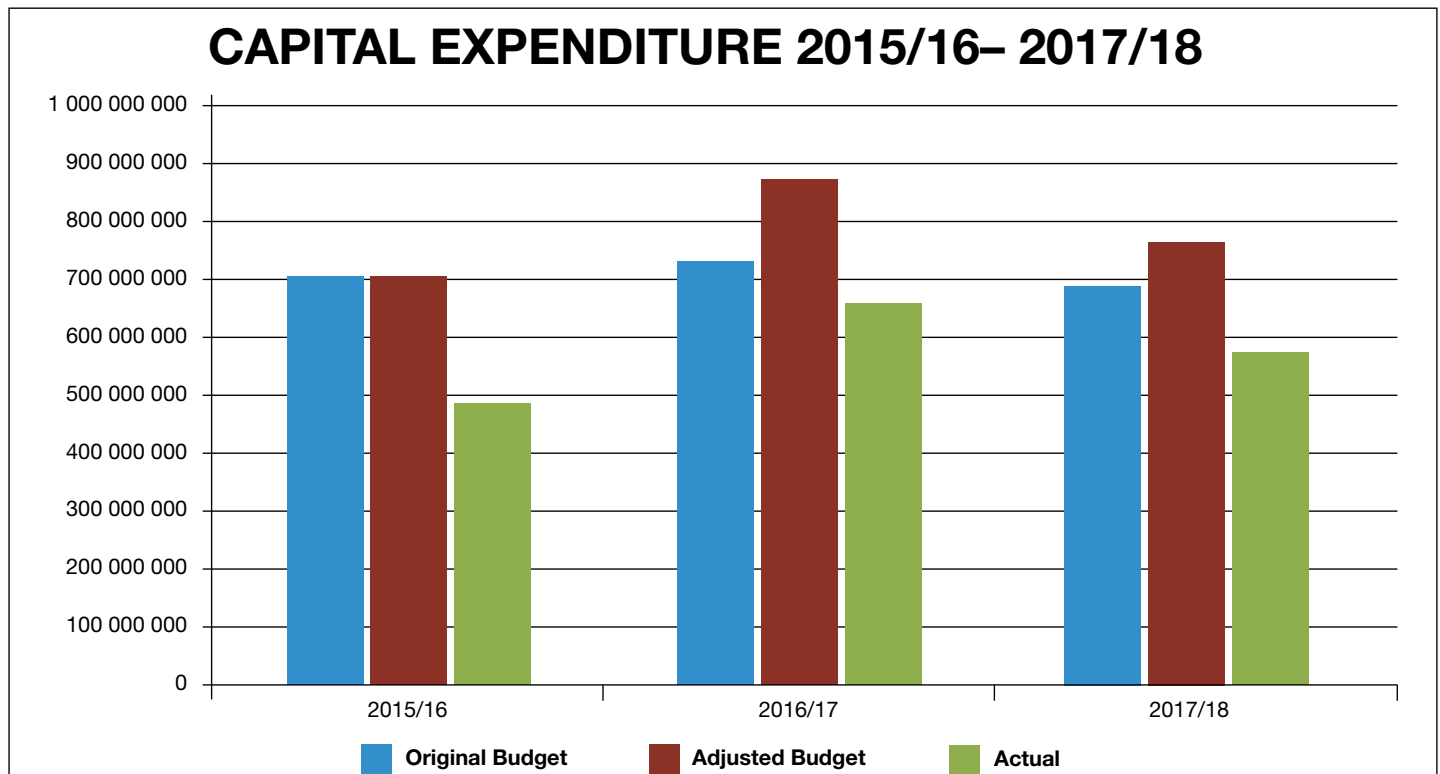
FINANCIAL OVERVIEW – 2017/2018 R'000			
Details	Original Budget	Adjustment Budget	Actual
Income			
Grants	589 271 000	619 576 000	928 344 709
Taxes, Levies and Tariffs	4 277 115 000	4 106 890 000	3 912 771 229
Other	71 432 000	70 867 000	29 181 983
Subtotal	4 937 818 000	4 797 333 000	4 870 297 921
Less Expenditure	(4 443 733 000)	(4 610 356 000)	(4 520 708 497)
* Note: Surplus/ (deficit)	494 085 000	186 977 000	349 589 424

Operating Ratios	
Details	%
Employee Cost	25,10
Finance Charges and Depreciation	11,58

### COMMENT ON OPERATING RATIOS:

Given the performance of the first six months of the financial, the municipality adjusted the revenue estimates downwards during the adjustments budget. At the end of the financial year, the municipality had generated 92% of the revenue estimates of the adjustments budget. Revenue collections remained a challenge but the municipality's revenue enhancement strategy does indicate that there will be an improvement. The municipality introduced cost containment measures which resulted in the operational budget being reduced by approximately R200 million. The expenditure committee was also set up and it further contributed to the municipality's cost saving drive.

TOTAL CAPITAL EXPENDITURE 2015/16– 2017/18			
Detail	2015/16	2016/17	2017/18
Original Budget	709 060 000	726 240 964	698 423 945
Adjustment Budget	710 288 000	871 726 301	762 592 000
Actual	476 286 000	436 141 394	584 184 278



**COMMENT ON CAPITAL EXPENDITURE:**

The municipality's capital budget was initially R698.4 million, during the adjustments budget, it was increased to R762.6 million. The increase was due to additional funding that was made available to deal with the replacement of water and electricity obsolete infrastructure. At the end of the financial year, an amount of R584.2 million which is 76.6% of the total capital budget. This is an improvement compared to the previous financial year.

**IMPLEMENTATION OF MUNICIPAL STANDARD CHART OF ACCOUNTS (MSCOA)**

The 2017/18 budget was retrofitted into mSCOA format hence Council was able to transact on mSCOA format throughout the financial year on SAP expenditure module. All revenue for the year was on Promis system interface to SAP was done through a journal thereby converting all transactions on legacy into mSCOA format before uploading into SAP. All necessary steps have been taken to ensure compliance with National Treasury directive regarding the official go-live of July 2018.

## 5. ORGANISATIONAL DEVELOPMENT OVERVIEW

### INTRODUCTION TO ORGANIZATIONAL DEVELOPMENT PERFORMANCE

The Human Resources Function of the Msunduzi Municipality consists of one Process Unit encompassing the following functionalities; Personnel, Job Evaluation, Benefits, Staff establishment, Employment Equity, Occupational Health and Safety, HR Management Services, Skills and Organizational Development.

The Msunduzi Municipality, during 2017/2018, trained 581 employees and provided financial assistance for study to 54 employees, as part of a coordinated career development process, in support of the Skills Development Strategy, IDP & Sector Skills Priorities. Internship, Learnerships, Apprenticeships and community programmes undertaken in 2017/18 provided opportunities for improved employability of the youth and community.

During the financial year the remaining 2 Section 57/56 posts that were vacant or occupied in an acting capacity were filled. The Deputy Municipal Manager Infrastructure Services and Sustainable Development positions were vacated in 2017/2018. The vacancies have prioritised for 2018/2019 Financial Year.

In the 17/18 financial year the Municipality continued with disciplinary and criminal processes against various members of staff. Due to the nature & complexity of the allegations these matters are still in the process of being finalised. Confidentiality of these sub judicate disciplinary matters remains strictly confidential.

Employee absenteeism still remains a concern, during 2017/18, mechanisms for improved process control of employee leave, sick leave and overtime were put in place. The employee overtime claims, leave, sick leave are being actively surveyed, including the profiling of frequency and trends.

## 6. AUDITOR GENERAL REPORTS 2016 / 2017 & 2018 / 2019 FINANCIAL YEARS

### AUDITOR GENERAL REPORT 2016 / 2017 FINANCIAL YEAR

In the 2016/2017 financial year the Auditor General expressed a disclaimer of opinion for The Msunduzi Municipality.

The basis for the disclaimer of opinion is as follows:

- Land and buildings – Restatement of corresponding amounts
- Property, plant and equipment – Other assets
- Investment property – Restatement of corresponding amounts
- Revenue from exchange transactions
- Revenue from non-exchange transactions
- Consumer debtors
- Receivables from exchange transactions
- Expenditure – Bad debtors written off
- Commitments
- Inventory

Emphasis of matters raised were as follows:

- Material underspending of the conditional grants
- Material losses - electricity

Report on the audit of the annual performance report:

- The Auditor General did identify material findings on the usefulness and reliability of the selected objectives as follows:
- Various indicators – Performance indicators not specific
- Various indicators – Performance indicators not verifiable and reliable
- Number of HIV/AIDS and social support programmes to be coordinated – Reported achievement not completed

Report on the audit of compliance with Legislation:

- The Auditor General did identify areas of non-compliance with legislation as follows:
- Annual Financial Statements, Procurement & Contract Management, Expenditure Management, Revenue Management, Asset Management, Consequence Management, Internal Control Deficiencies, Leadership, Financial & Performance Management and Governance

The Municipality has developed an action plan to be monitored on a monthly basis by the structures of Council to deal with matters raised by the AG.

Further strategies on improving the system of internal control are being employed to deal with matters of emphasis as well as matters on the management report.

### AUDITOR GENERAL REPORT 2017 / 2018 FINANCIAL YEAR

In the 2017/2018 financial year the Auditor General expressed an adverse opinion for Msunduzi Municipality.

The basis for the adverse opinion is as follows:

- Property, plant and equipment
- Consumer debtors
- Revenue from exchange transactions – interest from consumer debtors and receivables
- Receivables from exchange transactions
- Payables from exchange transactions
- Related parties
- Statement of comparison of budget and actual amounts
- Cash Flow Statement
- Unauthorised expenditure

Emphasis of matters raised were as follows:

- Restatement of corresponding figures
- Material losses (Water & Electricity)

Predetermined Objectives:

- The reported achievements were inconsistent with the planned targets for the indicators.
- The reported measures taken to improve performance against the planned target did not agree to the supporting evidence provided for the indicators
- The reported achievement in the annual performance report did not agree to the supporting evidence provided for the indicators

Report on the audit of compliance with Legislation:

- Financial statements, Procurement and contract management, Expenditure Management, Revenue Management, Asset management, Consequence management, Strategic planning and performance management and Human resource management.

The Municipality has developed an action plan to be monitored on a monthly basis by the structures of Council to deal with matters raised by the AG.

Further strategies on improving the system of internal control are being employed to deal with matters of emphasis as well as matters on the management report.

## 7. ANNUAL REPORT PROCESS 2017/2018

Msunduzi Municipality Operational Plan for the preparation and adoption of the Annual Report 2017/2018:

No:	Description:	Timeframe:
1.	Data Collection, Preparation and finalization of the annual performance report 2017/2018 (SBU's to supply information.	July 1 – August 14 2018
2.	Preparation and finalization of the annual financial statements / consolidated financial statements 2017/2018	July – August 2018
3.	Submission of the annual financial statements/consolidated financial statements 2017/2018 and the Annual Performance Report 2017/2018 to the Auditor General for auditing	On or before the 31 August 2018
4.	Safe City (Municipal Entity) to submit to the Municipality and the Auditor General its annual financial statements for auditing	On or before the 31 August 2018
5.	Data collection commences for the compilation of a first draft of the annual report – an e-mail with a template attached will be forwarded to respective individuals responsible for required information submissions in order to complete the annual report 2017/2018 - Submissions to be received by the end of September 2018.	September 2018
6.	Finalize 1st draft of the Annual report 2017/2018 and forward to the Municipal Manager for comment	1st – 9th of November 2018
7.	Draft completed and forwarded to Auditor General for comments / changes if required	9th – 16th of November 2018
8.	2nd draft of Annual report completed and forwarded to Municipal Manager for comment.	On or before the 30th of November 2018
9.	Engage appointed service provider – produce drafts of the Annual Report 2017/2018	December 2018
10.	Finalized, published and printed annual report by service provider	1st week of January 2019
11.	Annual report table by the Mayor at Full Council	On or before the 31st of January 2019
12.	Tabled annual report 2017/2018 to be made accessible to the public	Within 14 days from the date of tabling the annual report
13.	A copy of the report to be submitted to the MEC for local government in KZN, the Auditor General, Provincial Legislature and National Treasury.	Within 14 days from the date of tabling the annual report
14.	Oversight report on Annual Report 2017/2018 to commence once Annual Report has been tabled at Full Council – Oversight report to be completed within two months of the Tabling of the Annual Report to Full Council.	Start in February 2018 – completed on or before the 30th of March 2019
15.	Oversight report made available to the public within seven days of being tabled in Council	On or before the 6th of April 2019

### COMMENT ON THE ANNUAL REPORT PROCESS:

The Municipal Finance Management Act No. 56 of 2003, Chapter 12, prescribes that every municipality must for each financial year prepare an annual report in accordance with this Chapter. The council of a municipality must within nine months after the end of a financial year deal with the annual report of the municipality and of any municipal entity under the municipality's sole or shared control in accordance with section 129.

The purpose of an annual report is –

1. to provide a record of the activities of the municipality or municipal entity during the financial year to which the report relates;
2. to provide a report on performance against the budget of the municipality or municipal entity for the financial year; and
3. to promote accountability to the local community for the decisions made throughout the year by the municipality or municipal entity.

The annual report of municipality must include –

1. the annual financial statements of the municipality, and in addition if section 122 (2) applies, consolidated annual financial statements, as submitted to the Auditor-General for audit in terms of section 126 (1);
2. the Auditor-General's audit report in terms of section 126 (3) on those financial statements;
3. the annual performance report of the municipality prepared by the municipality in terms of section 46 of the Municipal Systems Act.

The accounting officer of a municipality must prepare the annual financial statements of the municipality and, within two months after the end of the financial year to which those statements relate, submit those statements to the Auditor-General for auditing and the accounting officer of a municipal entity must prepare the annual financial statements of the entity and, within two months after the end of the financial year to which those statements relate, submit those statements to the parent municipality of the entity and the Auditor-General for auditing. The Auditor-General must audit those financial statements and submit and audit report to the accounting officer of the municipality or entity within three months of the receipt of the statements.

The mayor of a municipality must, within seven months after the end of the a financial year, table in the municipal council the annual report of the municipality and of any municipal entity under the municipality's sole or shared control.

The council of a municipality must consider the annual report of the municipality of municipal entity, and by no later than two months from the date on which the annual report was tabled in council, adopt an oversight report containing councils comments on the annual report which must include a statement whether the council-

1. has approved the annual report without reservations;
2. has rejected the annual report; or
3. has referred the annual report back for the revision of those components that can be revised.

In order to give effect to the above legislative requirements, Msunduzi Municipality developed table above in order to ensure the communities of Msunduzi Municipality are able to view the contents of the Annual Report on time; the table serves as a strict guide.



## CHAPTER 2 – GOVERNANCE

### INTRODUCTION TO GOVERNANCE

Governance at Msunduzi Municipality is made up of political and administrative governance, inter-governmental relations, public participation and corporate governance. Political governance comprises of elected councillors, council and council committees. It plays oversight over the administration of the municipality to ensure effective and efficient service delivery. Administrative governance takes place through various administrative structures and functionaries under the leadership of the Municipal Manager. Intergovernmental relations refers to the structures and processes by which municipality forges relationships with national and provincial government departments as well as with other municipalities and government structures to ensure unimpeded, coherent and coordinated service delivery. Public participation refers to the manner in which the municipality engages and involves communities within its area jurisdiction in the running of its affairs. This takes place through community meetings, izimbizo's, as well as ward committee and ward meetings. Corporate governance looks at issues of transparency, compliance with the rule of law, accountability and upholding of the Batho Pele Principles. Together these important aspects intertwine and ensure that the objects of local government as enshrined in section 152 of the Constitution are realized.

## COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE

### INTRODUCTION TO POLITICAL AND ADMINISTRATIVE GOVERNANCE

Political & administrative governance at Msunduzi Municipality comprises of the elected Councillors and Senior Managers, respectively; they work together on a day-to-day basis in order to achieve identified service delivery goals and targets.

#### 2.1. POLITICAL GOVERNANCE

##### INTRODUCTION TO POLITICAL GOVERNANCE

Msunduzi Municipality has several political structures which include Full Council, Executive Committee, other Council Committees and Committees established to support the Executive Committee. The Municipal Public Accounts Committee (MPAC) which is one of the Council Committees oversees the expenditure of public funds on behalf of council and thereby ensures accountability of both the Executive Committee and administration. It further considers the annual report and provides council with oversight report and its comments on the annual report. To ensure effective oversight, the council has further appointed the Audit Committee, which is a Committee that is made up of private individuals with expertise in the areas of finance, performance management and law to advise council on the performance of the Executive Committee and administration with regard to financial management, risk management, performance management and legislative compliance.

**MSUNDUZI MUNICIPALITY COUNCILLORS**  
**CURRENT MSUNDUZI WARD COUNCILLORS LIST**

**KNOW YOUR COUNCILLOR**  
**CURRENT MSUNDUZI PR COUNCILLORS**



 <b>THE MAYOR</b> THEMBA NJILO 082 954 9241	 <b>DEPUTY MAYOR</b> THOBANI ZUMA 072 629 9119	 <b>EXCO</b> PN MSMANG 078 620 1867	 <b>EXCO</b> TJ DLAMINI 072 212 3375	 <b>EXCO</b> P. SITHOLE 072 398 5852	 <b>EXCO</b> S.D KHMALO 072 203 9018	 <b>EXCO</b> E.N MAJOLA 071 156 7427	 <b>EXCO</b> G.R MCARTHUR 072 844 7630
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 <b>EXCO</b> J.S MAJOLA 082 887 5716	 <b>EXCO</b> D.T NTOMBELA 082 432 9396	 <b>EXCO</b> NALENI NAIDOO 076 515 1919	 <b>THE SPEAKER</b> JOYCE NGUBO 079 606 0103	 <b>THE CHIEF WHIP</b> T.V. MAGUBANE 082 057 5626
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 GUGU MARY-JANE DLADLA/NGUBO 073 205 0671	 FUCWANA ROSE MARRY ZUNGU 083 733 1694	 NTUTHUKO NTSHANGASE 076 256 5412	 A. SIBONGILE DLAMINI 072 011 3739	 MARY SCHALKWYK 072 587 8686	 ETHEL ZODWA NTOMBELA 084 091 9496	 D. SIBONGILE MKHIZE 083 331 3170	 RACHEL SOOBIAH 061 247 1518	 MANILAL INDERJIT 082 367 1810	 MEHMOOD-UL- HASSAN OUMAR 083 278 6647
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 MANSIZWA SIMON SOKHELA 079 052 1986	 NELISIWE JANNET GWALA 083 366 4847	 NAJMAH B. AHMED 082 774 6174	 NINGI J. ZUNGU 082 342 8547	 KATHRINE MALINDI NGCOBO 082 635 5146	 WILLIAM FRANCIS LAMBERT 082 774 6176	 BONGUMUSA CYRIL NHLABATHI 079 613 1056	 REGINA ZINHLE NGUBO 074 045 5089	 ZUMA BUKELANI E 072 098 4796	 DOLO PHILLIP ZONDI 082 440 2996
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 S'FISO DERRICK NENE 063 153 2631	 SOKHELA BALOZILE C 072 793 8711	 SANDILE CYRIL SHANGE 073 379 7137	 RAJDAVE SIVNATH 060 901 5025	 PRINCE DUMISA DUMA 078 499 9599	 NOMALADY E. DLELA 072 578 6470	 RIENUS NIEMAND 076 289 0982	 MOHAMED SALIM GOGA 083 996 8886
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**CURRENT MSUNDUZI WARD COUNCILLORS LIST**

 <b>WARD 1</b> J. NGUBO 079 6060 103	 <b>WARD 2</b> B. S. MTSHALI 072 740 5306	 <b>WARD 3</b> M. L. LINFORD 072 449 5988	 <b>WARD 4</b> H. M. ZONDI 083 947 2453	 <b>WARD 5</b> N. M. MBANJWA 071 366 0106	 <b>WARD 6</b> S. R. MHLONGO 079 060 2204	 <b>WARD 7</b> S. D. NGUBANE 083 878 9837	 <b>WARD 8</b> M. P. ZONDO 076 261 9450	 <b>WARD 9</b> N. KHMALO 072 2090 448	 <b>WARD 10</b> N.C.N GAMBU 072 104 6593	 <b>WARD 11</b> I. S. MADONDA 073 721 5748	 <b>WARD 12</b> T. S. MAJOLA 084 424 4362	 <b>WARD 13</b> G.S MNCWANGO 072 438 5931
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 <b>WARD 14</b> T. P. MOLEFE 083 690 1400	 <b>WARD 15</b> J. NENE 079 795 1883	 <b>WARD 16</b> B. M. ZUMA 072 203 9018	 <b>WARD 17</b> T. W. SITHOLE 078 767 6589	 <b>WARD 18</b> S. C. GWALA 082 739 6350	 <b>WARD 19</b> C. NDAWONDE 073 431 4277	 <b>WARD 20</b> N. Z. (T. U.) NDLOVU 073 230 4802	 <b>WARD 21</b> B. M. MKHIZE 082 694 3026	 <b>WARD 22</b> X.E NGONGOMA 072 962 4857	 <b>WARD 23</b> D. B. PHUNGULA 083 328 8328	 <b>WARD 24</b> P. N. MSIMANG 078 620 1867	 <b>WARD 25</b> M. SINGH 072 900 1389	 <b>WARD 26</b> R. B. STRACHAN 076 882 8101
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 <b>WARD 27</b> M. NGUBO 082 701 0321	 <b>WARD 28</b> C. M. CHETTY 084 699 8832	 <b>WARD 29</b> S. S. MADLALA 084 019 1397	 <b>WARD 30</b> R JUGMOHAN 083 486 7932	 <b>WARD 31</b> R. AHMED 065 805 8728	 <b>WARD 32</b> S. ADKINS 065 823 3556	 <b>WARD 33</b> N. MKHIZE 073 788 3506	 <b>WARD 34</b> M. I. AMOD 082 786 2127	 <b>WARD 35</b> S. W. DLAMINI 072 848 3587	 <b>WARD 36</b> L. J. WINTERBACH 084 511 4170	 <b>WARD 37</b> S. P. LYNE 082 896 5264
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## COUNCILLORS

Councillors are elected representatives serving a predetermined term of office on the local council on behalf of their respective constituents. The Msunduzi Municipal Council has a total of 78 seats. Thirty-nine (39) of these seats are allocated to ward Councillors who are elected through the wards they represent. The other 39 seats are allocated to political parties in proportion to the number of votes cast for the respective parties.

## COMMITTEE ALLOCATIONS – 1 JULY 2017 – 30 JUNE 2018

COMMITTEE ALLOCATIONS – JULY 2017 – JUNE 2018		
PORTFOLIO COMMITTEE	CHAIRPERSON	MEMBERS
Sustainable Development and City Enterprises	Cllr EN Majola	Cllr R Ahmed, Cllr CM Chetty, Cllr TI Dlamini, Cllr AS Dlamini, Cllr WF Lambert, Cllr SS Madlala, Cllr EZ Ntombela, Cllr KM Ngcobo, Cllr MH Oumar, Cllr NM Mbanjwa, Cllr SR Mhlongo, Cllr DS Mkhize, Cllr NZ Ndlovu, Cllr SD Nene
Corporate Services	Cllr P Sithole	Cllr GMJ Dladla-Ngubo, Cllr NJ Gwala, Cllr CO Lots(RESIGNED), Cllr TV Magubane, Cllr TS Majola, Cllr TP Molefe, Cllr N Ntshangase, Cllr TD Ntombela, Cllr M Singh, Cllr R Soobiah, Cllr P Sivnath, Cllr MB Zuma, Cllr M Zungu, Cllr S Adkins
Infrastructure Services	Cllr TR Zuma (Deputy Mayor)	Cllr TI Dlamini, Cllr LL Madlala, Cllr IT Madondo, Cllr G McArthur, Cllr N Naidoo, Cllr EZ Ntobela, Cllr DB Phungula, Cllr S Shange, Cllr MS Sokhela, Cllr DP Zondi, Cllr MP Zondo, Cllr TRM Zungu
Community Services	Cllr SD Khumalo	Cllr MI Amod, Cllr NE Diela, Cllr GN Dlamini, Cllr U Haswell, Cllr SP Lyne, Cllr SS Madlala, Cllr GS Mncwango, Cllr BS Mtshali, Cllr PN Msimang, Cllr J Nene, Cllr JM Ngcobo, Cllr RZ Ngubo, Cllr BC Sokhela
Financial Services	The Mayor Councillor T Njilo	Cllr SW Dlamini, Cllr MS Goga, Cllr TW Gwala, Cllr M Inderjit, Cllr JS Majola, Cllr PN Msimang, Cllr SC Ndawonde, Cllr BC Nhlabathi, Cllr TD Ntombela, Cllr MH Oumar, Cllr TW Sithole, Cllr RB Strachan, Cllr HM Zondi
Municipal Public Accounts	Cllr M Schalkwyk	Cllr M Ngubo, Cllr NC Gambu, Cllr XE Ngongoma, Cllr NB Ahmed, Cllr SI Madonda, Cllr MB Mkhize, Cllr LJ Winterbach, Cllr R Jugmohan, Cllr P Duma, Cllr BE Zuma, Cllr R Niemand, Cllr SD Ngubane

**Table 15.1: Ward Councillors By Political Party (2017 – 2018)**

WARD COUNCILLORS LIST		
WARD	NAME	POLITICAL PARTY
1	Jabu Ngubo (The Speaker)	(ANC)
2	Blessing Sbusiso Mtshali	(ANC)
3	Madlala Linda Linfoord	(ANC)
4	Hamilton Mlungisi Zondi	(ANC)
5	Nkosinathi Maxwell Mbanjwa	(ANC)
6	Snothi Raphael Mhlongo	(ANC)
7	Sandile Duncan Ngubane	(ANC)
8	Makhosazane Precious Zondo	(ANC)
9	Ngcobo Jeffrey Mbuyiselwa	(ANC)
10	Nkosinathi Chasewell Nhlakanipho Gambu	(ANC)
11	Madonda Innocent Siphos	(ANC)
12	Majola Terence Sboniso	(ANC)
13	Gladness Sibongile Mncwango	(ANC)
14	Thabiso Patrick Molefe	(ANC)
15	Jabulani Nene	(ANC)
16	Zuma Bhekabantu Michael	(ANC)
17	Sithole Thamsanqa Wonderboy	(ANC)
18	Gwala Sindisiwe Cydy	(ANC)
19	Ndawonde Caiphos	(ANC)
20	Nelisiwe Zanele (TU) Ndlovu	(ANC)
21	Bhekithemba Mtuza Mkhize	(ANC)
22	Xolani Ellington Ngongoma	(ANC)
23	Phungula Bernard Dumisani	(ANC)
24	Prudence Nokuthula Msimang (EXCO)	(ANC)
25	Melika Singh	(DA)
26	Ross Bryn Strachan	(DA)
27	Manqoba Ngubo	(ANC)
28	Claudell Milany Chetty	(DA)
29	Spha Sydney Madlala	(ANC)
30	Renesha Jugmohan	(DA)
31	Roosana Ahmed	(DA)
32	Shawn Adkins	(DA)
33	Nkululeko Mkhize	(DA)
34	Mike Ismail Amod	(ANC)
35	Sandile Wellington Dlamini	(ANC)
36	Winterbach Ludwig Johann	(DA)
37	Sandra Patricia Lyne	(DA)
38	Godman (SOX) Nkosivelile Dlamini	(ANC)
39	Ignatia Thandiwe Madondo	(ANC)

**Table 15.2: Proportional Representation Councillors By Political Party (2017 – 2018)**

MSUNDUZI MUNICIPALITY PR COUNCILLORS LIST		
	NAME	POLITICAL PARTY
1	The Mayor: Themba Njilo	(ANC)
2	The Deputy Mayor: Thobani Zuma	(ANC)
3	Prudence Nokuthula Msimang	(ANC)
4	Tholakele Ignatia Dlamini	(ANC)
5	Philisiwe Sithole	(ANC)
6	Sphamandla Dennis Khumalo	(ANC)
7	Eunice Nomagugu Majola	(ANC)
8	Glenn Robert McArthur	(DA)
9	Jerome Sibongiseni Majola	(DA)
10	Dennis T Ntombela	(IFP)
11	The Speaker: Jabulisile Joyce Ngubo	(ANC)
12	The Chief Whip: Truman V. Magubane	(ANC)
13	Gugu Mary-Jane	(ANC)
14	Dladla/Ngubo	(ANC)
15	Fucwana Rose Marry Zungu	(ANC)
16	Ntuthuko Ntshangase	(ANC)
17	Ambrosia Sibongile Dlamini	(ANC)
18	Mary Schalkwyk	(ANC)
19	Ethel Zodwa Ntombela	(ANC)
20	Dorcas Sibongile Mkhize	(ANC)
21	Rachel Soobiah	(ANC)
22	Manilal Inderjit	(ANC)
23	Mehmood-UL-Hassan Oumar	(ANC)
24	Mansizwa Simon Sokhela	(ANC)
25	Nelisiwe Jannet Gwala	(ANC)
26	Najmah B. Ahmed	(ANC)
27	Ningi J Zungu	(ANC)
28	Kathrine Malindi Ngcobo	(ANC)
29	William Francis Lambert	(DA)
30	Bongumusa Cyril Nhlabathi	(DA)
31	Naleni Naidoo	(DA)
32	Regina Zinhle Ngubo	(DA)
33	Zuma Bukelani E	(IFP)
34	Dolo Phillip Zondi	(IFP)
35	S'fiso Derrick Nene	(IFP)
36	Sokhela Balozile C	(IFP)
37	Sandile Cyril Shange	(EFF)
38	Rajdave Sivnath	(EFF)
39	Prince Dumisa Duma	(EFF)
40	Nomalady E. Dlela	(AIC)
41	Rienus Niemand	(ACDP)
42	Mohamed Salim Goga	(AL JAMA-AH)

**COUNCILLOR ATTENDANCE AT MEETINGS 2017/2018 FINANCIAL YEAR**

Councillor attendance is monitored by the Office of the Speaker based on the attendance registers that are recorded by the Secretariat during meetings and forwarded to the Office of the Speaker at the end of each meeting. The table below indicates the number of meetings attended by each Councillor during the period 1 July 2017 – 30 June 2018. In certain instances, though very few, Councillors attended meetings but did not sign the attendance registers and this omission may slightly compromise the accuracy of the number of meetings actually attended by some Councillors.

**NUMBER OF MEETINGS ATTENDED BY COUNCILLORS FROM 01 JULY 2017 TO 30 JUNE 2018**

Councillor's Name	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
1 The Speaker: Clr JJ Ngubo	N/A	1	4	5	4	4	2	3	3	2	2	3	33
2 The Mayor: Clr T Njilo	N/A	1	4	6	4	2	4	4	4	4	2	5	40
3 Deputy Mayor: Clr TR. Zuma	N/A	1	5	6	4	4	4	5	5	2	4	3	43
4 The Chief Whip: Clr TV Magubane	N/A	1	6	4	4	3	3	2	3	2	--	3	31
5 Adkins S	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1	2	2	5
6 Ahmed NB	N/A	1	2	2	1	1	1	1	1	1	1	1	13
7 Ahmed R	N/A	1	2	3	3	1	1	6	8	2	3	2	32
8 Amod MI	N/A	1	2	3	3	--	1	2	2	2	--	1	17
9 Chetty CM	N/A	1	2	2	2	1	1	3	2	2	3	3	22
10 Dlamini AS	N/A	1	2	3	1	--	1	3	2	2	1	2	18
11 Dlamini GN	N/A	1	1	2	3	--	--	2	2	2	1	1	16
12. Dlamini SW	N/A	1	2	4	1		2	3	3	3	1	1	21
13 Dlamini TI	N/A	1	5	7	5	4	4	5	5	3	3	5	47



	Councillor's Name	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
14	Diela NE	N/A	1	2	1	1	1	1	--	1	1	1	1	11
15	Duma PD	N/A	1	1	2	1	1	1	2	2	1	2	--	14
16	Gambu NCN	N/A	1	2	2	2	1	1	2	7	1	2	2	23
17	Goga MS	N/A	1	2	2		1	2	3	2	3	2	1	19
18	Gwala NJ	N/A	1	2	3	2	1	1	2	2	2	2	2	20
19	Gwala SC	N/A	1	2	2	1	1	2	3	2	2	1	3	20
20	Haswell UJ	N/A	1	2	2	2	--	1	1	--	--	--	--	9
21	Inderjit M	N/A	1	2	4		1	1	2	3	3	2	3	22
22	Jugmohan R	N/A	1	1	3	1	1	1	4	6	1	2	2	23
23	Khumalo SD	N/A	1	5	6	6	3	2	5	4	4	4	3	43
24	Lambert WF- JP	N/A	1	1	2	2	1	1	2	2	2	2	1	17
--	Lotz CO	N/A	1	2	2	Resigned	N/A	N/A	N/A	N/A	N/A	N/A	N/A	5
25	Lyne SP	N/A	1	2	3	3	--	1	2	2	1	1	1	17
26	Madlala LL	N/A	1	2	3	1	1	2	2	1	2	1	1	18
27	Madlala SS	N/A	1	2	2	2	1	1	2	2	2	1	2	18
28	Madonda SI	N/A	1	2	3	2	1	1	4	6	--	2	2	24
29	Madondo IT	N/A	1	2	3		1	2	1	2	2	1	2	18
30	Majola NE	N/A	1	6	6	5	2	3	6	5	4	5	4	47
31	Majola JS	N/A	1	6	7	4	4	3	7	7	6	5	4	54
32	Majola ST	N/A	1	2	2	1	--	--	1	1	1	--	1	10
33	Mbanjwa NM	N/A	1	2	3	2	1	1	3	2	2	2	2	21
34	McArthur GR	N/A	1	3	4	4	4	4	5	5	3	4	4	41
35	Mkhize DS	N/A	1	2	2	--	1	1	1	1	2	1	1	13
36	Mkhize MB	N/A	1	2	2	2	1	1	2	5	1	2	--	19
37	Mhlongo SR	N/A	1	2	3	1	1	--	--	2	2	2	1	15
38	Mncwango GS	N/A	1	2	3	3	1	1	2	2	2	2	2	20
39	Mtshali BS	N/A	1	1	3	3	1	1	1	1	2	2	2	18
40	Molefe TP	N/A	1	2	3	2	2	1	2	2	2	1	1	19
41	Msimang PN	N/A	1	5	6	1	3	4	6	5	5	3	4	43
42	Naidoo N	N/A	1	3	3	1	2	2	2	1	2	1	2	20
43	Ndawonde SC	N/A	1	2	3	1	1	2	3	3	2	2	2	22
44	Ndlovu NZ	N/A	1	1	3	1	1	1	3	1	2	2	2	18
45	Nene J	N/A	1	1	3	3	1	1	2	2	2	1	1	18
46	Nene SD	N/A	1	2	3	2	1	1	3	1	2	1	2	19
47	Ngcobo KM	N/A		2	1	1	1	1	3	1	2	2	3	17
48	Ngcobo JM	N/A	1	2	2	--		1	2	1	--	--	--	9
49	Ngongoma XE	N/A	1	2	1	2	1	1	4	7	2	1	2	24
50	Ngubane SD	N/A	1	2	3	2	1	--	2	7	1	1	2	22
51	Ngube GM	N/A	1	2	3	1	1	--	2	1	2	1	--	14
52	Ngubo M	N/A	1	2	3	2	1	1	3	7	1	2	2	25
53	Ngubo RZ	N/A	1	2	3	3	1	--	2	2	1	1	1	17
54	Nhlabathi BC	N/A	1	2	3	1	1	2	2	2	3	2	2	20
55	Niemand R	N/A	1	--	2	2	--	1	2	5	1	2	2	18
56	Ntombela EZ	N/A	1	2	3	2	1	1	1	1	1	1	1	15
57	Ntombela TD	N/A	1	6	9	5	7	5	6	8	7	4	6	64
58	Ntshangase N	N/A	1	2	5	2	1	3	3	1	2	3	4	27
59	Oumar MH	N/A	1	2	2	2	1	1	3	2	1	3	3	21
60	Phungula DB	N/A	1	2	4		1	2	1	1	2	1	1	16
61	Schalkwyk M	N/A	1	2	3	2	1	1	4	6	1	2	2	25
62	Shange SC	N/A	1	2	2	--	1	--	1	1	1	--	--	9
63	Singh M	N/A	1	2	3	2	2	1	2	2	2	2	2	21
64	Sithole P	N/A	1	4	6	5	3	3	3	5	4	3	5	42
65	Sithole TW	N/A	1	2	4	1	1	2	1	3	3	2	3	23
66	Sivnath R	N/A	1	2	2	1	2	1	2	2	1	2	2	18
67	Sokhela BC	N/A	1	2	1	2	1	1	2	1	1	1	1	14
68	Sokhela MS	N/A	1	2	3	1	2	2	1	2	2	1	2	19
69	Soobiah R	N/A	1	1	2	2	1	1	2	2	1	2	2	17
70	Strachan RB	N/A	1	2	4	1	1	2	3	3	2	1	3	23
71	Winterbach LJ	N/A	--	--	2	2	1	--	--	--	1	2	2	10
72	Zondi DP	N/A	1	2	2	--	--	1	1	1	2	1	1	12
73	Zondi HM	N/A	1	2	2	1	--	1	1	--	1	1	1	11
74	Zondo MP	N/A	1	2	5	1	2	3	1	4	4	2	3	28
75	Zuma BE	N/A	1	2	3	1	1	1	1	5	--	1	--	16
76	Zuma MB	N/A	1	2	3	2	2	1	1	2	2	2	2	20
77	Zungu NJ	N/A	N/A	N/A	1	1	2	--	1	2	1	1	2	11
78	Zungu TRM	N/A	1	2	1	1	2	1	1	2	2	1	1	15

## MSUNDUZI MUNICIPALITY PORTFOLIO COMMITTEES BY NAME & PURPOSE

The following are the Committees that were established to assist the council to efficiently and effectively perform its functions and exercise of its powers:

### MSUNDUZI MUNICIPALITY COUNCIL COMMITTEES, PORTFOLIO COMMITTEES AND OTHER COMMITTEES BY NAME & PURPOSE

At its meeting which was held on 29 June 2016, council took a resolution adopting the Terms of Reference and the establishment of the following committees:

#### MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC)

Municipal Public Accounts Committee (MPAC) is established in terms of section 79 of the Structures Act, 1998 and is made up of ordinary councillors to oversee the expenditure of public funds in order to ensure the efficient and effective utilization of Council resources and to enhance the political accountability of Council. It exercises an oversight role over the executive and the administration on behalf of the council, with regard to matters falling within its area of competence and reports directly to council. The primary purpose of the MPAC is to assist council to hold the executive and the municipal administration to account. To this end, it reviews and examines annual report as well as audit reports on the financial and administrative affairs of the Municipality and may initiate, direct and supervise investigations into any matter falling within its terms of reference, including projects requested by council and Executive Committee.

#### APPEALS COMMITTEE

The Appeals Committee is constituted in terms of Section 62 (4) (c) (ii) of the Local Government: Municipal Systems Act, 2000 to hear appeals against decisions taken by a political structure, political office bearer or a councillor of the municipality in terms of a power or duty delegated or sub-delegated to it by a delegating authority. The Committee has the power to decide all appeals against decisions taken by a political structure, political office bearer or a Councillor of the Municipality.

#### SECURITY COMMITTEE

The Security Committee is constituted in terms of Section 79 of the Structures Act to consider and deal with cases of threats directed to councillors and senior officials and are associated with or linked to the performance of their duties as municipal councillors and senior officials. The committee is empowered to make emergency decisions where it deems necessary and incur concomitant expenditure or make recommendations to Council.

#### RECESS COMMITTEE

The Recess Committee is established in terms of Section 79 of the Structures Act to deal with any emergency or urgent matters which may emerge and require urgent attention when the council is in recess and those matters that could not be finalized before the council went to recess and have been designated as such to the Recess Committee to finalize them.

#### EXECUTIVE COMMITTEE

The Executive Committee established in terms of Section 42 of the Local Government: Municipal Structures Act No. 117 of 1998 (the Structures Act) and is the principal committee of the Municipal Council which guides the Council in performing its role of political oversight of the municipality's functions, programmes and the management of the administration. The committee presents its resolutions and recommendations to council.

#### COMMITTEES TO ASSIST THE EXECUTIVE COMMITTEE

The following Committees have been established in terms of Section 80 of the Structures Act to assist the Executive Committee:

##### The Corporate Services Portfolio Committee

This Portfolio Committee is charged with the responsibility for efficient and effective council and committee support services, legally compliant human resources management, information management and legal services.

##### The Financial Services Portfolio Committee

This Portfolio Committee is responsible for the matters relating to the transparent, efficient and effective management of municipal finances which includes in the main treasury and budget management, supply chain management, revenue and expenditure management, as well as financial control and cash management.

##### The Infrastructure Services Portfolio Committee

This Portfolio Committee is responsible for municipal infrastructure planning, financing, development and maintenance landfill site management as well as water, sanitation, electricity, roads and storm water provisioning and management.

##### The Community Services Portfolio Committee

This Portfolio Committee is responsible for waste management, libraries, cemeteries and crematoria services, public safety and disaster management as well as traffic law enforcement services.

##### The Economic Development and Planning Portfolio Committee

This Portfolio Committee deals with integrated development planning matters, municipal markets, forestry and tourism, local economic development, environmental health as well as human settlements development and management.



## POLITICAL DECISION-MAKING

The Rules and Procedures of Council and its Committees provide inter alia for the powers and functions that the Council may delegate and those it may not delegate, as well as the votes that are required when certain matters are decided.

In making decisions on the following matters, a supporting vote of a majority of the number of Councillors is required:-

- (a) the passing of by-laws;
- (b) the approval of budgets;
- (c) the imposition of rates and taxes, levies and duties;
- (d) the raising of loans;
- (e) the rescission of a council resolution; and any other matter prescribed by legislation.

All other questions before the Council are decided by a majority of the votes cast and in the case of an equality of votes, the Councillor presiding (the Speaker) exercises a casting vote in addition to a vote he or she has as a Councillor.

Before the Council takes a decision on any of the following matters it first has to obtain the recommendations of the Executive Committee: -

- (a) the passing of by-laws;
- (b) the approval of budgets;
- (c) the imposition of rates;
- (d) the raising of loans;
- (e) the approval of an integrated development plan for the Municipality and any amendment to that plan;
- (f) the approval of a performance management system
- (g) the appointment and conditions of service of the Municipal Manager and a head of department of the Council."

## NUMBER OF MEETINGS HELD FOR EACH PORTFOLIO COMMITTEE FOR THE 2017/2018 FINANCIAL YEAR

NUMBER AND TYPE OF COUNCIL COMMITTEE MEETING:	
ITEM	NUMBER
Full Council	14
Executive Committee	26
Corporate Services	8
Financial Services	12
Infrastructure Services	7
Community Services	9
Sustainable Development & City Entities	10
Municipal Public Accounts Committee	10

Note: Minutes of all meetings as well as attendance registers can be obtained from the Archives, Records and Information Unit.

## 2.2. ADMINISTRATIVE GOVERNANCE

During the 17/18 financial year, the City Manager's post was permanently filled. As the head of the municipal administration, subject to the policy directions of the municipal council, the City Manager is responsible and accountable for the formation and development of an economical, effective, efficient and accountable administration. The City Manager must make sure the administration is equipped to implement the municipality's integrated development plan, that it operates in accordance with the municipality's performance management system, and that it is responsive to the needs of the local community.

The roles and responsibilities of the City Manager are comprehensively set out in Section 55 of the Municipal Systems Act and responsibilities of the City Manager as Accounting Officer is set out in Chapter 8 of the Municipal Finance Management Act, 56 of 2003.

The City Manager's office has assumed direct responsibility for Communications and Corporate Strategy as well as the drafting, management and implementation of Council's Integrated Development Plan [IDP]. The Internal Audit unit is also located in the Municipal Manager's office and ensures compliance with municipal legislation.

In addition the five Business Units that mirror the committee portfolios also report to the Municipal Manager. These Business Units, each headed by a General Manager, ensure that services are delivered to the people of the Msunduzi Municipality. They are:

- Infrastructure services;
- Community services;
- Sustainable Development and City Enterprises;
- Budget and Treasury; and
- Corporate services.

During the 17/18 financial year – two Deputy Municipal Manager's posts were vacated resulting in a 44% vacancy rate at executive level, that are to be prioritized for recruitment. The City Manager and his team of executive managers hold weekly meetings to discuss key strategic service deliverables, and to offer guidance on achieving IDP goals. The administrative component is aligned with the five National Key Performance Areas; **Financial Viability and management, Local economic Development, Basic service delivery and Infrastructure development, Good Governance and Public Participation, Institutional Development and Transformation, Environmental Planning and Social Services**

## TOP ADMINISTRATIVE STRUCTURE

TIER 1
<b>CITY MANAGER</b> Sizwe Hadebe

FUNCTIONS
Communications Integrated Development Plan Internal Audit and Risk Monitoring & Evaluation Policy, Strategy and Research

TIER 2
<b>GENERAL MANAGER: Budget and Treasury Office</b> N Ngcobo

TIER 2
<b>GENERAL MANAGER: Corporate Services</b> M Molapo

TIER 2
<b>GENERAL MANAGER: Community Services</b> B Zulu

TIER 2
<b>GENERAL MANAGER: Infrastructure Services</b> SE Nomnganga Terminated 06.2018

TIER 2
<b>GENERAL MANAGER: Sustainable Development</b> Dr R Ngcobo Terminated 11.2017

**CITY MANAGERS OFFICE**

TIER 3
<b>Senior Manager: Expenditure Management</b> S Nxumalo <b>Senior Manager: evenue</b> B Ngobese <b>Process Manager: Budget</b> S Khoza <b>Senior Manager: Supply Chain</b> D Ndlovu <b>Senior Manager: Asset Management</b> K Shoba <b>Senior Manager: Financial Performance</b> Vacant

TIER 3
<b>Senior Manager: Human Resources Management</b> F Ndlovu <b>Senior Manager: Legal Services</b> Vacant <b>Senior Manager: Secretariate and Auxillary Services</b> S Dubazana <b>Senior Manager: ICT</b> X Ngebulana

TIER 3
<b>Senior Manager: Waste Management</b> R Raghunandan <b>Senior Manager: Community Development</b> M Zuma <b>Senior Manager: Public Safety</b> K Khumalo <b>Senior Manager: ABM</b> L Kunene

TIER 3
<b>Senior Manager: Roads and Transportation</b> L Mngenela <b>Senior Manager: Electricity Management</b> Vacant <b>Senior Manager: Water and Sanitation</b> B Sivparsad <b>Programme Manager: PMU</b> S Kunene

TIER 3
<b>Senior Manager: Development Services</b> Vacant <b>Senior Manager: Planning &amp; Environment</b> T Cowie <b>Senior Manager: Human Settlements</b> E Nombungu <b>Senior Manager: Municipal Entities</b> S Zimu

TIER 3
<b>Senior Manager: City Managers Office</b> M Jackson <b>Senior Manager: PURP</b> Vacant <b>Senior Manager: Political Support</b> Vacant <b>Senior Manager: Strategic Planning</b> Vacant <b>Manager: Internal Audit</b> PJ Mahlaba

FUNCTIONS
Budget & Financial Control Expenditure Management and Financial Control Revenue Management & Customer Care Supply Chain Management Treasury and Financial Support

FUNCTIONS
Recruitment and Selection Staff establishment HR Support Services Benefits Administration Employee Relations Occupational Health, Safety and Wellness Skills Development Organisational Development Performance Management Secretariat and Auxillary ICT Registry Legal services

FUNCTIONS
HIV and AIDS Parks Sports and Recreation Facilities Libraries Disaster Management Fire and Emergency Services Traffic and Security Services Waste Management Area Based Management

FUNCTIONS
Electricity Distribution, Technical Services, Roads, Storm-water and Transportation Public Works Infrastructure Design & Implementation Project Management Water and Sanitation

FUNCTIONS
Development Services Town Planning Real Estate and Housing. Environmental Management and Land Survey, Building Inspectorate and Licensing. Human Settlements Entities Environmental Health

FUNCTIONS
IDP Communication OPMS PMB Urban Renewal Political Offices MPAC Chair Strategic Planning Internal Audit

FUNCTIONAL ORGANOGRAM:

SENIOR MANAGEMENT STRUCTURE



**CITY  
MANAGER**  
**MR. SIZWE  
HADEBE**



**GM: COMMUNITY  
SERVICES**

**MS. BONIWE ZULU**

- PUBLIC SAFETY
- COMMUNITY DEVELOPMENT
- AREA BASED MANAGEMENT
- WASTE MANAGEMENT



**GM: SUSTAINABLE  
DEVELOPMENT**

**DR. RAY NGCOBO**

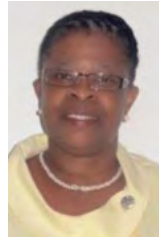
- DEVELOPMENT SERVICES
- PLANNING AND ENVIRONMENT
- HUMAN SETTLEMENTS
- MUNICIPAL ENTITIES



**GM: FINANCIAL  
SERVICES**

**MRS. NELISIWE  
NGCOBO**

- EXPENDITURE MANAGEMENT
- REVENUE MANAGEMENT
- BUDGET IMPLEMENTATION AND MONITORING
- SUPPLY CHAIN MANAGEMENT
- ASSET MANAGEMENT
- FINANCIAL PERFORMANCE



**GM: CORPORATE  
SERVICES**

**MS. MOSA  
MOLAPO**

- HUMAN RESOURCES MANAGEMENT
- SECRETARIAT AND AUXILIARY SERVICES
- ICT
- LEGAL SERVICES



**GM:  
INFRASTRUCTURE  
SERVICES**

**MR SABATHA  
NOMNGANGA**

- ROADS AND TRANSPORTATION
- ELECTRICITY MANAGEMENT
- WATER AND SANITATION
- PMU



**SNR MANAGER:  
OFFICE OF THE  
CITY MANAGER**

**MS. MADELEINE  
JACKSON**



**CHIEF AUDIT  
EXECUTIVE**

**MR. PETROS  
MAHLABA**

## COMPONENT B: INTERGOVERNMENTAL RELATIONS

### INTRODUCTION TO CO-OPERATIVE GOVERNANCE AND INTERGOVERNMENTAL RELATIONS

The Municipality continues to receive full support from the Office of the MEC for Cooperative Governance and Traditional Affairs. Substantial support in the development of a financial recovery plan has also been obtained from National Treasury. The Provincial Treasury has also assisted in terms of developing both the strategic and operational risk registers of the municipality. Whilst the Municipal Infrastructure Grant (MIG) was the primary source of funding for capital projects related to infrastructure development and basic services, the following basic services are delivered to the community using mechanisms of intergovernmental relations with National/ Provincial Departments and/or parastatals:

Water & Sanitation - Department of Water Affairs and Umgeni Water;  
Housing - Department of Human Settlements;  
Electricity - Department of Minerals & Energy and Eskom

Various other grants, such as the Neighbourhood Partnership Development Grant, have been received for the implementation of projects. All information related to grants received is disclosed as required in the Annual Financial Statements.

### 2.3. INTERGOVERNMENTAL RELATIONS

#### NATIONAL INTERGOVERNMENTAL STRUCTURE

The municipality is a participant in a number of national forums. On an administrative level, the Chief Financial Officer (CFO) participates in the CFO's Forum which is convened by the National Treasury and the office of the Auditor General. The Municipal Manager participates in the National Municipal Managers Forum convened by the South African Local Government Association (SALGA). Both councillors and management also participate in the SALGA National Members Assembly. The Corporates Services Unit is a member of the National Municipal Capacity Coordinating and Monitoring Committee. In light of the grant funding assistance received, the Municipality participates in the National Treasury Forum of the National Development Partnership Grant (NDPG). Participation in these national forums is key to be able to network, benchmark and expose the municipality to a variety of developmental and funding opportunities.

The Municipality remains a member of the South African Cities Network at a national level. The Mayor sits on the Board of Directors of the SACN and the Municipal Manager is an alternate.

The Municipality continues to enjoy favourable relations with the following National Departments who have provided conditional grants to the municipality:

Project Description	Funder	RECEIVED
LIBRARY SERVICE	ARTS & CULTURE	612,000
LIBRARY SERVICE	ARTS & CULTURE	20,103,000
TATHAM ART GALLERY	ARTS & CULTURE	420,000
HOUSING OPERATIONAL GRANT	HUMAN SETTLEMENTS	9,545,040
EQUITABLE SHARE	NATIONAL TREASURY	468,430,000
FINANCE MANAGEMENT GRANT	NATIONAL TREASURY	1,700,000
EXPANDED PUBLIC WORKS PROGRAMME	NATIONAL TREASURY	8,022,000
MUNICIPAL INFRASTRUCTURE GRANT	NATIONAL TREASURY	201,139,000
WASTER SERVICES INFRASTRUCTURE GRANT	NATIONAL TREASURY	38,191,000
PUBLIC TRANSPORT NETWORK GRANT	NATIONAL TREASURY	157,512,000
NEIGHBOURHOOD DEVELOPMENT PARTNERSHIP GRANT	NATIONAL TREASURY	38,096,000
		<b>943,770,040</b>
<b>NOT ON GAZETTE</b>		
AIRPORT	KZN TREASURY	1,467,147
GEDI	DEPT OF HUMAN SETTLEMENTS	25,000,000
GEDI	ATTORNEYS	1,614,796
ORIBI VILLAGE	DEPT OF HUMAN SETTLEMENTS	689,836
BENEFICIARY AUDIT AND TRANSFERS	DEPT OF HUMAN SETTLEMENTS	9,211,500
GEDI	STOWELL AND CO	1,090,860
MILITARY VETERANS HOUSES	DEPT OF HUMAN SETTLEMENTS	8,624,156
TAG	ARTS AND CULTURE	400,000
		<b>48,098,295</b>
		<b>991,868,335</b>

#### PROVINCIAL INTERGOVERNMENTAL STRUCTURE

The City Manager and the Mayor participate in the technical and provincial MUNIMEC respectively. They also participate in the Premier's Coordinating Forum. The provincial SALGA convene the provincial MM's Forum of which the Municipal Manager does attend. The Mayor is the chairperson of the provincial SALGA Human Resources Working Group.

#### **RELATIONSHIPS WITH MUNICIPAL ENTITIES**

The municipality has one municipal entity called Safe City. Safe City is dedicated to making the City of Pietermaritzburg a better place in which to live, work and play. The project has a number of elements, including:

1. The monitoring of crime through 70 CCTV cameras in the City;
2. An SMS programme which encourages citizens to report suspicious behaviour and activities;
3. c-SAFE, a panic alert system accessible from your cell phone.

#### **DISTRICT INTERGOVERNMENTAL STRUCTURES**

The Municipal Manager and the Mayor are members of the Technical District and Mayoral District Technical Forum respectively. The Municipal Manager is also the Chairperson of the District Corporate Services Forum.

## COMPONENT C: PUBLIC ACCOUNTABILITY AND PARTICIPATION

### OVERVIEW OF PUBLIC ACCOUNTABILITY AND PARTICIPATION

During the 2017/2018 financial year, the municipality had 39 functional ward committees which serve as a conduit between the municipality and the committee. In addition, a public participation policy and guideline was developed and approved by Council. In addition to ward committees, the Service Delivery and Budget Implementation Plan (SDBIP) is made public and published on the municipal website. This contains projected financial and service delivery Indicators and deliverables. Members of the public are also invited to participate in the Oversight process related to the Annual Report.

In the promotion of public accountability and participation members of the public are invited to attend all meetings of the Council and its committees. Another mechanism of public participation is conducted through Mayoral Budget and Integrated Development Plan (IDP) Izimbizo's. These are held prior to developing the draft budget in order to provide feedback to the community the implementation of projects in the current financial year and to illicit the needs of the community in order to provide input for the new financial year. A second Izimbizo is held once the draft budget has been developed in order to inform the public of key elements in the proposed budget and illicit responses thereto.

Section 2.4 below provides an outline of further mechanisms which the municipality utilizes as a mean of public participation.

### 2.4. PUBLIC MEETINGS

#### COMMUNICATION, PARTICIPATION AND FORUMS

The Process Plan was approved by Full Council and published for public comment. The process plan was placed on the municipal website and around municipal buildings for public viewing. The Process Plan indicates different activities and milestones which are reflected in terms of the IDP review and PMS and Budget implementation and monitoring. The Msunduzi Municipality has a structured program of public participation. This program is reflected in the Process Plan and forms the basis for citizenry engagement framework which is currently mooted in a form of a public participation policy.

The following are forms of citizenry participation that are utilized by the Municipality to ensure the citizen and stakeholders voice are accommodated in the planning, execution and review of the IDP, Budget and PMS processes:

- Ward Committee Monthly Meetings
- Stakeholders Quarterly Meeting (Reporting on PMS Progress/SDBIP and IDP)
- Monthly Community Meetings by Councillors (due to financial constrains-are held once in two months /6 meetings per annum per ward)
- Project Based Meetings
- Sector Plan Based Engagements
- Executive Committee – Public Gallery
- Full Council Meeting – Public Gallery
- Integrated Development Planning Meetings
- Izimbizo: Public Meetings for Budget, IDP etc.
- Municipal Property Rates Act (MPRA)
- Service Standard or Charter
- Community Based Planning
- Complaints Register: Customer Care and Batho Pele Engagements
- Sukuma Sakhe – Premier's Flagship Tool for Accelerated Service Delivery at a Ward Base Level
- Attendance to invitations by Interest groups
- Partnerships and MOUs: MIDI, etc.

During the 2017/18 Financial Year the IDP Representatives Forum was revived and met four times with the primary objective of aligning municipal programmes with those of sector departments. The forum will meet on a quarterly basis's and will assist in driving the implementation of the IDP. Msunduzi Municipality has a developed communication strategy which embraces the need for responsiveness towards members of public complaints and ensuring the implementation of Batho Pele Principles.

The above various forms of public participation engagements are conducted throughout the year specifically at an operational level and then some of them are organized on a fortnightly, monthly, quarterly and annually as reflected in our Process Plan. Due to the magnitude of the events the municipality hosts an events management policy has been developed and adopted. The municipality takes public participation with the utmost dignity and complies with all the relevant legislation.

### WARD COMMITTEES

Section 74 of the Municipal Structures Act, and regulation 5 of the Government Gazette No. 27699 Ward Committee, state that Ward Committees may have powers and functions delegated to them (which are essentially advisory in nature) in terms of S59 of the Municipal Systems Act, these are:

- 1) To serve as an official specialized participatory structure in the Msunduzi Municipality.
- 2) To create formal unbiased communication channels as well as a co-operative partnership between the community and the Council.
- 3) Advise and make recommendations to the Ward Councillor on matters of policy affecting the Ward.
- 4) Assisting the Ward Councillors in identifying the challenges and needs of residents.
- 5) Dissemination of information in the Ward concerning municipal affairs such as the budget, integrated development planning, performance management systems, service delivery options and municipal properties.
- 6) Receive queries and complaints from residents concerning municipal service delivery, communication with Council and provide feedback to the community on Council's response.
- 7) Ensure constructive and harmonious interaction between the municipality and community through the use and co-ordination of ward residents meetings and other community development forums.
- 8) and Interact with other organizations and forums on matters affecting the ward. A ward committee may also make recommendations on any matter affecting its ward to the ward councillor or through the ward councillor to the local council.



## PUBLIC MEETINGS

In total 132 ward committee meetings were held and 124 community meetings were held, broken down as follows:

### WARD COMMITTEE MEETINGS 2017 /2018 FY

OFFICE OF THE SPEAKER - MSUNDUZI MUNICIPALITY Record of Challenges / Complaints / Requests for Services per Ward as per Circular 63 - Municipal Finance Management Act 2017/2018 Financial Year										
WARD COMMITTEE MEETINGS										
WARD	Date of Meeting	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Ward Committee members attending	Challenges / Complaints / Requests for Services received	Date information forwarded to Customer Care / Relevant Department for actioning	Date followed up with Customer Care / Relevant Department	Measures taken to address Challenges / Complaints / Requests for Services received per ward	Status of Challenges / Complaints / Requests for Services received per ward	Dates and manner of feedback given to Councillors to forward to the Ward Committee
1	23.10.17	None	N/A	8	All portfolios must report annual programmes	Nil	Nil	None	None	None
	12.10.17	None	N/A	8	Ward Committees were invited to attend War Room	Nil	Nil	None	None	None
		None	N/A	8	Housing project, monthly meeting of stakeholders, upcoming project in the Ward	None	None	None	None	None
2	15.11.17	None	N/A	9	Water leak problem at Zayeka area at Mandlakazi area, name list of people who have problem of falling houses	Nil	Nil	The Cllr communicated direct to VDA	VDA will attend housing queries on continuous basis	Cllr dealt direct with VDA to resolve the challenges
	12.10.17	None	N/A	7	Request for ramps, crime and deaths happening at unregistered taverns, RDP housing,	Nil	Nil	Forwarded to relevant unit	Roads unit met with the Cllr	Cllr dealt direct with the relevant unit
	13.09.17	None	N/A	9	D2069 road at Mbutshane, EPWP programme,, Zayeka Hall renovation,, VDA housing project, Rehabilitating of Gcebeni Hall, Stadium rehabilitation programme to start, Mabane bridge, Zayeka road to be extended	Nil	Nil	Forwarded to relevant unit	Roads unit met with the Cllr	Cllr dealt direct with the relevant unit
	11.09.17	None	N/A	9	Renovation of clinic, Khwezi project installing new globes which are electricity saving, Building of 50 new toilets at Soul city area,	Nil	Nil	Forwarded to relevant unit	Roads and electricity unit met with the Cllr	Cllr dealt direct with the relevant unit
	11.08.17	None	N/A	10	Water, Roads, and RDP houses issue and a need of high master lights at Insika area, new water reservoir to be made by uMgeni Water at Mbutshane area	Nil	Nil	The Cllr communicated direct to VDA	VDA will attend housing queries on continuous basis	Cllr dealt direct with VDA to resolve the challenges
3	19.11.17	None	N/A	10	Buildin of new Huge Hall similar to Caluza area	Nil	Nil	None	None	Cllr reported to the Ward Committee
	17.09.17	None	3	10	Building of Nqabeni Multipurpose centre,	Nil	Nil	None	None	Cllr reported to the Ward Committee
	13.08.17			10	Introduction of Community care project, Upgrading of Mpanza Road, Installation of Master lights at Mvelweni area, Request for the road at Mpande new sites is in IDP, Mpande community hall needs maintenance, Potholes at Maqube road, Darksy road has been newly constructed.	Nil	Nil	None	None	Cllr reported to the Ward Committee
4	10.12.17	1	Nil	10	Roads, shortage of water, Recreational parks, hall maintenance	Nil	Nil	Forwarded to relevant unit	Roads unit met with the Cllr	Cllr dealt direct with the relevant unit
	05.11.17	1	Nil	5	RDP Houses, EPWP contracts, school fencing (Mthlangqondo)	Nil	Nil	The Cllr communicated direct to VDA	VDA will attend housing queries on continuous basis	Cllr dealt direct with VDA to resolve the challenges
	21.10.17	1	Nil	6	Construction of Ndeleshane Road, Cllrs commitment to meet with community in every 3 months	Nil	Nil	Forwarded to relevant unit	Roads unit met with the Cllr	Cllr dealt direct with the relevant unit

## OFFICE OF THE SPEAKER - MSUNDUZI MUNICIPALITY Record of Challenges / Complaints / Requests for Services per Ward as per Circular 63 - Municipal Finance Management Act 2017/2018 Financial Year

### WARD COMMITTEE MEETINGS

WARD	Date of Meeting	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Ward Committee members attending	Challenges / Complaints / Requests for Services received	Date information forwarded to Customer Care / Relevant Department for actioning	Date followed up with Customer Care / Relevant Department	Measures taken to address Challenges / Complaints / Requests for Services received per ward	Status of Challenges / Complaints / Requests for Services received per ward	Dates and manner of feedback given to Councillors to forward to the Ward Committee
	09.07.17	1	Nil	8	Construction of Church Road, child headed family issue, sports and business revival at Henley Village, Waste disposal issue, Water crisis, Toilets, Transport problem at Mgodini area	Nil	Nil	Forwarded to relevant unit	Roads unit met with the Cllr	Cllr dealt direct with the relevant unit
5	07.11.17	1	Nil	8	Housing	Nil	Nil	The Cllr communicated direct to VDA	VDA will attend housing queries on continuous basis	Cllr dealt direct with VDA to resolve the challenges
6	25.11.17	1	Nil	7	Introduction of Ward Committees	Nil	Nil	None	None	The Cllr introduced the Ward Committee
	03.09.17	1	Nil	7	Road, electricity	Nil	Nil	Forwarded to relevant unit	Roads unit met with the Cllr	Cllr dealt direct with the relevant unit
7	07.10.17	1	Nil	10	Access road, Water, Electricity, skills development, Renovation of community halls	Nil	Nil	Forwarded to relevant unit	Roads unit met with the Cllr	Cllr dealt direct with the relevant unit
	28.07.17	1	Nil	10	Crime, People living with disability	Nil	Nil	involving SAPS and other relevant departments	Cllr followed it up with customer care and also other relevant units	Cllr followed it up with customer care and also other relevant units then reported back to the community
	21.01.18	1	Nil	10	Community safety and security,, RDP houses, unemployment, HIV&AIDS,	Nil	Nil	involving SAPS and other relevant departments	Cllr followed it up with customer care and also other relevant units	Cllr followed it up with customer care and also other relevant units then reported back to the community
8	22.10.17	1	Nil	9	Election of War room chairperson	Nil	Nil	None	None	None
	18.11.17	1	Nil	10	Reporting of sectors	Nil	Nil	None	None	None
	16.09.17	1	Nil	10	shortage of grazing land and dip in the area, illegal electricity connection, toilets and RDP houses	Nil	Nil	involving SAPS and other relevant departments	Cllr followed it up with customer care and also other relevant units	Cllr followed it up with customer care and also other relevant units then reported back to the community
9	18.11.17	1	Nil	7	Water, transport, housing	Nil	Nil	Forwarded to relevant unit	Roads, ESKOM and VDA met with the Cllr	Cllr dealt direct with the relevant unit
	26.09.17	1	Nil	5	Water, transport, housing	Nil	Nil	Forwarded to relevant unit	Roads, ESKOM and VDA met with the Cllr	Cllr dealt direct with the relevant unit
	20.07.17	1	Nil	8	Transport, water, electricity	Nil	Nil	Forwarded to relevant unit	Roads, ESKOM and VDA met with the Cllr	Cllr dealt direct with the relevant unit

OFFICE OF THE SPEAKER - MSUNDUZI MUNICIPALITY  
Record of Challenges / Complaints / Requests for Services per Ward as per Circular 63 - Municipal Finance Management Act  
2017/2018, Financial Year

WARD COMMITTEE MEETINGS

WARD	Date of Meeting	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Ward Committee members attending	Challenges / Complaints / Requests for Services received	Date information forwarded to Customer Care / Relevant Department for actioning	Date followed up with Customer Care / Relevant Department	Measures taken to address Challenges / Complaints / Requests for Services received per ward	Status of Challenges / Complaints / Requests for Services received per ward	Dates and manner of feedback given to Councillors to forward to the Ward Committee
	16.07.17	1	Nil	8	Crime,	Nil	Nil	involving SAPS and other relevant departments	Cilr followed it up with customer care and also other relevant units	Cilr followed it up with customer care and also other relevant units then reported back to the community
10	02.11.17	1	Nil		Introduction of Ward committees	Nil	Nil	None	None	The Cilr introduced the Ward Committee
	02.12.17	1	Nil	10	Inauguration of Ward Committees	Nil	Nil	None	None	Cilr invited Ward Committee members to attend inauguration
	07.08.17	1	Nil	10	Introduction of portfolios	Nil	Nil	None	None	The Cilr introduced the Ward Committee
	02.11.17	1	Nil	10	minute writing	Nil	Nil	None	None	None
	22.01.18	1	Nil	10	Retrenchment of construction workers,	Nil	Nil	None	None	None
11	02.12.17	1	Nil	6	Introduction of Ward committees, introduction of government departments	Nil	Nil	None	None	The Cilr introduced the Ward Committee
	07.11.17	1	Nil	6	Introduction of ward room	Nil	Nil	None	None	The Cilr introduced the War room members
	05.09.17	1	Nil	8	Illegal connection of Electricity,	Nil	Nil	involving SAPS and other relevant departments	Cilr followed it up with customer care and also other relevant units	Cilr followed it up with customer care and also other relevant units then reported back to the community
	05.08.17	1	Nil		Replacement of foot bridge at Pakeni area	Nil	Nil	Forwarded to relevant unit	Roads unit met with the Cilr	Cilr dealt direct with the relevant unit
12	02.12.17	1	Nil	10	Introduction of Ward committee and importance of War room	Nil	Nil	None	None	The Cilr introduced the Ward Committee
13	29.07.17	1	Nil	8	Unemployment, Payment of Housing project	Nil	Nil	Forwarded to relevant unit	Roads unit met with the Cilr	Cilr dealt direct with the relevant unit
	15.02.18	1	Nil	7	Back to school program	Nil	Nil	None	None	None
	21.03.18	1	Nil	5	Water, Selling of RDP houses, Food parcels	Nil	Nil	involving SAPS and other relevant departments	Cilr followed it up with customer care and also other relevant units	Cilr followed it up with customer care and also other relevant units then reported back to the community
	08.01.18	1	Nil	9	Vegetable gardens programs, Poultry farming program,	Nil	Nil	Cilr had a meeting with the Department of Agriculture	The Cilr will conduct a follow up meeting	Cilr dealt direct with the relevant unit

OFFICE OF THE SPEAKER - MSUNDUZI MUNICIPALITY  
Record of Challenges / Complaints / Requests for Services per Ward as per Circular 63 - Municipal Finance Management Act  
2017/2018 Financial Year

WARD COMMITTEE MEETINGS

WARD	Date of Meeting	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Ward Committee members attending	Challenges / Complaints / Requests for Services received	Date information forwarded to Customer Care / Relevant Department for actioning	Date followed up with Customer Care / Relevant Department	Measures taken to address Challenges / Complaints / Requests for Services received per ward	Status of Challenges / Complaints / Requests for Services received per ward	Dates and manner of feedback given to Councillors to forward to the Ward Committee
	30.06.18	1	Nil	7	A request for sport field has been sent to the Municipality, Reports from different portfolios	Nil	Nil	None	None	Cllr dealt direct with the relevant unit
14	11.10.17	1	Nil	8	Planning meeting	Nil	Nil	None	None	None
	05.12.17	1	Nil	10	Phupha Road, water and construction of Creche	Nil	Nil	Forwarded to relevant unit	Roads unit met with the Cllr	Cllr dealt direct with the relevant unit
	28.11.17	1	Nil	10	Warter, Roads, Streetlights	Nil	Nil	Forwarded to relevant unit	Electricity unit met with the Cllr	Cllr dealt direct with the relevant unit
	21.11.17	1	Nil	9	Warter, Roads, Streetlights	Nil	Nil	Forwarded to relevant unit	Electricity unit met with the Cllr	Cllr dealt direct with the relevant unit
	20.10.17	1	Nil	10	construction of Tomu creche, Road construction, water	Nil	Nil	Forwarded to relevant unit	Roads unit met with the Cllr	Cllr dealt direct with the relevant unit
15	19.12.17	1	Nil	10	Crime, Housing, water	Nil	Nil	Forwarded to relevant unit involving SAPS and other relevant departments	Cllr followed it up with customer care and also other relevant units then reported back to the community	Cllr followed it up with customer care and also other relevant units then reported back to the community
	05.12.17	1	Nil	10	Schedule of meeting dates and portfolios, blockages.Giving of title deeds by Dept of Housing	Nil	Nil	Forwarded to relevant unit	Housing unit met with the Cllr	Cllr followed it up with customer care and also other relevant units then reported back to the community
	28.11.17	1	Nil	10	Distribution of wheelchairs, Project of a shopping centre,	Nil	Nil	None	None	None
	07.11.17	1	Nil	10	Distribution of wheelchairs, Project of a shopping centre,	Nil	Nil	None	None	None
16	23.11.17	1	Nil	10	Rates, sewage project, fencing of grave yard	Nil	Nil	Forwarded to relevant unit	unit met with the Cllr	Cllr followed it up with customer care and also other relevant units then reported back to the community
	25.10.17	1	Nil	8	land invasion. Indigent policy, postbox issue, housing	Nil	Nil	Forwarded to relevant unit	unit met with the Cllr	Cllr dealt direct with the relevant unit
17	11.11.17	1	Nil	10	Rectification of wire walls, side walkways, water shortages,land invasion, road	Nil	Nil	Forwarded to relevant unit	Roads and other relevant units met with the Cllr	Cllr dealt direct with the relevant units
	10.10.17	1	Nil	7	Theft, land invasion,	Nil	Nil	Forwarded to relevant unit	unit met with the Cllr	Cllr dealt direct with the relevant unit
	19.08.17	1	Nil	9	Housing project willow EE phase1, EPWP, vegetation along the road	Nil	Nil	Forwarded to relevant unit	Housing unit met with the Cllr	Cllr followed it up with customer care and also other relevant units then reported back to the community

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	22.07.17	1	Nil	10	Housing project, Rectification of wire walls Illegal dumping and indigent forms	Nil	Nil	Forwarded to relevant unit	Housing unit met with the Cllr	Cllr followed it up with customer care and also other relevant units then reported back to the community
	18.02.18	1	Nil	5	RDP houses,	Nil	Nil	Forwarded to relevant unit	Housing unit met with the Cllr	Cllr followed it up with customer care and also other relevant units then reported back to the community
18	17.11.17	1	Nil	6	Introduction of construction company, boreholes, water	Nil	Nil	None	None	Cllr introduced the construction company at the meeting
	13.11.17	1	Nil	6	land invasion	Nil	Nil	Forwarded to relevant unit	unit met with the Cllr	Cllr dealt direct with the relevant unit
	01.10.17	1	Nil	8	Housing, land invasion	Nil	Nil	Forwarded to relevant unit	unit met with the Cllr	Cllr dealt direct with the relevant unit
	28.09.17	1	Nil	6	skills development, location of the hall at stedon site	Nil	Nil	None	None	None
19	27.10.17	1	Nil	10	Water project,	Nil	Nil	Forwarded to relevant unit	unit met with the Cllr	Cllr dealt direct with the relevant unit
	29.09.17	1	Nil	7	DUT project, pipe project	Nil	Nil	Forwarded to relevant unit	unit met with the Cllr	Cllr dealt direct with the relevant unit
	10.08.17	1	Nil	10	crime, promotion of arts and culture	Nil	Nil	Forwarded to relevant unit	unit met with the Cllr	Cllr dealt direct with the relevant unit
20	12.12.17	1	Nil	10	SALGA games, indigent forms housing project, IDP report	Nil	Nil	Forwarded to relevant unit	unit met with the Cllr	Cllr dealt direct with the relevant unit
	01.12.17	1	Nil	7	idp roads land owners, bridges	Nil	Nil	Forwarded to relevant unit	unit met with the Cllr	Cllr dealt direct with the relevant unit
	14.11.17	1	Nil	6	housing, completion of hall	Nil	Nil	Forwarded to relevant unit	unit met with the Cllr	Cllr dealt direct with the relevant unit
	05.10.17	1	Nil	9	electricity, road and the bridge, GPF	Nil	Nil	Forwarded to relevant unit	unit met with the Cllr	Cllr dealt direct with the relevant unit
21	NIL									
22	08.02.18	1	Nil	10	Development, rape, housebreaking and crime, housing	Nil	Nil	involving SAPS and other relevant departments	Cllr followed it up with customer care and also other relevant units	Cllr followed it up with customer care and also other relevant units then reported back to the community
	16.03.18	1	Nil	10	Proposal of garage construction, construction of sportsfield and library construction	Nil	Nil	Forwarded to relevant unit	unit met with the Cllr	Cllr dealt direct with the relevant unit
	19.06.18	1	Nil	10	RDP housing, speedhumps, buying of land, robot in cnr of Mt Patridge	Nil	Nil	Forwarded to relevant unit	unit met with the Cllr	Cllr dealt direct with the relevant unit



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23	11.11.17	1	Nil	8	Toilets, VIP projects toilets, Eskom project-installation of electricity	Nil	Nil	Forwarded to relevant unit	unit met with the Cllr	Cllr dealt direct with the relevant unit
	25.06.18	1	Nil	No attendance register	Rates, Land invasion in Masons Mill, housing project at peaceville, indigent policy, potholes, streetlights	Nil	Nil	Forwarded to relevant unit	unit met with the Cllr	Cllr dealt direct with the relevant unit
	01.12.17	1	Nil	10	Visiting of child headed families, speedhumps, Fencing of Southland area	Nil	Nil	None	None	None
	12.11.17	1	Nil	10	Launch of War room and CBPs	Nil	Nil	None	None	Cllr and relevant stakeholders
	01.12.17	1	Nil	10	Illegal dumping, grass cutting,	Nil	Nil	Forwarded to relevant unit	unit met with the Cllr	Cllr dealt direct with the relevant unit
	30.11.17	1	Nil	8	Crime	Nil	Nil	Forwarded to relevant unit	unit met with the Cllr	Cllr dealt direct with the relevant unit
	13.08.17	1	Nil	8	Electricity, crime, Establishment of Cooperatives, housing	Nil	Nil	involving SAPS and other relevant departments	Cllr followed it up with customer care and also other relevant units then reported back to the community	
	16.09.17	1	Nil	10	Vacancie, housing, distribution of school shoes, celebration of youth month, Looking after physically challenged	Nil	Nil	Forwarded to relevant unit	unit met with the Cllr	Cllr dealt direct with the relevant unit
	28.10.17	1	Nil	6	Application for a boarding house	Nil	Nil	Forwarded to relevant unit	unit met with the Cllr	Cllr dealt direct with the relevant unit
25	07.11.17	1	Nil	10	Livestock at Otto's bluff Road in Woodlands, Electricity outage, Road constructed is too narrow, refuse dump in Old Howick dump	Nil	Nil	Forwarded to relevant unit	unit met with the Cllr	Cllr dealt direct with the relevant unit
	13.02.18	1	Nil	8	Housing at Woodlands extension, refuse collection tennis club has no toilets, streetlights left on all day	Nil	Nil	Forwarded to relevant unit	unit met with the Cllr	Cllr dealt direct with the relevant unit
26	11.10.17	1	Nil	7	Parks maintenance schedule for veres and vacant land, Peacevalley waste removal, Fields maintenance required, Peacevalle 3 toilets, Housing, Appointment of caregivers and faulty streetlights,	Nil	Nil	Forwarded to relevant unit	unit met with the Cllr	Cllr dealt direct with the relevant unit
	06.09.17	1	Nil	10	Signal hill housing new project, faulty streetlights, maintenance of Transnet railway reserve	Nil	Nil	None	None	
27	07.09.17	1	Nil	8	Visitation to a rehabilitation centre, rates, introduction of plan for Safety \$ Security	Nil	Nil	Forwarded to relevant unit	unit met with the Cllr	Cllr dealt direct with the relevant unit
28	02.11.17	1	Nil	7	Illegal connection of electricity, water shortage, grasscutting, streetlights, crime, illegal dumping	Nil	Nil	Forwarded to relevant unit	unit met with the Cllr	Cllr dealt direct with the relevant unit
	29.09.17	1	Nil	10	Leaking taps, illegal dumping, schedule of cutting grass.	Nil	Nil	Forwarded to relevant unit	unit met with the Cllr	Cllr dealt direct with the relevant unit
	09.11.17	1	Nil	7	Indigent application forms, illegal structures at Nkululeko settlement, water shortage, Cleaning of dump site,	Nil	Nil	Forwarded to relevant unit	unit met with the Cllr	Cllr dealt direct with the relevant unit



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	26.10.17	1	Nil	8	Crime,	Nil	Nil	involving SAPS and other relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
	28.09.17	1	Nil	6	Rates, prepaid meter for electricity, illegal connection of electricity	Nil	Nil	Forwarded to relevant unit	unit met with the Clr	Clr dealt direct with the relevant unit
	04.09.17	1	Nil	6	rates water, lights	Nil	Nil	Forwarded to relevant unit	unit met with the Clr	Clr dealt direct with the relevant unit
	31.08.17	1	Nil	6	toilets required, electricity, water taps required, pathway for school children, SAPS required as there is high level of selling of drugs in the area, removal of dirt and waste,	Nil	Nil	Forwarded to relevant unit	unit met with the Clr	Clr dealt direct with the relevant unit
29	19.11.17	1	Nil	9	ID and Birth certificate problem at Copseville	Nil	Nil	None	None	None
	11.10.17	1	Nil	9	RDP houses, installation of new electricity meters, potholes at SWAPO, construction of Road at Honniville	Nil	Nil	Forwarded to relevant unit	unit met with the Clr	Clr dealt direct with the relevant unit
	19.09.17	1	Nil	8	Handing over of houses, mobile clinic issue,	Nil	Nil	Forwarded to relevant unit	unit met with the Clr	Clr dealt direct with the relevant unit
	25.07.17	1	Nil	9	RDP houses, upgrade of Copesville stadium, library to be built, Community park required.	Nil	Nil	Forwarded to relevant unit	unit met with the Clr	Clr dealt direct with the relevant unit
	20.07.17	1	Nil	7	Transport problem in Hanniville	Nil	Nil	Forwarded to relevant unit	unit met with the Clr	Clr dealt direct with the relevant unit
	28.02.18	1	Nil	8	Employment,	Nil	Nil	Forwarded to relevant unit	unit met with the Clr	Clr dealt direct with the relevant unit
	13.01.18	1	Nil	7	Refuse bin bags to be supplied, transport problem, housing	Nil	Nil	Forwarded to relevant unit	unit met with the Clr	Clr dealt direct with the relevant unit
30	05.10.17	1	Nil	4	Introduction of Ward Committees and their training	Nil	Nil	None	None	The Clr introduced the Ward Committee
	07.09.17	1	Nil	9	Water shortage, electricity	Nil	Nil	Forwarded to relevant unit	unit met with the Clr	Clr dealt direct with the relevant unit
	03.08.17	1	Nil	6	Illegal dumping, Road's resurfacing	Nil	Nil	Forwarded to relevant unit	unit met with the Clr	Clr dealt direct with the relevant unit
31	19.12.17	1	Nil	10	speed humps, housing, street lights, illegal dumping, potholes, water leaks	Nil	Nil	Forwarded to relevant unit	unit met with the Clr	Clr dealt direct with the relevant unit
	01.11.17	1	Nil	9	Illegal dumping, installation of network cable, indigent, crime	Nil	Nil	Forwarded to relevant unit	unit met with the Clr	Clr dealt direct with the relevant unit
32	12.12.17	1	Nil	10	housing, unemployment rates, introduction of Ward Committees and Newly elected Councillor Shawn Atkins, School project in Boom street	Nil	Nil	Forwarded to relevant unit	unit met with the Clr	Clr dealt direct with the relevant unit
33	05.12.17	1	Nil	7	Electricity, housing, recycling in Garfield	Nil	Nil	Forwarded to relevant unit	unit met with the Clr	Clr dealt direct with the relevant unit

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	30.10.17	1	Nil	10	Street renaming, bus stop shelters required, sponsorship of learners, Transport problem	Nil	Nil	Forwarded to relevant unit	unit met with the Clr	Clr dealt direct with the relevant unit
	28.08.17	1	Nil	9	Informal traders, electricity, crime	Nil	Nil	involving SAPS and other relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
	17.08.17	1	Nil	10	Youth tournament, grasscutting, improvement at Eastwood clinic, informal trading audit	Nil	Nil	Forwarded to relevant unit	unit met with the Clr	Clr dealt direct with the relevant unit
	07.08.17	1	Nil	8	Cleaning up campaign, street lights problem at Cindarella, cutting of grass, Monitoring of students at Eastwood High school, blockade of manhole at Cindarella	Nil	Nil	Forwarded to relevant unit	unit met with the Clr	Clr dealt direct with the relevant unit
	28.01.18	1	Nil	8	Report back about electricity, Revamping of Eastwood library, Crime at Cindarella, Blockade of sewer	Nil	Nil	Forwarded to relevant unit	unit met with the Clr	Clr dealt direct with the relevant unit
35	26.06.18	1	Nil	10	Crime, illegal dumping, housing development, CPF launch	Nil	Nil	involving SAPS and other relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
	08.05.18	1	Nil	8	Crime, landfill site rehabilitation, EPWP project, Community projects, skills development projects	Nil	Nil	involving SAPS and other relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
	05.04.18	1	Nil	8	40% deduction from electricity, profiling forms, identification of land for housing development, water crisis, streetlights faulty	Nil	Nil	Forwarded to relevant unit	Relevant unit met with the Clr	Clr dealt direct with the relevant unit
	29.01.18	1	Nil	7	Developing working, communication strategy, back to school campaign, ward profiling, cleaning campaign	Nil	Nil	Forwarded to relevant unit	Relevant unit met with the Clr	Clr dealt direct with the relevant unit
	11.01.18	1	Nil	8	Ward profiling, identification of land for housing, energy saving initiative	Nil	Nil	Forwarded to relevant unit	Relevant unit met with the Clr	Clr dealt direct with the relevant unit
36	05.12.17	1	Nil	8	Planning and zoning control, illegal posters, garden waste sites, Electricity issue, roads and storm water drain	Nil	Nil	Forwarded to relevant unit	Relevant unit met with the Clr	Clr dealt direct with the relevant unit
	14.11.17	1	Nil	6	Consolidation of 18 & 20 Bromhead road. Disturbance in Gower Road, Increase of 1,2% of electricity, ward profiling	Nil	Nil	Forwarded to relevant unit	Relevant unit met with the Clr	Clr dealt direct with the relevant unit
37	19.07.17	1	Nil	7	CBP workshop, IDP workshop, recycling, ward news letter, informal settlement at SACCA	Nil	Nil	Forwarded to relevant unit	Relevant unit met with the Clr	Clr dealt direct with the relevant unit

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	21.09.17	1	Nil	7	Building operations at Isabell beardmore Drive, Ashburton Bottle store complain, Temporal units converted to permanent structures, poor service delivery by Parks department	Nil	Nil	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit
	19.10.17	1	Nil	6	Speeding of motorbikes in the residential area, restaurants at Wally Hayward Drive,, access road damaged by water at SaCCA, Poverty stricken families at SACCAs	Nil	Nil	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit
38	23.06.18	1	Nil	8	Programmes of the ward, Tamboville creche issue, CPF launch	Nil	Nil	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit
	27.05.18	1	Nil	10	Land invasion, duties of ward committees, introduction of war room	Nil	Nil	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit
	22.03.18	1	Nil	8	Blocked drain at Themballihle, child headed family, promotion of Atrs and culture to Youth	Nil	Nil	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit
	25.04.18	1	Nil	7	Transport, housing, workshop for agriculture, CCGs planning, Title deeds issue,	Nil	Nil	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit
	22.02.18	1	Nil	7	Development of ward, land invasion issue, door to door campaign about one garden, one home, Promotion of Art & Culture activities	Nil	Nil	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit
	21.09.17	1	Nil	No register	Housing project at Mvuzo, Housing for MKVA	Nil	Nil	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit
	21.09.17	1	Nil	7	Door to door campaign, Dept of Health visit, Housing and infrastructure, illegal invading from North East area, transport issue.	Nil	Nil	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit
39	25.11.17	1	Nil	7	Drawing up of year plan, Schedule of meetings and War room, youth programme	Nil	Nil	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit
	22.10.17	1	Nil	6	school visit at Gudlintaba Primary School, Drug problem, ID issue, agriculture	Nil	Nil	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit
	19.09.17	1	Nil	7	Housing programme, ID issue, sportfield at Mbumbane, Development of Faith Base programme, Zibambele transport project, Registration of cooperatives	Nil	Nil	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit
	03.09.17	1	Nil	8	Lack of road signs, livestock on the road, fallen electricity poles	Nil	Nil	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit
	01.07.17	1	Nil	7	Career guidance at St John Paul school, Food voucher for needy family, agriculture ie shortage of grazing land for livestock, illegal connection of electricity	Nil	Nil	Forwarded to relevant unit	Relevant unit met with the Cllr	Cllr dealt direct with the relevant unit

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1	10.10.17	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	14.01.18	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	20.04.18	1	Nil	44	Housing project	Forwarded to VDA	None	The Cllr communicated direct to VDA	VDA will attend housing queries on continuous basis	Cllr dealt direct with VDA to resolve the challenges and report back to the community
	19.04.18	1	Nil	18	Installation of lights in the ward, Hall have to be maintained	None	None	Cllr attended the matter	follow up with customer care	Cllr to follow up with customer and reported back to the community
2	03.12.17	1 PR CLLR	Nil	183	Water & electricity crisis, RDP houses, Poor state of Roads, unemployment	None	None	The Cllr communicated direct to VDA and all other relevant units	VDA will attend housing queries on continuous basis	Cllr dealt direct with VDA and other relevant units to resolve the challenges and report back to the community
	10.11.17	1	Nil	82	Crime,, Electricity, water	None	None	involving SAPS and other relevant departments	Cllr followed it up with customer care and also other relevant units	Cllr followed it up with customer care and also other relevant units then reported back to the community
	15.10.17	1	Nil	125	Soul City Road, electricity, crime	None	None	The Cllr communicated direct to VDA and all other relevant units	VDA will attend housing queries on continuous basis	Cllr dealt direct with VDA and other relevant units to resolve the challenges and report back to the community
	10.09.17	1	1	94	KwaMgodi Road maintenance,electricity,crime, water shortage, Vda housing project	None	None	The Cllr communicated direct to VDA and all other relevant units	VDA will attend housing queries on continuous basis	Cllr dealt direct with VDA and other relevant units to resolve the challenges and report back to the community
	20.08.17			65	Gcebeni road issue, Gcebeni hall maintenance, water & electricity crisis	None	None	The Cllr communicated direct with all other relevant units	Cllr will attend housing queries on continuous basis	Cllr dealt direct with VDA and other relevant units to resolve the challenges and report back to the community

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3	13.08.17	1	Nil	65	Skhabeeni Road needs to be revamped, Application for extended water pipes is still pending. Unemployment issue	None	None	involving SAPS and other relevant department	Cilr followed it up with customer care and also other relevant units	Cilr followed it up with customer care and also other relevant units then reported back to the community
	30.07.17	1	Nil	71	Infrastructure, water, electricity, masterlights, access roads, housing issue	None	None	involving SAPS and other relevant department	Cilr followed it up with customer care and also other relevant units	Cilr followed it up with customer care and also other relevant units then reported back to the community
	24.07.17	1	Nil	50	Infrastructure, water, electricity, masterlights, access roads, housing issue	None	None	involving SAPS and other relevant department	Cilr followed it up with customer care and also other relevant units	Cilr followed it up with customer care and also other relevant units then reported back to the community
	09.02.18	1	Nil	100	Introduction of Al Electrical Company	None	None	None	None	None
	01.02.18	1	Nil	26	Water, electricity, Toilets, Housing progress report, Halls issue, Roads maintenance, taxi rank	None	None	involving SAPS and other relevant department	Cilr followed it up with customer care and also other relevant units	Cilr followed it up with customer care and also other relevant units then reported back to the community
	23.01.18	1	Nil	64	Infrastructure, water, electricity, masterlights, access roads, housing issue	None	None	Cilr will involve relevant department	Cilr followed it up with customer care and also other relevant units	Cilr followed it up with customer care and also other relevant units then reported back to the community
	25.04.18	1	Nil	81	Master light, crime, water issue, road issue	None	None	Cilr will involve relevant department	Cilr followed it up with customer care and also other relevant units	Cilr followed it up with customer care and also other relevant units then reported back to the community
4	29.01.2017	1	Nil	50	Crime, illegal dumping, water crisis, Electricity	None	None	involving SAPS and other relevant department	Cilr followed it up with customer care and also other relevant units	Cilr followed it up with customer care and also other relevant units then reported back to the community
	05.02.2017	1	Nil	152	Water, electricity, housing crime, roads	None	None	involving SAPS and other relevant department	Cilr followed it up with customer care and also other relevant units	Cilr followed it up with customer care and also other relevant units then reported back to the community



## Record of Challenges / Complaints / Requests for Services per Ward as per Circular 63 - Municipal Finance Management Act 2017/2018 Financial Year

### WARD COMMITTEE MEETINGS

WARD	Date of Meeting	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community members attending	Challenges / Complaints / Requests for Services received	Date information forwarded to Customer Care / Relevant Department for actioning	Date followed up with Customer Care / Relevant Department	Measures taken to address Challenges / Complaints / Requests for Services received per ward	Status of Challenges / Requests for Services received per ward	Dates and manner of feedback given to Councillors to forward to the community
	19.03.2017	1	Nil	155	Construction of Khanyile Road, Housing, Electricity, water,	None	None	Clr will involve relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
	21.03.2017	1	Nil	187	Water, electricity, housing, road	None	None	Clr will involve relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
5	26.11.18	1	Nil	250	Housing, water, electricity	None	None	Clr will involve relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
	05.11.17	1	Nil	104	Water, roads	None	None	Clr will involve relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
6	26.11.17	1	Nil	51	Crime, Extension of water pipes, RDP houses	None	None	involving SAPS and other relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
	07.08.17	1	3	90	Construction of D1126 Road, Mushroom project, project of cleaning of streams and Rivers	None	None	Clr will involve relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
		1	Nil	69	Electricity, Roads	None	None	Clr will involve relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
7	07.10.17	1	Nil	39	Housing, Electricity, Roads, Water shortage	None	None	Clr will involve relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community





## Record of Challenges / Complaints / Requests for Services per Ward as per Circular 63 - Municipal Finance Management Act 2017/2018 Financial Year

### WARD COMMITTEE MEETINGS

WARD	Date of Meeting	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community members attending	Challenges / Complaints / Requests for Services received	Date information forwarded to Customer Care / Relevant Department for actioning	Date followed up with Customer Care / Relevant Department	Measures taken to address Challenges / Complaints / Requests for Services received per ward	Status of Challenges / Complaints / Requests for Services received per ward	Dates and manner of feedback given to Councillors to forward to the community
11	16.09.17	1	Nil	138	Ward Committee by-election, Electricity, Safety & security,	None	None	Clr will involve relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
	13.08.17	1	Nil	93	Water, Electricity, Roads, Introduction of Area Committee	None	None	Clr will involve relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
12	02.07.17	None	None	None	None	None	None	None	None	None
	09.09.17	None	None	None	None	None	None	None	None	None
	10.09.17	1	Nil	170	Street lights, illegal connection of water at Khalanyoni, Crime and drug abuse, launching of CPF, Smero & Esigodini pedestrian bridge	None	None	involve SAPS and other relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
	30.07.17	1	Nil	96	Renovation of Esigodini Hall, installation of globes	None	None	Clr will involve relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
	18.03.18	1	Nil	105	Water pipe installation, Master lights, Housing	None	None	Clr will involve relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
13	01.10.17	1	Nil	128	Election of a subcommittee member, Drug problem, street lights, burglary and theft, land invasion, master lights installation	None	None	Clr will involve relevant departments	Clr will involve relevant departments	Clr followed it up with customer care and also other relevant units then reported back to the community
	26.08.17	1	Nil	114	Land invasion, rate, indigent applications, Process of application of Aloe Ridge flats, unemployment	None	None	Clr will involve relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
	20.05.18	1	Nil	101	handing over of title deeds, Housing issue	None	None	Clr will involve relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community

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Record of Challenges / Complaints / Requests for Services per Ward as per Circular 83 - Municipal Finance Management Act										
WARD COMMITTEE MEETINGS										
WARD	Date of Meeting	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community members attending	Challenges / Complaints / Requests for Services received	Date information forwarded to Customer Care / Relevant Department for actioning	Date followed up with Customer Care / Relevant Department	Measures taken to address Challenges / Complaints / Requests for Services received per ward	Status of Challenges / Requests for Services received per ward	Dates and manner of feedback given to Councillors to forward to the community
	07.04.18	1	Nil		Housing,	None	None	Clr will involve relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
14	25.03.18	1	Nil	98	Water, Toilets, installation of Speed humps, construction of kids Sports facilities, construction of Hall, construction of youth centre, ABET revival	None	None	Clr will involve relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
	27.05.18	1	Nil	80	Lease of land by Horse racing group, Revival of the culture of sports in Willowfontain	None	None	Clr will involve relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
15	19.11.17	1	Nil	81	Illegal dumping, River cleaning campaign, water saving, Sewer leakes, street lights,	None	None	Clr will involve relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
	12.12.17	1	Nil	100	Illegal dumping, River cleaning campaign, water saving, Sewer leakes, Electricity	None	None	Clr will involve relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
	11.10.17	1	Nil	115	Safety and security	None	None	Clr will involve relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
16	19.11.17	1	Nil	67	land invasion. Indigent policy, postbox issue, housing	None	None	Clr will involve relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
17	19.11.17	1	Nil	67	Housing, ratepayers municipal services, distribution of kids toys from Motsepe foundation	None	None	Clr will involve relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community

## Record of Challenges / Complaints / Requests for Services per Ward as per Circular 63 - Municipal Finance Management Act 2017/2018 Financial Year

### WARD COMMITTEE MEETINGS

WARD	Date of Meeting	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community members attending	Challenges / Complaints / Requests for Services received	Date information forwarded to Customer Care / Relevant Department for actioning	Date followed up with Customer Care / Relevant Department	Measures taken to address Challenges / Complaints / Requests for Services received per ward	Status of Challenges / Requests for Services received per ward	Dates and manner of feedback given to Councillors to forward to the community
	26.08.17	1	Nil	248	Housing, ratepayers	None	None	Clr will involve relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
	30.07.17	1	Nil	no attendance register	Distribution of sanitary towels for young girls, launch of youth desk responsible for crime, monitoring of illegal businesses operating in the ward, introduction of youth to agriculture sector, indigent policy	None	None	Clr will involve relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
18	19.11.17	1	Nil	60	water shortage. Electricity problem, profiling of the ward	None	None	Clr will involve relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
	24.09.17	1	Nil	130	Electrical card problems, drought problem, water tank	None	None	Clr will involve relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
	17.09.17	1	Nil	54	water issue, clinic maintainance, construction of hall	None	None	Clr will involve relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
	05.08.17	1	Nil	66	Taxi/bus shelters, master lights, new schools building, toilets	None	None	Clr will involve relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
	04.08.17	1	Nil	255	land invasion , Introduction of ntubayomuntu for hall construction, title deeds,	None	None	Clr will involve relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
19	07.05.17	1	Nil	50	light industrial hub project, indtroducing training centre for youth	None	None	Clr will involve relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community

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Record of Challenges / Complaints / Requests for Services per Ward as per Circular 83 - Municipal Finance Management Act										
WARD COMMITTEE MEETINGS										
WARD	Date of Meeting	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community members attending	Challenges / Complaints / Requests for Services received	Date information forwarded to Customer Care / Relevant Department for actioning	Date followed up with Customer Care / Relevant Department	Measures taken to address Challenges / Complaints / Requests for Services received per ward	Status of Challenges / Requests for Services received per ward	Dates and manner of feedback given to Councillors to forward to the community
	05.03.17	1	Nil	44	Introduction of project	None	None	Clr will involve relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
20	28.10.17	1	Nil	54	construction of shelters , toilets at Siyamu, construction of road at Magxabeni area	None	None	Clr will involve relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
	10.09.17	1	Nil	60	bridge, road construction at Harewood	None	None	Clr will involve relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
	05.08.17	1	Nil	72	SALGA games, housing, applications for indigent	None	None	Clr will involve relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
	23.07.17	1	Nil	85	IDP, roads, landowners	None	None	Clr will involve relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
	22.07.17	1	Nil	119	bridge, road construction at Harewood	None	None	Clr will involve relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
	18.02.18	1	Nil	110	Water shortage. Tarring of smokeville road, toilet project at Dambula, smero and smokeville, treefelling issue	None	None	Clr will involve relevant departments	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
21	08.10.17	1	Nil	91	Crime, water shortage,	None	None	involving SAPS and other relevant department	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community

## Record of Challenges / Complaints / Requests for Services per Ward as per Circular 63 - Municipal Finance Management Act 2017/2018 Financial Year

### WARD COMMITTEE MEETINGS

WARD	Date of Meeting	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community members attending	Challenges / Complaints / Requests for Services received	Date information forwarded to Customer Care / Relevant Department for actioning	Date followed up with Customer Care / Relevant Department	Measures taken to address Challenges / Complaints / Requests for Services received per ward	Status of Challenges / Requests for Services received per ward	Dates and manner of feedback given to Councillors to forward to the community
22	01.10.17	1	Nil	250	Housing, library construction, maintenance of wetlands, crime, speedhumps	None	None	involving SAPS and other relevant department	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
	30.07.17	1	Nil	155	Housing project, sanitation, renovation of Mt patridge road, waterpumps	None	None	Clr will involve relevant department	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
23	20.08.17	1	Nil	56	Potholes, VIP toilets, IDP Programme	None	None	Clr will involve relevant department	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
24	25.11.17	1	Nil	26	Grasscutting, illegal dumping, Library, Unauthorised illegal businesses, crime	None	None	involving SAPS and other relevant department	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
	05.11.17	1	Nil	26	Land issue, expansion of the Airport, Masterlights	None	None	Clr will involve relevant department	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
	20.08.17	1	Nil	46	Drain system, illegal vendors, flats development.	None	None	Clr will involve relevant department	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
	24.09.17	1	Nil	40	Land invasion, grasscutting, storm water drains, speedhumps	None	None	Clr will involve relevant department	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
25	07.11.17	1	Nil	109	Housing, Project at Athlone circle	None	None	Clr will involve relevant department	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community



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Record of Challenges / Complaints / Requests for Services per Ward as per Circular 83 - Municipal Finance Management Act										
WARD COMMITTEE MEETINGS										
WARD	Date of Meeting	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community members attending	Challenges / Complaints / Requests for Services received	Date information forwarded to Customer Care / Relevant Department for actioning	Date followed up with Customer Care / Relevant Department	Measures taken to address Challenges / Complaints / Requests for Services received per ward	Status of Challenges / Requests for Services received per ward	Dates and manner of feedback given to Councillors to forward to the community
26	25.11.17	1	Nil	90	Road project, housing project, signal hill flats to be built, vegetable gardens to be started, watertank to supply water at peacevalley	None	None	Cllr will involve relevant department	Cllr followed it up with customer care and also other relevant units	Cllr followed it up with customer care and also other relevant units then reported back to the community
	20.09.17	1	Nil	22	Waste removal, Irregular maintenance of Peacevalley road, Electricity charges problem, flush toilets at Peacevalley	None	None	Cllr will involve relevant department	Cllr followed it up with customer care and also other relevant units	Cllr followed it up with customer care and also other relevant units then reported back to the community
	25.04.18	1	Nil	43	Crime, safety, grass and verges cutting, resurfacing of Roy Campbell Road	None	None	involving SAPS and other relevant departments	Cllr followed it up with customer care and also other relevant units	Cllr followed it up with customer care and also other relevant units then reported back to the community
27	10.08.17	1	Nil	54	Unemployment, crime, cutting of verges	None	None	involving SAPS and other relevant departments	Cllr followed it up with customer care and also other relevant units	Cllr followed it up with customer care and also other relevant units then reported back to the community
28	14.11.17	1	Nil	38	installation of prepaid, shortage of material for installation of electricity, housing, leaking of taps	Nil	Nil	None	Cllr followed it up with customer care and also other relevant units	Cllr followed it up with customer care and also other relevant units then reported back to the community
	31.10.17	1	Nil	23	Illegal dumping, cleaning of railline, illegal squatters, grass cutting	Nil	Nil	None	Cllr followed it up with customer care and also other relevant units	Cllr followed it up with customer care and also other relevant units then reported back to the community
	30.08.17	1	Nil	36	Illegal connection of electricity, installation of pre paid meters.	Nil	Nil	None	Cllr followed it up with customer care and also other relevant units	Cllr followed it up with customer care and also other relevant units then reported back to the community
	29.08.17	1	Nil	31	Prepaid electricity project	Nil	Nil	None	Cllr followed it up with customer care and also other relevant units	Cllr followed it up with customer care and also other relevant units then reported back to the community

## Record of Challenges / Complaints / Requests for Services per Ward as per Circular 63 - Municipal Finance Management Act 2017/2018 Financial Year

### WARD COMMITTEE MEETINGS

WARD	Date of Meeting	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community members attending	Challenges / Complaints / Requests for Services received	Date information forwarded to Customer Care / Relevant Department for actioning	Date followed up with Customer Care / Relevant Department	Measures taken to address Challenges / Complaints / Requests for Services received per ward	Status of Challenges / Complaints / Requests for Services received per ward	Dates and manner of feedback given to Councillors to forward to the community
	20.09.17	1	Nil	23	grasscutting, cleaning of gutters, fencing of Wood Perker Road, Street names to be replaced at Swallow Road, Barnet road to be resurfaced, Increasing of Police vehicle in Mountain Rise police stations	Nil	Nil	None	None	
	13.07.17	1	Nil	19	Cutting of grass, Crime issue and Introducing neighbourhood watch system,	Nil	Nil	None	Cllr followed it up with customer care and also other relevant units	Cllr followed it up with customer care and also other relevant units then reported back to the community
	26.07.17	1	Nil	19	Housing, electricity, tempering of electricity	Nil	Nil	None	Cllr followed it up with customer care and also other relevant units	Cllr followed it up with customer care and also other relevant units then reported back to the community
29	20.08.17	1	Nil	325	Housing, speedhumps, mobile clinic,	Nil	Nil	None	Cllr followed it up with customer care and also other relevant units	Cllr followed it up with customer care and also other relevant units then reported back to the community
	24.10.17	1	Nil	230	Visitation of Dhome Affairs, Drug problem, drugs, Birth certificates, scholl visitation	Nil	Nil	None	Cllr followed it up with customer care and also other relevant units	Cllr followed it up with customer care and also other relevant units then reported back to the community
	13.08.17	1	Nil	74	Transport	Nil	Nil	None	Cllr followed it up with customer care and also other relevant units	Cllr followed it up with customer care and also other relevant units then reported back to the community
	23.07.17	1	Nil	140	Electricity shortage, Transport	Nil	Nil	None	Cllr followed it up with customer care and also other relevant units	Cllr followed it up with customer care and also other relevant units then reported back to the community
	20.07.17	1	Nil	69	Housing	Nil	Nil	None	Cllr followed it up with customer care and also other relevant units	Cllr followed it up with customer care and also other relevant units then reported back to the community

Record of Challenges / Complaints / Requests for Services per Ward as per Circular 63 - Municipal Finance Management Act  
2017/2018 Financial Year

WARD COMMITTEE MEETINGS										
WARD	Date of Meeting	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community members attending	Challenges / Complaints / Requests for Services received	Date information forwarded to Customer Care / Relevant Department for actioning	Date followed up with Customer Care / Relevant Department	Measures taken to address Challenges / Complaints / Requests for Services received per ward	Status of Challenges / Requests for Services received per ward	Dates and manner of feedback given to Councillors to forward to the community
	16.07.17	1	Nil	114	Crime, water shortage, illegal operation of businesses, streetlights	Nil	Nil	involving SAPS and other relevant departments	Cilr followed it up with customer care and also other relevant units	Cilr followed it up with customer care and also other relevant units then reported back to the community
30	25.10.17	1	Nil	30	IDP related matters, indigent policy, professional development call centre, drug issue and crime, lack of traffic police, lights in sportfield	Nil	Nil	involving SAPS and other relevant departments	Cilr followed it up with customer care and also other relevant units	Cilr followed it up with customer care and also other relevant units then reported back to the community
	19.10.17	1	Nil	10	Washing of cars in public taps, illegal opening of tavern, connection of electricity, missing of manhole covers,	Nil	Nil	involving SAPS and other relevant departments	Cilr followed it up with customer care and also other relevant units	Cilr followed it up with customer care and also other relevant units then reported back to the community
	06.10.17	1	Nil	20	Ablution facilities, purchasing of land by Municipality,	Nil	Nil	Cilr will involve relevant department	Cilr followed it up with customer care and also other relevant units	Cilr followed it up with customer care and also other relevant units then reported back to the community
	11.09.17	1	Nil			Nil	Nil	None	None	
	05.09.17	1	Nil			Nil	Nil	None	None	
	27.03.18	1	Nil			Nil	Nil	None	None	
31	29.08.17	1	Nil	74	Introduction of ward committee, process of indigent application	Nil	Nil	None	Cilr followed it up with customer care and also other relevant units	Cilr followed it up with customer care and also other relevant units then reported back to the community
	19.02.18	1	Nil	82	Rates rebate, new demarcation swimming pool, water standpipe, illegal growth of housing in Nhlalakahle, cutting of trees from forests.Eskom project.	Nil	Nil	None	Cilr followed it up with customer care and also other relevant units	Cilr followed it up with customer care and also other relevant units then reported back to the community
	22.02.18	1	Nil	30	speedhumps, rates, street lights, illegal dumping, indigent application	Nil	Nil	None	Cilr followed it up with customer care and also other relevant units	Cilr followed it up with customer care and also other relevant units then reported back to the community
32	29.11.17	1	Nil	57	Introduction of Boom street school project	Nil	Nil	None	None	None

## Record of Challenges / Complaints / Requests for Services per Ward as per Circular 63 - Municipal Finance Management Act 2017/2018 Financial Year

### WARD COMMITTEE MEETINGS

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	08.05.18	1	Nil	47	Introduction of learnership	Nil	Nil	None	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
33	29.11.17	1	Nil	21	Corruption	Nil	Nil	None	None	
	07.10.17	1	Nil	41	Willow Gardens flats, Manor neighbourhood watch, Housing, Electricity, rezoning of Boarding Houses, Street traders laws, Skip needs to be attended by Waste department, delivery trucks driving in residents area from Brookside Mall	Nil	Nil	None	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
	23.02.18	1	Nil			Nil	Nil	None	None	
	01.04.18	1	Nil			Nil	Nil	None	None	
	16.09.17	1	Nil	60	Electricity crisis at Cindarella, Indigent policy, wrong billing of electricity at Cindarella	Nil	Nil	Clr will involve relevant department	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
35	25.03.18	1	Nil	67	Housing	Nil	Nil	None	None	
	12.03.18	1	Nil	60	Developing programmes for elderly persons, Poultry project, illegal dumping, review indigent applications, RDP housing,	Nil	Nil	Clr will involve relevant department	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
	13.03.18	1	Nil	62	electricity, Integrated development Plan, Refurbishment of Municipal Infrastructure, Housing development, Mountain Rise police station to fight against crime, 40% deduction of electricity	Nil	Nil	Clr will involve relevant department	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
	08.04.18	1	Nil	92	Illegal dumping, electricity issue, crime	Nil	Nil	Clr will involve relevant department	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community
		1	Nil	200	Indigent applications, housing development, areas inherited from deceased people	Nil	Nil	Clr will involve relevant department	Clr followed it up with customer care and also other relevant units	Clr followed it up with customer care and also other relevant units then reported back to the community

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WARD COMMITTEE MEETINGS										
WARD	Date of Meeting	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community members attending	Challenges / Complaints / Requests for Services received	Date information forwarded to Customer Care / Relevant Department for actioning	Date followed up with Customer Care / Relevant Department	Measures taken to address Challenges / Complaints / Requests for Services received per ward	Status of Challenges / Requests for Services received per ward	Dates and manner of feedback given to Councillors to forward to the community
36	29.11.17	1	Nil	52	Ward projects, IDP/Budget and proposed tariffs and charges, illegal boarding houses, safety and security	Nil	Nil	Cllr will involve relevant department	Cllr followed it up with customer care and also other relevant units	Cllr followed it up with customer care and also other relevant units then reported back to the community
37	10.12.17	1	Nil	40	Human settlement issue	Nil	Nil	Cllr will involve relevant department	Cllr followed it up with customer care and also other relevant units	Cllr followed it up with customer care and also other relevant units then reported back to the community
38	24.06.18	1	Nil	94	CPF launch, illegal dumping,	Nil	Nil	Cllr will involve relevant department	Cllr followed it up with customer care and also other relevant units	Cllr followed it up with customer care and also other relevant units then reported back to the community
	15.04.18	1	Nil	105	Electricity, land invasion, Development at Tamboville, CPF launch	Nil	Nil	Cllr will involve relevant department	Cllr followed it up with customer care and also other relevant units	Cllr followed it up with customer care and also other relevant units then reported back to the community
	04.03.18	1	Nil	95	CPF election, Report back on housing, land invasion,	Nil	Nil	Cllr will involve relevant department	Cllr followed it up with customer care and also other relevant units	Cllr followed it up with customer care and also other relevant units then reported back to the community
	27.03.18	1	Nil	30	HIV AIDS, mobile clinic request, distribution of food parcels, Ward profiling	Nil	Nil	Cllr will involve relevant department	Cllr followed it up with customer care and also other relevant units	Cllr followed it up with customer care and also other relevant units then reported back to the community
39	14.12.17		Nil	76	Unity in the ward, security at community hall at Songonzima, demarcation of land in the area, installation of electricity at Elandskop emandiyeni, crime issue, construction of the road at Songonzima	Nil	Nil	Cllr will involve relevant department	Cllr followed it up with customer care and also other relevant units	Cllr followed it up with customer care and also other relevant units then reported back to the community
	27.10.17	1	Nil	42	Water, electricity, toilets, community hall, housing, transport for scholars, park home for clinic, access road to be regravelled	Nil	Nil	Cllr will involve relevant department	Cllr followed it up with customer care and also other relevant units	Cllr followed it up with customer care and also other relevant units then reported back to the community



## Record of Challenges / Complaints / Requests for Services per Ward as per Circular 63 - Municipal Finance Management Act 2017/2018 Financial Year

### WARD COMMITTEE MEETINGS

WARD	Date of Meeting	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community members attending	Challenges / Complaints / Requests for Services received	Date information forwarded to Customer Care / Relevant Department for actioning	Date followed up with Customer Care / Relevant Department	Measures taken to address Challenges / Complaints / Requests for Services received per ward	Status of Challenges / Requests for Services received per ward	Dates and manner of feedback given to Councillors to forward to the community
	09.09.17	1	Nil	32	RDP housing to be built, Road upgrade, water issue,	Nil	Nil	Cllr will involve relevant department	Cllr followed it up with customer care and also other relevant units	Cllr followed it up with customer care and also other relevant units then reported back to the community
	02.09.17	1	Nil	74	water project to be included in RDP, Bus shelters to be built, Creche to be sponsored, water crisis, D63 road issue,	Nil	Nil	Cllr will involve relevant department	Cllr followed it up with customer care and also other relevant units	Cllr followed it up with customer care and also other relevant units then reported back to the community
	23.07.17	1	Nil	53	Visitation of the crop farmers at songonzima, RDP houses, water connections, tractors and help with farming, youth & so-port committee to be established at songonzima area, programme for crime prevention	Nil	Nil	Cllr will involve relevant department	Cllr followed it up with customer care and also other relevant units	Cllr followed it up with customer care and also other relevant units then reported back to the community

### COMMENT ON THE EFFECTIVENESS OF THE PUBLIC MEETINGS HELD:

The Municipality and Communities alike benefited from the meetings mentioned above as through the consultative processes, brainstorming occurred and ward committees imparted their advice to the Councillor who in turn did so to council. Council then took these recommendations forward by using certain aspects in terms of the Municipal Turnaround Strategy. Requests are being dealt with in a systematic manner with council having taken a decision to open a fully-fledged call centre to take calls from community members where there are issues of service delivery.

### IDP PARTICIPATION AND ALIGNMENT

IDP PARTICIPATION AND ALIGNMENT CRITERIA*	YES/NO
Does the municipality have impact, outcome, input, output indicators?	Yes
Does the IDP have priorities, objectives, KPIs, development strategies?	Yes
Does the IDP have multi-year targets?	Yes
Are the above aligned and can they calculate into a score?	Yes
Does the budget align directly to the KPIs in the strategic plan?	Yes
Do the IDP KPIs align to the Section 57 Managers	Yes
Do the IDP KPIs lead to functional area KPIs as per the SDBIP?	Yes
Were the indicators communicated to the public?	Yes
Were the four quarter aligned reports submitted within stipulated timeframes?	Yes
*Section 26 Municipal Systems Act 2000 T2.5.1	

## COMPONENT D: CORPORATE GOVERNANCE

### OVERVIEW OF CORPORATE GOVERNANCE

Corporate Governance at Msunduzi Municipality entails Risk Management, Anti-Corruption and Fraud and Supply Chain Management which is unpacked below.

### 2.6. RISK MANAGEMENT

#### RISK MANAGEMENT

##### Legislative Provisions

In terms of Section 62 (1) (c) of the Municipal Finance Management Act, Act No. 56 of 2003 (MFMA) the Accounting Officer of a municipality is responsible for managing the financial administration of the municipality and must for this purpose take all reasonable steps to ensure that the municipality has and maintains an effective, efficient and transparent systems of financial and risk management and internal control.

Section 95 of the MFMA reaffirms the responsibilities of the Accounting Officer in so far as maintenance of effective, efficient and transparent systems of risk financial, risk management and internal control.

Section 78 of the MFMA outlines the general responsibilities of Senior Management and other officials of the Municipality. The responsibilities of these officials have a direct bearing in financial and risk management, governance and systems of internal controls.

Section 165 of the MFMA requires the internal audit unit to advise the Accounting Officer and to report to the Audit Committee on matters relating to among other things, risk and risk management.

The MFMA has established the legal framework for risk management in the local government sphere that enforces risk management practice. Risk Management is about managing a potential inability by the municipality to fulfil the requirements of the Constitution. It is for this reason that the Constitution of the Republic of South Africa is the fundamental foundation for risk management.

#### BACKGROUND

Organisations operate in environments where factors such as technology, regulations, restructuring, changing service delivery requirements and political influence create uncertainty.

Uncertainty arises from an inability to precisely determine the likelihood that potential events will occur and the associated impact.

Risk management forms a critical part of an organisation's strategic management.

It is the process by which an organisation addresses the risks intertwined in the activities with an objective of achieving sustained benefit within each activity and across the range of its activities.

The Accounting Officer has appointed Deputy Municipal Managers and the Manager: Office of the Municipal Manager as members of the Risk Management Committee. The Risk Management Committee is Governed by a Risk Management Committee Charter. The RMC is a sub-committee of the Audit Committee.

Risk register is in place & is reviewed on annual basis. The Chief Risk Officer post is filled since December 2014. RMC made of all the SMC members (except MM) & chaired by the CFO is in place & meets on quarterly basis. RM is a standing item in the Audit Committee Agenda in all its meetings, Audit Committee report to Exco on quarterly basis include RM. All reports on RM are also presented to all Portfolio Committees & MPAC.

The following are the top 10 significant risks that are facing the municipality. The municipality is fully aware of the root causes and has been able to put in place mitigating strategies within the SDBIP for 2017/2018 which goes to outer year of the MTERF.

RISK	ROOT CAUSES	MITIGATING MEASURES	RESPONSIBILITY
Frequent electricity outages resulting to litigation & business contraction impacting on economic growth within the municipality	<ul style="list-style-type: none"> <li>Conductors/Cable faults on secondary network Primary infrastructure ageing Obsolete switchgears</li> <li>illegal connections</li> <li>old substation buildings -theft of infrastructure</li> </ul>	Council approved a 132kv Network Rehabilitation Plan. Funding of R100m secured from DoE & Plan will be implemented. Council made a provision of R10m from its 2013/14 budget for refurbishment of network & replace obsolete 11kv equipment.	ES Nomnganga: GM Infrastructure Services
Electricity Losses as a result of illegal connections	Low society moral fibre and crime rate (theft).	<ul style="list-style-type: none"> <li>Council approved a plan for electrification of informal settlements areas &amp; DoE provided R23m – SWAPO &amp; eZinketheni.</li> <li>There is also continuous campaigns to uproot illegal connections.</li> <li>Provincial Treasury provided R5.6m for Nhlalakahle / Balhambra Way Informal Settlements</li> </ul>	ES Nomnganga: GM Infrastructure Services
Huge debtor's book & low collection rate which impends solvency & liquidity of the municipal finances & going concern or sustainability of the municipal operations	<ul style="list-style-type: none"> <li>High rate of unemployment.</li> <li>Lack of vigorous strategy to collect &amp; inaccurate data cleansing.</li> </ul>	<ul style="list-style-type: none"> <li>Data cleansing will be undertaken.</li> <li>The filling of critical posts in finance has been prioritized.</li> <li>Daily cash flow monitoring will reflect early warning signals.</li> </ul>	N Ngcobo: CFO
Loss of water due to pipe bursts, leaking pipes & meters that cannot be read.	Poor maintenance & the decaying infrastructure.	<ul style="list-style-type: none"> <li>The 16 core interventions were made up of 8 real losses and 8 billing control interventions.</li> <li>The other interventions include filling of all vacant positions in the water section. • The 6 Year Non-Revenue Water Master Plan has been reviewed in order to cater for the different aspects of water losses with a more robust approach.</li> <li>Asset Management Plan which caters for asset replacement.</li> </ul>	ES Nomnganga: GM Infrastructure Services

RISK	ROOT CAUSES	MITIGATING MEASURES	RESPONSIBILITY
High backlogs of & ageing road infrastructure not receiving the relevant maintenance resulting to potholes.	Limited funding.	<ul style="list-style-type: none"> <li>• Maintenance Programmes, to review maintenance budget formulation &amp; approach National Treasury for more MIG Funding.</li> <li>• The implementation of Integrated Rapid Public Transport Network (IRPTN) will also cater for upgrade of roads.</li> </ul>	ES Nomnganga: GM Infrastructure Services
Inaccurate billing information due to estimated meters reading caused by buried or faulty water meters & locked properties or dogs in properties.	Lack of management billing, review & taking necessary action on exceptions.	<ul style="list-style-type: none"> <li>• A programme of changing faulty, misty, muddy, buried meters &amp; dealing with locked properties &amp; properties with dogs. IS &amp; Finance that meets on weekly basis to discuss progress on tasks allocated to the Process Managers &amp; Managers of both departments. The task team is still continuing with the process &amp; meet every Friday.</li> <li>• A report is done on weekly basis reporting to SMC the progress in addressing the estimation of meter readings. The Progress reports will be provided to the Audit Committee.</li> </ul>	ES Nomnganga: GM Infrastructure Services
High repair & maintenance costs to vehicles fleet due to an exhausted useful life resulting to increased maintenance costs & theft of fuel	<ul style="list-style-type: none"> <li>• Poor forward planning.</li> <li>• Low society moral fibre</li> </ul>	<ul style="list-style-type: none"> <li>• Develop &amp; implement a vehicle replacement plan</li> </ul>	ES Nomnganga: GM Infrastructure Services
Loss of data from the server either because of collapse of the ICT Infrastructure (including servers, storage & network) & manipulation of data as well as threat to business continuity.	<ul style="list-style-type: none"> <li>• Ageing ICT infrastructure.</li> <li>• Inadequate security system.</li> <li>• Non-attention of ICT for past 3 years</li> <li>• No intrusion detection.</li> <li>• UPS faulty.</li> <li>• Hacking</li> <li>• Lack of effective backups of information to safeguard data.</li> </ul>	Funds were set aside for ICT infrastructure. Maintenance plan for the network & other ICT related items. Develop & implement ICT disaster recovery plan. Develop and implemented ICT Governance Strategy.	M Molapo GM: Corporate Services
Land invasion	<ul style="list-style-type: none"> <li>• Poor forward planning.</li> <li>• Low society moral fibre</li> </ul>	Develop a strategy to pro-actively deal with land invasion & reactive measures	Dr R. Ngcobo GM Sustainable Development

## 2.7. ANTI-CORRUPTION AND FRAUD

### FRAUD AND ANTI-CORRUPTION STRATEGY

#### LEGISLATIVE PROVISIONS

Chapter 2 of Section 195 of the Constitution of the Republic of South Africa, Act 108 of 1996 [as amended] which deals with the Bill of Rights. The Constitution describes one of the values of founding provisions as Human Dignity, the improvement of the quality of life of all citizens and free the potential of each person.

Section 195 of the Constitution of the Republic of South Africa, Act 108 of 1996 [as amended] which provides normative basic value principles for public administration including a **high standard of professional ethics** must be promoted and maintained.

In terms of Section 62 of the Municipal Finance Management Act, Act No. 56 of 2003 (MFMA) the Accounting Officer of a municipality is responsible for managing the financial administration of the municipality and must for this purpose take all **reasonable steps** to ensure that unauthorized, irregular or fruitless and wasteful expenditure and other **losses are prevented**.

Council approved the Anti-Fraud & Corruption Policy, Whistle Blowing Policy and Anti-Fraud & Corruption Strategy on the 24 of April 2013.

Progress has been made on the implementation of action plans as per the Matrix of Tasks and Responsibilities of Anti-Fraud & Corruption.

The Internal Audit Unit reviews the implementation of the Action plans/ Activities on a quarterly basis and report to the Audit Committee.

## 2.8. SUPPLY CHAIN MANAGEMENT

### OVERVIEW OF SUPPLY CHAIN MANAGEMENT (SCM)

**In terms of circular 77 issued by National Treasury the municipalities are required to establish the infrastructure SCM Policy with effect from 1 July 2017**

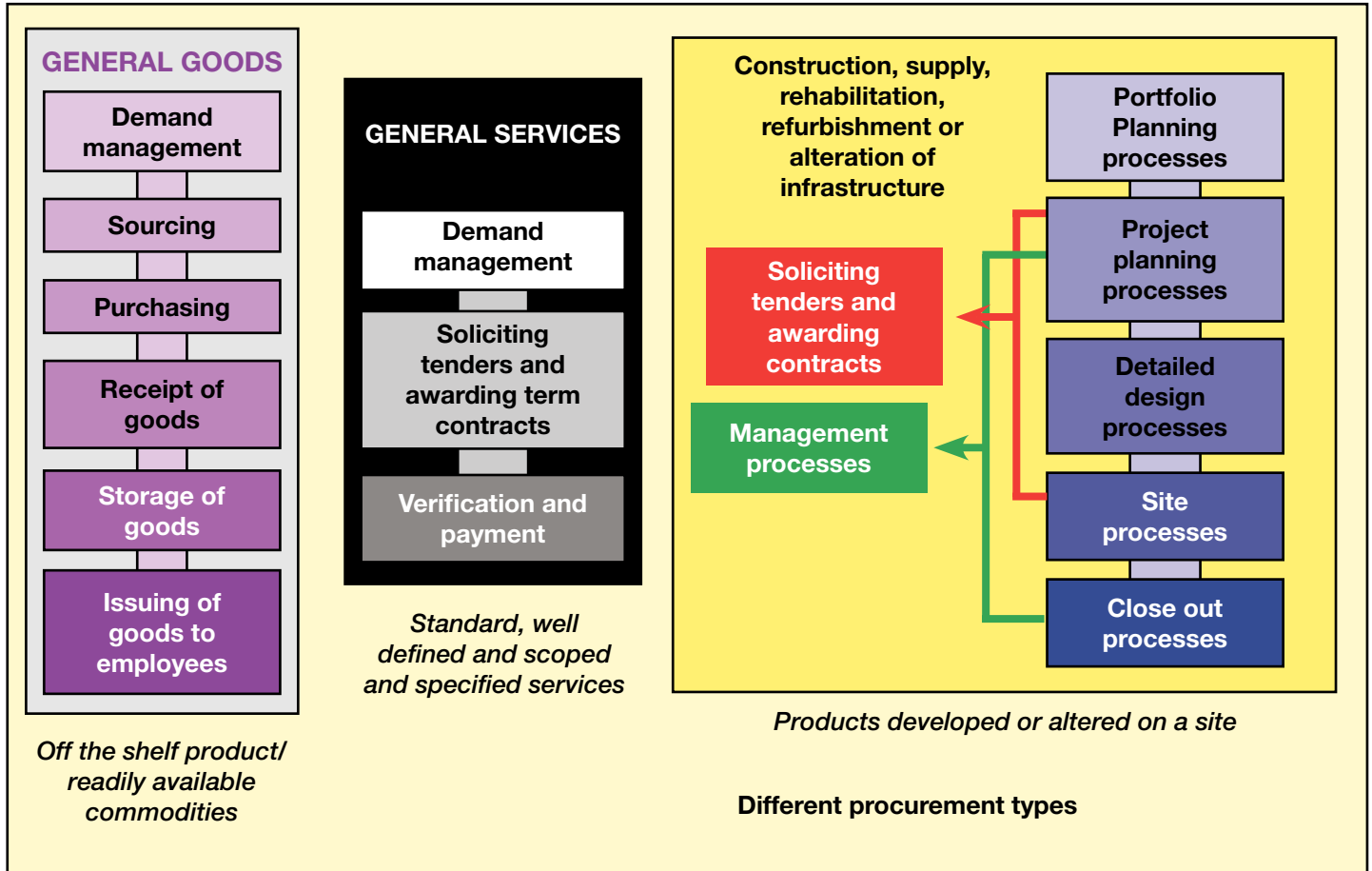
Upon the above instruction the Msunduzi Municipality Supply Chain Management Policy has now adopted and divided its SCM Policy into two policies, one focuses on Goods and Services and the other on Infrastructure Procurement and Delivery Management

The SCM Policy for Goods and Services which is **PART 1** of this document is issued in terms of Section 111 of the Municipal Finance Management Act of 2003 and Municipal Supply Chain Management Regulations. The approach to procurement documentation is significantly different between general goods and services and infrastructure delivery. Documents for general goods and services, are based on the National Treasury General Conditions of Contract (GCC) which focuses on the rights and obligations of the parties in a generic manner and also deals with aspects of the bidding processes.

The SCM Policy for Infrastructure Procurement and Delivery Management which is **PART 2** is issued in terms of Section 168 of the Municipal Finance Management Act of 2003 in support of Regulation 3(2) of the MFMA Supply Chain Management Regulations as a Treasury guideline determining a standard for municipal supply chain management policies. MFMA Circular No 77: Model SCM Policy for Infrastructure Procurement and Delivery Management provides guidance to municipalities on the establishment of a suitable supply chain management system for infrastructure delivery which is better able to deliver value for money, while minimizing the scope for corruption.

Public procurement that is unrelated to infrastructure delivery typically relates to goods and services that are standard, well-defined and readily scoped and specified. Once purchased, goods invariably need to be taken into storage prior to being issued to employees.

Services most often involve routine, repetitive services with well understood interim and final deliverables which do not require strategic inputs or require decisions to be made regarding the fitness for purpose of the service outputs.



In contrast, procurement relating to the provision of new infrastructure or the rehabilitation, refurbishment or alteration of existing infrastructure covers a wide and diverse range of goods and services, which are required to provide or alter the condition of immovable assets on a site. Accordingly, the procurement process for the delivery of infrastructure involves the initial and subsequent recurring updating of planning processes at a portfolio level flowing out of an assessment of public sector service delivery requirements or business needs. Thereafter it involves planning at a project level and the procurement and management of a network of suppliers, including subcontractors, to produce a product on a site.

There is no need to store and issue materials or equipment unless these are issued to employees responsible for the maintenance or operation of infrastructure, or are issued free of charge to contractors for incorporation into the works.

Procurement is the process which creates, manages and fulfils contracts. Procurement deals with activities surrounding contracts. Such processes focus on establishing what is to be procured, developing a procurement strategy, producing procurement documentation, soliciting and evaluating bid offers, awarding of contracts and administering contracts. On the other hand, supply chain management (SCM) is the design, planning, execution, control and monitoring of supply chain activities in the delivery of goods, services or any combination thereof. Supply chains comprise all those public and private entities that are involved in delivering the inputs, outputs and outcomes of projects. Accordingly, supply chain management is concerned with the oversight, co-ordination and monitoring of inputs, outputs and outcomes of projects from the various entities within a supply chain.

Infrastructure is defined as “immovable assets which are acquired, constructed or which results from construction operations or moveable assets which cannot function independently from purpose built immovable assets” while infrastructure delivery is defined as “the combination of all planning, technical, administrative and managerial actions associated with the construction, supply, renovation, rehabilitation, alteration, maintenance, operation or disposal of infrastructure.” Accordingly, infrastructure delivery management contextualizes the supply chain management system for infrastructure.

Understandably, there are several overlaps between the supply chain management system for general goods and services and that for infrastructure delivery management. However, the inclusion of control frameworks in the Standard for Infrastructure Procurement and Delivery Management is aimed at expenditure control and a reduction in the gap between what is planned and budget for and what is delivered to ensure that value for money is achieved.

The primary purpose of this document is to embed an infrastructure delivery management system for Msunduzi Municipality which is aligned with the regulatory framework for public sector procurement, supply chain management and expenditure control. In also enables the National Treasury Standard for Infrastructure Procurement and Delivery Management to be implemented.

It is pleasing that the municipality has adopted and implementing the infrastructure procurement policy and the relevant SCM committees are now in place and operating as required.

## 2.9. BY-LAWS

### INTRODUCTION TO BY-LAWS

In terms of the principle of legality, organs of state can only act in terms of their powers enshrined in law. Therefore, the review of bylaws plays a critical role in ensuring proper governance for the Msunduzi Municipality.



## BY-LAWS INTRODUCED DURING 2016/17

Newly Developed	Revised	Public Participation adopted prior to adoption of By-laws (Yes/No)	Dates of Public Participation	By-laws gazette (Yes/No)	Date of Publication
	Water Services Amendment Bylaws	Yes, published for comment.	June 2018	No	N/A
	Fireworks Bylaws	No, but approved for such participation	To follow.	No	N/A
	Rules of Order Bylaws	No, but approved for such participation	N/A	No	N/A
	Wayleaves Bylaws	Yes	June 2018	No	N/A

### COMMENT ON BY-LAWS

#### Public Participation:

The intended adoption of amendments to bylaws is always preceded by permitting the public to comment thereon.

#### Enforcement:

Legal Services act as Prosecutors in the enforcement of bylaws. The different business units are responsible, through their Peace Officers, for the enforcement of bylaws by issuing compliance notices and summonses. This being said, Legal Services has played a key role in the establishment and operation of the multidisciplinary Infringement Coordination Task Team. This task team meets twice per month with the aim of coordinating inspections and enforcement efforts in cases where offences of a multidisciplinary require the effort of a number of business units. In addition, Legal Services was instrumental in facilitating progress in the establishment of a single law enforcement unit within the Municipality by submitting a comprehensive research report on the issue to a Council Workshop. A Task Team was established to do perform further work on such establishment.

## 2.10. WEBSITES

### INTRODUCTION TO THE MUNICIPAL WEBSITE

For Legislative Compliance, various Business Units are expected to furnish relevant information for publishing on the Msunduzi Website however some of the information is provided before deadlines. Information is updated almost daily and is accessible within a few hours depending on the content. Internet bandwidth on the LAN is not very reliable therefore uploads onto the Msunduzi Website is very slow. Although 3G Data Connectivity is available the speed is not consistent and also affects uploads and test downloads. However, Msunduzi always strives and publishes the necessary information on the Msunduzi Website.

## MUNICIPAL WEBSITE: CONTENT AND CURRENCY OF MATERIAL 2017/18

Documents published on the Municipality's / Entity's Website	Yes/No	Publishing Date	Description
Current annual and adjustments budgets and all budget-related documents	yes	15-03-2019	Website
All current budget-related policies	yes	15-03-2019	Website
The previous annual report (2016/17)	yes	31-03-2018	Website
The annual report (2017/18) published/to be published	yes	05-02-2019	Website
All current performance agreements required in terms of section 57(1)(b) of the Municipal Systems Act (2018/19) and resulting scorecards	yes	12-07- 2018	Website
All service delivery agreements (2018/19)	no		Not Provided
All long-term borrowing contracts (2018/19)	no		Not Provided
All supply chain management contracts above a prescribed value (give value) for (2018/19)	no		Not Provided
An information statement containing a list of assets over a prescribed value that have been disposed of in terms of section 14 (2) or (4) during (2018/19)	no		Not Provided
Contracts agreed in (2018/19) to which subsection (1) of section 33 apply, subject to subsection (3) of that section	no		Not Provided
Public-private partnership agreements referred to in section 120 made in (2018/19)	no		Not Provided

### COMMENT MUNICIPAL WEBSITE CONTENT AND ACCESS:

Information is uploaded almost daily. This is done by formatting documents where necessary, logging onto the website, customizing areas if necessary and uploading data. Publishing dates are indicated below the information or file download. The Public can access information on [www.msunduzi.gov.za](http://www.msunduzi.gov.za) 24hrs a day by viewing some information on respective pages whereas other information is available as downloads viz. PDFs Information not up to date is usually due to respective Units not providing them timeously or when prompted about this report or not at all. Most compliance documentation is only made available by respective Units close to or on the due date and usually require further updating a few days later as original info is either incorrect or incomplete. Most information provided is uploaded and available within a few hours.

## 2.11. PUBLIC SATISFACTION ON MUNICIPAL SERVICES

No Public Satisfaction on Municipal Services surveys conducted in 2017/2018 financial year. It will not be done annually due to budget constraints but will however be done one year prior to the new term of office of the newly elected council.



## CHAPTER 3 – ANNUAL PERFORMANCE REPORT – SERVICE DELIVERY INDICATORS

### INTRODUCTION:

The Annual Performance Report (APR) is a legislative requirement which prescribes that the report must be submitted to the Auditor General by the 31st August annually. The Annual Performance Report, amongst other documents, will form part of the consolidated Annual Report of the Municipality which must be submitted to Council by the end of January on an annual basis.

The Annual Performance Report 2017 / 2018 of the Msunduzi Municipality is divided into two (2) broad categories as follows:

- **SECTION ONE: FUNCTIONAL AREA SERVICE DELIVERY REPORTING PER BUSINESS UNIT.**
- **SECTION TWO: ANNUAL REPORT OF THE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2017 / 2018 & ANNUAL REPORT OF THE OPERATIONAL PLAN 2017/2018**

During the 2017 / 2018 financial year, Msunduzi Municipality developed as part of the reporting process on the SDBIP, a process for reporting against pre-determined objectives and Key Performance Indicators (KPI's) that are contained in the approved Service Delivery and Budget Implementation Plan (SDBIP). The process is based on a colour-coded dashboard that serves as an early-warning indicator of under / zero performance. Monthly and Quarterly reports, based on the colour-coded dashboard were submitted to Council with applicable recommendations that were adopted. These reports and Council resolutions are available for inspection on request.

During the 2017 / 2018 financial year, 26 x signed performance agreements for Managers up to level 3 were submitted by the 31st of July 2017.

In the 2017 / 2018 financial year institutional arrangements have been put in place in order to ensure the implementation of an Organizational Performance Management System (OPMS) as per legislative requirements and also to enable meaningful and informed monitoring and evaluation. It is hoped that as OPMS becomes institutionalized within the municipality and part of our everyday business, that Managers, Councillors and the Community alike will use it as tool to monitor the services that are being delivered by the municipality thereby increasing the accountability and transparent role of local government.

The SDBIP 2017/2018 contains Public Participation Units (Office of the Speaker, Office of the Mayor & Office of the Municipal Manager), Community Services Units (Area Based Management, Waste Management, Recreation & Facilities as well as Public Safety Enforcement and Disaster Management), Infrastructure Units (Water and Sanitation, Roads and Storm water, Electricity & Mechanical Workshops) and Sustainable Development & City Enterprises Units (Economic Development, Town Planning and Environmental Management, City Entities & Human Settlements). Also included are the Legislated Performance Indicators as regulated by the National and Provincial Departments of Cooperative Governance and Traditional Affairs (CoGTA). As prescribed by legislation, the Municipality must set and monitor key performance indicators of all municipal entities. To fulfill this, SAFE CITY the only registered municipal entity; key performance indicators were also developed and inserted in the SDBIP 2017/2018.

### HIGH LEVEL SUMMARY OF PERFORMANCE COMPARISON FOR THE 2016/2017 & 2017/2018 FINANCIAL YEARS (SDBIP & OP)

The graphical representations below illustrate the summary of high level performance of the municipality for the 2017/2018 financial year, as per the colour-coded dashboard.

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

There were a total of 211 Key performance indicators on the SDBIP 2017/2018, 115 being operating projects and 95 being capital projects. There were a total of 215 Key performance indicators on the Operational Plan for 2017/2018.

## SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2017/2018 FINANCIAL YEAR - ORGANISATIONAL OVERVIEW NARRATIVE

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PARTIALLY MET	SDBIP REFERENCE	ANNUAL-PROJECTED TARGET	ANNUAL PROGRESS-ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
1	OFFICE OF THE CITY MANAGER	OFFICE OF THE SPEAKER	7	0	7	1	OTS 02	468 X Monthly Reports on the functioning/status of ward committees received by the Office of the Speaker from Ward Assistants before the 21st of every month by the 30th of June 2018	396 X Monthly Reports on the functioning/status of ward committees received by the Office of the Speaker from Ward Assistants before the 21st of every month by the 30th of June 2018	1 (69% & below)	N/A	N/A
		OFFICE OF THE MAYOR	4	0	4	0	N/A	N/A	N/A	NOT APPLICABLE	N/A	N/A
		IRPTN	0	8	8	8	IRPTN 02	100% of the project (Road widening for IRPTN dedicated lanes in Moses Mabhidha Road between km 5.5 to km 6.5, 1 station earthworks and 2 intersections traffic signals) Completed by the 30th of June 2018	Target Partially met. 96% of the project achieved. Street lighting and Traffic signals installation at the are in progress. Tactile paving, ITS manholes and final road markings in progress	2 (70% - 99%)	Delays due to properties that were encroaching on the Surtheiland Road approach road reserve.	Revise the program
							IRPTN 03	9% of the project (Road widening for IRPTN bus dedicated lanes and bridge widening in Moses Mabhidha Road between km 6.5 to km 7.5) Completed by the 30th of June 2018	Target not met. Tender was re-advertised on the 31 May 2018.	1 (69% & below)	The tender was re-advertised to the public due to the irregularities on the previous closed tender process.	Program will be revised once the contractor is appointed.
							IRPTN 04	28% of the project (In preparation of road widening for IRPTN bus dedicated lanes and 1 station earthworks in Moses Mabhidha Road between km 7.5 to km 8.8) Completed by the 30th of June 2018	Target not met. 5.5% progress has been achieved. Proving of services and installation traffic accommodation signs is in progress. Carting fill material from commercial source has commenced.	1 (69% & below)	Slow progress regarding the relocation of services.	Most service owners have started with relocation of their services. The program has been revised for the next financial year.
							IRPTN 05	12% of the project (Construction of Burger and West Street intersection as part of Road widening for IRPTN bus dedicated lanes and 1 station earthworks in Moses Mabhidha Road between km 8.8 to km 10.3) completed by the 30th of June 2018.	Target not met. 6% progress has been achieved. Proving of services and installation construction signs is in progress.	1 (69% & below)	The project was delayed due to court interdict	The program will be revised
							IRPTN 06	Final scaled down IRPTN design and contract documentation for Moses Mabrida Road from KM 0 to KM 5.5 completed by the 31st of May 2018	Target partially met. A meeting was held 31 May 2018 with KZNDOT. Currently awaiting KZNDOT's comments so that they can be incorporated in the design.	2 (70% - 99%)	After several attempts to secure a meeting with KZNDOT as this section of the road falls within their jurisdiction, the response for the meeting was received on the 30 May 2018 from KZNDOT.	KZN DOT has been requested to send their comments urgently so that they can be incorporated in the design.
							IRPTN 07	Roads, water and sanitation for Herschenson site for relocation of houses affected by IRPTN alignment Completed by the 31st of May 2018	Target not met. The project is now under Human Settlement Department.	1 (69% & below)	The project has been handed over to Human Settlement	N/A

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							IRPTN 08	1 x Basic Assessment report and WULA prepared & submitted to KZN EDTEA and DWA by the 30th of June 2018	Target not met. Engineers are still compiling the additional information requested.	1 (69% & below)	Delays due to unavailable additional information required in order to complete the BAR and WULA.	Meetings were held with EDTEA and the engineers to discuss the additional information required. Engineers will provide the design information for km 0 to 5.5 and WP2.
							IRPTN 09	Land acquisition process and submission of land acquisition process to the Council concluded by the 31st of May 2018	Target partially met. Reports for three land owners have been submitted to Council and two land owners are outstanding.	2 (70% - 99%)	Two of the land owners requires that the designs be amended to accommodate their needs. Engineers are checking the options to accommodate these needs.	Follow up meetings to discuss the options with the two land owners will be held in July 2018
							WM 03	250 x metres of berm constructed to 2.5m height by the 31st of May 2018	246.5 x metres of berm constructed by the 31st of May 2018	2 (70% - 99%)	N/A	N/A
			<b>12</b>	<b>15</b>	<b>27</b>	<b>10</b>						
2	COMMUNITY SERVICES	PUBLIC SAFETY, EMERGENCY SERVICES & ENFORCEMENT (TRAFFIC, SECURITY, FIRE & DISASTER)	11	1	12	0	N/A	N/A	N/A	NOT APPLICABLE	N/A	N/A
		AREA BASED MANAGEMENT (ABM, HIV/AIDS & HALLS)	8	0	8	0	N/A	N/A	N/A	NOT APPLICABLE	N/A	N/A
		RECREATION & FACILITIES (SPORTS, PARKS, SERVITUDES, RECREATION, CEMETRIES, LIBRARIES, BUILDINGS & FACILITIES)	8	2	10	4	R & F 01	Grass cut once per month in 29 wards a season as per grass cutting schedule (September 2017 to May 2018) by the 30th of June 2018	0 of 29 wards Cut once per month in 29 wards a season as per grass cutting schedule (September 2017 to May 2018) by the 30th of June 2018	1 (69% & below)	Delay in the purchase of 100 brushcutters	Funding to be approved in the new financial year
							R & F 02	10 islands and 10 main entrances into the CBD maintained monthly as per maintenance schedule by the 30th of June 2018	5 islands and 5 main entrances maintained by the 30th of June 2018	1 (69% & below)	Purchase and repairs to lawnmowers to avoid cutting with brushcutters thereby eliminating windscreen chip claims	Liaise with sorhshoos to speed-up the repair process and to procure lawnmowers
							R & F 09	100 x new brush cutters purchased by the 30th of April 2018	0 Brushcutters purchased by the 30th of April 2018 (Bid adjudication finalisation completed, couldn't continue due to shortage of funds)	1 (69% & below)	Insufficient Funds	Seek Council Funding for 2018/2019

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			27	3	30	4	R & F 11	4 Halls in Vulindlela repaired and refurbished by the 30th of June 2018	Nil Achieved	1 (69% & below)	Delay in acquisition, BAC approved the report, SCM couldn't allocate service provider before expenditure committee, approved funding was lost	BAC report
		<b>TOTAL</b>	0	20	20	8	W & S 01	2 km of water pipe replaced by the 30th of June 2018	1,7 km of water piped replaced by the 30th of June 2018	2 (70% - 99%)	shortage of material	The project will be completed externally by engaging a consulting engineer and going through our panel of contractors
3	INFRASTRUCTURE SERVICES	WATER & SANITATION					W & S 02	Four (4) stream crossings completed by the 30th of June 2018	0 stream crossings completed by 30th of June 2018, (50% OF Three (3) stream crossings completed)	1 (69% & below)	There was a delay in the appointment of the service provider	Target moved to next financial year consultant has been appointed to complete project in 18/19
							W & S 06	0.8 km of new sewer pipe constructed by the 30th of June 2018	0km completed (Service provider was appointed by the 30 June 2018.)	1 (69% & below)	There was delay in the processes of appointing the contractor.	Target moved to 2018-2019 financial year. Contractor is currently on site and project is progressing
							W & S 10	0.3 km of new sewer pipe constructed by the 30th of June 2018	0 km completed (Contractor was appointed by the 30 June 2018.)	1 (69% & below)	Original Contractor withdrew his appointment thereby causing a delay in achieving the target, as a revised report for a new contractor had to be submitted and approved at BAC.	Appointment of new contractor as per BAC resolution by 30 June 2018. The contractor will commence works in the 18/19 FY
							W & S 12	100% of 3rd Floor Offices Renovated by the 30th of June 2018(Professor Nyembezi Building)	0% of 3rd Floor Offices renovated by the 30 June 2018.	1 (69% & below)	The 3rd floor renovation designs was completed by the 30 June 2018 however when procuring a contractor, the project was not approved to continue due to cost containment measures.	project suspended due to cost containment

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							W & S 13	Phase 2 of Draft Sanitation Master Plan and Draft WSDP submitted to SMC for consideration by the 30th of June 2018	72% of review of the Draft Water Master Plan and WSDP was completed by the 30 June 2018.	2 (70% - 99%)	There where delays encountered is gaining metered water consumption figures due to the intergration of SAP. This request was made in February 2018 and could only be provided at the end of May 2018.	Consultant appointment was extended 3 months in order to complete all work. Budget provision was made in the 2018-2019 financial year
							W & S 17	100% (10 X Offices) office furniture purchased & delivered by the 30th of June 2018 (Professor Nyembezi Building)	0% office furniture bought by 30th of June 2018 (Bid Spec Approval was completed.)	1 (69% & below)	The specification for all the furniture requirements was completed and approved at Bid Spec however when procurement process for a service provider was initiated it was rejected due to continue due to cost containment measures.	project suspended due to cost containment
							W & S 21	Designs and BoQ for MIG - COPEVILLE RESERVOIR completed by the 30 June 2018	Draft Designs and BoQ for MIG - COPEVILLE RESERVOIR completed by the 30 June 2018	2 (70% - 99%)	The final design could not be completed as the Reservoir size needs to be changed due to additional information received by the Human settlements Department.	The target and funding was moved to the 2018/2019 financial year. All necessary information will be collated and revised design to be completed within 3 months
	ROADS & TRANSPORTATION		0	33	33	17	R & T 02	100 % Completion of base course by the 31st of December 2017	0 % Completion of base course by the 31st of December 2017	1 (69% & below)	N/A	N/A
							R & T 03	0.4km of gravel roads to surfaced/concrete sidewalk at Siyahomula Road upgraded by the 30th of June 2018	Completed sidewalks at Siyahomula School and Ashdown Primary School by 30 June 2018	1 (69% & below)	N/A	N/A
							R & T 04	100% subbase layer completed by the 30th of June 2018	0% subbase layer completed by the 30th of June 201 Target not met. Subgrade Completed	1 (69% & below)	The project had to be staggered due to insufficient budget	N/A
							R & T 09	Consultant appointed for Design, EIA & WULA roads in Ward 16 by the 30th of June 2018	Consultant not appointed for Design, EIA & WULA roads in Ward 16 by the 30th of June 2018	2 (70% - 99%)	Insufficient available budget to make appointment.	Panel of Consultants to be utilised once 2018/19 budget is effected.



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							R & T 10	Concrete bridge substructure, river embankment protection, and 0.26 km of gravel road way completed by the 30th of June 2018	Concrete Substructure complete. Reinforcement to deck partially complete. 0.26 Subgrade of gravel roadway complete. Embankment protection partially complete.	2 (70% - 99%)	Flash flood in 4 April 2018 on site of works affected operations on site of works. Delays by Eskom in relocation of services on the roadway. Payment delays by municipality resulted in cashflow difficulties experienced by contractor with resultant slow rate of work progress.	Payments to contractor to be fast tracked. Extension of time requested from BAC.
							R & T 13	100% Completed upgrading phase 1 of Dambuzza main road by the 30th of June 2018	0% Completed upgrading phase 1 of Dambuzza main road by the 30th of June 2018 (The project was abandoned and another roads instead were identified and prioritised for upgrade)	1 (69% & below)	N/A	N/A
							R & T 06	0.5of gravel roads to surfaced/concrete standard upgraded by the 31st of March 2018.	0.5of gravel roads to surfaced/concrete standard not upgraded by the 31st of March 2018. Currently busy with provision of drainage of 0.76km (3800m <sup>2</sup> ) of gravel roads upgraded to asphalt surface standard by 30 March 2018. The project is 47% complete of 0.76 km.	2 (70% - 99%)	Project was delayed by 5 months due to work suspended by community for employment disputes and subcontracting, bad weather delays, environmental applications due to discovery of wet ground conditions and payment delays.	N/A
							R & T 17	0.4km of gravel roads upgraded to black top surface in Harewood Ward 20 by the 30th of June 2018	0.18km of gravel roads upgraded to black top surface in Harewood Ward 20 by the 30th of June 2018	2 (70% - 99%)	Project was delayed by 2 months due to work suspended by community for employment disputes and subcontracting, bad weather delays.	Project extended by 2 months and due for completion 30 August 2018.
							R & T 18	1.9 km of gravel roads upgraded to black top surface in Ward 01 (Shayamoya Road) by the 30th of June 2018	0 km of gravel roads upgraded to black top surface in Ward 01 (Shayamoya Road) by the 30th of June 2018	1 (69% & below)	The Shayamoya road project was prioritised for 2018/19 financial year by the community	N/A
							R & T 20	1.00m of gravel roads upgraded to black top surface in Ward 5 by the 30th of June 2018	0.55 km of gravel roads upgraded to black top surface in Ward 5 by the 30th of June 2018	1 (69% & below)	N/A	N/A
							R & T 23	1.00km of gravel roads upgraded to black top surface in ward 8 by the 30th of June 2018	0.85 km of gravel roads upgraded to black top surface in ward 8 by the 30th of June 2018	1 (69% & below)	N/A	N/A

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							R & T 24	Approval of services and earthworks completed for ward 9 by the 30th of June 2018	Approval of services and earthworks not completed for ward 9	1 (69% & below)	Tabling of specifications was delayed due to BSC not sitting on time. Delay in advertising of the project. BSC report approved 1st of February 2017. Awaiting for SCM to advertise.	Fast track process of advertising with SCM
							R & T 27	Commencement of Expropriation of Erf EDN/123 for bridge deck construction and abutment rehabilitation by the 30th of June 2018	Commencement of Expropriation of Erf EDN/123 for bridge deck construction and abutment rehabilitation delayed by the 30th of June 2018	1 (69% & below)	Resubmission of Report to Full Council submitted. Approval by Full Council for Expropriation of land is pending.	Approvals dependent on the sitting of the committees of Portfolio, Audit, and Exco.
							R & T 28	Sub-structure of 2m wide Steel & concrete pedestrian bridge constructed by the 30th of June 2018	Sub-structure of 0m wide Steel & concrete pedestrian bridge constructed by the 30th of June 2018 (Contractor appointed on 7 May 2018)	1 (69% & below)	Late appointment of contractor for the works. Avoiled 2017/18 budget reallocated to fast moving projects where the was insufficient budgets allocated to existing commitments.	Contractor to commence when sufficient funding is availed in the 2018/19 financial year for a works order.
							R & T 29	Design of a 1.5m wide steel pedestrian bridge prepared and submitted EIA and WULA to DW & S by the 30th of June 2018	target not achieved Design of a 1.5m wide steel pedestrian bridge not prepared and submitted EIA and WULA to DW & S by the 30th of June 2018	1 (69% & below)	The project was abandoned by the community and another road(Mabane Road) instead were identified and prioritised for upgrade.	N/A
							R & T 30	Completed Specialist studies (EIA) submission, for Eastern Ring Road from Murray Road/ Hesketh Drive intersection to Rogers Avenue by the 30th of June 2018	Completed Specialist studies (EIA) submission, for Eastern Ring Road from Murray Road/ Hesketh Drive intersection to Rogers Avenue by the 30th of June 2018. BAR application being finalised for submission to DEA.	1 (69% & below)	delays to the submission of the BAR due to increase of scope of works.	BAR application to be submitted by 31st of July 2018.
							R & T 33	35 x bus shelters installed as per approved bus shelter implementation plan by the 31st of March 2018	35 x bus shelters installed as per approved bus shelter implementation plan by the 30th of June 2018	2 (70% - 99%)	Target to complete in March not met due to delays in the appointment of the service provider	N/A
							N/A	N/A	N/A	NOT APPLICABLE	N/A	N/A
		ELECTRICITY	0	6	6	0	N/A	N/A	N/A			

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		MECHANICAL WORKSHOPS	2	0	2	1	MW 01	798 x Council vehicles and plant serviced by the 30th of June 2018	A total of 52 vehicles were serviced for the month of June 2018	2 (70% - 99%)	The shortage of spares & funds also await for EC approval which causes delays and shortage of staff such as Clerks ,Mechanics & assistance in our offices	The EC approval to be quicker and funds reallocations and also provide staff with training
		TOTAL	2	59	61	26						
4	SUSTAINABLE DEVELOPMENT & CITY ENTITIES	DEVELOPMENT SERVICES (LICENSING, BUSINESS DEVELOPMENT & ECONOMIC DEVELOPMENT)	21	4	30	6	DS 14	The Town Centre: Promenade 1 Basic Assessment Report prepared and submitted to the Department of Environmental Affairs by the 30th of June 2018	Specialist studies completed and Progress report on Bar submitted to SMC	2 (70% - 99%)	Failed negotiations to assemble land under municipal ownership	Expropriation of land as per Full Council Resolution of 20 June 2018
							DS 15	Water User License Application prepared & submitted to the relevant Water Authority for Town Centre: Promenade 1 by the 30th of June 2018	Specialist studies completed and Progress report on Wula submitted to SMC	2 (70% - 99%)	Failed negotiations to assemble land under municipal ownership	Expropriation of land as per Full Council Resolution of 20 June 2018
							DS 17	The Town Centre: Promenade 1 Basic Assessment Report prepared and submitted to the Department of Environmental Affairs by the 30th of June 2018	Specialist studies completed and Progress report on Bar submitted to SMC	2 (70% - 99%)	Failed negotiations to assemble land under municipal ownership	Expropriation of land as per Full Council Resolution of 20 June 2018
							DS 18	Water User License Application prepared & submitted to the relevant Water Authority for Town Centre: Promenade 2 by the 30th of June 2018	Specialist studies completed and Progress report on Wula submitted to SMC	2 (70% - 99%)	Failed negotiations to assemble land under municipal ownership	Expropriation of land as per Full Council Resolution of 20 June 2018
							DS 22	The Edendale Town Centre Basic Assessment Report prepared and submitted to the Department of Environmental Affairs by the 31st of March 2018	Specialist studies completed and Progress report on Bar submitted to SMC	2 (70% - 99%)	Failed negotiations to assemble land under municipal ownership	Expropriation of land as per Full Council Resolution of 20 June 2018
							DS 23	Water User License Application prepared & submitted to the relevant Water Authority for the Edendale Town Centre by the 30th of June 2018	Specialist studies completed and Progress report on Wula submitted to SMC	2 (70% - 99%)	Failed negotiations to assemble land under municipal ownership	Pursue expropriation of land as per Full Council Resolution of 20 June 2018
		TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (TOWN PLANNING, ENVIRONMENTAL MANAGEMENT, LAND SURVEY & GEVD)	20	4	24	6	TP & EM 07	Final revised EMF adoption report prepared and submitted to SMC by the 30th of June 2018	Final EMF, Upgrade of SDST, migration to Arc 10 and ArcPro has been completed excluding the Biodiversity dataset, BAC resolution received to extend contract for 3 months up till 30 September 2018.	2 (70% - 99%)	Delay in obtaining the final biodiversity dataset from the Provincial Conservation Department who is undertaking this component	Report to be submitted to BAC
							TP & EM 08	1 x Inception report Development of an SEA for the Vuhndlela Area prepared and submitted to SMC by the 30th of June 2018	BAC report tabled on 14 June 2018. BAC resolution received on the 02 July 2018	2 (70% - 99%)	Awaiting appointment letter	Follow up on the drafting of the appointment letter and a first inception meeting

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							TP & EM 12	Draft inception report on the Local Area Plan Scottsville/ Pelham prepared & submitted to SMC by the 30th of June 2018	Bid Spec report was submitted during the month of June	2 (70% - 99%)	It was not budgeted for	It has been budgeted for during 2018/19 Financial Year
							TP & EM 13	1 x Draft Local Area Plan - Extension of Vulindlela (Ward 39) and Implementation Framework prepared & submitted to SMC by the 30th of June 2018	PSC meetings and Traditional leader were held during the month of June	2 (70% - 99%)	Some issues were raised during public meetings, which are currently being addressed	Further meetings to be held with Traditional leader to get support for the plan
							TP & EM 14	100% Site Transfers of 60 Ha to qualifying Military Veterans ex-combats for Human Settlements completed by the 30th of June 2018	50% of sites were transferred to the Military Veterans	2 (70% - 99%)	The project was transferred to the Provincial Department of Human Settlement	Work together with the Department of Human Settlement to fast-track the process
							TP & EM 34	A General Plan for Plan of Erf 4391 Edendale EE prepared and submitted to the Survey General Office by the 30th of June 2018	No progress was made during June	2 (70% - 99%)	Project was cancelled onas there was no successful bidder.	The project to be re-advertised
	TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (ENVIRONMENTAL HEALTH)		4	4	8	1	BC & EH 04	1 x AQM Shelter purchased by the 31st of March 2018	1 x AQM Shelter not purchased by the 31st of March 2018 but tender letter awarded	2 (70% - 99%)	Delay in SCM processes	Cash flow amended in February, 2018 to 30 June 2018
	HUMAN SETTLEMENTS		13	2	15	10	HS 07	100% Management of the IA for the construction of engineering services to a value of R 11 500 000.00 by the 30th of June 2018	100% Management of the IA for the construction of engineering services to a value of R 6 000 000.00 by the 30th of June 2018	1 (69% & below)	The culvert where new pipe crossing the N3 is blocked, getting a new pipe through is impossible. Difficult on removing people from the way of construction of water tank that is about R5 000 000.00	We have alternate options of getting pipe across the N3, which is trenchless technology (horizontal drilling underneath the N3 highway) and fixing the water main on larch road bridge. Ingage the department of home affairs to move foreign from the way of construction by 9 July 2018
							HS 08	36 x new housing units constructed by the 30th of November 2017	Nil	1 (69% & below)	N/A	N/A
							HS 09	130 x new housing units constructed to wall plate level by the 30th of June 2018	140 x platforms cut to level, 88 x concrete slabs have casted, 69 x wall plates constructed and 28 x houses with roof. The clearance of forestry is 100% complete. And the engineers have done the prelim design on sewer.	1 (69% & below)	Non-compliance from NHBRC for project enrolment, site shutdown till the late-enrolment done.	Compiling attachments for NHBRC enrolment. The 100% of infrastructure design.
							HS 10	Stage 1 Application for SACCA - Mkhondeni completed and submitted to DoHS by the 31st of March 2018	The Implementing agent is yet to be appointed to undertake interim development for the informal settlement currently occupying the project area.	2 (70% - 99%)	The supply chain process to appoint the service provider to undertake interim development measures tooklong due to capacity challenges.	To submit the Planning application to DoHS by 31 July 2018.

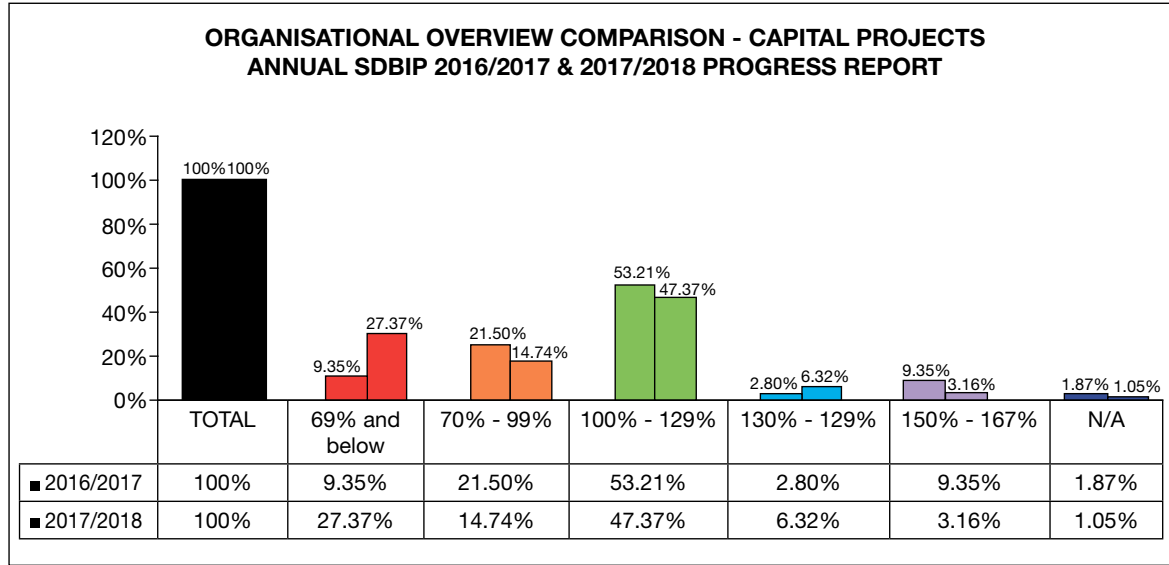
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							HS 50	100 x housing Units constructed (SACCA - Mkhondeni) by the 30th of June 2018	100 x housing Units not constructed (SACCA - Mkhondeni) by the 30th of June 2018	1 (69% & below)	Funding has not been approved by DoHS.	Continue to follow-up with DoHS and requesting them to fast track the approval.
							HS 11	Stage 1 funding application for Ethembeni prepared and submitted to Regional DoHS office by the 31st of October 2017	Nil	1 (69% & below)	N/A	N/A
							HS 12	Business Plan for approval of Stage 1 Funding prepared and submitted to DoHS by the 30th of June 2018	A Technical Meeting was held on the 18th of June 2018 to Workshop the Draft Layout with all Line Departments including Eskom. It was resolved that a SMC Progress Report and Presentation of the Draft Layout be made to Council for Adoption and Approval.	2 (70% - 99%)	Business Plan can not be submitted due to the level and type of invasion on the Site.	Desktop pre-feasibility study, Social Facilitation and Preliminary Layout Planning.
							HS 51	100% of Stage 1 Activities for Signal Hill completed by the 31st of March 2018	There is approximately 80% activities completed for signal Hill Project.	2 (70% - 99%)	The Department of Environmental Affairs recommended a WULA application which will delay the completion of stage 1 activities.	provide all the support required from the Department to expedite the WULA application process.
							HS 52	Business Plan for approval of Stage 2 Funding prepared and submitted to DoHS by the 30th of June 2018	Stage 2 Funding application will be submitted to the Department once all activities for stage one have been finalised.	1 (69% & below)	stage 1 activities are not yet completed therefore the IA cannot finalise packaging of stage two application.	provide all the support that will be required by the Implementing Agent to complete Stage 1 of the project.
							HS 53	100% Ground Clearing (Destumping) of the project site (Signal Hill) completed by the 30th of June 2018	30% Ground Clearing of the Signal Hill completed.	2 (70% - 99%)	There were delays in appointment process of the Service Provider.	The Service Provider has been appointed and the Project is being fast tracked.
	CITY ENTITIES (SAFE CITY, TOURISM, AGRICULTURE (MARKET & FORESTRY), ART GALLERY & THEATRES & AIRPORT)		16	4	20	5	CE 04	100% development & fully operational Tourism website completed by the 30th of June 2018	The project has been delayed, timeframe is yet to be established	1 (69% & below)	The creation of the website is dependent on the support from ICT. ICT is the process of acquiring a new service provider that will create the website. The timeframe to start and complete the project will be determined by ICT upon the acquisition of this new service provider. We expect this to be done within the new financial year 2019	continued follow-up with ICT on the status of new service provider acquisition
							CE 05	Compliance with Airport Maintenance Schedule [building faults, landscaping, plumbing & electric repairs] by the 30th of June 2018	Adjudication completed September 2017. award still under objection.	2 (70% - 99%)	Appeal being finalized	Finalize appeal and then award tender to the successful bidder.



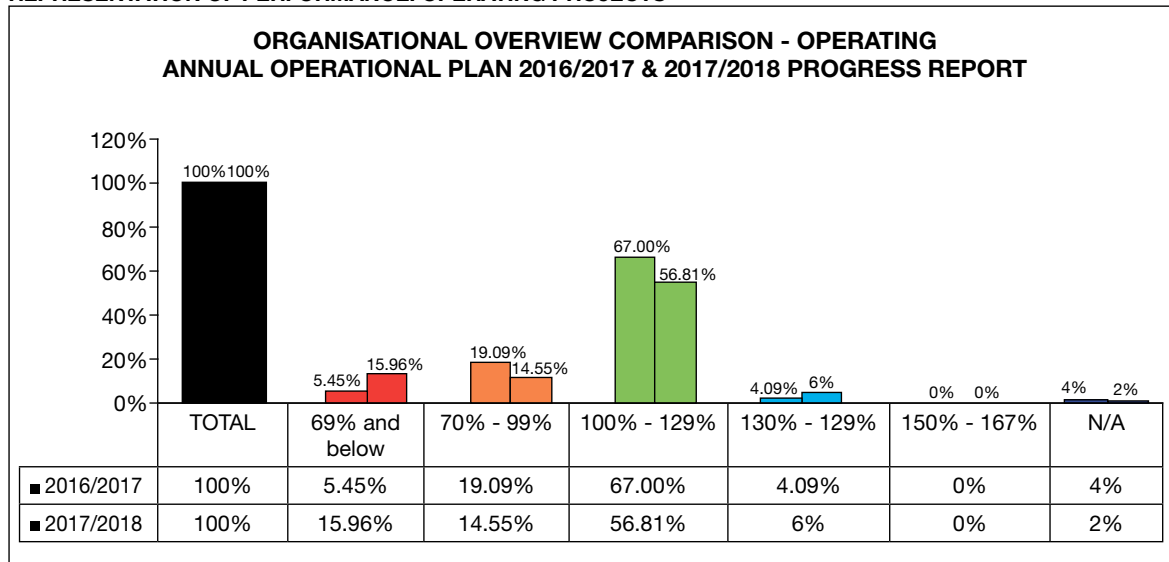
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							CE 09	purchase and delivery of furniture for staff and emergency centre at PMB airport not complete	purchase and delivery of furniture for staff and emergency centre at PMB airport not complete	1 (69% & below)	N/A	N/A
							CE 22	100% Branding and promotional material procured by the 31st of December 2017	Nil	1 (69% & below)	N/A	N/A
							CE 25	2 x training workshops for tourism businesses facilitated by the 31st of March 2018	Nil	1 (69% & below)	N/A	N/A
		TOTAL	74	18	92	68						

## HIGH LEVEL SUMMARY OF PERFORMANCE COMPARISON FOR THE 2016/2017 & 2017/2018 FINANCIAL YEARS (SDBIP & OP)

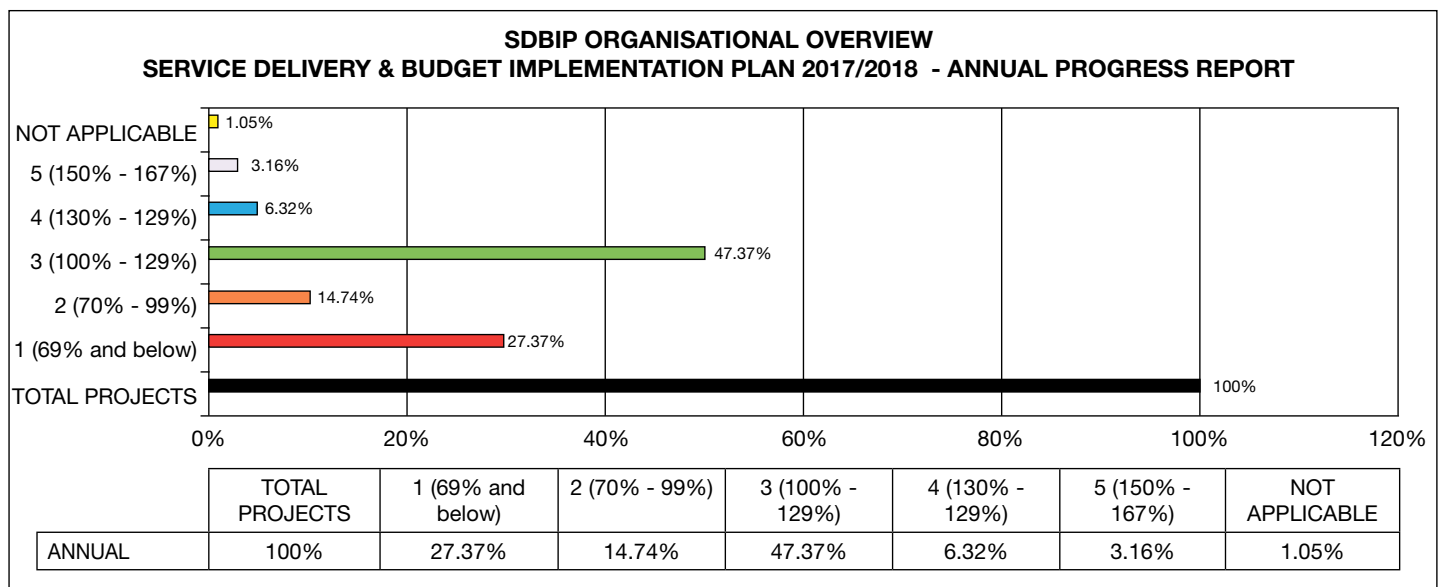
### GRAPHICAL



### REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS

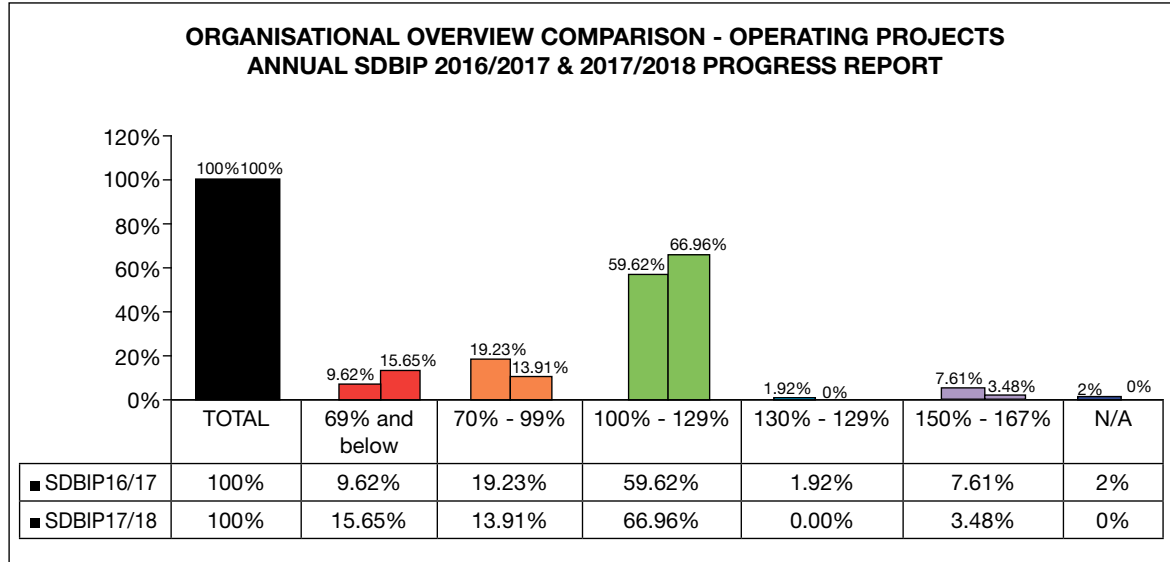


### GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS

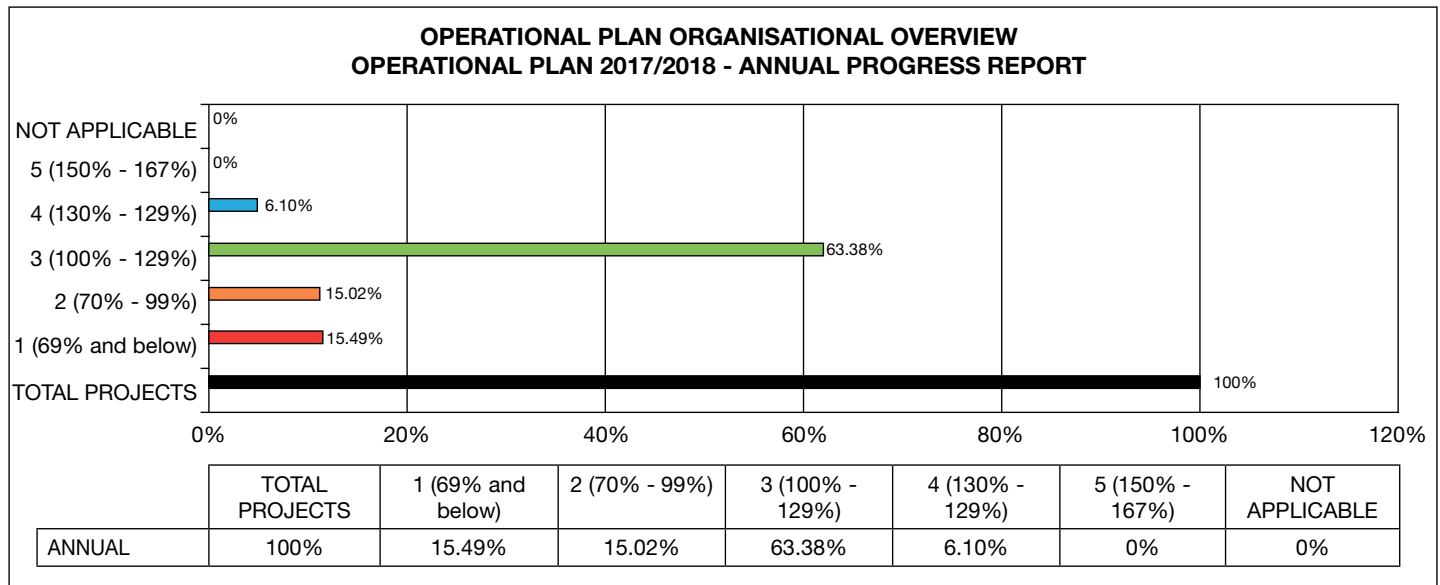


A total of 95 Capital Projects were reported on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT  
27.37% of the projects were reported as having achieved a 1 on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT  
14.74% of the projects were reported as having achieved a 2 on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT  
47.37% of the projects were reported as having achieved a 3 on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT  
6.32% of the projects were reported as having achieved a 4 on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT  
3.16% of the projects were reported as having achieved a 5 on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT

**OPERATIONAL PLAN FOR THE 2017/2018 FINANCIAL YEAR - ORGANISATIONAL OVERVIEW NARRATIVE  
GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**



A total of 115 Operating Projects were reported on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT  
15.65% of the projects were reported as having achieved a 1 on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT  
13.91% of the projects were reported as having achieved a 2 on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT  
66.96% of the projects were reported as having achieved a 3 on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT  
0% of the projects were reported as having achieved a 4 on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT  
3.48% of the projects were reported as having achieved a 5 on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT  
0% of the projects were reported as not applicable on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT



A total of 213 Operating Projects were reported on the Operational Plan for the 2017/2018 ANNUAL PROGRESS REPORT  
15.49% of the projects were reported as having achieved a 1 on the Operational Plan for the 2017/2018 ANNUAL PROGRESS REPORT  
15.02% of the projects were reported as having achieved a 2 on the Operational Plan for the 2017/2018 ANNUAL PROGRESS REPORT  
63.38% of the projects were reported as having achieved a 3 on the Operational Plan for the 2017/2018 ANNUAL PROGRESS REPORT  
6.10% of the projects were reported as having achieved a 4 on the Operational Plan for the 2017/2018 ANNUAL PROGRESS REPORT  
0% of the projects were reported as having achieved a 5 on the Operational Plan for the 2017/2018 ANNUAL PROGRESS REPORT  
0% of the projects were reported as not applicable due to not having any targets on the Operational Plan for the 2017/2018 ANNUAL PROGRESS REPORT

## COMMENT ON PERFORMANCE OVERALL – SDBIP (OPERATING & CAPITAL PROJECTS) & OP (ALL PROJECTS)

In terms of the SDBIP there was a decline in achievement of the Operating Projects, in the 16/17 FY the achieved total was 69.18, the total achieved KPIs for 17/18 FY is 65.22.

In the Capital Projects more Projects were completed in the 17/18 FY as compared to the 16/17 FY it was 65.36 compared to 17/18 which was 55.79

## MEASURES UNDERTAKEN AS PER S46 OF THE MUNICIPAL SYSTEMS ACT TO IMPROVE PERFORMANCE

During the 2017/2018 financial year a number of measures were undertaken as per S46 of the Municipal Systems Act to improve the overall performance of the Municipality in order to ensure that Msunduzi Municipality continuously maintains a clean audit on Performance Management and Information as a clean audit was obtained in the 2017/2018 FY. The measures undertaken where as a result of the Auditor General's findings of previous financial years in respect of poor quality Portfolios of Evidence & inaccurate reporting against quarterly and annual targets set at the beginning of the financial year.

## THE FOLLOWING TABLE AIMS TO DESCRIBE THE MEASURES UNDERTAKEN TO IMPROVE PERFORMANCE:

MEASURES UNDERTAKEN TO IMPROVE PERFORMANCE IN THE 2017/2018 FINANCIAL YEAR						
NUMBER	DEPARTMENT RESPONSIBLE	PERSON RESPONSIBLE	ACTION TAKEN	STATUS	REASON FOR DEVIATION	CORRECTIVE MEASURE
1	Office of the City Manager	Mr. S HADEBE (CM)	Management took a decision to separate the functions of the Organization whereby only Service Delivery & Public Participation functions & projects that were budgeted for would be placed on the SDBIP, all other auxiliary functions and projects would be placed on an Operational Plan.	Completed	N/A	N/A
2	Internal Audit	Mrs. P Stamper	At the approval of the SDBIP 2017/18 by the Mayor, the Office of the Municipal Manager forwarded both the SDBIP & OP 17/18 to the Internal Audit unit for an audit on SMARTNESS and Alignment to the IDP. Internal Audit conducted and Audit and presented the findings.	Completed	N/A	N/A
3	Office of the City Manager	Mr. S HADEBE (CM)	Upon the Auditor General releasing their report on the Audit Opinion for the Municipality, the City Manager set up the Controls Transformation Steering Committee which meets bi-weekly to deal with the Auditors Queries. In preparation for the meetings and Action Plan is initially created and reviewed as progress is made in order to fully resolve all queries. The Audit Action Plan contains queries for both financial and non-financial activities including performance management queries.	Completed	N/A	N/A
4	Office of the City Manager	Mr. S HADEBE (CM)	The Municipal Systems Act makes provision that the municipality must on a quarterly basis prepare a quarterly report on the SDBIP performance. Management took a decision to go a step further and have monthly meetings to discuss the progress made towards achieving targets on the SDBIP & OP. Meetings are held once a month. Reports on the SDBIP & OP are presented to the Operational Management Committee which is constituted of the Municipal Manager, Deputy Municipal Managers, Process Managers and all Managers reporting directly to the Municipal Manager. At the meetings monthly or quarterly reports are discussed in-depth before onwards transmission to the relevant portfolio committees.	Completed	N/A	N/A
5	Office of the City Manager	Mr. Siphon Dubazana	Reports discussed at the OMC monthly meetings are presented by the Office of the Municipal Manager at Portfolio Committees, Executive Committee, Full Council, the Municipal Public Accounts Committee and the Audit Committee.	Completed	N/A	N/A

## MEASURES UNDERTAKEN TO IMPROVE PERFORMANCE IN THE 2017/2018 FINANCIAL YEAR

NUMBER	DEPARTMENT RESPONSIBLE	PERSON RESPONSIBLE	ACTION TAKEN	STATUS	REASON FOR DEVIATION	CORRECTIVE MEASURE
6	Office of the City Manager	Mr. Siphon Dubazana	Review of the Organizational Performance Management Framework and the Individual Performance Management Policy was conducted and submitted to the Strategic Management Committee for approval and was subsequently approved. The policies have been forwarded to the Corporate Services portfolio committee and Local Labour Forum. A workshop was conducted for Union members as well. Awaiting the Local Labour Forum approval for onwards transmission to the Executive Committee and Full Council.	In Progress	N/A	N/A
7	Office of the City Manager	Mr. Siphon Dubazana	Management took a decision that Individual Performance Management would be cascaded to level 3 employees until such time the organization was ready to go to the next levels and finally all employees. The City Manager, General Managers, Senior Managers and all Managers reporting directly to the Municipal Manager x 34 signed Performance Agreements which included, personal development plans, the code of conduct, financial declarations of private interests as well as work plans. The Systems Act says that all section 56/57 Managers Performance agreements must be made public within 14 days after the approval of the SDBIP by the Mayor. This was completed through the Publishing of the CM & GMs performance agreements on the municipal website. Copies of the signed performance agreements were also forwarded to CoGTA as per circular 7 of 2015.	Completed	N/A	N/A
8	Office of the City Manager	Mr. Siphon Dubazana	A report in terms of the Municipal Systems Act on the appointment of Evaluation Panel members was developed and presented to the SMC, Corporate Services Portfolio Committee and the Executive Committee. Members were appointed and informed via written communication from the Office of the Municipal Manager.	Completed	N/A	N/A
9	Office of the City Manager	Mr. S HADEBE (CM)	Msunduzi Municipality continues to implement a dashboard for performance management. In the reporting templates of the SDBIP & OP a graphical summary is included and on each sub-unit's reporting templates there are drop down menus which are Colour coded and linked to the graphical summaries. This further enhances oversight by the CM in respect of early warnings signals of Indicators coded as either red or brown in colour as these indicate targets are not being met and there are problems in those respective areas.	Completed	N/A	N/A



# SECTION 1: FUNCTIONAL AREA SERVICE DELIVERY REPORTING PER BUSINESS UNIT

## 1. COMPONENT A: INFRASTRUCTURE SERVICES

This component includes: Water Services, Sanitation Services, Electricity, Roads, Transportation Planning, and Storm Water & Mechanical Workshops.

### 1.1 WATER SERVICES

Please find below basic terminology commonly used in Water & Sanitation content input, analysis and calculated outcomes.

#### BASIC TERMINOLOGY

The Msunduzi Municipality has progressively aligned itself to the use of terminologies, concepts and calculative formulae as set out by International Norms and Standards in respect of service delivery, Water Losses and associated variables. Henceforth some definitions mentioned in this report have been included as dictated by International standards and requirements. Below are basic terminologies that are used for ease of reference and understanding:

Below is a Water Loss Schematic Representaion With acceptable terminologies ,concepts and variables associated commonly in the calculation of a Water Losses.

Some of the standard definitions for international reference used in this report have been included below for ease of reference and understanding:

- System Input Volume is the volume of water input to a distribution system.
- Authorized Consumption is the volume of metered and/or unmetered water taken by registered consumers, the water supplier or others who are authorized to do so, for domestic, commercial and industrial purposes (authorized consumption includes items such as firefighting and training, flushing of mains and sewers, street cleaning, watering of municipal gardens, public fountains and building water. These may be billed or unbilled, metered or unmetered according to local practice).

Water Losses of a system are calculated as:

- Water Losses = System Input Volume – Authorized Consumption as per MFMA circular 71 of 2014 which is inclusive of Actual and Apparent losses.
- Water losses can be considered as a total volume for the whole system, or for partial systems such as bulk or reticulation. In each case the components of the calculation would be adjusted accordingly. Water Losses consist of Real and Apparent losses, and are collectively referred to as “Unaccounted-for Water.”
- Real Losses are physical water losses from the distribution system, up to the point of consumer metering. The volume lost through all types of leaks, bursts and overflow depends on frequencies, flow rates and average durations of individual leaks.
- Apparent Losses (or Commercial Losses) consist of unauthorized consumption (theft or illegal use) and all types of inaccuracies associated with bulk and consumer metering. For example, under-registration of bulk meters and over-registration of consumer meters leads to under-estimation of losses. Conversely, over-registration of bulk meters and under-registration of consumer meters leads to over-estimation of real losses. Apparent losses to be included into total water losses as per MFMA circular 71 of 2014.
- Unauthorized Consumption is generally associated with the misuse of fire hydrants and fire service connections, and illegal connections.
- Non-Revenue Water (NRW) is the difference between the System Input Volume and Billed Authorized Consumption. The Equitable share payment is factored in the category of Authorized Consumption and therefore is eliminated in the calculation of the Non-Revenue Water as a monetary component.

#### INTRODUCTION TO WATER PROVISION

Note: Recent legislation includes the Water Services Act 1997 and the General Enabling Act 2005

A government Gazette dated 13 June 2003 granted the Msunduzi Municipality the status of a Water Services Authority whereby this Water Services Authority was empowered to perform the functions and exercise the powers referred to in Section 84(1) (b) of the Municipal Structures Act (117 of 1998) which provides for the provision of potable water supply and sanitation systems. In terms of Section 11 of the Water Services Act (108 of 1997), every Water Services Authority is obligated to ensure the adequate sustainable access to water and sanitation to all consumers within their area of jurisdiction.

In order to ensure that the City adheres to the aforementioned legislation and further ensure our citizens are adequately catered for; the following were the list of core achievements for 2017/18 financial year: -

- 1) A total of 1.7 km of defective water pipelines was either replaced or repaired.
- 2) The Total Water Losses for Financial year 2017/2018 was 29.3%. This represents compliance with the Uniform Financial Ratios and Norms as set out in the MFMA circular 71 of 2014. The norm should be between 15% and 30%.
- 3) MIG-Sanitation Infrastructure: 12 highest infiltration manholes repaired and retrofitted for water conservation purposes.
- 4) Copesville Reservoir: Feasibility study complete in order to accommodate additional information from the Human settlements department. Falls under the Back to basic requirements.
- 5) Water Reticulation System inward 39 Ncwadi (meaning book or register). Five borehole were identified and two were augmented; a 50 000 and 25 000 litre capacity boreholes. There are also plans to identify springs to further sustain and supply water to these areas.

NOTE: MOST INFORMATION IS BASED ON THE 2011 CENSUS DATA, (WHICH HAD A MEDIOCRE CONFIDENCE LEVEL) AND UPDATED EACH YEAR WHERE APPLICABLE. IT SHOULD BE NOTED THAT PROGRESSIVE YEARS FROM 2011; STATISTICS ARE CONTINUALLY BEING VALIDATED AND UPDATED AND IT IS FAIR TO STATE THAT THIS INFORMATION MIGHT ALSO BE BASED ON ORIGINAL LOW LEVEL DATA CONFIDENCE. WITHOUT GOOD AND RELIABLE STATISTICS' Policy making and decision making processes will be inaccurate and therefore strategic interventions will be either wrong or inadequate.

THE NEXT CENSUS WILL BE HELD IN 2021 BUT PLANNING WILL BEGIN IN 2018/2019. Census 2021 WILL BE CONDUCTED USING ELECTRONIC DATA COLLECTION METHODOLOGY AND COMPUTER ASSISTED PERSONAL INTERVIEWS. THIS WILL IMPROVE QUALITY AND RELIABILITY OF CENSUS DATA.

TO THIS EFFECT THE AMENDED Statistics Act will be invoked that will drive statistical reform in the country and consequently produce statistical coordination and a data revolution that will give an accurate indication of the demographics in South Africa and the associated Basic service deliverables.

The following is a summary of Non-Revenue Water interventions undertaken 2017/2018 financial year: -

Reservoirs:	19
Zonal Meter Sites:	259
BPT Sites:	56
PRV Sites:	156

**1. Assessment of Zone Integrity and Rectification of Breaches.**

Total No. assessed:	490
Zonal Meter Sites:	259
BPT Sites:	56
PRV Sites:	156

**2. New Pressure Management Zones and Pressure Optimization of existing Zones.**

Location: Vulindlela	
Total Proposed PRV's:	15
Total Existing PRV Optimization:	45

**3. Hydraulic Modelling and Pipe upgrades.**

Total Length of Proposed Pipe Upgrades:	10.66 km
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**4. Bulk Meter upgrades and/or rezoning.**

Total Existing Bulk Meter:	259
Total Proposed Bulk Meter:	18
Total Existing Meter Chamber Proposed Decommissioning:	3

**5. Level 1 and 2 Leak Detection.**

Survey 1 (Total Length of Pipe):	494.5 km of 494.5 km
Survey 2 (Total Length of Pipe):	370.9 km of 494.5 km

**6. Replacement of Domestic meters.**

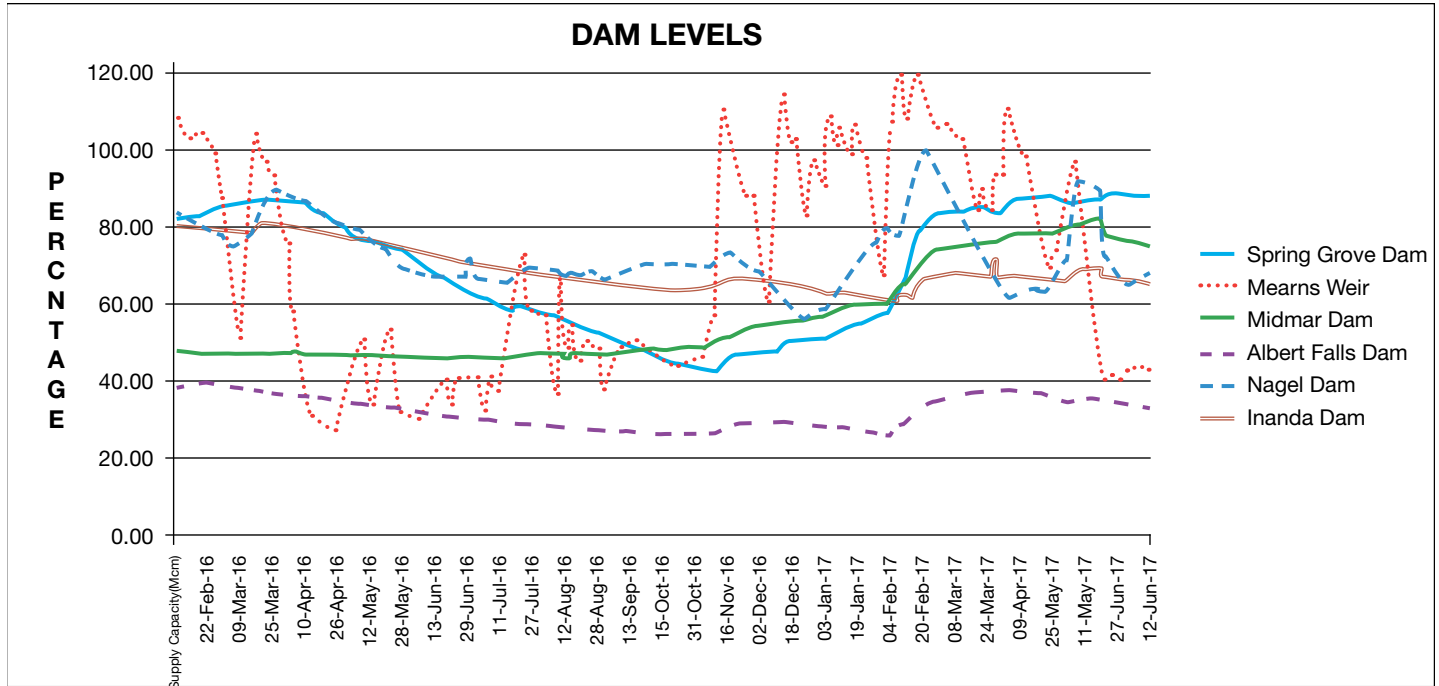
Location: Msunduzi Municipality (Excluding Vulindlela)

Total No. of Domestic Meters replaced: 2 204 (as at 31st May 2018)

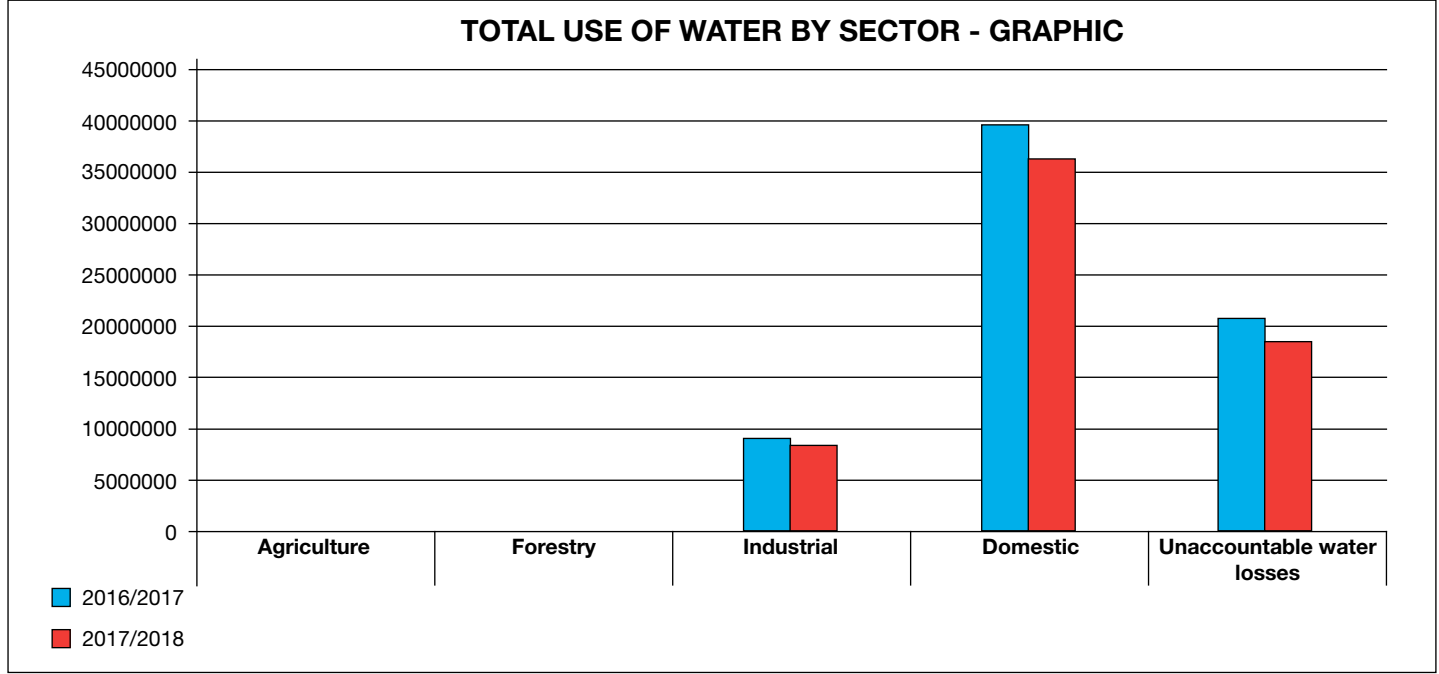
The Msunduzi Municipality still maintains the Blue Drop Status. The award is called Blue Drop with Platinum Status as Msunduzi Municipality has achieved its drinking water quality summa-cum-laude for 3 consecutive assessment periods.

The blue drop status was launched in 2008 by the Minister of Water affairs, with the focus on an excellence approach to drinking water provision and water quality management. It is important to note that Blue Drop Assessments do not only look at the quality of drinking water but the entire water provision cycle. It looks and scores, the competence and skills capacity of technical staff, the procedures that are followed in the event of an incident, the adequacy of the budget for maintenance purposes, proof of adequate maintenance on our water infrastructure, drinking water compliance(SANS 241 : 2011), Water use efficiency and Asset Management to name a few





TOTAL USE OF WATER BY SECTOR (CUBIC METER)					
	Agriculture	Forestry	Industrial	Domestic	Unaccountable water losses
2016/2017	N/A	N/A	7653968	36845132	18063714
2017/2018	N/A	N/A	9328339	39094334	20044497
					T3.1.2

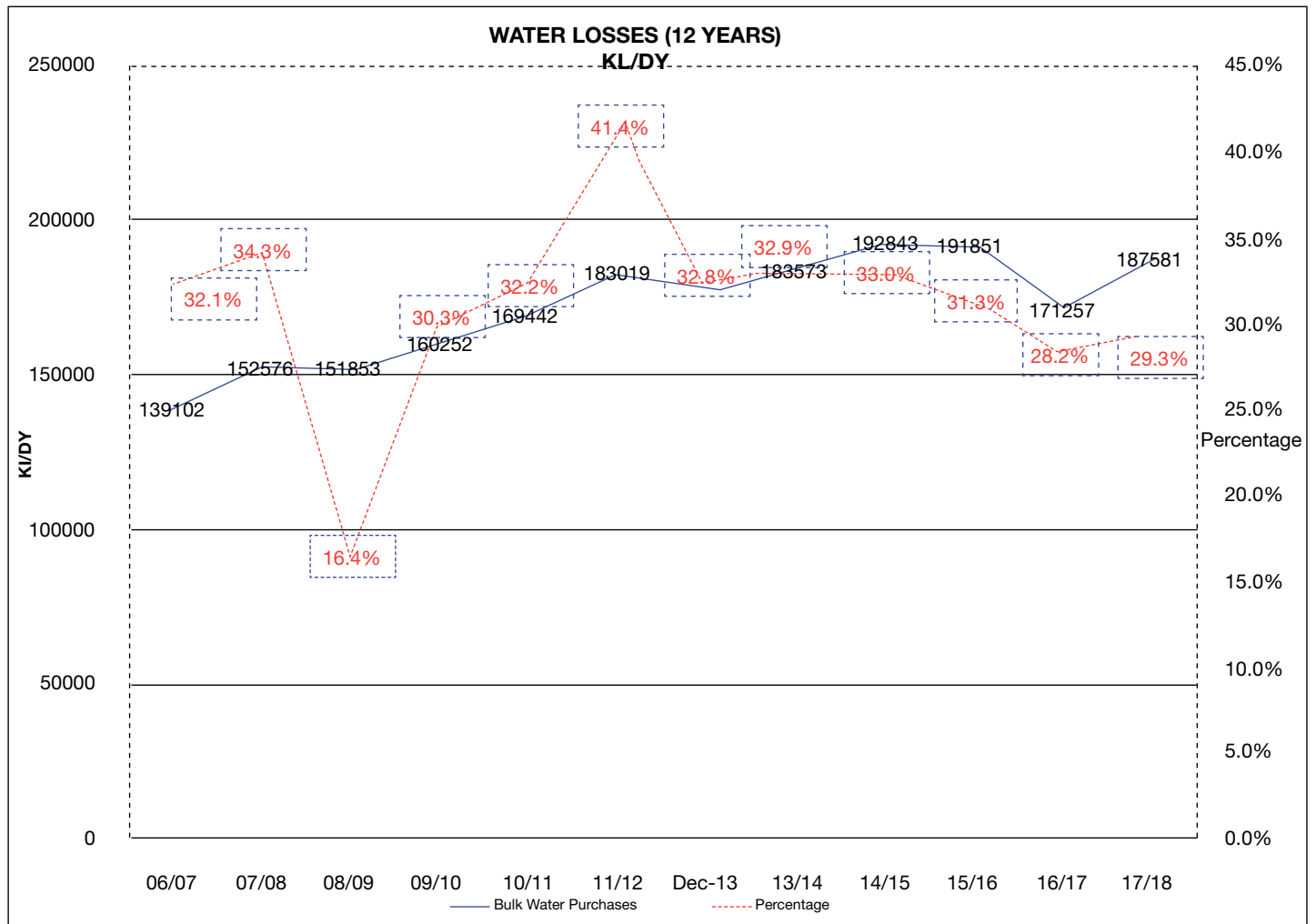


#### COMMENT ON WATER USE BY SECTOR

The water losses for the 2017/2018 financial year indicated an outcome of 29.3% which is within the financial norms and ratios but albeit at a marginal level. During the 2016/2017 financial years and 10 months of the 2017/2018 financial year; the prevalent drought conditions dictated; by ministerial decree that water purchases and usage be reduced by 15%. However, with the drought directives being relaxed in the latter part of the 2017/2018 year; purchases and usage indicated behavioral patterns returning to pre drought conditions. The graph below is indicative of this trend in purchases and usage. From a financial perspective; it is the intention of this section to reduce bulk water purchases but without compromising a sustained and continuous potable water supply to the inhabitants of the Msunduzi Municipality. Households below minimum level of service delivery (no Water) were also included in a program where 246 households were supplied with basic form of water in the 2017/2018 year within Formal and Informal areas.

The graph above indicates the impact of the effects of the drought conditions during the 2016/2017 and 2017/2018 financial years. As indicated; purchases and water losses were reduced. It is also noted that towards the three(3) months of 2017/2018; communities became aware that water restrictions were relaxed and as such the nature of human behavior dictated an increase in consumption and simultaneously an increase in purchases. During the drought period; the water Section identified certain strategic interventions that led to the reduction in purchases and consequently a

reduction in bulk water payments. One effective strategy is to keep core reservoirs at minimum capacities without compromising sustainability and supply. This feasibility study is currently in the infancy stage.

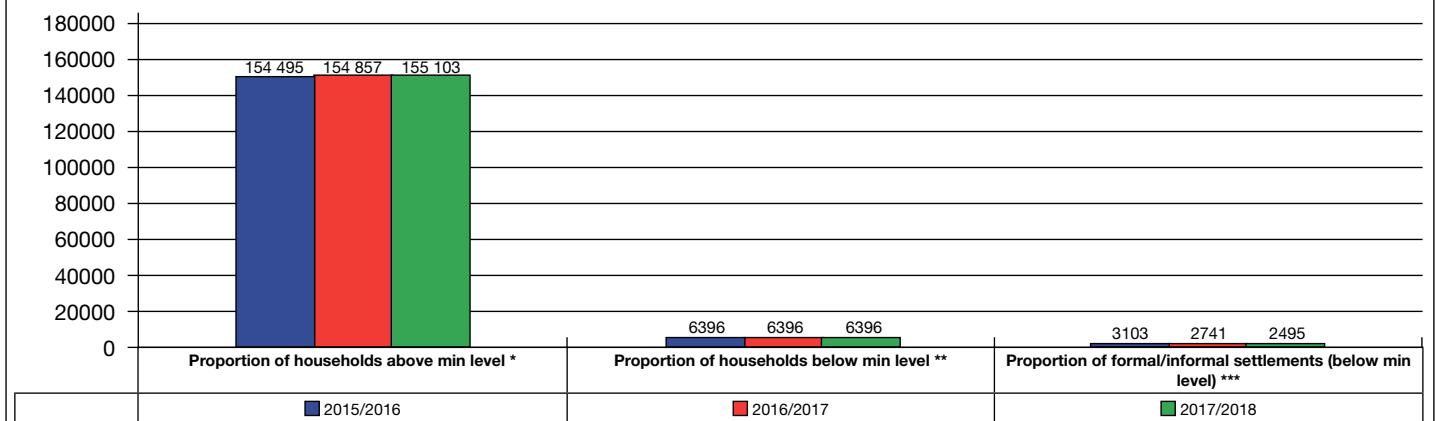


WATER SERVICE DELIVERY LEVELS Households				
Description	2014/2015	2015/2016	2016/2017	2017/2018
	Actual Number	Actual Number	Actual Number	Actual Number
<b>Water: (above min level)</b>				
Piped water inside dwelling	80873	81128	81490	81736
Piped water inside yard (but not in dwelling)	63301	63899	63899	63899
Using public tap (within 200m from dwelling )	9228	9468	9468	9468
Other water supply (within 200m)				
Minimum Service Level and Above sub-total	153402	154495	154857	155103
Minimum Service Level and Above Percentage	93.5%	94.2%	94.4%	94.6%
<b>Water: (below min level)</b>				
Using public tap (more than 200m from dwelling)	6396	6396	6396	6396
Other water supply (more than 200m from dwelling)				
No water supply	4196	3103	2791	2495
Below Minimum Service Level sub-total	10592	9499	9137	8891
Below Minimum Service Level Percentage	6.5%	5.8%	5.6%	5.4%
Total number of households	163994	163994	163994	163994
*To include informal settlements				T3.1.3

## HOUSEHOLDS - WATER SERVICE DELIVERY LEVELS BELOW MINIMUM Households

Description	2014/2015	2015/2016	2016/2017	2017/2018		
	Actual Number	Actual Number	Actual Number	Original Budget No.	Adjusted Budget No.	Actual Number
<b>Formal Settlements</b>						
Total Households	6396	6396	6396	6396	6396	6396
Households below minimum service level	6396	6396	6396	6396	6396	6396
Proportion of households below minimum service level	3.9%	3.9%	3.9%	3.9%	3.9%	3.9%
<b>Informal Settlements</b>						
Total Households	4196	3103	2741	2495	2495	2495
Households below minimum service level	4196	3103	2741	2495	2495	2495
Proportion of households below minimum service level	2.6%	1.9%	1.7%	1.5%	1.5%	1.5%
Using public tap (more than 200m from dwelling)	6396	6396	6396	6396		
Other water supply (more than 200m from dwelling)						
No water supply	4196	3103	2791	2495		
Below Minimum Service Level sub-total	10592	9499	9137	8891		
Below Minimum Service Level Percentage	6.5%	5.8%	5.6%	5.4%		
Total number of households	163994	163994	163994	163994		
*To include informal settlements				T3.1.3		

### ACCESS TO WATER - GRAPH



- (\*) Includes Piped water inside dwelling, piped water inside yard (but not in dwelling), Using public tap (within 200m from dwelling)  
 (\*\*) Includes using public tap (more than 200m from dwelling, other water supply (more than 200m from dwelling,  
 (\*\*\*) Includes Formal and Informal supply (no Water Supply)



WATER SERVICE POLICY OBJECTIVES TAKEN FROM IDP

SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / ANNUAL OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT				ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019					
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	ANNUAL TARGET
W & S 01	NKPA 2 - BASIC SERVICE DELIVERY	Water	CNL - REHABILITATION OF WATER INFRASTRUCTURE	10 to 37	2 km of water pipe replaced by the 30th of June 2018	km of water pipe replaced	3 km of water pipe replaced by the 30th of June 2017	9 km of water piped constructed by the 31st of May 2017	5 (150% - 167%)	2 km of water pipe replaced by the 30th of June 2018	1,7 km of water piped replaced by the 30th of June 2018	2 (70% - 99%)	shortage of material	The project will be completed externally by engaging a consulting engineer and going through our panel of contractors	1 month	Monitoring Technicians Spreadsheet, close out Report, materials listing	N/A			
W & S 13	NKPA 2 - BASIC SERVICE DELIVERY	Water	MIG - MASTER PLANNING WATER	All	Phase 2 of Draft Sanitation Master Plan and Draft WSDP submitted to SMC for consideration by the 30th of June 2018	Date Phase 2 of Draft Sanitation Master Plan and Draft WSDP submitted to SMC for consideration	Final Phase 2 of WSDP submitted to SMC for Approval by Council by the 30th of June 2017	Review of Draft Sanitation Master Plan completed by the 31st of May 2017.	3 (100% - 129%)	Phase 2 of Draft Sanitation Master Plan and Draft WSDP submitted to SMC for consideration by the 30th of June 2018	72% of Draft Water Master Plan and WSDP was completed by the 30 June 2018.	2 (70% - 99%)	There were delays encountered is gaining metered water consumption figures due to the integration of SAP. This request was made in February 2018 and could only be provided at the end of May 2018.	Consultant appointment was extended 3 months in order to complete all work. Budget provision was made in the 2018-2019 financial year	3 months	Progress Report dated 30 June 2018, Email correspondences requesting information, BAC Resolution	Submission of Business Plan			
W & S 17	NKPA 2 - BASIC SERVICE DELIVERY	Water	CNL - ACQUISITION OF NEW FURNITURE & EQUIPMENT	N/A	100% (10 X Offices) office furniture purchased & delivered by the 30th of June 2018 (Professor Nyembezi Building)	% (10 X Offices) office furniture purchased & delivered (Professor Nyembezi Building)	6 sets of Office Furniture Purchased & Delivered by the 30th of June 2017	NIL	1 (69% & below)	100% (10 X Offices) office furniture purchased & delivered by the 30th of June 2018 (Professor Nyembezi Building)	0% office furniture bought by 30th of June 2018 (Bid Spec Approval was completed.)	1 (69% & below)	The specification for all the furniture requirements was completed and approved however when procurement process for a service provider was initiated it was rejected due to cost containment measures.	project suspended due to cost containment	N/A	Cost Containment circular, Design, Emails	N/A			

Job Level	EMPLOYEE: WATER SERVICES			
	2016/2017	2017/2018		
	Employees No.	Posts No.	Employees No.	Vacancies (as a % of total posts) %
T01-T03	190	275	177	36
T04-T08	22	53	22	58
T09-T13	40	99	47	53
T14-T18	3	14	5	64
T19-T22	1	1	1	0
T23-T25				
<b>Total</b>	<b>256</b>	<b>442</b>	<b>252</b>	<b>43</b>

## FINANCIAL PERFORMANCE 2017/2018 : WATER SERVICES R'000

Details	2016/2017	2017/2018			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Budget %
Total Operational Revenue (excl. tariffs)	-594	- 1 343	- 879	- 944	7
Expenditure:					
Employees	52 777	90 274	68 802	55 747	-19
Repairs and Maintenance	16 329	14 539	12 156	9 442	-22
Other	237 293	138 353	266 178	100 758	-62
<b>Total Operational Expenditure</b>	<b>306 399</b>	<b>243 166</b>	<b>347 136</b>	<b>165 947</b>	<b>-52</b>
<b>Net operational (Service) Expenditure</b>	<b>305 805</b>	<b>241 823</b>	<b>346 257</b>	<b>165 003</b>	<b>-52</b>

## CAPITAL EXPENDITURE 2017/2018: WATER SERVICES R'000

Details	2017/2018				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	80 176	94 034	59 630	-37	
LEVS:ZA: NEW TRANSPORT ASSETS	3 000	2 992	2 958	-1	5000
RVO1:WATR:ZA:NEW:FURNITURE AND OFFICE EQUIPMENT	-	3	3	0	0
LEVS:AH:NEW:FURNITURE AND OFFICE EQUIPMENT	500	7	7	0	0
MIG:ZA:COPEVILLE RESERVOIR	11 000	0	0	0	15000
MIG:Z2:ELIMINATION OF CONSERVANCY TANKS - (WATER)	900	0	0	0	30000
MIG:Z2:SERVICE MIDBLOCK ERADICATION IN SOBANTU, ASHDOWN & IMBALI	4 400	3 556	3 141	-12	20000
MIG:ZA:REDUCTION OF NON REVENUE WATER	12 685	12 285	10 614	-14	12000
WSIG:ZA:REDUCTION OF NON-REVENUE WATER	25 000	10 691	10 035	-6	50000
WSIG:ZA:BASIC WATER SUPPLY	13 191	27 500	26 691	-3	60000
CBR:ZA:REHABILITATION OF WATER INFRASTRUCTURE	-	30 000	0	-100	50000
LEVS:ZA:IMPLEMENTATION OF DROUGHT RELIEF MEASURES	8 000	7 000	6 181	-12	12000
LEVS:AH:3RD FLOOR RENOVATION AND FURNITURE	1 500	0	0	0	0

### COMMENT ON WATER SERVICES PERFORMANCE OVERALL

A more aggressive approach is required to further reduce Water Losses and it is imperative that necessary resources be directed to achieving these efforts. Rehabilitation of Water infrastructure should be a priority. There are some financial constraints in regards to this but however there are budget provisions for the rehabilitation process. Water service midblock eradication in Sobantu, Ashdown and Imbali complete with available funding. There is also technological improvement in regards to the Telemetry System whereby the anomalies in the water reticulation system can be effectively identified and efficiently attended to. Efforts as mentioned above will have a positive impact on the reduction of water losses.

### CHALLENGES

In the compilation of the IWA delays are encountered in obtaining metered consumption figures due to the integration of SAP. However, with recent interactions, meetings and request for certain changes to be made; progress is being made in obtaining reasonable and acceptable data. Future IWA balances will reflect more reasonable and accurate determined calculated outcomes

## 1.2 SANITATION SERVICES

### INTRODUCTION TO SANITATION PROVISION

Sanitation is one of the fundamental and basic necessities, which contributes to human dignity and a better and healthier quality of life and is a pre-requisite for success in the fight against poverty, hunger, child deaths, gender inequality and empowerment. Significant progress has been made to address this but however sanitation services are not yet available and accessible to all citizens., in particular the indigent. The requirements of the Constitution 108 of 1996 (Bill of Rights); provides the right of all people to human dignity and the right of access to an environment that is not harmful to their health or well- being. The right to sanitation is embedded in the above rights and to ensure that it is essential to provide basic sanitation to all communities and thereafter elevating this to water borne sewerage, whilst ensuring that adequate attention and funds are allocated to simultaneously maintain the sanitation reticulation system for continued uninterrupted supply and sustainability. Sewerage infrastructure renewal and maintenance is a key development challenge in the City. With urban growth, fragile infrastructure and limited capacity is one of the biggest challenges the Municipality is facing. Adequate and reliable infrastructure is essential to provide water borne sewage to all households within the Msunduzi Municipality. This priority is developed along the lines of financial availability and other relevant resources aligned to short and long term programs. The Sanitation sector is regulated by three (3) policy documents. Namely

1. White paper on Water Supply and Sanitation (1994)
2. White paper on a National Water Policy (1997)
3. White Paper on Basic Sanitation Household Sanitation (2001)

The Strategic Framework for Water Services (2003) makes provision for a 10-year roadmap for addressing the country's Sanitation service delivery directives.

The current Sewer Treatment Works has reached its maximum capacity and accordingly to ensure sanitation services; the upgrading of the Darvil Sewer Treatment Works from a 75ml/d plant to 105 ml/d plant will stimulate economic growth. This Upgrade is undertaken by Umgeni Water and is approximately 95% complete. It is envisaged that this treatment works will be operational between 18 to 24 months. In addition, added inflow of sewer will be adequately treated.

The sequence of the provision to water borne sanitation is to first provide basic sanitation in the VIP sector where there is a lack of sewer infrastructure. Msunduzi Municipality's original basic sanitation backlog was 100% completed, however the challenge that the Municipality is confronted with is geographical uncontrolled migration of people to undefined settlements into the city. This increases the need to address a further increase in sanitation backlogs. This creates a situation where there will be continuous service delivery backlogs. There are, however, long term programs to elevate this type of sanitation to waterborne sanitation and at the same time address the constant migration of people into the city.

It is inevitable that there will be uncontrolled migration and urbanisation into the city thus making it virtually impossible to completely eradicate service delivery backlogs.

**OBJECTIVE: TO EVENTUALLY HAVE ALL HOUSEHOLDS ON WATER BORNE SANITATION SYSTEMS.**

The following is a list of core sanitation achievements in the 2017-2018 financial year: -

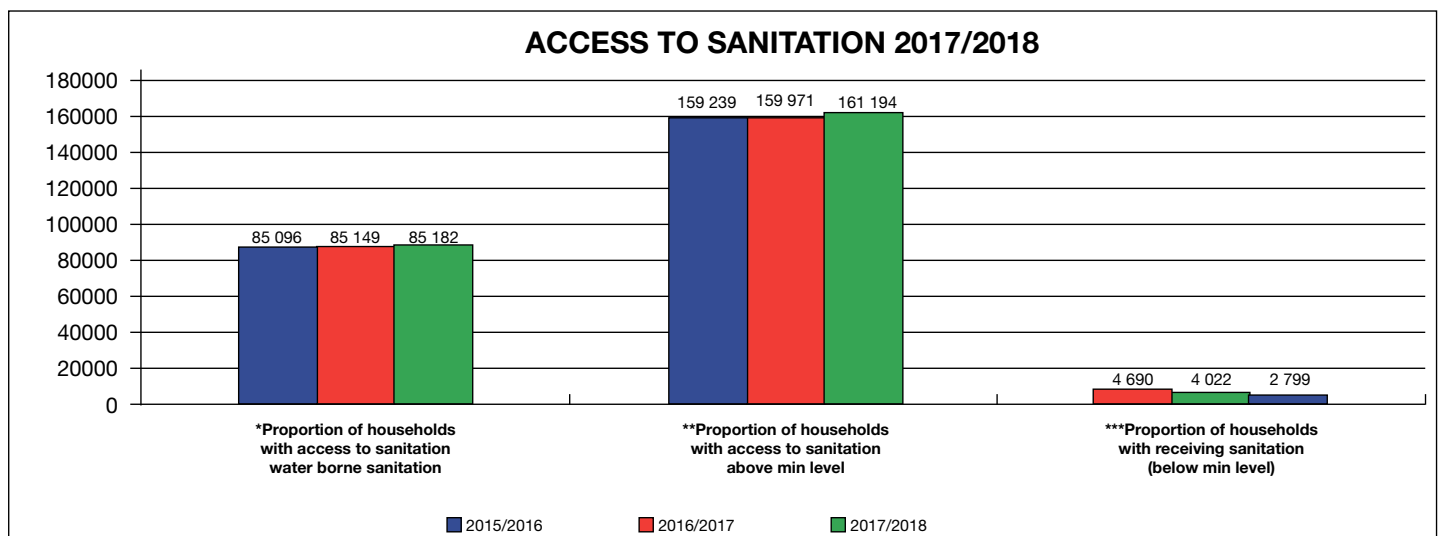
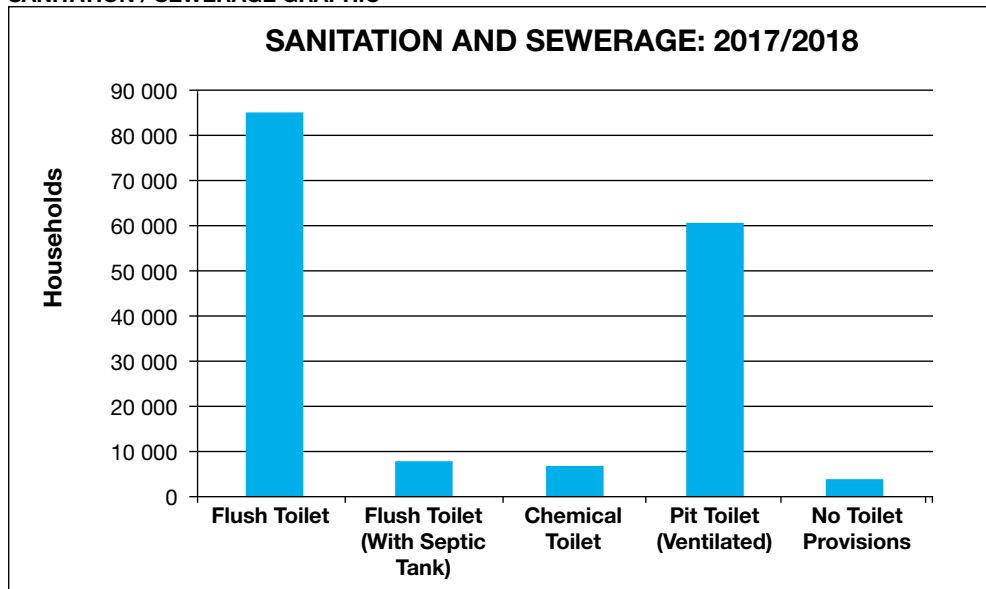
- A total of 1190 Ventilated improved Pit Latrines (VIPs) were constructed for the basic sanitation program.
- In addition, 33 new Water Borne Sewer connections were constructed during the 2017/2018 financial year.
- Ward 10 333 VIPs erected (inclusive of the 1190 VIPs erected)

A total of 9.31 km of new sewer pipe was installed in 2017/2018 with projects undertaken as per below.

1.	Ward 16	2.21 km
2.	Ward 10	6.0 km
3.	Ward 13 35 and 19	0.8 km
4.	Ward 18 and 13	0.3 km

The Bulk Sanitation master plan was completed and incorporated into the Water Services and Development Plan (WSDP).

**SANITATION / SEWERAGE GRAPHIC**



Sanitation Service Delivery Levels  
 Level 1 -Sewerage collection/disposal  
 Level 2- VIP Latrine Septic tanks  
 Level 3 - Full Water Borne Sewerage

## HOUSEHOLDS - SANITATION SERVICE DELIVERY LEVELS BELOW MINIMUM

### Households

Description	2014/2015		2015/2016		2016/2017		2017/2018	
	Actual Number	Actual Number	Actual Number	Actual Number	Actual Number	Adjusted Budget No.	Actual Number	
<b>Formal Settlements</b>								
Total Households	187	187	0	0	0	0	0	0
Households below minimum service level	187	187	0	0	0	0	0	0
Proportion of households below minimum service level	0.11%	0.11%	0%	0%	0%	0%	0%	0%
<b>Informal Settlements</b>								
Total Households	4690	4690	4022	4022	4022	4022	2799	2799
Households below minimum service level	4690	4690	4022	4022	4022	4022	2799	2799
Proportion of households below minimum service level	2.86%	2.86%	2.5%	2.5%	2.5%	2.5%	0.71%	0.71%

## WASTE WATER (SANITATION) SERVICE POLICY OBJECTIVES TAKEN FROM IDP

Schip Reference	National Key Performance Area	Programme	Project	Ward	Annual Target / Output	Performance Measure	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT									
							2016/2017		Annual 2017/2018 Progress Report					2018 / 2019		
							Annual Target 16/17	Actual 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	Annual Target	Annual Actual	Actual (1,2,3,4,5, Not Applicable)	Reason For Deviation	Corrective Measure	Time-frame To Implement Corrective Measures	Source Document
W & S 05	Nkpa 2 - Basic Service Delivery	Sanitation	Mig - Basic Sanitation Vip Toilets	1 To 9	1190 X Vips Constructed By The 30th Of June 2018	Number Of Vips Constructed	N/A	Not Applicable	1190 X Vips Constructed By The 30Th Of June 2018	1190 X Vips Constructed By The 30Th Of June 2018	3 (100% - 129%)	N/A	N/A	N/A	Alm- Invoices Riverwalk- Invoices For Approved Work. Completion Spreadsheet.	Annual Target
W & S 06	Nkpa 2 - Basic Service Delivery	Sanitation	Mig - Elimination Of Conservancy Tanks - (Sewer)	21	0.8 Km Of New Sewer Pipe Installed And Tested By The 31St Of June 2018	0.7 Km Of New Sewer Pipe Constructed By The 30Th Of June 2018	N/A	Not Applicable	0.8 Km Of New Sewer Pipe Constructed By The 30Th Of June 2018	0Km Completed (Service Provider Was Appointed By The 30 June 2018.)	1 (69% & Below)	There Was Delay In The Processes Of Appointing The Contractor.	Target Moved To 2018-2019 Financial Year. Contractor Is Currently On Site And Project Is Progressing	N/A	Letter Of Appointment. Supply Chain Approvals Dates.	1 Km Sewer Pipeline Constructed By 30 June 2019
W & S 07	Nkpa 2 - Basic Service Delivery	Sanitation	Mig - Service Midblock Eradication In Sobantu, Ashdown & Imballi (Sewer)	15,35 ,19	0.8 Km Of New Sewer Pipe Installed And Tested By The 30Th Of June 2018	Km Of New Sewer Pipe Installed And Tested	N/A	Not Applicable	0.8 Km Of New Sewer Pipe Installed And Tested By The 30Th Of June 2018	0.8 Km Of New Sewer Pipe Installed And Tested By The 30Th Of June 2018	3 (100% - 129%)	N/A	N/A	Progress Report	1.3 Km Of New Sewer Pipeline Constructed And Tender Documents Submitted By 31 March 2019.	

## YEE: SANITATION SERVICES

Job Level	2016/2017		2017/2018	
	Employees No.	Posts No.	Employees No.	Vacancies (as a % of total posts) %
T01-T03	60	123	56	67
T04-T08	14	26	14	12
T09-T13	9	33	5	28
T14-T18	0	3	0	3
T19-T22				
T23-T25				
<b>Total</b>	<b>83</b>	<b>185</b>	<b>75</b>	<b>110</b>

FINANCIAL PERFORMANCE 2017/2018: SANITATION SERVICES R'000					
Details	2016/1717		2017/2018		
	Actual	Original Budget		Actual	Original Budget
Total Operational Revenue (excl. tariffs)	-5	0	Total Operational Revenue (excl. tariffs)	-5	0
Expenditure:			Expenditure:		
Employees	22 577	12 279	Employees	22 577	12 279
Repairs and Maintenance	4 828	6 475	Repairs and Maintenance	4 828	6 475
Other	32 036	56 668	Other	32 036	56 668
Total Operational Expenditure	59 441	75 422	Total Operational Expenditure	59 441	75 422
Net operational (Service) Expenditure	59 436	75 422	Net operational (Service) Expenditure	59 436	75 422

CAPITAL EXPENDITURE 2017/2018: SANITATION SERVICES R'000					
Details	2017/2018				
	Budget	Adjustment Budget	Actual Expenditure	Variance to Adjusted Budget %	Total Project Value
Total All	42,205	48,915	25,519	-48	
CBR;ZA:REHABILITATION OF SEWER INFRASTRUCTURE MIG:ZA:REHABILITATION OF SANITATION INFRASTRUCTURE V	-	20 000	1 197	-94	120000
MIG:ZA:REHABILITATION OF SANITATION INFRASTRUCTURE MIG:Z2:SEWER PIPES AZALEA - PHASE 2	3 900	454	338	-26	120000
MIG:Z2:SEWER PIPES AZALEA - PHASE 2 MIG:ZA:SEWER PIPES UNIT H	10 905	17 445	14 885	-15	90000
MIG:ZA:SEWER PIPES UNIT H	11 200	4 472	3 920	-12	110000
MIG:Z3:SHENSTONE AMBLETON SANITATION SYSTEM	5 900	724	232	-68	90000
MIG:ZA:ELIMINATION OF CONSERVANCY TANKS - (SEWER)	4 900	1 903	1 669	-12	60000
MIG:ZA:SERVICE MIDBLOCK ERADICATION IN SOBANTU, ASHDOWN & IMBALI LEVS;ZA:TELEMETRY EQUIPMENT AND UPGRADE	4 400	3 217	2 607	-19	80000
LEVS;ZA:TELEMETRY EQUIPMENT AND UPGRADE	1 000	700	671	-4	12000

## COMMENT ON SANITATION:

It is essential, by regulation, to provide at least a basic form of sanitation to households that do not have a basic sanitation service. VIPs are considered to be the basic minimum acceptable standard. A total of 1190VIPs was completed and 33 new water borne sewer connections were completed including a business plan for funding for the eradication of the entire basic sanitation backlog which was submitted and approved in the 2017-2018 financial year. The rehabilitation of sanitation infrastructure is critical for assets replacement in order to ensure that our operational cost decreases and further the quality of water in our streams and rivers improves. Furthermore, prioritising Rehabilitation of Sewer Infrastructure will ensure compliance in regards to provision of legislative basic services and Statutory Environmental Requirements. Resource availability (staffing and financial) is of critical importance to fulfil all targets as set out in the IDP. The Sanitation Service Delivery objective has been prioritised to effectively fulfil obligations to provide households with, firstly a basic sanitation service and thereafter a move to above minimum service levels of water service delivery. It is the municipality's obligation to provide some form of basic sanitation that is hygienic.

## Challenges

The trend graph is indicative of an increase in the number of Main Line Blockages. The polynomial trend pattern indicates that there will be further increases in the number of mainline blockages in forth coming years unless this is addressed as a priority issue. The primary reason is attributed to the aging and fragile infrastructure. It should also be acknowledged that urbanization and migration from rural areas has also added strain to the weak and fragile infrastructure.

## 1.3 ELECTRICITY

### INTRODUCTION TO ELECTRICITY

The Msunduzi Electricity unit is licenced by the National Electricity Regulator of South Africa (NERSA) to supply electricity to approximately 50% of the total customer in the Municipality' area of jurisdiction and the balance which is comprised of the Greater Edendale, Imbali and Vulindlela areas is supplied by Eskom who holds the electricity distribution licence in those areas.

Msunduzi Municipality purchases electricity in bulk on Megaflex Tariff from 132 000 Volts from 2 Eskom intake points with a total maximum demand of 350MVA (Msunduzi Substation = 190MVA and Mersey Substation = 160MVA).

Msunduzi Electricity is undertaking implementation of electrification projects in areas under it's licence in order to address the electrification backlog. Provision of electricity at household level was achieved during the cause of the financial year as part of the infills installation. The backbone infrastructure is available to connect these new households. The backlog of electricity connections only exists in areas where there are informal settlements and those are electrified as and when they are identified by Msunduzi Human Settlement Unit. When low costs housing projects are completed, Grant Funding from Department of Energy is used to electrify the identified area.

As part of addressing the ageing infrastructure which contributed to the unplanned outages, the following major projects were completed during the 2017/18 financial year: -Establishment of New Eastwood 132/11kV Primary Substation, Upgrade of Northdale Substation. In both these substations new 2 x 40MVA transformers were installed instead of 30MVA transformers. The installation of 630mm<sup>2</sup> single core AI cables were also installed between the New 132/11kV Eastwood Substation and a New Belgotex Distributor Substation as part of strengthening the network around the Willowton Industrial Area. On commissioning, this will go a long way to addressing the power quality experienced by the Industrial area.



Installation of High Masts lights was achieved during the 2017/18 financial year in various wards of Msunduzi Municipality as per the Council Resolution to address the issue of lack of lighting and improve security in areas identified.

The following switchgear was purchased during the 2017/18 financial year for the upgrade projects prioritised:

33/11kV Crossways Substation:- 132kV GIS Outdoor Switchgear, 33kV Temporary Board and 11kV Temporary board  
-132/11kV Pine Street:- 132kV GIS Indoor Switchgear

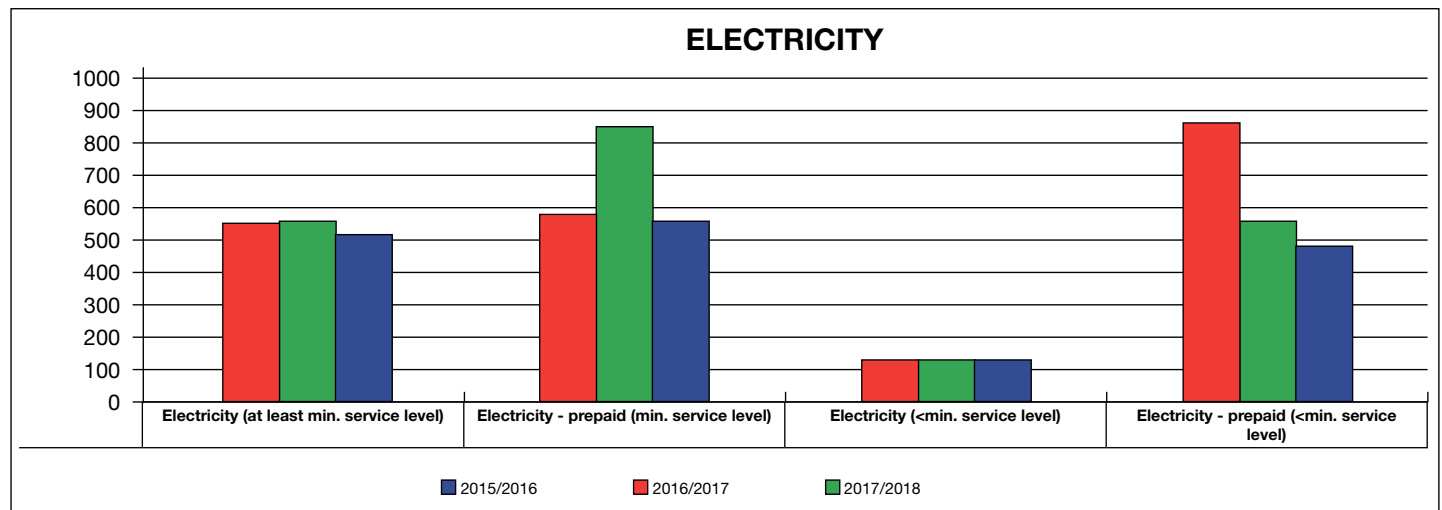
**Overhead Line Maintenance:** - The wooden pole change programme was implemented during the 2017/18 financial year to address the issue of safety and increase the life of the infrastructure and will be implemented on an ongoing basis moving forward dependent on availability of the budget.

**Street Lighting:-** A lot of challenges were faced in addressing the number of streetlights that were not working due to vandalism, cable theft, unreported cable damages due to excavations undertaken by private contractors. This had resulted in a number of complaints received and never ending backlog. A number of areas are well-lit and improvements are ongoing.

**Underground Cables:** - The underground cable network needs upgrading. Most of the cables are overloaded, contributing to regular outages, especially during high peak loads. These are being addressed as funds are made available. Contributing factors to increased electricity losses:- Illegal Connections are a big challenge, metering inaccuracies (faulty meters), unmetered energy (tempering and bypassed)

**Ageing infrastructure:** - Overloaded feeders and equipment, poor standard of equipment installed.

**How are these losses being addressed?** - Replacing the old inaccurate and faulty meters and installation of meters where there were non and regular auditing to identify those meters that are tempered with. Commissioning of the newly installed 132kv cables replacing old 33Kv cables was achieved during the 2017/18 financial year.



ELECTRICITY SERVICE DELIVERY LEVELS Households				
Description	2014/2015	2015/2016	2016/2017	2017/2018
	Actual Number	Actual Number	Actual Number	Actual Number
<b>Electricity (above min level)</b>				
Electricity (at least min service level)	51558	52265	52629	60963
Electricity – prepaid (at least min service level)	24203	24839	26285	36000
Minimum Service Level and Above sub-total	N/A	N/A	N/A	N/A
Minimum Service Level and Above Percentage	N/A	N/A	N/A	N/A
Electricity (below min level)	N/A	N/A	N/A	N/A
Electricity (< min service level)	N/A	N/A	N/A	N/A
Electricity – prepaid (< min service level) (Indigent)	N/A	N/A	N/A	1579
Other energy sources	N/A	N/A	N/A	N/A
Below Minimum Service Level sub-total	N/A	N/A	N/A	N/A
Below Minimum Service Level Percentage	N/A	N/A	N/A	N/A
Total number of households	N/A	N/A	N/A	N/A
				T3.3.3

HOUSEHOLDS - ELECTRICITY SERVICE DELIVERY LEVELS BELOW MINIMUM Households						
Description	2014/2015	2015/2016	2016/2017	2017/2018		
	Actual Number	Actual Number	Actual Number	Original Budget No.	Adjusted Budget No.	Actual Number
Formal Settlements	N/A	N/A	N/A	N/A	N/A	N/A
Total Households	N/A	N/A	N/A	N/A	N/A	N/A
Households below minimum service level	N/A	N/A	N/A	N/A	N/A	N/A
Proportion of households below minimum service level	N/A	N/A	N/A	N/A	N/A	N/A
Informal Settlements	N/A	N/A	N/A	N/A	N/A	N/A
Total Households	2794	318	193	0	0	33

HOUSEHOLDS - ELECTRICITY SERVICE DELIVERY LEVELS BELOW MINIMUM									
Households									
Description	2014/2015		2015/2016		2016/2017		2017/2018		
	Actual Number	N/A	Actual Number	N/A	Actual Number	N/A	Original Budget No.	Adjusted Budget No.	Actual Number
Households below minimum service level	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Proportion of households below minimum service level	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	T3.3.4

### ELECTRICITY SERVICE POLICY OBJECTIVES TAKEN FROM IDP

Sdbp Reference	National Key Performance Area	Programme	Project	Ward	Annual Target / Output	Performance Measure	Performance Reporting 2017/2018 Fy - Annual 2017/2018 Progress Report					Annual 2017/2018 Progress Report						
							2016/2017		2017/2018		2018 / 2019		2016/2017		2017/2018		2018 / 2019	
							Annual Target 16/17	Actual 16/17	Annual Target 16/17	Actual 16/17	Annual Target 16/17	Actual 16/17	Annual Target	Annual Actual	Reason For Deviation	Corrective Measure	Timeframe To Implement Corrective Measures	Source Document
Elec 04	Network 132Kv Rehabilitation Plan	Purchase Of 11Kv Capital Equipment	Various	36 X 11Kv Equipment To Be Purchased And Delivered By The 30Th Of June 2018	Number Of 11Kv Equipment To Be Purchased And Delivered	23 X 11Kv Equipment To Be Purchased And Delivered By The 30Th Of June 2017	39 X 11Kv Equipment Purchased And 33 X 11Kv Equipment Delivered By The 30Th Of June 2017	36 X 11Kv Equipment To Be Purchased And Delivered By The 30Th Of June 2018	35 X 11Kv Equipment To Be Purchased And Delivered By The 30Th Of June 2018	N/A	N/A	N/A	3 (100% - 129%)	3 (100% - 129%)	Purchase Orders And Delivery Notes	Delivery Of 15 X 11Kv Units By The 30Th Of June 2019		
Elec 05	Network 132Kv Rehabilitation Plan	Upgrade And Commissioning Of 132/11Kv Northdale Primary Substation	28	132Kv Outdoor Switchgear And Auxiliary Power Cables Commissioned By The 31St Of March 2018	Date 132Kv Outdoor Switchgear And Auxiliary Power Cables Commissioned	132Kv Outdoor Switchgear And Auxiliary Power Cables Commissioned By The 30Th Of June 2017	Part One Is 99% Complete And Part Two Has Commenced With 23% Of The Work Done. Entire Project Progress Is 94%	1 (69% & Below)	132Kv Outdoor Switchgear And Auxiliary Power Cables Commissioned By The 31St Of March 2018	N/A	N/A	N/A	3 (100% - 129%)	3 (100% - 129%)	Close Out Report And Handover Certificate	Installation Of 13Mva Circuit Between Eastwood Prilla Substation By 30 June 2019.		
Elec 06	Network 132Kv Rehabilitation Plan	Establishment Of New 132/11Kv Eastwood Substation	34	100% Construction Of Civil Works And Electrical Works For 132/11Kv Eastwood Primary Substation Including Handover Completed By The 31St Of March 2018	% Construction Of Civil Works And Electrical Works For 132/11Kv Eastwood Primary Substation Including Handover Completed	N/A	N/A	Not Applicable	100% Construction Of Civil Works And Electrical Works For 132/11Kv Eastwood Primary Substation Including Handover Completed By The 31St Of March 2018	N/A	N/A	N/A	3 (100% - 129%)	3 (100% - 129%)	Progress Report And Handover Certificate	N/A		

### EMPLOYEE: ELECTRICITY SERVICES

Job Level	2016/2017		2017/2018	
	Employees No.	Posts No.	Employees No.	Vacancies (as a % of total posts) %
T01-T03	140	373	127	246
T04-T08	20	107	25	82
T09-T13	68	120	73	47
T14-T18	4	29	4	86
T19-T22	1	1	0	100
T23-T25	233	630	229	64
Total				

## FINANCIAL PERFORMANCE 2017/2018 : ELECTRICITY SERVICES R'000

Details	2016/2017	2017/2018			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Budget %
Total Operational Revenue (excl. tariffs)	-353	-472	-426	-343	-19
Expenditure:					
Employees	84 047	116 699	94 179	75 522	-20
Repairs and Maintenance	32 206	92 588	76 329	60 474	-21
Other	143 673	154 245	158 599	147 295	-7
Total Operational Expenditure	259 926	363 532	329 107	283 291	-14
Net operational (Service) Expenditure	259 573	363 060	328 681	282 948	-1413%

Variances are calculated by dividing the difference between the Actual and Adjustment Budget by the Adjustment Budget x 100

## CAPITAL EXPENDITURE: ELECTRICITY SERVICES R'000

Details	2017/2018				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	61 700	120 400	109 585	-9	
LEVS:ZA:ELECTRICITY NEW MACHINERY AND EQUIPMENT	10 000	11 502	9 932	-14	160 000
MSE;Z1:NEW MACHINERY AND EQUIPMENT	-	198	198	0	
ALNS:ZA:NETWORK 132KV REHAB PLAN	38 800	38 800	38 369	-1	900 000
MIG:ZA:HIGH MAST LIGHTS IN VULINDLELA & GREATER EDENDALE	7 900	7 900	6 325	-20	30 000
ALNS:ZA:NETWORK REFURBISHMENT	5 000	7 000	6 078	-13	800 000
ALNS:ZA:HV SUBSTATIONS	-	50 000	44 449	-11	300 000
LEVS:ZA:ELECTRICITY LINES	-	5 000	4 234	-15	66 000

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate)  
Variances are calculated as follows:

Actual expenditure – Adjusted budget divided by the Adjusted budget x 100.

### COMMENT ON ELECTRICITY PERFORMANCE

The Eastwood 132/11kV Substation was completed during the 2017/18 FY and awaiting the full commissioning once the project for 132kV Overhead lines is completed.

- The Upgrade of 132/11kV Northdale Substation was also achieved where two new 40MVA Transformers were installed and the 132kV yard altered accordingly. A new 11kV Switchroom and a new 11kV Switchboard is now feeding some of the areas within Northdale as part of stabilizing the supply in Northdale.
- The commissioning of 132kV City Grid and the Upgrade of Prince Alfred 132/11kV Substation was completed during 2017/18 Financial Year.
- Delivery of 132kV GIS Switchgear for both Pine Street and Crossways Substations together with 11kV and 33kV Switchboards are completed in preparation for the upgrade of these two Substation to minimizing unplanned outages.
- Installation of High Masts Lights in various wards as per the approved Council Resolution was achieved and more High Masts Lights are to be installed.

## 1.4 ROADS

### INTRODUCTION TO ROAD TRANSPORT

This component of the report falls under the Roads and Transportation (R & T) Sub Unit of the Infrastructure Business Unit. R & T deals with the following:

- Planning, Development and Maintenance of Municipal roads and storm water infrastructure
- Transportation Planning, Traffic Engineering Issues, Road Safety and Public Transport Issues
- Planning, Development and Maintenance of Pedestrian and Vehicle Bridges

### INTRODUCTION TO ROADS

This component of the report falls under the Roads and Transportation (R&T) Sub- Unit of Infrastructure Services. The main strategy of Roads and Transportation Unit is developing and maintaining roads and transport infrastructure, and providing an effective and efficient public transport system, that can create employment, improve efficiency across the economy and ensure sustainable development. In addition, roads provide citizens with access to schools, hospitals, clinics and other social amenities. The roads and transport sector is guided by government, which seeks to promote "an efficient, competitive and responsive economic infrastructure network". There are three main areas in which the municipality play a critical role in this sector. The first is delivery and maintenance of municipal roads infrastructure. Secondly, provide public transport such as commuter bus services. Thirdly, responsible for transport safety.

The municipality must foresee to:

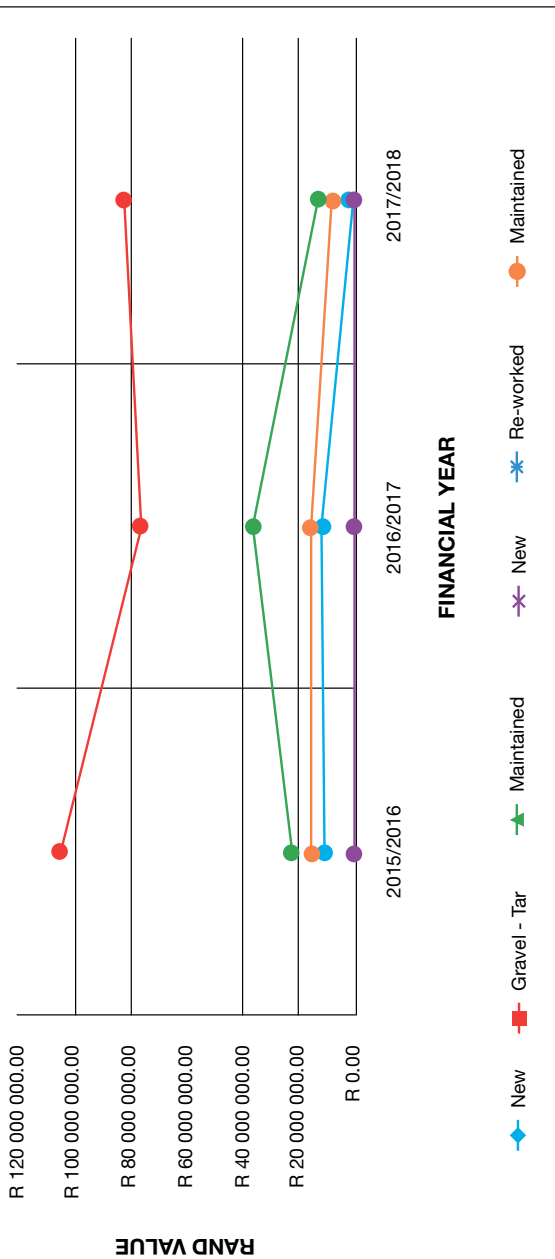
- Planning, Development and Maintenance of Municipal roads and storm water infrastructure
  - Transportation Planning, Traffic Engineering Issues, Road Safety and Public Transport Issues
  - Planning, Development and Maintenance of pedestrian and vehicle bridges.
  - The construction, repair and resurfacing of surfaced roads;
  - The re-gravelling and scraping of gravel roads;
  - The construction; cleaning and repairing of storm-water drains;
  - The repair of sidewalks;
  - The repair and erection of street name plates; and
- Roads and Transportation Unit also uses a Pave Management System (PMS) to evaluate the roads classifications as well as the conditions and budget every year accordingly to resurface the roads. Afterwards a visual inspection is done of all the roads and prioritize the work to be done within the approved annual financial budget.

GRAVEL ROAD INFRASTRUCTURE Kilometres				
	Total gravel Roads	New Gravel Roads constructed	Gravel Roads upgraded to tar	Gravel Roads graded/maintained
2015/2016	609.92	0	25.8	55
2016/2017	624	14.08	17.35	40
2017/2018	610.25	0	13.63	10.8
				T3.7.2

TARRED ROAD INFRASTRUCTURE Kilometres					
	Total Tarred Roads	New Tar Roads	Existing Tar Roads re-tarred	Existing Tar Roads re-sheeted	Tar Roads Maintained
2015/2016	1399.70	25.08	7.0	0	10.4
2016/2017	1424.78	17.35	8.1	0	18.5
2017/2018	1438.41	13.63	0.5	0	9.3
					T3.7.3

COST OF CONSTRUCTION / MAINTENANCE R'000						
	Gravel			Tar		
	New	Gravel-Tar	Maintained	New	Reworked	Maintained
2015/2016	0	103 190 328	22 357 044	0	11 721 174	14 904 696
2016/2017	0	76 669 393	36 102 103	0	12 456 121	15 414 000
2017/2018	0	81 788 679	13 000 000	0	750 000	7 915 397

ROAD INFRASTRUCTURE COSTS (GRAPH)



ROADS SERVICE POLICY OBJECTIVES TAKEN FROM IDP

SDBP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT				ANNUAL 2017/2018 PROGRESS REPORT				
							2016/2017		ANNUAL TARGET	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	SOURCE DOCUMENT	2018 / 2019 ANNUAL TARGET	
							ANNUAL TARGET 16/17	ACTUAL 16/17							
R & T 02	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	CNL - LESTER BROWN LINK ROAD	36	100 % Completion of base course by the 31st of December 2017	% Completion of base course	100 % Base-course, Kerb & channelling completed by the 30th of June 2017	92% of G9 completed, 80% of G7 completed.	100 % Completion of base course by the 31st of December 2017	0 % Completion of base course by the 31st of December 2017	2 (70% - 99%)	N/A	N/A	N/A	N/A
R & T 11	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - UPGRADING OF GRAVEL ROADS - EDENDALE - Roads in Unit 14/Unit P - Design	18	0.6km of gravel roads to surfaced/concrete standard upgraded by the 30th of June 2018	km of gravel roads to surfaced/concrete standard upgraded	0.4km of gravel roads in Edendale: Unit 14/Unit P upgraded to black top surfacing by the 30th of June 2017	0.4km of gravel roads in Edendale: Unit 14/Unit P upgraded to black top surfacing by the 30th of June 2017	0.6km of gravel roads to surfaced/concrete standard upgraded by the 30th of June 2018	0.92 km of gravel road which was upgraded to Concrete road by the 30th June 2018	3 (100% - 129%)	N/A	N/A	Practical Completion Certificate	N/A
R & T 13	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF ROADS INTO BLACK TOP	MIG - Upgrading of Gravel Roads - Edendale - Dambuza Main Road / Major stormwater upgrade	11,12	100% Completed upgrading phase 1 of Dambuza main road by the 30th of June 2018	% Completed upgrading phase 1 of Dambuza main road	N/A	N/A	100% Completed upgrading phase 1 of Dambuza main road by the 30th of June 2018	0% Completed upgrading phase 1 of Dambuza main road by the 30th of June 2018 (The project was abandoned and another roads instead were identified for upgrade)	1 (69% & below)	N/A	N/A	N/A	N/A



EMPLOYEE: ROAD SERVICES					
Job Level	2016/2017		2017/2018		
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01-T03	4	14	3	11	79
T04-T08	3	5	2	3	60
T09-T13	7	19	5	14	74
T14-T18	3	4	2	2	50
T19-T22	0	1	1	0	0
T23-T25					
Total	17	43	13	30	70

FINANCIAL PERFORMANCE 2017/2018 : ROADS SERVICES R'000					
Details	2016/2017	2017/2018			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Budget %
Total Operational Revenue (excl. tariffs)	-39	-2	-1	-2	100
Expenditure:					
Other	143 915	42 435	40 114	145 676	263
Total Operational Expenditure	201 104	83 666	100 915	199 555	98
Net operational (Service) Expenditure;	201 065	83 664	100 914	199 553	98

Variations are calculated by dividing the difference between the Actual and Adjustment Budget by the Adjustment Budget x 100

CAPITAL EXPENDITURE: 2017/2018 ROADS SERVICES R'000					
Details	2017/2018				
	Budget	Adjustment Budget	Actual Expenditure	Variations to Adjusted Budget %	Total Project Value
Total All	73 254	110 346	101 905	-8	
LEVS:ZA:LESTER BROWN LINK ROAD	14 000	14 000	13 988	0	
LEVS:Z4:ROAD REHAB - PMS	750	750	731	-3	
LEVS:Z4:UPGRADING OF ROADS IN ASHBURTON - DESIGN	-	7 268	6 500	-11	
MIG:Z2:REHABILITATION OF ROADS IN ASHDOWN	1 364	1 281	1 189	-7	
MIG:Z1:REHABILITATION OF ROADS IN IMBALI UNIT 18	1 400	3 297	3 430	4	
MIG:Z2:UPGRADING OF GRAVEL ROADS - GREATER EDENDALE - WARD 12 - MOSCOW ROAD	1 300	5 375	5 366	0	
MIG:Z2:UPGRADING OF GRAVEL ROADS - EDENDALE - DAMBUZA MAIN RD MAJOR SWD UPGRADE- WARD 21	2 900	1 822	1 807	-1	
MIG:Z3:UPGRADING OF GRAVEL ROADS - EDENDALE - ROADS IN UNIT 14/UNIT P-DESIGN	1 900	2 492	2 186	-12	
MIG:Z2:UPGRADING OF GRAVEL ROADS - EDENDALE - STATION RD	2 900	7 213	6 303	-13	
MIG:Z2:UPGRADING OF GRAVEL ROADS - EDENDALE - WARD 16	300	356	308	-13	
MIG:Z2:UPGRADING OF GRAVEL ROADS - GREATER EDENDALE - CALUZA ROADS	1 300	4 814	2 648	-45	
MIG:Z2:UPGRADING OF GRAVEL ROADS - GREATER EDENDALE - HAREWOOD AREA	2 400	5 135	3 804	-26	
MIG:Z2:UPGRADING OF GRAVEL ROADS - GREATER EDENDALE - SNATHING RDS	2 000	6 250	7 291	17	
MIG:Z3:UPGRADING OF GRAVEL ROADS - GREATER EDENDALE - WARD 17 Roads (Phase 3, Unit 13)	900	1 253	1 253	0	
MIG:Z1:UPGRADING OF GRAVEL ROADS - VULINDLELA - D2069 (MTHALANE RD) -PHASE 2	8 400	8 400	7 605	-9	
MIG:Z1:REHAD EDN STATION ROAD BRIDGE - ROLLOVER	-	1 063	926	-13	
MIG:Z1:UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 3 ROADS	2 000	3 338	3 515	5	
MIG:Z1:UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 4 ROADS	2 000	3 350	3 097	-8	
MIG:Z1:UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 6 ROADS	2 000	7 123	7 716	8	
MIG:Z1:UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 7 ROAD	2 000	5 248	5 791	10	
MIG:Z1:UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 8 ROADS - MASOYI RD, ETC	2 000	4 319	4 178	-3	
MIG:Z1:UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 9 ROADS	2 000	472	414	-12	
MIG:Z2:UPGRADING OF ROADS IN PEACE VALLEY - PLAN AND DESIGN- 10KM	3 900	1 960	1 774	-9	
MIG:Z2:UPGRADING OF GRAVEL ROADS - WILLOWFOUNTAIN ROADS	500	498	437	-12	
MIG:Z1:UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 1 ROADS	3 000	6 534	3 674	-44	
MIG:Z1:UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 5 ROADS	4 500	4 500	3 846	-15	
MIG:Z1:MABANE BRIDGE PROJECT	1 900	2 205	2 107	-4	
MIG:Z2:UPGRADE OF PEDESTRIAN BRIDGE OVER RIVER - SMERO/ESIGODINI	2 740	30	21	-30	
MIG:ZA:WOODHOUSE PEDESTRIAN BRIDGE	2 900	0	0	0	

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate)

Variations are calculated as follows:

Actual expenditure – Adjusted budget divided by the Adjusted budget x 100.

## COMMENT ON THE PERFORMANCE OF ROADS OVERALL:

The department has continued with its programme of upgrading gravel roads with a vision of reducing the high backlog of gravel roads within the city. 13.75 km were upgraded in 2017/18 financial year. A drastic decrease in allocation of funds by the municipality towards the rehabilitation programme Pavement Management System in the last financial years, has made it difficult for department to perform its preventative maintenance programme and as a result 0.5 km of existing tar road were re-tarred compared to 7.0 km and 8.1 km for 15/16 and 16/17 financial year respectively. In addition, 30 000

m2 and 2500m2 has been rehabilitated in 2016/2018 and 2017/2018 financial year respectively. While, in 2015/2016 financial year 45000m2 of road surfacing was attended to. This is a cause for concern because our roads infrastructure not are being maintained at rate at which they are deteriorating. The number roads surfaced has also decreased in the past 2 financial years as compare to 2015/2016 financial year as result of insufficient budget allocation. This is because of the drastically increase in the cost of construction per kilometre of road because of increase in standard of living due to instability of our country's economy. The availability of funding together with WULA approval and EIA issues has affected performance of the department in terms construction of bridge infrastructure as per annual targets in past financial years. Lastly, budget allocation for the Municipality does not talk to the IDP, which is the municipal master plan and measures how the municipality is performing is the issue of concern. As a result, this has affected the performance of Roads and transportation in providing service delivery to the community and maintenance of roads, storm-water and its transportation infrastructure.

## 1.5 TRANSPORTATION

### INTRODUCTION TO TRANSPORTATION

Transportation Planning is crucial in planning sustainable developments and ensuring accessibility for all people and developments.

The Transportation Planning Section is responsible for meeting the directives set out at all spheres of Government. The key principles that we address as a Section are:

- i. Mobility & Land use
- ii. Congestion
- iii. City Efficiency
- iv. Road Safety
- v. Accessibility

Transportation Planning Section performs the following functions:

- i. Evaluation, assessment, and siting of transport facilities
- ii. Planning, co-ordination, facilitation and provision of efficient and effective transport systems and infrastructure for all private and public transport.
- iii. Planning, co-ordination, facilitation, provision, monitoring and regulation of efficient, effective public transport services and facilities within a balanced market demand and supply framework.
- iv. Provides effective traffic management, control and safety through co-ordinated planning and maintenance programmes.

The Municipality is in implementation stage of its Integrated Transport Plan which is aimed at providing quality, effective, affordable and accessible public transport to all Msunduzi residents. The network, when fully completed, will comprise a 17.3km long main bus corridor from Georgetown, through the CBD then to Raisethorpe; 9 depot sites located in Msunduzi city and surrounds, and a Transport Management Centre (TMC) in the CBD. The implementation of Msunduzi IRPTN is divided into 6 phases and phase 1a is being implemented. Phases are prioritised based on demand for public transport, meaning that those areas with high public transport dependency will be implemented first. Phase 1a consists of 4.8 km Right of Way public transport corridor, 4 complementary routes with a total distance of 68.8km, 1 depot, 1 station and Non-Motorised Transport Facilities. There is currently approximately 504 taxis operating on routes affected by Phase 1a. The City has established that 60 rigid (12 m) buses are to be purchased for Phase 1a of the system which is planned to be rolled out in 2020/21, with the initial two (2) routes to Go-Live by July 2020, and the other two (2) routes later in the financial year.

### SERVICE STATISTICS FOR TRANSPORT

Km of Road Markings – 399.5km  
 No. of road traffic signs replaced – 904  
 Number of bus shelters constructed - 35

SDIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / ANNUAL OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT						2018 / 2019 ANNUAL TARGET				
							2016/2017			ANNUAL 2017/2018 PROGRESS REPORT				REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME-FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)					
R & T 32	NKPA 2 - BASIC SERVICE DELIVERY	ROAD SAFETY	CNL - PLANT AND EQUIPMENT (NEW TRAFFIC CONTROLLERS)	27	100% of New Traffic Signal Controllers purchased by the 30th of November 2017	% of New Traffic Signal Controllers purchased	33 x traffic calming measures installed in various sites as per approved traffic calming implementation schedule by the 31st March 2017	Target met. 35 x traffic calming measures installed in various sites as per approved implementation schedule by the 31st March 2017	3 (100% - 129%)	100% of New Traffic Signal Controllers purchased by the 30th of November 2017	N/A	N/A	100% of New Traffic Signal Controllers purchased by the 30th of November 2017	Completion Certificate			
R & T 33	NKPA 2 - BASIC SERVICE DELIVERY	UPGRADING OF PUBLIC TRANSPORT SYSTEM	MIG - BUS STOP SHELTERS	1,2,4,5 .6,8,9, 25,26, 28,29, 30,31 .32,34 .35,38 .39	35 x bus shelters installed as per approved bus shelter implementation plan by the 31st of March 2018	35 x bus shelters installed as per approved bus shelter implementation plan	40 x bus shelters installed as per approved bus shelter implementation plan by the 31st of March 2017	Target met. 41 x bus shelters installed by the 31st of January 2017	3 (100% - 129%)	35 x bus shelters installed as per approved bus shelter implementation plan by the 31st of March 2018	N/A	N/A	35 x bus shelters installed as per approved bus shelter implementation plan by the 31st of March 2018	Completion Certificate	N/A		

Job Level	EMPLOYEE: TRANSPORT SERVICES				Vacancies (as a % of total posts)
	2016/2017	2017/2018			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No. %)	
T01-T03	30	66	29	37	56
T04-T08	6	16	7	9	56
T09-T13	9	28	9	19	68
T14-T18	2	8	1	7	88
T19-T22					
T23-T25					
Total	47	118	46	72	61

FINANCIAL PERFORMANCE 2017/2018 : TRANSPORT SERVICES					
R'000					
Details	2016/2017		2017/2018		Variances to Budget %
	Actual	Original Budget	Adjustment Budget	Actual	
Total Operational Revenue (excl. tariffs)	0	-452	-369	0	-100
Expenditure:					
Employees	11 144	11 246	12 486	9 416	-25
Repairs and Maintenance	2 898	4 362	3 306	3 171	-4
Other	7 619	9 703	9 193	7 089	-23
Total Operational Expenditure	21 661	25 311	24 985	19 676	-21
Net operational (Service) Expenditure	21 661	24 859	24 616	19 676	-20

Variances are calculated by dividing the difference between the Actual and Adjustment Budget by the Adjustment Budget x 100

### CAPITAL EXPENDITURE 2017/2018 : TRANSPORTATION

DETAILS	2017 / 2018				
	ORIGINAL 2017 / 2018 BUDGET	ADJUSTED 2017_2018 BUDGET	YTD ACTUAL EXPENDITURE	VARIANCE FROM ADJUSTED BU GET %	TOTAL PROJECT VALUE
MIG – NON-MOTORIZED TRANSPORT	1,400	1,800	1,800	0%	1,800
CNL - EASTERN RING ROAD - DETAIL DESIGN AND CONSTRUCTION	400	-	399	-1%	399
CNL - MAYORS WALK ROAD WIDENING	200	-	200	0%	700
MIG - BUS STOP SHELTERS	1,200	-	1,200	0%	1,200
CNL - MACHINERY AND EQUIPMENT	150	-	148	-1%	148

#### COMMENT ON THE PERFORMANCE OF TRANSPORTATION OVERALL:

The transportation Section continues to address the backlogs of the construction of Bus Shelters, Non-Motorized Transport Infrastructure, Road Markings and Signs in order to improve safety in the municipal road network.

In 2017/18, the Transportation Section purchased 3 traffic signal controllers, constructed a total of thirty-five (35) Bus Shelters, 2.1km of Non-Motorized Transport Infrastructure (Sidewalks) and marking of 399.48km of roads as well as replacement 904 traffic signs at various wards within the municipality.

Pavement Rehabilitation Assessment Design for Mayors Walk road widening has been completed. The Basic Assessment Report and WULA applications will be lodged during the 2018/19 financial year at DEA.

The preliminary design for option 2C of Eastern Ring Road was undertaken during the 2017/18 financial year. BAR (EIA) and WULA applications for Option 2C were finalised and will be lodged with DEA during the 2018/2019 financial year.

The 4.8km road widening along Moses Mabhida Road in order to accommodate dedicated bus lanes, station and NMT facilities is divided into four Work Packages as per the above.

The following delays were experienced on the implementation of the four work packages:

Work Package 1 – houses that were encroaching on the road reserve were supposed to be relocated in 2017 and were only relocated in May 2018.

Work Package 2- the contractor was terminated due to slow performance and the procurement process to appoint another contractor to take over is in progress.

Work Package 3 – delays were experience due to relocation of services, this has now been resolved

Work Package 4 – contract commenced late due to court interdict, this has now been resolved.

Two variation orders have been approved for work package 1 due to unforeseen circumstances during planning and construction. Initial contract amount was R85M and the revised contract amount is R160M.

## 1.6 STORM WATER

### INTRODUCTION TO STORM WATER DRAINAGE

This component of the falls under the Roads and Transportation Sub-Unit of Infrastructure Services Business Unit. The Storm water division is primarily responsible for the maintenance and construction of storm water infrastructure within Msunduzi Municipality. Roads and Transportation also deals with the following:

- Unblocking of storm water drainage system
- Replacement of missing manhole covers
- Maintaining the entire infrastructure (storm water)
- Cleaning and rehabilitation of the storm water system and culverts
- Replacing broken pipes and catch pit inlets and manhole slabs and covers.
- Installing new storm water systems, construction of open channels and sub-soil drains etc. The need to protect the health, welfare and safety of the public, and to protect property from flood hazards by safely routing and discharging storm water from developments
- The quest to improve the quality of life of affected communities
- The opportunity to conserve water and make it available to the public for beneficial uses
- The responsibility to preserve the natural environment

The municipality constructed 13.63 km of storm water channel in various roads in the Greater Edendale and Vulindlela Area. This was to prevent or minimise flooding of Municipal Roads. Other new systems are constructed in association with road network upgrade. However, this service is still under funded in terms of new or upgrade and maintenance of existing system. The Presentation Maintenance Programme is still in its infancy stage; however, this programme has now been upgraded to ensure that funding is available.

The division is in a process of developing a Storm water Master Plan which will assist the Municipality to properly plan for any disasters such as flooding, property damages and loss of life due to uncontrolled run-off. As well as to design and construct suitable infrastructure that will be efficient, effective and that is economical. This also includes maintaining of the infrastructure to making sure that properties and roads in particular are not damaged due to un-drained run-off causing traffic delays and inconveniences, and minimizing danger to vehicles and people.

The main challenges that this Unit is faced with including insufficient funding are as follows:

- Illegal dumping of refuse in storm water outlets/inlets, open channels and manholes
- Damages to infrastructure e.g. broken manhole lids, kerb inlets damaged by vehicles etc.
- Ill-informed community on the importance of storm water infrastructure

### STORM WATER INFRASTRUCTURE Kilometre

	Total Storm water measures	New Storm water measures	Storm water measures upgraded	Storm water measures maintained
2015/2016	0	3.3	0	65
2016/2017	0	26.7	0	65
2017/2018	0	13.63	0	26
				T3.9.2

COST OF CONSTRUCTION / MAINTENANCE R'000		
	Storm water Measures	
	New	Maintained
2015/2016	1 725 089.93	354 005
2016/2017	18 099 359.00	1 500 000
2017/2018	9 239 485.51	600 000
		T3.9.3

**STORM WATER SERVICE POLICY OBJECTIVES TAKEN FROM IDP**

SDBP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT / PERFORMANCE MEASURE	2016/2017				ANNUAL 2017/2018 PROGRESS REPORT				ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019	
						ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET	ANNUAL ACTUAL		
R & T 31	NKPA 2 - BASIC SERVICE DELIVERY	ROAD SAFETY	CNL - MAYORS ROAD WIDENING	26 & 27	Completed Pavement Rehabilitation Design Assessment For Mayors Walk/Zwartkop Road by the 30th of June 2018	N/A	N/A	NOT APPLICABLE	Completed Pavement Rehabilitation Design Assessment For Mayors Walk/ Zwartkop Road by the 30th of June 2018	Completed Pavement Rehabilitation Design Assessment For Mayors Walk/ Zwartkop Road by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A	N/A	N/A	N/A		
R & T 34	NKPA 2 - BASIC SERVICE DELIVERY	ROAD SAFETY	MIG- Non Motorised Transport	24	1.9 km of sidewalks constructed in Ward 24 by 31st March 2018	N/A	N/A	NOT APPLICABLE	1.9 km of sidewalks constructed in Ward 24 by 31st March 2018	1.9 km of sidewalks constructed in Ward 24 by 31st March 2018	3 (100% - 129%)	N/A	N/A	N/A	Completion Certificate	N/A	N/A		

**EMPLOYEE: ROADS STORM WATER SERVICES**

Job Level	2016/2017		2017/2018	
	Employees No.	Posts No.	Employees (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01-T03	115	325	216	109
T04-T08	3	23	5	18
T09-T13	14	35	27	8
T14-T18	0	1	0	1
T19-T22				
T23-T25				
Total	132	210	248	136

**FINANCIAL PERFORMANCE 2017/2018 : STORM WATER SERVICES**

Details	2016/2017		2017/2018		Variances to Budget %
	Actual	Original Budget	Adjustment Budget	Actual	
Total Operational Revenue (excl. tariffs)	0	0	0	0	0
Expenditure:					
Employees	21 119	5 844	23 914	18 877	-21
Repairs and Maintenance	1 645	1 624	3 527	3 009	-15
Other	14 241	17 646	14 705	15 124	3
Total Operational Expenditure	37 005	25 114	42 146	37 010	-12
Net operational (Service) Expenditure	37 005	25 114	42 146	37 010	-12



## CAPITAL EXPENDITURE 2017/2018: STORM WATER SERVICES R'000

Details	2017/2018				
	Budget	Adjustment Budget	Actual Expenditure	Variations to Adjusted Budget %	Total Project Value
Total All	800	800	688	-14	
MIG:Z2:ASHDOWN BANK PROTECTION AGAINST COLLAPSING OF ADJACENT HOUSES - P15	800	800	688	-14	

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate)  
 Variances are calculated as follows:  
 Actual expenditure – Adjusted budget divided by the Adjusted budget x 100.

### COMMENTS ON THE PERFORMANCE OF STORM WATER DRAINAGE OVERALL:

The has continued with its programme of storm water upgrade. Only 13.63 km of storm-water channels were constructed in the 2017/2018 financial year. However, this is a decline compared to previous financial year 2016/2017 with the total constructed storm water channels of 26.7 km. This is mainly due to insufficient funding.

## 1.7 MECHANICAL WORKSHOPS

### INTRODUCTION TO MECHANICAL WORKSHOPS

Mechanical Workshop is a sub-unit of the Infrastructure Services Unit. The Manager Mechanical Workshops reports directly to the General Manager Infrastructure Services.

Mechanical Workshops is responsible for the repairs and maintenance of Councils vehicle and plant. There are six workshops situated strategically around the City. Facility the process with Supply Chain Management (SCM) to outsource major components engines gearboxes differentials and C.O.F. (certificate of fitness) to service providers that are compliant on the SCM database.

### STRATEGIC OBJECTIVES OF THESE SUB-SECTIONS ARE:

The Manager Mechanical Workshops is responsible for managing the repairs and maintenance to the five mechanical workshops. Excluded from the mechanical workshops is Fire and Emergency services workshops which reports directly to the Chief Fire Officer. The five workshops are situated at the following locations and caters for the following departments.

#### DOULL ROAD WORKSHOPS

Situated at 150 Mayors Walk, the workshop is split in two. The one half caters for Waste Management department and the other for the following departments, Water, Sewer, Plant Pool, Transportation, Roads, and Drainage. Waste Management refuse compactor repairs are done on an urgent base in conjunction with the SCM policy.

#### AUXILIARY WORKSHOP

Situated at 150 Mayors Walk, the workshop is responsible welding and fabricating, tyre and battery replacements. The scrapping of all tyres replaced in the Fleet is checked and managed with the service provider and the Auxiliary Foreman.

#### ELECTRICITY WORKSHOP

Electricity workshop is situated at 111 Havelock Road. The workshop foreman manages and controls Electricity and Traffic workshops. The workshops caters for the following departments, Electricity, Head Office Pool, the Mayoral and Speakers office.

#### TRAFFIC WORKSHOP

The workshop is situated at 21 Washington Road. The workshops caters for the following departments Traffic, Security and Airport quad bikes.

#### PARKS WORKSHOP

The workshop is situated in Alexandra Park. The workshop is split in two, a mechanical workshop for plant and vehicles and a small plant workshops for brush cutter repairs.

MECHANICAL WORKSHOPS POLICY OBJECTIVES TAKEN FROM IDP

SDBIP REFERENCE	NATIONAL KEY PERFORM MEASURE AREA	PRO-GRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORM MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT								
							2016/2017		2017/2018		ANNUAL 2017/2018 PROGRESS REPORT		2018 / 2019		
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)		REASON FOR DEVIATION	CORRECTIVE MEASURE
MW.01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Preventative maintenance	Vehicle and plant service	ALL	768 x Council vehicles & plant to be serviced by the 30th of June 2018	Number of Council vehicles & plant serviced	768 x Council vehicles and plant serviced by the 30th of June 2017	642 x Council vehicles and Plant serviced as at 30 June 2017	2 (70% - 99%)	798 x Council vehicles and plant serviced by the 30th of June 2018	A total of 42 vehicles were serviced for the month of June 2018	2 (70% - 99%)	The shortage of spares & funds also await for EC approval which causes delays and shortage of staff such as Clerks & Mechanics & assistance in our offices	The EC approval to be quicker and funds reallocations and also provide staff with training	504 x Council vehicles & plant to be serviced by the 30th of June 2019
MW.02	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Enhance Infrastructure services processes	Average turnaround time on repairs (in days)	ALL	30 days turnaround time achieved on council vehicle and plant repairs completed by the 30th of June 2018	Turnaround time achieved on council vehicle and plant repairs completed	30 days turnaround time achieved on council vehicles and plant repairs completed by the 30th of June 2018	30 days turnaround time achieved on council vehicles and plant repairs completed by the 30th of June 2018	3 (100% - 129%)	30 days turnaround time achieved on council vehicles and plant repairs completed by the 30th of June 2018	30 days turnaround time achieved on council vehicles and plant repairs completed by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	30 days turnaround time achieved on council vehicles and plant repairs completed by the 30th of June 2019

EMPLOYEE: MECHANICAL WORKSHOPS

Job Level	2016/2017		2017/2018		Vacancies (as a % of total posts) %
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	
T01-T03	25	51	23	28	55
T04-T08	8	14	7	7	50
T09-T13	17	28	21	7	25
T14-T18	0	1	0	1	100
T19-T22					
T23-T25					
Total	50	94	51	43	46

FINANCIAL PERFORMANCE 2017/2018 : MECHANICAL WORKSHOPS

Details	R'000			
	2016/2017		2017/2018	
	Actual	Original Budget	Adjustment Budget	Actual
Total Operational Revenue (excl. tariffs)	0	0	0	0
Expenditure:				
Employees	19 746	18 147	17 360	15 171
Repairs and Maintenance	1 491	1 286	1 880	1 469
Other	911	758	815	583
Total Operational Expenditure	22 148	20 191	20 055	17 223
Net operational (Service) Expenditure	22 148	20 191	20 055	17 223
Variances are calculated by dividing the difference between the Actual and Adjustment Budget by the Adjustment Budget x 100				
CAPITAL EXPENDITURE 2017/2018 : MECHANICAL WORKSHOPS				
DETAILS	2017 / 2018			
	ORIGINAL 2016 / 2017 BUDGET	ADJUSTED 2016 / 2017 BUDGET	YTD ACTUAL EXPENDITURE	VARIANCE FROM ADJUSTED BUDGET %

NO CAPITAL PROJECTS FOR THE 2017/2018 FINANCIAL YEAR

**COMMENT ON THE PERFORMANCE OF MECHANICAL WORKSHOPS OVERALL:**

Mechanical Workshops serviced 52 of the 798 vehicles owned by the Municipality for the financial year 17/18. Fleet Management submit a monthly service plan to the Business units for vehicles due for service. This receives a very poor response from the Business Units in bringing in the vehicles for service.

Also a contributing factor to slow turn around time on repairs is the high vacancy rate in the Mechanical Workshops and turn around times on procuring spares with SCM.

## 2. COMPONENT B: SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES

This component includes: Planning, Local Economic Development, Airport, Building Control & Signage, Market, Human Settlements, Art Galleries & Environmental Health.

### 2.1 PLANNING

#### INTRODUCTION TO PLANNING AND DEVELOPMENT

The opportunity of town planning is to be able to work hand in hand with the communities in their attempts to achieve service delivery and make their life successful within their environment. Town planning deals with areas that need intervention by making sure that areas change for the betterment of people who are staying within those areas. The challenge that is facing town planning is an increase of unauthorised land uses because of rigid legislation in terms of enforcing unauthorised land uses and a shortage of human capacity to enforce unauthorised land uses.

#### INTRODUCTION TO PLANNING

- (i) A strategy of town planning for 2017/2018 was to be more pro-active in development by working hand-to-hand with developers who wants to invest in the city.
- (ii) A Planning and Development Forum was also formed in house to fast-track applications, which have been submitted in terms of the Spatial Planning and Land Use Management Act.
- (iii) The Town Planning Scheme has been reviewed and is now called the Msunduzi Land Use Scheme.
- (iv) During 2017/2018 financial year Town Planning Department undertook the following projects:-
  - (a) It reviewed the Pietermaritzburg Town Planning Scheme,
  - (b) It reviewed the Ashburton Town Planning Scheme,
  - (c) It prepared the Land Use Policy for land, which are situated outside the Town Planning Scheme,
  - (d) It prepared the Northern Area Local Area Plan, and
  - (e) It reviewed the Vulindlela Local Area Plan as a result of the inclusion of Ward 39 to the Msunduzi Municipality

APPLICATIONS FOR LAND USE DEVELOPMENT						
Detail	Formalisation of Townships		Rezoning		Built environment	
	2016/2017	2017/2018	2016/2017	2017/2018	2016/2017	2017/2018
Planning application received	39	23	50	33	06	57
Determination made in year of receipt	12	13	15	22	04	37
Determination made in following year	06	10	10	08	02	10
Applications withdrawn	02	00	00	00	00	06
Applications outstanding at year end	19	00	35	03	00	04

## PLANNING POLICY OBJECTIVES TAKEN FROM IDP

SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019				
							2016/2017		ANNUAL AC-TUAL	REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET	ANNUAL TARGET		
							ANNUAL TARGET 16/17	ACTUAL 16/17						ACTUAL (1,2,3,4,5, Not Applicable)	
TP & EM 05	NKPA 6 - CROSS CUTTING	GEVDI	Edendale Land Acquisition	Ward 10-24	1 x report prepared & submitted to SMC on the Acquisition of 10Ha of Land as per the Expropriation list by the 31st of March 2018	Date report prepared & submitted to SMC on the Acquisition of 10Ha of Land as per the Expropriation list	N/A	N/A	NOT APPLICABLE	1 x report prepared & submitted to SMC on the Acquisition of 10Ha of Land as per the Expropriation list by the 31st of March 2018	The report was submitted to SMC on 27 March 2018	N/A	N/A		
TP & EM 06	NKPA 6 - CROSS CUTTING	Bishopstowe Strategic Environmental Assessment (SEA)	Appointment of an Environmental Assessment Practitioner to complete a Strategic Environmental Assessment (SEA) for the Bishopstowe Study Area	28, 29, 30, 31, 32, 34, 35 & 38	Public consultation for a Strategic Environmental Assessment for the Bishopstowe Study Area to be completed by the 30th of June 2018	Date Public consultation for a Strategic Environmental Assessment for the Bishopstowe Study Area to be completed	N/A	N/A	NOT APPLICABLE	Public consultation completed by 31 May 2018	N/A	N/A	3 (100% - 129%)	Complete a Strategic Environmental Assessment for the Bishopstowe Area and submit to the Environmental Management unit by the 30th June 2019	
TP & EM 07	NKPA 6 - CROSS CUTTING	Environmental Management Framework (EMF)	Review of the adopted Msunduzi Environmental Management Framework (EMF) and migration to ARC 10	All	Final revised EMF adoption report prepared and submitted to SMC by the 30th of June 2018	Date Final revised EMF adoption report prepared and submitted to SMC	N/A	N/A	NOT APPLICABLE	Final revised EMF adoption report prepared and submitted to SMC by the 30th of June 2018	Final EMF, Upgrade of SDST, migration to Arc 10 and ArcPro has been completed excluding the Biodiversity dataset. BAC resolution received to extend contract for 3 months up till 30 September 2018.	Delay in obtaining the final biodiversity dataset from the Provincial Conservation Department who is undertaking this component	Report to be submitted to BAC	N/A	2 (70% - 99%)
TP & EM 08	NKPA 6 - CROSS CUTTING	Vulindlela Strategic Environmental Assessment (SEA)	Development of an SEA for the Vulindlela Area	1-9 and 39	1 x Inception report Development of an SEA for the Vulindlela Area prepared and submitted to SMC by the 30th of June 2018	Date Inception report Development of an SEA for the Vulindlela Area prepared and submitted to SMC b	N/A	N/A	NOT APPLICABLE	1 x Inception report Development of an SEA for the Vulindlela Area prepared and submitted to SMC by the 30th of June 2018	BAC report tabled on 14 June 2018. BAC resolution received on the 02 July 2018	Awaiting appointment letter	Follow up on the drafting of the appointment letter and a first inception meeting	Complete a Strategic Environmental Assessment for the Vulindlela Area and submit to the Environmental Management unit by the 30th June 2019	2 (70% - 99%)

## EMPLOYEES: PLANNING SERVICES

Job Level	2016/2017		2017/2018		Vacancies (as a % of total posts) %
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.)	
T01-T03					
T04-T08	2	7	3	4	57
T09-T13	12	39	15	24	62
T14-T18	4	5	5	0	0
T19-T22					
T23-T25					
Total	28	67	23	28	42



EMPLOYEE: GEVDI					
Job Level	2016/2017		2017/2018		
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.)	Vacancies (as a % of total posts) %
T01-T03	0	1	0	1	100
T04-T08	1	1	0	1	100
T09-T13	1	11	5	6	60
T14-T18	1	5	4	1	25
T19-T22					
T23-T25					
Total	3	18	9	9	50

FINANCIAL PERFORMANCE 2017/2018: PLANNING SERVICES R'000					
Details	2016/2017	2017/2018			
	Actual	Original Budget	Adjustment Budget	Actual	Variations to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	-9 846	-1000	-15 138	-1 047	-93
Expenditure:					
Employees	15 720	10 499	13 867	13 055	-6
Repairs and Maintenance	2	394	430	0	-100
Other	8 323	12 851	12 560	7 398	-41
Total Operational Expenditure	24 045	23 744	26 857	20 453	-24
Net operational (Service) Expenditure	14 197	12 744	14 719	19 406	32

Variations are calculated as follows:  
Actual expenditure – Adjusted budget divided by the Adjusted budget x 100.

CAPITAL EXPENDITURE 2017/2018: PLANNING SERVICES R'000					
Details	2017/2018				
	Budget	Adjustment Budget	Actual Expenditure	Variations to Adjusted Budget %	Total Project Value
Total All					
COMPUTER	140	280	227	-18	
FURNITURE AND EQUIPMENT	520	61	61	0	
MACHINERY AND EQUIPMENT	180	180	0	-100	
YOUTH ENTERPRISE PARK	0	8 207	336	-99	
MANYALA HALL	0	3 919	149	-96	
LIGHT INDUSTRIAL HUB	4 000	3 700	3 238	-12	
ONE STOP	750	0	0	0	

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate)  
Variations are calculated as follows:  
Actual expenditure – Adjusted budget divided by the Adjusted budget x 100.

## COMMENT ON THE PERFORMANCE OF PHYSICAL PLANNING OVERALL:

With the implementation of the Spatial Planning and Land Use Management Act as from 1 July 2015, there has been a change of deciding on town planning applications, as new bodies have to be established to decide on town planning application. The Town Planning Unit has prepared a number of high-level documents and these documents are now in the implementation phase.

capital projects and explain variances from budget for net operating and capital expenditure. Also explain any likely variation to the total approved project value (arising from 2012/2013 and/or previous year actuals, or expected future variations).

The following projects as shown in the approved IDP will be undertaken by Town Planning Sub-unit in the next five years:

- Reviewing of the Ashburton Town Planning Scheme 2017/18 Financial Year, the budget is R R1 000, 000.
- Reviewing of the Vulindlela Local Area Plan with specific purpose of including Ward 39, the budget is R1000 000.
- Preparation of the Local Area Plan for Scottsville and Pelham Area, the budget is R1, 800 000.
- Preparing a Land Use Policy for areas located outside the Land Use Schemes, the budget is R1 000 000.

## 2.2 LOCAL ECONOMIC DEVELOPMENT

### INTRODUCTION TO LOCAL ECONOMIC DEVELOPMENT

Inclusive economic development remains high in the national and provincial development agenda, the KwaZulu-Natal Provincial Development Plan, 2016, states that inclusive, expanded and sustained economic output is the fundamental driver for job creation and economic growth. In 2017, Msunduzi Municipality reviewed its Local Economic Development (LED) Strategy to align it to the national development agenda. The overall objective was to compile a strategy that will highlight areas that the Municipality needs to concentrate on to ensure that it creates an enabling environment for the local businesses within Msunduzi Local Municipality to thrive. Also, to develop a framework to act as a catalyst that drives and propels economic development, spatially guide investment and essentially become a development guide for the entire municipality. While the overall objective of the LED strategy is to catalyse economic development, a number of sub-strategies were also developed in 2017/2018 that focus in on the empowerment of specific sub-sectors within the overall context of local economic development. These strategies all align to the LED strategy which acts as an overarching strategy informing the sub-strategies. The sub-strategies are: The Small, Medium and Micro-Enterprises (SMME) Strategy; The Cooperatives Strategy; The Youth Economic Empowerment Strategy; The Women Economic Empowerment Strategy; and The Disabled Economic Empowerment Strategy. The overall challenge of the previous strategies has been the implementation, to improve performance, the LED strategy and sub-strategies have been approved with detailed implementation plans. To date there has been significant capacity building and support programmes for small medium and micro enterprises and cooperatives, the focus being on the previously disadvantaged groups.

\*Community Works Programme implemented in partnership with KZN CoGTA

ECONOMIC EMPLOYMENT BY SECTOR Total Employment (Formal + Informal) Jobs			
	KwaZulu-Natal	uMgungundlovu	Msunduzi
Agriculture	126 000	24 423	7 117
Mining	10 001	608	343
Manufacturing	322 432	35 753	23 150
Electricity	9 333	1 381	1 045
Construction	214 840	22 749	13 276
Trade	584 876	63 171	43 919
Transport	159 900	15 293	10 218
Finance	356 529	39 274	29 052
Community services	624 930	84 342	61 504
Households	236 292	31 183	19 063
<b>Total</b>	<b>2 645 133</b>	<b>318 176</b>	<b>208 687</b>

ECONOMIC ACTIVITY BY SECTOR R'000			
Gross Value Added by Region (GVA-R), Broad Economic Sectors (9 sectors), Constant 2010 prices (R 1000): 2017			
	KwaZulu-Natal	uMgungundlovu	Msunduzi
Agriculture	20 584 015	4 090 501	1 082 250
Mining	9 080 004	307 645	176 001
Manufacturing	80 993 773	6 351 287	4 105 920
Electricity	9 919 041	1 446 991	1 000 724
Construction	21 236 210	2 078 101	1 401 444
Trade	71 131 942	7 022 919	4 774 993
Transport	56 729 743	5 220 574	3 677 913
Finance	83 615 185	8 074 922	6 094 753
Community services	101 462 062	12 792 901	9 256 969
<b>Total Industries</b>	<b>454 751 974</b>	<b>47 385 842</b>	<b>31 570 967</b>
Taxes less Subsidies on products	43 740 231	4 303 591	2 887 352
<b>Total (Gross Domestic Product - GDP)</b>	<b>498 492 205</b>	<b>51 689 432</b>	<b>34 458 320</b>

#### COMMENTS ON LOCAL JOB OPPORTUNITIES:

Msunduzi municipality is experiencing high unemployment rates with an increase from 25.2% in 2016 to 25.4% in 2017. A number of retail developments and industrial developments have been approved by the municipality in the 2017/2018 financial, it is projected that once these are operational unemployment figures will change. Short-term employment has been achieved through the implementation of infrastructural projects such as the Integrated Rapid Public Transport Network, Neighborhood Development Partnership projects etc.

JOB CREATION THROUGH EPWP* PROJECTS		
Details	EPWP Number of Projects	Jobs created through EPWP Number of Projects
2015/2016	13	1393
2016/2017	24	913
2017/2018	32	1813

\*Extended Public Works Programme

JOB CREATION THROUGH CWP* PROJECTS		
Details	CWP Number of Projects	Jobs created through CWP Projects No.
2015/2016	10	950
2016/2017	14	880
2017/2018	18	1007

LOCAL ECONOMIC DEVELOPMENT POLICY OBJECTIVES TAKEN FROM IDP

SDIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT					2018 / 2019				
							2016/2017		ANNUAL 2017/2018 PROGRESS REPORT			REASON FOR DEVIATION	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL					
DS 01	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	LED Strategy	Review of Local Economic Development (LED) Strategy	All	LED strategy reviewed and completed implementation plan submitted to SMC for approval by the 30th of September 2017	Date LED strategy reviewed and completed implementation plan submitted to SMC for approval	LED strategy reviewed and completed implementation plan submitted to SMC for approval by the 30th of June 2017	2 (70% - 99%)	Draft LED strategy received on the 29th of June 2017	LED strategy reviewed and completed implementation plan submitted to SMC for approval by the 30th of September 2017	3 (100% - 129%)	N/A	N/A			
DS 02	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Realignment & Extension of the LED Strategy	Development of SMME Development Strategy	All	SMME Strategy Developed as per the approved LED Strategy & submitted to SMC by the 30th of September 2017	Date SMME Strategy Developed as per the approved LED Strategy & submitted to SMC	SMME Strategy developed and submitted to SMC by the 30th of June 2017	2 (70% - 99%)	Draft SMME strategy received on the 29th of June 2017	SMME Strategy Developed as per the approved LED Strategy & submitted to SMC by the 30th of September 2017	3 (100% - 129%)	N/A	N/A			
DS 03	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Realignment & Extension of the LED Strategy	Women and Disabled economic empowerment strategy	All	Women and Disabled Economic Empowerment Strategy Developed as per the approved LED Strategy & submitted to SMC by the 30th of September 2017	Date Women and Disabled Economic Empowerment Strategy Developed as per the approved LED Strategy & submitted to SMC	Women and Disabled economic empowerment strategy received on the 29th of June 2017	2 (70% - 99%)	Draft Women and Disabled economic empowerment strategy received on the 29th of June 2017	Women and Disabled Economic Empowerment Strategy Developed as per the approved LED Strategy & submitted to SMC by the 30th of September 2017	3 (100% - 129%)	N/A	N/A			
DS 06	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Industrial Promotion	Development of Municipal Industrial Development Strategy	ALL	Industrial Development strategy prepared and submitted to SMC by the 31st of March 2018	Date Industrial Development strategy prepared and submitted to SMC for approval	Industrial Promotion strategy prepared and submitted to SMC by the 30th of June 2017	2 (70% - 99%)	Project Inception Report and Inception meeting held in June 2017	Industrial Development strategy prepared and submitted to SMC by the 31st of March 2018	3 (100% - 129%)	N/A	N/A			

EMPLOYEE: LOCAL ECONOMIC DEVELOPMENT & GROWTH

Job Level	2017/2018				Vacancies (as a % of total posts) %
	2016/2017 Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	
T01-T03					
T04-T08					
T09-T13	7	13	9	4	31
T14-T18	1	2	1	1	50
T19-T22					
T23-T25					
Total	13	21	10	5	24

Job Level	2017/2018				Vacancies (as a % of total posts) %
	2016/2017 Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	
T01-T03					
T04-T08	0	1	0	1	100
T09-T13					
T14-T18	0	1	0	1	100
T19-T22	1	1	1	0	0
T23-T25					
Total	1	3	1	2	66

EMPLOYEE: MUNICIPAL BUSINESS ENTITIES

## FINANCIAL PERFORMANCE 2017/2018: LOCAL ECONOMIC DEVELOPMENT SERVICES R'000

Details	2016/2017	2017/2018			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	238	0	0	0	0
Expenditure:					
Employees	7 415	5 787	5 769	4 942	-14
Repairs and Maintenance	0	0	0	0	
Other	1 956	2 403	1 937	1 199	-37
Total Operational Expenditure	9 371	8 190	7 706	6 141	-20
Net operational (Service) Expenditure	9 133	8 190	7 706	6 141	-20

## CAPITAL EXPENDITURE 2017/2018: LOCAL ECONOMIC DEVELOPMENT SERVICES R'000

Details	2017/2018				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	1 399	679	341	-50	
COMPUTER	179	179	59	-67	
FURNITURE	330	0	0	0	
OFFICE RENOVATION	750	500	282	-44	
TECHNOLOGY HUB	1 399	0	0	0	

### COMMENT ON LOCAL ECONOMIC DEVELOPMENT PERFORMANCE OVERALL:

The KwaZulu-Natal Provincial Development Plan, 2016, identifies Msunduzi Municipality as provincial Secondary Node and thus an urban centre with good existing economic development and the potential for growth and services to the regional economy. The adopted vision for local economic development is:

“Msunduzi Municipality is a globally competitive city of choice which capitalizes on its strategic location, environment, cultural heritage and educational facilities in creating a choice quality of life for all, whilst actively creating an enabling environment for local economic development directed towards economic growth, prosperity, alleviation of poverty and job creation.”

This can be achieved through focus on strategic issues such as spatial transformation and land availability, infrastructural development and service support, the implementation of integrated catalytic projects such as the Techno Hub, the Edendale Town Centre etc., support and promotion of key industrial sectors, protective environmental and social measures and institutional support. The approved LED Strategy and sub-strategies together with their implementation plans are steering the municipality towards achieving this vision.

Economic Development targets for 2017/2018 were achieved within the allocated budget, however a need for an increased capital and operation budget allocation is necessary in order to implement more projects and increase the impact on the community.

## 2.3 AIRPORT

### INTRODUCTION TO AIRPORT SERVICES

Pietermaritzburg Airport is the primary airport serving the city of Pietermaritzburg and surrounding areas, including the Midlands and outer west suburbs of Durban. Pietermaritzburg Airport is a licensed commercial airport which also caters for charter flights, general aviation and training flights. We have 2 scheduled routes, PZB-JNB & PZB-CPT with 12 movements daily between the cities. In the 2018/19 financial year, the aim is on ensuring compliance with the regulatory authority. The most important project at hand is the fencing of the airport perimeter.

**AIRPORT SERVICES POLICY OBJECTIVES TAKEN FROM IDP**

SDBP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	ANNUAL OUTPUT / TARGET / MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT						
						2016/2017		2017/2018		2018 / 2019		
						ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION
CE 06	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Provision of air navigation services	Air traffic and Navigation Services	24	% provision of Airport Navigation services at the PMB airport	100% provision of Airport Navigation services at the PMB airport by the 30th of June 2017	100% provision of Airport Navigation services at the PMB airport	3 (100% - 129%)	100% provision of Airport Navigation services at the PMB airport by the 30th of June 2018	3 (100% - 129%)	N/A	N/A
CE 07	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Provision of X ray equipment at the airport	X ray and Screening Equipment	24	% Provision of X-ray services for the screening of passengers and goods at the PMB airport	100% Provision of X-ray services for the screening of passengers and goods at the PMB airport by the 30th of June 2017	100% Provision of X-ray services for the screening of passengers and goods at the PMB airport	3 (100% - 129%)	100% Provision of X-ray services for the screening of passengers and goods at the PMB airport by the 30th of June 2018	3 (100% - 129%)	N/A	N/A
CE 08	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Provision of airport security	Airport Security	24	% security provision at the PMB airport	100% security provision at the PMB airport by the 30th of June 2017	100% security provision at the PMB airport	3 (100% - 129%)	100% security provision at the PMB airport by the 30th of June 2018	3 (100% - 129%)	N/A	N/A

**EMPLOYEES: AIRPORT SERVICES**

Job Level	2017/2018			
	Employees No.	Posts No.	Employees No.	Vacancies (as a % of total posts) %
T01-T03	2	2	2	0
T04-T08	2	7	2	29
T09-T13	0	1	0	100
T14-T18	1	1	1	0
T19-T22	-	-	-	-
T23-T25	-	-	-	-
Total	5	11	8	27

**FINANCIAL PERFORMANCE 2017/2018: AIRPORT SERVICES**

Details	R'000			
	2016/2017		2017/2018	
	Actual	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	-15 720	-6 928	-6 739	-11 985
Expenditure:				
Employees	523	349	419	389
Repairs and Maintenance	812	2 899	1 106	889
Other	9 492	8 022	9 166	7 321
Total Operational Expenditure	10 827	11 270	10 691	8 599
Net operational (Service) Expenditure	-4 893	4 342	3 952	-4 664
				12.58%



## CAPITAL EXPENDITURE 2017/2018: AIRPORT SERVICES R'000

Details	2017/2018				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	2 100	9 054	58		
MACHINERY AND EQUIP	0	2 554	0	-100	
NEW FENCES	1 000	3 000	0	-100	
APRON REMEDIAL	1 000	1 000	0	-100	
FURNITURE	100	58	58	0	
AIRPORT RAPID REPLEMISH	0	500	0	-100	
AIRPORT SERVICE ROAD	0	2 000	0	-100	

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate)  
 Variances are calculated as follows:  
 Actual expenditure – Adjusted budget divided by the Adjusted budget x 100.

### COMMENT ON THE PERFORMANCE OF AIRPORT SERVICES OVERALL:

CAPEX: The airport spent the capex allocated at the beginning of the financial year which was for ECC furniture by December 2017. Capex allocated during the mid-year budget could not be spent due to time constraints and lack of support from appointed project managers. This was for:

- (a) Service Road around the fence
- (b) Perimeter Fence
- (c) Overhead Tank

This year has seen the continuation of a new route between PMB and CPT.

The airport has sought the assistance of ACSA to conduct a due diligence technical assessment which seeks to improve the efficiency, profitability and overall operations of the airport.

This year during Transport month a school will be identified- A visit will be conducted to educate and enlighten students about opportunities in the aviation sector. A visit to the airport's operational environment will be arranged for the top 10 students from that particular school. Gift packs are underway for the students.

## 2.4 BUILDING CONTROL & SIGNAGE

### INTRODUCTION TO BUILDING CONTROL & SIGNAGE

The Building Control and Signage Sub-unit controls building construction and outdoor advertising signage in the city. This is done through compliance with the National Building Regulations and Building Standards Act, 1977, the SANS 10400, and the Msunduzi Municipality Advertising Signs Bylaws. This section has seen several changes over the year:

1. On the Building Control side the staff complement was reduced during the year due to the resignation of one Building Inspector. This post has not yet been filled. Regarding the vacant and funded Law Enforcement Officer post, this was advertised as "Senior Building Enforcement Officer" and still remains to be filled but an alternative arrangement has been made through Traffic & Security to provide an officer on a three month secondment basis. Regarding the Priority posts we had requested six Building Inspectors but none were advertised. This is a major challenge in covering the growing zones within the city following the resignation of one Building Inspector and no filling of the previously vacated posts. In addition, one Senior Building Inspector and two Plans Examiners were advertised. Regarding the three year fixed term contracts we had requested six Building Inspectors, two Plans Examiners and one Senior Building Inspector but the Human Resources advertised two Building Inspectors and one Senior Building Inspector. The section appointed a permanent Plans Examiner in August 2017 and the second Plans Examiner in June 2018.
2. During the year the Plan Approval Systems have been further improved:
  - Plan Approval Management software has been operating well and reducing approval times. Necessary enhancements and upgrades to the system were implemented by the appointed service provider with ICT and all glitches were fixed.
  - The Plan Approval Committee has continued to ensure delays are minimised and to address the risk of possible fraud and corruption in the plan approval process.
3. On the Outdoor Advertising side there has been great improvement – there has been an appointment of the Signage Officer post in January 2017 and one Signs Inspector in June 2018. Since the previous Signage Management Service Provider contract came to an end on 31 December 2015, SCM processes are underway to appoint a new Service Provider (Management company) to provide support as well as the appointment of Co-operatives. The Management Tender is currently at Bid Adjudication Committee.
4. Other initiatives which have contributed to the control of signage and promise substantial revenue for the City are:
  - The renewal of Billboard contracts for all Billboards in the City is in the process of being finalised.

## BUILDING CONTROL & SIGNAGE POLICY OBJECTIVES TAKEN FROM IDP

OP REFER- ENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET GET / OUTPUT	PERFORMANCE SURF	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT						2018 / 2019				
							2016/2017		2017/2018		REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
							ANNUAL TARGET 16/17	ACTUAL 16/17	ANNUAL TARGET	ACTUAL							
BC & EH 17	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Optimize system, procedures and processes for Infrastructure Planning & Survey	Improve processes for Building Plan Applications.	All	95% of Building Plan Applications <500m2 to be processed for approval by the Plan Approval Committee within an average of 30 days from date of receipt of the application by the 30th of June 2018	% of Building Plan Applications <500m2 to be processed for approval by the Plan Approval Committee within an average of 30 days from date of receipt of the application	95% of Building Plan Applications <500m2 to be processed for approval by the Plan Approval Committee within an average of 30 days from date of receipt of the application, by the 30th of June 2017	100% of Building Plan Applications <500m2 processed for approval by the Plan Approval Committee within an average of 25 days from date of receipt of the application by the 30th of June 2017 (Total 680 applications, in average of 21 days)	95% of Building Plan Applications <500m2 to be processed for approval by the Plan Approval Committee within an average of 30 days from date of receipt of the application by the 30th of June 2018	100% of Building Plan Applications <500m2 (total 612) processed for approval by the Plan Approval Committee within an average of 30 days (actual average = 25 days) from date of receipt of the application by the 30th of June 2018	3 (100% - 129%)	3 (100% - 129%)	N/A	N/A	95% of Building Plan Applications <500m2 to be processed for approval by the Plan Approval Committee within an average of 30 days from date of receipt of the application by the 30th of June 2019		
BC & EH 18	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Improve Infrastructure Planning & Survey compliance and reduce risk.	Implement Infrastructure Planning & Survey compliance and risk management	All	592 building contravention inspections conducted for illegal building works by the 30th of June 2018	Number of building inspections conducted for illegal building works	580 building contravention inspections conducted for illegal building works by the 30th of June 2017	607 building contravention inspections conducted for illegal building works by the 30th of June 2017	592 building contravention inspections conducted for illegal building works by the 30th of June 2018	642 building contravention inspections conducted for illegal building works by the 30th of June 2018	3 (100% - 129%)	3 (100% - 129%)	N/A	N/A	600 building contravention inspections conducted for illegal building works by the 30th of June 2019		
BC & EH 19	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Optimize system, procedures and processes for Outdoor Advertising Signage	Improve processes for Signage applications for all Posters, Banners & Flags	All	Average of 3 days after receipt of application taken to process (approve or decline) all Poster, Banner or Flag applications by the 30th of June 2018	Number of days taken to process Applications	Average of 3 days after receipt of application taken to process (approve or decline) all Poster, Banner or Flag applications by the 30th of June 2017.	Average of 2 days after receipt of application taken to process (approve or decline) all Poster, Banner or Flag applications by the 30th of June 2017.	Average of 3 days after receipt of application taken to process (approve or decline) all Poster, Banner or Flag applications by the 30th of June 2018	Average of 1,347 days after receipt of application taken to process (approve or decline) all Poster, Banner or Flag applications by the 30th of June 2018	4 (130% - 149%)	4 (130% - 149%)	N/A	N/A	Average of 3 days after receipt of application taken to process (approve or decline) all Poster, Banner or Flag applications by the 30th of June 2019		
BC & EH 20	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Optimize system, procedures and processes for Outdoor Advertising Signage	Improve processes for Signage Applications for all Billboard or Ground Sign owned property.	All	95% of all Billboard or Ground Sign applications on Council owned property processed (approved or declined) within 60 days of receipt of applications by the 30th of June 2018	% of all Billboard or Ground Sign applications on Council owned property processed (approved or declined) within 60 days of receipt of applications.	After approval of new process, 95% of all Billboard or Ground Sign applications on Council owned property processed (approved or declined) within 60 days of receipt of applications by the 30th of June 2017.	New approval process not approved, so no applications approved.	95% of all Billboard or Ground Sign applications on Council owned property processed (approved or declined) within 60 days of receipt of applications by the 30th of June 2018	7 x Billboard or Ground Sign applications on Council owned property processed (approved or declined) within 60 days of receipt of applications by the 30th of June 2018 but not processed but in progress	2 (70% - 99%)	2 (70% - 99%)	N/A	N/A	95% of all Billboard or Ground Sign applications on Council owned property processed (approved or declined) within 60 days of receipt of applications by the 30th of June 2019		

## BUILDING CONTROL INFORMATION - REPORT to STATS SA

APPROVED BUILDING PLAN INFORMATION FOR THE MSUNDUZI MUNICIPALITY FOR THE PERIOD 1 JULY 2017 TO 30 JULY 2018																		
1			2			3			4			5			6			
MONTH	NO.	Area	Cost	NO.	Area	Cost	NO.	Area	Cost	NO.	Area	Cost	NO.	Area	Cost	NO.	Area	Cost
July	9	3305	R 25 820 000.00	57	4819	R 24 000 000.00	0	265	R 1 060 000.00	1	265	R 1 060 000.00	0	0	R 0.00	41	4056	R 15 711 000.00
Residential Dwelling Houses Passed			Other Residential - Flats, Hotels, Etc			Non Residential - Private Sector			Non Residential - Public Sector			Alteration & Additions - All Buildings						

## APPROVED BUILDING PLAN INFORMATION FOR THE MSUNDUZI MUNICIPALITY FOR THE PERIOD 1 JULY 2017 TO 30 JULY 2018

	1		3		4		5		6					
	Residential Dwelling Houses Passed	Other Residential - Flats, Hotels, Etc	Non Residential - Private Sector	Non Residential - Public Sector	Alteration & Additions - All Buildings	Residential Dwelling Houses Passed	Other Residential - Flats, Hotels, Etc	Non Residential - Private Sector	Non Residential - Public Sector	Alteration & Additions - All Buildings				
Aug	9	R 10 271 500.00	14	2596	R 15 000 000.00	0	2	27372	R 102 592 000.00	0	0	0	10243	R 49 105 090.00
Sep	5	R 7 554 500.00	23	2036	R 13 000 000.00	0	0	0	R 0.00	0	0	0	3014	R 12 931 200.00
Oct	1	R 18 025 500.00	0	0	R 0.00	0	1	549	R 1 300 000.00	0	0	0	7231	R 32 460 250.00
Nov	13	R 11 546 000.00	45	5575	R 25 537 500.00	0	1	5054	R 15 000 000.00	0	0	0	6136	R 21 998 000.00
Dec	14	R 21 036 500.00	0	0	R 0.00	0	0	0	R 0.00	0	0	0	5129	R 18 266 000.00
Jan	7	R 17 708 230.00	0	0	R 0.00	0	0	0	R 0.00	0	0	0	2828	R 12 083 630.00
Feb	9	R 12 590 245.00	0	0	R 0.00	0	0	0	R 0.00	0	0	0	7794	R 70 774 000.00
Mar	16	R 21 201 000.00	0	0	R 0.00	4	2	3173	R 14 300 000.00	0	0	0	7649	R 93 954 200.00
April	16	R 24 144 000.00	33	2330	R 16 000 000.00	4	1	230	R 1 350 000.00	0	0	0	2972	R 12 455 500.00
May	9	R 15 868 000.00	0	0	R 0.00	0	1	363	R 3 800 000.00	0	0	0	4358	R 13 849 500.00
Jun	12	R 27 453 900.00	0	0	R 0.00	0	0	0	R 0.00	0	0	0	6474	R 24 373 359.00
<b>Total</b>	<b>136</b>	<b>R 25 820 000.00</b>	<b>172</b>	<b>18016</b>	<b>R 83 537 500.00</b>	<b>8</b>	<b>9</b>	<b>37012</b>	<b>R 139 402 000.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>67827</b>	<b>R 378 099 723.00</b>

### EMPLOYEE: BUILDING CONTROL & SIGNAGE

Job Level	2016/2017		2017/2018		Vacancies (as a % of total posts) %
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	
T01-T03	3	4	3	1	25
T04-T08	17	45	21	24	53
T09-T13	1	1	1	0	0
T14-T18					
T19-T22					
T23-T25					
<b>Total</b>	<b>23</b>	<b>52</b>	<b>25</b>	<b>25</b>	<b>48</b>

### EMPLOYEE: LAND SURVEY

Job Level	2016/2017		2017/2018		Vacancies (as a % of total posts) %
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	
T01-T03	7	9	3	6	66
T04-T08	0	3	1	2	66
T09-T13	10	9	6	3	33
T14-T18	2	2	0	2	100
T19-T22					
T23-T25					
<b>Total</b>	<b>19</b>	<b>23</b>	<b>10</b>	<b>13</b>	<b>56</b>

### EMPLOYEE: LICENSING

Job Level	2016/2017		2017/2018		Vacancies (as a % of total posts) %
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	
T01-T03					
T04-T08	1	3	2	1	33
T09-T13	5	12	6	6	50
T14-T18	1	1	1	0	0
T19-T22					
T23-T25					
<b>Total</b>	<b>7</b>	<b>17</b>	<b>7</b>	<b>7</b>	<b>41</b>

FINANCIAL PERFORMANCE 2017/2018: BUILDING CONTROL & SIGNAGE					
R'000					
Details	2016/2017	2017/2018			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	-2 102	-3 105	-2 032	-3 383	66
Expenditure:					
Employees	12 515	8 513	10 719	12 680	18.29
Repairs and Maintenance	0	733	514	343	-33
Other	1 259	7 011	4 013	639	-84
Total Operational Expenditure	13 774	16 257	15 246	13 662	-10
Net operational (Service) Expenditure	11 672	13 152	13 214	10 279	-22

CAPITAL EXPENDITURE 2017/2018: BUILDING CONTROL & SIGNAGE					
R'000					
Details	2017/2018				
	Budget	Adjustment Budget	Actual Expenditure	Variances to =Adjusted Budget %	Total Project Value
Total All	2 370	983	251	-74	
FURNITURE AND EQUIPMENT	175	28	28	0	
MACHINERY AND EQUIPMENT	760	0	0	0	
TRANSPORT ASSET	220	220	158	-28	
COMPUTER	235	235	65	-72	
OFFICE REFURBISHMENT	400	250	0	-100	
OFFICE RENOVATION	580	250	0	-100	

#### COMMENTS ON THE PERFORMANCE OF BUILDING CONTROL & SIGNAGE OVERALL:

The Building Control and Signage section started off well during the first half of the 2017/18 financial year due to the additional staff members recruited during the year. However, production started lagging during the second half due to the resignation of a Building Inspector, one Signs Inspector and, the non-filling of vacant posts. This situation was due to be improved when the newly approved organisational structure was implemented, especially with appointment of an additional Plan Examiner or two. These posts are critical to improving the service of approval of building plans. The Sub-unit managed to appoint one Technical Clerk/Plans Administrator by the 1st of June 2017 which improved the receiving of building plan applications.

The enhancements to the Plan Approval System is on an as-and-when-required basis and the service provider has installed the new Build of Engage and they have moved the Application to a new server. The service provider has created a new link via Buildingplans@msunduzi.gov.za to all its users. Testing is ongoing for this new Build for enhancement though the service provider is experiencing challenges in accessing the server. This has been resolved as the new Build is loaded on to the server and operational. The service provider is attending to occasional ad-hoc queries raised by all relevant department. This has shown signs of improved quality and quantity of Building Plans Approved and the service delivered.

The Outdoor Advertising function is still experiencing challenges due to shortage of experienced management and operational staff, but strategies for better control of legal advertising and eradication of illegal advertising have been developed and promise to deliver more control, a cleaner city, and increased revenue to the council during the 2017/18 financial year.

The tender for the Management of Advertising Signage is at Bid Adjudication Committee and, the Clean-up Co-operative was appointed during May 2018 and rendered its services during mid-June 2018.

## 2.5 MARKET

### INTRODUCTION TO MARKET

The Pietermaritzburg Fresh Produce Market operates through a system of market agencies, market agents acting as the link between sellers and buyers. The main products traded are potatoes, onions, tomatoes, vegetables, bananas and fruit. The crucial variable determining the economic viability of the market is the volume of business, or the tonnage throughput. The market has been able to maintain its No 5 spot out of 18 national markets listing. This can be attributed to the tight financial control system and the market upgrade.

The main project at the market for the 2018/19 financial year is to install cold room fans that are not in operation also to do refurbishment to the roof in the sales hall that is leaking. We also aiming to refurbish main admin building by putting tiling on the passage.

## MARKET SERVICES POLICY OBJECTIVES TAKEN FROM IDP

SDBIP REF.	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019					
							2016/2017		ANNUAL 2017/2018 PROGRESS REPORT		CORRECTIVE MEASURE	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	ANNUAL TARGET
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL ACTUAL						
CE 01	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	PMB MARKET	Revamp of Market building	24	100% Renovation of Market building (Ceilings, painting and electrical wiring) completed by the 30th of June 2018	% Renovation of Market building (Ceilings, painting and electrical wiring) completed	N/A	N/A	NOT APPLICABLE	100% Renovation of Market building (Ceilings, painting and electrical wiring) by the 30th of June 2018	Project Completed	3 (100% - 129%)	N/A	12 x installation of coldroom fans at the Msunduzi Market completed by the 31st of January 2019		
CE 02	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	PMB MARKET	Parlet Park	24	100% Construction of the Market Pallet Park by the 30th of June 2018	% Construction of the Market Pallet Park	100% construction of the Market internal fencing completed by the 30th of June 2017	100% Internal fence Completed.	3 (100% - 129%)	100% Construction of the Market Pallet Park by the 30th of June 2018	Project Completed	3 (100% - 129%)	N/A	N/A		
CE 03	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	PMB DEBI MARKET	Revamp of Debi Market Building	31	100% Refurbishment of Derby Market Building by the 31st of May 2018	% Refurbishment of Derby Market Building	N/A	N/A	NOT APPLICABLE	100% Refurbishment of Derby Market Building by the 31st of May 2018	Project Completed	3 (100% - 129%)	N/A	N/A		
T23-T25				39	57	46	11	19								

## EMPLOYEES: MARKET SERVICES

Job Level	2016/2017		2017/2018		2017/2018	
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Actual	Vacancies (as a % of total posts) %
T01-T03	10	16	16	0	0	0
T04-T08	22	30	21	9	30	30
T09-T13	6	10	8	2	20	20
T14-T18	1	1	1	0	0	0
T19-T22						
Total	39	57	46	11	19	19

## FINANCIAL PERFORMANCE 2017/2018: MARKET SERVICES

Details	2016/2017		2017/2018		2017/2018	
	Actual	Adjustment Budget	Original Budget	Actual	Adjustment Budget	Variations to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	-4 278	-26 445	-17 604	-28 071	-58	
Expenditure:						
Employees	11 210	9 089	12 590	10 902	-13	
Repairs and Maintenance	1 887	1 891	1 380	1 034	-25	
Other	616	2 289	3 677	2 147	-41	
Total Operational Expenditure	13 713	13 269	17 655	14 083	-20	
Net operational (Service) Expenditure	9 435	13 176	61	-13 988	22	
Variances are calculated as follows: Actual expenditure - Adjusted budget divided by the Adjusted budget x 100.						

## CAPITAL EXPENDITURE: MARKET SERVICES

Details	2017/2018		2017/2018	
	Budget	Adjustment Budget	Actual Expenditure	Variations to Adjusted Budget %
Total All	966	454	315	-31



CAPITAL EXPENDITURE: MARKET SERVICES					
R'000					
Details	2017/2018				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
MACHINERY	0	454	238	-48	
PARLET PARK	966	0	77	0	

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate)  
 Variances are calculated as follows:  
 Actual expenditure – Adjusted budget divided by the Adjusted budget x 100.

## COMMENT ON THE PERFORMANCE OF MARKET SERVICES OVERALL:

The budget that was allocated for the market upgrade 80% was spent on the year 2017/18 the interest that accumulated on the capital account will be utilised to the erect an internal fencing that will create space for another agent. In partnership with KZN Agricultural Development Agency there are plans to develop an agro-processing. The market is also working with Rural Development (RASET) to improve market facility in order to encourage small scale farmers and buyers to trade at market.

The market is also embarking on marketing drive where we visit famers and big buyers in order to encourage them to trade at market The market is also working in partnership with University of KwaZulu-Natal Agricultural School where they assist small scale famers in the midlands and Tugela ferry in order to supply at market.

## 2.6 HUMAN SETTLEMENTS

### INTRODUCTION TO HUMAN SETTLEMENTS

The Human Settlements Sector Plan sets out human settlements delivery goals, targets for the municipality, and provides an approach to human settlements delivery and spatial transformation. The Human Settlements Sector Plan is reviewed annually together with the Integrated Development Plan of the Municipality. Msunduzi Municipality developed its first Human Settlements Sector Plan in 2011. The Human Settlements Sub-Unit reviewed its 2011 Human Settlements Sector Plan during the 2014/15 financial year and was approved by Council in 2015. The review of the Human Settlements Sector Plan will be done in 2018.

Like other secondary cities in South Africa, the Municipal spatial character depicts the legacy of apartheid planning and high levels of urbanisation. There are currently seventy identified informal settlements located in different parts of the city with limited basic services.

### SOME OF THE KEY OBJECTIVES OF THE HUMAN SETTLEMENTS SECTOR PLAN IS TO:

- Upgrade the existing well located informal settlements to improve land tenure and access to basic services
- Accelerate development and consolidate human settlements development in line with the National Policy directives and the IDP of the Municipality
- Contribute towards spatial transformation and creation of an efficient settlements and spatial pattern.

The Municipality is currently acting as a developer and has delivered several Human Settlements projects through funding from the Department of Human Settlements. Since 2004, the Municipality has delivered approximately 11000 Human Settlements units with access to basic services (water, electricity, roads, storm water, etc.).

We currently have some 40 Projects in various stages of implementation. The total project pipeline will yield over 30 000 units in the next 10 years. The Human Settlements Sub Unit is made up of four (4) Sections with each focusing on key programmes of human settlements:

#### • INFORMAL SETTLEMENT

The Section is responsible for the social facilitation/ community participation in all Human Settlements projects within the Municipality including setting up of Project Steering Committees and report back to communities. The Section also manages Beneficiary Administration in all Human Settlements projects and provide Human Settlements Consumer Education (training to beneficiaries of Human Settlements projects). The Section also monitors the growth of informal settlements and keeping records of informal dwellers by profiling and annually updating the profiles. The Section further facilitate relocations of informal households to projects. The section further administers the National Upgrading Support Programme (NUSP) which produces upgrading plans and livelihood strategies for informal settlements.

#### • PLANNING

This Section identifies and facilitates the acquisition of well-located land to implement the relevant national Human Settlements subsidy programmes. Ensure the alignment between the Human Settlements Sector Plan, Spatial Development Framework Plan and Infrastructure Development Sector Plan. Prepare and package human settlements projects business plans to secure funding from relevant sources. Develop strategic policies to enhance the development of integrated human settlement within the Municipal area.

There are currently fifteen Human Settlements projects that are in various phases of the planning stage (Pre-feasibility and Detailed Planning), there are currently six projects that have been submitted to the Department of Human Settlements for funding approval these are in the project initiation stage the yield will be determined through. These projects are expected to deliver a combined yield of 26 840 units in different financial years.

#### • PROJECT IMPLEMENTATION

The Section deals with project management of human settlements projects at the implementation to deliver the infrastructure services and mixed typology Human Settlements at scale. Ensuring that infrastructure services in all Human Settlements projects meet the Municipal standards. Section is properly capacitated to play its role as the development arm of Human Settlement effectively.

There are currently nine Human Settlements projects that are in various phases of the implementation stage. These projects are expected to deliver a combined yield of 30202 units in different financial years which is inclusive of Operation Sukuma Sakhe Phase 1 and 2 interventions. During the 2016/17 financial year the municipality was able to deliver 3521 units to low income qualifying beneficiaries of the Msunduzi Municipality.

The Municipality is currently undertaking rectification programmes which include the rectification of 2086 Wire-walled houses. The Municipality has also experienced a challenge whereby most of projects that were undertaken post 1994 were never completed and closed out, about 11 000 units have never been transferred to the beneficiaries. In rectifying this situation the Municipality has appointed a Conveyancer to verify and transfer the 5685 units. This process has started and should be completed in two financial years.

## • HUMAN SETTLEMENTS ADMINISTRATION

Human Settlements Administration sections of Human Settlements that deals with Council Rental Stock. Council Rental Stock consists of Flats and Odd properties. Human Settlements Admin also deals with Files that belong to Edendale/ Imbali Township properties.

The Municipality currently owns 248 rental flats and 40 state funded properties and 58 odd/ freestanding properties (houses) that are being leased out to tenants. The unit is also in the process of disposing of the approximately +- 800 ex-state owned pre-1994 properties within the Edendale area by application of the Extended Enhanced Discount Benefit Scheme (EEDBS).

## CHALLENGES

There are challenges relating to the management of Informal Settlement due to massive land invasions and mushrooming of more informal settlements, and the Municipality is having a challenge in fighting this phenomenon. What is even more challenging about land invasions is that they are targeting land that has already been identified for human settlements.

Challenges with regards to the time taken on the appointment of service providers, leading to delays on the implementation of Human Settlement projects. Delays in funding approval through the Municipal Infrastructure Grant for Human Settlement Projects. Some of the challenges that are facing the administration of the Human Settlements Rental stock, has been a long history of poor payment of rentals and services.

The other challenges is lack of qualified data that both Human Settlements Administration and Finance work from in terms of rental collection and also the systems being used by the sections to perform property management activities. There has also been minimal maintenance of the rental stock due to lack of funding resulting from non-payment of rentals. However; the Human settlement has appointed the service provider that will be doing maintenance and repairs of rental stock, and the legal that will be dealing with non-payment of rentals (evictions).

## PERFORMANCE ENHANCEMENTS

The Municipality is level 1 accredited by the Provincial Department of Human Settlement to perform Human Settlement activities on behalf of the Province. As part of the accreditation, the Municipality is provided with Grant Funding for operational purposes; due to that the Municipality has filled all critical positions, and that has drastically improved the performance of Human Settlement and Service Delivery as whole. The Unit is constantly engaging on staff training through internal bursaries and trainings requested from Provincial and National Department of Human Settlements to improve efficiency.

## HOUSING NEED IDENTIFICATION

There are various ways that Human Settlements Unit use to identify Housing Needs, these include; IDP Izimbizo, from Communities from Ward Councillors. Through the Municipal Spatial Development Framework in terms the identification of land suitable for human Settlement, as well as other internal strategic plans e.g Human Settlement Sector and National Upgrading Support Programme.

## HUMAN SETTLEMENT DELIVERY AGENTS

Human Settlement is working together or have a relationship with a Social Housing Intitution called Capital City Housing (accredited by the Social Housing Regulatry Athoririty as per the Rental Housing Act). This Agent is responsible for the provision of the subsidised rental accommodation. The Municipality is currently investigating the establishment of a Municipal entity to deal with the provision and management of rantal housing accommodation.

EMPLOYEE: HOUSING ADMIN					
Job Level	2016/2017		2017/2018		
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01-T03	1	1	1	0	0
T04-T08	6	12	11	1	8
T09-T13	3	9	6	3	33
T14-T18	1	1	1	0	0
T19-T22					
T23-T25					
Total	11	23	19	4	17

## HUMAN SETTLEMENTS SERVICE POLICY OBJECTIVES TAKEN FROM IDP

SDBIP REFERENCE	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017				ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019		
						ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET
HS 08	Construction of Top Structures	Presidential OSS Phase 1	13, 14, 15, 16, 18, 20, 21, 22, 29, 31, 34 and 35	36 x new housing units constructed by the 30th of November 2017	Number of new housing units constructed	41 x new housing units constructed by the 30th of June 2017	Target Partially Achieved - 19 houses at roof level, 6 slabs has been cast, 7 sites been cleared by the 30 June 2017	2 (70% - 99%)	36 x new housing units constructed by the 30th of November 2017	Nil	1 (69% & below)	N/A	N/A	N/A	Construction of engineering services to a value of R 9 000 000.00 by the 30th of June 2019	
HS 09	Construction of Top Structures	Operation Sukuma Sakhe Phase 2	32	130 x new housing units constructed to wall plate level by the 30th of June 2018	Number of housing units constructed to wall plate level	30 x new housing units constructed by the 30th of June 2017	Target Not Achieved - 30 Slabs casted and 1 house at the roof level.	1 (69% & below)	140 x platforms cut to level, 88 x concrete slabs have been casted, 69 x wall plates constructed and 28 x houses with roof. The clearance of forestry is 100% complete. And the engineers have done the prelim design on sewer.	1 (69% & below)	Non-compliance from NHBRC for project enrolment, site shutdown till the late-enrolment done.	Compiling attachments for NHBRC for enrolment. The 100% of infrastructure design.	6 months	Invoice no. H765	28 x new housing units constructed by the 28th of February 2019	
HS 10	Planning	SACCA - Mkhondeni	37	Stage 1 Application for SACCA - Mkhondeni completed and submitted to DoHS by the 31st of March 2018	Date Stage 1 Application for SACCA - Mkhondeni completed and submitted to DoHS	100% Stage 1 Application for SACCA Completed for SACCA - Mkhondeni submitted to DoHS by the 30th of June 2017	The tender to appoint an Agent to implement SACCA complete application submitted to DoHS is due to be presented at the BAC on 13 July 2017.	1 (69% & below)	Stage 1 Application for SACCA - Mkhondeni completed and submitted to DoHS by the 31st of March 2018	The Implementing agent is yet to be appointed to undertake interim development for the informal settlement currently occupying the project area.	2 (70% - 99%)	The supply chain process to appoint the service provider to undertake interim development measures took long due to capacity challenges.	To submit the Planning application to DoHS by 31 July 2018.	31-Jul-18	Appointment letter of IA.	165 x new housing units constructed at wall plate level by June 2019
HS 50	Construction of Interim Housing	SACCA - Mkhondeni	37	100 x housing units constructed (SACCA - Mkhondeni) by the 30th of June 2018	Number of housing units constructed (SACCA - Mkhondeni)	N/A	N/A	NOT APPLICABLE	100 x housing Units constructed (SACCA - Mkhondeni) by the 30th of June 2018	100 x housing Units not constructed (SACCA - Mkhondeni) by the 30th of June 2018	1 (69% & below)	Funding has not been approved by DoHS.	Continue to follow-up with DoHS and request them to fast track the approval.	31-Jul-18	Email correspondence with DoHS requesting approval of funding.	100% of Council rental stock verified to have occupancy by the correct tenants by the 30th of June 2019

Year End	PERCENTAGE OF HOUSEHOLDS WITH ACCESS TO BASIC HUMAN SETTLEMENTS	
	Total Households (incl. formal and informal Settlements)	Houses in formal settlements
2014/2015	163993*	120862*
2015/2016	163993*	123391*
2016/2017	163993*	123391*
2017/2018	163993*	123391*

Year End	PERCENTAGE OF HHs in formal settlements	
	Houses in formal settlements	Percentage of HHs in formal settlements
2014/2015	120862*	73,7%
2015/2016	123391*	75,2%
2016/2017	123391*	75,2%
2017/2018	123391*	75,2%

EMPLOYEE: HOUSING DELIVERY					
Job Level	2016/2017	2017/2018			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.)	Vacancies (as a % of total posts) %
T01-T03					
T04-T08	2	3	1	2	67
T09-T13	12	34	17	17	50
T14-T18	7	9	9	0	0
T19-T22	1	1	1	0	0
T23-T25					
Total	22	47	28	19	40

EMPLOYEE: REAL ESTATE & VALUATIONS					
Job Level	2016/2017	2017/2018			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.)	Vacancies (as a % of total posts) %
T01-T03					
T04-T08	6	6	6	0	0
T09-T13	6	18	9	9	50
T14-T18	1	6	1	5	83
T19-T22					
T23-T25					
Total	14	37	16	14	38

FINANCIAL PERFORMANCE 2017/2018: HOUSING SERVICES R'000					
Details	2016/2017	2017/2018			
	Actual	Original Budget	Adjustment Budget	Actual	Variations to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	-28 8441	-57 185	-61 125	-22 016	-63
Expenditure:					
Employees	15 159	6 692	16 694	5 171	-69
Repairs and Maintenance	4 656	4 709	4 229	841	-80
Other	2 381	30 540	44 026	18 011	-59
Total Operational Expenditure	22 105	41 941	64 949	24 023	-63
Net operational (Service) Expenditure	-6 336	15 244	3 824	-2 007	-15

CAPITAL EXPENDITURE 2017/2018: HOUSING SERVICES R'000					
Details	2017/2018				
	Budget	Adjustment Budget	Actual Expenditure	Variations to Adjusted Budget %	Total Project Value
Total All	6 400	6 248	774		
OSS INFRASTRUCTURE	3 000	3 000	0		
STOP SHOP	2 000	1 000	0		
TRANSPORT ASSET	300	900	700		
COMPUTERS	750	904	4		
FURNITURE AND EQUIPMENT	250	0	0		
MACHINERY AND EQUIPMENT	100	444	74		

## COMMENT ON THE PERFORMANCE OF THE HUMAN SETTLEMENTS SERVICE OVERALL:

Our four priorities amongst others are; Service Sites Program, Jika Joe Community Residential Units, Signal Hill and Ethembeni (Integrated Residential Development Program).

The Service sites program is the new project that has been introduced and budgeted for in the 2018/19 Financial year. This program is aimed at preparing and providing serviced stands for different human settlement purposes i.e the gap market (those who do not qualify for subsidized low income housing and can build their own houses).

Jika Joe is aimed at providing rental accommodation for low income residents within Jika Joe informal settlement and its surroundings. The project is current under the implementation of engineering services, and the 2017/18 allocated budget was all spent.

Signal Hill is an Integrated Development Project aimed at delivering various housing typologies for different income categories. All the Planning Studies for the project have been completed and a Record of Decision obtained. A concept for the project has been finalized and detailed designs are in progress. The project is performing and spending well.

Ethembeni is also an Integrated Development Project aimed at delivering various housing typologies for different income categories. Feasibility studies for this projects have been complete and an application for environmental authorization has been lodged with the relevant department. The project is performing and spending well.

## 2.7 ENVIRONMENTAL HEALTH

### INTRODUCTION TO ENVIRONMENTAL HEALTH

Environmental Health encompasses those aspects of human health, including quality of life that is determined by physical, chemical, biological, social and psychosocial factors in the environment. It also refers to the theory and practice of assessing, correcting, controlling and preventing those factors in the environment that can potentially affect adversely the health of present and future generations. Environmental Health Services includes:

Water quality monitoring, Food control, Waste management, Surveillance of premises, Communicable diseases control, Vector control, Environmental pollution control, Disposal of the dead, chemical safety and noise control.

The service delivery priorities focused on water quality monitoring, food quality and safety, and air quality monitoring.

- SERVICE DELIVERY PRIORITY (1): WATER MONITORING**

Monitoring water quality of potable, surface and ground water, ensuring water safety and accessibility in respect of a safe quality (microbiological, physical and chemical) and an adequate quantity for domestic use as well as in respect of the quality for recreational, industrial, food production and any other human or animal use. This was achieved by sampling and testing water in the field and examining and analysing it in the Unit's laboratory, as well as advocating for proper and safe water usage and waste water disposal.

- SERVICE DELIVERY PRIORITY (2): FOOD CONTROL**

Ensuring food safety in respect of acceptable microbiological and chemical standards, quality of all food for human consumption and optimal hygiene control throughout the food supply chain from the point of origin, all primary raw material or raw products production, up to the point of consumption. This was achieved by inspecting food production, distribution and consumption areas; monitoring informal food trading; inspecting food premises and any nuisances emanating there-from; by applying food quality monitoring programmes and principles through various techniques, e.g. Hazard Analysis and Critical Control Points System (HACCP System) audits; and promoting the safe transportation, handling, storage and preparation of foodstuffs, including meat, milk and their products.

- SERVICE DELIVERY PRIORITY (3): ENVIRONMENTAL POLLUTION CONTROL**

Ensuring hygienic working, living and recreational environments; identifying the polluting agents and sources of water, air and soil pollution; ensuring clean and safe air externally (ambient and point sources) through emission inventory monitoring, modelling and toxicological reports, reviews and complaint investigations; and taking the required preventative measures to ensure that the general environment is free from health risks. This was further achieved by ensuring the registration, permitting, monitoring and auditing of all industries, activities, trade, etc., which involves controlling the internal effects of pollution on the worker, and the external effects of pollution on the community and the environment.

## SERVICE STATISTICS FOR ENVIRONMENTAL HEALTH

DESCRIPTION	TARGET	ACHIEVED
No. of Complaints investigated	Dependent on no. received	585
No. of Trade Licence application processed	Dependent on no. received	168
No. of condemnations of foodstuffs	Dependent on no. received	310 condemnations
No. of Dairies registered in terms of the Dairy Bylaws	7	1
No. of Water samples from reservoirs and consumer points:	1800 samples	2044 samples
Percentage compliance with SANS 241:2015 NB: SANS are national standards that replaced SABS(South African Bureau of Standards) 241: 2015 relates to drinking water	100%	99.8%
Food sampling: No of samples analysed	480 samples	500 samples
Percentage compliance with microbial standards :	100%	93.6%
Swabbing: No of swabs	480 swabs	500 swabs
Percentage compliance with microbiological standards:	100%	72.4 %
No. of Inspections and Registrations of Funeral Undertakers in terms of the Funeral Undertakers' Regulations:	60 premises	70 premises
No. of Food premises inspected and registered in terms of R962 (Food Regulations):	2448	2537
No. of Communicable Diseases notifications investigated:	Dependent on no. received	77
No. of Vector Control investigations, treatment and baiting	12000 sites	18 060 sites
No. of Premises inspected for compliance with Tobacco Legislation:	3000 premises	3528 premises
No. of Places of care inspected:	540 premises	661 premises inspected
No. of Health Care Waste generators inspected:	540 premises	685 premises
No. of Commercial, industrial and residential premises inspected	15000 premises	15085 premises
No. of Schedule processes/listed activities:	180 premises	249premises
No. of Controlled burning applications processed:	Dependent on no. received	11 applications processed
No. of Health Education sessions conducted	960	1087
Permit Applications Processed	960	1003
No. of Notices issued	Dependent on contraventions	832 notices
No. of Prosecutions instituted	Dependent on contraventions	242 prosecutions
Fines received	Dependent on successful prosecutions	R 133 950

## Air Quality Data

Air: All readings taken throughout the year found to be within National limits

Pollutant	Averaging Period	Limit Value	Annual Average
SO2	1-year	19 ppb	2.01 ppb
CO	1-hour	26 ppm	0.46 ppm
NO2	1-year	21 ppb	19.07 ppb
PM10	1-year	40 µg/m3	36.16 µg/m3
O3	8-hour (running)	61 ppb	25.56 ppb



### Nitrogen dioxide

NO<sub>2</sub> is a natural gas with a strong odour, when combined with oxygen they become reactive and can be potentially harmful. Human activities such as the combustion of fossil fuels and biomass are the major source of NO<sub>2</sub> in the air. Effects of NO<sub>2</sub> exposure include alveolar tissue disruption and obstruction of the respiratory bronchioles.

### Ozone

Ozone (O<sub>3</sub>) is a highly reactive gas that occurs both naturally and through anthropogenic activity. In its natural form it is of benefit to mankind but the production of ozone due to human activity can be detrimental to humans. Ozone can be toxic to lung tissue if inhaled and may also impact the immune system.

### Particulate Matter

Particulate matter (PM) found in the air is made up of a mixture of very small particles and liquid droplets. Once inhaled, these particles can affect the heart and lungs and cause serious health effects.

### Sulphur Dioxide

Sulphur Dioxide (SO<sub>2</sub>) is a colourless gas with a strong, unpleasant odour. High concentrations of SO<sub>2</sub> can cause damage to the human respiratory function when inhaled, causing coughing and shortness of breath.

### Carbon Monoxide

Carbon monoxide (CO) is a colourless, odourless gas emitted from combustion processes. The majority of CO emissions to ambient air comes from mobile sources. CO can cause harmful health effects by reducing oxygen delivery to the body's organs (like the heart and brain) and tissues.

### ENVIRONMENTAL HEALTH POLICY OBJECTIVES TAKEN FROM IDP

SDG REFERENCE	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT						2018 / 2019 ANNUAL TARGET
					2016/2017		ANNUAL 2017/2018		REASON FOR DEVIATION	CORRECTIVE MEASURE	
					ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL ACTUAL			
BC & EH 01	Safeguarding the environment for the optimal health of the Community	All	12 000 sites baited and/or treated for Vector Control by the 30th of June 2018	Number of sites baited and/or treated for Vector Control	12 000 sites baited and/or treated for Vector Control by the 30th of June 2017	14 283 sites baited and/or treated for Vector Control by the 30th of June 2017	3 (100% - 129%)	18 060 sites baited and/or treated for Vector Control by the 30th of June 2018	5 (150% - 167%)	N/A	N/A
BC & EH 02	Safeguarding the environment for the optimal health of the Community	All	480 Food samples and 480 Food swabs taken & analyzed by the 30th of June 2018	Number of Food samples and Food swabs taken & analyzed	480 Food samples and 480 Food swabs taken & analyzed by the 30th of June 2017	510 Food samples and 510 Food swabs taken & analyzed by the 30th of June 2017	3 (100% - 129%)	500 Food samples and 500 Food swabs taken & analyzed by the 30th of June 2018	3 (100% - 129%)	N/A	N/A
BC & EH 03	Safeguarding the environment for the optimal health of the Community	All	1800 water samples taken & analyzed for Water Quality Control by the 30th of June 2018	Number of water samples taken & analyzed for Water Quality Control	1 800 water samples taken & analyzed for Water Quality Control by the 30th of June 2017	2 012 water samples taken & analyzed for Water Quality Control by the 30th of June 2017	3 (100% - 129%)	2044 water samples taken & analyzed for Water Quality Control by the 30th of June 2018	3 (100% - 129%)	N/A	N/A

### EMPLOYEE: ENVIRONMENTAL HEALTH

Job Level	2016/2017		2017/2018		Vacancies (as a % of total posts) %
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	
T01-T03	19	20	19	1	5
T04-T08	0	2	2	0	0
T09-T13	12	39	12	27	69
T14-T18	1	1	1	0	0
T19-T22					
T23-T25					
Total	32	62	32	28	45

FINANCIAL PERFORMANCE 2017/2018: ENVIRONMENTAL HEALTH						
R'000						
Details	2016/2017	2017/2018				
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %	
Total Operational Revenue (excl. tariffs)	-19	-34	-34	-125	-26	
Expenditure:						
Employees	9 136	9 535	6 715	8 021	19	
Repairs and Maintenance	0	60	5	0	-100	
Other	1 266	4 143	3 444	1 604	-53	
Total Operational Expenditure	10 402	13 738	10 164	9 625	-5	
Net operational (Service) Expenditure	10 383	13 704	10 130	9 500	-6	

CAPITAL EXPENDITURE 2017/2018: ENVIRONMENTAL HEALTH						
R'000						
Details	2017/2018					
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %		Total Project Value
Total All	2 405	364	301	-17		
FURNITURE AND EQUIPMENT	80	0	18	0		
TRANSPORT ASSET	30	30	108	26		
AIRPOLLUTION STATION	220	0	0	0		
MACHINERY AND EQUIPMENT	2 075	334	175	-48		

## COMMENT ON PERFORMANCE OF ENVIRONMENTAL HEALTH OVERALL

Environmental Health Services continued to be provided without funding from National Treasury. With a limited budget and diminishing resources the nine functional areas relating to environmental health services as defined in the National Health Act, No. 61 of 2003 were carried out to ensure effective and efficient service delivery within the areas of Msunduzi. One of the service delivery priorities focusing on, viz. water quality monitoring, continued for the purposes of Blue Drop status accreditation. The departmental laboratory was used for the monitoring of water and food quality and also swabbing to determine standards of hygiene at food premises. Two (2) of the Four (4) Air Quality Monitoring Stations of the City's Air Quality Monitoring Network was functional, and data on criteria pollutants monitored is available for the 2017/18 financial year. In addition to the current priority service objectives, Air Quality Monitoring will be again focused on with the replacement of the Edendale Station during 2018, and an acquisition of an additional station for the Taylors Halt area.

## 2.8 ART GALLERY

### INTRODUCTION TO ART GALLERY

The Tatham Art Gallery serves the visual arts needs of people of KwaZulu-Natal generally and the Msunduzi municipal area in particular. Its core functions are:

- Collecting art works of suitable quality to grow the permanent collection;
- Documenting and researching the collections in order to build up a database of relevant information for research purposes;
- Caring for the permanent collection in order that it will be available to future generations;
- Initiating displays and/or exhibitions of quality based on art works in the permanent collection, and soliciting quality exhibitions from artists of KwaZulu-Natal and further afield;
- Initiating visual arts educational programmes based in the permanent collections and temporary exhibitions, including walkabouts, workshops, master classes, information pamphlets, worksheets.

### SERVICE STATISTICS FOR ART GALLERY

Education and Outreach: On-going programme of school visits, walkabouts and lectures, art classes for youth, artists-in-residence, artists' forums, master classes concerts, FOTAG functions and fundraising initiatives.

Visitors to Gallery 1 July 2017 - 30 June 2018: 19526

## ART GALLERY POLICY OBJECTIVES TAKEN FROM IDP

SDIP REFERENCE	NATIONAL KEY PERFORM AREA	PRO-GRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORM MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT				ANNUAL TARGET	REASON FOR DEVIATION	ANNUAL TARGET 2018 / 2019	
							2016/2017		ANNUAL 2017/2018 PROGRESS REPORT					
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL ACTUAL				
CE 21	NKPA 2 - BASIC SERVICE DELIVERY	Art exhibitions - Tatham Art Gallery	A planned and varied exhibition programme	All	6 x planned Art exhibitions held by the 30th of June 2018	Number of planned Art exhibitions held	12 x planned Exhibitions held by the 30th of June 2017	only 11 Exhibitions managed per annum because of floods	2 (70% - 99%)	6 x planned Art exhibitions held by the 30th of June 2018	6 x planned Art exhibitions held by the 30th of June 2018	3 (100% - 129%)	N/A	7 Msunduzi Art Exhibitions held by the 30th of June 2019

### EMPLOYEE: ART GALLERY

Job Level	2016/2017		2017/2018		Vacancies (as a % of total posts) %
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	
T01-T03	2	4	1	3	75
T04-T08	0	4	0	4	100
T09-T13	5	8	5	3	38
T14-T18	1	1	1	0	0
T19-T22					
T23-T25					
Total	8	17	7	10	59

### FINANCIAL PERFORMANCE 2017/2018: ART GALLERY

Details	2016/2017		2017/2018		Variances to Adjusted Budget %
	Actual	Original Budget	Adjustment Budget	Actual	
Total Operational Revenue (excl. tariffs)	-75	-420	-1 105	-126	-88
Expenditure:					
Employees	4 456	3 463	3 417	3 114	-8
Repairs and Maintenance	420	1 107	662	162	-58
Other	213	2 414	4 434	1 837	-75
Total Operational Expenditure	5089	6 984	8 513	5 113	-40
Net operational (Service) Expenditure	5014	6 564	7 408	5 987	-19

Variances are calculated as follows:

Actual expenditure - Adjusted budget divided by the Adjusted budget x 100.

### CAPITAL EXPENDITURE 2017/2018: ART GALLERY

Details	2017/2018			Total Project Value
	Budget	Adjustment Budget	Actual Expenditure	
Total All	2 000	0	-100	
FURNITURE AND EQUIPMENT	0	0	-100	
MACHINERY AND EQUIPMENT	0	0	-100	
REFURB OPE TAG EXT BUILD	2 000	0	0	

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate)

Variances are calculated as follows:

Actual expenditure - Adjusted budget divided by the Adjusted budget x 100.

### COMMENT ON THE PERFORMANCE OF ART GALLERIES

The Old Presbyterian Church and the Old Supreme Court building are declared national monuments, whose maintenance is the responsibility of the Municipality. The Old Presbyterian Church was declared unsound for human occupation following a termite infestation discovered in August 2017. R1 million for urgent remedial work was resolved by Senior Management Committee in February 2018. Funds are still awaited.

Non-allocation of capital funds over several years has resulted in serious leakage problems from the roof of the Old Supreme Court building, causing internal damage to display areas, and removal of art works from display. The exterior of the building is in a sorry state of disrepair.

## 2.9 ENVIRONMENTAL MANAGEMENT

### INTRODUCTION TO ENVIRONMENTAL MANAGEMENT

Environmental Management is a sub-unit of the Town Planning & Environmental Management Unit located within the Sustainable Development & City Enterprises Business Unit. The Environmental Management Sub-Unit has five primary functional areas these being: Biodiversity and Open Space Planning; Environmental Planning, Policy Implementation and Review; Environmental Education and Training; Impact Mitigation, Assessment, Compliance Monitoring and Enforcement; and Climate Change Planning and Adaptation. Existing policies and plans guide the functions and decision making processes within the Sub-Unit and include the following which were approved by the Council in July 2010: Integrated Environmental Management Policy (IEMP); Environmental Status quo Report; Strategic Environmental Assessment (SEA); Environmental Management Framework (EMF); and Strategic Environmental Management Plan (SEMP).

During the 2017 /2018 Financial Year, the Environmental Management Unit undertook the following projects as part of Service delivery priorities;

1. The Development of a Strategic Environmental Assessment (SEA) for the Bishopstowe Study Area
2. The Development of a Strategic Environmental Assessment (SEA) for the Vulindlela Area
3. Review of the adopted Msunduzi Environmental Management Framework (EMF) and migration to ARC 10
4. Design and installation of two floating treatment wetlands in the baynespruit catchment
5. Design and installation of one storm water sock
6. Design and installation of one trash boom

### ENVIRONMENTAL MANAGEMENT POLICY OBJECTIVES TAKEN FROM IDP

SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT							
							2016/2017		ANNUAL 2017/2018 PROGRESS REPORT		2018 / 2019			
							ANNUAL TARGET 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET
TP & EM 06	NKPA 6 - CROSS CUTTING	Bishopstowe Strategic Environmental Assessment (SEA)	Appointment of an Environmental Assessment Practitioner to compile a Strategic Environmental Assessment (SEA) for the Bishopstowe Study Area	28, 29, 30, 31, 32, 34, 35 & 38	Public consultation for a Strategic Environmental Assessment for the Bishopstowe Study Area to be completed by the 30th of June 2018	Date Public consultation for a Strategic Environmental Assessment for the Bishopstowe Study Area to be completed	N/A	N/A	N/A	Public consultation for a Strategic Environmental Assessment completed by 31 May 2018	3 (100% - 129%) Not Applicable	N/A	N/A	Complete a Strategic Environmental Assessment for the Bishopstowe Area and submit to the Environmental Management unit by the 30th June 2019
TP & EM 07	NKPA 6 - CROSS CUTTING	Environmental Management Framework (EMF)	Review of the adopted Msunduzi Environmental Management Framework (EMF) and migration to ARC 10	All	Final revised EMF adoption report prepared and submitted to SMC by the 30th of June 2018	Date Final revised EMF adoption report prepared and submitted to SMC	N/A	N/A	N/A	Final EMF, Upgrade of SDSI, migration to Arc 10 and ArcPro has been completed excluding the Biodiversity dataset. BAC resolution received to extend contract for 3 months up till 30 September 2018.	2 (70% - 99%)	Delay in obtaining the final biodiversity dataset from the Provincial Conservation Department who is undertaking this component	Report to be submitted to BAC	N/A

SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017			ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019	
							ANNUAL TARGET '16/17	ACTUAL '16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET
							N/A	N/A	NOT APPLICABLE	1 x Inception report Development of an SEA for the Vukindlela Area prepared and submitted to SMC by the 30th of June 2018	BAC report tabled on 14 June 2018. BAC resolution received on the 02 July 2018	2 (70% - 99%)	Awaiting appointment letter	Follow up on the drafting of the appointment letter and a first inception meeting	Complete a Strategic Environmental Assessment for the Vukindlela Area and submit to the Environmental Management unit by the 30th June 2019
TP & EM 08	NKPA 6 - CROSS CUTTING	Vukindlela Strategic Environmental Assessment (SEA)	Development of an SEA for the Vukindlela Area	1-9 and 39	1 x Inception report Development of an SEA for the Vukindlela Area prepared and submitted to SMC by the 30th of June 2018	Date Inception report Development of an SEA for the Vukindlela Area prepared and submitted to SMC by the 30th of June 2018	N/A	N/A	NOT APPLICABLE	100% installation of two floating treatment wetlands in the baynespruit catchment area completed by the 30th of June 2018	100% installation of two floating treatment wetlands in the baynespruit catchment area completed by the 14th of June 2018	3 (100% - 129%)	N/A	N/A	N/A
TP & EM 09	NKPA 6 - CROSS CUTTING	Floating treatment wetland	Design and installation of two Floating treatment wetlands in the baynespruit catchment and undertake 12 month maintenance period will follow the completion of the project (2018/19 F/Y).	28, 30, 31 and 35	100% installation of two floating treatment wetlands in the baynespruit catchment area completed by the 30th of June 2018	100% installation of two floating treatment wetlands in the baynespruit catchment area completed	N/A	N/A	NOT APPLICABLE	100% installation of two floating treatment wetlands in the baynespruit catchment area completed by the 14th of June 2018	100% installation of two floating treatment wetlands in the baynespruit catchment area completed by the 14th of June 2018	3 (100% - 129%)	N/A	N/A	N/A



EMPLOYEE: ENVIRONMENTAL HEALTH					
Job Level	2016/2017	2017/2018			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01-T03	19	20	19	1	5
T04-T08	0	2	2	0	0
T09-T13	12	39	12	27	69
T14-T18	1	1	1	0	0
T19-T22					
T23-T25					
Total	32	62	32	28	45

FINANCIAL PERFORMANCE 2017/2018: ENVIRONMENTAL MANAGEMENT R'000					
Details	2016/2017	2017/2018			
	Actual	Original Budget	Adjustment Budget	Actual	Variations to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	0	0	0	0	
Expenditure:					
Employees	0	2 317	285	120	-57
Repairs and Maintenance	57	379	148	3	-97
Other	793	3 431	2 342	1 593	-31
Total Operational Expenditure	850	6 127	2 775	1 716	-38
Net operational (Service) Expenditure	850	6 127	2 775	1 716	-38

CAPITAL EXPENDITURE: ENVIRONMENTAL MANAGEMENT R'000					
Details	2017/2018				
	Budget	Adjustment Budget	Actual Expenditure	Variations to Adjusted Budget %	Total Project Value
Total All					
NO CPAITAL PROJECTS IN 2017/2018.	N/A	N/A	N/A	N/A	

#### COMMENT ON THE PERFORMANCE OF ENVIRONMENTAL MANAGEMENT

The National Environmental Management Act, (Act 107 of 1998) refers to the development of procedures for the assessment of the impact of plans; and the Municipal Systems Act (32 of 2000) refers to the requirement for SEA in the context of spatial planning. The Bishopstowe and Vulindlela SEAs are to be completed in the 2018/2019 Financial Year, which the Environmental Management Unit will implement thereafter. The EMF is to be completed in the 2018/2019 Financial Year and will be operationalized in accordance with the EMF adopted by the Competent Authority on the 3rd September 2015 (Provincial Notice 125 of 2015) in terms of subregulations 3(1) and 5(1) of the Environmental Management Framework Regulations 2010 (Government Notice No. R. 547). The storm water sock and trash boom were installed to remove solid waste from the Baynespruit stream while the floating wetlands removed nitrates, phosphates, ammonia and E.coli thus directly improving water quality. Maintenance thereof is ongoing.

## 3. COMPONENT C: COMMUNITY SERVICES

This component includes: Waste Management, Theatres & Halls, Cemeteries & Crematoria, Bio-Diversity & Landscape, Traffic & Public Safety, Fire, Disaster Management, Sport & Recreation and Library.

### 3.1 WASTE MANAGEMENT

#### INTRODUCTION TO WASTE MANAGEMENT

The Business Unit provides refuse collection services (once a week) to approximately 120 000 households, 5600 Businesses, Hospitals, Residential Complexes, the main commercial zones are cleaned on a daily basis, toilet facilities are serviced, seven Garden refuse sites are serviced, a Licensed Landfill Site is managed, an Education Centre is functional and projects dealing with Recycling are in progress.

The Business Unit has succeeded in its mandate and has acquired eight new Refuse Compactors, one Tip-Truck, two Hook-lift trucks, one Bulldozer, one Front-end Loader, two 4 Ton Trucks, and LDV's.

The top 3 priorities are,

1. Enhanced Collection Services- 12 Additional vehicles bought and in use.
2. Waste Minimisation and Diversion- Two National Flagship Projects.
3. Effective Landfill Management – Additional Plant purchased and in use.

The focus on these priority areas will provide for an efficient, effective and environmentally friendly Waste Management solution for the City.

SOLID WASTE SERVICE DELIVERY LEVELS Households				
Description	2014/2015	2015/2016	2016/2017	2017/2018
	Actual Number	Actual Number	Actual Number	Actual Number
<b>Solid Waste Removal (above min level)</b>				
Removed at least once a week	120 000	120000	120000	120000
Minimum Service Level and Above sub-total	120 000	120000	120000	120000
Minimum Service Level and Above Percentage	55.1%	55.1%	55.1 %	55.1 %
<b>Solid Waste Removal (below min level)</b>				
Removed less frequently than once a week	43 000	43000	43000 Vulindlela	43000 Vulindlela
Using communal refuse dump	0	0	0	0
Using own refuse dump	0	0	0	0
Own Rubbish Disposal	0	0	0	0
No Rubbish Disposal	43 000	43000	43000	43000
Below Minimum Service Level sub-total	43 000	43000	43000	43000
Below Minimum Service Level Percentage	48.1%	26.4%	26.4%	26.4%
Total number of households	163000	163000	163000	163000

HOUSEHOLDS – SOLID WASTE SERVICE DELIVERY LEVELS BELOW MINIMUM Households						
Description	2014/2015	2015/2016	2016/2017	2017/2018		
	Actual Number	Actual Number	Actual Number	Original Budget No.	Adjusted Budget No.	Actual Number
Formal Settlements	120 000	120000	120000	120000	120000	120000
Total Households						
Households below minimum service level	43 000	43000	43000	43000	43000	43000
Proportion of households below minimum service level	26.4%	26.4%	26.4%	26.4%	26.4%	26.4%
<b>Informal Settlements</b>						
Total Households	53560	53560	53560	53560	53560	53560
Households below minimum service level	53560	43000	43000	43000	43000	43000
Proportion of households below minimum service level	32.8%	26.4%	26.4%	26.4%	26.4	26.4%

WASTE MANAGEMENT SERVICE POLICY OBJECTIVES TAKEN FROM IDP

SDBIP REFERENCE	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT				CORRECTIVE MEASURE	SOURCE DOCUMENT		
					2016/2017		ANNUAL 2017/2018 PROGRESS REPORT					
					ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL ACTUAL			ACTUAL (1,2,3,4,5, Not Applicable)	
RPI 07	Number of households with access to refuse removal at least once per week	10 - 37 serviced by both Municipality and Co-ops.	Approximately 120 000 households with access to refuse removal at least once per week by the 30th of June 2018 (wards 10 -37)	Number of households with access to refuse removal at least once per week by the 30th of June 2017 (wards 10 -37)	120 000 households with access to refuse removal at least once per week of June 2017 (wards 10 -37)	120 000 households with access to refuse removal at least once per week of June 2017 (wards 10 -37)	3 (100% - 129%)	64813 with access to refuse removal at least once per week by the 30th of June 2018 (wards 10 -37)	1 (69% & below)	Reporting is based on billed households within the Msunduzi Municipality as we cannot accurately estimate the number of households with refuse collection	the business unit to utilize weighbridge slips, billed customers and truck routes to calculate the number of households to refuse collection	N/A

EMPLOYEE: SOLID WASTE MANAGEMENT SERVICES

Job Level	2017/2018				Vacancies (as a % of total posts) %
	2016/2017	Employees No.	Posts No.	Employees (fulltime equivalents No.	
T01-T03	300	358	217	141	39
T04-T08	27	72	42	30	42
T09-T13	6	15	7	8	53
T14-T18	1	2	1	1	50
T19-T22	1	1	1	0	0
T23-T25					
Total	335	448	268	180	40

FINANCIAL PERFORMANCE 2017/2018: SOLID WASTE MANAGEMENT SERVICES

Details	2017/2018				Variances to Adjusted Budget %
	2016/2017		2017/2018		
	Actual	Original Budget	Adjustment Budget	Actual	
Total Operational Revenue (excl. tariffs)	-90,983	-45,619	-73,324	-119,653	63
Expenditure:					
Employees	83,546	71,615	65,086	66,206	1.7
Repairs and Maintenance	5,843	8,947	5,623	7,955	41.1
Other	33,032	16,763	22,630	-5,487	75.8
Total Operational Expenditure	122,421	97,325	93,339	68,674	-26.4
Net operational (Service) Expenditure	31,438	51,706	20,015	-50,979	-154.7

CAPITAL EXPENDITURE 2017/2018: WASTE MANAGEMENT SERVICES

Details	2017/2018				Total Project Value
	Budget		Actual Expenditure		
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	
Total All	0	23,511	19,599	-16.3	

## CAPITAL EXPENDITURE 2017/2018: WASTE MANAGEMENT SERVICES R'000

Details	2017/2018			
	Budget	Adjustment Budget	Actual Expenditure	Variance to Adjusted Budget %
MACHINERY & EQUIPMENT	0	13,995	14,004	0.1
TRANSPORT ASSETS	0	8,561	4,649	-45.2
MACHINERY & EQUIPMENT	0	877	877	0
OUTSOURCED INFRASTRUCTURE CAP PROJECTS	0	78	69	-1.4
				<b>Total Project Value</b>

### COMMENT ON WASTE MANAGEMENT SERVICE PERFORMANCE OVERALL:

The major collection capital project was the construction of the Kwapata Garden Refuse and Recycling site. This is still in progress but has been bogged due to the major financier not wanting to continue due to unfavourable market conditions.

## 3.2 THEATRES & HALLS

### INTRODUCTION TO COMMUNITY FACILITIES (THEATRES & HALLS)

This unit is responsible for the management and maintenance of Halls and Theatre facilities. Halls and Theatre facilities maintained to an acceptable standard for use by hirers.

### SERVICE STATISTICS FOR THEATRES & HALLS

FACILITY NAME	NUMBER
Halls	73
Theatre	1

### COMMUNITY FACILITIES (THEATRES & HALLS) POLICY OBJECTIVES TAKEN FROM IDP

SDIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT									
							2016/2017		ANNUAL 2017/2018 PROGRESS REPORT		CORRECTIVE MEASURE	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	ANNUAL TARGET
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL ACTUAL						
R & F 11	NKPA 2 - BASIC SERVICE DELIVERY	Halls	Repairs and Refurbishment of Vullindlela Halls	1 - 9	4 Halls in Vullindlela repaired and refurbished by the 30th of June 2018	Number of Halls in Vullindlela repaired and refurbished	N/A	N/A	4 Halls in Vullindlela repaired and refurbished by the 30th of June 2018	NOT APPLICABLE	1 (69% & below)	Delay in acquisition, BAC approved the report, SCM couldn't allocate service provider before expenditure committee, approved funding was lost	N/A			

### EMPLOYEE: THEATRES & HALLS

Job Level	2016/2017		2017/2018	
	Employees No.	Posts No.	Employees No.	Vacancies (as a % of total posts) %
T01-T03	14	43	14	67
T04-T08	2	33	7	79

EMPLOYEE: THEATRES & HALLS					
Job Level	2016/2017	2017/2018			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T09-T13					
T14-T18					
T19-T22					
T23-T25					
Total	16	76	21	55	73

FINANCIAL PERFORMANCE 2017/2018: COMMUNITY FACILITIES (THEATRES & HALLS) R'000					
Details	2016/2017	2017/2018			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	-2,603	-11,775	-11,466	-12,588	9.8
Expenditure:					
Employees	5,054	50	5,756	5,285	-8.2
Repairs and Maintenance	328	271	299	243	-18.7
Other	12,884	14,782	12,295	494	-96
Total Operational Expenditure	18,266	15,103	18,350	6,022	-67,2
Net operational (Service) Expenditure	15,663	3,328	6,884	-6,566	-195

CAPITAL EXPENDITURE 2017/2018: COMMUNITY FACILITIES (THEATRES & HALLS) R'000					
Details	2017/2018				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	6,700	7,383	4,019	-45.6	
MOTOR VEHICLES	400	314	314	0	
MASTER PLAN FOR HALLS PH2	2,000	1,400	633	-54.8	
MIG:Z2:WARD 15 COMMUNITY HALL	400	369	324	-12.2	
MIG:Z4:WARD 18-COMMUNITY HALL	3,900	5,300	2,748	-48.2	

#### COMMENT ON THE THEATRES & HALLS PERFORMANCE

Halls have been upgraded and renovated. Priority was given to halls in Vulindlela areas. There are insufficient funds for the maintenance of Halls.

### 3.3 CEMETERIES & CREMATORIA

#### INTRODUCTION TO CEMETERIES & CREMATORIALS

This unit is responsible for the Management, maintenance and development of Cemeteries and Crematoria.

#### SERVICE STATISTICS FOR CEMETERIES & CREMATORIALS

##### CLOSED CEMETERIES

Commercial Road Cemetery, Roberts Road Cemetery, Georgetown Cemetery, Range / Sinathingi Cemetery, Slangspruit Cemetery, Moses Mabhidia Cemetery (Heroes Acre) & Dambuza Cemetery.

##### OPERATING CEMETERIES

Azalea Cemetery, Mountain Rise Cemetery, Willowfountain Community Cemetery.  
Three cremators are currently operational.

#### CEMETERIES & CREMATORIALS FACILITIES POLICY OBJECTIVES TAKEN FROM IDP

CEMETERIES & CREMATORIALS FACILITIES POLICY OBJECTIVES TAKEN FROM IDP							
SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET	ANNUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)

Note – No KPIs were reported on in the SDBIP & OP 2017/2018 for Cemeteries & Crematoriums.



## EMPLOYEE: CEMETERIES & CREMATORIUMS

Job Level	2016/2017		2017/2018		
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01-T03	124	187	118	69	37
T04-T08	5	16	13	3	19
T09-T13	2	2	2	0	0
T14-T18					
T19-T22					
T23-T25					
Total	131	205	133	72	19

## FINANCIAL PERFORMANCE 2017/2018: CEMETERIES & CREMATORIUMS R'000

Details	2016/2017	2017/2018			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	3 131	0	0	-508	0
Expenditure:					
Employees	4 527	17,376	4,017	5,588	39
Repairs and Maintenance	268	297	175	120	-31.4
Other	2 242	2,699	2,406	1,118	-53.5
Total Operational Expenditure	7 037	20,372	6,598	6,826	3.5
Net operational (Service) Expenditure	3 906	20,372	6,598	6,318	-4.2

## CAPITAL EXPENDITURE 2017/2018: CEMETERIES & CREMATORIUMS R'000

Details	2017/2018				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	0	0	0	0	
Project A	N/A	N/A	N/A	N/A	N/A
Project B	N/A	N/A	N/A	N/A	N/A
Project C	N/A	N/A	N/A	N/A	N/A
Project D	N/A	N/A	N/A	N/A	N/A

### COMMENT ON THE PERFORMANCE OF CEMETERIES & CREMATORIUMS OVERALL:

Obtain authority from the Department of Housing to utilize 10 hectares of the 30 hectares authorized cemetery at Ethembeni. The ROD on the new site needs to be fast tracked in order to alleviate the problems of burial space and initiate the process of developing Hollingwood as a cemetery site since there is a negative ROD for housing. New cemeteries is vital to accommodate burials for 50 years.

## 3.4 BIO-DIVERSITY & LANDSCAPE

### INTRODUCTION TO BIO-DIVERSITY, LANDSCAPE & OTHER

Management, maintenance and development of Parks, open spaces, play lots, verges and Conservation areas. Horticultural practises which includes, beautifying, landscaping of cities islands ,city entrances, maintenance of surrounds and garden at council buildings e.g. halls and libraries. Plans to develop two new Parks in Edendale approved to secure external funding to implement.

### SERVICE STATISTICS FOR BIO-DIVERSITY, LANDSCAPE & OTHER

DESCRIPTION	NUMBER	AREA (M2)
PARKS	16	1 913 800
OPEN SPACES	133	4 002 000
TOWNLANDS AREA		730 000
PLAYLOTS	14	931 600
TRAFFIC ISLANDS	21	321 780
MAIN ARTERIAL ROUTES	30	4 588 400
VERGES TOTAL		12 456 749
CENTRAL	3 424 329 SQUARE METRES	
NORTH	6 882 420 SQUARE METRES	
WEST	2 150 000 SQUARE METRES	

BIO-DIVERSITY AND LANDSCAPE POLICY OBJECTIVES TAKEN FROM IDP

SDBP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT							
							2016/2017		ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019	
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
R & F 01	NKPA 2 - BASIC SERVICE DELIVERY	Grass cutting	Maintenance of verges, open spaces and parks	10 to 38	Grass cut once per month in 29 wards a season as per grass cutting schedule (September 2017 to May 2018) by the 30th of June 2018	Grass cut once per month in 29 wards a season as per grass cutting schedule (September 2017 to May 2018) by the 30th of June 2018	Grass was cut in 29 Wards but not all areas were covered	2 (70% - 99%)	Grass cut once per month in 29 wards a season as per grass cutting schedule (September 2017 to May 2018) by the 30th of June 2018	0 of 29 wards Cut once per month in 29 wards a season as per grass cutting schedule (September 2017 to May 2018) by the 30th of June 2018	1 (69% & below)	Delay in the purchase of 100 brushcutters	Funding to be approved in the new financial year	Grass cut once per month in 29 wards a season as per grass cutting schedule (September 2018 - May 2019)
R & F 02	NKPA 2 - BASIC SERVICE DELIVERY	Landscaping	Maintenance and landscaping of islands /municipal gardens and main entrances	All	15 islands and 15 main entrances of Council Buildings maintained monthly by the 30th of June 2017	10 islands and 10 main entrances maintained monthly	2 (70% - 99%)	10 islands and 10 main entrances maintained monthly as per maintenance schedule by the 30th of June 2018	5 islands and 5 main entrances maintained by the 30th of June 2018	1 (69% & below)	Purchase and repairs to lawnmowers to avoid cutting with brushcutters thereby eliminating windscreen chip claims	Liase with sorkshops to speed-up the repair process and to procure lawnmowers	10 islands and 10 main entrances into CBD maintained monthly as per maintenance schedule by the 30 June 2019	
R & F 03	NKPA 2 - BASIC SERVICE DELIVERY	Libraries	Maintenance (Grass-cutting) at libraries	7,12, 13, 23, 27,31, 32, 34,35, 36, 37	Grass-cut at 11 libraries every month as per the grass-cutting schedule by the 30th of June 2018	Number of libraries maintained every month as per the grass-cutting schedule	NOT APPLICABLE	Grass-cut at 11 libraries every month as per the grass-cutting schedule by the 30th of June 2018	Grass-cut at 11 libraries every month as per the grass-cutting schedule	3 (100% - 129%)	N/A	N/A	Grass cut at 11 libraries every month as per the grass cutting schedule by 30 June 2019	

EMPLOYEE: BIO-DIVERSITY, LANDSCAPE AND OTHER

Job Level	2016/2017		2017/2018	
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No. total posts) %
T01-T03	207	354	195	45
T04-T08	42	131	59	55
T09-T13	4	7	6	14
T14-T18	1	1	1	0
T19-T22		1	1	0
T23-T25				
Total	254	493	262	38

FINANCIAL PERFORMANCE 2017/2018: BIO-DIVERSITY AND LANDSCAPE R'000

Details	2016/2017		2017/2018	
	Actual	Original Budget	Adjustment Budget	Actual
Total Operational Revenue (excl. tariffs)		-1,652	-31	-26
				-1
				-96.2

Variations to Adjusted Budget %

## FINANCIAL PERFORMANCE 2017/2018: BIO-DIVERSITY AND LANDSCAPE R'000

Details	2016/2017		2017/2018			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %	
Expenditure:						
Employees		40,040	44,584	36,814	34,022	-7.6
Repairs and Maintenance		11,256	12,767	7,970	10,044	26
Other		22,716	14,439	10,897	2,825	-74.1
Total Operational Expenditure		73,472	71,790	55,681	46,891	-15.8
Net operational (Service) Expenditure		71,820	71,759	55,655	46,890	-15.7

## CAPITAL EXPENDITURE 2017/2018: BIO-DIVERSITY, LANDSCAPE AND OTHER R'000

Details	2017/2018				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	0	0	0	0	
Project A	N/A	N/A	N/A	N/A	N/A
Project B	N/A	N/A	N/A	N/A	N/A
Project C	N/A	N/A	N/A	N/A	N/A
Project D	N/A	N/A	N/A	N/A	N/A

### COMMENTS ON THE PERFORMANCE OF BIO-DIVERSITY; LANDSCAPE OVERALL:

Beautification projects have been initiated on all council gardens, islands, and city entrance to enhance the aesthetics of the city and is ongoing. Grass cutting program and tree felling program on going.

## 3.5 TRAFFIC & PUBLIC SAFETY

### INTRODUCTION TO TRAFFIC, SAFETY & SECURITY

Traffic Law Enforcement is a stand-alone line function from the independently set aside Municipal Security. These two independent and separate line functions are regulated in terms of distinct legislation and they derive their powers in terms of independent and different laws.

The department/s of Traffic Law Enforcement and Municipal Security helps to ensure a safe environment and improve the quality of life through effective Traffic Policing, Bylaws Enforcement, Crime Prevention, Protection of Council property and personnel.

#### Traffic Sub-Unit

- Control and regulate all forms of Traffic, promote education and training on the road and traffic safety.
- Attend scenes of motor vehicle collisions and assist with traffic control, removal of injured persons and removal of vehicles so that traffic may flow freely again.
- Eliminate points of congestion, obstruction, hindrance, interference or danger to vehicles and pedestrians.

#### Security Sub-unit

- Protection of Council land from Land Invaders, property for future developments.  
Special Unit formed (Rapid Response Unit) to enforcement land invasion legislation.
- Illegal informal traders- Joined law enforcement operations with stakeholders from other Departments Including SAPS.
- Reduction of criminal elements in CBD – Issue of vagrants sleeping in the CBD thus increasing crime rate. Municipal Security and SAPS remove them from town but a Permanent solution is required whereby all relevant stakeholders like law enforcement, Social Development and Businesses should work together.

### DATA FOR TRAFFIC, SAFETY & SECURITY

SERVICE STATISTICS FOR TRAFFIC, SAFETY & SECURITY					
Details	2016/2017	2017/2018		2018/2019	
	Actual No.	Estimate No.	Actual No.	Estimate No.	Estimate No.
1	Number of road traffic accidents during the year	630	651	585	610
2	Number of by-law infringements attended	31500	32000	32218	33000
3	Number of police officers in the field on an average day	92	100	89	100
4	Number of police officers on duty on an average day	36	70	36	50

TRAFFIC, SAFETY & SECURITY POLICY OBJECTIVES TAKEN FROM IDP

SDBIP REFERENCE	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT						
						2016/2017		ANNUAL 2017/2018		2018 / 2019		
						ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL ACTUAL	REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET
PS, ES & E 05	Traffic & security	Road Safety, Alcohol, Drug and Substance abuse campaign	All	156 x road safety awareness sessions conducted by the 30th of June 2018	Number of road safety awareness sessions conducted	144 x road safety awareness sessions conducted by the 30th of June 2016	158 x road safety awareness sessions conducted by the 30th of June 2016	3 (100% - 129%)	175 x road safety awareness sessions conducted by the 30th of June 2018	N/A	N/A	24 Hours turn around time to respond to disaster related incidents reported according to the Approved DM plan/strategy by the 30th of June 2019
PS, ES & E 06	Traffic & security	Fire Arm Audit	N/A	4 x Fire arm audits conducted in Compliance with Fire Arms Controls Act by the 30th of June 2017	Number of Fire Arm Audits Conducted in Compliance with Fire Arms Controls Act	4 x Fire arm audit conducted in Compliance with Fire Arms Controls Act by the 30th of June 2017	4 x Fire arm audits conducted in Compliance with Fire Arms Controls Act by the 30th of June 2017	3 (100% - 129%)	4 x Fire arm audits conducted in Compliance with Fire Arms Controls Act by the 30th of June 2018	N/A	N/A	N/A
PS, ES & E 07	Traffic & security	Fire Arm Training for all municipal firearm holders	N/A	2 x Fire Arm Training/Fire Arm Refresher Course for all municipal fire arm holders conducted by the 30th of June 2017	Number of Fire Arm Training/ Fire Arm Refresher Course for all municipal fire arm holders conducted	2 x Fire Arm Training/Fire Arm Refresher Course for all municipal fire arm holders conducted by the 30th of June 2017	2 x Fire Arm Training/ Fire Arm Refresher Course for all municipal fire arm holders conducted by the 30th of June 2017	3 (100% - 129%)	2 x Fire Arm Training/ Fire Arm Refresher Course for all municipal fire arm holders conducted by the 30th of June 2018	N/A	N/A	12 x Disaster awareness Campaigns (1 campaign per high risk areas) conducted by the 30th of June 2019

EMPLOYEE: TRAFFIC, SAFETY & SECURITY

Job Level	2016/2017		2017/2018		Vacancies (as a % of total posts) %
	Police/Administrators	Employees No.	Posts No.	Employees No.	
T01-T03	3	3	3	0	0
T04-T08	161	133	222	89	40
T09-T13	134	156	221	65	29
T14-T18	6	16	20	4	20
T19-T22		1	1	0	0
T23-T25					
Total	304	309	467	158	30

FINANCIAL PERFORMANCE 2017/2018: TRAFFIC, SECURITY & SECURITY

Details	R'000				Variances to Adjusted Budget %
	2016/2017		2017/2018		
	Actual	Original Budget	Adjustment Budget	Actual	
Total Operational Revenue (excl. tariffs)	-5,196	-24,119	-22,863	-5,713	-75
Expenditure:					
Police Officers					

## FINANCIAL PERFORMANCE 2017/2018: TRAFFIC, SECURITY & SECURITY R'000

Details	2016/2017	2017/2018			
	Actual	Original Budget	Adjustment Budget	Actual	Variations to Adjusted Budget %
Other Employees	117,695	113,739	112,102	103,731	-7.5
Repairs and Maintenance	618	1,213	1,171	797	-32
Other	116,639	101,579	103,754	97,500	-6
Total Operational Expenditure	234,952	216,531	217,027	202,028	-7
Net operational (Service) Expenditure	229,756	192,412	194,144	196,315	1.1

## CAPITAL EXPENDITURE 2017/2018: TRAFFIC, SAFETY & SECURITY R'000

Details	2017/2018				
	Budget	Adjustment Budget	Actual Expenditure	Variations to Adjusted Budget %	Total Project Value
Total All	4,450	4,570	3,402	-25.6	
FURNITURE & EQUIPMENT	150	70	18	-74.3	
BUILD SHOOTING RANGE	4,100	4,100	3,130	-23.7	
JUNIOR TRAFFIC CENTER REHAB.	200	200	135	-32.5	
ARMOURY BUILDING	0	200	119	-40.5	
Project D					

### COMMENT ON THE PERFORMANCE OF TRAFFIC, SAFETY AND SECURITY OVERALL:

Performance of Traffic Law Enforcement personnel is below average in terms of Service Delivery & Budget Implementation Plan. The lack of Traffic Law Enforcement Stations servicing the remote areas of the municipality is a cause for concern due to the risks attached to the delayed response times from Traffic stations which are a far distance from these areas, noting well the inclusion of Ward 39 (previously Incwadi/Boston) including Shenstone/Embleton as part of Msunduzi Municipality as per pronounced by the demarcation board.

This is further exacerbated by the time of day response (peak periods etc.), and have a steadily growing impact on the ability to respond to Road Accidents. Resultant to the growth and development of the City of Choice as well as the growth in vehicular traffic and pedestrians more resources in terms of vehicle x 75 (35 light delivery vehicles, 25 motor bikes and 15 motor vehicles) and personnel (200 Traffic Officers and 25 Admin personnel) must be introduced. Once the above has been put into place there will be a significant reduction in the number of Road Accidents.

Performance of Municipal Security personnel is anticipated to improve steadily in terms of Service Delivery & Budget Implementation Plan. The lack of Municipal Security Stations servicing the remote areas of the municipality is a cause for concern due to the risks attached to the delayed response to non-compliance and or transgression with the Municipal Bylaws, noting well the ever increasing number of informal settlement as a result of land grabs as well as the consolidation of Ward 39 (previously Incwadi/Boston) under Msunduzi Municipality as per pronounced by the demarcation board.

The growth and development of the City of Choice suggest that more resources in terms of vehicle x 50 (30 4x4 vehicles, and 12 Light delivery vehicles 5 Trucks and 3 TLB's) and personnel (100 Security Officers and 10 Admin personnel) must be introduced. The realization of the above will enable effective and efficient protection of Council property and enforcement of Bylaws thus improving service delivery.

## 3.6 FIRE SERVICES

### INTRODUCTION TO FIRE SERVICES

#### 1. Fight or extinguish a fire and rescue of life or property from a fire or other danger:

Early and timeous response to fire and rescue incidents is critical for life and property saving measures to be effective. In order to improve turnout times to incidents the Municipality has started the process which should see two more fire stations opened in the vast Vulindlela area and Northdale suburb of the City, however due to financial constraints these projects have been placed on hold. Whilst staff shortages are a challenge this is combated by a constant attempt to ensure that a minimum manning standard is complied with on a daily basis, even at the expense of overtime costs.

#### 2. Prevent the outbreak and spread of fire and the protection of life or property from fire or other threatening danger:

The dedicated Fire Prevention officers ensure that all new building development applications are in compliance with the City by-laws, National Building Regulations and SANS 0400 codes of practice for fire safety in buildings. Existing infrastructure is also subject of daily scheduled and ad-hoc inspections for fire safety compliance.

#### 3. Basic fire and life safety training:

The Fire Prevention Officers undertake regular scheduled training with hospitals, commerce and industry in order to impart basic fire safety training in the use of first aid firefighting equipment.

The Public Education Section engages schools and communities in a drive to ensure basic fire and life safety awareness and skills are imparted at a rudimentary scale, mostly by meetings, attendance to community structures and visitations to schools, and, of schools to fire stations. Whilst this basic intervention is still not enough it is imperative that communities are aware of the fire service and services it offers, how to access these services, and what it is that they can do to provide basic first aid fire safety protection to themselves.



**FIRE SERVICE POLICY OBJECTIVES TAKEN FROM IDP**

SDSIP REFERENCE	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT						ANNUAL TARGET	
						2016/2017		ANNUAL 2017/2018 PROGRESS REPORT					2018 / 2019
						ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION		
PS, ES & E 01	Fire & Rescue	Major Hazards Premises Visitations by PSDM	All	46 X Major Hazard Visitations conducted by the 30th of June 2017	Number of Major hazard Visitations conducted	46 x Major Hazard Visitations conducted by the 30th of June 2017	46 x Major Hazard Visitations conducted by the 30th of June 2018	3 (100% - 129%)	48 X Major Hazard Visitations conducted by the 30th of June 2018	3 (100% - 129%)	nil	168 x Number of road safety awareness sessions conducted by 30th of June 2019	
PS, ES & E 02	Fire & Rescue	Fire & Rescue fire prevention inspections	All	800 X fire prevention inspections conducted by the 30th of June 2017	Number of fire prevention inspections conducted	882 x fire inspections conducted by the fourth quarter 16/17	800 X fire prevention inspections conducted by the 30th of June 2018	3 (100% - 129%)	813 X fire prevention inspections conducted by the 30th of June 2018	3 (100% - 129%)	nil	4 x Fire arm audits conducted in Compliance with Fire Arms Controls Act by the 30th of June 2019	
PS, ES & E 03	Fire & Rescue	Purchase new 4x4 fire engine	All	1 x fire engine purchased & delivered by the 30th of June 2018	Date fire engine purchased & delivered	N/A	1 x fire engine purchased & delivered by the 30th of June 2018	NOT APPLICABLE	1 x fire engine purchased & delivered by the 30th of June 2018	3 (100% - 129%)	nil	2 x Fire Arm Training/Fire Arm Refresher Course for all municipal fire arm holders conducted by the 30th of June 2019	
PS, ES & E 04	Fire & Rescue	Fire & Rescue Public awareness presentations facilitated by PSDM	All	60 x Fire & Rescue public awareness presentations conducted by the 30th of June 2018	Number of Fire & Rescue public awareness presentations conducted	108 x Fire & Rescue public awareness presentations conducted by the 30th of June 2017	60 x Fire & Rescue public awareness presentations conducted by the 30th of June 2018	5 (150% - 167%)	132 x Fire & Rescue public awareness presentations conducted by the 30th of June 2018	5 (150% - 167%)	nil	4 x quarterly Disaster Management Advisory Forums meetings facilitated by the 30th of June 2018	

**FIRE SERVICE DATA**

Details	2016/2017		2017/2018		2018/2019	
	Actual No.	Estimate No.	Actual No.	Estimate No.	Actual No.	Estimate No.
1 Total fires attended in the year	1270		1243			
2 Total of other incidents attended in the year	335		521			
3 Average turnout time – urban areas	16		17			
4 Average turnout time – rural areas	35		33			
5 Fire fighters in post at year end	105		109		141	
6 Total fire appliances at year end	14		14		14	
7 Average number fire appliances off the road at year end	5		5		0	

**EMPLOYEES: FIRE SERVICES**

Job Level	2016/2017		2017/2018		2018/2019	
	Employees No.	Posts No.	Employees No.	Posts No.	Vacancies (as a % of total posts) %	Vacancies (as a % of total posts) %
Police/Administrators						
T01-T03	4	7	3	4	57	57
T04-T08	4	7	4	3	43	43
T09-T13	104	178	99	79	44	44
T14-T18	9	9	8	1	11	11

EMPLOYEES: FIRE SERVICES					
Job Level	2016/2017		2017/2018		
Police/Administrators	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T19-T22					
T23-T25					
Total	121	201	114	87	39

FINANCIAL PERFORMANCE 2016/2017: FIRE SERVICES R'000					
Details	2016/2017	2017/2018			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	-525	-713	-467	-270	-42.2
Expenditure:					
Fire Officers					
Other Employees	67,466	69,725	80,847	68,125	-15.7
Repairs and Maintenance	1,200	2,179	2,342	1,782	-24
Other	7,822	8,475	6,755	9,483	40.1
Total Operational Expenditure	76,488	80,379	89,944	79,390	-18.4
Net operational (Service) Expenditure	75,963	79,666	89,477	79,120	-11.6

CAPITAL EXPENDITURE 2017/2018: FIRE SERVICES R'000					
Details	2017/2018				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	4,500	5,125	5,125	0	
TRANSPORT ASSETS	4,500	4,497	4,497	0	
FURNITURE AND EQUIPMENT	0	16	16	0	
COMPUTER EQUIPMENT	0	612	612	0	
Project D					

#### COMMENT ON THE PERFORMANCE OF FIRE SERVICES:

The lack of fire stations servicing the extreme areas of the municipality is a cause for concern due to the risks attached to the delayed response times from fire stations which are a fair distance from these areas. This is further exacerbated by the time of day response (peak periods etc), and could have an impact on the ability to effectively protect life and property.

## 3.7 DISASTER MANAGEMENT

#### INTRODUCTION TO DISASTER MANAGEMENT

Disaster Management falls under the Disaster Management Act 57 of 2002. The Act requires an integrated and effective response to disasters. Disaster Management aims to reduce the risk of disasters, mitigate the severity of disasters, plan and prepare for emerging crisis, events or disasters, respond rapidly and effectively to disasters and to implement post disasters recovery and rehabilitation by monitoring, integrating, co-ordinating the disaster risk management activities of all role-players. The overall implementation of Disaster Risk management initiatives is a shared responsibility of all employees, department, relevant external role-players and the participation of the community.

Disaster Management provides a culture of risk avoidance amongst communities through education and public awareness. Disaster Management has two components to it-the proactive component that alerts the community to the problem, highlights practices to prevent problems and work with other departments and entities to avoid problems and to lessen the impact of problems.

Relief supplies and assistance were given to those who were affected by storm fires and other disasters. Relief provided in the form of temporary accommodation (tents), food parcels, mattresses and blankets, and in many instances plastic sheeting used as waterproofing. Assistance is sometimes offered by other parties e.g. NGOS.

Disaster Management is also involved in event safety and forms part of the safety and security cluster that oversees and monitors all events within the Msunduzi area of jurisdiction. Also attends planning meetings prior for events.

Disaster Management is also responsible for the Emergency Control Centre (ECC). The Emergency Communications Centre (ECC) is charged with the responsibility within Public Safety of providing prompt, courteous, and professional handling of all emergency calls from the public and subsequent dispatch of appropriate emergency service responders.

#### SERVICE STATISTICS FOR DISASTER MANAGEMENT

During the 2017/2018 financial year a number of incidents of various types of disasters was attended to and as per below:

Total number of incidents: 209

Cost of relief in relation to emergency supplies: R107 509.00

DISASTER MANAGEMENT POLICY OBJECTIVES TAKEN FROM IDP

SDBIP REFERENCE	PROGRAMME	PROJECT	WARD	ANNUAL OUTPUT / TARGET	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT				ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019		
						2016/2017		2017/2018		2017/2018		2017/2018		REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET
						ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)					
PS, ES & E 08	Disaster Management	Implementation of the Approved Disaster management plan/strategy	All	4 x quarterly Disaster Management Advisory Forums meetings facilitated by the 30th of June 2018	Number of quarterly Disaster Management Advisory Forums meetings facilitated	N/A	N/A	NOT APPLICABLE	4 x quarterly Disaster Management Advisory Forums meetings facilitated by the 30th of June 2018	4 x quarterly Disaster Management Advisory Forums meetings facilitated by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	46 Major Hazard Visitations conducted by the fourth quarter 18/19		
PS, ES & E 09	Disaster Management	Implementation of the Approved Disaster management plan/strategy	All	24 Hours turn around time to respond to disaster related incidents reported according to the Approved DM plan/strategy by the 30th of June 2017	24 Hours turn around time to respond to disaster related incidents reported according to the Approved DM plan/strategy	N/A	N/A	NOT APPLICABLE	24 Hours turn around time to respond to disaster related incidents reported according to the Approved DM plan/strategy by the 30th of June 2018	24 Hours turn around time to respond to disaster related incidents reported according to the Approved DM plan/strategy by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	800 fire inspections conducted by the fourth quarter 18/19		
PS, ES & E 10	Disaster Management	Disaster management Review of Disaster Management Plan as per the national disaster management centre	All	Reviewed Disaster Management Plan prepared and submitted to SMC for approval by Council by the 31st of December 2017	Reviewed Disaster Management Plan prepared and submitted to SMC for approval by Council	N/A	N/A	NOT APPLICABLE	Reviewed Disaster Management Plan prepared and submitted to SMC for approval by Council by the 31st of December 2017	Reviewed Disaster Management Plan prepared and submitted to SMC for approval by Council by the 31st of December 2017	3 (100% - 129%)	N/A	N/A	1 x fire engine refurbished in accordance to SANS10090:2003 standard by 30th of May 2019		
PS, ES & E 11	Disaster Management	Awareness Campaigns	All	8 x Disaster awareness Campaigns (1 campaign per high risk areas) conducted by the 30th of June 2018	Number of Disaster awareness Campaigns (1 campaign per high risk areas) conducted	6 x Disaster awareness Campaigns (1 campaign per high risk areas) by the 30th of June 2017	6 x Disaster awareness Campaigns (1 campaign per high risk areas) conducted by the 30th of June 2017 achieved	3 (100% - 129%)	8 x Disaster awareness Campaigns (1 campaign per high risk areas) conducted by the 30th of June 2018	8 x Disaster awareness Campaigns (1 campaign per high risk areas) conducted by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	60 Fire & Rescue public awareness presentations conducted by the end of fourth quarter 18/19		

EMPLOYEES: DISASTER MANAGEMENT

Job Level	2016/2017		2017/2018		Vacancies (as a % of total posts) %
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	
T01-T03	1	1	1	0	0
T04-T08	0	3	0	3	100
T09-T13	9	25	15	10	40
T14-T18	1	3	2	1	33
T19-T22					
T23-T25					

## EMPLOYEES: DISASTER MANAGEMENT

Job Level	2016/2017	2017/2018			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
Total	11	32	18	14	58

## FINANCIAL PERFORMANCE 2017/2018: DISASTER MANAGEMENT R'000

Details	2016/2017	2017/2018			
	Actual	Original Budget	Adjustment Budget	Actual	Variations to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	0	-12	-8	0	0
Expenditure:					
Employees	521	946	649	640	-1.4
Repairs and Maintenance	0	19	19	10	-47.4
Other	1,429	1,333	1,397	1,056	-24.4
Total Operational Expenditure	1,950	2,298	2,065	1,706	-17.4
Net operational (Service) Expenditure	1,950	2,286	2,057	1,706	-17.1

## CAPITAL EXPENDITURE 2017/2018: DISASTER MANAGEMENT R'000

Details	2017/2018				
	Budget	Adjustment Budget	Actual Expenditure	Variations to Adjusted Budget %	Total Project Value
Total All					
NO CAPITAL PROJECTS IN 2017/2018.	N/A	N/A	N/A	N/A	N/A

### COMMENT ON THE PERFORMANCE OF DISASTER MANAGEMENT

The performance of the Disaster Management unit is directly linked to the Service Delivery and Budget Implementation plan (SDBIP's). While the performance is at an acceptable level, there are deficiencies within the unit like the filling of critical vacant posts and the establishment of a satellite disaster offices in the Greater Edendale Areas which include ward 39 Incwadi/Vulindlela area which will further enhance service delivery thereby improving performance.

## 3.8 SPORT & RECREATION

### INTRODUCTION TO SPORT AND RECREATION

Manage maintenance and development of all municipal sports facilities and swimming pools plus the promotion and development of sports and recreation. Master plan for the maintenance of sports facilities approved.

### SERVICE STATISTICS FOR SPORT AND RECREATION

Total number of Sports Facilities - 58

Total number of pools - 7

**SPORT AND RECREATION POLICY OBJECTIVES TAKEN FROM IDM**

SDIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT				ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	ANNUAL TARGET
							2016/2017		2017/2018 PROGRESS REPORT						
							ANNUAL TARGET 16/17	ACTUAL 16/17	ANNUAL TARGET (1,2,3,4,5, Not Applicable)	ACTUAL (1,2,3,4,5, Not Applicable)					
R & F 12	NKPA 2 - BASIC SERVICE DELIVERY	Sports Facilities	Repairs and Refurbishment	All	4 Sports Facilities Repaired as per repairs & maintenance schedule by the 30th of June 2018	Number of Sports Facilities Repaired as per repairs & maintenance schedule	N/A	N/A	N/A	4 Sports Facilities Repaired as per repairs & maintenance schedule by the 30th of June 2018	4 Sports Facilities currently being upgraded in Wards 19 and 7, Copesville and Sobantu	3 (100% - 129%)	N/A	N/A	

**EMPLOYEES: SPORT AND RECREATION**

Job Level	2016/2017		2017/2018		Vacancies (as a % of total posts) %
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.)	
T01-T03	76	97	66	31	32
T04-T08	24	46	22	24	52
T09-T13	8	12	6	6	50
T14-T18	2	2	2	0	0
T19-T22					
T23-T25					
Total	110	157	96	61	45

**FINANCIAL PERFORMANCE 2017/2018: SPORT AND RECREATION**

Details	2016/2017		2017/2018		Variances to Adjusted Budget %
	Actual	Original Budget	Adjustment Budget	Actual	
Total Operational Revenue (excl. tariffs) Expenditure:	-509	-9,710	-9,542	-18,950	98.6
Employees	66,378	31,442	34,355	49,735	44.8
Repairs and Maintenance	4,517	4,072	4,785	5,156	7.8
Other	16,071	18,328	15,901	108,992	585
Total Operational Expenditure	86,966	53,752	55,041	163,883	198
Net operational (Service) Expenditure	86,457	44,042	45,499	144,933	218.5

**CAPITAL EXPENDITURE 2017/2018: SPORT AND RECREATION**

Details	2017/2018			Total Project Value
	Budget	Adjustment Budget	Actual Expenditure	
Total All	N/A	N/A	N/A	N/A
NO CAPITAL PROJECTS IN 2017/2018.				



## COMMENT ON THE PERFORMANCE OF SPORT AND RECREATION OVERALL:

There as being a lack of maintenance due to the lack of funding only preventative maintenance has been conducted. Athletic track is completed. Grading and Categorization of Venues still in progress.

## 3.9 LIBRARY SERVICES

### INTRODUCTION TO LIBRARY SERVICES

There are eleven libraries within the Msunduzi Municipal Library Services, the main Bessie Head Library and eleven branch libraries. The Bessie Head Library has a wide range of resources including books, large-print books, newspapers and periodicals, audio-books, DVDs, videos, music CDs and scores, and CD ROMs for all age groups.

Within the branch libraries: there are three large libraries, Northdale, Georgetown and Eastwood and five smaller ones, Ashburton, Woodlands, Sobantu, Ashdown, Alexandra, Mafunze, Elandskop and Slangspruit. The branch libraries offer a smaller range of materials than is available at the main library but make every effort to meet the needs of the communities they serve. A limited Adult Reference service is available at Northdale, Georgetown and Eastwood libraries. Georgetown provides a study area and a Travelling Library service to schools.

Libraries have traditionally been one of the primary sources of information for citizens. The Internet, however, has liberated much of the information that was once only contained in physical artifacts. In order to remain relevant Msunduzi Municipal Library Services need to ensure that they are adapting to this new environment, meeting the information needs of their patrons and providing the unique curation, expert advice, and services that our patrons demand and which the library is well poised to provide. Patrons are no longer just consumers of content, but producers as well, and the role of the library is to provide access to the knowledge and resources to help people learn the skills needed to participate in and accomplish work/ tasks in this changing landscape

During the 2017/2018 financial year, all libraries were maintained and some maintenance would be completed by the end of August 2018. A comprehensive number of books were purchased.

Renovations were undertaken at Sobantu, Woodlands and Georgetown Libraries. This has provided more spacious and conducive environments for library patrons. Plans have been finalized for the Mobile Library Service to reach communities and schools that have no access to books.

Most of the vacant posts were advertised and the recruitment process commenced. Eight Librarian posts were filled and eight contact cataloguers were employed.

### SERVICE STATISTICS FOR LIBRARY SERVICES

#### Membership Statistics

Library	Adult	Children	Young Adult	Total
Bessie Head	45235	26932	9852	82019
Northdale	7345	6983	3960	18288
Eastwood	3641	5214	1774	10629
Woodlands	2529	3855	1371	7755
Georgetown	1187	2916	1319	5422
Ashburton	1963	1553	826	4342
Sobantu	118	1813	976	2907
Alexandra	1759	795	165	2719
Ashdown	692	1234	484	2410
Elandskop	419	1093	245	1757
Mafunze	116	322	379	817
Slangspruit	433	1093	245	1771

#### Issue Statistics

Library	Statistics includes Adult, Children and Young adult
Bessie Head	76576
Mobile Services	62468
Northdale	105999
Eastwood	32972
Woodlands	64697
Georgetown	21484
Ashburton	24396
Sobantu	13104
Alexandra	44005
Ashdown	6762
Elandskop	3588
Mafunze	2885
Slangspruit	11072

**Cataloguing statistics**

87351

Library awareness programs have indicated an increase in membership statistics. Patron usage in the branch libraries have increased. The backlog of books for cataloguing has been greatly reduced due to the appointment of eight contract cataloguers. Having new books on the shelves contributed largely to an increase in issue

**LIBRARY SERVICES POLICY OBJECTIVES TAKEN FROM IDP**

SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT						
							2016/2017		ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION
R & F 03	NKPA 2 - BASIC SERVICE DELIVERY	Libraries	Maintenance (Grass-cutting) at libraries	7, 12, 13, 23, 27, 31, 32, 34, 35, 36, 37	Grass-cut at 11 libraries every month as per the grass-cutting schedule by the 30th of June 2018	Number of libraries maintained every month as per the grass-cutting schedule	N/A	N/A	NOT APPLICABLE	Grass-cut at 11 libraries every month as per the grass-cutting schedule	3 (100% - 129%)	N/A	Grass cut at 11 libraries every month as per the grass cutting schedule by 30 June 2019
R & F 05	NKPA 2 - BASIC SERVICE DELIVERY	Libraries	Purchase of Library Material	7, 12, 13, 24, 27, 28, 31, 32, 34, 35, 37	3500 Library Books purchased by 30th of April 2018	Number of Library Books purchased	5000 Library Books purchased by 30th of April 2017	10248 books purchased in the financial year	5 (150% - 167%)	13 916 Library books purchased	5 (150% - 167%)	Technical glitch with SAP in the first quarter, book-buying purchases were increased in the remaining quarters	N/A

**EMPLOYEE: LIBRARY SERVICES**

Job Level	2016/2017		2017/2018		Vacancies (as a % of total posts) %
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.)	
	T01-T03	1	3	1	
T04-T08	83	95	81	14	15
T09-T13	23	32	28	4	13
T14-T18	3	4	3	1	25
T19-T22					
T23-T25					
Total	110	134	113	21	30

**FINANCIAL PERFORMANCE 2017/2018: LIBRARY SERVICES**

Details	2016/2017		2017/2018		Variances to Adjusted Budget %
	Actual	Original Budget	Adjustment Budget	Actual	
	Total Operational Revenue (excl. tariffs)	0	-20,715	-23,007	
Expenditure:					
Employees	39,650	38,578	44,920	30,127	

## FINANCIAL PERFORMANCE 2017/2018: LIBRARY SERVICES R'000

Details	2016/2017	2017/2018			
	Actual	Original Budget	Adjustment Budget	Actual	Variations to Adjusted Budget %
Repairs and Maintenance	267	546	495	413	
Other	21,973	22,375	20,950	25,749	
Total Operational Expenditure	61,890	61,499	66,365	56,289	

## CAPITAL EXPENDITURE 2017/2018: LIBRARY SERVICES R'000

Details	2017/2018				
	Budget	Adjustment Budget	Actual Expenditure	Variations to Adjusted Budget %	Total Project Value
Total All	4,217	7,021	6,426	-8.5	
ART:AH:NEW:COMPUTER EQUIPMENT	0	450	261	-42	
ART:AH:NEW:FURNITURE & OFFICE EQUIP	750	13	13	0	
ART:AH:NEW:TRANSPORT ASSETS	0	800	689	-13.9	
ART:Z4:WOODL&S LIBRARY	0	150	0	0	
ART:Z4:UPGR ALEXANDRA ROAD LIBRARY	3,467	5,608	5,463	-2.6	

### COMMENT ON THE PERFORMANCE OF LIBRARY SERVICES

Four generators were commissioned and installed as per service delivery objectives.

The rationale for the installation of Generators at our libraries is to ensure that service delivery is not compromised when there are power outages. This has been well received by library patrons especially students who are dependent on our facilities for their study and assignment purposes.

The number of books purchased over achieved the actual target. This was a welcome addition to our existing collection and also contributed to an increase in our circulation statistics

## 3.10 WASTE MANAGEMENT – LANDFILL SITE

### INTRODUCTION TO WASTE MANAGEMENT (LANDFILL SITE)

The New England Landfill Site is the largest licensed disposal facility in the district region. The facility is owned and operated by the Msunduzi Municipality and services the Pietermaritzburg and surrounding areas as well as other District Municipalities. The site is managed and operated within the prescripts of the permit issued by the National Regulatory Authority. The site has complied with the permit in 2017/2018 but has had insufficient budget for the year, this has made it impossible to purchase the required specialised plant. The plant that is currently available are old and in-efficient, resulting in extended downtime which then places the Site at risk of non-compliance and Environmental risks.

The site needs to have sufficient budget to address the challenges it faces, as well as improve on security measures to control the activities of waste-pickers, to promote order at the facility and to enhance service delivery.

### WASTE DISPOSAL SERVICES STATISTICS

DESCRIPTION	2014/2015	2015/2016	2016/2017	2017/2018
	TONS	TONS	TONS	TONS
Waste Disposal per Category				
Builders Rubble	63 777	45 239	66 448	42 854
Bulk Food Waste	417	547	476	321
Garden Refuse	19 839	18 025	8 175	10 759
General Domestic Waste	33 502	36 600	26 702	28138
Industrial Waste	35 208	33 287	33 219	35 423
Sawdust	148	66	0	125
Cover Material	46 134	33 316	16 554	55 352
Wood waste	3 743	5 302	97	70
TOTAL	202 768	172 382	151 671	173 042

### WASTE DISPOSAL SERVICE POLICY OBJECTIVES TAKEN FROM IDP

PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT														
SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / ANNUAL OUTPUT	PERFORMANCE MEASURE	2016/2017			ANNUAL 2017/2018 PROGRESS REPORT			2018 / 2019	
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	ANNUAL TARGET
							1 x Leachate tank commissioned by the 30th of April 2017	100% completion	3 (100% - 129%)	Installation of 1 x leachate pump completed by the 31st of May 2018	Installation of 1 x leachate pump completed by the 31st of May 2018	3 (100% - 129%)	N/A	N/A
WM 04	NKPA 2 - BASIC SERVICE DELIVERY	Extension of the life of the Landfill Site	Infrastructure upgrade	35	Installation of 1 x leachate pump completed by the 31st of May 2018	Date Installation of 1 x leachate pump completed	1 x Leachate tank commissioned by the 30th of April 2017	100% completion	3 (100% - 129%)	Installation of 1 x leachate pump completed by the 31st of May 2018	3 (100% - 129%)	N/A	N/A	
WM 05	NKPA 2 - BASIC SERVICE DELIVERY	Security Fencing	Infrastructure upgrade	35	Fencing of Leachate system/facility completed by the 31st of May 2018	Date Fencing of Leachate system/facility completed	N/A	N/A	NOT APPLICABLE	Fencing of Leachate system/facility completed by the 31st of May 2018	3 (100% - 129%)	N/A	N/A	
WM 06	NKPA 2 - BASIC SERVICE DELIVERY	Extension of the life of the Landfill Site	Infrastructure upgrade	35	50 000sqm of Landfill Site reshaped by the 30th of June 2018	sqm of Landfill Site reshaped	100 000sqm of Landfill Site reshaped by the 30th of June 2017	100% completion	3 (100% - 129%)	50 000sqm of Landfill Site reshaped by the 30th of June 2018	1 (69% & below)	The project was completed during phase1 in the 16/17 FY	N/A	
WM 07	NKPA 2 - BASIC SERVICE DELIVERY	Extension of the life of the Landfill Site	Infrastructure upgrade	35	200 metres x 2.5 height of berm constructed height by the June 2018	metres and height Berm Constructed	N/A	N/A	NOT APPLICABLE	N/A	NOT APPLICABLE	N/A	500 x metres of berm constructed to 3m height at the Msunduzi Landfill site by the 31st of May 2019	

EMPLOYEES: - WASTE DISPOSAL AND OTHER SERVICES

Job Level	2016/2017		2017/2018	
	Employees No.	Posts No.	Employees No.	Vacancies (as a % of total posts) %
T01-T03	13	14	10	4
T04-T08	2	11	7	4
T09-T13	4	6	6	0
T14-T18	1	1	1	0
T19-T22				
T23-T25				
Total	20	32	24	8

DESCRIPTION	WASTE DISPOSAL SERVICES STATISTICS					
	2014/2015		2015/2016		2016/2017	
	TONS	TONS	TONS	TONS	TONS	TONS
Waste Disposal per Category						
Builders Rubble	63 777	45 239	66 448	42 854		
Bulk Food Waste	417	547	476	321		
Garden Refuse	19 839	18 025	8 175	10 759		
General Domestic Waste	33 502	36 600	26 702	28138		

## WASTE DISPOSAL SERVICES STATISTICS

DESCRIPTION	2014/2015	2015/2016	2016/2017	2017/2018
	TONS	TONS	TONS	TONS
Industrial Waste	35 208	33 287	33 219	35 423
Sawdust	148	66	0	125
Cover Material	46 134	33 316	16 554	55 352
Wood waste	3 743	5 302	97	70
<b>TOTAL</b>	<b>202 768</b>	<b>172 382</b>	<b>151 671</b>	<b>173 042</b>

## CAPITAL EXPENDITURE: LANDFILL SITE - WASTE DISPOSAL SERVICES R'000

Details	2017/2018				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	4,200	-	4,200	-	
MIG-LANDFILL UPGRADE	4,200	-	4,200	-	

### COMMENT ON WASTE MANAGEMENT (LANDFILL SITE) OVERALL

The site is mandated via the permit to conduct an annual infrastructure upgrade to meet compliance standards and to maintain operations. The budget required for this project varies depending on operational needs and the required budget is approximately R 15 million rands per year, unfortunately this budget is not fully received. This shortfall of the budget makes it difficult to pro-actively address challenges and mitigate against potential risks. Operating Budgets are also insufficient to sustain daily operations and maintenance in an environmentally and socially acceptable manner.



## 4. COMPONENT D: BUDGET & TREASURY

This component includes: Indigents (Free Basic Services), Financial Services and Supply Chain Management.

### 4.1 INDIGENTS (FREE BASIC SERVICES)

#### INTRODUCTION TO FREE BASIC SERVICES AND INDIGENT SUPPORT

Council receives Equitable Share to subsidise those who cannot afford to pay for the minimum needs in life. The objective in calculating the amount to be subsidised, must be to prevent an increasing balance on the account of an indigent as it will be difficult to recover the debt in a humanly way. According to the Municipal Systems Act 2000, Section 74(3) and 75(2) stipulates, "A tariff policy may differentiate between different categories of users/debtors."

Criteria for Approval:

1. That the gross household income for qualification as a registered Indigent be determined each year by Council in terms of the tariff register. Currently the threshold income is R4 000.00
2. That the prescribed application forms be completed annually.

FREE BASIC SERVICES TO LOW INCOME HOUSEHOLDS									
	Number of households								
	Total	Households earning less than R4 000.00 per month							
		Free basic water	Free basic sanitation	Free Basic Electricity	Free Basic Refuse				
2015/2016	16700	4689	4473	2964	4574				
2016/2017	17042	4935	4741	2486	4880				
2017/2018		1386	1255	3254	1466				

FINANCIAL PERFORMANCE 2017/2018: COST TO MUNICIPALITY OF FREE BASIC SERVICES DELIVERED					
Services Delivered	2016/2017	2017/2018			
	Actual	Budget	Adjustment Budget	Actual	Variance to Budget %
Waster	7012266	3474332	3474332	5640881	63
Waste Water (Sanitation)	4894449	5550784	5550784	10551150	90
Electricity	2596950	2407457	2407457	2407457	0
Waste Management (Solid Waste)	2904229	151612052	151612052	151612052	0
Total:	17407894	163044625	163044625	170211540	5

## FREE BASIC SERVICE POLICY OBJECTIVES TAKEN FROM IDP

SDBIP REFERENCE	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT								
					2016/2017		ANNUAL 2017/2018 PROGRESS REPORT						
					ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	SOURCE DOCUMENT
RPI 08	Number of households earning less than R3500 per month (application based) with access to free basic services	All Wards (application based)	7000 households earning less than R3500 per month (application based) provided with access to free basic services by the 30th of June 2017	Number of households earning less than R3500 per month (application based) provided with access to free basic services	8000 households earning less than R3500 per month (application based) provided with access to free basic services by the 30th of June 2017	5813 households earning less than R3500 per month (application based) provided with access to free basic services by the 30th of June 2017	2 (70% - 99%)	7000 households earning less than R3500 per month (application based) provided with access to free basic services by the 30th of June 2018	5463 households earning less than R3500 per month (application based) provided with access to free basic services by the 30th of June 2018	2 (70% - 99%)	Customers not applying as expected. Could be a lack of understanding of how indigent work. Secondly could be the fact that meters are tampered with and there are not losing anything.	Educational Awareness on Indigent and Meter Audit	Indigent Register and SMC resolution

## COMMENT ON FREE BASIC SERVICES AND INDIGENT SUPPORT:

The equitable share received is used to fund Free Basic Services that is extended to all our customers who have been declared indigent who are earning below R 4 000.00 as determined by Council. Further to the free basic services, we are trying to remove the burden from the indigent customers by reducing their amperage on the electricity they use to 20AMPS. We have started a project to replace all indigent customers meter with smart prepaid. Indigent policy refers to: people who are lacking the necessities of life such as sufficient water, basic sanitation, refuse removal, environmental health, basic energy, health care, housing, food and clothing. Spent on electricity for 2017/2018 was R2 407 457 , spent on water 2017/2018 R 151 612 052 , spent on sewerage for 2017/2018 R 10 551 150, spent on refuse 2017/2018 R 5 640 881.

## 4.2 FINANCIAL SERVICES

## INTRODUCTION TO FINANCIAL SERVICES

The Financial Services Business Unit comprises with the following sections, namely:

- BUDGET
- EXPENDITURE
- REVENUE MANAGEMENT
- SUPPLY CHAIN MANAGEMENT, &
- ASSETS & LIABILITIES
- MSCOA
- SAP

## FINANCIAL GOVERNANCE &amp; PERFORMANCE MANAGEMENT

The National Key Performance Areas for this business unit is Financial Viability & Management. Programmes pertaining to the sections are as follows:

- Budget & Treasury-Compliance and Annual Financial Statements.
- Expenditure- Trade and Sundry Payments, Payment of all invoices within 30 days, management of general insurance fund, remuneration management.
- Revenue Management -Credit Control and billing, policies.
- Supply Chain &Supply Chain management, and
- Asset Management

The debt collection rate has improved, however is not ideal at this stage. The debt collection task team put together is addressing collection challenges.

## DEBT RECOVERY

DEBT RECOVERY R'000								
Details of the types of account raised and recovered	2015/2016		2016/2017			2017/2018		
	Billed in year	Billed in year	Billed in year	Billed in year		Billed in year	Actual for accounts billed in year	Proportion of accounts value billed that were collected in the year %
Property Rates	746785	798728	798728	798728	-	849846	863739	102
Electricity - B	341528	401649	401649	401649	-			
Electricity - C	16470155	1606597	1606597	1606597	-	2053529	1932531	94
Water - B	44102	18696	18696	18696	-			
Water - C	519138	604492	604492	604492	-	612836	583513	95
Sanitation	138984	147839	147839	147839	-	129313	145666	113
Refuse	87866	99557	99557	99557	-	100260	102227	102
Other	66827	276433	276433	276433	-	186157	30757	17

- **Electricity – B Consumption based charge**      \* **Water – B Consumption based charge**
- **Electricity – C Fixed Charge**                      \* **Water – C Fixed Charge**
- **The above figures provided for 2017 – 2018 financial year have not been audited and are as per the annual financial statement, however the figures are from table A4 of the budgeted financial performance.**

## COMMENT ON DEBT RECOVERY

Council has appointed 2 Debt Collectors to collect outstanding arrears from debtors. The MM has formed a Debt Recovery Task Team that meets every Tuesdays to discuss challenges with all relevant departments in terms of debt recovery. Our credit control policy reviewed annual to close the loop holes and any gaps that were identified during the past financial year. We have also improved our indigent registration in order to better manage the accounts of low income earners such that the income threshold was increased to R4000.00 so that the majority of the poorest of the poor are catered for and those who cannot afford to settle their debts in excess of the free basic service, their meters are being changed to prepaid.

## GRANT PERFORMANCE

### GRANT PERFORMANCE & GRANTS RECEIVED FROM SOUCES OTHER THAN DIVISION OF REVENUE ACT (DORA)

GRANTS	2016 Actual	2017 Actual	2018 Budget	2018 Adj budget	2018 Actual
<b>GRANTS AND SUBSIDIES - REVENUE</b>					
<b>NATIONAL GRANTS</b>					
Equitable Share	395 786 000	432 307 000	468 430 000	468 430 000	468 430 000
Integrated National Electrification Programme	9 448 702	12 114 506	-	-	-
Finance Management Grant	1 600 000	1 625 000	1 700 000	1 700 000	1 700 000
Expanded Public Works Programme	4 032 000	3 912 513	8 022 000	8 022 000	8 022 000
Municipal Infrastructure Grant	191 358 637	189 553 124	201 139 000	201 139 000	195 337 073
Municipal Systems Improvement Grant	926 203	-	-	-	-
Neighbourhood Development Partnership Grant	11 114 249	1 955 150	40 000 000	40 000 000	37 492 217
Municipal Water Infrastructure Services Grant	57 033 258	1 299 742	-	-	-
Public Transportation Infrastructure Grant	48 087 747	200 031 000	210 013 000	147 013 000	131 366 736
Water Services Infrastructure Grant	-	36 721 000	38 191 000	38 191 000	38 191 000
<b>PROVINCIAL GRANTS</b>					
Airport	1 004 166	2 542 206	-	-	-4 733
Greater Edendale Development Initiative	11 826 696	8 735 027	-	-	15 725 820
Housing	106 008	20 551	-	-	151 416
Library	13 479 710	23 984 238	20 715 000	20 715 000	21 130 829
Library Subsidy	7 450 000	-	-	-	-
Electricity Grants - COGTA	106 146	-	-	-	-
Publicity House - COGTA	25 709	-	-	-	-
Urban Renewal - COGTA	2 190 200	-	-	-	-
Market - COGTA	250 538	-	-	-	77 653
Tatham Art Gallery	362 617	26 969	420 000	420 000	126 533
Housing Accreditation	9 065 545	17 445 394	59 899 000	45 785 000	9 550 546
Manaye Area Precinct Upgrade	-	799 519	-	-	488 701

GRANTS		2016 Actual	2017 Actual	2018 Budget	2018 Adj budget	2018 Actual
Youth Enterprise Park		-	345 495	-	-	208 918
Development of a Single Scheme		-	-	1 000 000	1 000 000	350 000
Total Grant And Subsidies		765 254 133	933 418 434	1 049 529 000	972 415 000	928 344 709

**COMMENT ON GRANTS, CONDITIONAL GRANTS AND GRANT RECEIVED FROM OTHER SOURCES:**  
The actual figures in the tables above are the amounts that the Municipality utilized on capital and operational projects during the financial years. During 2015/2016 the municipality had spent 61.38% of the grants received during the year and grants rolled over from the prior year, in 2016/2017 the percentage has increased to 86.19% and in 2017/2018 the percentage decreased to 78.99%. In terms of the grants from other sources, the municipality did not receive any grants from other external funders for the last three financial years.

### FINANCIAL SERVICES POLICY OBJECTIVES TAKEN FROM IDP

OP REFERENCE	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT						2018 / 2019 ANNUAL TARGET				
						2016/2017			ANNUAL 2017/2018 PROGRESS REPORT				REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
						ANNUAL TARGET '16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)					
B & T 01	IDP/ Budget process plan	Implementation of process plan	N/A	Final Draft budget for 2018/19 FY & two outer years prepared & submitted to SMC by the 28th of February 2018	Date Final Draft budget for 2018/19FY & two outer years prepared & submitted to SMC	Final Draft budget for 2017/18 FY & two outer years prepared & submitted to SMC by 31 May 2017	Final Draft budget for 2018/19 FY & two outer years prepared & submitted to SMC by the 28th of February 2018	Final Draft budget for 2018/19 FY & two outer years prepared & submitted to SMC by the 28th of February 2018	Final Draft budget for 2018/19 FY & two outer years prepared & submitted to SMC by the 31st of March 2019	N/A	N/A	N/A	Final Draft budget for 2019/20 FY & two outer years prepared & submitted to SMC by the 31st of March 2019			
B & T 02	IDP/ Budget process plan	Implementation of process plan	N/A	Summary of the approved budget and tariff of charges for the 2018/2019 FY advertised by the 30th of June 2018	Date Summary of the approved budget and tariff of charges for the 2018/2019 FY advertised	Summary of the approved budget and tariff of charges for the 2017/2018 FY advertised by the 30th of June 2017	Summary of the approved budget and tariff of charges for the 2018/2019 FY advertised by the 30th of June 2018	Summary of the approved budget and tariff of charges for the 2018/2019 FY advertised by the 30th of June 2018	Summary of the approved budget and tariff of charges for the 2019/20 FY advertised by the 30th of June 2019	N/A	N/A	N/A	Summary of the approved budget and tariff of charges for the 2019/20 FY advertised by the 30th of June 2019			
B & T 03	Financial reporting	Compliance	N/A	12 x S71 reports produced and submitted to SMC within 10 working days after the end of each month by the 30th of June 2018	Number of S71 reports produced and submitted to SMC within 10 working days after the end of each month of each month	12 x S71 reports produced and submitted to SMC within 10 working days after the end of each month by the 30th of June 2017	12 x S71 reports produced and submitted to SMC within 10 working days after the end of each month by the 30th of June 2018	12 x S71 reports produced and submitted to SMC within 10 working days after the end of each month by the 30th of June 2018	12 x S71 reports produced and submitted to SMC within 10 working days after the end of each month by the 30th of June 2019	N/A	N/A	N/A	12 x S71 reports produced and submitted to SMC within 10 working days after the end of each month by the 30th of June 2019			

OP REFERENCE	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL 2017/2018 PROGRESS REPORT						2018 / 2019 ANNUAL TARGET			
						2016/2017			2017/2018				CORRECTIVE MEASURE	REASON FOR DEVIATION	SOURCE DOCUMENT
						ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (100% - 129%)				
B & T 04	Financial reporting	Compliance	N/A	4 x Quarterly reports on Section 52(d) produced and submitted to SMC within 10 working days after the end of each Quarter by the 30th of April 2018	Number of Quarterly reports on Section 52(d) produced and submitted to SMC within 10 working days after the end of each Quarter	N/A	N/A	N/A	N/A	N/A	N/A	4 x Quarterly reports on Section 52(d) produced and submitted to SMC within 10 working days after the end of each Quarter by the 30th of April 2019			

OP REFERENCE	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL 2017/2018 PROGRESS REPORT						2018 / 2019 ANNUAL TARGET			
						2016/2017			2017/2018				CORRECTIVE MEASURE	REASON FOR DEVIATION	SOURCE DOCUMENT
						ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (100% - 129%)				
EXP 01	Expenditure Management	Monthly report on Fruitless and Wasteful Expenditure to SMC	N/A	12 x monthly reports on Fruitless and Wasteful Expenditure prepared and submitted to SMC by the 30th of June 2018	Number of monthly reports on Fruitless and Wasteful Expenditure prepared and submitted to SMC	12 x monthly reports on Fruitless and Wasteful Expenditure prepared and submitted to SMC by the 30th of June 2017	11 x monthly reports on Fruitless and Wasteful Expenditure prepared and submitted to SMC by the 30th of June 2017	12 x monthly reports on Fruitless and Wasteful Expenditure prepared and submitted to SMC by the 30th of June 2018	12 x monthly reports on Fruitless and Wasteful Expenditure prepared and submitted to SMC by the 30th of June 2018	3 (100% - 129%)	N/A	12 x monthly reports on Fruitless and Wasteful Expenditure prepared and submitted to SMC by the 30th of June 2019			
EXP 02	Expenditure Management	Payment of council creditors within 30 days from date of receipt of invoice by the creditors department	N/A	90% of all creditors must be paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers by the 30th of June 2018	% of all creditors must be paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers	90% of all creditors must be paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers by the 30th of June 2017	90% of all creditors are paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers by the 30th of June 2017	90% of all creditors must be paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers by the 30th of June 2018	92% of all creditors were paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers by the 30th of June 2018	3 (100% - 129%)	N/A	90% of all creditors must be paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers by the 30th of June 2019			



OP REFERENCE	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT				PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT				
						2016/2017		ANNUAL 2017/2018 PROGRESS REPORT		2016/2017		ANNUAL 2017/2018 PROGRESS REPORT		
						ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET
EXP 03	Expenditure Management	Annual Review of Procedures Manual.	N/A	100% of Expenditure Management procedure manuals reviewed and submitted to SMC by the 31st of May 2018	% of Expenditure Management procedure manuals reviewed and submitted to SMC	100% of Expenditure Management procedure manuals reviewed and submitted to SMC by the 30th of April 2017	100% of Expenditure Management procedure manuals reviewed and submitted to SMC by the 31st of May 2018	3 (100% - 129%)	100% of Expenditure Management procedure manuals submitted to SMC by the 31st of May 2018	Reviewed and prepared however not submitted timely	2 (70% - 99%)		Report prepared reflecting amendments to be submitted to SMC	100% of Expenditure Management procedure manuals reviewed and submitted to SMC by the 31st of March 2019
REV 01	Adoption of Revenue related policies	Compliance	N/A	Credit Control, Tariffs, Indigent, Rates and Debt Write off policies reviewed and submitted to SMC by the 31st March 2018 for approval by Council	Date Credit Control, Tariffs, Indigent, Rates and Debt Write off policies reviewed and submitted to SMC	Credit Control, Tariffs, Indigent, Rates and Debt Write off policies were reviewed and submitted to SMC by the 31st March 2017 for approval by Council	Credit Control, Tariffs, Indigent, Rates and Debt Write off policies reviewed and submitted to SMC by the 31st March 2018 for approval by Council	3 (100% - 129%)	Credit Control, Tariffs, Indigent, Rates and Debt Write off policies reviewed and submitted to SMC by the 31st March 2018 for approval by Council		3 (100% - 129%)	N/A	N/A	Credit Control, Tariffs, Indigent, Rates and Debt Write off policies reviewed and submitted to SMC by the 31st MARCH 2019 for approval by Council
REV 02	Revenue Management	Reports	N/A	12 x monthly debtors age analysis reports submitted to SMC by the 30th of June 2018	Number of monthly debtors age analysis reports submitted	12 x monthly debtors age analysis reports submitted to SMC by the 30th of June 2017	12 x monthly debtors age analysis reports submitted to SMC by the 30th of June 2018	3 (100% - 129%)	12 x monthly debtors age analysis reports submitted to SMC by the 30th of June 2018		3 (100% - 129%)	N/A	N/A	12 x monthly debtors age analysis reports submitted to SMC by the 30th of June 2019
REV 03	Revenue Management	Debt collection	N/A	90% Monthly collection rate of current debt by the 30th of June 2018	% of Monthly collection rate of current debt	90% Monthly collection rate of current debt by the 30th of June 2017	90% Monthly collection rate of current debt by the 30th of June 2018	3 (100% - 129%)	90% Monthly collection rate of current debt by the 30th of June 2018		3 (100% - 129%)	N/A	N/A	90% Monthly collection rate of current debt by the 30th of June 2019
REV 04	Revenue Management	Debt collection	N/A	10% Monthly collection rate of arrear debt by the 30th of June 2018	% of Monthly collection rate of arrear debt	10% Monthly collection rate of current debt by the 30th of June 2017	10% Monthly collection rate of current debt by the 30th of June 2018	3 (100% - 129%)	10% Monthly collection rate of current debt by the 30th of June 2018		2 (70% - 99%)	Water restriction is not done to an extent that customers see the need to pay. T-Joint for leccerity has not been addressed.	Replace water credit meters with prepaid, replace all rental stock meters with prepaid. Electricity to address T-Joint	10% Monthly collection rate of arrear debt by the 30th of June 2019

OP REFERENCE	PROGRAMME	PROJECT	WARD	ANNUAL TAR-GET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT				ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019		
						2016/2017		ANNUAL 2017/2018		ANNUAL 2017/2018		ANNUAL 2017/2018		REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET
						ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)					
REV 05	Billing management	Accurate Billing	N/A	85% of all electricity and water meters read on a monthly basis by the 30th of June 2018	% of all electricity and water meters read on a monthly basis by the 30th of June 2017	85% of all electricity and water meters read on a monthly basis by the 30th of June 2017	84% of all electricity and water meters read on a monthly basis by the 30th of June 2017	2 (70% - 99%)	2 (70% - 99%)	67% of all electricity and water meters read on a monthly basis by the 30th of June 2018	67% of all electricity and water meters read on a monthly basis by the 30th of June 2018	2 (70% - 99%)	2 (70% - 99%)	There are many meters that are estimated due to being faulty and have not been replaced. Some Meter Readers not reading accordingly.	Matter is being investigated as to why all of a sudden there is such a drastic drop in meter read.	85% of all electricity and water meters read on a monthly basis by the 30th of June 2019

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TAR-GET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT							
							2016/2017		ANNUAL 2017/2018		ANNUAL 2017/2018		ANNUAL 2017/2018	
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
A & LM01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase institutional capacity and promote transformation	Policy review	N/A	Asset management Policy reviewed and submitted to SMC by the 28 February 2017 for approval by Council	Date Asset Management Policy reviewed and submitted to SMC for approval by Council	Asset management Policy reviewed and submitted to SMC by the 28 February 2017 for approval by Council	Asset management Policy reviewed and submitted to SMC by the 28 February 2017 for approval by Council	3 (100% - 129%)	3 (100% - 129%)	3 (100% - 129%)	N/A	N/A	Asset management Policy reviewed and submitted to SMC to approval Council by the 31st of March 2019
A & LM02	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase institutional capacity and promote transformation	Review Useful Lives of Assets at year end.	N/A	1 x report prepared and submitted to OMC on the 100% review of all Council assets' useful lives by the 30th of June 2018	Number & date of reports prepared and submitted to SMC on the 100% review of all Council assets' useful lives	1 x report prepared and submitted to OMC on the 100% review of all Council assets' useful lives by the 30th of June 2017	1 x report prepared and submitted to OMC on the 100% review of all Council assets' useful lives by the 30th of June 2018	3 (100% - 129%)	3 (100% - 129%)	3 (100% - 129%)	N/A	N/A	1 x report prepared and submitted to OMC on the 100% review of all Council assets' useful lives by the 30th of June 2019
A & LM03	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase institutional capacity and promote transformation	Valuation of Investment Properties	N/A	1 x report prepared and submitted to OMC on the 100% valuation of all Council Investment Property Assets at year end by the 30th of June 2018	Number & date of reports prepared and submitted to SMC on the 100% valuation of all Council Investment Property Assets at year end	1 x report prepared and submitted to OMC on the 100% valuation of all Council Investment Property Assets at year end by the 30th of June 2017	1 x report prepared and submitted to OMC on the 100% valuation of all Council Investment Property Assets at year end by the 30th of June 2018	3 (100% - 129%)	3 (100% - 129%)	3 (100% - 129%)	N/A	N/A	1 x report prepared and submitted to OMC on the 100% valuation of all Council Investment Property Assets at year end by the 30th of June 2019

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / ANNUAL OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT							
							2016/2017			ANNUAL 2017/2018 PROGRESS REPORT			2018 / 2019	
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
MSCOA 01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Strengthen Governance	Quarterly reporting of the implementation of mSCOA submitted to SMC.	N/A	4 x Quarterly reports prepared and submitted to SMC within 15 days after the end of the quarter on the implementation of mSCOA by the 15th of April 2018	Number of Quarterly reports prepared and submitted to SMC within 15 days after the end of the quarter on the implementation of mSCOA	4 x Quarterly reports prepared and submitted to SMC within 15 days after the end of the quarter on the implementation of mSCOA by the 15th of April 2017	3 x Quarterly reports prepared and submitted to SMC within 15 days after the end of the quarter on the implementation of mSCOA by the 15th of April 2017, 1 report completed and submitted after the 15th of April 2017	2 (70% - 99%)	3 (100% - 129%)	N/A	N/A	4 x Quarterly reports prepared and submitted to SMC within 15 days after the end of the quarter on the implementation of mSCOA by the 30th June 2019	
MSCOA 02	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Financial reporting	Trial run of mSCOA from July 2016	N/A	12x Monthly Reports on the implementation of mSCOA. Budgeting (seven segments) produced and submitted to SMC by the 30th of June 2018	Number of Monthly Reports on the implementation of mSCOA. Budgeting (seven segments) produced and submitted to SMC	9 x Monthly Reports on the implementation of mSCOA. Budgeting (seven segments) produced and submitted to SMC by the 30th of June 2017	Budget to be done on SAP Budget Module	1 (69% & below)	3 (100% - 129%)	N/A	N/A	12x Monthly Reports on the implementation of mSCOA. Budgeting (seven segments) produced and submitted to SMC by the 30th of June 2019	
MSCOA 03	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Financial reporting	Facilitate mSCOA accredited training through National Treasury for all related staff within the municipality	N/A	100 X Council Staff training facilitated on mSCOA either through accredited or non-accredited training done through National Treasury by the 30th of June 2018	Number of Council Staff training facilitated on mSCOA either through accredited or non-accredited training done through National Treasury	100 X Council Staff training facilitated on mSCOA either through accredited or non-accredited training done through National Treasury by the 30th of June 2017	Service is readily available to undertake training challenge of the venue is being addressed it is anticipated that training shall start full swing in July	2 (70% - 99%)	2 (70% - 99%)	N/A	N/A	50 X Council Staff training facilitated on mSCOA either through accredited or non-accredited training done by the 30th of June 2019	

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / ANNUAL OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - QUARTER 4 (APRIL - JUNE 2018) 2017/2018 PROGRESS REPORT							
							2016/2017			QUARTER 4 (APRIL - JUNE 2018) 2017/2018 PROGRESS REPORT			2018 / 2019	
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
SAP 01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Expenditure Management	Financial Management System - DuzISAP 220	N/A	4 x Quarterly Reports on the acquisition and implementation of the financial management system prepared and submitted to SMC by the 30th of June 2018	Number of Quarterly reports prepared and submitted to SMC on the implementation of Financial Management System.	4x Quarterly Reports on the acquisition and implementation of the financial management system submitted to SMC by 30 June 2017.	3 (100% - 129%)	4 x Quarterly Reports on the acquisition and implementation of the financial management system prepared and submitted to SMC by the 30th of June 2018	4 x Quarterly Reports on the acquisition and implementation of the financial management system prepared and submitted to SMC by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	4 x Quarterly Reports on the acquisition and implementation of the financial management system prepared and submitted to SMC by the 30th of June 2019

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT							
							2016/2017			ANNUAL 2017/2018 PROGRESS REPORT			2018 / 2019	
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
FG & PM 01	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Financial reporting and auditing	Preparation of annual financial statements	N/A	Annual financial statements for the 15/16 FY prepared and submitted to AG by the 31st of August 2016  Date Annual financial statements for the 16/17 FY prepared and submitted to AG by the 31st of August 2017	Annual financial statements for the 15/16 FY prepared and submitted to SMC by the 15th June 2017	3 (100% - 129%)	Annual financial statements for the 16/17 FY prepared and submitted to AG by the 31st of August 2017	Annual financial statements for the 16/17 FY prepared and submitted to AG by the 31st of August 2017	3 (100% - 129%)	N/A	N/A	Annual financial statements for the 18/19 FY prepared and submitted to AG by the 31st of August 2019	
FG & PM 02	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Financial reporting	Compliance	N/A	12 x Monthly Cash flow reports prepared and submitted to SMC by the 15th of June 2017  Number of Monthly Cash flow reports prepared and submitted to SMC	12 x Monthly Cashflows produced and submitted to SMC	3 (100% - 129%)	12 x Monthly Cash flow reports prepared and submitted to SMC by the 15th of June 2018	12 x Monthly Cash flow reports prepared and submitted to SMC by the 15th of June 2018	3 (100% - 129%)	N/A	N/A	12 x Monthly Cash flow reports prepared and submitted to SMC by the 15th of each month by the 30th of June 2019	



EMPLOYEE: FINANCE BUSINESS UNIT					
Job Level	2016/2017		2017/2018		
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.)	Vacancies (as a % of total posts) %
T01-T03	2	2	2	0	0
T04-T08	303	440	304	136	31
T09-T13	45	92	47	45	49
T14-T18	12	28	11	17	61
T19-T22	4	5	4	1	20
T23-T25	1	1	1	0	0
Total	366	567	369	199	35

FINANCIAL PERFORMANCE OVERVIEW – 2017/2018 R'000			
Details	Original Budget	Adjustment Budget	Actual
<b>Income</b>			
Grants	1 049 528 000	1 048 528 000	928 344 709
Taxes, Levies and Tariffs	3 868 187 000	3 730 699 180	3 637 510 064
Other	480 361 000	447 057 000	363 164 280
Subtotal	5 398 076 000	5 208 691 000	4 864 413 919
Less Expenditure	(4 903 989 000)	(4 753 966 055)	(4 521 516 327)
Net Total*	494 087 000	454 725 000	342 897 592
* Note: Surplus/ (deficit)	494 087 000	454 725 000	342 897 592

CAPITAL EXPENDITURE 2015/16– 2017/18			
Detail	2015/16	2016/17	2017/18
Original Budget	709 060 000	726 240 964	698 423 945
Adjustment Budget	742 211 000	871 726 301	762 591 020
Actual	461 711 000	436 141 394	584 184 278
			T1.4.4

#### COMMENT ON THE PERFORMANCE OF FINANCIAL SERVICES OVERALL:

The process leading to the approval of the budget was in line with the approved budget process plan. The Budget was adopted within the MFMA legislated timeframes and the approved budget was informed by the Long-Term Financial Plan (LTFP). All relevant budgets related policies are in place and some of the critical procedure manuals were adopted during the year. Staff shortages/vacancies were also addressed within the financial year.

## 4.3 SUPPLY CHAIN MANAGEMENT

#### INTRODUCTION TO SUPPLY CHAIN MANAGEMENT

The Msunduzi Municipality's Supply Chain Management unit is a support function for all business units within the council to ensure provision of efficient, transparent, fair, equitable and cost effective procurement services hence assisting the business units to implement their service delivery priorities.

#### SERVICE STATISTICS FOR SUPPLY CHAIN MANAGEMENT

12 Monthly reports on tenders awarded were submitted during the year 2017/2018 financial year. Seventy-six (76) requests between R30 000 and R200 000 were received, forty-two (42) were finalized, ten (10) were z and Twenty-Five (25) are still in the pipeline. Eighty-nine (89) Open Tenders (> R200 000) were advertised by Supply Chain Management, seventy-two Awards were made, 13 were cancelled and Fifty-nine (59) are still in the pipeline, four (5) objections were received and one was resolved; and There were three court application.

It be noted that the overlap in terms of numbers is coursed by the request emanating from 16/17 financial year that were still in the pipeline and were finalized in the 17/18 financial year

#### LONG TERM CONTRACTS

LONG TERM CONTRACTS (20 LARGEST CONTRACTS ENTERED INTO 2017/18) R' 000					
Name of Service Provider (Entity or Municipal Department)	Description of Services Rendered by the Service Provider	Start Date of Contract	Expiry date of Contract	Project manager	Contract Value
RESHEBILE AVIATION	PROVISION OF AVIATION SECURITY	2/1/2018	1/31/2021	NONTOBEKO MAFUKENG AIRPORT	R8,301,600.00
EGXENI ENGINEERING	UPGRADE OF MOSES MABHIDA ROAD FROM KM 7.5 TO KM 8.8	10/16/2017	10/16/2017	LINDELWA MNGENELWA IRPTN	R85,245,662.09



LONG TERM CONTRACTS (20 LARGEST CONTRACTS ENTERED INTO 2017/18) R' 000					
Name of Service Provider (Entity or Municipal Department)	Description of Services Rendered by the Service Provider	Start Date of Contract	Expiry date of Contract	Project manager	Contract Value
SLB CONSULTING/BMK CONSULTING	SIGNAL HILL/PEACE VALLEY 3 INTEGRATED RESIDENTIAL DEVELOPMENT PROGRAMME	8/7/2017	3/2/2019	Y NAIDOO HUMAN SETTLEMENT	R812,515,746.00
HISSCO	X-RAY SECURITY SCREENING EQUIPMENT AND CONVEYOR BELT EQUIPMENT	1/1/2018	12/31/2021	AMANDA BARNARD ECONOMIC DEVELOPMENT	R1,241,039.00
AFROCON - ISISU JV	IMPLEMENTATION PHASE IN SUPPORT OF THE UPGRADE AND WIDENING OF MT PARTRIDGE ROAD :EDENDALE	20/07/2017	19/07/2018	RADHA GOUNDEN SUSTAINABLE DEVELOPMENT	R 30,560,841.40
CBI-ELECTRIC AFRICAN CABLES	REPAIRS OF 33KV OIL FILLED CABLES AT RETIEF AND PINE STREET PRIMARY SUBSTATION	22/08/2017	21/01/2018	THABANI MADLALA ELECTRICITY	R 677 624.21
GIBB (PTY) LTD	ENVIRONMENTAL IMPACT ASSESSMENT (EIA)	31/08/2017	30/08/2018	LINDELWA MNGENELWA IRPTN	R 563 777.82
LEOMAT CONSTRUCTION (PTY) LTD	UPGRADE AT THE NEW ENGLAND LANDFILL SITE-PHASE 2	20/09/2017	19/03/2018	CYRIL NAIDOO LANDFILL	R 4 800 000.00
AIR CARGO SECURITY SOLUTION	COMPILATION OF AIRPORT MANUALS	31/10/2017	30/10/2018	NONTOBEKO MAFUKENG AIRPORT	R 800.000.00
NTE CONSULTING	APPOINTMENT OF A SERVICE PROVIDER TO REPAIR AIR-GROUND LIGHTING SYSTEM AT THE PIETERMARITZBURG AIRPORT	31/10/2017	ONCE-OFF	NONTOBEKO MAFUKENG AIRPORT	R 375 000.00
DYNAMIC DASHING SOLUTION/QUARTEX TECHNOLOGY JOINT VENTURE	CALL FOR PROPOSAL TO COMPILE A GRAP COMPLIANT FIXED ASSETS REGISTER, UNBUNDLING OF INFRASTRUCTURE ASSETS CONDITIONAL ASSESSMENT AND VALUATION OF ASSETS FOR MSUNDUZI MUNICIPALITY	16/11/2017	15/11/2020	ODWA LANGA ASSETS	R 5 210 324.00
RAYPHILA MANAGEMENT CONSULTING	CONSULTING SERVICES ON ANALYSIS AND REVIEW OF THE MUNICIPAL INFORMATION ON INDIGENT BENEFIT AND THE PROVISION OF FREE BASIC SERVICES	16/11/2017	15/02/2018	SIPHO NXUMALO FINANCE	R 1 967 125.00
LONEROCK/ AFRISCAN JV	UPGRADING OF MOSES MABHIDA ROAD FROM KM 8,8 TO KM 10,3	08/01/2018	07/01/2020	LINDELWA MNGENELWA IRPTN	131,849,415.20
CITY OF CHOICE TRAVEL AND TOURS (PTY) LTD	APPOINTMENT OF A PANEL OF THREE ( 3) SERVICE PROVIDER FOR THE PROVISION OF TRAVEL AGENCY SERVICES TO THE MSUNDUZI MUNICIPALITY	22/12/2017	21/12/2020	CITY MANAGER'S OFFICE	R7 476 020.00
PHUMELELA KARA JV	CONSTRUCTION OF WATER RETICULATION PIPELINES IN WARD 3 VULINDLELA AND UPGRADE OF BULK WATER PIPELINE TO RESERVOIR 14	07/02/2018	06/02/2019	BRENDEN SIVPARSAD WATER INFRASTRUCTURE	R10 324 300.00
NAGENI CIVILS CC	CONSTRUCTION OF WATER AND SEWER RETICULATION PIPELINES IN IMBALI UNIT 18, WARD 15	07/02/2018	06/10/2018	BRENDEN SIVPARSAD WATER INFRASTRUCTURE	R 3 708 717.00
CBI T/A AFRICAN CABLES	REPAIRS AT PRINCE ALFRED PRIMARY SUBSTATION	27/02/2018	26/05/2018	THABANI MADLALA ELECTRICITY	R 2 252 905.14
Inkasa Development planning consultants	Appointment of a service provider to undertake social facilitation for the establishment of the city improvement district within the uptown precinct	19/03/2018	18/03/2020	RADHA GOUNDEN SUSTAINABLE DEVELOPMENT	R 2 480 000.00
Mabune Consultants	Appointment of an implementing Agent to undertake the pre-feasibility studies and detail feasibility study including planning design and construction for Bhobhono/Masomini Human settlement	05/03/2018	04/03/2020	RADHA GOUNDEN SUSTAINABLE DEVELOPMENT	R 315 799 180.00
Marce Projects PTY Ltd	4x2 fire fighting vehicle and Auxiliary Equipment	05/03/2018	ONCE OFF	KWENZA KHUMALO FIRE	R 4 497 272.72

## PUBLIC PRIVATE PARTNERSHIPS ENTERED INTO 2017/18

R' 000

Name And Description Of Project	Name Of Partner(S)	Initiation Date	Expiry Date	Project Manager	Value 2015/16
No Public Private Partnerships entered into in 2017/2018.	N/A	N/A	N/A	N/A	N/A

## SUPPLY CHAIN MANAGEMENT POLICY OBJECTIVES TAKEN FROM IDP

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT								
						2016/2017		ANNUAL 2017/2018 PROGRESS REPORT						
						ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET 2018 / 2019
SCM 01	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Supply Chain Management	SCM Policy Review	N/A	Date Supply chain management Policy reviewed and submitted to SMC for approval by Council	Supply chain management Policy reviewed and submitted to SMC by the 28th of February 2017 for approval by Council	3 (100% - 129%)	Supply chain management Policy reviewed and submitted to SMC by the 28th of February 2018 for approval by Council	Supply chain management Policy reviewed and submitted to SMC for approval by Council by the 28th of February 2019	3 (100% - 129%)	N/A	N/A	N/A	Supply chain management Policy reviewed and submitted to SMC for approval by Council by the 28th of February 2019
SCM 02	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Supply Chain Management	Procurement plan submission	N/A	Date 2018/2019 financial year Procurement Plan prepared and submitted to SMC by the 30th of June 2017	2017/2018 financial year Procurement Plan prepared and submitted to SMC by the 30th of June 2017	3 (100% - 129%)	2018/2019 financial year Procurement Plan prepared and submitted to SMC by the 30th of June 2018	2018/2019 financial year Procurement Plan prepared and submitted to SMC by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A	2018/2019 financial year Procurement Plan prepared and submitted to SMC by the 30th of June 2018
SCM 03	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Supply Chain Management	Procurement Plan implementation	N/A	Number of quarterly reports produced and submitted to SMC on the implementation of the 16/17FY approved procurement plan	4 x quarterly reports produced and submitted to SMC on the implementation of the 16/17FY approved procurement plan by the 30th of June 2017	3 (100% - 129%)	4 x quarterly reports produced and submitted to SMC on the implementation of the 17/18FY approved procurement plan by the 30th of June 2018	Report being finalised	2 (70% - 99%)	N/A	N/A	N/A	4 x quarterly reports produced and submitted to SMC on the implementation of the 18/19FY approved procurement plan by the 30th of June 2018
SCM 04	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Supply Chain Management	Monthly Reports	N/A	Number of Tenders awarded/ deviations and inventory management reports prepared and submitted towards a consolidated Financial services monthly report to Operational Management Committee	12 x Tenders awarded/ deviations and inventory management reports prepared and submitted towards a consolidated Financial services monthly report to Operational Management Committee by the 30th of June 2017	3 (100% - 129%)	12 x Tenders awarded/ deviations and inventory management reports prepared and submitted towards a consolidated Financial services monthly report to Operational Management Committee by the 30th of June 2018	12 x Tenders awarded/ deviations and inventory management reports prepared and submitted towards a consolidated Financial services monthly report to Operational Management Committee by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A	12 x Tenders awarded/ deviations and inventory management reports prepared and submitted towards a consolidated Financial services monthly report to Operational Management Committee by the 30th of June 2019

## SUPPLY CHAIN MANAGEMENT IMPLEMENTATION CHECKLIST

IMPLEMENTATION CHECKLIST	
Supply Chain Management	
Municipality Details	Answers
Name of Municipality	KZ225 Msunduzi
Contact Person (name):	Dudu Gambu
Email address:	dudu.ndlovu@msunduzi.gov.za
Phone:	033 392 2472
Name of the Head of the SCM Unit (if different to above):	N/a

Question	Answer	Comment on progress	Date for completion	Official(s) responsible
1 Has the Council adopted a SCM policy in terms of SCM regulation 3?	Yes	N/A	N/A	Head: SCM
2 How many staff are employed by the SCM Unit? (show full time staff equivalent, a person shared with another function or working part-time on SCM is shown as a fraction)	54	N/A	N/A	N/A
2.1 How many positions are unfilled, ie waiting for an appointment? (full time equivalent)	27	27 post still vacant the effort of filling them is being undertaken by HR	2017/18	GM:CS
2.2 Has a job description been developed for each position within the SCM Unit?	Yes	N/A	N/A	N/A
3 Has a detailed implementation plan for SCM been developed?	Yes	N/A	N/A	Head: SCM
3.1 If "YES", is progress regularly measured against the implementation plan?	Yes	Progress on the Procurement Plan is updated monthly	N/A	Head: SCM
4 Is a report on the implementation of the SCM Policy provided to the mayor (within 10 days of the end of each quarter (reg 6(3))	Yes	N/A	N/A	Head: SCM
5 SCM Processes:				
5.1 Is the necessary needs assessment undertaken before each acquisition?	Yes	N/A	N/A	Manager Demand and acquisition
5.2 Are preferential policy objectives identified to be met through each contract?	Yes	N/A	N/A	Manager: Contract Management
5.3 Is the performance of vendors regularly monitored?	Yes	Monthly assessments are done by the monitoring officer and reported to Council on a quarterly basis	N/A	Monitoring officer
5.4 Are SCM processes independently monitored to ensure the SCM policy is followed and desired objectives achieved?	Yes	N/A	N/A	IA
6 Are the threshold values contained in the SCM Policy aligned with the values stipulated in regulation 12?	Yes	N/A	N/A	N/A
6.1 If "NO" are the values contained in the SCM Policy higher than that stipulated in regulation 12?	NO	N/A	N/A	N/A
7 Do municipal bid documents comply with MFMA Circular No 25?	Yes	N/A	N/A	SCM Practitioners
8 Do municipal bid documents include evaluation criteria for use by the bid evaluation and adjudication committees?	Yes	N/A	N/A	Manager: Contract Management
9 Regulation 46 requires the SCM Policy to establish a code of conduct.				
9.1 Is the Code of Conduct issued by NT in MFMA Circular No 22 utilised?	Yes	N/A	N/A	Head: SCM
9.2 Are measures in place to ensure all SCM practitioners are aware of the SCM code of conduct?	Yes	All practitioners have signed the code of conduct.	N/A	Head: SCM
10 Are all delegations in terms of SCM roles and responsibilities in writing (other than delegations contained in the SCM Policy)?	Yes	SCM Delegations adopted by Council	N/A	CFO
11 Prior to making an award above R30 000 the municipality or municipal entity must check with SARS whether that persons tax matters are in order (reg 43 and MFMA Circular No 29). Is this being complied with?	Yes	N/A	N/A	SCM Practitioners
12 Please confirm if records are kept of the following:				
12.1 Petty cash purchases?	Yes	Creditors department are the custodian of these records	N/A	Creditors Manager
12.2 Written or verbal quotations received and awards made?	Yes	Creditors department are the custodian of these records	N/A	Creditors Manager
12.3 Tenders and all other bids received and awards made?	Yes	Tenders records are kept at SCM offices	N/A	Manager Demand and acquisition

Question		Answer	Comment on progress	Date for completion	Official(s) responsible
13	Are all invitations for bids above R30 000 advertised for at least 7 days on the website and official notice board? (reg 18(a))	Yes	N/A	N/A	SCM Practitioners
13.1	In addition, are all invitations for competitive bids publically advertised in newspapers commonly circulating locally? (reg 22(1))	Yes	N/A	N/A	SCM Practitioners
14	Is the "list of accredited prospective providers" required by regulation 14 updated at least quarterly?	Yes	N/A	N/A	Manager: Demand and acquisition
15	Is there a database established to record redundant and obsolete store items?	Yes	N/A	N/A	Logistics Manager
16	Are debriefing sessions held with unsuccessful bidders?	No	Written regret letters are sent and on request meetings are held.	N/A	SCM Practitioners
17	Training SCM practitioners				
17.1	Has a training strategy for SCM practitioners been developed?	Yes	N/A	N/A	HR
17.2	What is the 2017/2018 budget for the training of SCM practitioners?		N/A	N/A	N/A
17.3	Has the municipality or entity used an outsourced training provider for SCM, other than SAMDI?	Yes	SCM35 of 14/15 Bantu Banye Skills	N/A	N/A
17.4	If "yes" to 17.3 please list below the names of training provider(s) used to date (expand this box if necessary)		Bantubanye Skills		
				N/A	N/A
17.5	Indicate the number of officials who have attended the SCM training conducted by SAMDI?		None	N/A	N/A
17.6	Indicate the number of officials who have attended SCM training conducted by training providers other than SAMDI?		29	N/A	N/A
18	Has an SCM procedure manual been developed to assist officials implement the SCM policy, consistent with the MFMA, regulations, circulars and the Accounting Officers Guidelines?	Yes	N/A	N/A	N/A
19	Bid Committee membership:				
19.1	Does the Bid Specification Committee membership comply with regulation 27?	Yes	N/A	N/A	N/A
19.2	Does the Bid Evaluation Committee membership comply with regulation 28?	Yes	N/A	N/A	N/A
19.3	Does the Bid Adjudication Committee membership comply with regulation 29?	Yes	N/A	N/A	N/A
19.4	Has regulation 29(4), which stipulates that a member of a bid evaluation committee or an advisor may not be a member of a bid adjudication committee, been breached?	No	N/A	N/A	N/A
20	Procurement of IT related goods and services:				
20.1	Are you aware that SITA can assist with the procurement of IT related goods and services (regulation 31)	Yes	N/A	N/A	N/A
20.2	Have you utilised this facility before?	Yes	N/A	N/A	N/A
21	Does the SCM Policy provide for an effective system of risk management for the identification, consideration and avoidance of potential risks in the SCM system? (reg 41(1))	Yes	N/A	N/A	N/A

## PERFORMANCE MANAGEMENT OF CONTRACTS FOR THE PERIOD 1 JULY 2017 – 30 JUNE 2018

In terms of section 116 (2) of the MFMA the accounting officer of a municipality must - "Take all reasonable steps to ensure that a contract or agreement procured through the supply chain management policy of the municipality or municipal entity is properly enforced; monitor on a monthly basis the performance of the contractor under the contract or agreement; establish capacity in the administration of the municipality to assist the accounting officer in carrying out the duties and to oversee the day-to-day management of the contractor under the contract or agreement;"

In order to fulfill the requirements of the legislation quoted above the Supply chain Management unit prepares a monthly report on the Performance of all suppliers. This report is tabled at the Strategic Management Committee on a monthly basis thereafter it is forwarded to the other portfolio committees before it is tabled at Council.

The table overleaf indicates a schedule summarizing the performance of all contracts on a monthly basis that the municipality entered into that are over the amount of R5 000 000. 00. Due to the size and volume of these reports, should anyone wish to view the full report they can kindly do so at the Supply Chain Management Unit on the 5th Floor of the AS Chetty Building. The table also does not include any information pertaining to annual supply contracts.



## MSUNDUZI MUNICIPALITY SUPPLY CHAIN MANAGEMENT UNIT - SERVICE PROVIDERS MONTHLY MONITORING OF PERFORMANCE MONTHLY REPORTS FOR THE PERIOD 1 JULY 2017 - 30 JUNE 2018

MSUNDUZI MUNICIPALITY SUPPLY CHAIN MANAGEMENT UNIT - SERVICE PROVIDERS MONTHLY MONITORING OF PERFORMANCE					
CONTRACT NO	DESCRIPTION	SERVICE PROVIDER	CONTRACT AMOUNT	STATUS	ACTUAL PROGRESS
SCM 26 OF 12/13	RAPID PUBLIC TRANSPORT NETWORK	SIYAZI TRANSPORTATION SERVICES DEVELOPMENT (PTY) LTD	R 26 358 802.00	The Project manager is satisfied with the service rendered by Siyazi.	Not Applicable
SCM 64 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 10, EDENDALE	ACTUS INTERGRATED MANAGEMENT (PTY) LTD	R 50 605 985.10	The contractor is approximately 1months behind when compared to the overall original program of works due to existing services, Pitted 160mm diameter sewer pipe, political unrest and delays on existing services . On Area H, I, J and K there is approximately 14833 m of pipes laid and tested, Accumulative length of erf connection installed from the commencement date is 1547m the number of Erf connections is 440 and 442of Terminal manholes that have been constructed as at the 18th of June 2017. · The Contractor's contractual performance thus far remains satisfactory.	The project is on Schedule when compared to a revised programme of works. · Expenditure is on 52.6% as at the 18 July 2017
SCM 83 OF 13/14	WATER PIPE LINE EXTENSION	MAKHUBU CIVILS	R 6 878 162.50	The project has been completed and the monitoring office is waiting for the completion report from the business unit.	Completed
SCM 9 OF 15/16	UPGRADE OF SELBI MSIMANG ROAD 5.5 TO 6.5	MARTIN AND EAST	R 85 000000.00	Site progress meeting was held on site camp on the 1st June 20172017. · The performance of a contractor meets all the contractual requirements of the contract for phase one of the project. · The performance of a contractor meets all the contractual requirements of the contract for phase one of the project. · The performance of a contractor meets all the contractual requirements of the contract for phase one of the project. ·Phase 2 (BRT) – 93% Complete ·Phase 3 (Mixed Traffic RHS) – 70% complete ·Phase 4 is 50% ·Overall percentage complete is 76.5% · Progress on site is as follows: · Relocating of Neotel cables. 100% · Electrical substation 100% · Electrical duct. 100% · Telkom 100% · Dark fibre Africa 100% · Water relocation 60% · Storm water 100% · G 10. 100% · G 9. 100% · G 7 100% · Site Clearance 100% · Earthworks 100% · Retaining wall 100%	The project is on Schedule when compared to a revised programme of works.
SCM 64 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 10, EDENDALE	ACTUS INTERGRATED MANAGEMENT (PTY) LTD	R 50 605 985.10	· The contractor is approximately 1months behind when compared to the overall original program of works due to existing services, Pitted 160mm diameter sewer pipe, political unrest and delays on existing services. On Area H, I, J and K there is approximately 14833 m of pipes laid and tested, Accumulative length of erf connection installed from the commencement date is 1547m the number of Erf connections is 440 and 442 of Terminal manholes that have been constructed as at the 18th of June 2017. · The Contractor's contractual performance thus far remains satisfactory.	· The project is on Schedule when compared to a revised programme of works. · Expenditure is on 52.6% as at the 18 July 2017
SCM 9 OF 15/16	UPGRADE OF SELBI MSIMANG ROAD 5.5 TO 6.5	MARTIN AND EAST	R 85 000000.00	· Site progress meeting was held on site camp on the 1st June 20172017. · The performance of a contractor meets all the contractual requirements of the contract for phase one of the project. · Phase 1 (Mixed Traffic LHS) – 93% complete · Phase 2 (BRT) – 93% Complete · Phase 3 (Mixed Traffic RHS) – 70% complete · Phase 4 is 50% · Overall percentage complete is 76.5% · Progress on site is as follows: · Relocating of Neotel cables. 100% · Electrical substation 100% · Electrical duct. 100% · Telkom 100% · Dark fibre Africa 100% · Water relocation 60% · Storm water 100% · G 10. 100% · G 9. 100% · G 7 100% · Site Clearance 100% · Earthworks 100% · Retaining wall 100%	· The project is on Schedule when compared to a revised programme of works.
SCM 32 OF 11/12	SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A VEHICLE MONITORING, TRACKING AND VEHICLE MANAGEMENT SYSTEM	EWC VEHICLE COMMUNICATION	R13 212 354.64	· The company commenced its duties in January and the work is underway and no problems.	On Schedule
SCM 65 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 16, EDENDALE	NATAL RICHARDSBAY HIRE CC T/A NRB CONSTRUCTION AND HIRE	R 35 497 453.38	· Variation Order number 2 is underway submitted to various stakeholders for comments in order to be submitted to BAC for approval. · There is a slow progress on this site which one cannot measure due to problems that are faced by this project.	Slow movement & behind schedule
SCM 68 OF 13/14	REHABILITATION / REPLACEMENT OF DEFECTIVE SEWER RETICULATION : PHASE 1	TTI / MARTIN AND EAST JV	R21 273 797.82	· The project is complete and awaiting for a closeout report	Complete



## MSUNDUZI MUNICIPALITY SUPPLY CHAIN MANAGEMENT UNIT - SERVICE PROVIDERS MONTHLY MONITORING OF PERFORMANCE

CONTRACT NO	DESCRIPTION	SERVICE PROVIDER	CONTRACT AMOUNT	STATUS	ACTUAL PROGRESS
SCM 51 OF 14/15	CONSTRUCTION OF WATER RETICULATION PIPELINES WITH ASSOCIATED VALVES AND FITTINGS AND WATER METER HOUSE CONNECTIONS IN IMBALI, WARD 19	MINATLOU TRADING JV BARENG BATHO TRANSPORT	R3 900 852.71	<ul style="list-style-type: none"> <li>· 96% bulking line including bends have been done on site</li> <li>· 25% Pressure testing are yet to be done</li> <li>· Compaction test done excluding on road crossing</li> <li>· Approximately 75% of pressure testing done and passed.</li> <li>· Approximately 50% of house connection done excluding internal connection.</li> <li>· About 2.6km water pipe line has been laid.</li> </ul>	On Schedule
SCM 64 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 10, EDENDALE	ACTUS INTERGRATED MANAGEMENT (PTY) LTD	R 50 605 985.10	<ul style="list-style-type: none"> <li>· The contractor is approximately 1months behind when compared to the overall original program of works due to existing services ,Pitted 160mm diameter sewer pipe, political unrest and delays on existing services . On Area H, I, J and K there is approximately 14932.4 m of pipes laid and tested, Accumulative length of erf connection installed from the commencement date is 2198.94m the number of Erf connections is 687 and 717 of Terminal manholes that have been constructed as at the 16th of September 2017.</li> <li>· The Contractor's contractual performance thus far remains satisfactory.</li> </ul>	<ul style="list-style-type: none"> <li>· The project is on Schedule when compared to a revised programme of works. · Expenditure is on 76% as at the 16 September 2017</li> </ul>
SCM 6 of 15/16	Upgrade of roads in Ashburton	Kulu Civils	R 15 017 213.95	<ul style="list-style-type: none"> <li>· As at the 1st of September 2017 .the overall progress on site was 92%.</li> <li>· The progress is slow since the contract between Gestion Engineers and council has expired.</li> <li>· Since the contract with the consultant had expired technical meetings have been at halt.</li> <li>· The progress on site is behind and the contract has expired, due to the fact that the municipality has no funds available for this project. However all the layer works have been complete and there is about 400m left without asphalt. The project is closely monitored by the Project manager from the roads department and the SCM Monitoring officer since the e engineer is off site. Expenditure remains at 90%.</li> </ul>	10 months behind
SCM 9 of 15/16	Upgrade of Selbi Msimang Road 5.5 to 6.5	Martin and East	R 85 000 000.00	<ul style="list-style-type: none"> <li>· Site progress meeting was held on site camp on the 18th of May 2017.</li> <li>· The performance of a contractor meets all the contractual requirements of the contract for phase one of the project.</li> <li>· Phase 1 (Mixed Traffic LHS) – 87% complete</li> <li>· Phase 2 (BRT) – 67% Complete</li> <li>· Phase 3 (Mixed Traffic RHS) – 36% complete</li> <li>· Overall percentage complete is 62%</li> <li>· Progress on site is as follows:</li> <li>· Relocating of Neotel cables. 100%</li> <li>· Electrical substation 100%</li> <li>· Electrical duct. 100%</li> <li>· Telkom 100%</li> <li>· Dark fibre Africa 100%</li> <li>· Water relocation 60%</li> <li>· Storm water 100%</li> <li>· G 10. 100%</li> <li>· G 9. 100%</li> <li>· G 7 100%</li> <li>· Site Clearance 100%</li> <li>· Earthworks 100%</li> <li>· Retaining wall 100%</li> </ul>	<ul style="list-style-type: none"> <li>· The project is on Schedule when compared to a revised programme of works.</li> </ul>
SCM 65 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 16, EDENDALE	NATAL RICHARDSBAY HIRE CC T/A NRB CONSTRUCTION AND HIRE	R 35 497 453.38	<ul style="list-style-type: none"> <li>· Site meeting has been arranged to be held on 25 October 2017 to discuss the way forward pertaining to problems that are encountered in this project.</li> </ul>	Slow movement & behind schedule
SCM 68 OF 13/14	REHABILITATION / REPLACEMENT OF DEFECTIVE SEWER RETICULATION : PHASE 1	TTI / MARTIN AND EAST JV	R21 273 797.82	<ul style="list-style-type: none"> <li>·The project is complete and awaiting for a closeout report</li> </ul>	Complete
SS 72 OF 2015 SECTION1-3	ALTERATIONS & ADDITIONS TO WOODLANDS LIBRARY	INTUBAYOLUNTU PROJECTS	R5 422 507.25	<ul style="list-style-type: none"> <li>· Floor, Ceiling and Air Conditioning need to be completed Foreman indicated completion date to be 17 October 2017. Contractor replaced broken concrete slabs with poured concrete.</li> </ul>	Behind Schedule
SCM 64 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 10, EDENDALE	ACTUS INTERGRATED MANAGEMENT (PTY) LTD	R 50 605 985.10	<ul style="list-style-type: none"> <li>· The contractor is approximately 1months behind when compared to the overall original program of works due to existing services ,Pitted 160mm diameter sewer pipe, political unrest and delays on existing services . On Area H, I, J and K there is approximately 14932.4 m of pipes laid and tested, Accumulative length of erf connection installed from the commencement date is 2198.94m the number of Erf connections is 687 and 717 of Terminal manholes that have been constructed as at the 16th of September 2017.</li> <li>· The Contractor's contractual performance thus far remains satisfactory.</li> </ul>	<ul style="list-style-type: none"> <li>· The project is on Schedule when compared to a revised programme of works. · Expenditure is on 76% as at the 16 September 2017</li> </ul>

MSUNDUZI MUNICIPALITY SUPPLY CHAIN MANAGEMENT UNIT - SERVICE PROVIDERS MONTHLY MONITORING OF PERFORMANCE					
CONTRACT NO	DESCRIPTION	SERVICE PROVIDER	CONTRACT AMOUNT	STATUS	ACTUAL PROGRESS
SCM 32 of 15/16	Upgrading of District Road D2069 in Vulindlela	Kulu Civils	R 12 467 629.10	<ul style="list-style-type: none"> <li>The road is earmarked to be handed over to the municipality on the 26 of September 2017.</li> <li>The contractor is working in the 10th month of the 6th month contract. It had been noted that the contractor is 9 months behind schedule with a progress of 90%.</li> <li>The contract has expired and a minimum of R3500.00 of penalties per calendar day will be deducted from the contractor.</li> <li>The project is now being closely monitored due to non-performance by the contractor.</li> <li>However the quality of the road is very good as the layer works have been properly constructed with drainage, Kerbing, channeling and finished road surfaces.</li> </ul>	· Eight months behind Progress.
SCM 32 OF 11/12	SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF A VEHICLE MONITORING, TRACKING AND VEHICLE MANAGEMENT SYSTEM	EWC VEHICLE COMMUNICATION	R13 212 354.64	· The contract is underway and deliverables are acceptable	On Schedule
SCM 68 OF 13/14	REHABILITATION / REPLACEMENT OF DEFECTIVE SEWER RETICULATION : PHASE 1	TTI / MARTIN AND EAST JV	R21 273 797.82	· The project is complete and awaiting for a closeout report	Complete
SCM 6 OF 15/16	UPRADE OF ROADS IN ASHBURTON	KULU CIVILS	R 15 017 213.95	<ul style="list-style-type: none"> <li>As at the 17th of January 2017 .the overall progress on site was 56%. Due to the December Shut down progress on site is slow and the fact that</li> <li>However progress on site is behind by 8 weeks since the contractor had abandon the site due to non-payment from the municipality, the project manager mentioned that SAP was the reason that the contract was not paid for two (2) months. Expenditure remains at 58%.</li> </ul>	8 weeks behind
	UPGRADING OF DISTRICT ROAD D2069 IN VULINDLELA	KULU CIVILS	R 12 467 629.10	The project is currently on the 3rd month of construction and is expected to be completed by the 10th of April 2017. As the 31th January 2017. There was slow progress on site due to cash flow and labour issues	· Three months behind.
SCM 78 OF 13/14	CONSTRUCTION OF 10ML RESERVOIR: MASONS	NOTTS PROJECTS	R 18 030 143.00	<ul style="list-style-type: none"> <li>The contraction of the reservoir has been completed and the reservoir has been tested</li> <li>The construction of Access road has been completed</li> </ul>	Waiting for completion certificate from the Engineer
SCM 65 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 16, EDENDALE	NATAL RICHARDSBAY HIRE CC T/A NRB CONSTRUCTION AND HIRE	R 35 497 453.38	· Works commenced and a monthly site meeting was scheduled for Wednesday, to discuss progress onsite.	Slow movement & behind schedule
SCM 68 OF 13/14	REHABILITATION / REPLACEMENT OF DEFECTIVE SEWER RETICULATION : PHASE 1	TTI / MARTIN AND EAST JV	R21 273 797.82	· The project is complete and awaiting for a closeout report	Complete
SCM 37 OF 14/15	LESTER BROWN AND THOMAS WATKINS UPGRADE	FYNN'S CONSTRUCTION & DEVELOPERS CC	R20 193 148.06	<ul style="list-style-type: none"> <li>Overall progress- 41%</li> <li>Land acquisition portion handed over to the contractor</li> <li>Service relocations- 90%</li> <li>Bulk earthworks- 100%</li> <li>Drainage-80%</li> <li>Layerworks-18%</li> <li>G7 layer works in progress- 75%</li> <li>Thomas Watkins SW in progress- 80%</li> </ul>	3 weeks behind
SCM 99 OF 14/15	EASTWOOD PRIMARY SUBSTATION	POWERTECH SYSTEMS INTERGRATORS	R13 189 652.28	<ul style="list-style-type: none"> <li>Contractor to submit a revised programme due to the revisions in submitted drawings</li> <li>Internal wet works have been completed and plumbing works have commenced together with painting and transformer bund walls</li> <li>Project manager is satisfied with the works performed by contractor</li> </ul>	On schedule.
SCM 65 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 16, EDENDALE	NATAL RICHARDSBAY HIRE CC T/A NRB CONSTRUCTION AND HIRE	R 35 497 453.38	· There is a slow progress on this site which one cannot measure due to problems that are faced by this project.	Slow movement & behind schedule
SCM 64 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 10, EDENDALE	ACTUS INTERGRATED MANAGEMENT (PTY) LTD	R 50 605 985.10	<ul style="list-style-type: none"> <li>The contractor is approximately 1months behind when compared to the overall original program of works due to existing services, Pitted 160mm diameter sewer pipe, political unrest and delays on existing services. On Area I, J and K there is approximately 4237084m of pipes laid and tested as at the 14th of February 2017</li> <li>The Contractor's contractual performance thus far remains satisfactory.</li> </ul>	The project is on Schedule when compared to a revised programme of works.Expenditure is on 52.6% as at the 14th February 2017
SCM77 OF 13/14	RELOCATION OF BULK WATER FEEDER MAINS	ESCOR CONSTRUCTION	R 12 091 673.17	<ul style="list-style-type: none"> <li>The works on site has been completed</li> <li>We currently waiting for closeout report from the engineer.</li> </ul>	Complete
SCM 78 OF 13/14	CONSTRUCTION OF 10ML RESERVOIR: MASONS	NOTTS PROJECTS	R 18 030 143.00	<ul style="list-style-type: none"> <li>The contraction of the reservoir has been completed and the reservoir has been tested</li> <li>The construction of Access road has been completed</li> </ul>	Waiting for completion certificate from the Engineer

### MSUNDUZI MUNICIPALITY SUPPLY CHAIN MANAGEMENT UNIT - SERVICE PROVIDERS MONTHLY MONITORING OF PERFORMANCE

CONTRACT NO	DESCRIPTION	SERVICE PROVIDER	CONTRACT AMOUNT	STATUS	ACTUAL PROGRESS
SCM 13 of 15/16	UPGRADING OF MOSES MABHIDA ROAD FROM KM 6,5 TO KM 7,5	KULU CIVIL'S	R 92 000 000.00	<ul style="list-style-type: none"> <li>The contractor is back on site but is still behind the schedule</li> <li>Contractor has engaged the services of a subcontractor in order to accelerate progress on site</li> </ul>	Behind the schedule
SCM 65 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 16, EDENDALE	NATAL RICHARDSBAY HIRE CC T/A NRB CONSTRUCTION AND HIRE	R 35 497 453.38	<ul style="list-style-type: none"> <li>The progress to this project is hardly improving due to challenges regarding this contract – nothing has changed pertaining to the progress.</li> <li>The project is at halt until further notice.</li> </ul>	At Halt
SCM 61 OF 13/14	REALIGNMENT AND WIDENING OF THWALA ROAD	BR TSIMA AND MASIQHAME JV	R10 000 000.00	<ul style="list-style-type: none"> <li>Termination letter dated 21 December 2016 was drafted and submitted to the company.</li> <li>The Snag list works are on hold until further action is taken.</li> <li>Still pending.</li> </ul>	Penalties imposed
SCM 51 OF 15/16	CONSTRUCTION OF WATER RETICULATION PIPELINES WITH ASSOCIATED VALVES AND FITTINGS AND WATER METER HOUSE CONNECTIONS IN IMBALI, WARD 19	MINATLOU TRADING JV BARENG BATHO TRANSPORT	R3 900 852.71	<ul style="list-style-type: none"> <li>The performance of the company is acceptable and the project is about to be completed.</li> <li>Snag list to be done</li> </ul>	On Schedule
SCM77 OF 13/14	RELOCATION OF BULK WATER FEEDER MAINS	ESCOR CONSTRUCTION	R 12 091 673.17	<ul style="list-style-type: none"> <li>The works on site has been completed</li> <li>The water mains has been filled with water</li> </ul>	Complete
SCM 13 of 15/16	UPGRADING OF MOSES MABHIDA ROAD FROM KM 6,5 TO KM 7,5	KULU CIVIL'S	R 92 000 000.00	<ul style="list-style-type: none"> <li>The contractor has been terminated due to non-performance by the contractor</li> <li>A new contract is currently under adjudication</li> </ul>	Terminated
SCM 10 OF 15/16	BASIC WATER SUPPLY WARD 1 UPGRADE OF EXISTING PIPELINES AND BPT VULINDLELA (EPHAYIPHINI)	AFROSTRUCTURES	R11,791,698.64	<ul style="list-style-type: none"> <li>The performance of a contractor meets all the contractual requirements of the contract for the project.</li> <li>Approximately 3.5 km of 1160mm diameter pipe and approximately 2.8 of 110mm diameter of pipe will be constructed.</li> <li>Expenditure and physical progress is at 90%.</li> </ul>	<ul style="list-style-type: none"> <li>The project is on Schedule when compared to the programme of works.</li> </ul>
SCM 64 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 10, EDENDALE	ACTUS INTERGRATED MANAGEMENT (PTY) LTD	R 50 605 985.10	<ul style="list-style-type: none"> <li>The performance of a contractor meets all the contractual requirements of the contract for the project.</li> <li>On Area H, I, J and K there is approximately 18468.9 m of pipes laid and tested, Accumulative length of erf connection installed from the commencement date is 2286.94 m the number of Erf connections is 741 and 665 of Terminal manholes that have been constructed, as at 07th of February 2018.</li> <li>The Contractor's contractual performance thus far remains satisfactory.</li> </ul>	<ul style="list-style-type: none"> <li>The project is on Schedule when compared to a revised programme of works 11.</li> <li>Expenditure is on 91% as at the 07th February 2018</li> </ul>
SCM 83 OF 13/14	WATER PIPE LINE EXTENSION	MAKHUBU CIVILS	R 6 878 162.50	<ul style="list-style-type: none"> <li>The project has been completed, and the monitoring office is waiting for the completion report from the business unit.</li> <li>The performance of a contractor me all the contractual requirements of the contract for the project.</li> </ul>	Completed
SCM 9 of 15/16	UPGRADE OF SELBY MSIMANG ROAD 5.5 TO 6.5	MARTIN AND EAST	R147,907,798.82	<ul style="list-style-type: none"> <li>The performance of a contractor meets all the contractual requirements of the contract for the project.</li> <li>As at 19th of February 2018, the Construction works on site are.</li> <li>Phase 1 (Mixed Traffic LHS) – 95% complete</li> <li>Phase 2 (BRT) – 92% Complete</li> <li>Phase 3 (Mixed Traffic RHS) – 86% complete</li> <li>Phase 4 (Mixed Traffic RHS) 73% Complete</li> <li>Overall percentage complete remains at is 87%</li> <li>The contract has been extended for 12months.</li> <li>The new completion date is 30 June 2018.</li> <li>V.O No.1 R20 655 287.78</li> <li>V.O No.2 R59 468 716.94</li> </ul>	<ul style="list-style-type: none"> <li>The project is one month behind when compared to the original programme of works.</li> </ul>
SCM 65 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 16, EDENDALE	NATAL RICHARDSBAY HIRE CC T/A NRB CONSTRUCTION AND HIRE	R 35 497 453.38	<ul style="list-style-type: none"> <li>The progress to this project is hardly improving due to challenges regarding this contract – nothing has changed pertaining to the progress.</li> <li>The project is at halt until further notice.</li> </ul>	At Halt
SCM 64 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 10, EDENDALE	ACTUS INTERGRATED MANAGEMENT (PTY) LTD	R 50 605 985.10	<ul style="list-style-type: none"> <li>The contractor is approximately 1months behind when compared to the overall original program of works due to existing services ,Pitted 160mm diameter sewer pipe, political unrest and delays on existing services. On Area H, I, J and K there is approximately 11456 m of pipes laid and tested, Accumulative length of erf connection installed from the commencement date is 1335. The number of Erf connections is 217 and 381 of Terminal manholes that have been constructed as at the 14Th of March 2017.</li> <li>The Contractor's contractual performance thus far remains satisfactory.</li> </ul>	The project is on Schedule when compared to a revised programme of works. Expenditure is on 52.6% as at the 14th March 2017
SCM 65 OF 12/13	INSTALLATION OF WATERBORNE SANITATION IN WARD 16, EDENDALE	NATAL RICHARDSBAY HIRE CC T/A NRB CONSTRUCTION AND HIRE	R 35 497 453.38	<ul style="list-style-type: none"> <li>There is a slow progress on this site which one cannot measure due to problems that are faced by this project.</li> </ul>	Slow movement & behind schedule
SCM 68 OF 13/14	REHABILITATION / REPLACEMENT OF DEFECTIVE SEWER RETICULATION : PHASE 1	TTI / MARTIN AND EAST JV	R21 273 797.82	<ul style="list-style-type: none"> <li>The project is complete and awaiting for a closeout report</li> </ul>	Complete
SCM77 OF 13/14	RELOCATION OF BULK WATER FEEDER MAINS	ESCOR CONSTRUCTION	R 12 091 673.17	<ul style="list-style-type: none"> <li>The works on site has been completed</li> <li>We currently waiting for closeout report from the engineer.</li> </ul>	Complete

MSUNDUZI MUNICIPALITY SUPPLY CHAIN MANAGEMENT UNIT - SERVICE PROVIDERS MONTHLY MONITORING OF PERFORMANCE					
CONTRACT NO	DESCRIPTION	SERVICE PROVIDER	CONTRACT AMOUNT	STATUS	ACTUAL PROGRESS
SCM82 OF 13/14	MONITORING OF EIGHT DEPTH ONLY MEASURE MOBILE FLOW MONITORING STATION	JOAT SALES & SERVICES	R 4 588 350.00	<ul style="list-style-type: none"> <li>Project completed</li> <li>There are 10 mobile flow monitoring units in use on the project. Eight (8) of these units</li> <li>Are operational on various sites</li> </ul>	Project completed
SCM 13 OF 15/16	UPGRADING OF MOSES MABHIDA ROAD FROM KM 6,5 TO KM 7,5	KULU CIVIL'S	R 92 000 000.00	<ul style="list-style-type: none"> <li>The contractor is back on site but is still behind the schedule</li> <li>The progress is very slow</li> <li>Contractor has engaged the services of a subcontractor in order to accelerate progress on site</li> </ul>	Behind the schedule
SCM77 OF 13/14	RELOCATION OF BULK WATER FEEDER MAINS	ESCOR CONSTRUCTION	R 12 091 673.17	<ul style="list-style-type: none"> <li>The works on site has been completed</li> <li>We currently waiting for closeout report from the engineer.</li> </ul>	Complete
SCM 5 OF 14/15	SUPPLY AND INSTALLATION OF NEW PALISADE FENCING TO VACANT SITES TO BE USED AS A COMMUNITY CENTRE AT WARD 3 (ENQABENI) I AND WARD 28 LOTUS PARK, NORTHDAL	CATERPILLA TRADING	R 1 269 000.00	<ul style="list-style-type: none"> <li>The project has been completed and the monitoring office is waiting for the completion report from the business unit.</li> </ul>	The project is complete.
SCM77 OF 13/14	RELOCATION OF BULK WATER FEEDER MAINS	ESCOR CONSTRUCTION	R 12 091 673.17	<ul style="list-style-type: none"> <li>The works on site has been completed</li> <li>The water mains has been filled with water</li> </ul>	Complete
SCM 75 OF 14/15	COMPLETION OF MOSES MABIDA COMMUNITY CENTER	ZETHEMBE MAINTENANCE AND GENERAL	R 12 736 206.83	<ul style="list-style-type: none"> <li>The contractor has been paid for works that was done on site but the project is not complete and it has been suspended due to lack of funding</li> </ul>	Projects has been suspended
SCM 36 OF 13/14	INSTALLATION OF PERMANENT SEWER MONITORING STATIONS	JOAT SALES & SERVICES	R 6 444 245.80	<ul style="list-style-type: none"> <li>We currently waiting for a full detail report on the project</li> <li>Project has been completed</li> </ul>	Project completed
SCM 23 of 13/14	UPGRADING OF STATION ROAD AND CONSTRUCTION OF NEW STATION ROAD BRIDGE	FYNNS CONSTRUCTION	R 13 869 067.19	<ul style="list-style-type: none"> <li>The contractor is behind the schedule due to delays from Telkom and Eskom not moving their services on site</li> <li>Progress is behind the schedule</li> </ul>	Behind the schedule

EMPLOYEE: SUPPLY CHAIN MANAGEMENT					
Job Level	2016/2017	2017/2018			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01-T03	9	10	8	2	20
T04-T08	20	29	19	10	34
T09-T13	28	38	27	11	29
T14-T18	3	3	2	1	33
T19-T22	1	1	1	0	0
T23-T25					
Total	61	81	57	24	30

FINANCIAL PERFORMANCE 2017/2018: SUPPLY CHAIN MANAGEMENT R'000					
Details	2016/2017	2017/2018			
	Actual	Original Budget	Adjustment Budget	Actual	Variations to Budget%
Total Operational Revenue (excl. tariffs)	627	540	353	190	-46.18%
Expenditure:					
Employees	24,907	23,020	28,417	23,774	-16.34%
Repairs and Maintenance	147	306	221	167	-24.43%
Other	30,880	39,454	36,839	36,502	-0.91%
Total Operational Expenditure	55,934	62,780	65,477	60,443	-7.69%
Net operational (Service) Expenditure	55,307	62,240	65,124	60,253	-7.48%

## CAPITAL EXPENDITURE 2017/2018: SUPPLY CHAIN MANAGEMENT R'000

Details	2017/2018				
	Budget	Adjustment Budget	Actual Expenditure	Variations to Budget %	Total Project Value
Total All	680	858	769	-10.37%	
Plant and Equipment	100	758	734	-3.17%	734
Furniture	580	35	35	0.00%	35
Computer Equipment	-	65	-	-100.00%	0

### COMMENT ON THE PERFORMANCE OF SUPPLY CHAIN MANAGEMENT OVERALL:

In terms of circular 77 issued by National Treasury the municipalities are required to establish the infrastructure SCM Policy with effect from 1 July 2017

Upon the above instruction the Msunduzi Municipality Supply Chain Management Policy has now adopted and divided its SCM Policy into two policies, one focuses on Goods and Services and the other on Infrastructure Procurement and Delivery Management

The SCM Policy for Goods and Services which is PART 1 of this document is issued in terms of Section 111 of the Municipal Finance Management Act of 2003 and Municipal Supply Chain Management Regulations. The approach to procurement documentation is significantly different between general goods and services and infrastructure delivery. Documents for general goods and services, are based on the National Treasury General Conditions of Contract (GCC) which focuses on the rights and obligations of the parties in a generic manner and also deals with aspects of the bidding processes.

The SCM Policy for Infrastructure Procurement and Delivery Management which is PART 2 is issued in terms of Section 168 of the Municipal Finance Management Act of 2003 in support of Regulation 3(2) of the MFMA Supply Chain Management Regulations as a Treasury guideline determining a standard for municipal supply chain management policies. MFMA Circular No 77: Model SCM Policy for Infrastructure Procurement and Delivery Management provides guidance to municipalities on the establishment of a suitable supply chain management system for infrastructure delivery which is better able to deliver value for money, while minimizing the scope for corruption.

Public procurement that is unrelated to infrastructure delivery typically relates to goods and services that are standard, well-defined and readily scoped and specified. Once purchased, goods invariably need to be taken into storage prior to being issued to employees.

Services most often involve routine, repetitive services with well understood interim and final deliverables which do not require strategic inputs or require decisions to be made regarding the fitness for purpose of the service outputs.

## 4.4 FLEET MANAGEMENT

### INTRODUCTION TO FLEET MANAGEMENT

#### Overview of Fleet Management

Fleet Management is the sub-unit of Asset and Liabilities under Budget and Treasury Business unit and its core function is to purchase, manage, monitor and dispose the Council's fleet. Fleet Management is divided into two (2) sub-sections namely: Fleet Administration and Fleet Control

#### Fleet Strategy

In order for Fleet Management to provide optimal support to various business units, the following strategic objectives were implemented.

#### Fitment of vehicle monitoring system:

This was due to abuse of vehicles and the high amount of fuel usage. The fitment is done as the new vehicles are being purchased. The major achievement is the better control and reduction of overtime and detection of vehicle abuse.

#### Purchase of new vehicles:

Although the funds were not provided for Fleet management to purchase vehicles, a total of 89 vehicles and plant were purchased for the various business units in 2016/17 financial year. Again in 2017 /18 financial year a total of 70 plant and vehicles were purchased for various business units.

#### Fleet policy:

The policy was adopted by the full Council on the 26 September 2012. Implementation started thereof and number of business units were work shopped. As new staff joining the Municipality work shop sessions and awareness is ongoing process. The Fleet Management unit is currently updating Fleet Management Policy/Procedures and it will be sent to business units by end of September 2018.



FLEET MANAGEMENT POLICY OBJECTIVES TAKEN FROM IDP

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT							
							2016/2017			ANNUAL 2017/2018 PROGRESS REPORT			2018 / 2019	
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
A & LM13	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	New Plant and Vehicles	New Plant and Vehicles purchased	ALL	30 x Council vehicles and plant to be Purchased (15x sedans, 2x LWB LDV's and 6 x 7 seaters and 2x TLBs and 5x water tankers) by the 31st of December 2017	Number of Council vehicles and plant to be Purchased (15x sedans, 2x LWB LDV's and 6 x 7 seaters and 2x TLBs and 5x water tankers)	N/A	N/A	NOT APPLICABLE	30 x Council vehicles and plant have been Purchased (15x sedans, 2x LWB LDV's and 6 x 7 seaters and 2x TLBs and 5x water tankers) by the 31st of December 2017	30 x Council vehicles and plant to be Purchased (15x sedans, 2x LWB LDV's and 6 x 7 seaters and 2x TLBs and 5x water tankers) by the 31st of December 2019	N/A	N/A	3 (100% - 129%)

EMPLOYEE: FLEET MANAGEMENT

Job Level	2017/2018			
	2016/2017	Employees No.	Posts No.	Employees No.
T01-T03	25	23	28	55
T04-T08	8	7	7	50
T09-T13	17	21	7	25
T14-T18	0	0	1	100
T19-T22				
T23-T25				
Total	50	51	43	46

FINANCIAL PERFORMANCE 2017/2018: FLEET MANAGEMENT

Details	R'000			
	2016/2017		2017/2018	
	Actual	Original Budget	Adjustment Budget	Actual
Total Operational Revenue (excl. tariffs) Expenditure:	-	-	-	-
Vehicle tracking	177 785	136 092	2 236 092	2 218 117
Vehicle registration and licence	272 4 33	2 236 092	2 293 954	2 293 954
Vehicle branding	160 591	274 754	274 752	258 772
Employees	3138 10	340 9495	435 798	321 345
Other	472 720	368 1100	623 890	359 590
Total Operational Expenditure	13973	119375	5 220 675	3 861 077
Net operational (Service) Expenditure	13973	119375	5 220 675	3 861 077
				Variations to Budget%
				0.00%
				0.80%
				0.0%
				5.82%
				26.26%
				42.36%
				26.04%
				26.04%

### CAPITAL EXPENDITURE 2017/2018: FLEET MANAGEMENT R'000

Details	2016/2017	2017/2018			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Budget%
Total capital expenditure (excl. tariffs)	-	-	-	-	0,00%
Office furniture	00	137 990		95 995	30.43%
New machinery	00	110 100		108 100	1.82%
TOTAL capital expenditure	00	248 090		204095	17.73%

#### COMMENT ON THE PERFORMANCE OF FLEET MANAGEMENT OVERALL:

The strategic planning for Fleet Management is to replace at least 100 vehicles per annum, but experiencing challenges of capital funds to implement this replacement plan. Vehicle maintenance costs are high due to ageing fleet.

## 5. COMPONENT E: CORPORATE SERVICES

This component includes: Human Resources Services, Information Communication Technology, and Legal Services & Organizational Development Performance.

### HUMAN RESOURCES SERVICES

#### INTRODUCTION TO HUMAN RESOURCE SERVICES

In terms of the provisions of the Staff Allocation Policy, the process of advertising new posts and major changed posts internally was initiated in the 2017/2018 financial year. Both the dispute processes and the allocation of those employees unplaced was expedited in 2017/2018.

Occupational Health and Safety facilitated workshops with employees to communicate and understanding of related policies. Continued Health Education within the Occupational Health Clinics culminated in two mini wellness days being conducted.

#### 5.1 HUMAN RESOURCES OBJECTIVES TAKEN FROM IDP

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL PROGRESS REPORT								
							2016/2017			ANNUAL 2017/2018 PROGRESS REPORT			2018 / 2019		
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET
HR 01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Workplace Skills plan	Coordination of Drafting & Approval of Organizational Workplace Skills Plan 18 /19	N/A	1 x Report on the Workplace Skills Plan 18/19FY prepared and submitted to SMC for approval by the 30th of April 2018	Date Report on the Workplace Skills Plan 18/19FY prepared and submitted to SMC for approval	N/A	NOT APPLICABLE	1 x Report on the Workplace Skills Plan 18/19FY prepared and submitted to SMC for approval by the 30th of April 2018	Report submitted to the LGSETA on the 26 April 2018.	3 (100% - 129%)	N/A	N/A	1 x Report on the Workplace Skills Plan 18/19 , prepared and submitted to SMC by the 30th of April 2019.	
HR 02	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Workplace Skills plan	Establishment of Skills Development Committees within Business Units	N/A	100% of Functional Skills Development Committees established in all Business Units by the 31st of October 2017	% & Date Functional Skills Development Committees established in all Business Units	N/A	NOT APPLICABLE	100% Functional Skills Development Committees established in all Business Units by the 31st of October 2017	NIL	1 (69% & below)	N/A	N/A	100% of employees trained according to the approved 18/19 Workplace Skills Plan by the 30th of June 2019	
HR 03	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Workplace Skills plan	Implementation of Workplace Skills Plan 17/18 - Employees per BU	N/A	100% of employees trained according to the approved 17/18 FY Workplace Skills Plan by the 30th of May 2018	% of employees trained according to the approved 17/18 FY Workplace Skills Plan	1020 x Employees trained in line with the 2016/17 Workplace Skills Plan by the 30th of June 2017	1 (69% & below)	100% of employees trained according to the approved 17/18 FY Workplace Skills Plan by the 31st of May 2018	633 Employees trained during 2017/2018	1 (69% & below)	BEC & BAC Meetings were postponed which impacted the appointment of service providers	No corrective action as the Unit does not have control of the process.	N/A	

#### EMPLOYEE: HUMAN RESOURCES SERVICES

Job Level	2016/2017		2017/2018		Vacancies (as a % of total posts) %
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	
T01-T03	2	6	2	4	67
T04-T08	33	60	39	21	35

## EMPLOYEE: HUMAN RESOURCES SERVICES

Job Level	2016/2017		2017/2018		
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T09-T13	30	58	33	25	43
T14-T18	3	11	9	2	18
T19-T22	1	1	1	0	0
T23-T25					
Total	69	136	84	52	41

## FINANCIAL PERFORMANCE 2017/2018: HUMAN RESOURCES SERVICES R'000

Details	2016/2017	2017/2018			
	Actual	Original Budget	Adjustment Budget	Actual	Variations to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	1 034	-4 724	-3 092	-310	-89.97%
Expenditure:					
Employees	88 381	77 526	74 762	108 109	44.60%
Repairs and Maintenance	21	72	38	19	-50%
Other	21 773	30 805	29 968	14 748	-50%
Total Operational Expenditure	110 175	108 403	104 768	122 876	17%
Net operational (Service) Expenditure	111 209	103 679	101 676	122 566	20%

## CAPITAL EXPENDITURE 2017/2018: HUMAN RESOURCES SERVICES R'000

Details	2017/2018				
	Budget	Adjustment Budget	Actual Expenditure	Variations to Adjusted Budget %	Total Project Value
Total All	310	246	202	-17.88%	
Project A – OCC HEALTH – BUILDINGSOCC HEALTH - FURNITURE	54	30	0	-100%	
Project B – OCC HEALTH - FURNITURE	77	0	45	0%	
Project C – SKILLS DEV - FURNITURE	20	11	0	-100%	
Project D – OCC HEALTH – COMPUTER SEQUIPEQUIPMENT	44	67	37	-44.77%	
Project D – PERSONNEL – COMPUTER	50	50	46	-8%	
Project D – SKILLS DEV – COMPUTER	65	65	54	-16.92%	
Project G : PERSONNEL – OFFICE EQUIPM	0	23	20	-13.04%	

### COMMENT ON THE PERFORMANCE OF HUMAN RESOURCE SERVICES OVERALL:

The HR priority Capital Project in 2017/2018 financial year saw the continued implementation of SAP HCM, presenting the potential for improved employee reporting, absence and benefit maintenance.

Training numbers planned were impacted by delays in the internal procurement and approval processes due to the lack of suitable providers sourced. These delays caused funding provision for the appointment of training providers to become exhausted and the training planned will hereafter only be implemented in the 2018/2019 Financial Year.

## 5.2 INFORMATION & COMMUNICATION TECHNOLOGY SERVICES

### INTRODUCTION TO INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

With the implementation of the of the new Enterprise Resource Planning (ERP) system using SAP system at Msunduzi Municipality the following SAP modules went live to date:

- SAP ISU – Industry Solution Utilities ,
- SAP SD – Sales and Distribution,
- SAP MM-Materials Management,
- SAP HR- Human Resources,
- SAP RE – Real Estate,
- SAP AM – Asset Accounting
- SAP AM – Asset Accounting

The following projects were realized during this financial year 2017/2018 are as follows:

1. Replacement of Telkom copper cables with high-speed fibre to enable high speed data transfer and connectivity at the following offices, Bombay Office and Oribi Airport
2. Completed fibre ring connecting AS Chetty Building (Production), SITA (Backups) and Mkhondebi Market (DR).
3. Replacement of more than 32 computers with new ones.
4. CAT6 cabling upgrade at City Hall
5. SITA Storage upgrade (Backups).
6. ICT Helpdesk Revamp.

## SERVICE STATISTICS FOR ICT SERVICES

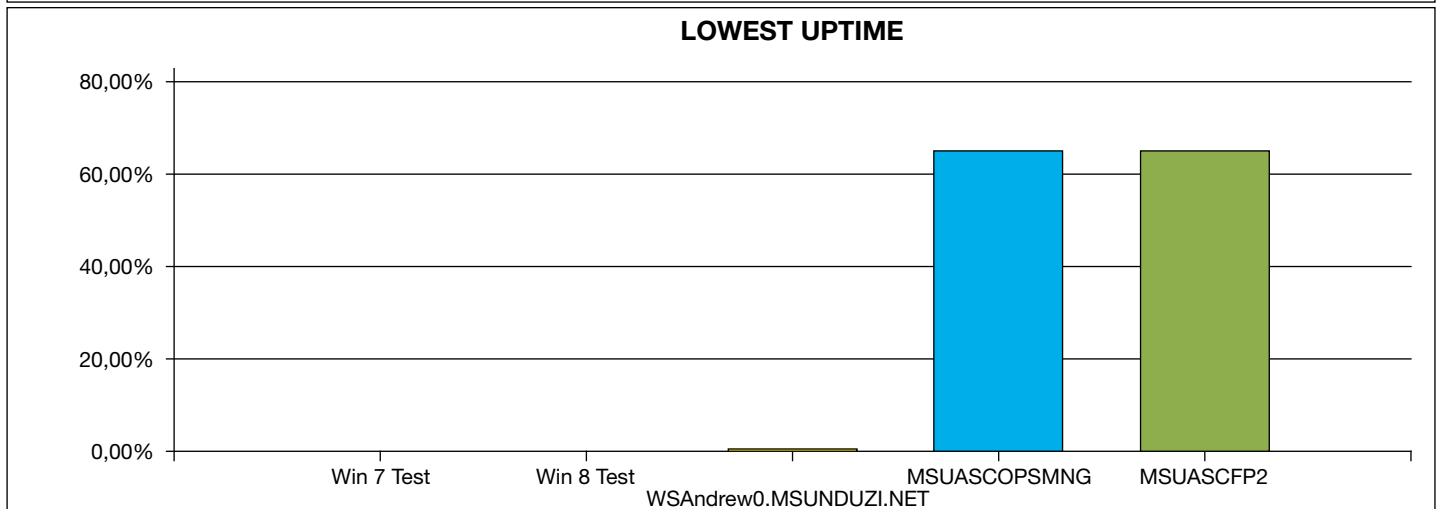
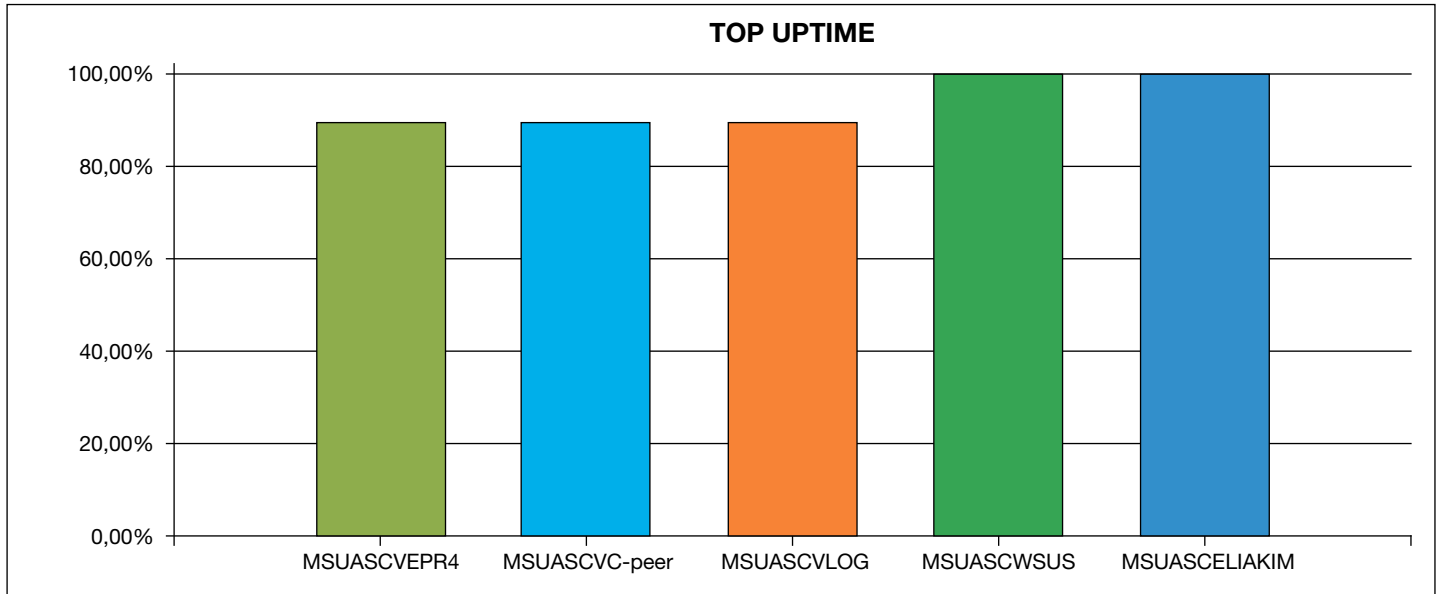
### VM SERVERS UPTIME

Description: This report provides an overview of VMs uptime including VMs with lowest and highest uptime values.

Summary Information

Reporting Period: Custom Date Range (2016-07-01 - 2017-06-30)

Uptime parameter: greater than 0, 00% and lower than 100, 00%



### ASSIGNEE SUMMARY REPORT -7/1/2017 - 6/30/2018

Group Name	Assignee	Logged	Open	Resolved	Closed	Avg Resolve (Days)
External Vendor	Bytes Communication Systems	468	6	1	461	7,55
	Cyberfox	1	0	0	1	216
	Data Centrix	16	0	1	15	85,06
	Phutuma	291	6	0	285	17,85
	shepherd	46	0	0	46	5,22
	Telkom	33	1	0	32	31,3
	Xtec	172	7	3	162	31,44
	Total	1027	20	5	1002	16,54



Group Name	Assignee	Logged	Open	Resolved	Closed	Avg Resolve (Days)
		1	0	0	1	0
	Andrew Odell	201	5	1	196	42,93
	Devlin Naidoo	7	0	0	7	54,43
	Leroy Williams	153	0	1	152	6,07
	Lumumba Ujana	531	22	8	501	16,7
	Mbulelo Mbedu	73	1	2	70	12,81
	Mthokozisi Mabaso	8	0	0	8	12,62
	Nazareth Shelembe	683	8	6	669	7,53
	Nkosinathi Dube	723	7	3	713	8
	Nontobeko Sithole	272	4	1	267	14,13
	Nothando Mshengu	820	3	1	816	2,35
	Phillie Ngcobo	154	1	1	152	5,06
	Sibusiso Ndlela	109	1	1	107	17,32
	Sithembokuhle Ndzimbovu	120	0	1	119	0,22
	Siyabonga Dlamini	607	6	7	594	14,89
	Tembisa Mbambe	153	1	1	151	8,96
	<b>Total</b>	<b>4615</b>	<b>59</b>	<b>34</b>	<b>4523</b>	<b>10,76</b>
	Lindokuhle Zondi	266	1	4	261	10,24
	Nompilo Mthimkhulu	125	8	2	115	24,46
	Siphesihle Madlala	310	9	3	298	13,39
	Zinhle Mncwabe	132	2	0	130	11,95
	Zoleka Mhlanzi	583	22	26	535	16,4
	<b>Total</b>	<b>1416</b>	<b>42</b>	<b>35</b>	<b>1339</b>	<b>14,88</b>
Internal						
Interns						

## ICT SERVICES POLICY OBJECTIVES TAKEN FROM IDP

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - QUARTER 4 (APRIL - JUNE 2018) 2017/2018 PROGRESS REPORT							
							2016/2017		2017/2018		2017/2018		2018 / 2019	
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET	ANNUAL TARGET
ICT 01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	ICT INFRASTRUCTURE	TELKOM DIGINET DATA LINES REPLACED WITH FIBRE	N/A	3 X Sites (Mkhondeni to SITA, Cemetery & Airport) replaced with Fibre Data Line by the 31st of May 2018	Number of Sites (Mkhondeni to SITA, Cemetery & Airport) replaced with Fibre	3 X Sites (Traffic, Market & Airport) replaced with Fibre Data Line by the 31st of May 2017	3 (100% - 129%)	3 X Sites (Mkhondeni to SITA, Cemetery & Airport) replaced with Fibre Data Line by the 31st of May 2018	N/A	N/A	N/A	N/A	

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - QUARTER 4 (APRIL - JUNE 2018) 2017/2018 PROGRESS REPORT				2016/2017			
							QUARTER 4 (APRIL - JUNE 2018) 2017/2018 PROGRESS REPORT				2016/2017			
							ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)
ICT 02	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	ICT INFRASTRUCTURE	REPLACEMENT OF COMPUTERS		30 x New Computers purchased & Deployed as per the ICT deployment Schedule for new Computers by the 31st of May 2018	Number of New Computers purchased & Deployed as per the ICT deployment Schedule for new Computers	N/A	N/A	NOT APPLICABLE	30 x New Computers purchased & Deployed as per the ICT deployment Schedule for new Computers by the 31st of May 2018	3 (100% - 129%)	N/A	N/A	N/A
ICT 03	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	ICT INFRASTRUCTURE	LAN/WAN		3 x floors at CITY HALL (Ground Floor & 1st Floor & 2nd Floor) building installed with CAT 6 Cabling by the 30 June 2018	Number of floors at CITY HALL (Ground Floor & 1st Floor & 2nd Floor) building installed with CAT 6 Cabling by the 30 June 2018	N/A	N/A	NOT APPLICABLE	3 x floors at CITY HALL (Ground Floor & 1st Floor & 2nd Floor) building installed with CAT 6 Cabling by the 30 June 2018	3 (100% - 129%)	N/A	N/A	N/A
ICT 04	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	ICT INFRASTRUCTURE	WIFI DEPLOYMENT		11 x Wi-Fi Hotspots sites activated by the 31st of May 2018 (1. City Hall - Park outside 2. Bessie Library Outside Perimeter 3. Church Street Taxi Rank - Outside Perimeter 4. Electricity Boardroom 5. Traffic Building 6. Roads Boardroom 7. Water & Sanitation Boardroom 8. Art Gallery 9. Mkhondeni Fresh Market x2 10. GEDI - Imbali)	Number Wi-Fi Hotspots sites activated	N/A	NOT APPLICABLE	11 x Wi-Fi Hotspots sites activated by the 31st of May 2018 (1. City Hall - Park outside 2. Bessie Library Outside Perimeter 3. Church Street Taxi Rank - Outside Perimeter 4. Electricity Boardroom 5. Traffic Building 6. Roads Boardroom 7. Water & Sanitation Boardroom 8. Art Gallery 9. Mkhondeni Fresh Market x2 10. GEDI - Imbali)	2 (70% - 99%)	The stock arrived late during the end of the financial year	The deployment of Wi-Fi to identified boardrooms and offices is ongoing	N/A	N/A

EMPLOYEE: ICT SERVICES					
Job Level	2016/2017	2017/2018			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01-T03	0	0	0	0	0
T04-T08	1	1	1	0	0
T09-T13	15	23	21	2	9
T14-T18	1	5	3	2	40
T19-T22	1	1	1	0	0
T23-T25					
Total	18	30	26	4	25

FINANCIAL PERFORMANCE 2017/2018: ICT SERVICES R'000					
Details	2016/2017	2017/2018			
	Actual	Original Budget	Adjustment Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	-2	-27	-17	0	100%
Expenditure:					
Employees	7 571	9 815	6 551	6 882	5%
Repairs and Maintenance	9 834	4 312	6 175	5 402	-12%
Other	11 560	20 429	14 635	11 986	-18.10%
Total Operational Expenditure	28 966	34 556	27 361	24 270	-11%
Net operational (Service) Expenditure	28964	34 529	27 344	24 270	-11%

CAPITAL EXPENDITURE 2017/2018: ICT SERVICES R'000					
Details	2017/2018				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	28 050	8 357	1 955	-76.60%	
Project A : COMPUTERS	600	585	566	-3%	
Project B : FIBRE REPLACEMENT	800	1 420	824	-41%	
Project C : LAN/WAN	1 000	882	565	-35.94%	
Project D :COMPUTER SOFTWARE	350	350	0	-100%	
Project E : SERVER ROOM REVAMP	300	300	0	-100%	
Project F : DOCUMENT MAGT SYSTEM	25 000	5 000	0	-100%	

#### COMMENT ON THE PERFORMANCE OF ICT SERVICES OVERALL:

The ICT unit continues to improve in providing the best service and support throughout the municipality as indicated above by the ICT infrastructure uptime and the Service Desk statistical report. The extension of the duration for the ICT interns has greatly assisted us in maintaining the smooth support service throughout the council. Also the interns have greatly benefited in the skills transfer program during this period.

## 5.3 LEGAL SERVICES

#### INTRODUCTION TO LEGAL SERVICES

The 2017-2018 performance targets incorporated aspects that are essential in providing an effective legal service.

The service delivery priorities were as follows:

- to provide legal advice and other legal services within a specified time period;
- to ensure that the Municipality's legal interests in civil and criminal litigation were protected; and
- to continue with a review of the bylaws;
- to commence groundwork on the introduction of multi sectoral law enforcement.

During the 2017-2018 –financial year, there were mixed results in realizing the above priorities. Whilst legal representation is considered to have been at the required level, legal advice was not always provided within the required time periods.

To improve efficiency levels, professional staff were utilised irrespective of the strict boundaries of their job descriptions. In addition, Legal Interns were utilised to provide both administrative and legal support to professional staff.

**SERVICE STATISTICS FOR LEGAL SERVICES**

For the purpose of this document, emphasis will only be placed on Legal representation in litigation matters.

Work on these matters involves daily management of court pleadings and extensive legal processes, including correspondences with opposition attorneys, pre-trial procedures and court attendances. These procedures are extensively regulated by inter alia, the Rules of Practice in the High and Magistrate's Courts. As at 30 June 2018, the list of open cases exceeded 250. Approaches to the High Court for interdicts to enforce the relevant town planning schemes have also increased dramatically. More than 40 such matters are currently earmarked for further prosecution. It ought to be emphasised that the pace of conducting litigation is determined by a number of factors, including the continued appetite for risk subsequent to the issuing of a summons.

As far as criminal litigation is concerned, these matters involve all those processes in the criminal courts, including the consideration of evidence presented by Peace Officers, drafting of charge sheets where necessary, liaising with the Court and lawyers representing the accused. Ultimately, Legal Services represent the municipality in court. Procedures are extensively regulated by the Criminal Procedure Act, 51 of 1977. An additional 300 cases were added to the criminal roll during the period 1 July 2017 to 30 June 2018.

**LEGAL SERVICES POLICY OBJECTIVES TAKEN FROM IDP**

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT				ANNUAL 2017/2018 PROGRESS REPORT			2018 / 2019					
							2016/2017		ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET
							ANNUAL TARGET 16/17	ACTUAL 16/17											
LGL02	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	LEGAL REPRESENTATION	CRIMINAL AND CIVIL LITIGATION	ALL	100% Provision of legal representation in all criminal and civil matters by the 30th of June 2018	% Provision of legal representation in all criminal and civil matters	100% provision of legal representation on behalf of Council in all instances of civil and criminal litigation by the 30th of June 2017	100% provision of legal representation on behalf of Council in all instances of civil and criminal litigation by the 30th of June 2017	100% Provision of legal representation in all criminal and civil matters by the 30th of June 2018	100% Provision of legal representation in all criminal matters on behalf of Msunduzi Municipality by the 30th of June 2019	3 (100% - 129%)	3 (100% - 129%)	3 (100% - 129%)	N/A	N/A	100% Provision of legal representation in all criminal matters on behalf of Msunduzi Municipality by the 30th of June 2019	100% Provision of legal representation in all civil matters on behalf of Msunduzi Municipality by the 30th of June 2019		
LGL03	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	LEGAL REPRESENTATION	LEGAL ADVICE	ALL	100% legal briefs dealt with by Legal Services within 10 working days of request and on receipt of all applicable information, save for complex matters where extensive legal research is required and/or Senior Counsel is involved by the 30th of June 2018	% legal briefs dealt with by Legal Services within 10 working days of request and on receipt of all applicable information, save for complex matters where extensive legal research is required and/or Senior Counsel is involved	N/A	N/A	100% legal briefs dealt with by Legal Services within 10 working days of request and on receipt of all applicable information, save for complex matters where extensive legal research is required and/or Senior Counsel is involved by the 30th of June 2018	100% legal briefs dealt with by Legal Services within 10 working days of request and on receipt of all applicable information, save for complex matters where extensive legal research is required and/or Senior Counsel is involved by the 30th of June 2018	100% legal briefs dealt with by Legal Services within 10 working days of request and on receipt of all applicable information, save for complex matters where extensive legal research is required and/or Senior Counsel is involved by the 30th of June 2018	3 (100% - 129%)	3 (100% - 129%)	3 (100% - 129%)	N/A	100% legal briefs dealt with by Legal Services within 10 working days of request and on receipt of all applicable information, save for complex matters where extensive legal research is required and/or Senior Counsel is involved by the 30th of June 2018	100% legal briefs dealt with by Legal Services within 10 working days of request and on receipt of all applicable information, save for complex matters where extensive legal research is required and/or Senior Counsel is involved by the 30th of June 2018		

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT								
							2016/2017			ANNUAL 2017/2018 PROGRESS REPORT			2018 / 2019		
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET
LGL04	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	LEGAL REPRESENTATION	CONTRACTS	ALL	100% of all Contracts requiring Legal drafting and/or inputs dealt with within 15 working days after the receipt of brief and all applicable information required by Legal Services by the 30th of June 2018	% of all Contracts requiring Legal drafting and/or inputs dealt with within 15 working days after the receipt of brief and all applicable information required by Legal Services	100% completion of all requests for drafting and/or provision of legal input into contracts within 10 working days of receipt of the request/ notification by Legal Services subject to all relevant information having been made available to legal services by the 30th of June 2017	Not all legal input provided into contracts within the required time periods.	2 (70% - 99%)	100% of all Contracts requiring Legal drafting and/or inputs dealt with within 15 working days after the receipt of brief and all applicable information required by Legal Services by the 30th of June 2018	100% of all Contracts requiring Legal drafting and/or inputs dealt with within 15 working days after the receipt of brief and all applicable information required by Legal Services by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	100% of all Contracts requiring Legal drafting and/or inputs dealt with within 15 working days after the receipt of brief and all applicable information required by Legal Services

Job Level	EMPLOYEE: LEGAL SERVICES				
	2016/2017	2017/2018			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.)	Vacancies (as a % of total posts) %
T01-T03	1	1	1	0	0
T04-T08	0	1	1	0	0
T09-T13	0	6	5	1	17
T14-T18	4	11	6	5	45
T19-T22	0	1	0	1	100
T23-T25					
Total	6	20	13	7	54

Details	FINANCIAL PERFORMANCE 2017/2018 LEGAL SERVICES R'000				
	2016/2017		2017/2018		
	Actual	Adjustment	Original Budget	Actual	Variances to Adjusted Budget %
Total Operational Revenue (excl. tariffs) Expenditure:	-1		-21	-14	9%
Employees	7 002	0	4 331	10 264	0%
Repairs and Maintenance	4 416	0	7 744	6 825	0%
Other	11 418	4 416	12 204	17 089	-4.37%
Total Operational Expenditure	11 418	4 416	12 204	17 089	-1%
Net operational (Service) Expenditure	11 417	4 417	12 183	16 949	-2%



CAPITAL EXPENDITURE 2017/2018: LEGAL SERVICES R'000					
Details	2017/2018				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Total All	160	86	79	-8%	
Project A : COMPUTER EQUIPMENT	60	60	56	-6.6%	
Project B : OFFICE EQUIPMENT	100	0	0	0%	
Project B : NEW FURNITURE	0	11	11	0%	
Project B : BUILDINGS	0	15	12	-20%	

#### COMMENT ON THE PERFORMANCE OF LEGAL SERVICES OVERALL:

One of the reasons for some of the targets not being met is that one of our Deputy Legal Advisors had retired and the work performed by the incumbent had to be redirected amongst the Legal Advisors. This created an extra burden. Our vacancy rate for our Legal Advisors and Deputy Legal Advisors is 60%. In addition, thereto, opinions sort from Senior Council are not always produced within the stipulated time frames as it is difficult to dictate these time frames with Senior Counsel. These reasons are applicable to targets LGL3. With regard to Target LGL 7 and 8 to the fact that the processes are not always within the control of the Legal Services unit e.g. the report to Full council was prepared on time but the OMC had intervened with further recommendations on the report with regard to formation of tasks teams to make input on the report.

## 5.4. ORGANIZATIONAL DEVELOPMENT PERFORMANCE

#### INTRODUCTION TO ORGANIZATIONAL DEVELOPMENT PERFORMANCE

Municipality departments currently face challenges of low staff morale and poor state of employee well-being (threat of disease). The HR team understands the causes to this state of affairs to include:

- Lack of will and ability to manage by supervisors and managers,
- Lack of performance management systems and lack of accountability by managers to drive performance
- Ways to improve service delivery are not discussed elaborately,
- Poor communication is experienced across the board,
- Failure to implement – many plans are already in place, but little reflects in execution.

#### HR Services Required by Line Management:

The HR Leadership Team listed the items below as HR needs commonly stated by internal clients:

- Competent staff
- Accurate statistics from HR: staff attendance data, overtime data, vacancy data
- Motivation of staff
- Skill gaps bridged where they exist in order to improve employee performance
- Correct remuneration - correct grading and salary bands
- Harmonisation of the work environment
- Information to be available – more communication expected
- Recognition of high performers
- Policy compliance and consistent policy application
- Incentives to perform
- Benchmarking of information

Based on the feedback drawn from the HR Survey, a gap is obvious between what the employees expect and what the HR team presently delivers, and this mismatch appears to be the primary cause for the lack of confidence in HR.

The items above indicate a need for HR to address not only administrative needs, but also facilitate solutions spearheading thought leadership for attainment of meaningful organizational solutions.

#### EMPLOYEE TOTALS, TURNOVERS & VACANCIES

Description	EMPLOYEES				
	2016/2017	2017/2018			
	Employees No.	Approved Posts No.	Employees No.	Vacancies No.	Vacancies %
Waste Management	335	448	268	180	40
Cemeteries & Crematoriums	131	205	133	72	19
Libraries	110	134	113	21	30
Community Facilities	16	76	21	55	73
Bio-Diversity And Landscape	254	493	262	232	38
Disaster Management	11	32	18	14	58
Fire Services	121	201	114	87	39
Traffic, Safety & Security	121	201	114	87	39
Sport And Recreation	110	157	96	61	45
Human Resources	69	136	84	52	41

EMPLOYEES					
Description	2016/2017	2017/2018			
	Employees No.	Approved Posts No.	Employees No.	Vacancies No.	Vacancies %
Info Communication Technology	18	30	26	4	25
Legal Services	6	20	13	7	54
Electricity	233	630	229	401	64
Landfill Site	20	32	24	8	25
Sanitation	83	185	75	110	59
Water	256	442	252	190	43
Fleet	50	94	51	43	46
Roads	17	43	13	30	70
Stormwater	132	210	248	136	65
Transportation	47	118	46	72	61
Art Gallery	8	17	7	10	59
Environmental Health	32	62	32	28	45
Housing Delivery	22	47	28	19	40
Airport	5	11	8	3	27
Building Control & Signage	23	52	25	25	48
Economic Development & Growth	13	21	10	5	24
Market	39	57	46	11	19
Town Planning	28	67	23	28	42
Land Survey	19	23	10	13	56
Municipal Business Entities	1	3	1	2	66
Gevdi	3	18	9	9	50
Licensing	7	17	7	7	41
Housing Admin	11	23	19	4	17
Real Estate & Valuation	14	37	16	14	38
Finance Business Unit	366	567	369	199	35
Supply Chain Management	61	81	57	24	30
Council & Executive	122	207	123	84	40
Internal Audit	8	22	7	15	68
Other	130	661	267	394	60
Totals:	3052	5880	3264	2616	44

VACANCY RATE 2017/2018			
Designations	*Total approved posts No.	Vacancies (Total time that vacancies exist using fulltime equivalents) No.	*Vacancies (as a proportion of total posts in each category) %
Municipal Manager	1	0	0
CFO	1	0	0
Other S57 Managers (Excl. Finance Posts)	4	0	0
Other S57 Managers ( Finance Posts)	0	0	0
Traffic Officers	313	49	21%
Fire Fighters	162	28	13%
Senior Managers: Levels DU (excl. Finance Posts)	58	13	23%
Senior Managers: Levels DU (Finance Posts)	9	0	0%
Highly skilled supervision: Levels D1 – D3 (excl. Finance)	95	11	11%
Highly skilled supervision: Levels D1 – D3 (Finance Posts)	11	3	27%

TURN-OVER RATE			
Details	Total appointments as of the beginning of financial year No.	Terminations during the financial year No.	Turn-over rate*
2015/2016	131	160	6%
2016/2017	64	141	45%
2017/2018	399	182	219%

**COMMENT ON VACANCIES AND TURNOVER:**

The City Managers post was permanently filled in the 17/18 financial year. The Senior Manager’s: Sustainable Development and Infrastructure Services posts were vacated in the 17/18 financial year, prioritized to be filled in the 18/19 financial year.

The 2013 structure, implemented in June 2015 has a higher post compliment which further translated into a higher vacancy rate – the Human Resources Unit has in 17/18 embarked on a concerted recruitment drive but is still challenged by a relative high staff turn-over.

**MANAGING THE MUNICIPAL WORKFORCE**

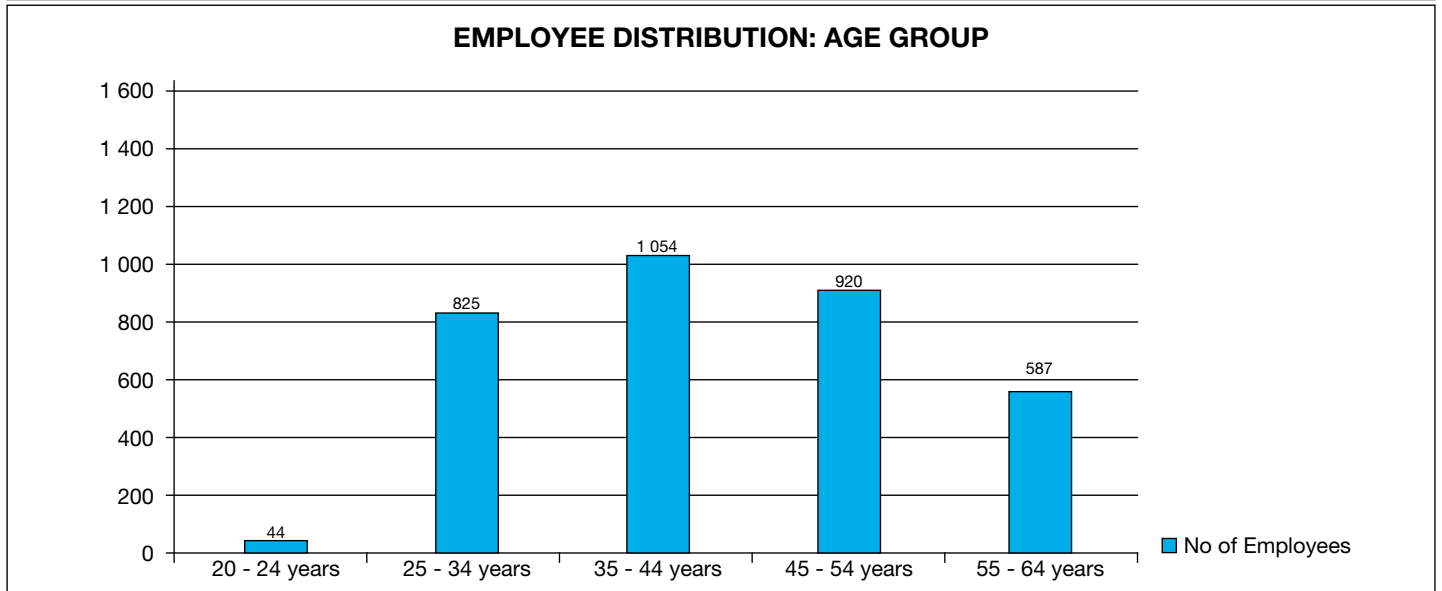
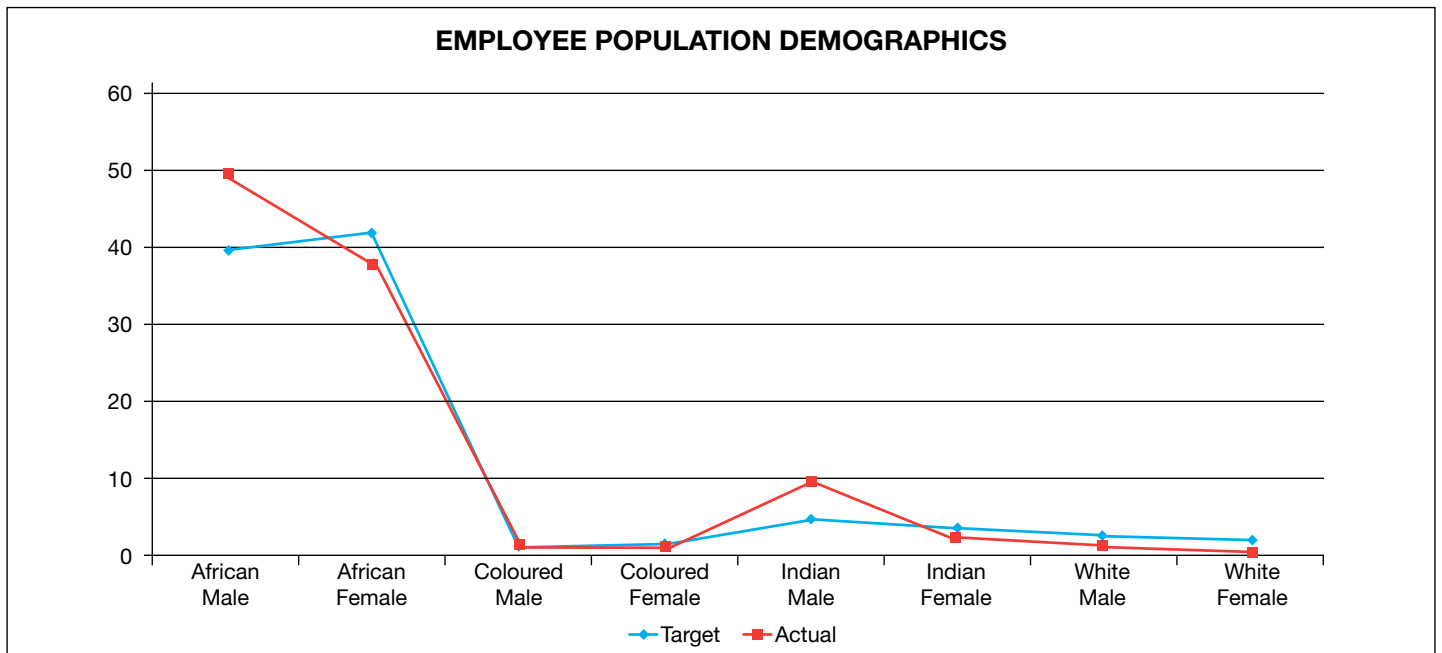
**INTRODUCTION TO THE MUNICIPAL WORKFORCE MANAGEMENT**

An assessment of workforce requirements for the current and future organization needs is to be periodically conducted, balancing stability of the approved organizational structure and changing demand and supply dynamics.

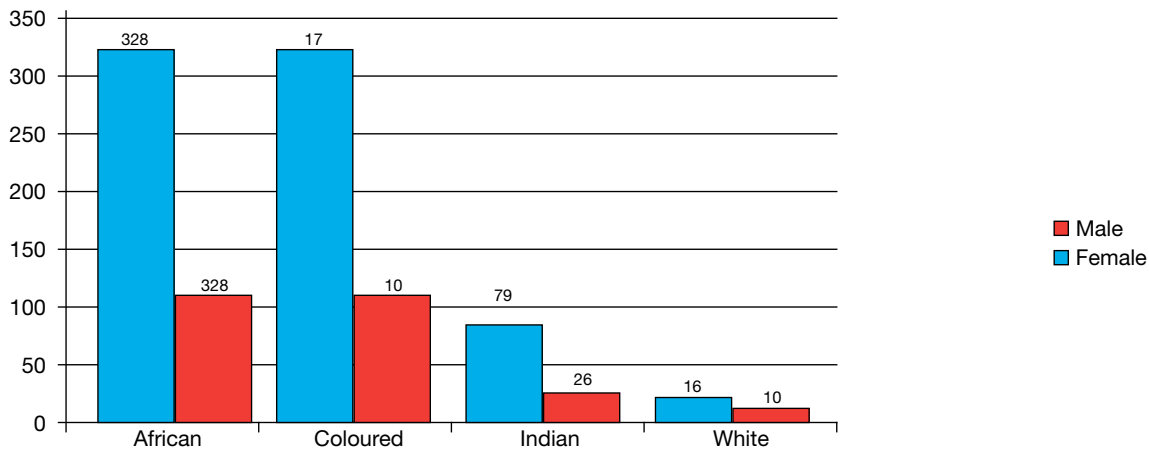
There is an urgent need for Msunduzi Management and HR senior management to give attention to attraction of younger recruits in order to bolster the talent pipeline which is presently very weak. Should nothing be done in this regard, the organization will face the risk of business continuity and loss of institutional knowledge as older employees retire. Specific recruitment targets and conscious interventions aimed at turning the age distribution curve around are considered as essential and urgent.

The Municipality pursues the equitable representation of designated groups in all occupational categories and levels in the workforce and actively supports an organizational culture and climate based on diversity, equality, mutual respect and dignity for all.

Currently in the organization, African males are over represented at lower Occupational levels (A Grade) while other demographic groups are minimally or not represented at all. As the occupational levels advance, especially within the top four occupational levels, females are far less represented, especially African Females who are up to 50% behind the EAP target. People with disabilities are critically under-represented. Of a workforce of 3284 permanent employees, the municipality is yet to facilitate the formal declaration of any employees with disabilities.



## RETIREMENT PLANNING: EMPLOYEES AGE D 55-65



## HUMAN RESOURCES POLICIES & PLANS 17/18 FINANCIAL YEAR

MUNICIPAL POLICY	DATE ADOPTED BY COUNCIL	COMPLETED BY %	CURRENT STATUS	PROGRESS 2017	Translation
Leave Policy	28/8/13	100%	Reviewed	LLF	
Acting Policy	28/8/13	100%	Reviewed	LLF	
Memorial Service and Funerals of Municipal Employees	N/A	100%	Reviewed	LLF	
Smoking policy	16/01/06	100%	Reviewed	LLF	
Wellness Policy	28/8/13	100%	Reviewd	LLF	
Staff HIV and AIDS Policy Staff HIV and AIDS Policy	N/A	100%	Reviewed	LLF	

### COMMENT ON WORKFORCE POLICY DEVELOPMENT:

Six (6) HR Policies were developed or reviewed and extensively consulted at Portfolio Committees and Local labour forum

## INJURIES, SICKNESS AND SUSPENSIONS

### NUMBER AND COST OF INJURIES ON DUTY July 2017 – June 2018

Type of Injury	Injuries	Days lost	Total Estimated Cost R'000
Required basic medical attention only	20	1.6	R2000
Temporary total disablement	79	6.5	R1 910 116
Permanent Disablement	140	0	R597 951
Fatal	0	0	0
<b>TOTAL</b>	<b>239</b>	<b>8</b>	<b>R 2510.067</b>

### NUMBER OF DAYS AND COST OF SICK LEAVE (EXCL. INJURIES ON DUTY)

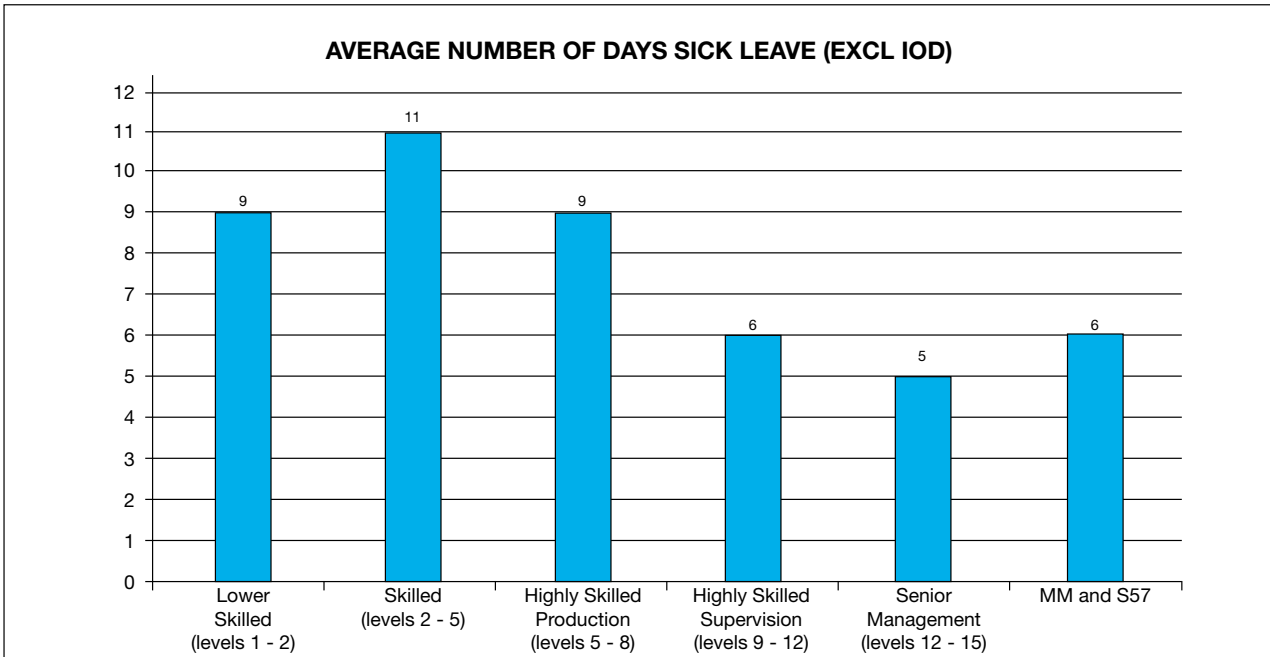
Occupational Category	Days Lost	Employees Claiming	No. of employees per category	Average sick leave per employee / Category	Cost*
T23-T25	38	6	6	6	193640.4
T19-T22	141	13	27	5	139752
T14-T18	965	87	152	6	1471831
T09 – T13	5121	432	582	9	1054726
T04- T08	7963	564	746	14	1313547
T01 – T03	8676	811	1009	9	1096728
	<b>22904</b>	<b>1913</b>	<b>2522</b>	<b>49</b>	<b>5270224</b>

## WORKMAN'S COMPENSATION

### TEMPORARY TOTAL DISABLEMENT

Months	Amount
July 2017	R333542.97
August 2017	
September 2017	R321108.00
October 2017	
November 2017	R290801.02

TEMPORARY TOTAL DISABLEMENT	
Months	Amount
December 2017	
January 2018	
February 2018	
March 2018	R278789.04
April 2018	
May 2018	
June 2018	R983826.84
<b>TOTAL</b>	<b>R2208067.87</b>



**COMMENT ON INJURY AND SICK LEAVE:**

The following steps were taken during the year to reduce injuries on Duty, sick leave management and follow-up action.

- 1. IOD Management and Occupational Disease Monitoring.**
  - 1.1. Comprehensive Safety Management programme in place with scheduled audits for compliance
  - 1.2. On-site first aid and IOD Management
  - 1.3. Initial Assessment by OHN and referral for serious cases
  - 1.4. Facilitation of incident and accident investigation
  - 1.5. Scheduled safety training, and safe work procedures
  
- 2. Medical Surveillance**
  - 2.1. Pre-placement, periodic, transfer, and scheduled medical examinations based on occupational risk exposure profiles
  - 2.2. Audiometry and hearing monitoring
  - 2.3. Spirometry and respiratory programme
  
- 3. Preventative Programmes**
  - 3.1. Immunisation programmes
  - 3.2. Occupational post exposure prophylaxis for needle stick injuries
  - 3.3. Trauma de-briefing for workers exposed to traumatic events
  
- 4. Incapacity and Medical Board Assessment management**
  - 4.1. Return to work assessments
  - 4.2. Disability management



## 5. Sick leave Management

- 5.1. Active surveillance of employee absenteeism rate
- 5.2. Profiling sick leave frequency and trends
- 5.3. Home visits, liaison with treating medical practitioner
- 5.4. Awareness and liaison with medical practitioners found to issue frequent and generous sick leave
- 5.5. Medical assessment of employees taking frequent and long episodes of sick leave
- 5.6. Facilitate medical assessments for incapacity
- 5.7. Address causes of sick leave identified, eg. Lifestyle, substance abuse, financial problems through wellness interventions

## 6. Sick leave management linked to HIV and AIDS

- 6.1. Occupational Health diagnostic, clinical and support programme
- 6.2. VCT drives
- 6.3. Wellness follow-up care for HIV positive employees at the Occupational Health clinic
- 6.4. Referral for ARV treatment.

### NUMBER AND PERIOD OF SUSPENSIONS 2017/2018

NUMBER AND PERIOD OF SUSPENSIONS 2017/2018		
Position	Nature of Alleged Misconduct	Details of Disciplinary Action taken or status of case and reasons why it is not finalized
Snr Manager: City Managers Office	Misconduct	Investigation in progress
Head: IRPTN	Misconduct	Investigation in progress
Revenue Clerk	Misconduct	Investigation in progress
Revenue Clerk	Misconduct	Investigation in progress
Revenue Clerk	Misconduct	Investigation in progress
Pools Supervisor	Misconduct	Investigation in progress

### DISCIPLINARY ACTION TAKEN ON CASES OF FINANCIAL MISCONDUCT

DISCIPLINARY ACTION TAKEN ON CASES OF FINANCIAL MISCONDUCT			
Position	Date Suspended	Business Unit	Reasons why it is not finalized
N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A

### COMMENT ON SUSPENSIONS AND CASES OF FINANCIAL MISCONDUCT:

No cases were referred to the legal advisor in the office of the City Manager during the 2017/2018 Financial Year

PERFORMANCE REWARD BY GENDER					
Designation	Gender	Total number of employees in group	Number of beneficiaries	Expenditure on rewards 2001/12 R'000s	Proportion of beneficiaries within group %
Lower Skilled (Levels 1-2)	Female		0	-	0
	Male		0	-	0
Skilled (Levels 3-5)	Female		0	-	0
	Male		0	-	0
Highly skilled production (Levels 6-8)	Female		0	-	0
	Male		0	-	0
Highly skilled supervision (Levels 9-12)	Female		0	-	0
	Male		0	-	0
Senior Management (Levels 13-15)	Female	5	0	-	0
	Male	12	0	-	0
MM and S57	Female	3	0	-	0
	Male	3	0	-	0
<b>Total:</b>		<b>23</b>	<b>0</b>	<b>0</b>	

## COMMENTS ON PERFORMANCE REWARDS

The Municipality has implemented Performance Management to level 3 within the organization it is not currently linked to reward. The Individual Performance Management Performance Policy was developed and approved during the 2015/16 financial year.

Performance management is currently not being cascaded to the employees beyond the third level of management.

## THE MUNICIPAL WORKFORCE

### INTRODUCTION TO WORKFORCE CAPACITY DEVELOPMENT

The Msunduzi Municipality, during 2017/2018, trained 655 employees and 27 Councillors, as part of a coordinated career development process, in support of the Skills Development Strategy, IDP & Sector Skills Priorities.

External Bursaries, Internships, Learnerships and Apprenticeships and community programmes undertaken in 2017/18 provided opportunities for improved employability of the youth and community. The focus of the Skills Development Unit is to ensure that the lower level employees are given opportunities to improve their skills and competencies hence Section 28 Training in technical areas and access to TVET courses are encouraged. Employees that hold positions that require professional membership at the various bodies are given opportunities to attend Continuous Professional Development workshops and seminars.

The target Skills programmes for Msunduzi's Councillors encouraged skills enhancement within the political realm to promote democracy and decision making. Councillors are encouraged to undertake tertiary studies through accredited educational institutions

## SKILLS DEVELOPMENT & TRAINING

SKILLS MATRIX											
Management Level	Gender	Employees in post as at 30 June 2018	Number of skilled employees required and actual as at 30 June 2015								
			Learnerships			Skills programmes and other short courses			Other forms of training		
			No.	Actual 30 June 2017	Actual 30 June 2018	Target 2018	Actual 30 June 2017	Actual 30 June 2018	Target 2018	Actual 30 June 2017	Actual 30 June 2018
MM and S57	Female		-	-	-	2		0	1	1	1
	Male		-	-	-	1		0	1		0
Councillors, Senior Officials & managers	Female		-	-	-	23	26	30	1		0
	Male		-	-	-	44	48	50	2	2	2
Technicians and associate professionals	Female		-	-	-	11	23	25	8	4	4
	Male		-	-	-	34	38	40	11	1	1
Professionals	Female		-	-	-	14	2	5	5		0
	Male		-	-	-	15	3	5	5		0
Sub-totals	Female		-	-	-	50	51	60	15	5	5
	Male		-	-	-	94	89	95	19	3	3
<b>Totals</b>						<b>144</b>	<b>140</b>	<b>155</b>	<b>34</b>	<b>8</b>	<b>8</b>

FINANCIAL COMPETENCY DEVELOPMENT: PROGRESS REPORT*						
Description	A Total number of officials employed by municipality (Regulation 14(4)(a) and (c))	B Total number of officials employed by municipal entities (Regulation 14(4)(a) and (c))	Consolidated: Total A and B	Consolidated; Competency assessments completed for A and B (Regulation 14(4)(b) and (d))	Consolidated: total number of officials whose performance agreements comply with regulation 16 (Regulation 14(4)(f))	Consolidated: Total Number of officials that meet the prescribed competency levels (Regulation 14(4)(e))
Financial Officials						
Accounting Officer	1	0	1	1	1	1
Chief Financial Officer	1	0	1	1	1	1
Senior Managers	4	0	4	4	4	4
Any other financial officials	440	0	440	42	11	42
Supply Chain Management Officials						
Heads of supply chain management units	3	0	3	0	0	0
Supply chain management senior managers	1	0	1	1	1	1
<b>TOTAL</b>	<b>450</b>	<b>0</b>	<b>450</b>	<b>49</b>	<b>18</b>	<b>49</b>

This is a statutory report under the national treasury: LG MFMA Regulations

SKILLS DEVELOPMENT EXPENDITURE '000										
Management Level	Gender	Employees as at the beginning of the year	Number of skilled employees required and actual as at 30 June 2018							
			Learnerships		Skills programmes and other short courses		Other forms of training		Total	
			No.	Original Budget	Actual	Original Budget	Actual	Original Budget	Actual	Original Budget
MM and S57	Female		-	-	100 000	85 000	30 000	20 000		
	Male		-	-	100 000	85 000	50 000	40 000		
legislators, Senior Officials & managers	Female		-	-	200 000	200 000	50 000	30 000		
	Male		-	-	300 000	300 000	50 000	40 000		
Professionals	Female		-	-	100 000	95 000	50 000	50 000		
	Male		-	-	150 000	145 000	50 000	30 000		
Technicians and associate professionals	Female		-	-	300 000	295 000	50 000	50 000		
	Male		-	-	400 000	400 000	50 000	50 000		
Clerks	Female		-	-	150 000	150 000	50 000	50 000		
	Male		-	-	200 000	200 000	50 000	40 000		
Service and sales workers	Female		-	-	200 000	200 000	30 000	30 000		
	Male		-	-	300 000	300 000	50 000	50 000		
Plant and machine operators & assemblers	Female		-	-	200 000	200 000	50 000	30 000		
	Male		-	-	400 000	400 000	50 000	50 000		
Elementary occupations	Female		-	-	250 000	250 000	40 000	50 000		
	Male		-	-	200 000	200 000	50 000	50 000		
Sub-totals	Female		-	-	1 500 000	1 475 000	350 000	310 000		
	Male		-	-	2 050 000	2 030 000	400 000	350 000		
<b>Totals</b>			-	-	<b>3 550 000</b>	<b>3 505 000</b>	<b>750 000</b>	<b>610 000</b>		

\*% AND \*R VALUE OF MUNICIPAL SALARIES (ORIGINAL BUDGET) ALLOCATED FOR WORKPLACE SKILLS PLAN

## COMMENT ON SKILLS DEVELOPMENT AND RELATED EXPENDITURE AND ON THE FINANCIAL COMPETENCY REGULATIONS:

To date officials compelled by the regulation have been trained however training for the appointed interns is underway as the appointment of a training provider is in progress.

## MANAGING THE WORKFORCE EXPENDITURE

### INTRODUCTION TO WORKFORCE EXPENDITURE

The municipality has made a concerted effort to manage workforce expenditure by improving the management and control of overtime.

This included the centralisation of the processing of leave and overtime to ensure conformity, and the introduction of standardised pre-approval and overtime claim forms to address such issues as the necessity for work to be carried out after hours, verification that the time claimed was justified in relation to the work done, location of work, vehicle usage, compliance with policy and availability of funding amongst others.

The overtime policy and procedures are also being reviewed to improve the management and control of overtime. Online leave approval was launched as a pilot in 2016/17 is currently being tested to improve control over leave management.

**EMPLOYEE EXPENDITURE**

NUMBER OF EMPLOYEES WHOSE SALARIES WERE INCREASED DUE TO THEIR POSITIONS BEING UPGRADED		
Beneficiaries	Occupation	Total
Skilled (Levels 3-5)	Call Centre Agent	5
	Clerk	4
	Handyman I	1
	Plant Operator	2
	Cleaning & Grounds Supervisor	1
	Driver	5
	Tree Cutter	1
	WCA/ Admin Clerk	1
	Snr Clerk	2
	Buyer	1
	ECC Controller	6
	Fire Fighter	11
	HCT Counsellor	1
	Nursing Assistant	3
	Ripening Room Controller	1
	Storeman	5
	Technical Clerk	4
Weighbridge Controller	2	
Highly skilled production (Levels 6-8)	Artisan/ Bricklayer	1
	Bricklayer	1
	Carpenter	1
	HR Officer	1
	Plans Examiner	1
	Plumber	1
	Vehicle Pool Controller	1
	Admin Officer	3
	Foreman	5
	Job Writer	3
	Monitoring Officer	4
	Primary Health Care Nurse	1
	Sub-Accountant	1
	Supervisor	6
Highly skilled production (Levels 9-12)	Auditor	2
	Community Development Facilitator	2
	Co-ordinator	1
	Environmental Health Practitioners	3
	Senior Liaison Officer	1
	Snr Education & Technical Officer	1
	Service Desk Officer (2008 -Service Desk Consultant)	1
	Superintendent	2
	Electronic Engineer	1
	Security Superintendent	1
	Assistant Chief Fire Officer	3
	Chief Town Planner	1
	Manager	4
Senior management (Levels 13-16)	Chief Audit Executive	1
	Senior Manager	8
MM and S57		0
		118

## EMPLOYEES WHOSE SALARY LEVEL EXCEEDS THE GRADE DETERMINED BY JOB EVALUATION

Occupation	No. of employees	Job evaluation level	Remuneration level	Reason for deviation
Accountant	1	T12	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Admin Assistant	1	T6	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Admin Clerk	9	T6	B400	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Admin Officer	8	T9	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Arbourists	3	T5	B200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Area Manager	5	T15	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Artisan (Printing)	2	T10	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Audit Supervisor	1	T13	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Beneficiary Administrator	1	T11	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Building Inspector	6	T10	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Business Analyst	2	T12	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Buyer	1	T9	C100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Cable Layer	1	T5	B400	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
CAD / GIS Operator		T9	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Call Centre Agent	4	T6	B400	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Capturing Clerk	2	T6	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Caretaker	7	T6	B405	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Cashier	26	T5	B100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Chief Accountant	2	T15	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Chief Building Inspector	1	T13	D200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Clerk	143	T6	B3/4	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Clerk of Works	2	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Committee Officer	14	T10	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Community Development Facilitator	6	T12	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Community Liaison	1	T7	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Conservation Supervisor	1	T7	B400	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Contract Admin Officer	5	T11	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Control Officer	2	T10	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Co-ordinator	2	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Co-ordinator	2	T11	D100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Co-ordinator	3	T14	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Crematoria Operators	2	T6	B200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Customer Liason Officer	1	T6	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value



Occupation	No. of employees	Job evaluation level	Remuneration level	Reason for deviation
Customer Service Officer	1	T11	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Data Capturer	2	T5	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Desktop Publisher	1	T9	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Desktop Support Technician	3	T10	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Disaster Management Assistant	1	T6	C100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
District Horticulturalist	3	T12	D100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Driver	11	T4	A400	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Driver / VIP Protectors	3	T7	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
ECC Contoller	1	T9	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Economist	1	T15	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Education & Training Co-ordinator	1	T13	D200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Education Officer Art	1	T10	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Education, Development & Training Practitioner	4	T12	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Electrician	21	T10	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Engineer/ Technologist	1	T14	D300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Exit Controller	4	T5	B100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Faultsman	1	T10	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Field Hygiene Worker	7	T3	A300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Financial Controller	1	T14	D300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Financial Officer	3	T16	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Firefighter	30	T9	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Foreman	7	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
General Assistant	783	T3	A300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
GIS Technician	1	T9	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Hall Assistants	8	T3	A300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Handyman	16	T6	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
High Speed Copier Op	1	T6	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
HIV / AIDS Counsellor & Trainer	1	T11	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Housing Officer	1	T9	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
HR Manager	1	T15	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
HR Officer	1	T10	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Hydrant Maintenance Inspector	1	T6	B400	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
ICT Projects Administrator	1	T9	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value

Occupation	No. of employees	Job evaluation level	Remuneration level	Reason for deviation
Information Officer	1	T6	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Inspector	13	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Installation Inspector	1	T10	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Interpreter / Translator	9	T10	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Legal Advisor: Bylaws and Policies	2	T17	E200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Liaison Officer	2	T10	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Librarian	12	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Library Assistant	45	T6	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Licensing Clerk	1	T6	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Licensing Inspector	6	T9	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Loss Officers	1	T7	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Maintenance Supervisor	1	T8	C100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Manager	1	T13	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Manager	5	T14	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Manager	16	T15	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Market Controller	1	T5	B200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Market Inspector	1	T9	C100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Mechanic	9	T10	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Occupational Health Practitioner	2	T12	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Officer	2	T10	D100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Officer	4	T12	D300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Operations Controller	1	T7	B400	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Operator	1	T4	B500	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Personal Assistant	10	T7	D100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Petrol Attendant	3	T3	A300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Plans Examiner	1	T10	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Plant Operator	2	T6	B200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Plumber/ Fitter	1	T10	B506	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Pool Attendants	8	T3	A300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Pools Assistants	3	T3	A300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Pools Supervisors	6	T9	C100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Principal Accountant	2	T12	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Principal Admin Officer	2	T11	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value

Occupation	No. of employees	Job evaluation level	Remuneration level	Reason for deviation
Principal Survey CAD Operator	1	T10	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Principal Technician	2	T12	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Printing Assistant	1	T4	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Promotions & Administration Officer	1	T10	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Receptionist	7	T5	B200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Records Controller	1	T7	C100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Recruitment Officer	1	T12	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Revenue Clearance Officer	1	T10	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Road Markers	12	T3	B200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Safety Officer	1	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Secretary	13	T7	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Security Officers	102	T7	C100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Clerk (Benefits)	1	T9	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Librarian	3	T12	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Admin Officer	4	T10	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Building Inspector	1	T11	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Cashier	1	T6	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Clerk	19	T6	B400	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Control Officer	1	T11	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Driver	1	T6	B200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Groundsman Central & Ashburton	3	T8	C100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Librarian	4	T12	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Library Assistant	18	T7	B500	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Manager: Secretariat & Auxiliary Services	1	T16	E200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Plant Operator	3	T6	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Project Officer	1	T14	D300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Senior Technician	1	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Server Administrator	1	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Serviceman	3	T7	B400	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Signs Inspector	2	T7	B500	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Snr Engineer: Design	1	T15	DU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Snr Technician	10	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Social Worker	1	T12	D100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value

Occupation	No. of employees	Job evaluation level	Remuneration level	Reason for deviation
Storeman	2	T6	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Stores Clerk	1	T6	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Stores Controller: Dispatching	1	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Summons Servers	1	T6	B400	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Superintendent: Road Signs & Road Marking	1	T12	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Super-Users	1	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Supervisor	16	T11	D100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Survey Technician	1	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Systems Operator	1	T9	C100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Technical Clerk	1	T7	B500	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Technical Officer Art	1	T10	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Technician / Snr Technician	7	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Telephonist	4	T5	B300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Town Planner	4	T12	D100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Tractor Driver	28	T5	B100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Traffic Officer	42	T9	C200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Traffic Warden	40	T5	B200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Truck Driver	3	T5	B100	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Tyre Fitter	1	T4	A400	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Valuer	2	T12	CU00	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Ward Strategy Facilitator	2	T11	C300	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Water Services Authority Manager	1	T16	E200	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
WCA/ Admin Clerk (OH)	1	T7	B500	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value
Yard Supervisor	1	T6	B400	Migration to new structure - previous perceived grading, implementation of TASK with lower monetary value

#### EMPLOYEES NOT APPOINTED TO ESTABLISHED POSTS

BUSINESS UNIT	POST TITLE	COMMENTS
Budget & Treasury	Fin.Support Service Manager	Employee unallocated to approved structure – Close match not identified
Budget & Treasury	Fin.Support Service Manager	Employee unallocated to approved structure – Close match not identified
Budget & Treasury	Principal Clerk	Employee unallocated to approved structure – Close match not identified
Budget & Treasury	Fin.Support Service Manager	Employee unallocated to approved structure – Close match not identified
Community	Professional Engineer	Employee unallocated to approved structure – Close match not identified
Community	Clerk	Employee unallocated to approved structure – Close match not identified
Corporate Services	Employee Relations Manager	Employee unallocated to approved structure – Close match not identified
MM	Communications Officer	Employee unallocated to approved structure – Close match not identified

#### COMMENT ON UPGRADED POSTS AND THOSE THAT ARE AT VARIANCE WITH NORMAL PRACTICE:

The process of Job Evaluation was concluded in the 15/16 financial year. Grade anomalies across the organization are as a result of the monetary variance between TASK and Patterson Grading systems as well as the fact that before implementation of the 2013 structure, Msunduzi did not have graded posts and all employees were held against perceived grades which in some cases were escalated.



## 6. COMPONENT F: CORPORATE BUSINESS UNIT

This component includes: council and executive & internal audit.

### 6.1 COUNCIL AND EXECUTIVE

#### INTRODUCTION TO COUNCIL AND EXECUTIVE

The Executive and Council include all administrative support that is provided to the offices of the Mayor, Speaker and City Manager. This includes, inter alia, meetings of Council and its committees and support related to the functioning of ward committees.

The Executive and Council Support Unit is headed by the Senior Manager: Secretariat & Auxiliary Services. The main purpose for the existence of this Unit is to give administrative support, primarily to Council and its committees and to ensure smoothness of Council's decision making process.

The Unit in turn comprises three sub-units, namely Secretariat, Information Centre and Printing.

The Unit commits itself to providing efficient printing service to Council & business units; quality minutes and efficient record keeping of all minutes of Council and its committees.

In an attempt to improve its performance in so far as it concerns the quality management of minutes the Unit introduced various levels of accountability to check agendas and minutes so as to minimize errors and material amendments respectively. In addition, the decisions of Executive and Management Committees are electronically captured at meetings and confirmed at the end of each meeting so as to speed up the implementation of thereof.

#### SERVICE STATISTICS FOR COUNCIL & EXECUTIVE

SERVICE STATISTICS FOR COUNCIL & EXECUTIVE 2017 /2018	
COUNCILLORS AND COMMITTEE MEETING DATA 2017 / 2018	
ITEM	NUMBER
Total number of Councillors	78
Total number of Executive Committee Members	10
Total number of wards	39
Total number of ward committee meetings	132
Total number of community meetings	124
<b>NUMBER AND TYPE OF COUNCIL COMMITTEE MEETINGS:</b>	
Full Council	18
Executive Committee	19
Corporate Services	11
Financial Services	17
Infrastructure Services	13
Community Services	14
Sustainable Development & City Entities	19
Municipal Public Accounts Committee	6



## COUNCIL & EXECUTIVE POLICY OBJECTIVES TAKEN FROM IDP

SDBP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFOR- MANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT							
							2016/2017			ANNUAL 2017/2018 PROGRESS REPORT			2018 / 2019	
							ANNUAL TARGET '16/17	ACTUAL '16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
OTS 01	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Functioning of Ward Committees	Annual Schedule of meetings	All	Annual schedule of meetings 2017/2018 FY (ward committees & community meetings) submitted to CoGTA by the 30th of June 2017	Date Annual schedule of meetings 2018/2019 FY (ward committees & community meetings) submitted to CoGTA	3 (100% - 129%)	3 (100% - 129%)	3 (100% - 129%)	Annual schedule of meetings 2017/2018 FY (ward committees & community meetings) submitted to CoGTA by the 30th of June 2017	Annual schedule of meetings 2018/2019 FY (ward committees & community meetings) submitted to CoGTA by the 30th of June 2018	N/A	N/A	Annual schedule of meetings 2019/2020 FY (ward committees & community meetings) submitted to CoGTA by the 30th of June 2019
OTS 02	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Functioning of Ward Committees	Reports	All	156 X Monthly Reports on the functioning/ status of ward committees received by the Office of the Speaker from Ward Assistants before the 21st of every month by the 30th of June 2017	Number & Date Monthly Reports on the functioning/ status of ward committees received by the Office of the Speaker from Ward Assistants before the 21st of every month	1 (69% & below)	1 (69% & below)	1 (69% & below)	468 X Monthly Reports on the functioning/ status of ward committees received by the Office of the Speaker from Ward Assistants before the 21st of every month by the 30th of June 2017	396 X Monthly Reports on the functioning/ status of ward committees received by the Office of the Speaker from Ward Assistants before the 21st of every month by the 30th of June 2018	N/A	N/A	468 X Monthly Reports on the functioning/ status of ward committees received by the Office of the Speaker from Ward Assistants before the 21st of every month by the 30th of June 2019
OTS 03	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Functioning of Ward Committees	Reports	All	Minutes of ward and community meetings from each of 39 Ward assistants submitted to the Office of the Speaker within 5 days after date of meeting by the 30th of June 2017	Turnaround time for submission of minutes of ward and community meetings by 39 Ward Assistants	2 (70% - 99%)	2 (70% - 99%)	2 (70% - 99%)	Minutes of ward and community meetings from each of 39 Ward assistants submitted to the Office of the Speaker within 5 days after date of meeting by the 30th of June 2017	Minutes of ward and community meetings from each of 39 Ward assistants submitted to the Office of the Speaker within 5 days after date of meeting by the 30th of June 2018	N/A	N/A	Minutes of community meetings from each of the 39 Ward assistants submitted to the Office of the Speaker within 5 days after date of meeting by the 30th of June 2018
OTS 04	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Transmission (forwarding) of service delivery requests to customer care	Reports	All	All service delivery requests reported per ward directly to the Office of the Speaker to customer care / relevant business units within 8 hours from the time it is reported by the 30th of June 2017	Turnaround time of service delivery requests received by the Office of the Speaker to customer care / relevant business units	3 (100% - 129%)	3 (100% - 129%)	3 (100% - 129%)	All service delivery requests reported per ward directly to the Office of the Speaker to customer care / relevant business units within 8 hours from the time it is reported by the 30th of June 2017	All service delivery requests reported per ward directly to the Office of the Speaker to customer care / relevant business units within 8 hours from the time it is reported by the 30th of June 2018	N/A	N/A	Minutes of ward meetings from each of the 39 Ward assistants submitted to the Office of the Speaker within 5 days after date of meeting by the 30th of June 2018

PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT													
SDBIP REFERENCE	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017			ANNUAL 2017/2018 PROGRESS REPORT			2018 / 2019 ANNUAL TARGET	
						ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL AC-TUAL	ACTUAL (1,2,3,4,5, Not Applicable)		REASON FOR DEVIATION
MSP 01	Mayoral Special Programmes	Annual Calendar of Events	All	Annual calendar of events for Mayoral Special Projects 2018/2019 financial year submitted to SMC for approval by the 31st of May 2018	Date Annual calendar of events for Mayoral Special Projects 2018/2019 financial year submitted to SMC for approval	Annual calendar of events for Mayoral Special Projects 2017/2018 financial year submitted to SMC for approval by the 31st of May 2017	Annual calendar of events for Mayoral Special Projects 2018/2019 financial year submitted to SMC for approval by the 31st of May 2018	3 (100% - 129%)	3 (100% - 129%)	3 (100% - 129%)	N/A	N/A	Annual calendar of events for Mayoral Special Projects 2018/2019 financial year submitted to SMC for approval by the 31st of May 2019
MSP 02	Mayoral Special Programmes	Implementation of annual calendar of events	All	100% implementation of All Mayoral Special Programmes for 2017/2018 FY within available budget and stipulated timeframes as per the approved calendar of events by the 30th of June 2017	% implementation of All Mayoral Special Programmes for 2017/2018 FY within available budget and stipulated timeframes as per the approved calendar of events	90% implementation of All Mayoral Special Programmes for 2016/2017 FY within available budget and stipulated timeframes as per the approved calendar of events by the 30th of June 2017	100% implementation of All Mayoral Special Programmes for 2017/2018 FY within available budget and stipulated timeframes as per the approved calendar of events by the 30th of June 2018	2 (70% - 99%)	3 (100% - 129%)	3 (100% - 129%)	N/A	N/A	100% implementation of All Mayoral Special Programmes for 2017/2018 FY within available budget and stipulated timeframes as per the approved calendar of events by the 30th of June 2019
MSP 03	Mayoral Special Programmes	Reports	All	12 x monthly reports on Mayoral Special Projects submitted to the Operational Management Committee by the 30th of June 2018	Number of monthly reports on Mayoral Special Projects submitted to the Operational Management Committee	12 x monthly reports on Mayoral Special Projects submitted to the Operational Management Committee by the 30th of June 2017	12 x monthly reports on Mayoral Special Projects submitted to the Operational Management Committee by the 30th of June 2018	3 (100% - 129%)	3 (100% - 129%)	3 (100% - 129%)	N/A	N/A	12 x monthly reports on Mayoral Special Projects submitted to the Operational Management Committee by the 30th of June 2019
MSP 04	Back to Basics	Reporting	All	12 x Monthly Reports on the Back to Basics National Template prepared and submitted to Council by the 30th of June 2018	Number of Monthly Reports on the Back to Basics National Template prepared and submitted to Council	12x Monthly Reports on the Back to Basics National Template prepared and submitted to Council by the 30th of June 2017	12x Monthly Reports on the Back to Basics National Template prepared and submitted to Council by the 30th of June 2018	3 (100% - 129%)	3 (100% - 129%)	3 (100% - 129%)	N/A	N/A	12x Monthly Reports on the Back to Basics National Template prepared and submitted to Council by the 30th of June 2019

REFERENCE OF	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT				ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019		
							2016/2017		2017/2018		ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET
							ANNUAL TARGET '16/17	ACTUAL '16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET							
IDP01	CROSS CUTTING ISSUES	Integrated Development Planning	Develop and review the IDP.	N/A	1 x IDP Review 2018/2019 FY completed by the 31st of May 2018	Number & Date IDP Review 2018/2019 FY completed	1 x IDP Review 2017/2018 FY completed by the 31st of May 2017	3 (100% - 129%)	1 x IDP Review 2018/2019 FY completed by the 31st of May 2018	3 (100% - 129%)	N/A	N/A	N/A	1 x IDP Review 2019/2020 FY completed by the 31st of May 2019	1 x IDP Review 2019/2020 FY completed by the 31st of May 2019		
IDP02	CROSS CUTTING ISSUES	Integrated Development Planning	Develop and review the IDP.	N/A	Draft IDP/ Budget/PMS Process plan 2018/2019 FY developed and submitted to SMC by the 31st of August 2017 for approval and onwards submission to CoGTA	Date Draft IDP/Budget/ PMS Process plan 2018/2019 FY developed and submitted to SMC for approval	Draft IDP/ Budget/PMS Process plan 2017/2018 FY developed and submitted to SMC by the 31st of August 2016 for approval and onwards submission to CoGTA	3 (100% - 129%)	Draft IDP/ Budget/PMS Process plan 2018/2019 FY developed and submitted to SMC by the 31st of August 2017 for approval and onwards submission to CoGTA	3 (100% - 129%)	N/A	N/A	N/A	Draft IDP/ Budget/ PMS Process plan 2019/2020 FY developed and submitted to SMC for approval and onwards submission to CoGTA by the 31st of August 2018	Draft IDP/ Budget/ PMS Process plan 2019/2020 FY developed and submitted to SMC for approval and onwards submission to CoGTA by the 31st of August 2018		
IDP03	CROSS CUTTING ISSUES	Integrated Development Planning	Internal alignment session	N/A	4 x Internal Alignment working group sessions facilitated by the 31st of May 2018	Number of Internal Alignment working group sessions facilitated	4 x Internal Alignment working group sessions facilitated by the 31st of May 2017	3 (100% - 129%)	4 x Internal Alignment working group sessions facilitated by the 31st of May 2018	3 (100% - 129%)	N/A	N/A	N/A	4 x Internal Alignment working group sessions facilitated by the 31st of May 2019	4 x Internal Alignment working group sessions facilitated by the 31st of May 2019		
IDP04	CROSS CUTTING ISSUES	Integrated Development Planning	IDP represent atives forum	N/A	4 x IDP Representatives forum meetings facilitated by the 31st of May 2018	Number of IDP Represent atives forum meetings facilitated	4 x IDP Representatives forum meetings facilitated by the 31st of May 2017	2 (70% - 99%)	4 x IDP Representatives forum meetings facilitated by the 31st of May 2018	2 (70% - 99%)	meeting postponed by the Chairperson	terms of reference to be amended to accommodate the meeting being Chaired by an official	Sep-18	attendance registers	4 x IDP Represent atives forum meetings facilitated by the 31st of May 2019	4 x IDP Represent atives forum meetings facilitated by the 31st of May 2019	

OP REFERENCE	NATIONAL KEY AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QO	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT						2018 / 2019 ANNUAL TARGET	
							2016/2017		ANNUAL 2017/2018 PROGRESS REPORT					CORRECTIVE MEASURE
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)		
MKT 01	Nkpa 1 - Municipal Transformation & Organizational Development	Events Management	Events Coordination	N/A	Approved Annual Municipal Events Calendar (2017/2018)	Date Municipal Events Calendar 2018/2019 FY developed and submitted to SMC	A Municipal Events Calendar 2017/2018 FY developed and submitted to SMC by the 30th of June 2017 for approval by Council	A Municipal Events Calendar 2017/2018 FY developed and submitted to SMC by the 30th of June 2017 for approval by Council	A Municipal Events Calendar 2018/2019 FY developed and submitted to SMC by the 30th of June 2018 for approval by Council	A Municipal Events Calendar 2018/2019 FY developed and submitted to SMC by the 30th of June 2018 for approval by Council	2 (70% - 99%)	N/A	N/A	10 X Internal Newsletters developed & published on Corporate Communications and the Municipal Website by 30th of June 2018
MKT 02	Nkpa 1 - Municipal Transformation & Organizational Development	Events Management	Events Coordination	N/A	100% implementation of the approved Municipal Events Calendar 2016/2017 FY	% implementation of the approved Municipal Events Calendar 2017/2018 FY	N/A	100% implementation of the approved Municipal Events Calendar 2017/2018 FY by the 30th of June 2018	100% implementation of the approved Municipal Events Calendar from July 2017 to June 2020.	100% implementation of the approved Municipal Events Calendar from July 2017 to June 2020.	3 (100% - 129%)	N/A	N/A	12 x Monthly Msunduzi Newspapers developed, published and distributed by the 30th of June 2017
MKT 03	Nkpa 1 - Municipal Transformation & Organizational Development	Municipal Publications	Internal Newsletter	N/A	10 x Internal newsletters published in 2016/2017.	Number of Internal Newsletters developed & published on Corporate Communications and the Municipal Website	10 X Internal Newsletters published on Corporate and Municipal Website by the 30th of June 2017	12 X Internal Newsletters developed & published on Corporate Communications and the Municipal Website by the 30th of June 2018	11X Internal Newsletters developed & published on Corporate Communications and the Municipal Website by the 30th of June 2018	11X Internal Newsletters developed & published on Corporate Communications and the Municipal Website by the 30th of June 2018	2 (70% - 99%)	N/A	N/A	12 x Workshops on Customer Service Charters and Batho Pele Principles for Front line service delivery units conducted (office of the speaker, office of the Mayor, Skills Development, Personnel, Employee Water, Electricity, Roads, Human Settlement, Housing, Parks, Waste Management Traffic and security, Billing) conducted by the Msunduzi Batho Pele unit by the 30th of June 2018
MKT 04	Nkpa 1 - Municipal Transformation & Organizational Development	Municipal Publications	External newsletter	N/A	12 x monthly External Newspapers published in 2016/2017	Number of Monthly Msunduzi Newspapers developed, published and distributed	12 x Monthly Msunduzi Newspapers have been developed and published by the 30th of June 2017	12 x Monthly Msunduzi Newspapers developed, published and distributed by the 30th of June 2018	12 x Monthly Msunduzi Newspapers developed, published and distributed by the 30th of June 2018	12 x Monthly Msunduzi Newspapers developed, published and distributed by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	6 x bi-monthly meetings of the Msunduzi Batho Pele forum CONVENED to monitor the implementation of Batho Pele Principles and Customer Service Charter by the 30th of June 2018



OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT						
							2016/2017		ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019
							ANNUAL TARGET 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
PMS 01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Organizational Performance Management	SDBIP	N/A	Draft SDBIP 2018/2019 submitted to the Mayor for approval within 28 days after the approval of the budget	Date of submission of Draft SDBIP 2018/2019 to the Mayor for Approval	Draft SDBIP 2017/2018 submitted to the Mayor for approval within 28 days after the approval of the budget (28 June 2017)	3 (100% - 129%)	Draft SDBIP 2018/2019 submitted to the Mayor for approval within 28 days after the approval of the budget	3 (100% - 129%)	N/A	N/A	SDBIP 2018/2019 submitted to the Mayor for approval within 28 days after the approval of the budget
PMS 02	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Organizational Performance Management	Organizational performance management framework review	N/A	Annual organizational performance management framework 2018/2019 reviewed and submitted to SMC by the 31st of May 2018	Date Annual organizational performance management framework 2018/2019 submitted to SMC	Annual organizational performance management framework 2017/2018 reviewed and submitted to SMC by the 31st of May 2017	3 (100% - 129%)	Annual organizational performance management framework 2018/2019 reviewed and submitted to SMC	3 (100% - 129%)	N/A	N/A	Annual organizational performance management framework 2018/2019 reviewed and submitted to SMC by the 31st of May 2018
PMS 03	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Individual Performance Management	Individual performance management framework review	N/A	Annual individual performance management framework 2018/2019 reviewed and submitted to SMC by the 31st of May 2018	Date individual performance management framework 2018/2019 submitted to SMC	Annual individual performance management framework 2017/2018 reviewed and submitted to SMC by the 31st of May 2016	3 (100% - 129%)	Annual individual performance management framework 2018/2019 reviewed and submitted to SMC by the 31st of May	3 (100% - 129%)	N/A	N/A	Annual individual performance management framework 2018/2019 reviewed and submitted to SMC by the 31st of May 2018
PMS 04	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Organizational Performance Management	SDBIP	N/A	Approved SDBIP 2017/2018 made public on municipal website within 14 days after the approval by the mayor	Turnaround time Approved SDBIP 2017/2018 made public on municipal website	Approved SDBIP 2016/2017 made public on municipal website within 14 days after the approval by the mayor (published on the 22nd of June 2016)	3 (100% - 129%)	Approved SDBIP 2017/2018 made public on municipal website within 14 days after the approval by the mayor	3 (100% - 129%)	N/A	N/A	Approved SDBIP 2018/2019 made public on municipal website within 14 days after the approval by the mayor



OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUT-PUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT											
							2016/2017			ANNUAL 2017/2018 PROGRESS REPORT			2018 / 2019					
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	COR-RECTIVE MEASURE	ANNUAL TARGET			
SAS 01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Improving Corporate Services Compliance and Risk Reduction	Minute Taking in Meetings	ALL	All minutes of Council and Council committee meetings compiled within seven (7) working days after the meetings by the 30th of June 2018	Number of days All minutes of Council and Council committee meetings compiled	3 (100% - 129%)	All minutes of Council and Council committee meetings compiled within seven (7) working days after the meetings by the 30th of June 2017	44 x weekly schedules of Portfolio Committee meetings prepared and published on every Friday by the 30th of June 2017	3 (100% - 129%)	All minutes of Council and Council committee meetings compiled within seven (7) working days after the meetings by the 30th of June 2018	44 x weekly schedules of Portfolio Committee meetings prepared and published on every Friday by the 30th of June 2018	2 (70% - 99%)	All minutes of Council and Council committee meetings partially compiled within seven (7) working days after the meetings by the 30th of June 2018	N/A	1 Committee Officer was off sick and was unable to complete the minutes within seven days	All minutes of Council and Council committee meetings compiled within seven (7) working days after the meetings by the 30th of June 2019	44 x weekly calaendars of Portfolio Committee and other committee meetings prepared and published in Corporate Communication every Friday by the 30th of June 2019
SAS 02	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Improving Corporate Services Compliance and Risk Reduction	Making public Council and Committee	ALL	44 x weekly schedules of Portfolio Committee meetings prepared and published in Corporate Communication every Friday by the 30th of June 2018	Number of weekly schedules of Portfolio Committee and other committee meetings prepared and published in Corporate Communication	3 (100% - 129%)	44 x weekly schedules of Portfolio Committee meetings prepared and published on every Friday by the 30th of June 2017	44 x weekly schedules of Portfolio Committee meetings prepared and published on every Friday by the 30th of June 2018	3 (100% - 129%)	44 x weekly schedules of Portfolio Committee meetings prepared and published on every Friday by the 30th of June 2018	44 x weekly schedules of Portfolio Committee meetings prepared and published on every Friday by the 30th of June 2018	3 (100% - 129%)	12 x monthly schedules of Portfolio Committee meetings prepared and published on every last week of the month by the 30th of June 2018	N/A	N/A	12 x monthly calaendars of Portfolio Committee and other committee meetings prepared and published in Corporate Communication every Friday by the 30th of June 2019	
SAS 03	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Improving Corporate Services Compliance and Risk Reduction	Making public Council and Committee	ALL	12 x monthly schedules of Portfolio Committee meetings prepared and published on Corporate Communication every last week of the month by the 30th of June 2018	Number of monthly schedules of Portfolio Committee meetings prepared and published on Corporate Communication every last week of the month	3 (100% - 129%)	12 x monthly schedules of Portfolio Committee meetings prepared and published on Corporate Communication every last week of the month by the 30th of June 2017	12 x monthly schedules of Portfolio Committee meetings prepared and published on every last week of the month by the 30th of June 2018	3 (100% - 129%)	12 x monthly schedules of Portfolio Committee meetings prepared and published on every last week of the month by the 30th of June 2018	12 x monthly schedules of Portfolio Committee meetings prepared and published on every last week of the month by the 30th of June 2018	3 (100% - 129%)	2 x Half-yearly updates on the Implementation of EXCO and Council Resolutions submitted to SMC by the 30th of June 2018	N/A	N/A	2 x Half-yearly updates on the Implementation of EXCO and Council Resolutions submitted to SMC by the 30th of June 2019	
SAS 04	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	IMPROVING CORPORATE SERVICE COMPLIANCE AND RISK REDUCTION	Tracking of the implementation of Exco and Council Resolutions	ALL	2 x Half-yearly updates on the Implementation of EXCO and Council Resolutions submitted to SMC by the 30th of June 2018	Number & Dates Half-yearly updates on the Implementation of EXCO and Council Resolutions submitted to SMC by the 30th of June 2018	NOT APPLICABLE	N/A	N/A	NOT APPLICABLE	2 x Half-yearly updates on the Implementation of EXCO and Council Resolutions submitted to SMC by the 30th of June 2018	2 x Half-yearly updates on the Implementation of EXCO and Council Resolutions submitted to SMC by the 30th of June 2018	1 (69% & below)	2 x Half-yearly updates on the Implementation of EXCO and Council Resolutions not submitted to SMC	Senior Manager: Secretariat and Auxiliary Services currently acting as Senior Manager: Office of the City Manager	2 x Half-yearly updates on the Implementation of EXCO and Council Resolutions not submitted to SMC	2 x Half-yearly updates on the Implementation of EXCO and Council Resolutions not submitted to SMC	

## EMPLOYEES: COUNCIL AND EXECUTIVE

Job Level	2016/2017		2017/2018		
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents No.	Vacancies (as a % of total posts) %
T01-T03	5	8	3	5	63
T04-T08	98	145	100	45	31
T09-T13	9	32	8	24	75
T14-T18	9	19	10	9	47
T19-T22	1	2	1	1	50
T23-T25	0	1	1	0	0
Total	122	207	123	84	40

## FINANCIAL PERFORMANCE 2017/2018: COUNCIL & EXECUTIVE R'000

Details	2016/2017		2017/2018		
	Actual	Original Budget	Adjustment Budget	Actual	Variations to Adjusted Budget %
Total Operational Revenue (excl. tariffs)					
Expenditure:					
Employees	80 725	87 284	92 465	87 854	-4
Repairs and Maintenance	1 437	3 788	2 704	2 104	-22
Other	68 357	50 058	88 871	70 012	-21
Total Operational Expenditure	150 519	141 130	184 040	159 970	-13
Net operational (Service) Expenditure					

Variations are calculated as follows:

Actual expenditure – Adjusted budget divided by the Adjusted budget x 100.

## CAPITAL EXPENDITURE 2017/2018: COUNCIL & EXECUTIVE R'000

Details	2017/2018				
	Budget	Adjustment Budget	Actual Expenditure	Variations to Adjusted Budget %	Total Project Value
Total All					
Project A	6 400	2 744	871	-68	
Project B					
Project C					
Project D					

## FINANCIAL PERFORMANCE 2017/2018: SECRETARIAT AND AXILLIARY SERVICES (505/506/507) R'000

Details	2016/2017		2017/2018		
	Actual	Original Budget	Adjustment Budget	Actual	Variations to Adjusted Budget %
Total Operational Revenue (excl. tariffs)	0	-1	-1	0	-100%
Expenditure:					
Employees	21 487	21 519	21 696	21 927	.01%
Repairs and Maintenance	144	713	362	31	-91.43%
Other	-2 914	10 104	4 797	-3 202	-166.75%
Total Operational Expenditure	18 717	32 336	26 855	18 756	-30%
Net operational (Service) Expenditure	18 717	32 335	26 854	18 756	-30%

## CAPITAL EXPENDITURE: SECRETARIT AND AXILLIARY SERVICES R'000

Details	2017/2018				
	Budget	Adjustment Budget	Actual Expenditure	Variations to Adjusted Budget %	Total Project Value
Total All	2 880	2 524	2 171	-13%	
Project A : ARCHIEVES - COMPUTERS	600	300	0	-100%	
Project B : ARHIEVES - FIRNITURE	30	18	18	0%	
Project C : PRINTING - VEHICLES	200	146	146	0%	
Project D :SECRETARIAT - COMPUTERS	0	50	0	100%	
Project E : SECRETARIAT - FURNITURE SECRETARIAT	50	0	0	0	

CAPITAL EXPENDITURE: SECRETARAIT AND AXILLIARY SERVICES R'000					
Details	2017/2018				
	Budget	Adjustment Budget	Actual Expenditure	Variances to Adjusted Budget %	Total Project Value
Project F : SECRETARIAT – COUNCIL CHAMB	2 000	2010	2 007	-0.15%	

**COMMENT ON THE PERFORMANCE OF THE COUNCIL AND EXECUTIVE:**

In the 2016/2017 financial year portfolio committees held meetings on a regular basis and this can be seen in the summary provided above. Msunduzi Municipality was also able to meet the legislative deadlines in the development and submission of the Annual Performance Report for 2016/2017, Annual Report 2016/2017, Oversight Report 2016/2017 and also the Section 72 Mid-Year Budget & Performance review.

**6.2 INTERNAL AUDIT**

**INTRODUCTION TO INTERNAL AUDIT**

Internal Audit is an independent, objective, assurance and consulting activity designed to add value and improve the municipality’s operations. The unit assists the municipality in accomplishing its objectives through a systematic, disciplined approach to evaluate and improving the effectiveness of risk management, system of the internal control and governance processes. By its nature, Internal Audit Unit is a governance structure which facilitates improvement on service delivery vehicle by reviewing the design and effectiveness of the system of internal controls around the core mandate and support functions of the municipality. Its role is critical in promoting and enhancing control environment through auditing and recommending solutions to management.

The King III report on Cooperative Governance accepts the need for the Audit Committee in the pursuit of good governance. It aligns the function of internal and external audit directly with the oversight by the Audit Committee. There are oversight committees of Council who are role-players to advocate for the combined assurance model. The Audit Committee ‘s primary focus is on financial reporting, risk management, governance, performance information and system of internal control space which the universal organization space.

There is synergy between the Audit Committee and the various Council Oversight Committee structures which are responsible to ensure effective governance. If, for instance, an audit was undertaken on the quality of infrastructure provision and maintenance, the results of the audit are communicated to the Infrastructure AND Services Committee to enable it to play its oversight role. This makes the Portfolio committee to play an oversight role on the system of internal control, risk management and governance in their respective Portfolios and enable them to monitor implementation of corrective measures rather that to rely on the reports by management which may be selective.

A positive change has been realized through internal audit effort by changing the approach of auditing. The planning includes focus on risks within the municipality, compliance with regularity framework, performance information and core mandate of the municipality.

**SERVICE STATISTICS FOR INTERNAL AUDIT**

Internal Audit Unit was guided by its Annual Audit Plan for 2017/18 on the assurance function as approved by the Audit Committee, anti-fraud and corruption strategy.

Forty- four (44) audits were planned for the 2017/18 financial year, and ten (10) were removed from the plan during mid- year. The removal of the ten (10) audits from the annual plan was due to the fact the Municipality had obtained a disclaimer audit opinion from the Auditor-General in 2016/17 and it became obvious that Internal Audit had get involved extensively with the follow-up on management report for the 2016/ 2017 Financial Year. During the 2017/18 financial year, the Internal Audit Unit also performed Seven (7) ad-hoc assignments which were not initially part of the plan. Internal Audit plan had an increased balanced coverage despite limited resources. The Internal Audit Unit performed a Post Implementation Review of all the SAP modules post go- live during the 2017/ 2018 Financial Year. Findings were discussed with management and follow- up will be conducted during 2018/ 2019 Financial Year.

**INTERNAL AUDIT POLICY OBJECTIVES TAKEN FROM IDP**

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT								
							2016/2017			ANNUAL 2017/2018 PROGRESS REPORT			2018 / 2019		
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET
IA01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Assurance Services	Development of an Annual Audit Plan	N/A	Development & submission of an Annual Audit plan for 2018/19 FY to the Audit Committee for approval by the 30th of June 2018	Date Annual Audit plan for 2018/19 FY Developed & submitted to the Audit Committee for approval	Development & submission of an Annual Audit plan for 2017/18 FY to the Audit Committee for approval by the 30th of June 2017	Internal Audit Plan for the 17/18 financial year was submitted and approved by the Audit Committee on 2 June 2017.	4 (130% -149%)	Development & submission of an Annual Audit plan for 2018/19 FY to the Audit Committee for approval by the 30th of June 2018	Audit plan has been developed and approved by the Audit Committee on 23 June 2018.	3 (100% - 129%)	N/A	N/A	Development & submission of an Annual Audit plan for 2018/19 FY to the Audit Committee for approval by the 30th of June 2019

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT							
							2016/2017		ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019	
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
IA02	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Assurance Services	Implementation of the Annual Audit Plan each year	N/A	Completion of internal audit assignments as per approved Annual Audit Plan 2017/18 by the 30th of June 2018	All internal audit assignments completed against the dates in the approved Annual Audit Plan	Completion of internal audit assignments as per approved Annual Audit Plan 2016/2017 by the 30th of June 2017	2 (70% - 99%)	Completion of internal audit assignments as per approved Annual Audit Plan 2017/18 by the 30th of June 2018	Of the 40 planned audit assignments (per the revised approved plan), 39 have been completed and 1 currently under quality control review to ensure that audit objectives were adequately covered.	4 (130% - 149%)	1. The deliverable on the assignment that is under quality control review was questionable, thus the entire audit file was subjected for review. The review is currently in progress and review queries will be relayed to the engagement director of the service provider. 2. The ad hoc assignment that is outstanding is due to scoping changes from the client where they have relayed additional expectation which was not part of the initial scoping agreement.	1. The service provider to address review notes in order to finalise the review. 2. All engagement letters for the Agreed Upon Procedures to be signed by the client going forward to avoid scope creeps which were not part of the initial agreement as they attract additional costing.	Completion of internal audit assignments as per approved Annual Audit Plan 2017/18 by the 30th of June 2019



OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019 ANNUAL TARGET		
							2016/2017		ANNUAL 2017/2018 PROGRESS REPORT			CORRECTIVE MEASURE	
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET			ANNUAL ACTUAL
IA03	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Assurance Services	Review of the Internal Audit charter	N/A	Internal Audit Charter reviewed & submitted to the Audit Committee for approval by the 30th of June 2018	Date Internal Audit Charter reviewed & submitted to the Audit Committee for approval	Internal Audit Charter reviewed & submitted and approved by the Audit Committee on 2 June 2017.	4 (130% -149%)	The reviewed Internal Audit Charter was approved by the Audit Committee on 23 June 2018	4 (130% -149%)	N/A	N/A	Internal Audit Charter reviewed & submitted to the Audit Committee for approval by the 30th of June 2018
IA04	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Assurance Services	Review of the Audit Committee charter	N/A	Audit Charter reviewed & submitted to the Audit Committee for approval by the 30th of June 2018	Date on which the Audit Committee Charter reviewed & submitted to the Audit Committee for approval	Audit Charter reviewed & submitted to the Audit Committee on 2 June 2017.	4 (130% -149%)	The reviewed Audit Charter was approved by the Audit Committee on 23 June 2018	3 (100% - 129%)	N/A	N/A	Audit Charter reviewed & submitted to the Audit Committee for approval by the 30th of June 2018

Job level	EMPLOYEES: INTERNAL AUDIT			
	2016/ 2017		2017/ 2018	
	No. of Employees	Post No.	No. of Employees	Vacancies (Full time)
T01- T03	0	0	0	Vacancies (as a % of total posts) %
T04- T08	2	2	1	50
T09- T13	16	16	3*	81.25
T14- T18	3	3	2	33
T19- T22	1	1	1	0
Total	22	22	7	68

	FINANCIAL PERFORMANCE FOR 2017/ 2018: INTERNAL AUDIT				
	R'000				
	2016/ 2017		2017/ 2018		
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Adjusted Budget %
Total Operational Revenue (excl. tariffs)					
Expenditure:					
Employees	7 086				

FINANCIAL PERFORMANCE FOR 2017/ 2018: INTERNAL AUDIT R'000					
	2016/ 2017	2017/ 2018			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Adjusted Budget %
Repairs & Maintenance	0				
Other	21 198				
Total Operating Expenditure	28 284				
Net Operational (Service) Expenditure	-	-	-	-	-

CAPITAL EXPENDITURE: INTERNAL AUDIT R'000					
Details	2017/2018				
	Budget	Adjustment Budget	Actual Expenditure	Variations to Adjusted Budget %	Total Project Value
Total All					
N/A	N/A	N/A	N/A	N/A	N/A

### COMMENT ON THE PERFORMANCE OF INTERNAL AUDIT OVERALL

The performance of the unit was above average in terms of the approved annual plan. The unit still has a challenge of internal capacity and is heavily reliant on consultants. The Acting Chief Audit Executive was stretched to the limit as the Chief Audit Executive was still on suspension since April 2016. After the suspension the Municipality appointed an Acting Chief Audit Executive up until 28 January 2018 who was then replaced by another acting incumbent. When the change of the acting incumbent took place the risk management function was removed out of internal audit unit to be a stand-alone function. The new acting incumbent had to oversee assurance (internal audit, ICT auditing and Audit of Performance Information), forensic investigations and Audit Committee support function.

### ANTI- FRAUD AND CORRUPTION STRATEGY

Please provide a brief overview of anti-fraud and corruption at the municipality for the 2017/2018 financial year and also make reference to - anti fraud and corruption policy adopted/approved or not for the financial year. If not adopted/approved please give indications of when the policy will be developed/reviewed and implemented.

The Municipal Council has a policy framework on anti-fraud & corruption and which compose of Whistle Blowing Policy, Anti-Fraud and Corruption Policy and Anti-Fraud and Corruption strategy that was adopted in 2013. The policy framework on anti-fraud & corruption was reviewed and revised and changes made in order to ensure that it is aligned to any changes in the structure and titles of critical management in the municipality and taking into account the prevailing circumstances. The framework has been sent to Council for adoption.

The community has continued to played a pivotal role in reporting unethical behaviour, vehicle abuse, Supply Chain Management irregularities, electricity theft, cable theft, fraud, corruption and other gross irregularities allegedly taking place within the municipality and we appreciate their contribution because as a municipality we cannot identify all these immoral behaviours alone. Without the activism of the citizens of Msunduzi to protect their rates and tax monies which they work very hard for, the municipality will be a lone voice against the scourge of fraud, corruption, theft and other gross irregularities which has become an impediment against service delivery.

Allegation cases that were reported to the unit were investigated and finalized which involved eight (8) employees. The allegations included amongst others fraud, theft irregular appointment, irregularities in Supply Chain Management and housing scams and the amount involved is more than R 5 000 000.00

Total actual losses incurred by the municipality that was established & confirmed by our forensic investigations is R 5 000 000.00 during the 2017/ 2018 financial year.

Allegations that are reported through whistle blowing hotline and other means are prioritized by conducting preliminary investigation to test the veracity of the allegations & conduct full scale investigations on each case where deemed necessary. Where criminality has been established cases are registered with the SAPS & civil recoveries are referred and pursued with vigor.

In 2016 a number of investigations were conducted and reported to the Directorate of Priority Crimes Investigation (“Hawks”) for criminal investigation and prosecution. Whilst the courts are clogged with high courts rolls due to increase in crime including commercial crimes, we managed to facilitate the following convictions: -

- The owner of a service provider who was a sole proprietor convicted of more than three hundred (300) counts of forgery, uttering and fraud in relation to Pre-Paid Electricity. He was sentenced to six (6) years imprisonment suspended for five (5) years on condition that he is not found guilty of fraud, theft and corrupt activities. He was further sentenced to thirty (30) months correctional supervision (community service) performing sixteen (16) hours per month. He was further ordered to pay back to the municipality R500 000.00 of the R 756 883.40 he defrauded on monthly instalments of R10 000.00 starting 31 July 2018.
- A former Msunduzi employee who absconded after she was charged with misconduct was sentenced to 2000 hours of periodical imprisonment starting every Friday at 18h00 until 06h00 every Monday (week-ends) until the hours are completed.
- The co-accused who was employed by the service provider was sentenced to five (5) year imprisonment, suspended for three (3) years on condition that she is not found guilty of theft, forgery, fraud and uttering during the period of three (3) years plus two (2) years of community service for free under correctional supervision, performing sixteen (16) a month and house arrest for two (2) years.

Two criminal cases relating to fraud on overtime at Electricity were finalized during the year under review and one employees entered into a Plea Bargain agreement with the State. The first employee pleaded guilty to one hundred and five (105) counts of fraud with the value of R385 102.94 and potential prejudice of R22 440.96. The accused was fined an amount of R40 000.00 or in default of payment five (5) years imprisonment. In addition, the accused was sentenced to five (5) years imprisonment suspended for five (5) years on condition that:

- The accused is not convicted of the offence of fraud or any competent verdict of fraud committed during the period of suspension and to which he is sentenced to imprisonment without an option of fine.
- He pays the Msunduzi Municipality the amount of R 385 102.94 upon receipt of his pension.
- In the alternative to above the Accused agrees to cede the sum of R 385 102.94 from his pension to the Msunduzi Municipality.

The second accused who defrauded the municipality an amount of R 151 068.13 in overtime fraud at Electricity pleaded guilty to twenty- two (22) counts of fraud at the Durban Specialized Commercial Crime Court. He was sentenced to a fine of R30 000.00 or in default payment to undergo eight (8) years imprisonment, half of which was suspended for a period of five (5) years on condition that the accused is not found guilty of fraud or theft committed during the period of suspension.

In another criminal case relating to fraud on overtime by an Electricity employee is pending in Durban Specialized Commercial Crime Court which was uncovered by our forensic investigations in 2016/17 financial year. The amount involved in the case is R76 434.37.

Furthermore, cases that were investigated and completed in 2016/17 financial year involving overtime fraud of R126 039.00 are reported to the Hawks and are under criminal investigation.

Electrical contractors committed fraud amounting to R 2 192 453,81 during 2015/16 and forensic investigations were conducted and finalized in 2016/17 financial year. The cases of fraud were registered with the Hawks for criminal investigation. These cases implicate six (6) employees and five (5) electrical contractors and were referred for civil recovery.

## 7. COMPONENT G: SAFE CITY – MUNICIPAL ENTITY – MSUNDUZI MUNICIPALITY

SAFE CITY MSUNDUZI NPC, Reg. No. 2010/024562/08

CHAIRPERSON'S ANNUAL REPORT - For the year ending 30th June 2018

### 1. BACKGROUND:

Safe City Pietermaritzburg was formally constituted as an Association incorporated under section 21 of the Companies Act on 28 March 2002. Upon advice from the Intervention Team that took over Msunduzi Municipality Administration Safe City was compelled to register as a (Pty) LTD company. Safe City then has been advised to register as a Non-For-Profit Company due to tax complications and the application has been approved by the Companies Intellectual Properties Commission (CIPC).

The Safe City project is a partnership which is governed by an agreement by which the Municipality would make the necessary financial resources available for the operation of the organisation as well as the capital expenditure required to extend the CCTV surveillance to other parts of the city. The Service Level Agreement (SLA) for the financial year 2018/19 forms part of a one - year SLA which has been agreed upon and signed by the Municipal Manager and Safe City Chairperson on the 31st July 2018  
See Service Level Agreement: Annex A.

### 2. DIRECTORS

The Msunduzi Municipal Council has resolved that an advertisement will be placed inviting interested persons to be considered as directors of Safe City Msunduzi NPC. Council has also resolved that the current Board of Directors will be retained as an interim board until new directors has been appointed. There is a need for directors with skills and knowledge in respect of:

- Municipal Finance Management requirements i.e. GRAP
- Company's Act and in particular the provisions of the King IV document
- Information Technology
- Human Resource Management
- Accounting
- Legal
- The principles of CCTV street surveillance

It was also resolved to remunerate the interim board of directors in accordance with National Treasury guidelines.

The following persons are Directors of Safe City Msunduzi NPC.

It must be noted that there are still vacancies to be filled to achieve the maximum composition of Board members.

Name of Director	Background Details	Number of Board Meetings Attended No. of meetings held: 5
Ms. Z Sokhela	Trustee of BP Cascades Service Station/BP Edendale/ Louisiana Spur Past President and current Director of PCB, Deputy Chair of UMgungundlovu TVET College, Served as UKZN Council member, Deputy Chair of UMDM Economic and Development Agency, Board Member of Comrades Marathon, member UKZN Foundation Board of Trustees. Serves in various UKZN Committees and Currently the Chairperson of the Safe City Board of Directors.	5
Dr. P Dlamini	Lecturer at UKZN	0
Mr V C Biggs	Retired Director: McCarthy Motors, Member of Allison Homes, Member of SAVS/NCVV, Member of BFC and Founder member of Safe City.	3
Ms. R Singh	Manager: Business Development: Risk & Compliance Dissemination: KwaZulu- Natal Law Society Member of uMgungundlovu TVET College and Chairperson of its Audit and Risk Committee.	4
Dr. S Ako- Nai	a) Occupation: Consultant & Academic & Coach b) Executive Consultant: Dydx Business Technologies c) Institute of Directors KZN Branch d) ISACA: Academic Advocate	4
Ass Comm. T Davis (ret)	Retired SAPS Area Commissioner: KZN Midlands Member of Business Fighting Crime and Regional Chairperson: The League of Retired SAPS Members.	1
Mr G Moody	Managing Director: Aluminium Foil Converters	4
The following director has passed away during 2017/18		
Name of Director	Number of Board Meetings Attended	
Ass Comm. T Davis (ret)	1	

### PARTNERS

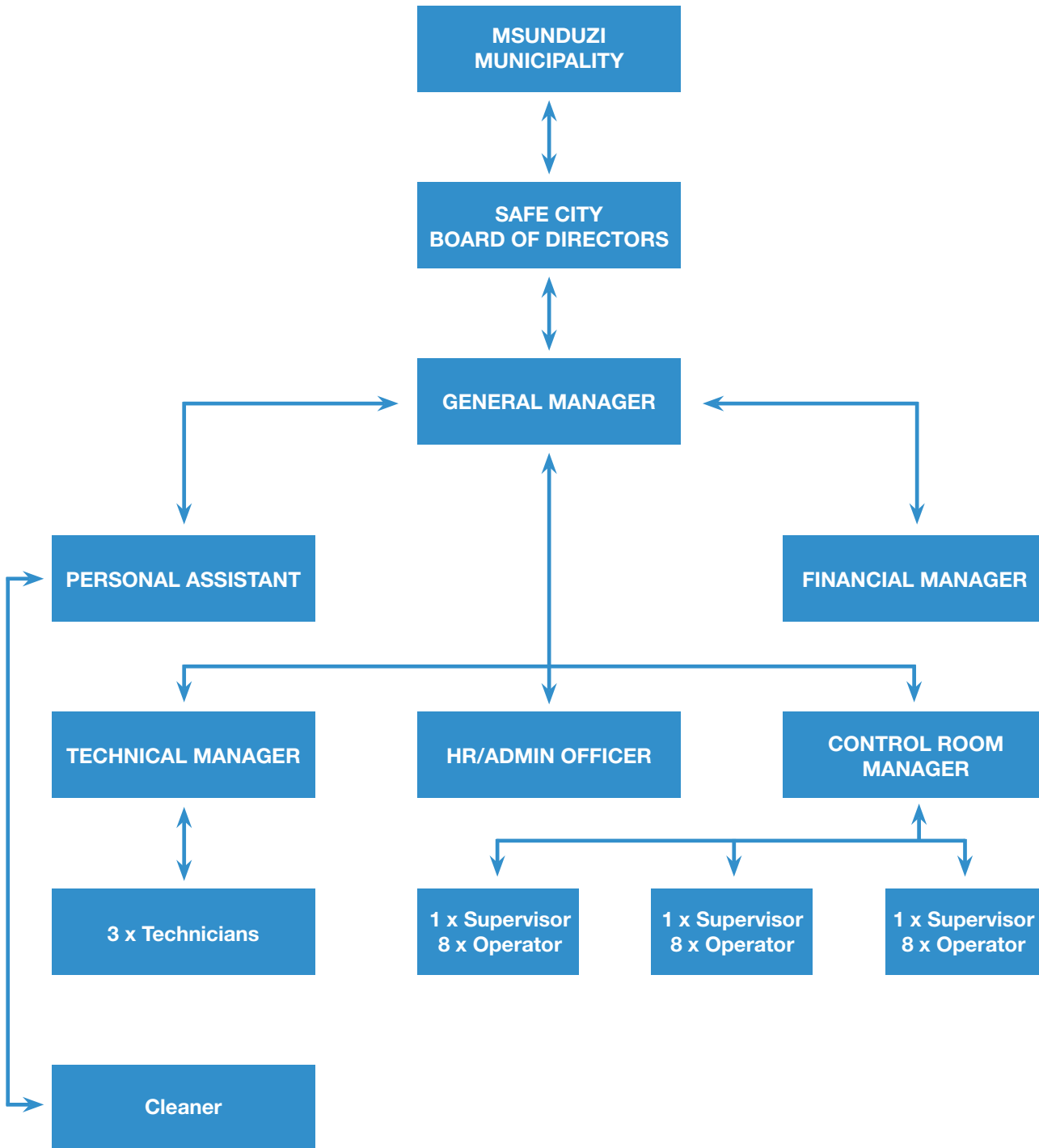
Safe City considers its partnership with the Msunduzi Municipality and the SAPS to be one of its notable strengths, while it also enjoys constructive relationships with the National Prosecuting Authority, BFC and various Community Police Forums. Operational meetings are being held on a daily, weekly as well as a monthly basis to discuss crime related matters and to improve this working relationship.

Safe City have a SAPS representative present in the Control Room on a 24/7 basis, whilst a Traffic and Security official perform duties on week days between 07:00 and 16:00. A dedicated operational desk has been made available solely for the purpose to detect bylaw infringements such as littering and to monitor traffic flow during peak traffic hours. There remains a dire need for a dedicated Municipal Response team to respond timeously to all bylaw infringements detected by Safe City. Incidents such as the posting of illegal abortions posters and littering which defaces our beautiful city is being detected on a daily basis but the response from Municipal Traffic and Security is not efficient in order to combat this menace.

Through Business Fighting Crime (BFC) Safe City retain its efficient communication with the Pietermaritzburg Business Sector.

### 3. STAFFING

SAFE CITY MSUNDUZI NPC ORGANOGRAM AS AT 30TH JUNE 2018



### 4. PARTICULAR MATTERS RELATING TO THE YEAR 2017/18

#### 4.1 Safe Guarding of Priority Primary Electrical Sub Stations.

The primary sub stations as listed in the below is being monitored 24/7 at the Safe City Control Room as well as at the Electricity Dept. in Havelock Road. It needs however to be emphasized that the above installation is only phase 1 of three phases to ensure that all Msunduzi Priority substations are effectively safe guarded against vandalism and theft of equipment.



Sub Station	Number of CCTV cameras
Riverside	16
Retief Street	18
Prince Alfred	15
Mkodeni	15
Hesketh	6
Woodburn	8
Northdale	8
Pine Street	14

The above are been monitored 24/7 at the Safe City Control Room as well as at the Electricity Dept. in Havelock Road. It needs however to be emphasized that the above installation is only phase 1 of three phases to ensure that all Msunduzi Priority substations are effectively safe guarded against vandalism and theft of equipment.

#### 4.2 Pietermaritzburg Airport and Fresh Produce Market

Safe City completed and submitted CCTV Proposal Plans for both the Pietermaritzburg Airport and Fresh Produce Market on request of the General Manager Sustainable Growth and City Entities. It is intended to upgrade the CCTV systems at both locations and link them to the Safe City Control Room. In order to ensure that both locations are monitored 24/7 it is intended for Safe City to perform a secondary monitoring function and relay images to the Joint Operation Centre (JOC) if and when there is a need for the JOC to be operational.

#### The Public Announcement System as a Law Enforcement Tool

The PA system has been used with great success during the past financial year. Please see statistics in the table below. The PA system is being utilised for the following purposes:

When suspects are detected in an area, pedestrians or the public will be warned to be on the alert and to secure their valuables as they might become victims of crime.

Potential victims will be advised to secure their handbags or valuables against bag-snatchers or pick-pocketers. Suspects will be warned that they are under surveillance which in turn will be reduce their opportunities to commit a crime. It is envisaged that more speakers will be added in identified hotspot areas.

Type of Announcement	Number of Occasions
General Public Warnings	61
Fighting	46
Suspicious Behaviour	41
Municipal Bylaw Infringements	71
Warning unruly/drunken patrons	12
Possible Possession of Stolen Property	11
Possession of Dangerous Weapon	2
Other	2
Total	246

### 5. FINANCE:

#### 5.1 Safe City Capital Budget for 2017/18

No capital budget was allocated to Safe City for the above-mentioned period.

Safe City has applied for the amount of R2 682 101 (exl vat) in order to install CCTV cameras at the Pietermaritzburg Airport and Pietermaritzburg Fresh Produce Market. In respect of the Airport a tender has been placed for the installation of CCTV cameras but the cost will be reflected against the capital budget of the Airport. It is however envisaged that the Safe City Control Room will serve as a secondary viewing facility for these cameras.

#### 5.2 Safe City Operating Budget for 2017/18

Safe City applied for R8 901 068 (incl vat) for the 2017/18 financial year in order to maintain its high level of service excellence. We would like to thank the Municipality for allocating the said amount to us. This increase has been used to maintain the ageing CCTV infrastructure and also to accommodate staff salary increases and benefits in accordance with PSIRA guidelines.

#### 5.3 Financial Contributors:

The following local companies and institutions paid for or gave discounts to Safe City in the day to day running of the business.

Name of Co	Value	Period	Event
Ben Booyesen	R15 001	Per annum	Reduction in monthly maintenance of air conditioners
XTEC	R5 123	Per annum	No charge for lease of equipment. Only pay for copies made
Safe City Board of Directors	Can be quantified	Continuously	All members were performing duties on a voluntary basis

## 6. CONTROL CENTRE PERFORMANCE:

### 6.1 Core Functions

The 24/7 surveillance operation is the core of Safe City's business. It is ISO 9001 certified and SABS approved.  
Primary Function:

The monitoring of traffic and Municipal Bylaws such as littering, street gambling and illegal trading.  
Facilitating the Automatic Number Plate Recognition (ANPR) system for the execution of outstanding traffic warrants and the recovery of outstanding revenue  
The prevention, detection and investigation of crime  
The maintenance of the existing CCTV system  
Advising Msunduzi Municipality on expansion of CCTV system  
Oversee the design, specification and installation of new CCTV equipment.

#### Secondary Function:

Facilitating the Disaster Management JOC  
The monitoring of gatherings, marches and events of public interest within camera visual area.  
Attend meetings with the Municipality to determine possible additional services.  
Liaise with Community Police Forums, Bank Task Group and Non-Ferrous Metal Forum  
Informing the public and business community regarding current crime tendencies and advise them on crime prevention strategies.  
Receive and disseminate crime information and public complaints via the Safe City SMS Safe project and App to the relevant role-players'.

### 6.2 Standard Procedure

The crime statistics for Pietermaritzburg are submitted to the Control Room every morning by the SAPS Pietermaritzburg Central. These statistics together with observations made by our surveillance staff is discussed every morning with the SAPS - and Municipal Security and Traffic representatives. An operational plan is then compiled to address any tendencies detected or for planned events. This procedure enables operators to be more crime prevention orientated. With all suspicious incidents detected the SAPS- and or Traffic Officer representative will determine the appropriate response required to address the matter.

The yearly target for SAPS dispatches is between 50% and 60% of Incidents Detected. A record is maintained of vehicle despatches as compared with Incidents detected.

An arrest is made when the suspect is apprehended. It often happens that after an arrest has been made the complainant refuses to open a case. This tendency is very frustrating as suspects then continue to commit crimes elsewhere. The latter is then reflected as a preventable operation which counts as a success for the operator.

### 6.3 Summary of Operational Performance: 2017/18

Description	2016/17	2017/18	Diff %
No of Incidents Detected	5580	4828	-13%
Response by SAPS Units	798	705	-11%
No Response by SAPS	198	132	-33%
SAPS Response Time	Ave 6.2 min	Ave 7.1 min	-14%
Bylaw Incidents detected	1130	1277	+13%
Response by Municipal Law Enforcement	377	600	+59%
No Response by Municipal Law Enforcement	356	445	+25%
Municipal Law Enforcement Response Time	Ave13.3 min	Ave 20.7 min	+55%
Arrests Effectuated	242	282	+17%
% Camera down time	1.12%	1.97%?????	

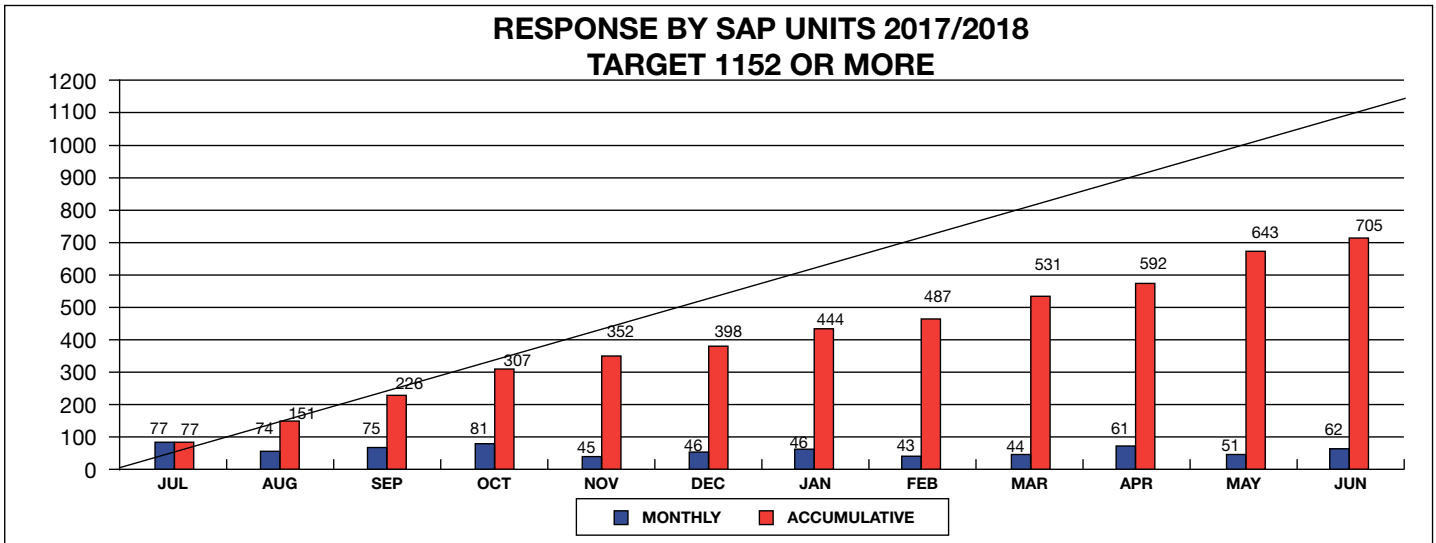
#### 6.3.1 Incidents Detected

The total of 4823 incidents was detected compared to 5580 incidents the previous year. This decrease can be attributed to the re defining of general and crime incidents. Some of the incidents detected are as follows:

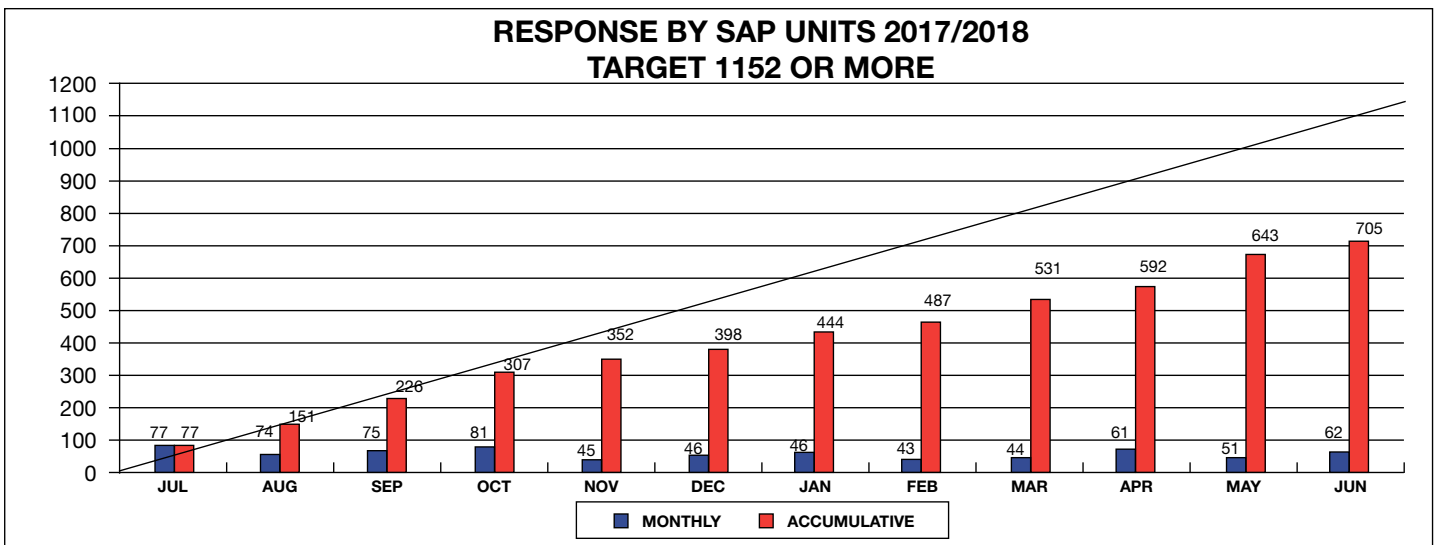
Type	Number
Fighting	936
Bylaw Infringements	1277
Suspicious behaviour	863
Motor vehicle Accidents	420
Marches and Gatherings	70
Medical Conditions	63
Robbery Related	56
Possible Poss. of Stolen Prop	41

**6.3.2 Responses by the SAPS**

The total number of responses of the SAPS was 705 compared to the target of 1152. No Responses by SAPS units was reported in writing to the Station Commander of Pietermaritzburg Central.



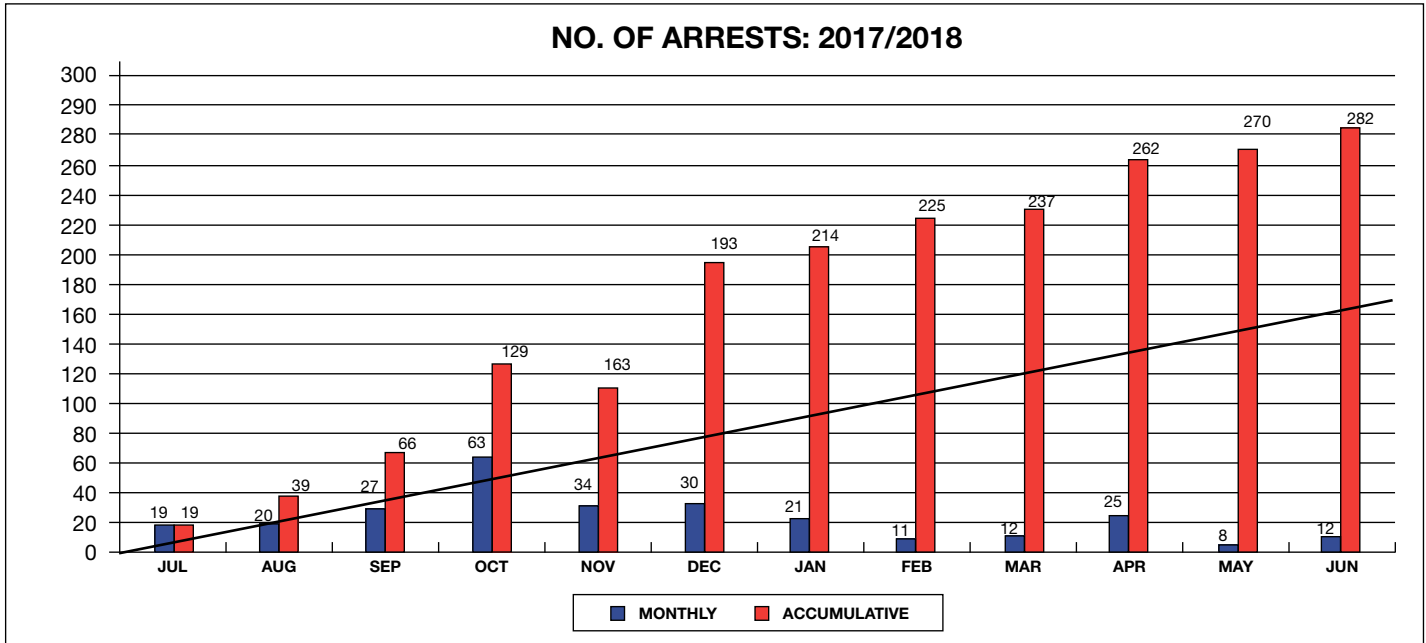
The slight decrease in the number of SAPS responses was a result of the focused approach by the SAPS Project Team on street crimes such as robbery and theft out of motor vehicle which lead to an increase in the number of arrests made.





### 6.3.3. Arrests Made:

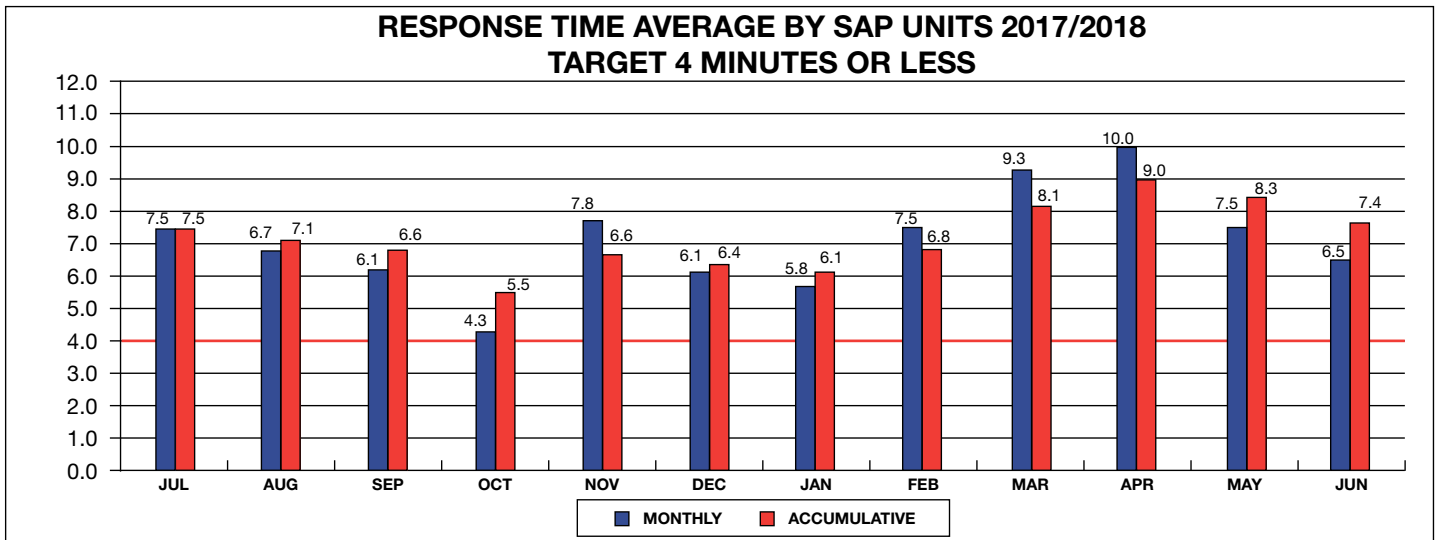
The number of arrest made was 282 compared to 242 of the previous year.



The increase can be attributed to the dedicated SAPS response team assigned to Safe City for quick reaction to incidents detected on camera. Project driven Control Room operations also had a positive result on the detection of crimes in progress.

### 6.3.4. SAPS Response Time

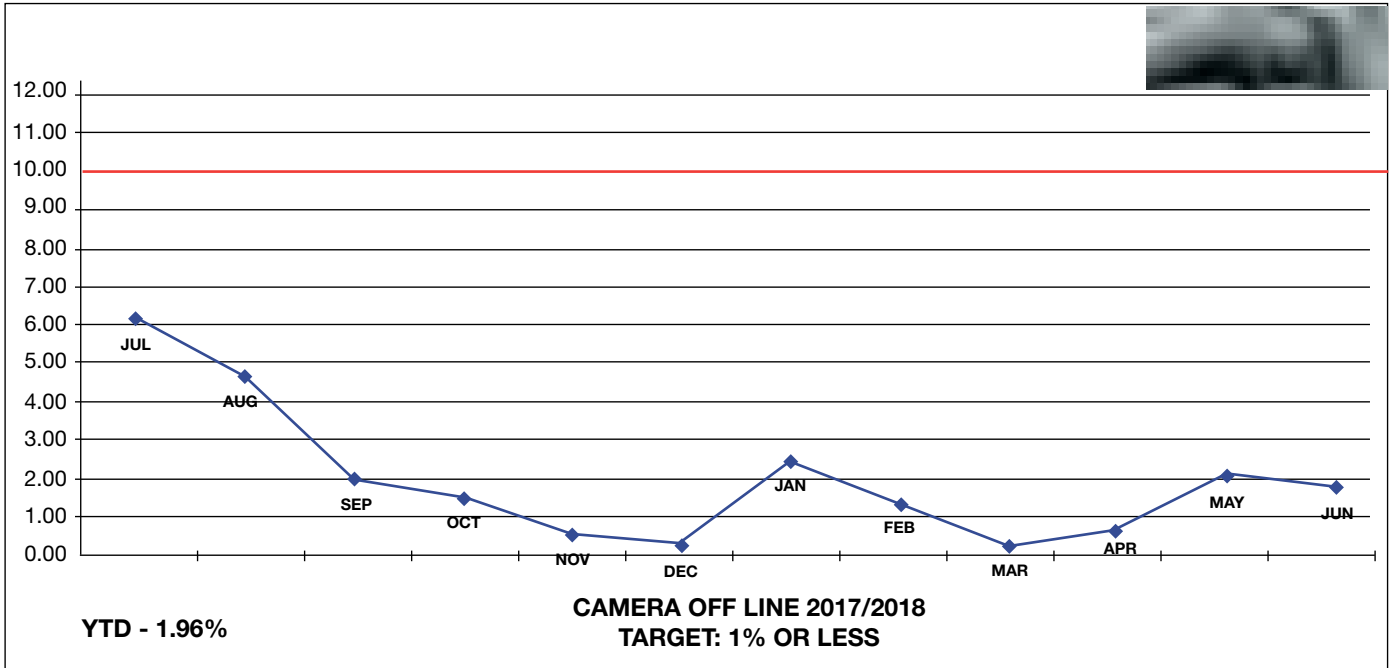
The average response time for SAPS vehicles to respond is calculated from the time of notifying the SAPS Emergency Control Room until a vehicle arrives on the scene was ave. 7.1 min compared to the ave. 4-min target.



Although the target for SAPS response times is 4 min it is subject to traffic congestion and the availability of manpower and vehicles. The Station Commander for Pietermaritzburg Central Brig Zondi has given his undertaking that Safe City complaints will receive priority attention and that competent SAPS members be send to the Control Room.

### 6.3.5 Camera Downtime:

The average camera downtime was 1.96%. Safe City's target is 10%.



There has been a number of power outages in the CBD which had a negative impact on the functionality of the CCTV cameras. The Technical Manager and his team enjoy a healthy relationship with the Electricity dept and electricity interruptions are normally restored in a short space of time.

**7. KPA's/KPI's 2016/17**

Safe City KPA's and KPI's for 2017/2018 is aligned with the SDBIP & OP 2017/2018.



SDBIP REFER- ENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET /OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT				ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019	
							2016/2017		2017/2018		2017/2018		2017/2018		REASON FOR DEVIATION	ANNUAL TARGET
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)				
CE 10	NKPA 6 -CROSS CUTTING	Crime, Bylaw. Sub Station and Airport Monitoring through CCTV Camera	24 Hour crime watch through CCTV Cameras in areas with CCTV coverage	27, 30, 32, 33, 35, 36, 37	196 CCTV Cameras to be monitored 24 hours in all areas with CCTV coverage by the 30th of June 2018	Number of CCTV Cameras monitored 24 hours in all areas with CCTV coverage	169 CCTV Cameras to be monitored 24 hours in all areas with CCTV coverage by the 30th of June 2017	3 (100% - 129%)	196 CCTV Cameras to be monitored 24 hours in all areas with CCTV coverage by the 30th of June 2018	169 CCTV Cameras to be monitored 24 hours in all areas with CCTV coverage by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	169 x CCTV Cameras to be monitored 24 hours in all areas with CCTV coverage by the 30th of June 2018	N/A	
CE 11	NKPA 6 -CROSS CUTTING	Crime, Bylaw. Sub Station and Airport Monitoring through CCTV Camera	Reporting of detected criminal incidents in areas with CCTV coverage	27, 30, 32, 33, 35, 36, 37	12 x Monthly Reports of criminal incidents detected by CCTV Cameras prepared and submitted to the GM; Sustainable Development and City Entities within 7 days after month end by the 30th of June 2018	Number of Monthly Reports of criminal incidents detected by CCTV Cameras prepared and submitted to the GM; Sustainable Development and City Entities within 7 days after month end	N/A	NOT APPLICABLE	12 x Monthly Reports of criminal incidents detected by CCTV Cameras prepared and submitted to the GM; Sustainable Development and City Entities within 7 days after month end by the 30th of June 2018	12 x Monthly Reports of criminal incidents detected by CCTV Cameras prepared and submitted to the GM; Sustainable Development and City Entities within 7 days after month end by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A	N/A	
CE 12	NKPA 6 -CROSS CUTTING	Crime, Bylaw. Sub Station and Airport Monitoring through CCTV Camera	Reporting to SAPS, Municipal Traffic, or Security Dept. Of every criminal or suspicious incidents & Bylaws violations taking place in all areas with CCTV Camera coverage by the 30th June 2018	27, 30, 32, 33, 35, 36, 37	2 Minutes Turn-around time of reporting to SAPS or Municipal Traffic Dept. Or Security of every criminal or suspicious incidents & Bylaws violations taking place in all areas with CCTV Camera coverage by the 30th June 2018	Turn-around time of reporting to SAPS or Municipal Traffic Dept. Or Security of every criminal or suspicious incidents & Bylaws violations taking place in all areas with CCTV Camera coverage	N/A	NOT APPLICABLE	2 Minutes Turn-around time of reporting to SAPS Municipal Traffic Dept. Or Security of every criminal or suspicious incidents & Bylaws violations taking place in all areas with CCTV Camera coverage by the 30th of June 2018	1.5 Minutes Turn-around time of reporting to SAPS Municipal Traffic or Security Dept. of every criminal or suspicious incidents & Bylaws violations taking place in all areas with CCTV Camera coverage by the 30th June 2018	3 (100% - 129%)	N/A	N/A	N/A	N/A	
CE 13	NKPA 6 -CROSS CUTTING	Crime, Bylaw. Sub Station and Airport Monitoring through CCTV Camera	Inspection of CCTV equipments	27, 30, 32, 33, 35, 36, 37	240 x CCTV inspections conducted as per the maintenance schedule by Safe City Technicians by the 30th of June 2018	Number of CCTV inspections conducted as per the maintenance schedule by Safe City Technicians	N/A	NOT APPLICABLE	240 x CCTV inspections conducted as per the maintenance schedule by Safe City Technicians by the 30th of June 2017	242 x CCTV inspections conducted as per the maintenance schedule by Safe City Technicians by the 30th June 2018	3 (100% - 129%)	N/A	N/A	N/A	N/A	

## 8. SUSTAINABILITY AND GOVERNANCE:

The Board of Directors is committed in maintaining strict ethical standards in the operations of Safe City, and accordingly undertakes from time to time reviews of its business practices and governance responsibilities. In this regard, a number of important policies has been compiled and others reviewed and approved by the Board of Directors during 2017/18

## 9. CONCLUSION

The relationship with the city's administration has again been very fruitful during 2017/18 and Safe City would like to thank the Mayor, Councillor Themba Njilo, the City Manager and other senior officials for their constructive support towards the Safe City project and for supporting our belief that Safe City is performing a valuable community service.

It always remains an important challenge for Safe City to be a centre of excellence in order to ensure the safety of the public when visiting the Msunduzi precinct and also to provide an acceptable service to the Municipality, SAPS, National Prosecuting Authority and other stakeholders. We also strive to identify areas of concern which might have a negative impact on the social well been of our communities and report shortcomings with recommendations timeously to the relevant role players such as Msunduzi Municipality and the SAPS. In this regard, we would like to appeal to the municipality to allocate capital funding to Safe City to undertake projects in to safe guard our Airport, Fresh Produce Market and also to complete the process of safeguarding the remaining electrical primary sub stations against theft and vandalism. These projects have been included in our three (3) year Business Plan.

Also of equal importance is to assist the Municipality in the enforcement of relevant bylaws. In order to achieve the latter Safe City would appeal to the Municipality to establish a dedicated Municipal Re Action Unit who can operate in conjunction with Safe City to effectively address bylaw infringements. This action will also reduce opportunities for serious crime to take place especially in congested areas.

We would also like to thank all partners including BFC, SAPS, National Prosecuting Authority and several others who are, to a lesser or greater extent, stakeholders in our operation.

The members of the Safe City Board are thanked and commended for their support and commitment. We wish to extend our sincere appreciation to Mr. Des Winship who resigned from the Board for health reasons. He can without doubt be regarded as the father of Safe City because of his vision to identify surveillance cameras which will assist Law Enforcement Agencies in their fight against crime and bylaw infringements in Pietermaritzburg.

The Board wishes thank the Management and staff of Safe City, as well as the Project Engineer, Mr. Pieter Janse van Rensburg of Dihlase Consulting Engineers and Mr. Jason Pretorius of Avigilon for their guidance in respect of compiling the CCTV Proposal Plans for upgrading the Airport and Fresh Produce Market CCTV systems.

We reserve our particular gratitude to the Msunduzi Municipality, the main funder of this operation. We also acknowledge the financial and moral support from Business Fighting Crime, Pietermaritzburg Chamber of Business, Ben Booysen, XTec, Mikros as well as the valuable assistance rendered by legal advisors Venn's, our auditors Colenbrander Inc, and the local media on safety and security matters.

## 8. COMPONENT H: FINANCIAL PERFORMANCE

All relevant information relating to Financial Performance of Msunduzi Municipality & Safe City (Municipal Entity) will be dealt with in terms of the Annual Financial Statements.

## SECTION 2: ANNUAL REPORT ON THE SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN

The Service Delivery and Budget Implementation Plan (SDBIP) is a legislative requirement as per the Municipal Finance Management Act (MFMA). The SDBIP gives effect to the Municipality’s Integrated Development Plan (IDP) and annual budget. The SDBIP facilitates the accountable role that managers hold to the Council and that Councillors hold to the community. It also fosters the management, implementation and monitoring of the budget, the performance of senior management and the achievement of the strategic objectives as laid out in the IDP.

### Chapter 1 of the MFMA describes the SDBIP as:

*A detailed plan approved by the mayor of a municipality in terms of section 53 (1) (c)(ii) for implementing the Municipality’s delivery of services and the execution of its annual budget and which must include the following:*

- (a) *projections for each month of –*
  - (i) Revenue to be collected by source; and
  - (ii) Operational and capital expenditure, by vote;
- (b) *Service delivery targets and performance indicators for each quarter”.*

In terms of the provisions above, IN-YEAR monitoring on service delivery indicators was conducted according to the attached SDBIP on a monthly & quarterly basis and reports thereof submitted to the Operational Management Committee (OMC), EXCO, the Full Council, Portfolio Committees, Municipal Public Accounts Committee and the Audit Committee. Monitoring through the SDBIP enables the municipal manager to monitor the performance of senior managers, the mayor to monitor the performance of the municipal manager and for the community to monitor the performance of the municipality as each activity contains outputs, outcomes and timeframes. The SDBIP is compiled on an annual basis.

In 2017/18 the municipality continued to implement the dashboard process of reporting. The dashboard is colour-coded in order to serve as an early indicator warning system in order to identify areas that require intervention in areas of non/under performance. Monthly & Quarterly reports on the SDBIP 2017/2018 were submitted to Council and are available on request.

The SDBIP 2017/2018 contains Public Participation Units (Office of the Speaker, Office of the Mayor & Office of the Municipal Manager), Community Services Units (Area Based Management, Waste Management, Recreation & Facilities as well as Public Safety Enforcement and Disaster Management), Infrastructure Units (Water and Sanitation, Roads and Stormwater, Electricity & Mechanical Workshops) and Sustainable Development & City Enterprises Units (Economic Development, Town Planning and Environmental Management, City Entities & Human Settlements). Also included are the Legislated Performance Indicators as regulated by the National and Provincial Departments of Cooperative Governance and Traditional Affairs (CoGTA). As prescribed by legislation, the Municipality must set and monitor key performance indicators of all municipal entities. To fulfil this, SAFE CITY the only registered municipal entity; key performance indicators were also developed and inserted in the SDBIP 2017/2018.

All other units provide operational, support and auxiliary services to the Municipality and have been placed on the Operational Plan 2017/2018. The Operational Plan 2017/2018 contains the Corporate Business Units (Internal Audit, Communications & IGR, Integrated Development Plan and Organizational Compliance, Performance & Knowledge Management), Budget & Treasury Units (Budget, Revenue Management, Expenditure Management, Supply Chain Management, SCOA, SAP & Assets & Liabilities), Infrastructure Units (Project Management Office), Corporate Services Units (Legal Services, Information Communication Technology, Auxiliary Services & Secretariat and Human Resources) and Sustainable Development & City Enterprises (Economic Development, Town Planning and Environmental Management, City Entities & Human Settlements).

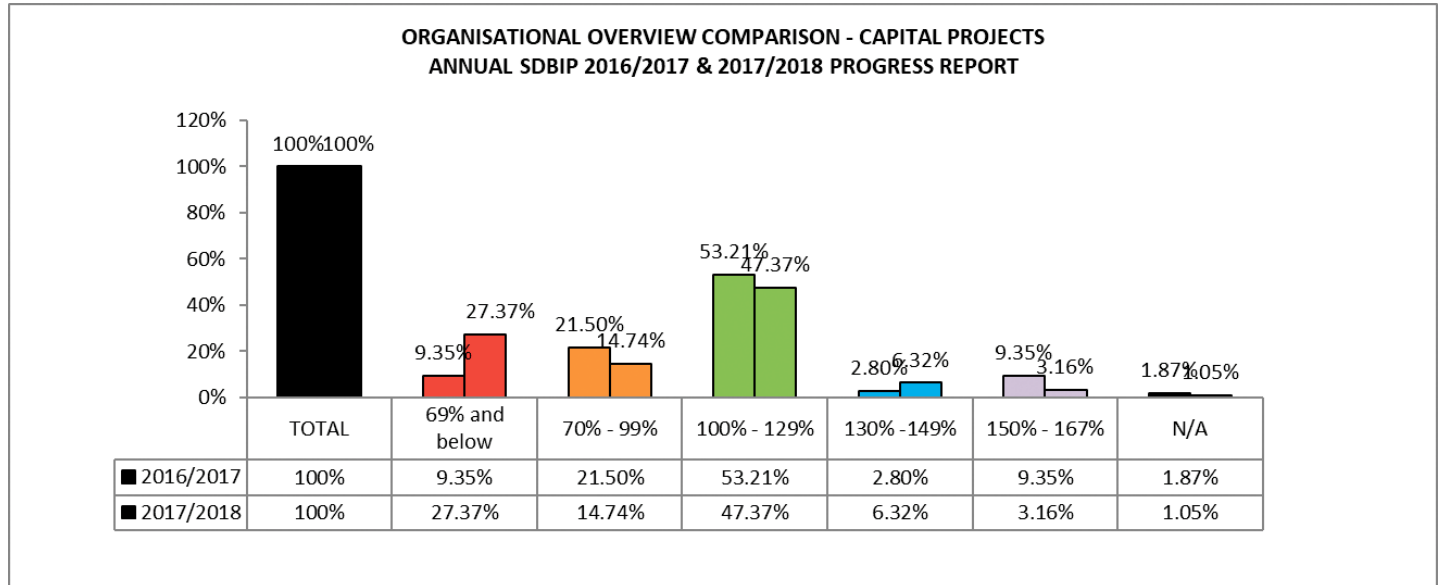
The graphical representations below illustrate the performance of the municipality, for the 2017/2018 financial year, as per the colour-coded dashboard.

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

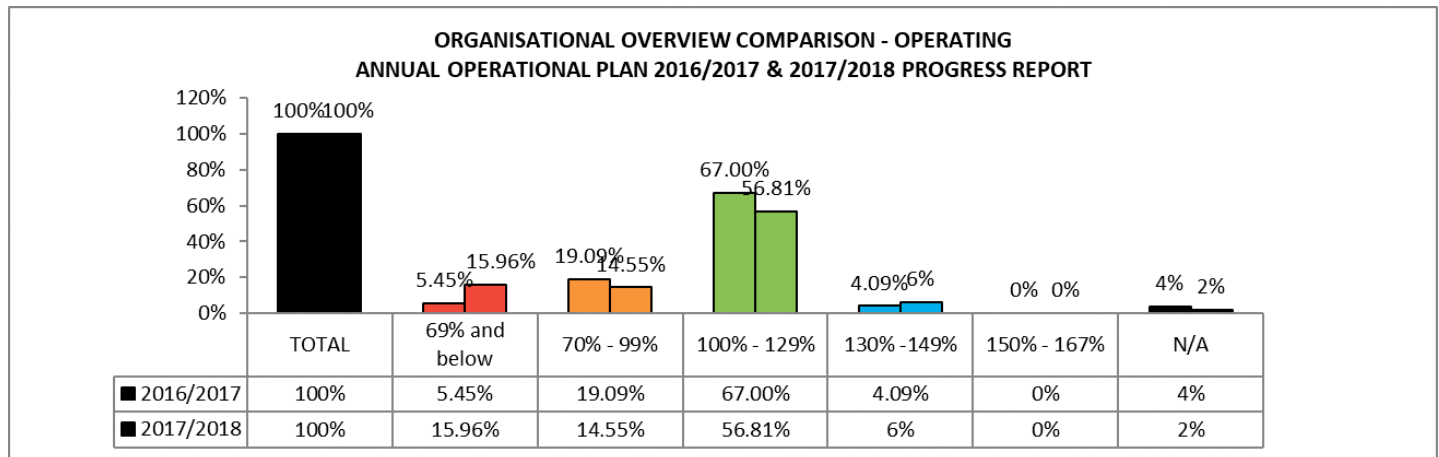
There were a total of 210 Key performance indicators on the SDBIP 2017/2018, 115 being operating projects and 95 being capital projects. There were a total of 220 Key performance indicators on the Operational Plan for 2017/2018.

## HIGH LEVEL SUMMARY OF PERFORMANCE COMPARISON FOR THE 2016/2017 & 2017/2018 FINANCIAL YEARS (SDBIP & OP)

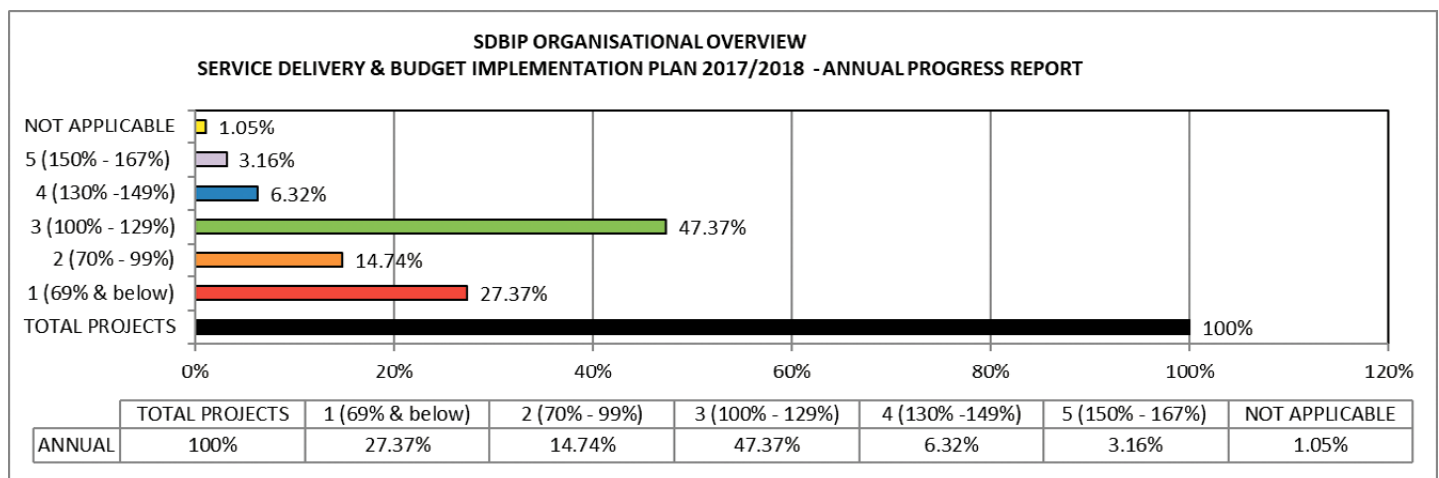
### GRAPHICAL



### REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



### GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS

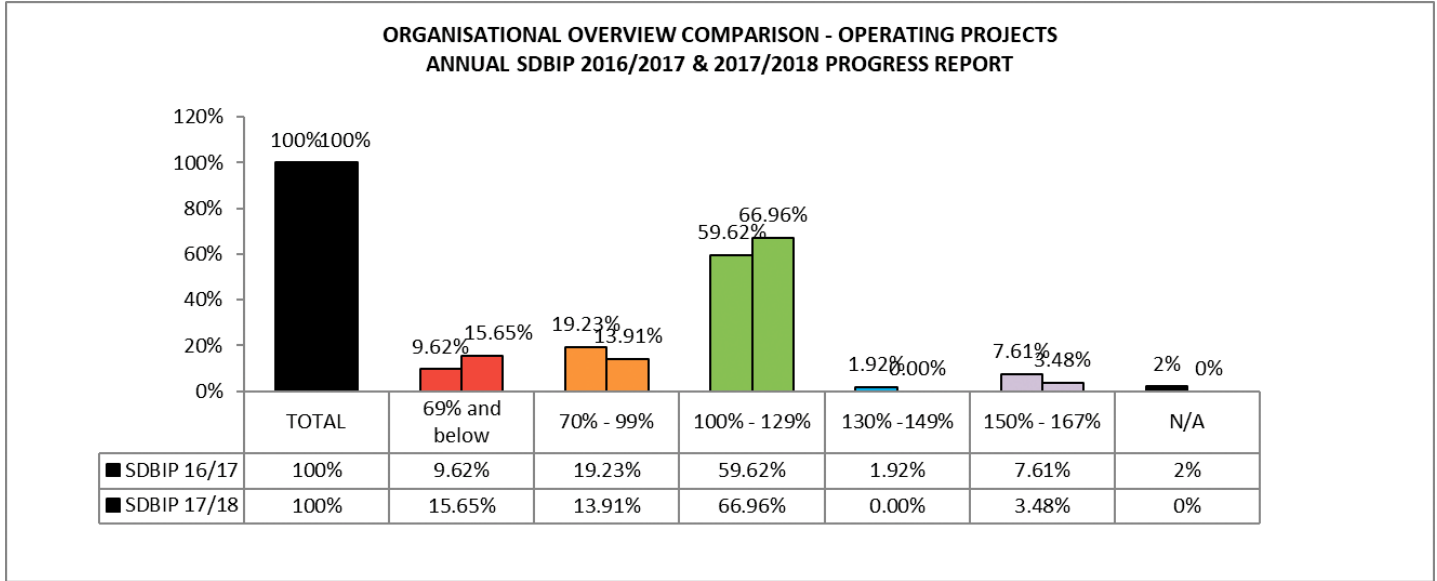


A total of 95 Capital Projects were reported on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT

- 27.37% of the projects were reported as having achieved a 1 on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT
- 14.74% of the projects were reported as having achieved a 2 on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT
- 47.37% of the projects were reported as having achieved a 3 on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT
- 6.32% of the projects were reported as having achieved a 4 on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT
- 3.16% of the projects were reported as having achieved a 5 on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT
- 1.05% of the projects were reported as not applicable due to not having any targets on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT

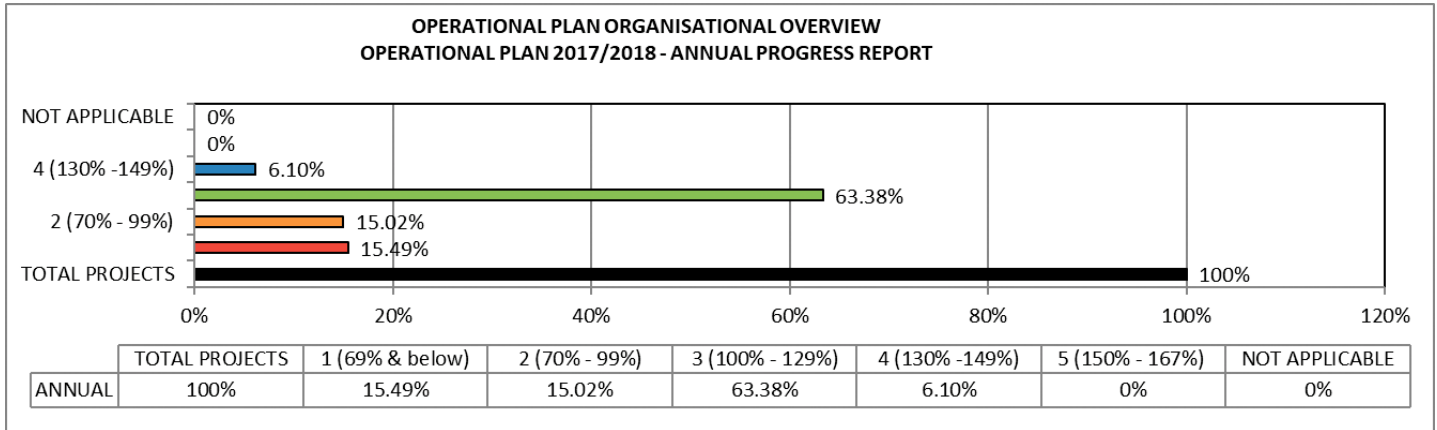
**OPERATIONAL PLAN FOR THE 2017/2018 FINANCIAL YEAR - ORGANISATIONAL OVERVIEW NARRATIVE**

**GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**



A total of 115 Operating Projects were reported on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT

- 15.65% of the projects were reported as having achieved a 1 on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT
- 13.91% of the projects were reported as having achieved a 2 on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT
- 66.96% of the projects were reported as having achieved a 3 on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT
- 0% of the projects were reported as having achieved a 4 on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT
- 3.48% of the projects were reported as having achieved a 5 on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT
- 0% of the projects were reported as not applicable on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT



A total of 213 Operating Projects were reported on the Operational Plan for the 2017/2018 ANNUAL PROGRESS REPORT

- 15.49% of the projects were reported as having achieved a 1 on the Operational Plan for the 2017/2018 ANNUAL PROGRESS REPORT
- 15.02% of the projects were reported as having achieved a 2 on the Operational Plan for the 2017/2018 ANNUAL PROGRESS REPORT
- 63.38% of the projects were reported as having achieved a 3 on the Operational Plan for the 2017/2018 ANNUAL PROGRESS REPORT
- 6.10% of the projects were reported as having achieved a 4 on the Operational Plan for the 2017/2018 ANNUAL PROGRESS REPORT
- 0% of the projects were reported as having achieved a 5 on the Operational Plan for the 2017/2018 ANNUAL PROGRESS REPORT
- 0% of the projects were reported as not applicable due to not having any targets on the Operational Plan for the 2017/2018 ANNUAL PROGRESS REPORT

**COMMENT ON PERFORMANCE OVERALL – SDBIP (OPERATING & CAPITAL PROJECTS) & OP (ALL PROJECTS)**

In terms of the SDBIP there was a decline in achievement of the Operating Projects, in the 16/17 FY the achieved total was 69.18, the total achieved KPIs for 17/18 FY is 65.22.

In the Capital Projects more Projects were completed in the 17/18 FY as compared to the 16/17 FY it was 65.36 compared to 17/18 which was 55.79



## CHAPTER 4 – ANNUAL FINANCIAL STATEMENTS

### THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY CONSOLIDATED ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

#### General Information

<b>Legal form of entity</b>	Category B Municipality in terms of section 1 of the Local Government: Municipal Structures Act, 1998 (Act 117 of 1998) read with section 155(1) of the Constitution of the Republic of South Africa (Act 108 of 1996)
<b>Nature of business and principal activities</b>	The primary function of the Msunduzi Municipality is to provide basic services i.e. water, electricity, sanitation and refuse to the Msunduzi jurisdiction. The Msunduzi Municipality is controlled by a Mayor, Deputy Mayor, the Accounting Officer, Speaker, ten Executive Committee members, and five General Managers who contribute to day-to-day management.
<b>Grading of local authority</b>	Category - B
<b>Controlling entity</b>	The Msunduzi Municipality
<b>Municipal entity</b>	Safe City Msunduzi NPC
<b>Registered office</b>	The City Hall 260 Church Street Pietermaritzburg 3201
<b>Business address</b>	The City Hall 260 Church Street Pietermaritzburg 3201
<b>Postal address</b>	The City Hall Private Bag x321 3200
<b>Telephone</b>	(033)392 2206
<b>Facsimile</b>	(033) 392 2208
<b>Bankers</b>	First National Bank
<b>Auditors</b>	The Auditor General of South Africa
<b>Website</b>	<a href="http://www.msunduzi.gov.za">www.msunduzi.gov.za</a>
<b>Acting Accounting Officer</b>	Sizwe Hadebe
<b>Chief Finance Officer (CFO)</b>	Nelisiwe Margret Ngcobo
<b>Executive Committee</b>	Mayor - Njilo Mduduzi Jerome Deputy Mayor - Zuma Thobani Reginald Dlamini Tholakele Ignatia Khumalo Sphamandla Dennis Magubane Vusumuzi Truman - Chief Whip Majola Jerome Sibongiseni Majola Nomagugu Eunice Mc Arthur Glenn Robert Msimang Prudence Nokuthula Ntombela Thinasonke Dennis Sithole Philiswe
<b>Councillors</b>	Ahmed Najmah Banu Ahmed Rooksana Amod Michael Ismail Atkins Shawn Atwaru Naleni Chetty Claudell Milany Dlamini Ambrosia Sibongile Dlamini Godman Nkosivelile Dlamini Sandile Wellington Dlela Nomalady Eleanor Duma Prince Dumisa Gambu Nkosinathi Chasewell Goga Mohammed Salim Gwala Nelisiwe Jennet Gwala Sindisiwe Cydy

Inderjit Manilal  
Jugmohan Renesha  
Lambert William Francis  
Lyne Sandra Patricia  
Madlala Linda Linford  
Madlala Siphamandla Sydney  
Madonda Siphon Innocent  
Madondo Ignatia Thandiwe  
Majola Sboniso Terrence  
Mbanjwa Nkosinathi Maxwell  
Mhlongo Snothi Raphael  
Mkhize Dorcas Sibongile  
Mkhize Mtuza Bhekthemba  
Mncwango Gladness Sibongile  
Molefe Thabiso Patrick  
Mkhize Nkululeko Fortune  
Mtshali Blessing Sbusiso  
Ndawonde Siphwe Caiphaz  
Ndlovu Nelisiwe Zanele  
Nene Jabulani  
Nene S'fiso Derrick  
Ngcobo Jeffrey Mbuyiselwa  
Ngcobo Kathrine Malindi  
Ngongoma Xolani Ellington  
Ngubane Sandile Duncan  
Ngube Gugu Mary-Jane  
Ngubo Jabulisile Joyce - Speaker  
Ngubo Manqoba  
Ngubo Zinhle Regina  
Nhlabathi Bongumusa Cyril  
Niemand Rienus  
Ntombela Ethel Zodwa  
Ntshangase Ntuthuko  
Oumar Mehmood-UI Hassan  
Phungula Dumisani Bernard  
Schalkwyk Mary  
Shange Sandile Cyril  
Singh Melika  
Sithole Thamsanqa Wonderboy  
Sivnath Rajdave  
Sokhela Balozile Cynthia  
Sokhela Mansizwa Simon  
Soobiah Rachel  
Strachan Ross Bryan  
Winterbach Ludwig Johann  
Zondi Dolo Phillip  
Zondi Hamilton Mlungisi  
Zondo Makhosazane Precious  
Zuma Bukelani Ephraim  
Zuma Michael Bhekabantu  
Zungu Ningi Jostinah  
Zungu Thandiwe Rose

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## ABBREVIATIONS

ASB	Accounting Standards Board
COID	Compensation for Occupational Injuries and Diseases
CRR	Capital Replacement Reserve
DBSA	Development Bank of South Africa
FNB	First National Bank
GRAP	Generally Recognised Accounting Practice
HDF	Housing Development Fund
IAS	International Accounting Standards
IPSAS	International Public Sector Accounting Standards
KZN	Kwazulu Natal
ME's	Municipal Entities
MFMA	Municipal Finance Management Act
MIG	Municipal Infrastructure Grant
NATIS	National Traffic Information System
NCT	Natal Co-operative Timber Tree Farming (Pty) Ltd
NJMPPF	Natal Joint Municipal Pension Fund
NPA	Natal Provincial Administration
PAYE	Pay As You Earn
RMB	Rand Merchant Bank
UIF	Unemployment Insurance Fund
VAT	Value Added Taxation

## ACCOUNTING OFFICER'S RESPONSIBILITIES AND APPROVAL

Certification by the Acting City Manager

I am responsible for the preparation of these Consolidated Annual Financial Statements which set out on page 1 to 141, in terms of Section 126(1) of the Municipal Finance Management Act (56 of 2003) and which I have signed on behalf of the Municipality.

I certify that the salaries, allowances and benefits of councillors as disclosed in note 50 of these Consolidated Annual Financial Statements are within the upper limits of the framework envisaged in Section 219 of the Constitution, read with the Remuneration of Public Officer Bearer Act and the Minister of Provincial and Local Governments determination in accordance with this Act.



28/09/2018

**Accounting Officer  
City Manager**

## STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2018

Figures in Rand	Note(s)	Economic entity		Controlling entity	
		2018	2017 Restated*	2018	2017 Restated*
<b>Assets</b>					
<b>Current Assets</b>					
Cash and cash equivalents	3	465,479,458	675,995,631	464,085,657	674,766,997
Consumer debtors	4	1,346,513,563	1,010,800,351	1,346,513,563	1,010,800,351
Inventories	5	76,793,052	59,599,470	76,793,052	59,599,470
Receivables from exchange transactions	6	28,321,545	81,968,621	28,319,045	81,966,121
Receivables from non-exchange transactions	7	36,514,651	31,483,422	36,514,653	31,483,422
Short term investment	8	8,981,927	8,799,357	8,981,927	8,799,357
VAT receivable	23	26,350	-	-	-
		<b>1,962,630,546</b>	<b>1,868,646,852</b>	<b>1,961,207,897</b>	<b>1,867,415,718</b>
<b>Non-Current Assets</b>					
Agricultural assets	9	63,863,790	54,067,677	63,863,790	54,067,677
Heritage assets	10	226,835,646	226,212,346	226,835,646	226,212,346
Intangible assets	11	41,752,452	50,602,956	41,752,452	50,602,956
Investment property	12	718,291,602	708,752,912	718,291,602	708,752,912
Living resources	13	928,494	769,726	928,494	769,726
Property plant and equipment	14	7,220,183,530	7,075,461,449	7,207,673,390	7,062,054,555
Other financial assets	15	9,944,611	9,944,611	9,944,611	9,944,611
		<b>8,281,800,125</b>	<b>8,125,811,677</b>	<b>8,269,289,985</b>	<b>8,112,404,783</b>
<b>Total Assets</b>		<b>10,244,430,671</b>	<b>9,994,458,529</b>	<b>10,230,497,882</b>	<b>9,979,820,501</b>
<b>Liabilities</b>					
<b>Current Liabilities</b>					
Consumer deposits	16	103,713,767	101,381,633	103,713,767	101,381,633
Finance lease obligation	17	-	346,586	-	346,586
Other financial liabilities	18	84,512,317	79,368,332	84,512,317	79,368,332
Payables from exchange transactions	19	945,964,932	745,195,629	945,647,956	744,972,092
Provisions	20	11,059,171	9,084,718	10,628,923	8,721,425
Retirement benefit obligation	21	25,880,067	23,038,692	25,880,067	23,038,692
Unspent conditional grants and receipts	22	122,349,562	80,276,486	122,349,562	80,276,486
VAT payable	23	81,342,959	12,377,006	81,342,959	12,156,198
		<b>1,374,822,775</b>	<b>1,051,069,082</b>	<b>1,374,075,551</b>	<b>1,050,261,444</b>
<b>Non-Current Liabilities</b>					
Other financial liabilities	18	451,226,205	535,738,525	451,226,205	535,738,525
Provisions	20	128,207,247	117,979,254	128,207,247	117,979,254
Retirement benefit obligation	21	603,974,632	608,579,819	603,974,632	608,579,819
		<b>1,183,408,084</b>	<b>1,262,297,598</b>	<b>1,183,408,084</b>	<b>1,262,297,598</b>
<b>Total Liabilities</b>		<b>2,558,230,859</b>	<b>2,313,366,680</b>	<b>2,557,483,635</b>	<b>2,312,559,042</b>
<b>Net Assets</b>					
Accumulated surplus	24	7,454,565,168	7,385,243,820	7,441,379,603	7,371,413,430
Capital replacement reserve (CRR)	25	92,323,393	164,290,005	92,323,393	164,290,005
Housing development fund	26	87,653,806	80,530,079	87,653,806	80,530,079
Revaluation reserve	27	51,657,445	51,027,945	51,657,445	51,027,945
<b>Total Net Assets</b>		<b>7,686,199,812</b>	<b>7,681,091,849</b>	<b>7,673,014,247</b>	<b>7,667,261,459</b>



## STATEMENT OF FINANCIAL PERFORMANCE

		Economic entity		Controlling entity	
		2018	2017 Restated*	2018	2017 Restated*
<b>Revenue</b>					
<b>Revenue from exchange transactions</b>					
Agency services	29	2,577,730	2,997,556	2,577,730	2,997,556
Interest - consumer debtors and receivables	30	192,218,488	120,869,107	192,218,488	120,869,107
Interest - bank, call and investment accounts	30	39,129,952	53,705,513	39,046,190	53,631,477
Licenses and permits	31	901,053	520,627	901,053	520,627
Operational revenue	32	68,509,952	68,466,379	68,509,952	68,455,633
Rental of facilities and equipment	33	27,295,067	26,144,056	27,295,067	26,144,056
Rendering of services	34	8,884,320	11,165,945	8,884,320	11,165,945
Sale of goods	35	433,943	17,406,034	433,499	17,405,859
Service charges	36	2,709,017,465	2,537,458,384	2,709,165,355	2,537,578,909
<b>Total revenue from exchange transactions</b>		<b>3,048,967,970</b>	<b>2,838,733,601</b>	<b>3,049,031,654</b>	<b>2,838,769,169</b>
Revenue from non-exchange transactions					
Taxation revenue					
Property rates	37	863,739,575	793,014,215	863,739,575	793,014,215
Transfer revenue					
Fines, penalties and forfeits	38	14,284,733	17,813,254	14,284,733	17,813,254
Government grants and subsidies	39	928,344,709	933,418,434	928,344,709	933,418,434
Other transfers	40	14,897,250	16,323,701	14,897,250	16,323,701
<b>Total revenue from non-exchange transactions</b>		<b>1,821,266,267</b>	<b>1,760,569,604</b>	<b>1,821,266,267</b>	<b>1,760,569,604</b>
<b>Total revenue</b>		<b>4,870,234,237</b>	<b>4,599,303,205</b>	<b>4,870,297,921</b>	<b>4,599,338,773</b>
<b>Expenditure</b>					
Bad debts written off	41	(849,890)	(40,800,039)	(849,890)	(40,800,039)
Bulk purchases	42	(1,956,998,980)	(1,866,282,816)	(1,956,998,980)	(1,866,282,816)
Contracted services	43	(619,233,675)	(556,909,479)	(619,009,304)	(556,405,754)
Depreciation and amortisation	44	(466,378,218)	(598,014,010)	(465,428,234)	(597,067,585)
Employee related costs	45	(1,127,191,949)	(1,059,152,557)	(1,120,867,733)	(1,053,626,565)
Finance costs	46	(63,181,252)	(68,463,041)	(63,181,252)	(68,463,041)
Inventory consumed	47	(69,267,465)	(46,064,824)	(69,227,304)	(46,024,976)
Operational cost	48	(113,021,770)	(156,779,802)	(112,122,833)	(155,877,653)
Operating leases	49	(42,122,028)	(46,112,235)	(42,112,234)	(46,104,919)
Remuneration of councillors	50	(45,020,093)	(43,574,297)	(45,020,093)	(43,574,297)
Transfers and Subsidies	51	(18,099,660)	(42,911,569)	(25,890,640)	(49,752,797)
<b>Total expenditure</b>		<b>(4,521,364,980)</b>	<b>(4,525,064,669)</b>	<b>(4,520,708,497)</b>	<b>(4,523,980,442)</b>
<b>Operating surplus</b>					
Fair value adjustments on investment property	52	348,869,257	74,238,536	349,589,424	75,358,331
(Gains)/losses on agricultural assets and living resources	53	9,538,690	128,979,872	9,538,690	128,979,872
Impairment of consumer and other debtors	54	9,954,881	(4,255,584)	9,954,881	(4,255,584)
Impairment loss relating to non current assets	55	(349,274,392)	(510,440,038)	(349,274,392)	(510,440,038)
Inventories losses	56	(3,728,759)	(8,638,561)	(3,728,759)	(8,638,561)
Loss on disposal of assets	57	(4,743,012)	(15,779,884)	(4,743,012)	(15,779,884)
		(932,263)	(1,304,192)	(871,236)	(1,304,192)
		<b>(339,184,855)</b>	<b>(411,438,387)</b>	<b>(339,123,828)</b>	<b>(411,438,387)</b>
<b>Surplus (deficit) for the year</b>		<b>9,684,402</b>	<b>(337,199,851)</b>	<b>10,465,596</b>	<b>(336,080,056)</b>

## STATEMENT OF CHANGES IN NET ASSETS

	Revaluation reserve	Housing development fund	Capital replacement reserve	Total reserves	Accumulated surplus	Total net assets
<b>Economic entity</b>						
<b>Balance at 01 July 2016</b>	52,129,999	76,525,166	151,935,999	280,591,164	7,488,338,477	7,768,929,641
Changes in net assets						
Transfer to HDF	-	3,046,605	-	3,046,605	-	3,046,605
Transfer out of revaluation reserve	(1,101,200)	-	-	(1,101,200)	-	(1,101,200)
Transfer to CRR	-	-	12,354,006	12,354,006	-	12,354,006
Effects of prior period error	(854)	958,308	-	957,454	234,105,194	235,062,648
Net income (losses) recognised directly in net assets	(1,102,054)	4,004,913	12,354,006	15,256,865	234,105,194	249,362,059
Surplus for the year	-	-	-	-	(337,199,851)	(337,199,851)
Total recognised income and expenses for the year	(1,102,054)	4,004,913	12,354,006	15,256,865	(103,094,657)	(87,837,792)
Total changes	(1,102,054)	4,004,913	12,354,006	15,256,865	(103,094,657)	(87,837,792)
<b>Restated* Balance at 01 July 2017</b>	<b>51,027,945</b>	<b>80,530,079</b>	<b>164,290,005</b>	<b>295,848,029</b>	<b>7,385,243,820</b>	<b>7,681,091,849</b>
Changes in net assets						
Transfer to HDF	-	(5,342,308)	-	(5,342,308)	-	(5,342,308)
Revaluation of heritage assets	629,500	-	-	629,500	-	629,500
Cash utilised for capital expenditure	-	-	(80,439,527)	(80,439,527)	80,439,523	(4)
Safe City - Prior period error	-	-	-	-	136,373	136,373
Net income (losses) recognised directly in net assets	629,500	(5,342,308)	(80,439,527)	(85,152,335)	80,575,896	(4,576,439)
Surplus for the year	-	-	-	-	9,684,402	9,684,402
Total recognised income and expenses for the year	629,500	(5,342,308)	(80,439,527)	(85,152,335)	90,260,298	5,107,963
Interest earned on investment account	-	2,466,035	8,472,915	10,938,950	(10,938,950)	-
Other transfers from KwaZulu-Natal Department of Human Settlement	-	10,000,000	-	10,000,000	(10,000,000)	-
Total changes	629,500	7,123,727	(71,966,612)	(64,213,385)	69,321,348	5,107,963
<b>Balance at 30 June 2018</b>	<b>51,657,445</b>	<b>87,653,806</b>	<b>92,323,393</b>	<b>231,634,644</b>	<b>7,454,565,168</b>	<b>7,686,199,812</b>
Note(s)	27	26	25		24	
<b>Controlling entity</b>						
<b>Balance at 01 July 2016</b>	<b>52,129,999</b>	<b>76,525,166</b>	<b>151,935,999</b>	<b>280,591,164</b>	<b>7,473,388,292</b>	<b>7,753,979,456</b>
Changes in net assets	52,129,999	76,525,166	151,935,999	280,591,164	7,473,388,292	7,753,979,456
Effects of prior period error	(854)	958,308	-	957,454	234,105,194	235,062,648
Transfer to HDF	-	3,046,605	-	3,046,605	-	3,046,605
Transfer out of revaluation reserve	(1,101,200)	-	-	(1,101,200)	-	(1,101,200)
Transfer to CRR	-	-	12,354,006	12,354,006	-	12,354,006
Net income (losses) recognised directly in net assets	(1,102,054)	4,004,913	12,354,006	15,256,865	234,105,194	249,362,059
Surplus for the year	-	-	-	-	(336,080,056)	(336,080,056)
Total recognised income and expenses for the year	(1,102,054)	4,004,913	12,354,006	15,256,865	(101,974,862)	(86,717,997)
Total changes	(1,102,054)	4,004,913	12,354,006	15,256,865	(101,974,862)	(86,717,997)
<b>Restated* Balance at 01 July 2017</b>	<b>51,027,945</b>	<b>80,530,079</b>	<b>164,290,005</b>	<b>295,848,029</b>	<b>7,371,413,430</b>	<b>7,667,261,459</b>
Changes in net assets						
Transfer to HDF	-	(5,342,308)	-	(5,342,308)	-	(5,342,308)
Revaluation of heritage assets	629,500	-	-	629,500	-	629,500
Cash utilised for capital expenditure	-	-	(80,439,527)	(80,439,527)	80,439,527	-
Net income (losses) recognised directly in net assets	629,500	(5,342,308)	(80,439,527)	(85,152,335)	80,439,527	(4,712,808)
Surplus for the year	-	-	-	-	10,465,596	10,465,596
Total recognised income and expenses for the year	629,500	(5,342,308)	(80,439,527)	(85,152,335)	90,905,123	5,752,788
Interest earned on investment account	-	2,466,035	8,472,915	10,938,950	(10,938,950)	-
Other transfers from KwaZulu-Natal Department of Human Settlement	-	10,000,000	-	10,000,000	(10,000,000)	-
Total changes	629,500	7,123,727	(71,966,612)	(64,213,385)	69,966,173	5,752,788
<b>Balance at 30 June 2018</b>	<b>51,657,445</b>	<b>87,653,806</b>	<b>92,323,393</b>	<b>231,634,644</b>	<b>7,441,379,603</b>	<b>7,673,014,247</b>
Note(s)	27	26	25			24

## CASH FLOW STATEMENT

	Notes	Economic entity		Controlling entity	
		2018	2017 Restated*	2018	2017 Restated*
<b>Cash flows from operating activities</b>					
<b>Receipts</b>					
Sale of goods and services		3,368,355,233	2,947,020,906	3,360,564,252	2,940,179,678
Government grants and subsidies	38	928,344,709	933,418,434	928,344,709	933,418,434
Interest revenue	29	231,348,886	174,585,540	231,264,678	174,500,584
		<b>4,528,048,828</b>	<b>4,055,024,880</b>	<b>4,520,173,639</b>	<b>4,048,098,696</b>
<b>Payments</b>					
Employee costs		(1,127,191,949)	(1,059,168,710)	(1,120,867,733)	(1,053,626,566)
Suppliers		(2,861,424,251)	(2,576,923,693)	(2,860,152,703)	(2,575,698,611)
Finance costs	45	(63,181,252)	(68,463,041)	(63,181,252)	(68,463,041)
		<b>(4,051,797,452)</b>	<b>(3,704,555,444)</b>	<b>(4,044,201,688)</b>	<b>(3,697,788,218)</b>
<b>Net cash flows from operating activities</b>	<b>58</b>	<b>476,251,376</b>	<b>350,469,436</b>	<b>475,971,951</b>	<b>350,310,478</b>
<b>Cash flows from investing activities</b>					
Purchase of property plant and equipment	14	(285,592,495)	(238,491,937)	(285,478,237)	(238,315,451)
Increase capital work in progress	14	(314,575,311)	(366,848,183)	(314,575,311)	(366,848,183)
Decrease in short term investments	8	(182,570)	(481,174)	(182,570)	(481,174)
Purchase of intangible assets	11	(8,968,380)	(23,899,771)	(8,968,380)	(23,899,771)
Increase in other financial assets	15	-	372,500	-	372,500
Additions to living resources	13	(66,006)	-	(66,006)	-
		<b>(609,384,762)</b>	<b>(629,348,565)</b>	<b>(609,270,504)</b>	<b>(629,172,079)</b>
<b>Net cash flows from investing activities</b>		<b>(609,384,762)</b>	<b>(629,348,565)</b>	<b>(609,270,504)</b>	<b>(629,172,079)</b>
<b>Cash flows from financing activities</b>					
Movement in borrowings		(79,714,921)	(24,051,236)	(79,714,921)	(23,860,784)
Movement in consumer deposits	16	2,332,134	7,865,433	2,332,134	7,865,429
		<b>(77,382,787)</b>	<b>(16,185,803)</b>	<b>(77,382,787)</b>	<b>(15,995,355)</b>
<b>Net cash flows from financing activities</b>		<b>(77,382,787)</b>	<b>(16,185,803)</b>	<b>(77,382,787)</b>	<b>(15,995,355)</b>
<b>Net increase/(decrease) in cash and cash equivalents</b>		<b>(210,516,173)</b>	<b>(295,064,932)</b>	<b>(210,681,340)</b>	<b>(294,856,956)</b>
Cash and cash equivalents at the beginning of the year		675,995,631	971,060,563	674,766,997	969,623,953
<b>Cash and cash equivalents at the end of the year</b>	<b>3</b>	<b>465,479,458</b>	<b>675,995,631</b>	<b>464,085,657</b>	<b>674,766,997</b>

## STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS

Budget on Accrual Basis	Approved budget	Adjustments	Final Budget	Actual amounts on comparable basis	Difference between final budget and actual	Reference
<b>Economic entity</b>						
<b>Statement of Financial Performance</b>						
<b>Revenue</b>						
<b>Revenue from exchange transactions</b>						
Agency services	713,000	-	713,000	2,577,730	1,864,730	(Refer to note 27 for variance budget vs actual)
Interest - consumer debtors and receivables	66,259,000	44,931,000	111,190,000	192,218,488	81,028,488	
Interest - bank, call and investment accounts	52,489,000	(14,456,000)	38,033,000	39,129,952	1,096,952	
Licenses and permits	97,000	5,669,000	5,766,000	901,053	(4,864,947)	
Operational revenue	267,351,000	(71,179,000)	196,172,000	68,509,952	(127,662,048)	
Rental of facilities and equipment	22,085,000	2,297,000	24,382,000	27,295,067	2,913,067	
Rendering of services	-	-	-	8,884,320	8,884,320	
Sale of goods	-	-	-	433,943	433,943	
Service charges	3,018,340,000	(137,487,000)	2,880,853,000	2,709,017,465	(171,835,535)	
<b>Total revenue from exchange transactions</b>	<b>3,427,334,000</b>	<b>(170,225,000)</b>	<b>3,257,109,000</b>	<b>3,048,967,970</b>	<b>(208,141,030)</b>	
<b>Revenue from non-exchange transactions</b>						
<b>Taxation revenue</b>						
Property rates	849,846,000	-	849,846,000	863,739,575	13,893,575	
Transfer revenue						
Government grants and subsidies	589,271,000	30,305,000	619,576,000	928,344,709	308,768,709	
Fines, penalties and forfeits	71,432,000	(565,000)	70,867,000	14,284,733	(56,582,267)	
Other transfers	-	-	-	14,897,250	14,897,250	
<b>Total revenue from non-exchange transactions</b>	<b>1,510,549,000</b>	<b>29,740,000</b>	<b>1,540,289,000</b>	<b>1,821,266,267</b>	<b>280,977,267</b>	
<b>Total revenue</b>	<b>4,937,883,000</b>	<b>(140,485,000)</b>	<b>4,797,398,000</b>	<b>4,870,234,237</b>	<b>72,836,237</b>	
<b>Expenditure</b>						
Bad debts written off	-	(850,000)	(850,000)	(849,890)	110	
Bulk purchases	(2,050,950,000)	98,494,000	(1,952,456,000)	(1,956,998,980)	(4,542,980)	
Contracted services	(420,727,000)	(242,504,000)	(663,231,000)	(619,233,675)	43,997,325	
Depreciation and amortisation	(537,298,000)	66,506,000	(470,792,000)	(466,378,218)	4,413,782	
Employee related costs	(1,152,204,000)	(11,264,000)	(1,163,468,000)	(1,127,191,949)	36,276,051	
Finance costs	(62,142,000)	(1,978,000)	(64,120,000)	(63,181,252)	938,748	
Inventory consumed	(86,252,000)	17,831,000	(68,421,000)	(69,267,465)	(846,465)	
Operational cost	(446,129,000)	243,062,000	(203,067,000)	(113,021,770)	90,045,230	
Operating leases	-	-	-	(42,122,028)	(42,122,028)	
Remuneration of councillors	(45,185,000)	165,000	(45,020,000)	(45,020,093)	(93)	
Transfers and Subsidies	460,259,000	(91,415,000)	368,844,000	(18,099,660)	(386,943,660)	
<b>Total expenditure</b>	<b>(4,340,628,000)</b>	<b>78,047,000</b>	<b>(4,262,581,000)</b>	<b>(4,521,364,980)</b>	<b>(258,783,980)</b>	
<b>Operating surplus</b>	<b>597,255,000</b>	<b>(62,438,000)</b>	<b>534,817,000</b>	<b>348,869,257</b>	<b>(185,947,743)</b>	
Fair value adjustments on investment property	-	-	-	9,538,690	9,538,690	
Impairment of consumer and traffic debtors	(103,942,000)	(244,672,000)	(348,614,000)	(349,274,392)	(660,392)	
Impairment loss relating to non current assets	-	-	-	(3,728,759)	(3,728,759)	
(Gains)/losses on agricultural assets	-	-	-	9,954,881	9,954,881	
Losses on disposal of assets	-	(871,000)	(871,000)	(932,263)	(61,263)	
Inventories losses	-	-	-	(4,743,012)	(4,743,012)	
	<b>(103,942,000)</b>	<b>(245,543,000)</b>	<b>(349,485,000)</b>	<b>(339,184,855)</b>	<b>10,300,145</b>	
<b>Surplus before taxation</b>	<b>493,313,000</b>	<b>(307,981,000)</b>	<b>185,332,000</b>	<b>9,684,402</b>	<b>(175,647,598)</b>	
<b>Actual Amount on Comparable Basis as Presented in the Budget and Actual Comparative Statement</b>	<b>493,313,000</b>	<b>(307,981,000)</b>	<b>185,332,000</b>	<b>9,684,402</b>	<b>(175,647,598)</b>	
<b>Statement of Financial Position</b>						
<b>Assets</b>						
<b>Current Assets</b>						
Cash and cash equivalents	100,000,000	-	100,000,000	465,479,458	365,479,458	
Consumer debtors	-	-	-	1,346,513,563	1,346,513,563	
Inventories	741,893,000	-	741,893,000	76,793,052	(665,099,948)	
Other financial assets	43,000	-	43,000	-	(43,000)	

## Budget on Accrual Basis

	Approved budget	Adjustments	Final Budget	Actual amounts on comparable basis	Difference between final budget and actual	Reference
Receivables from exchange transactions	1,229,705,000	-	<b>1,229,705,000</b>	28,321,545		
Receivables from non-exchange transactions	376,444,000	-	<b>376,444,000</b>	36,514,651	<b>(339,929,349)</b>	
Short term investment	909,281,000	(480,329,000)	<b>428,952,000</b>	8,981,927	<b>(419,970,073)</b>	
VAT receivable	-	-	-	26,350	<b>26,350</b>	
	<b>3,357,366,000</b>	<b>(480,329,000)</b>	<b>2,877,037,000</b>	<b>1,962,630,546</b>	<b>(914,406,454)</b>	

### Non-Current Assets

Agricultural assets	46,520,000	-	<b>46,520,000</b>	63,863,790	<b>17,343,790</b>	
Investment property	356,914,000	-	<b>356,914,000</b>	718,291,602	<b>361,377,602</b>	
Property plant and equipment	7,181,022,000	195,647,000	<b>7,376,669,000</b>	7,220,183,530	<b>(156,485,470)</b>	
Living resources	-	-	-	928,494	<b>928,494</b>	
Intangible assets	27,283,000	-	<b>27,283,000</b>	41,752,452	<b>14,469,452</b>	
Heritage assets	-	-	-	226,835,646	<b>226,835,646</b>	
Long term receivables	9,455,000	-	<b>9,455,000</b>	-	<b>(9,455,000)</b>	
Other financial assets	179,011,000	-	<b>179,011,000</b>	9,944,611	<b>(169,066,389)</b>	
	<b>7,800,205,000</b>	<b>195,647,000</b>	<b>7,995,852,000</b>	<b>8,281,800,125</b>	<b>285,948,125</b>	
<b>Total Assets</b>	<b>11,157,571,000</b>	<b>(284,682,000)</b>	<b>10,872,889,000</b>	<b>10,244,430,671</b>	<b>(628,458,329)</b>	

### Liabilities

#### Current Liabilities

Payables from exchange transactions	1,210,493,000	(979,749,000)	<b>230,744,000</b>	945,964,932	<b>715,220,932</b>	
VAT payable	-	-	-	81,342,959	<b>81,342,959</b>	
Consumer deposits	-	106,451,000	<b>106,451,000</b>	103,713,767	<b>(2,737,233)</b>	
Retirement benefit obligation	-	-	-	25,880,067	<b>25,880,067</b>	
Unspent conditional grants and receipts	-	-	-	122,349,562	<b>122,349,562</b>	
Provisions	-	-	-	11,059,171	<b>11,059,171</b>	
Other financial liabilities	(79,368,000)	-	<b>(79,368,000)</b>	84,512,317	<b>163,880,317</b>	
	<b>1,131,125,000</b>	<b>(873,298,000)</b>	<b>257,827,000</b>	<b>1,374,822,775</b>	<b>1,116,995,775</b>	

#### Non-Current Liabilities

Other financial liabilities	432,631,000	-	<b>432,631,000</b>	451,226,205	<b>18,595,205</b>	
Retirement benefit obligation	-	-	-	603,974,632	<b>603,974,632</b>	
Provisions	784,208,000	-	<b>784,208,000</b>	128,207,247	<b>(656,000,753)</b>	
	<b>1,216,839,000</b>	-	<b>1,216,839,000</b>	<b>1,183,408,084</b>	<b>(33,430,916)</b>	
<b>Total Liabilities</b>	<b>2,347,964,000</b>	<b>(873,298,000)</b>	<b>1,474,666,000</b>	<b>2,558,230,859</b>	<b>1,083,564,859</b>	
<b>Net Assets</b>	<b>8,809,607,000</b>	<b>588,616,000</b>	<b>9,398,223,000</b>	<b>7,686,199,812</b>	<b>(1,712,023,188)</b>	

### Net Assets

Net Assets Attributable to Owners of Controlling Entity Reserves						
Accumulated surplus	8,656,693,000	588,616,000	<b>9,245,309,000</b>	7,454,565,168	<b>(1,790,743,832)</b>	
Housing development fund	152,914,000	-	<b>152,914,000</b>	51,657,445	<b>(101,256,555)</b>	
Capital replacement reserve	-	-	-	87,653,806	<b>87,653,806</b>	
Capitalization reserve	-	-	-	92,323,393	<b>92,323,393</b>	
<b>Total Net Assets</b>	<b>8,809,607,000</b>	<b>588,616,000</b>	<b>9,398,223,000</b>	<b>7,686,199,812</b>	<b>(1,712,023,188)</b>	

### Cash Flow Statement

#### Cash flows from operating activities

##### Receipts

Sale of goods and services	3,806,878,000	(202,748,000)	3,604,130,000	3,368,355,233	(235,774,767)	
Grants and subsidies	1,002,668,000	(63,277,000)	939,391,000	928,344,709	(11,046,291)	
Interest revenue	106,814,000	27,428,000	134,242,000	231,348,886	97,106,886	
	<b>4,916,360,000</b>	<b>(238,597,000)</b>	<b>4,677,763,000</b>	<b>4,528,048,828</b>	<b>(149,714,172)</b>	

##### Payments

Employee costs	-	-	-	(1,127,191,949)	(1,127,191,949)	
Suppliers	(4,045,101,000)	109,503,000	(3,935,598,000)	(2,861,424,251)	1,074,173,749	
Finance costs	(62,128,000)	5,896,000	(56,232,000)	(63,181,252)	(6,949,252)	
	<b>(4,107,229,000)</b>	<b>115,399,000</b>	<b>(3,991,830,000)</b>	<b>(4,051,797,452)</b>	<b>(59,967,452)</b>	

#### Net cash flows from operating activities

	<b>809,131,000</b>	<b>(123,198,000)</b>	<b>685,933,000</b>	<b>476,251,376</b>	<b>(209,681,624)</b>	
Purchase of property plant equipment	(698,424,000)	(64,167,000)	(762,591,000)	(285,592,495)	476,998,505	
Increase capital work in progress	-	-	-	(314,575,311)	(314,575,311)	



<b>Budget on Accrual Basis</b>						
	<b>Approved budget</b>	<b>Adjustments</b>	<b>Final Budget</b>	<b>Actual amounts on comparable basis</b>	<b>Difference between final budget and actual</b>	<b>Reference</b>
Decrease in short term investment	-	-	-	(182,570)	(182,570)	
Purchase of other intangible assets	-	-	-	(8,968,380)	(8,968,380)	
Additions to living resources	-	-	-	(66,006)	(66,006)	
<b>Net cash flows from investing activities</b>	<b>(698,424,000)</b>	<b>(64,167,000)</b>	<b>(762,591,000)</b>	<b>(609,384,762)</b>	<b>153,206,238</b>	
<b>Cash flows from financing activities</b>						
Movement in borrowings	(79,368,000)	-	(79,368,000)	(79,714,921)	(346,921)	
Movement in consumer deposits	-	-	-	2,332,134	2,332,134	
<b>Net cash flows from financing activities</b>	<b>(79,368,000)</b>	<b>-</b>	<b>(79,368,000)</b>	<b>(77,382,787)</b>	<b>1,985,213</b>	
Net increase/(decrease) in cash and cash equivalents	31,339,000	(187,365,000)	(156,026,000)	(210,516,173)	(54,490,173)	
Cash and cash equivalents at the beginning of the year	977,942,000	-	977,942,000	675,995,631	(301,946,369)	
<b>Cash and cash equivalents at the end of the year</b>	<b>1,009,281,000</b>	<b>(187,365,000)</b>	<b>821,916,000</b>	<b>465,479,458</b>	<b>(356,436,542)</b>	

	Original budget	Budget adjustments (i.t.o. s28 and s31 of the MFMA)	Final adjustments budgets	Shifting of funds (i.t.o. s31 of the MFMA)	Virement (i.t.o. Council approved policy)	Final budget	Actual outcome	Unauthorized expenditure	Variance	Actual outcome as % of final budget	Actual outcome as % of original budget
<b>Economic entity - 2018</b>											
<b>Financial Performance</b>											
Investment revenue	118,748,000	30,475,000	149,223,000	-		149,223,000	231,348,440		82,125,440	155 %	195 %
Property rates	849,846,000	-	849,846,000	-		849,846,000	863,739,575		13,893,575	102 %	102 %
Service charges	3,018,339,000	(137,487,000)	2,880,852,000	-		2,880,852,000	2,709,017,464		(171,834,536)	94 %	90 %
Other own revenue	361,679,000	(63,778,000)	297,901,000	-		297,901,000	157,277,619		(140,623,381)	53 %	43 %
Transfers received - operational	589,271,000	30,305,000	619,576,000	-		619,576,000	534,424,026		(85,151,974)	86 %	91 %
<b>Total revenue (excluding capital transfers and contributions)</b>	<b>4,937,863,000</b>	<b>(140,485,000)</b>	<b>4,797,378,000</b>	<b>-</b>		<b>4,797,378,000</b>	<b>4,495,807,124</b>		<b>(301,590,876)</b>	<b>94 %</b>	<b>91 %</b>
Debt impairment	(103,942,000)	(244,672,000)	(348,614,000)			(348,614,000)	(349,274,392)		(660,392)	100 %	336 %
Depreciation and asset impairment	(537,298,000)	66,506,000	(470,792,000)			(470,792,000)	(470,106,976)		685,024	100 %	87 %
Employee costs	(1,152,204,000)	(11,264,000)	(1,163,468,000)	-		(1,163,468,000)	(1,127,191,949)		36,276,051	97 %	98 %
Finance charges	(62,142,000)	(1,978,000)	(64,120,000)	-		(64,120,000)	(63,181,252)		938,748	99 %	102 %
Materials and bulk purchases	(2,050,950,000)	98,494,000	(1,952,456,000)	-		(1,952,456,000)	(1,956,998,980)		(4,542,980)	100 %	95 %
Other expenditure	(953,107,000)	16,667,000	(936,440,000)	-		(936,440,000)	(850,170,103)		86,269,897	91 %	89 %
Remuneration of councillors	(45,185,000)	165,000	(45,020,000)	-		(45,020,000)	(45,020,093)		(93)	100 %	100 %
Transfers and grants	-	(42,514,000)	(42,514,000)	-		(42,514,000)	(18,099,660)		24,414,340	43 %	DIV/0 %
<b>Total expenditure</b>	<b>(4,904,828,000)</b>	<b>(118,586,000)</b>	<b>(5,023,424,000)</b>	<b>-</b>		<b>(5,023,424,000)</b>	<b>(4,880,043,405)</b>		<b>143,380,595</b>	<b>97 %</b>	<b>99 %</b>
<b>Surplus/(Deficit)</b>	<b>33,055,000</b>	<b>(259,081,000)</b>	<b>(226,026,000)</b>	<b>-</b>		<b>(226,026,000)</b>	<b>(384,236,281)</b>		<b>(158,210,281)</b>	<b>170 %</b>	<b>170 %</b>
Transfers recognised - capital	460,258,000	(48,900,000)	411,358,000	-		411,358,000	393,920,683		(17,437,317)	96 %	86 %
<b>Surplus (Deficit) after capital transfers and contributions</b>	<b>493,313,000</b>	<b>(307,981,000)</b>	<b>185,332,000</b>	<b>-</b>		<b>185,332,000</b>	<b>9,684,402</b>		<b>(175,647,598)</b>	<b>5 %</b>	<b>2 %</b>
<b>Surplus/(Deficit) for the year</b>	<b>493,313,000</b>	<b>(307,981,000)</b>	<b>185,332,000</b>	<b>-</b>		<b>185,332,000</b>	<b>9,684,402</b>		<b>(175,647,598)</b>	<b>5 %</b>	<b>2 %</b>
Capital expenditure and funds sources											
Total capital expenditure	698,424,000	64,168,000	762,592,000	-		762,592,000	584,184,278		(178,407,722)	77 %	84 %
<b>Sources of capital funds</b>											
Transfers recognised - capital	460,257,000	(48,348,000)	411,909,000	-		411,909,000	356,589,907		(55,319,093)	87 %	77 %
Borrowing	38,800,000	50,000,000	88,800,000	-		88,800,000	88,896,143		96,143	100 %	229 %
Internally generated funds	199,367,000	62,516,000	261,883,000	-		261,883,000	138,698,228		(123,184,772)	53 %	70 %
<b>Total sources of capital funds</b>	<b>698,424,000</b>	<b>64,168,000</b>	<b>762,592,000</b>	<b>-</b>		<b>762,592,000</b>	<b>584,184,278</b>		<b>(178,407,722)</b>	<b>77 %</b>	<b>84 %</b>
<b>Cash flows</b>											
Net cash from (used) operating	809,131,000	(123,198,000)	685,933,000	-		685,933,000	476,251,376		(209,681,624)	69 %	59 %
Net cash from (used) investing	(698,424,000)	(64,167,000)	(762,591,000)	-		(762,591,000)	(609,384,762)		153,206,238	80 %	87 %
Net cash from (used) financing	(79,368,000)	-	(79,368,000)	-		(79,368,000)	(77,382,787)		1,985,213	97 %	97 %
<b>Net increase/(decrease) in cash and cash equivalents</b>	<b>31,339,000</b>	<b>(187,365,000)</b>	<b>(156,026,000)</b>	<b>-</b>		<b>(156,026,000)</b>	<b>(210,516,173)</b>		<b>(54,490,173)</b>	<b>135 %</b>	<b>(672)%</b>
Cash and cash equivalents at the beginning of the year	977,942,000	-	977,942,000	-		977,942,000	675,995,631		(301,946,369)	69 %	69 %
<b>Cash and cash equivalents at year end</b>	<b>1,009,281,000</b>	<b>(187,365,000)</b>	<b>821,916,000</b>	<b>-</b>		<b>821,916,000</b>	<b>465,479,458</b>		<b>(356,436,542)</b>	<b>57 %</b>	<b>46 %</b>

	Original budget	Budget adjustments (i.t.o. s28 and s31 of the MFMA)	Final adjustments budgets	Shifting of funds (i.t.o. s31 of the MFMA)	Virement (i.t.o. Council approved policy)	Final budget	Actual outcome	Unauthorized expenditure	Variance	Actual outcome as % of final budget	Actual outcome as % of original budget
<b>Cash flows</b>											
Net cash from (used) operating	809,131,000	(123,198,000)	685,933,000	-		685,933,000	476,251,376		(209,681,624)	69 %	59 %
Net cash from (used) investing	(698,424,000)	(64,167,000)	(762,591,000)	-		(762,591,000)	(609,384,762)		153,206,238	80 %	87 %
Net cash from (used) financing	(79,368,000)	-	(79,368,000)	-		(79,368,000)	(77,382,787)		1,985,213	97 %	97 %
<b>Net increase/(decrease) in cash and cash equivalents</b>	<b>31,339,000</b>	<b>(187,365,000)</b>	<b>(156,026,000)</b>	<b>-</b>		<b>(156,026,000)</b>	<b>(210,516,173)</b>		<b>(54,490,173)</b>	<b>135 %</b>	<b>(672)%</b>
Cash and cash equivalents at the beginning of the year	977,942,000	-	977,942,000	-		977,942,000	675,995,631		(301,946,369)	69 %	69 %
<b>Cash and cash equivalents at year end</b>	<b>1,009,281,000</b>	<b>(187,365,000)</b>	<b>821,916,000</b>	<b>-</b>		<b>821,916,000</b>	<b>465,479,458</b>		<b>(356,436,542)</b>	<b>57 %</b>	<b>46 %</b>

## APPROPRIATION STATEMENT

	Reported unauthorised expenditure	Expenditure authorised in terms of section 32 of MFMA	Balance to be Restated recovered	Audited outcome
<b>Economic entity - 2017</b>				
<b>Financial Performance</b>				
Investment revenue				174,574,620
Property rates				793,014,215
Service charges				2,537,458,384
Other own revenue				289,817,424
Transfers recognised - operational				436,141,394
<b>Total revenue (excluding capital transfers and contributions)</b>				<b>4,231,006,037</b>
Debt impairment	-	-	-	(510,440,038)
Depreciation and asset impairment	-	-	-	(606,652,571)
Employee costs	-	-	-	(1,059,152,557)
Finance charges	-	-	-	(68,463,041)
Materials and bulk purchases	-	-	-	(1,866,282,816)
Other expenditure	-	-	-	(868,006,039)
Transfers and grants	-	-	-	(42,911,569)
Remuneration of councillors	-	-	-	(43,574,297)
<b>Total expenditure</b>	-	-	-	<b>(5,065,482,928)</b>
<b>Surplus/(Deficit)</b>				<b>(834,476,891)</b>
Transfers recognised - capital				497,277,040
<b>Surplus (Deficit) after capital transfers and contributions</b>				<b>(337,199,851)</b>
<b>Surplus/(Deficit) for the year</b>				<b>(337,199,851)</b>
<b>Capital expenditure and funds sources</b>				
Total capital expenditure				
<b>Sources of capital funds</b>				649,184,709
Transfers recognised - capital				400,234,108
Borrowing				40,245,431
Internally generated funds				208,705,170
<b>Total sources of capital funds</b>				<b>649,184,709</b>
<b>Cash flows</b>				
Net cash from (used) operating				350,469,436
Net cash from (used) investing				(629,348,565)
Net cash from (used) financing				(16,185,803)
<b>Net increase/(decrease) in cash and cash equivalents</b>				<b>(295,064,932)</b>
Cash and cash equivalents at the beginning of the year				971,060,563
<b>Cash and cash equivalents at year end</b>				<b>675,995,631</b>

## ACCOUNTING POLICIES

### 1. Presentation of Consolidated Annual Financial Statements

The consolidated annual financial statements have been prepared in accordance with the Standards of Generally Recognised Accounting Practice (GRAP), issued by the Accounting Standards Board in accordance with Section 122(3) of the Municipal Finance Management Act (Act 56 of 2003). The reporting framework is as prescribed by the Accounting Standards Board in Directive 5.

These consolidated annual financial statements have been prepared on an accrual basis of accounting and are in accordance with historical cost convention as the basis of measurement, unless specified otherwise.

The accounting policies applied are consistent with those used to present the previous year's financial statements.

#### 1.1 Presentation currency

These consolidated annual financial statements are presented in South African Rand, which is the functional currency of the economic entity.

#### 1.2 Going concern assumption

These consolidated annual financial statements have been prepared based on the expectation that the economic entity will continue to operate as a going concern for at least the next 12 months.

#### 1.3 Significant judgments and sources of estimation uncertainty

In preparing the consolidated annual financial statements, management is required to make estimates and assumptions that affect the amounts represented in the consolidated annual financial statements and related disclosures. Use of available information and the application of judgment is inherent in the formation of estimates. Actual results in the future could differ from these estimates which may be material to the consolidated annual financial statements. Significant judgments include:

##### Impairment testing

The recoverable amounts of cash-generating units and individual assets have been determined based on the higher of value-in-use calculations and fair values less costs to sell. These calculations require the use of estimates and assumptions.

The reporting date reviews and tests the carrying value of assets when events or changes in circumstances suggest that the carrying amount may not be recoverable. Assets are grouped at the lowest level for which identifiable cash flows are largely independent of cash flows of other assets and liabilities. If there are indications that impairment may have occurred, estimates are prepared of expected future cash flows for each group of assets. Expected future cash flows used to determine the value in use of goodwill and tangible assets are inherently uncertain and could materially change over time. They are significantly affected by a number of factors together with economic factors.

##### Provisions

Provisions were raised and management determined an estimate based on the information available. Additional disclosure of these estimates of provisions are included in note 20 - Provisions.

##### Useful lives of Property Plant and Equipment

The municipality's management determines the estimated useful lives and related depreciation charges for all assets. These estimates are based on National Treasury Guideline Template. Management will increase or decrease the depreciation charge where useful lives are less or more than previously estimated useful lives.

##### Post retirement benefits

The present value of the post retirement obligation depends on a number of factors that are determined on an actuarial basis using a number of assumptions. The assumptions used in determining the net cost (income) include the discount rate. Any changes in these assumptions will impact on the carrying amount of post retirement obligations.

Other key assumptions for pension obligations are based on current market conditions. Additional information is disclosed in Note 21.

##### Effective interest rate

The economic entity used the prime interest rate to discount future cash flows.

##### Allowance for doubtful debts

On receivables a impairment loss is recognised in the surplus and deficit when there is objective evidence that it is impaired. The impairment is measured as the difference between the receivables carrying amount and the present value of estimated future cash flows discounted at the effective interest rate, computed at initial recognition.

##### Budget information

Deviation between budget and actual amounts exceeding 10 percent are obtained monthly for the preparation of the Section 71 reporting and used during the audit process.



## 1.4 Inventories

Inventories are initially measured at cost except where inventories are acquired through a non-exchange transaction, then their costs are their fair value as at the date of acquisition.

Subsequently inventories are measured at the lower of cost and net realisable value.

Inventories are measured at the lower of cost and current replacement cost where they are held for;

- distribution at no charge or for a nominal charge; or
- consumption in the production process of goods to be distributed at no charge or for a nominal charge.

The cost of inventories comprises of all costs of purchase, costs of conversion and other costs incurred in bringing the inventories to their present location and condition.

The cost of inventories of items that are not ordinarily interchangeable and goods or services produced and segregated for specific projects is assigned using specific identification of the individual costs.

The cost of inventories is assigned using the weighted average cost formula. The same cost formula is used for all inventories having a similar nature and use to the economic entity.

When inventories are sold, the carrying amounts of those inventories are recognised as an expense in the period in which the related revenue is recognised. If there is no related revenue, the expenses are recognised when the goods are distributed, or related services are rendered. The amount of any write-down of inventories to net realisable value or current replacement cost and all losses of inventories are recognised as an expense in the period the write-down or loss occurs. The amount of any reversal of any write-down of inventories, arising from an increase in net realisable value or current replacement cost, are recognised as a reduction in the amount of inventories recognised as an expense in the period in which the reversal occurs.

## 1.5 Investments

Where the carrying amount of an investment is greater than the estimated recoverable amount, it is written down immediately to its recoverable amount and an impairment loss is charged to the Consolidated Statement of Financial Performance.

## 1.6 Agricultural assets

The entity recognises a agricultural assets or agricultural produce when, and only when:

- the entity controls the asset as a result of past events;
- it is probable that future economic benefits or service potential associated with the asset will flow to the economic entity; and
- the fair value or cost of the asset can be measured reliably.

Agricultural assets are measured at their fair value less costs to sell.

The fair value of the tree plantations is based on the combined fair value of the land and the trees. The fair value of the raw land and land improvements is then deducted from the combined fair value to determine the fair value of the trees.

A gain or loss arising on initial recognition of agricultural assets or agricultural produce at fair value less costs to sell and from a change in fair value less costs to sell of a agricultural assets is included in surplus or deficit for the period in which it arises.

Where market determined prices or values are not available, the present value of the expected net cash inflows from the asset, discounted at a current market-determined pre-tax rate where applicable is used to determine fair value.

## 1.7 Living resources

Living resources are initially measured at cost and at fair value if acquired through a non- exchange transaction. Subsequent costs shall only be recognised in the carrying amount if service potential associated with the game animals.

Subsequently living resources are carried at revalued amount less accumulated impairment.

## 1.8 Heritage assets

Assets are resources controlled by an economic entity as a result of past events and from which future economic benefits or service potential are expected to flow to the economic entity.

Heritage assets are measured at cost less impairment except for Artworks.

Carrying amount is the amount at which an asset is recognised after deducting accumulated impairment losses.

Class of heritage assets means a grouping of heritage assets of a similar nature or function in an economic entity's operations that is shown as a single item for the purpose of disclosure in the consolidated annual financial statements.

Cost is the amount of cash or cash equivalents paid or the fair value of the other consideration given to acquire an asset at the time of its acquisition or construction or, where applicable, the amount attributed to that asset when initially recognised in accordance with the specific requirements of other Standards of GRAP.

Fair value is the amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction.

Heritage assets are assets that have a cultural, environmental, historical, natural, scientific, technological or artistic significance and are held indefinitely for the benefit of present and future generations.

An impairment loss of a non-cash-generating asset is the amount by which the carrying amount of an asset exceeds its recoverable service amount.

Recoverable amount is the higher of a cash-generating asset's net selling price and its value in use.

Recoverable service amount is the higher of a non-cash-generating asset's fair value less costs to sell and its value in use.

Value in use of a cash-generating asset is the present value of the future cash flows expected to be derived from an asset or cash-generating unit.

The municipality separately discloses expenditure to repair and maintain heritage assets in the notes to the financial statements (see note 10).

The municipality measures Artwork at fair value.

### **Recognition**

The economic entity recognises a heritage asset as an asset if it is probable that future economic benefits or service potential associated with the asset will flow to the economic entity, and the cost or fair value of the asset can be measured reliably.

### **Initial measurement**

Heritage assets are measured at cost.

Where a heritage asset is acquired through a non-exchange transaction, its cost is measured at its fair value as at the date of acquisition.

### **Subsequent measurement**

After recognition as an asset, a class of heritage assets is carried at its cost less any accumulated impairment losses.

After recognition as an asset, a class of heritage assets, whose fair value can be measured reliably, is carried at a revalued amount, being its fair value at the date of the revaluation less any subsequent impairment losses.

If a heritage asset's carrying amount is increased as a result of a revaluation, the increase is credited directly to a revaluation surplus. However, the increase is recognised in surplus or deficit to the extent that it reverses a revaluation decrease of the same heritage asset previously recognised in surplus or deficit.

If a heritage asset's carrying amount is decreased as a result of a revaluation, the decrease is recognised in surplus or deficit. However, the decrease is debited directly to a revaluation surplus to the extent of any credit balance existing in the revaluation surplus in respect of that heritage asset.

### **Impairment**

The economic entity assesses at each reporting date whether there is an indication that it may be impaired. If any such indication exists, the economic entity estimates the recoverable amount or the recoverable service amount of the heritage asset.

### **Transfers**

Transfers from heritage assets are only made when the particular asset no longer meets the definition of a heritage asset.

Transfers to heritage assets are only made when the asset meets the definition of a heritage asset.

### **Derecognition**

The economic entity derecognises heritage asset on disposal, or when no future economic benefits or service potential are expected from its use or disposal.

The gain or loss arising from the derecognition of a heritage asset is included in surplus or deficit when the item is derecognised.

## **1.9 Intangible assets**

An asset is identifiable if it either:

- is separable, i.e. is capable of being separated or divided from an entity and sold, transferred, licensed, rented or exchanged, either individually or together with a related contract, identifiable assets or liability, regardless of whether the entity intends to do so; or
- arises from binding arrangements (including rights from contracts), regardless of whether those rights are transferable or separable from the economic entity or from other rights and obligations.

The economic entity assesses the probability of expected future economic benefits or service potential using reasonable and supportable assumptions that represent management's best estimate of the set of economic conditions that will exist over the useful life of the asset.

Expenditure on research (or on the research phase of an internal project) is recognised as an expense when it is incurred.

An intangible asset arising from development (or from the development phase of an internal project) is recognised when:

- it is technically feasible to complete the asset so that it will be available for use or sale.
- there is an intention to complete and use or sell it.
- there is an ability to use or sell it.
- it will generate probable future economic benefits or service potential.

- there are available technical, financial and other resources to complete the development and to use or sell the asset.
- the expenditure attributable to the asset during its development can be measured reliably.

Intangible assets are carried at cost less any accumulated amortisation and any impairment losses.

An intangible asset is regarded as having an indefinite useful life when, based on all relevant factors, there is no foreseeable limit to the period over which the asset is expected to generate net cash inflows or service potential. Amortisation is not provided for these intangible assets, but they are tested for impairment annually and whenever there is an indication that the asset may be impaired. For all other intangible assets amortisation is provided on a straight line basis over their useful life.

The amortisation period and the amortisation method for intangible assets are reviewed at each reporting date.

Reassessing the useful life of an intangible asset with a finite useful life after it was classified as indefinite is an indicator that the asset may be impaired. As a result the asset is tested for impairment and the remaining carrying amount is amortised over its useful life.

The residual value of an intangible asset with a finite useful life is assumed to be zero unless there is a commitment by a third party to acquire the asset at the end of its useful life or there is an active market for the asset and it is probable that such a market will exist at the end of the asset's useful life.

Amortisation is provided to write down the intangible assets, on a straight line basis, to their residual values as follows:

Item	Depreciation method	Average useful life
Computer software	Straight line	3 - 5 years
Servitudes	Straight line	Indefinite

The gain or loss arising from the derecognition of an intangible assets is included in surplus or deficit when the asset is derecognised.

### 1.10 Investment property

Investment property is property (land or a building - or part of a building - or both) held to earn rentals or for capital appreciation or both, rather than for:

- use in the production or supply of goods or services or for
- administrative purposes, or
- sale in the ordinary course of operations.

Investment property is recognised as an asset when, it is probable that the future economic benefits or service potential that are associated with the investment property will flow to the economic entity, and the cost or fair value of the investment property can be measured reliably.

Investment property is initially recognised at cost. Transaction costs are included in the initial measurement.

Costs include costs incurred initially and costs incurred subsequently to add to, or to replace a part of, or service a property. If a replacement part is recognised in the carrying amount of the investment property, the carrying amount of the replaced part is derecognised.

#### Fair value

Subsequent to initial measurement investment property is measured at fair value.

The fair value of investment property reflects market conditions at the reporting date.

A gain or loss arising from a change in fair value is included in net surplus or deficit for the period in which it arises.

If the economic entity determines that the fair value of an investment property under construction is not reliably determinable but expects the fair value of the property to be reliably measurable when construction is complete, it measures that investment property under construction at cost until either its fair value becomes reliably determinable or construction is completed (whichever is earlier).

If the economic entity determines that the fair value of an investment property (other than an investment property under construction) is not reliably determinable on a continuing basis, the entity measures that investment property using the cost model (as per the accounting policy on Property, plant and equipment). The residual value of the investment property is then assumed to be zero. The entity applies the cost model (as per the accounting policy on Property, plant and equipment) until disposal of the investment property.

Once the economic entity becomes able to measure reliably the fair value of an investment property under construction that has previously been measured at cost, it measures that property at its fair value. Once construction of that property is complete, it is presumed that fair value can be measured reliably. If this is not the case, the property is accounted for using the cost model in accordance with the accounting policy on Property, plant and equipment.

The municipality separately discloses expenditure to repair and maintain investment property in the notes to the annual financial statements (see note 12).

The municipality discloses relevant information relating to assets under construction or development, in the notes to the annual financial statements (see note 12)

### 1.11 Property plant and equipment

Property plant and equipment are tangible non-current assets (including infrastructure assets) that are held for use in the production or supply of goods or services, rental to others, or for administrative purposes, and are expected to be used during more than one period.

The cost of an item of property plant and equipment is recognised as an asset when:

- it is probable that future economic benefits or service potential associated with the item will flow to the economic entity; and
- the cost of the item can be measured reliably.

Property plant and equipment is initially measured at cost.

The cost of an item of property plant and equipment is the purchase price and other costs attributable to bring the asset to the location and condition necessary for it to be capable of operating in the manner intended by management. Trade discounts and rebates are deducted in arriving at the cost.

Where an asset is acquired through a non-exchange transaction, its cost is its fair value as at date of acquisition.

Where an item of property plant and equipment is acquired in exchange for a non-monetary asset or monetary assets, or a combination of monetary and non-monetary assets, the asset acquired is initially measured at fair value (the cost). If the acquired item's fair value was not determinable, it's deemed cost is the carrying amount of the asset(s) given up.

When significant components of an item of property plant and equipment have different useful lives, they are accounted for as separate items (major components) of property plant and equipment.

Costs include costs incurred initially to acquire or construct an item of property plant and equipment and costs incurred subsequently to add to, replace part of, or service it. If a replacement cost is recognised in the carrying amount of an item of property plant and equipment, the carrying amount of the replaced part is derecognised.

The initial estimate of the costs of dismantling and removing the item and restoring the site on which it is located is also included in the cost of property plant and equipment, where the entity is obligated to incur such expenditure, and where the obligation arises as a result of acquiring the asset or using it for purposes other than the production of inventories.

Recognition of costs in the carrying amount of an item of property plant and equipment ceases when the item is in the location and condition necessary for it to be capable of operating in the manner intended by management.

Major inspection costs which are a condition of continuing use of an item of property plant and equipment and which meet the recognition criteria above are included as a replacement in the cost of the item of property plant and equipment. Any remaining inspection costs from the previous inspection are derecognised.

Property plant and equipment is carried at cost less accumulated depreciation and any impairment losses.

Property, plant and equipment is carried at depreciated replacement cost, being the cost at the date of assessment less any subsequent accumulated depreciation and subsequent accumulated impairment losses. Assessments are made with sufficient regularity such that the carrying amount does not differ materially from that which would be determined using cost at the reporting period.

The useful lives of items of property plant and equipment have been assessed as follows:

Item	Depreciation method	Average useful life
Land	Straight line	Infinite
Roads	Straight line	5 - 100 years
System security	Straight line	5 - 10 years
Storm water drainage	Straight line	25 - 120 years
Airport infrastructure	Straight line	20 years
Solid waste	Straight line	5 - 50 years
Water and sanitation	Straight line	10 - 100 years
Major substations: buildings	Straight line	5 - 50 years
Transformers and related equipment	Straight line	50 years
Mains	Straight line	45 years
Street lighting	Straight line	50 years
Buildings	Straight line	5 - 50 years
Recreational facilities	Straight line	5 - 50 years
Fresh produce and other markets	Straight line	5 - 50 years
Fire engines	Straight line	20 years
Landfill site	Straight line	5 - 50 years
Transport facilities	Straight line	5 - 50 years
Fencing	Straight line	10 years
Heavy and mobile plant	Straight line	10 - 15 years
Furniture and fittings	Straight line	7 - 10 years
Vehicles	Straight line	5 - 10 years
Bins and containers	Straight line	5 - 10 years
Plant and equipment	Straight line	5 - 15 years

The residual value, and the useful life and depreciation method of each asset are reviewed at the end of each reporting date. If the expectations differ from previous estimates, the change is accounted for as a change in accounting estimate.

Each part of an item of property, plant and equipment with a cost that is significant in relation to the total cost of the item is depreciated separately.

The depreciation charge for each period is recognised in surplus or deficit unless it is included in the carrying amount of another asset.

Items of property, plant and equipment are derecognised when the asset is disposed of or when there are no further economic benefits or service potential expected from the use of the asset.

The gain or loss arising from the derecognition of an item of property, plant and equipment is included in surplus or deficit when the item is derecognised. The gain or loss arising from the derecognition of an item of property, plant and equipment is determined as the difference between the net disposal proceeds, if any, and the carrying amount of the item.

## 1.12 Capital under construction

Incomplete construction work is recognised as capital under construction and measured at cost. Depreciation only commences when the asset is commissioned into use.

## 1.13 Commitments

All commitment is a binding agreement to undertake operating and capital expenditure at some set time in the future which has not yet become an actual liability.

Items are classified as commitments when an entity has committed itself to future transactions that will normally result in the outflow of cash.

## 1.14 Financial instruments

### Classification

The municipality classifies financial assets and liabilities into the following categories:

- Loans and receivables
- Financial liabilities
- Cash and cash equivalents

Classification depends on the purpose for which the financial instruments were obtained/incurred and takes place at initial recognition.

Class	Category
Receivables from exchange transactions	Financial asset measured at amortised cost
Receivables from non exchange transactions	Financial asset measured at amortised cost
Consumer debtors	Financial asset measured at amortised cost
Short term investment	Financial asset measured at amortised cost
Cash and cash equivalents	Financial asset measured at amortised cost

The entity has the following types of financial liabilities (classes and category) as reflected on the face of the Statement of Financial Position or in the notes thereto:

Class	Category
Payables from exchange transactions	Financial liability measured at amortised cost
Consumer deposits	Financial liability measured at amortised cost
Unspent conditional grants	Financial liability measured at amortised cost
Other financial liabilities	Financial liability measured at amortised cost

### Initial recognition

Financial instruments are recognised initially when the municipality becomes a party to the contractual provisions of the instrument.

### Subsequent measurement of financial assets and financial liabilities

The entity measures all financial assets and financial liabilities after initial recognition using the following categories:

- Financial instruments at amortised cost.

All financial assets measured at amortised cost, or cost, are subject to an impairment review.

## 1.15 Leases

A lease is classified as a finance lease if it transfers substantially all the risks and rewards incidental to ownership. A lease is classified as an operating lease if it does not transfer substantially all the risks and rewards incidental to ownership.

### Finance leases

Finance leases are recognised as assets and liabilities in the Consolidated Statement of Financial Position at amounts equal to the fair value of the leased property or, if lower, the present value of the minimum lease payments. The corresponding liability to the lessor is included in the Consolidated Statement of Financial Position as a finance lease obligation.

The discount rate used in calculating the present value of the minimum lease payments is the interest rate implicit in the lease.

Minimum lease payments are apportioned between the finance charge and reduction of the outstanding liability. The finance charge is allocated to each period during the lease term so as to produce a constant periodic rate of on the remaining balance of the liability.

Any contingent rents are expensed in the period in which they are incurred.



## Operating leases - lessee

Operating lease payments are recognised as an expense on a straight-line basis over the lease term. The difference between the amounts recognised as an expense and the contractual payments are recognised as an operating lease asset or liability.

### 1.16 Conditional Grants and receipts

Revenue received from conditional grants, donations and funding are recognised as revenue to the extent that the municipality has complied with all of the criteria, conditions or obligations embodied in the agreement. To the extent that the criteria, conditions or obligations have not been met a liability is recognised.

Interest earned on the investment is treated in accordance with grant conditions. If it is payable to the funder, it is recorded as part of the creditor. If it is the Municipality's interest, it is recognised as interest earned in the Consolidated Statement of Financial Performance.

Grants and receipts of a revenue nature: income is transferred as revenue to the Consolidated Statement of Financial Performance to the extent that the criteria, conditions or obligations have been met.

### 1.17 Impairment of non-cash-generating assets

Cash-generating assets are assets used with the objective of generating a commercial return. Commercial return means that positive cash flows are expected to be significantly higher than the cost of the asset.

Non-cash-generating assets are assets other than cash-generating assets.

Impairment is a loss in the future economic benefits or service potential of an asset, over and above the systematic recognition of the loss of the asset's future economic benefits or service potential through depreciation (amortisation).

Carrying amount is the amount at which an asset is recognised in the Statement of Financial Position after deducting any accumulated depreciation and accumulated impairment losses thereon.

A cash-generating unit is the smallest identifiable group of assets managed with the objective of generating a commercial return that generates cash inflows from continuing use that are largely independent of the cash inflows from other assets or groups of assets.

Costs of disposal are incremental costs directly attributable to the disposal of an asset, excluding finance costs and income tax expense.

Depreciation (Amortisation) is the systematic allocation of the depreciable amount of an asset over its useful life.

Fair value less costs to sell is the amount obtainable from the sale of an asset in an arm's length transaction between knowledgeable, willing parties, less the costs of disposal.

Recoverable service amount is the higher of a non-cash-generating asset's fair value less costs to sell and its value in use.

Useful life is either:

- the period of time over which an asset is expected to be used by the economic entity; or
- the number of production or similar units expected to be obtained from the asset by the economic entity.

Judgments made by management in applying the criteria to designate assets as non-cash-generating assets or cash-generating assets, are as follows:

#### Identification

When the carrying amount of a non-cash-generating asset exceeds its recoverable service amount, it is impaired.

The economic entity assesses at each reporting date whether there is any indication that a non-cash-generating asset may be impaired. If any such indication exists, the economic entity estimates the recoverable service amount of the asset.

Irrespective of whether there is any indication of impairment, the entity also test a non-cash-generating intangible asset with an indefinite useful life or a non-cash-generating intangible asset not yet available for use for impairment annually by comparing its carrying amount with its recoverable service amount. This impairment test is performed at the same time every year. If an intangible asset was initially recognised during the current reporting period, that intangible asset was tested for impairment before the end of the current reporting period.

#### Value in use

Value in use of non-cash-generating assets is the present value of the non-cash-generating assets remaining service potential.

The present value of the remaining service potential of a non-cash-generating assets is determined using the following approach:

#### Depreciated replacement cost approach

The present value of the remaining service potential of a non- cash-generating asset is determined as the depreciated replacement cost of the asset. The replacement cost of an asset is the cost to replace the asset's gross service potential. This cost is depreciated to reflect the asset in its used condition. An asset may be replaced either through reproduction (replication) of the existing asset or through replacement of its gross service potential. The depreciated replacement cost is measured as the current reproduction or replacement cost of the asset, whichever is lower, less accumulated depreciation calculated on the basis of such cost, to reflect the already consumed or expired service potential of the asset.

The replacement cost and reproduction cost of an asset is determined on an "optimised" basis. The rationale is that the economic entity would not replace or reproduce the asset with a like asset if the asset to be replaced or reproduced is an overdesigned or overcapacity asset. Overdesigned

assets contain features which are unnecessary for the goods or services the asset provides. Overcapacity assets are assets that have a greater capacity than is necessary to meet the demand for goods or services the asset provides. The determination of the replacement cost or reproduction cost of an asset on an optimised basis thus reflects the service potential required of the asset.

## Recognition and measurement

If the recoverable service amount of a non-cash-generating asset is less than its carrying amount, the carrying amount of the asset is reduced to its recoverable service amount. This reduction is an impairment loss.

An impairment loss is recognised immediately in surplus or deficit.

Any impairment loss of a revalued non-cash-generating asset is treated as a revaluation decrease.

When the amount estimated for an impairment loss is greater than the carrying amount of the non-cash-generating asset to which it relates, the economic entity recognises a liability only to the extent that is a requirement in the Standards of GRAP.

After the recognition of an impairment loss, the depreciation (amortisation) charge for the non-cash-generating asset is adjusted in future periods to allocate the non-cash-generating asset's revised carrying amount, less its residual value (if any), on a systematic basis over its remaining useful life.

## Reversal of an impairment loss

The economic entity assesses at each reporting date whether there is any indication that an impairment loss recognised in prior periods for a non-cash-generating asset may no longer exist or may have decreased. If any such indication exists, the economic entity estimates the recoverable service amount of that asset.

An impairment loss recognised in prior periods for a non-cash-generating asset is reversed if there has been a change in the estimates used to determine the asset's recoverable service amount since the last impairment loss was recognised. The carrying amount of the asset is increased to its recoverable service amount. The increase is a reversal of an impairment loss. The increased carrying amount of an asset attributable to a reversal of an impairment loss does not exceed the carrying amount that would have been determined (net of depreciation or amortisation) had no impairment loss been recognised for the asset in prior periods.

A reversal of an impairment loss for a non-cash-generating asset is recognised immediately in surplus or deficit.

Any reversal of an impairment loss of a revalued non-cash-generating asset is treated as a revaluation increase.

After a reversal of an impairment loss is recognised, the depreciation (amortisation) charge for the non-cash-generating asset is adjusted in future periods to allocate the non-cash-generating asset's revised carrying amount, less its residual value (if any), on a systematic basis over its remaining useful life.

## Redesignation

The redesignation of assets from a cash-generating asset to a non-cash-generating asset or from a non-cash-generating asset to a cash-generating asset only occurs when there is clear evidence that such a redesignation is appropriate.

### 1.18 Impairment of cash-generating assets

Cash-generating assets are assets used with the objective of generating a commercial return. Commercial return means that positive cash flows are expected to be significantly higher than the cost of the asset.

Impairment is a loss in the future economic benefits or service potential of an asset, over and above the systematic recognition of the loss of the asset's future economic benefits or service potential through depreciation (amortisation).

Carrying amount is the amount at which an asset is recognised in the Statement of Financial Position after deducting any accumulated depreciation and accumulated impairment losses thereon.

A cash-generating unit is the smallest identifiable group of assets used with the objective of generating a commercial return that generates cash inflows from continuing use that are largely independent of the cash inflows from other assets or groups of assets.

Costs of disposal are incremental costs directly attributable to the disposal of an asset, excluding finance costs and income tax expense.

Depreciation (Amortisation) is the systematic allocation of the depreciable amount of an asset over its useful life.

Fair value less costs to sell is the amount obtainable from the sale of an asset in an arm's length transaction between knowledgeable, willing parties, less the costs of disposal.

Recoverable amount of an asset or a cash-generating unit is the higher of its fair value less costs to sell and its value in use.

Useful life is either:

- the period of time over which an asset is expected to be used by the economic entity; or
- the number of production or similar units expected to be obtained from the asset by the economic entity.

Judgments made by management in applying the criteria to designate assets as cash-generating assets or non-cash-generating assets, are as follows:

### 1.19 Budget information

Economic Entity are typically subject to budgetary limits in the form of appropriations or budget authorisations (or equivalent), which is given effect through authorising legislation, appropriation or similar.

General purpose financial reporting by economic entity shall provide information on whether resources were obtained and used in accordance with the legally adopted budget.

The approved budget is prepared on an accrual basis and presented by economic classification linked to performance outcome objectives.

The approved budget covers the fiscal period from 01-07-2017 to 30-06-2018.

The budget for the economic entity includes all the entities approved budgets under its control.

The consolidated annual financial statements and the budget are on the same basis of accounting therefore a comparison with the budgeted amounts for the reporting period have been included in the Statement of comparison of budget and actual amounts.

Comparative information is not required.

### 1.20 Comparative figures

When the presentation or classification of items in the consolidated annual financial statements is amended, prior period comparative amounts are restated. The nature and reason for the reclassification is disclosed. Where accounting errors have been identified in the current year, the correction is made retrospectively as far as is practicable, and the prior year comparatives are restated accordingly. Where there has been a change in accounting policy in the current year, the adjustment is made retrospectively as far as is practicable, and the prior year comparatives are restated accordingly.

### 1.21 Employee benefits

#### Short-term employee benefits

Short-term employee benefits are employee benefits (other than termination benefits) that are due to be settled within twelve months after the end of the period in which the employees render the related service.

Short-term employee benefits include items such as:

- wages, salaries and social security contributions;
- short-term compensated absences (such as paid annual leave and paid sick leave) where the compensation for the absences is due to be settled within twelve months after the end of the reporting period in which the employees render the related employee service;
- bonus, incentive and performance related payments payable within twelve months after the end of the reporting period in which the employees render the related service; and
- non-monetary benefits (for example, medical care, and free or subsidised goods or services such as housing, cars and cellphones) for current employees.

The expected cost of compensated absences is recognised as an expense as the employees render services that increase their entitlement or, in the case of non-accumulating absences, when the absence occurs. The entity measures the expected cost of accumulating compensated absences as the additional amount that the entity expects to pay as a result of the unused entitlement that has accumulated at the reporting date.

The entity recognises the expected cost of bonus, incentive and performance related payments when the entity has a present legal or constructive obligation to make such payments as a result of past events and a reliable estimate of the obligation can be made. A present obligation exists when the entity has no realistic alternative but to make the payments.

#### Post-employment benefits

The municipality provides retirement benefits for its employees and councillors. Payments to defined contribution retirement benefit plans are charged as an expense as they fall due.

Payments made to industry-managed (or state plans) retirement benefit schemes are dealt with as defined contribution plans where the municipality's obligation under the schemes is equivalent to those arising in a defined contribution retirement benefit plan.

The Natal Joint Provident, Dynamique Ambrella (Pietermaritzburg Provident Fund) and Umgeni Provident Fund are defined contribution plans. The contributions to fund obligations for the payment of retirement benefits are charged against income in the year they become payable.

The Municipality pays contributions to publicly or privately administered pension insurance plans on a mandatory, contractual or voluntary basis. The Municipality has no further payment obligations once the contributions have been paid. The contributions are recognized as employee benefit expense when they are due. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payments is available.

#### Post-employment benefits: Defined benefit plans

A defined benefit plan is a pension plan that defines an amount of pension benefit that an employee will receive on retirement, usually dependent on one or more factors such as age, years of service and compensation.

A defined benefit plan is a pension plan that defines an amount of pension benefit that an employee will receive on retirement, usually dependent on one or more factors such as age, years of service and compensation.

The Natal Joint Pension Fund, Government Employees Pension Fund, Association Institution Pension Fund, South African Local Authorities Pension Fund and the Councillors Pension Fund are defined benefit. The contributions to fund obligations for the payment of retirement benefits are charged against income in the year they become payable.

The entity recognises the net total of the following amounts in surplus or deficit, except to the extent that another Standard requires or permits their inclusion in the cost of an asset:

- current service cost;
- interest cost;
- the expected return on any plan assets and on any reimbursement rights;

- actuarial gains and losses;
- past service cost;
- the effect of any curtailments or settlements; and
- the effect of applying the limit on a defined benefit asset (negative defined benefit liability).

The entity uses the Projected Unit Credit Method to determine the present value of its defined benefit obligations and the related current service cost and, where applicable, past service cost. The Projected Unit Credit Method (sometimes known as the accrued benefit method pro-rated on service or as the benefit/years of service method) sees each period of service as giving rise to an additional unit of benefit entitlement and measures each unit separately to build up the final obligation.

### Actuarial assumptions

Actuarial assumptions are unbiased and mutually compatible.

Financial assumptions are based on market expectations, at the reporting date, for the period over which the obligations are to be settled.

The rate used to discount post-employment benefit obligations (both funded and unfunded) reflect the time value of money. The currency and term of the financial instrument selected to reflect the time value of money is consistent with the currency and estimated term of the post-employment benefit obligations.

Post-employment benefit obligations are measured on a basis that reflects:

- estimated future salary increases;
- the benefits set out in the terms of the plan (or resulting from any constructive obligation that goes beyond those terms) at the reporting date; and
- estimated future changes in the level of any state benefits that affect the benefits payable under a defined benefit plan, if, and only if, either:
  - those changes were enacted before the reporting date; or
  - past history, or other reliable evidence, indicates that those state benefits will change in some predictable manner, for example, in line with future changes in general price levels or general salary levels.

Assumptions about medical costs take account of estimated future changes in the cost of medical services, resulting from both inflation and specific changes in medical costs.

### Pension obligations

The Municipality's employees contribute to different Pension Funds, of which the Natal Joint Provident and Retirement Pension Fund cater for the majority of the staff.

The following are defined contribution and benefit funds:

- The Natal Joint Provident fund,
- Dynamique Ambrella (Pietermaritzburg Provident Fund),
- Umgeni Water Provident Fund
- Government Employees Pension Fund,
- Association Institution Pension Fund,
- South African Local Authorities Pension Fund, and
- Councillors Pension Fund
- LGM retirement for Municipal Manager

Actuarial valuations are conducted on an interim basis each year with a statutory valuation undertaken every three years. Consideration is given to any extent that could impact the Funds up to the end of the reporting period where the interim valuation is performed at an earlier date.

Actuarial valuations are conducted on an annual basis by independent actuaries separately for each plan. The results of the valuation are updated for any material transactions and other material changes in circumstances (including changes in market prices and interest rates) up to the reporting date.

The Municipality has both defined benefit and defined contribution plans.

The liability / asset recognized in the statement of financial position in respect of defined benefit pension plans is equal to the present value of the defined benefit obligation at the balance sheet date less the fair value of plan assets, together with adjustments for unrecognized actuarial gains or losses and past service costs. The defined benefit obligation is calculated annually by independent actuaries using the projected unit credit method.

The present value of the defined benefit obligation is determined by discounting the estimated future cash outflows using interest rates of high-quality corporate bonds that are denominated in the currency in which the benefits will be paid, and that have terms to maturity approximating to the terms of the related pension liability.

Past-service costs are recognised immediately against revenue.

Any asset is limited to unrecognized actuarial losses and past service costs, plus the present value of available refunds and reduction in future contributions to the plan.

Natal Joint Retirement Funds, Government Employee Pension Fund and Associated Institution Pension Fund are defined benefit funds. The Natal Joint Provident Fund, Pietermaritzburg and South African Local Authority are defined contribution funds.

### Other post retirement obligations

The municipality provides post-retirement health care benefits, upon retirement to some retirees.

The entitlement to post-retirement health care benefits is based on the employee remaining in service up to retirement age and the completion of a minimum service period. The expected costs of these benefits are accrued over the period of employment. Independent qualified actuaries carry out

valuations of these obligations. The municipality also provides a gratuity and housing subsidy on retirement to certain employees. An annual charge to income is made to cover both these liabilities.

The amount recognised as a liability for other long-term employee benefits is the net total of the following amounts:

- the present value of the defined benefit obligation at the reporting date;
- minus the fair value at the reporting date of plan assets (if any) out of which the obligations are to be settle directly.

The entity shall recognise the net total of the following amounts as expense or revenue, except to the extent that another Standard requires or permits their inclusion in the cost of an asset:

- current service cost;
- interest cost;
- the expected return on any plan assets and on any reimbursement right recognised as an asset;
- actuarial gains and losses, which shall all be recognised immediately;
- past service cost, which shall all be recognised immediately; and
- the effect of any curtailments or settlements.

## 1.22 Revenue from exchange transactions

Revenue is the gross inflow of economic benefits or service potential during the reporting period when those inflows result in an increase in net assets, other than increases relating to contributions from owners.

An exchange transaction is one in which the municipality receives assets or services, or has liabilities extinguished, and directly gives approximately equal value (primarily in the form of goods, services or use of assets) to the other party in exchange.

### Measurement

Revenue is measured at the fair value of the consideration received or receivable, net of trade discounts and volume rebates.

### Sale of goods

Revenue from the sale of goods is recognised when all the following conditions have been satisfied:

- the economic entity has transferred to the purchaser the significant risks and rewards of ownership of the goods;
- the economic entity retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold;
- the amount of revenue can be measured reliably;
- it is probable that the economic benefits or service potential associated with the transaction will flow to the economic entity; and
- the costs incurred or to be incurred in respect of the transaction can be measured reliably.

### Rendering of services

When the outcome of a transaction involving the rendering of services can be estimated reliably, revenue associated with the transaction is recognised by reference to the stage of completion of the transaction at the reporting date. The outcome of a transaction can be estimated reliably when all the following conditions are satisfied:

- the amount of revenue can be measured reliably;
- it is probable that the economic benefits or service potential associated with the transaction will flow to the economic entity;
- the stage of completion of the transaction at the reporting date can be measured reliably; and
- the costs incurred for the transaction and the costs to complete the transaction can be measured reliably.

When services are performed by an indeterminate number of acts over a specified time frame, revenue is recognised on a straight line basis over the specified time frame unless there is evidence that some other method better represents the stage of completion. When a specific act is much more significant than any other acts, the recognition of revenue is postponed until the significant act is executed.

When the outcome of the transaction involving the rendering of services cannot be estimated reliably, revenue is recognised only to the extent of the expenses recognised that are recoverable.

### Interest, royalties and dividends

Revenue arising from the use by others of entity assets yielding interest, royalties and dividends or similar distributions is recognised when: It is probable that the economic benefits or service potential associated with the transaction will flow to the municipality, and The amount of the revenue can be measured reliably.

Interest is recognised, in surplus or deficit, using the effective interest rate method.

Royalties are recognised as they are earned in accordance with the substance of the relevant agreements.

Service fees included in the price of the product are recognised as revenue over the period during which the service is performed.

## 1.23 Revenue from non-exchange transactions

Revenue comprises gross inflows of economic benefits or service potential received and receivable by an municipality, which represents an increase in net assets, other than increases relating to contributions from owners.

Conditions on transferred assets are stipulations that specify that the future economic benefits or service potential embodied in the asset is required to be consumed by the recipient as specified or future economic benefits or service potential must be returned to the transferor.

Control of an asset arise when the municipality can use or otherwise benefit from the asset in pursuit of its objectives and can exclude or otherwise regulate the access of others to that benefit.



Exchange transactions are transactions in which one entity receives assets or services, or has liabilities extinguished, and directly gives approximately equal value (primarily in the form of cash, goods, services, or use of assets) to another entity in exchange.

Expenses paid through the tax system are amounts that are available to beneficiaries regardless of whether or not they pay taxes.

Fines are economic benefits or service potential received or receivable by entities, as determined by a court or other law enforcement body, as a consequence of the breach of laws or regulations.

Non-exchange transactions are transactions that are not exchange transactions. In a non-exchange transaction, an municipality either receives value from another municipality without directly giving approximately equal value in exchange, or gives value to another municipality without directly receiving approximately equal value in exchange.

Restrictions on transferred assets are stipulations that limit or direct the purposes for which a transferred asset may be used, but do not specify that future economic benefits or service potential is required to be returned to the transferor if not deployed as specified.

Stipulations on transferred assets are terms in laws or regulation, or a binding arrangement, imposed upon the use of a transferred asset by entities external to the reporting municipality.

Tax expenditures are preferential provisions of the tax law that provide certain taxpayers with concessions that are not available to others.

The taxable event is the event that the government, legislature or other authority has determined will be subject to taxation.

Taxes are economic benefits or service potential compulsorily paid or payable to entities, in accordance with laws and or regulations, established to provide revenue to government. Taxes do not include fines or other penalties imposed for breaches of the law.

Transfers are inflows of future economic benefits or service potential from non-exchange transactions, other than taxes.

#### **1.24 Unauthorised expenditure**

Unauthorised expenditure means:

- overspending of a vote or a main division within a vote; and
- expenditure not in accordance with the purpose of a vote or, in the case of a main division, not in accordance with the purpose of the main division.

All expenditure relating to unauthorised expenditure is recognised as an expense in the statement of financial performance in the year that the expenditure was incurred. The expenditure is classified in accordance with the nature of the expense, and where recovered, it is subsequently accounted for as revenue in the Statement of Financial Performance.

#### **1.25 Fruitless and wasteful expenditure**

Fruitless expenditure means expenditure which was made in vain and would have been avoided had reasonable care been exercised.

All expenditure relating to fruitless and wasteful expenditure is recognised as an expense in the Consolidated statement of financial performance in the year that the expenditure was incurred. The expenditure is classified in accordance with the nature of the expense, and where recovered, it is subsequently accounted for as revenue in the Consolidated Statement of Financial Position.

#### **1.26 Irregular expenditure**

Irregular expenditure is expenditure that is contrary to the Municipal Finance Management Act (Act No.56 of 2003), the Municipal Systems Act (Act No.32 of 2000), and the Public Office Bearers Act (Act No. 20 of 1998) or is in contravention of the economic entity's supply chain management policy.

Irregular expenditure excludes unauthorised expenditure. Irregular expenditure is accounted for as expenditure in the Consolidated Statement of Financial Performance and where recovered, it is subsequently accounted for as revenue in the Consolidated Statement of Financial Performance.

#### **1.27 Provisions and contingencies**

Provisions are recognised when:

- the economic entity has a present obligation as a result of a past event;
- it is probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation; and
- a reliable estimate can be made of the obligation.

Provisions are reviewed at reporting date and adjusted to reflect the current best estimate.

Where the effect is material, non-current provisions are discounted to their present value using a prevailing prime rate at year end which reflects the market's current assessment of the time value of money, adjusted for risks specific to the liability, if any (for example in the case of obligations for the rehabilitation of land). The municipality uses the prevailing prime rate at year end.

Future events that may affect the amount required to settle an obligation shall be reflected in the amount of a provision where there is sufficient evidence of occurrence.

Contingent assets and contingent liabilities are not recognised. Contingencies are disclosed in note 64.

Where some or all of the expenditure required to settle a provision is expected to be reimbursed by another party, the reimbursement is recognised when, and only when, it is virtually certain that reimbursement will be received if the economic entity settles the obligation. The reimbursement is treated as a separate asset. The amount recognised for the reimbursement does not exceed the amount of the provision.

Future events that may affect the amount required to settle an obligation shall be reflected in the amount of a provision where there is sufficient evidence of occurrence.

Contingent assets and contingent liabilities are not recognised. Contingencies are disclosed in note 62.

A contingent asset is a possible asset that arises from past events, and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the entity.

A contingent asset is disclosed where an inflow of economic benefits or service potential is probable. Contingent assets are assessed continually to ensure that developments are appropriately reflected in the financial statements. If it has become virtually certain that an inflow of economic benefits or service potential will arise and the asset's value can be measured reliably, the asset and the related revenue are recognised in the financial statements of the period in which the change occurs.

A contingent liability is:

- (a) a possible obligation that arises from past events, and whose existence will be confirmed only by the occurrence or nonoccurrence of one or more uncertain future events not wholly within the control of the entity; or
- (b) a present obligation that arises from past events but is not recognised because:
  - (i) it is not probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation; or
  - (ii) the amount of the obligation cannot be measured with sufficient reliability.

A contingent liability is disclosed unless the possibility of an outflow of resources embodying economic benefits or service potential is remote.

Contingent liabilities are assessed continually to determine whether an outflow of resources embodying economic benefits or service potential has become probable. If it becomes probable that an outflow of future economic benefits or service potential will be required for an item previously dealt with as a contingent liability, a provision is recognised in the financial statements of the period in which the change in probability occurs, except in the extremely rare circumstances where no reliable estimate can be made

#### **1.28 Housing development fund**

The Housing Development Fund was established in terms of the Housing Act, (Act No. 107 of 1997). Loans from national and provincial government used to finance housing selling schemes undertaken by the municipality were extinguished on 1 April 1998 and transferred to a Housing Development Fund. Housing selling schemes, both complete and in progress as at 1 April 1998, were also transferred to the Housing Development Fund. In terms of the Housing Act, all proceeds from housing developments, which include rental income and sales of houses, must be paid into the Housing Development Fund. Monies standing to the credit of the Housing Development Fund can be used only to finance housing developments within the municipal area subject to the approval of the Provincial MEC responsible for housing.

#### **1.29 Internal reserves**

##### **Capital replacement reserve (CRR)**

The CRR is an asset financing source that represents an alternative to the other funding sources available to the Municipality namely external loans (interest bearing borrowings) and government grants & subsidies. It is a GRAP requirement that the balance on the CRR must always be represented by cash, which must be held in a separate identifiable investment account.

Subsequent to the implementation of GRAP in 2008, Reserves and Funds had to be discontinued as they are not permissible in terms of GRAP. However, the National Treasury determined that the CRR is one of the few funds and reserves that are allowed. Therefore, it is a requirement that since fund accounting is not allowed in terms of GRAP, for disclosure in the Consolidated Annual Financial Statements, CRR forms part of Accumulated Surplus and should not be disclosed on the face of the Consolidated Statement of Financial Position.

As a matter of principle, the focus is the manner in which these reserves are created and accounted for, which in this instance the capital replacement of major components of Infrastructure Assets in the event of technical failure.

For accounting purposes, the CRR will be created by transferring amounts out of Accumulated surpluses/deficits to the respective reserve account, or vice versa, in the Consolidated Statement of Changes in Net Assets. The net effect of these transfers will be nil in the Consolidated Statement of Changes in Net Assets, and will not affect the value of reserves in totality. It is the requirement of GRAP that no transactions should be accounted for, directly to the Consolidated Statement of Changes in Net Assets other than those specifically allowed in terms of GRAP, i.e. Revaluation Surplus Reserve. Therefore, situations should be avoided where reserves are created and accounted for, by taking amounts directly to the Consolidated Statement of Changes in Net Assets thereby circumventing the Consolidated Statement of Financial Performance.

The Economic Entity has determined a policy on the revenue sources that will be used to maintain or increase the balance of the CRR. These revenue sources include, but not limited to, the following:

- Interest earned by the municipality on the CRR investment account;
- Cash proceeds from the sale of any item of PPE or Investment Property;
- Percentage of amount that was utilised in the previous financial year for the purchase of items of PPE and
- VAT input recovered from SARS.

The CRR will only be utilised for the purpose of purchasing items of property, plant and equipment for the municipality and will not be used for the maintenance of such items.

##### **Revaluation reserve**

The surplus arising from the revaluation of heritage assets is credited to a non-distributable reserve. The revaluation surplus is realised as revalued artworks are depreciated, through a transfer from the revaluation reserve to the accumulated surplus/deficit. On disposal, the net revaluation surplus is transferred to the accumulated surplus/deficit while gains or losses on disposal, based on revalued amounts, are credited or charged to the Consolidated Statement of Financial Performance.

## Self insurance reserve

The municipality has a Self-Insurance Reserve to set aside amounts to offset potential losses or claims that cannot be insured externally (adapt to specific circumstances).

Claims are settled by transferring a corresponding amount from the self-insurance reserve to the accumulated surplus.

The municipality operates a self-insurance scheme under the Self-Insurance Reserve, which has a policy that is aligned with the practice in the Insurance Industry. The balance of the Self-Insurance Reserve is determined based on surpluses accumulated since inception.

These surpluses arise from the differences between premiums charged against claims paid and various administrative expenditure incurred.

At the end of each financial year the surplus as computed per above is transferred from accumulated surplus to Self-Insurance Reserve.

Premiums are calculated on past claims experienced and are charged to the various Clusters.

The balance of the self-insurance fund is fully cash backed and is invested in fixed and negotiable deposits.

## Compensation for occupational injuries and diseases (COID) reserve

The Compensation for Occupational Injuries and Diseases Act (Act 130 of 1993) is to provide for payment of medical treatment and compensation for disablement caused by occupational injuries or diseases sustained or contracted by employees in the course of their employment, or for death resulting from such injuries or diseases. The contribution to the COID fund is 0.75% of the salary expense. The municipality is an exempt employer in terms of Section 84 (1) (a)(ii) & (2) and as such does not pay any assessments to the COID Commissioner. In terms of the exempt status the municipality is mandated to establish its own fund and administers this fund in terms of the COID Act.

### 1.30 Events after reporting date

Events after reporting date are those events, both favourable and unfavourable, that occur between the reporting date and the date when the financial statements are authorised for issue. Two types of events can be identified:

- those that provide evidence of conditions that existed at the reporting date (adjusting events after the reporting date); and
- those that are indicative of conditions that arose after the reporting date (non-adjusting events after the reporting date).

The economic entity will adjust the amount recognised in the financial statements to reflect adjusting events after the reporting date once the event occurred.

The economic entity will disclose the nature of the event and an estimate of its financial effect or a statement that such estimate cannot be made in respect of all material non-adjusting events, where non-disclosure could influence the economic decisions of users taken on the basis of the consolidated annual financial statements.

### 1.31 Related parties

A related party is a person or an entity with the ability to control or jointly control the other party, or exercise significant influence over the other party, or vice versa, or an entity that is subject to common control, or joint control.

Control is the power to govern the financial and operating policies of an entity so as to obtain benefits from its activities.

Joint control is the agreed sharing of control over an activity by a binding arrangement, and exists only when the strategic financial and operating decisions relating to the activity require the unanimous consent of the parties sharing control (the venturers).

Related party transaction is a transfer of resources, services or obligations between the reporting entity and a related party, regardless of whether a price is charged.

Significant influence is the power to participate in the financial and operating policy decisions of an entity, but is not control over those policies.

Management are those persons responsible for planning, directing and controlling the activities of the economic entity, including those charged with the governance of the economic entity in accordance with legislation, in instances where they are required to perform such functions.

Close members of the family of a person are considered to be those family members who may be expected to influence, or be influenced by, that management in their dealings with the economic entity.

The economic entity is exempt from disclosure requirements in relation to related party transactions if that transaction occurs within normal supplier and/or client/recipient relationships on terms and conditions no more or less favourable than those which it is reasonable to expect the economic entity to have adopted if dealing with that individual entity or person in the same circumstances and terms and conditions are within the normal operating parameters established by that reporting entity's legal mandate.

Where the economic entity is exempt from the disclosures in accordance with the above, the economic entity discloses narrative information about the nature of the transactions and the related outstanding balances, to enable users of the entity's financial statements to understand the effect of related party transactions on its consolidated annual financial statements.

### 1.32 Offsetting

Assets, liabilities, revenue and expenses have not been offset except when offsetting is required or permitted by a Standard of GRAP

### 1.33 Use of estimates

The preparation of Consolidated Annual Financial Statements in conformity with Generally Recognised Accounting Practice requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the municipality's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the annual financial statements are disclosed in the relevant sections of the consolidated annual financial statements. Although these estimates are based on management's best knowledge of current events and actions they may undertake in the future, actual results ultimately may differ from those estimates.

**1.34 Change in accounting policy, estimates and errors**

When accounting errors have been identified in the current year, the correction is applied retrospectively as far as it is practicable and the prior year comparatives are restated accordingly. When there has been a change in accounting policy in the current year, the adjustment is made retrospectively as far as it is practicable and the prior year comparative is restated accordingly.

Where there has been a change in accounting policy in the current year, the adjustments is made retrospectively as far as is practicable and the prior year comparative are restated accordingly

**1.35 Share capital / contributions from owners**

An equity instrument is any contract that evidences a residual interest in the assets of an economic entity after deducting all of its liabilities.

**1.36 Borrowing costs**

Borrowing costs are interest and other expenses incurred by an entity in connection with the borrowing of funds.

Borrowing costs are recognised as an expense in the period in which they are incurred.

## NOTES TO THE CONSOLIDATED ANNUAL FINANCIAL STATEMENTS

Figures in Rand

2018

2017

### 2. New standards and interpretations

#### 2.1 Standards and interpretations issued and adopted

Entities are required to apply the standards of GRAP where the Minister has determined the effective date.

The Minister has determined the effective date for the following standards of GRAP:

Standard / Interpretation	Standard Title
GRAP 1	Presentation of Financial Statements
GRAP 2	Cash Flow Statements
GRAP 3	Accounting Policies, Changes in Accounting Estimates and Errors
GRAP 4	The Effects of Changes in Foreign Exchange Rates
GRAP 5	Borrowing Costs
GRAP 6	Consolidated and Separate Financial Statements
GRAP 7	Investments in Associates
GRAP 8	Interests in Joint Ventures
GRAP 9	Revenue from Exchange Transactions
GRAP 10	Financial Reporting in Hyperinflationary Economies
GRAP 11	Construction Contracts
GRAP 12	Inventories
GRAP 13	Leases
GRAP 14	Events After the Reporting Date
GRAP 16	Investment Property
GRAP 17	Property, Plant and Equipment
GRAP 18	Segment Reporting
GRAP 19	Provisions, Contingent Liabilities and Contingent Assets
GRAP 21	Impairment of Non-cash-generating Assets
GRAP 23	Revenue from Non-exchange Transactions (Taxes and Transfers)
GRAP 24	Presentation of Budget Information in Financial Statements
GRAP 25	Employee Benefits
GRAP 26	Impairment of Cash-generating Assets
GRAP 27	Agriculture
GRAP 31	Intangible Assets
GRAP 100	Discontinued Operations
GRAP 103	Heritage Assets
GRAP 104	Financial Instruments
GRAP 105	Transfers of Functions Between Entities Under Common Control
GRAP 106	Transfers of Functions Between Entities Not Under Common Control
GRAP 107	Mergers
IGRAP 1	Applying the Probability Test on Initial Recognition of Exchange Revenue
IGRAP 2	Changes in Existing Decommissioning, Restoration and Similar Liabilities
IGRAP 3	Determining whether an Arrangement Contains a Lease
IGRAP 4	Rights to Interests Arising from Decommissioning, Restoration and Environmental Rehabilitation
IGRAP 5	Applying the Restatement Approach under the Standard of GRAP on Financial Reporting in Hyperinflationary Economies
IGRAP 6	Loyalty Programmes
IGRAP 7	The Limit on a Defined Benefit Asset, Minimum Funding Requirements and their Interaction
IGRAP 8	Agreements for the Construction of Assets from Exchange Transactions
IGRAP 9	Distributions of Non-cash Assets to Owners
IGRAP 10	Assets Received from Customers
IGRAP 11	Consolidation-Special Purpose Entities
IGRAP 12	Jointly Controlled Entities- Non-Monetary Contributions
IGRAP 13	Operating Leases – Incentives
IGRAP 14	Evaluating the Substance of Transactions Involving the Legal Form of a Lease
IGRAP 15	Revenue – Barter Transactions Involving Advertising Services
IGRAP 16	Intangible Assets – Website Costs



**2.2 Standards and interpretations issued , but not yet effective**

Standards of GRAP approved but, for which the Minister of Finance has not yet determined an effective date that have been early adopted by the municipality. The financial impact is unknown.

Standard / Interpretation	Standard Title
GRAP 20	Related Party Disclosures
GRAP 32	Service Concession Arrangements: Grantor
GRAP 34	Separate Financial Statements
GRAP 35	Consolidated Financial Statements
GRAP 36	Investments in Associates and Joint Ventures
GRAP 37	Joint Arrangements
GRAP 38	Disclosure of Interest in Other Entities
GRAP 108	Statutory Receivables
GRAP 109	Accounting by Principals and Agents
GRAP 110	Living and Non-Living Resources
IGRAP 17	Intepretation of the Standard of GRAP on Service Concession Arrangements Where a Grantor Controls a Significant Residual Interest in an Asset
IGRAP 18	Intepretation of the Standard of GRAP on Recognition and Derecognition of Land
IGRAP 19	Liabilities to Pay levies

## NOTES TO THE CONSOLIDATED ANNUAL FINANCIAL STATEMENTS

Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017
<b>3. Cash and cash equivalents</b>				
Cash and cash equivalents consist of:				
Bank balances	44,063,355	6,247,281	42,673,271	5,026,078
Cash on hand	67,862	65,732	64,145	58,301
Short-term deposits - call	421,348,241	455,728,289	421,348,241	455,728,289
Short term deposits - fixed	-	213,954,329	-	213,954,329
	<b>465,479,458</b>	<b>675,995,631</b>	<b>464,085,657</b>	<b>674,766,997</b>
Average rate of return	6.15%	7.15%	6.15%	7.15%

Due to the short term nature of these investments no amortisation was performed.

Fair value is taken at face value.

No cash and cash equivalents were pledged as security for any financial liabilities.

No restrictions exist with regard to the use of cash.

No portion is past due or impaired.

### Credit quality of cash at bank and short term deposits, excluding cash on hand

The credit quality of cash at bank and short term deposits, excluding cash on hand that are neither past due nor impaired can be assessed by reference to external credit ratings. Although credit quality can be assessed, the Municipality did not apply any methods to evaluate the credit quality.

### The municipality had the following bank accounts

Account number / description	Bank statement balances			Cash book balances		
	30 June 2018	30 June 2017	30 June 2016	30 June 2018	30 June 2017	30 June 2016
Acc. No: 5094187782 ( Primary)	63,685,283	72,518,159	111,808,444	34,011,195	47,982,681	109,201,902
FNB - No: 50940058750 ( Electronic transfers)	-	-	-	(15,494,090)	(59,603,247)	(46,141,172)
Acc. No: 50941840627 ( Market)	5,873,398	1,984,088	3,207,458	5,873,398	3,598,251	3,180,472
Acc. No: 62069378539 (Pietermaritzburg Airport)	5,525,356	7,337,308	4,409,873	7,222,442	7,316,438	4,409,873
Acc. No: 50930082248 ( Forestry)	-	-	63,225	-	-	63,225
Acc. No: 62003432846 ( Salaries PACs no.1)	311,980	68,195	181,002	311,133	4,099,148	181,002
Acc. No: 62279194650 ( Forestry)	-	-	11,658,008	-	-	11,658,008
Acc. No : 62006041157 (Post Office)	-	-	-	10,749,193	1,632,808	-
Acc. No: 62035467978 (Safe City)	45,593	51,996	139,891	45,593	51,996	139,891
Acc. No: 62035942392 (Safe City)	1,344,491	1,169,207	1,238,742	1,344,491	1,169,206	1,238,742
<b>Total</b>	<b>76,786,101</b>	<b>83,128,953</b>	<b>132,706,643</b>	<b>44,063,355</b>	<b>6,247,281</b>	<b>83,931,943</b>

The Electronic bank account (50940058750) is swept daily into the primary bank account and is reflected as an aggregated balance, from a bank statement perspective.

The municipality uses prepaid electricity vendors, who provides a facility to the value of R 295,000 (2017:R295,000) for the municipality to issue prepaid electricity tokens. This facility works on an imprest system.

### 4. Consumer debtors

#### Gross balances

Electricity	518,732,147	495,915,670	518,732,147	495,915,670
Other service charges	233,751,191	193,792,326	233,751,191	193,792,326
Property rental	48,063,082	39,242,649	48,063,082	39,242,649
Rates	650,357,938	504,582,135	650,357,938	504,582,135
Refuse	126,287,716	97,260,510	126,287,716	97,260,510
Sanitation	235,815,083	180,002,736	235,815,083	180,002,736
Water	1,206,527,448	900,180,860	1,206,527,448	900,180,860
	<b>3,019,534,605</b>	<b>2,410,976,886</b>	<b>3,019,534,605</b>	<b>2,410,976,886</b>

Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017
<b>Less: Allowance for impairment</b>				
Electricity	(389,572,441)	(412,084,839)	(389,572,441)	(412,084,839)
Other service charges	(3,348,937)	(3,030,321)	(3,348,937)	(3,030,321)
Property rental	(31,487,041)	(22,269,476)	(31,487,041)	(22,269,476)
Rates	(78,702,280)	(270,530,912)	(78,702,280)	(270,530,912)
Refuse	(34,957,006)	(60,929,132)	(34,957,006)	(60,929,132)
Sanitation	(176,891,493)	(110,528,529)	(176,891,493)	(110,528,529)
Water	(958,061,844)	(520,803,326)	(958,061,844)	(520,803,326)
	<b>(1,673,021,042)</b>	<b>(1,400,176,535)</b>	<b>(1,673,021,042)</b>	<b>(1,400,176,535)</b>
<b>Net balance</b>				
Electricity	129,159,706	83,830,831	129,159,706	83,830,831
Other service charges	230,402,254	190,762,005	230,402,254	190,762,005
Property rental	16,576,041	16,973,173	16,576,041	16,973,173
Rates	571,655,658	234,051,223	571,655,658	234,051,223
Refuse	91,330,710	36,331,378	91,330,710	36,331,378
Sanitation	58,923,590	69,474,207	58,923,590	69,474,207
Water	248,465,604	379,377,534	248,465,604	379,377,534
	<b>1,346,513,563</b>	<b>1,010,800,351</b>	<b>1,346,513,563</b>	<b>1,010,800,351</b>
<b>Included in above is receivables from exchange transactions</b>				
Electricity	129,159,706	83,830,831	129,159,706	83,830,831
Other service charges	230,402,254	190,762,005	230,402,254	190,762,005
Property rental	16,576,041	16,973,173	16,576,041	16,973,173
Refuse	91,330,710	36,331,378	91,330,710	36,331,378
Sanitation	58,923,590	69,474,207	58,923,590	69,474,207
Water	248,465,604	379,377,534	248,465,604	379,377,534
	<b>774,857,905</b>	<b>776,749,128</b>	<b>774,857,905</b>	<b>776,749,128</b>
<b>Included in above is receivables from non-exchange transactions (taxes and transfers)</b>				
Rates	571,655,658	234,051,223	571,655,658	234,051,223
<b>Net balance</b>	<b>1,346,513,563</b>	<b>1,010,800,351</b>	<b>1,346,513,563</b>	<b>1,010,800,351</b>
<b>Electricity</b>				
Current (0 -30 days)	257,617,188	192,322,569	257,617,188	192,322,569
31 - 60 days	17,455,559	19,374,535	17,455,559	19,374,535
61 - 90 days	11,997,139	6,967,155	11,997,139	6,967,155
91 - 120 days	11,670,999	4,737,493	11,670,999	4,737,493
121 - 365 days	936,866	2,100,488	936,866	2,100,488
> 365 days	219,054,396	270,413,430	219,054,396	270,413,430
	<b>518,732,147</b>	<b>495,915,670</b>	<b>518,732,147</b>	<b>495,915,670</b>
<b>Other service charges</b>				
Current (0 -30 days)	10,446,183	-	10,446,183	-
31 - 60 days	(1,177,221)	-	(1,177,221)	-
61 - 90 days	(2,322,482)	-	(2,322,482)	-
91 - 120 days	(1,013,107)	-	(1,013,107)	-
121 - 365 days	1,193,941	-	1,193,941	-
> 365 days	226,623,877	193,792,326	226,623,877	193,792,326
	<b>233,751,191</b>	<b>193,792,326</b>	<b>233,751,191</b>	<b>193,792,326</b>

Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017
<b>Property rental</b>				
Current (0 -30 days)	3,654,468	613,771	3,654,468	613,771
31 - 60 days	1,463,039	547,018	1,463,039	547,018
61 - 90 days	1,068,914	509,997	1,068,914	509,997
91 - 120 days	1,976,910	509,956	1,976,910	509,956
121 - 365 days	67,381	1,510,010	67,381	1,510,010
> 365 days	39,832,370	35,551,897	39,832,370	35,551,897
	<b>48,063,082</b>	<b>39,242,649</b>	<b>48,063,082</b>	<b>39,242,649</b>
<b>Rates</b>				
Current (0 -30 days)	123,553,864	91,256,484	123,553,864	91,256,484
31 - 60 days	67,490	15,510,440	67,490	15,510,440
61 - 90 days	18,571,349	13,756,436	18,571,349	13,756,436
91 - 120 days	30,135,939	124,529,936	30,135,939	12,452,993
121 - 365 days	7,312,638	8,728,638	7,312,638	8,728,638
> 365 days	470,716,658	362,877,144	470,716,658	362,877,144
	<b>650,357,938</b>	<b>616,659,078</b>	<b>650,357,938</b>	<b>504,582,135</b>
<b>Refuse</b>				
Current (0 -30 days)	19,306,015	11,620,445	19,306,015	11,620,445
31 - 60 days	319,214	2,188,433	319,214	2,188,433
61 - 90 days	3,289,201	2,028,994	3,289,201	2,028,994
91 - 120 days	5,103,420	1,936,125	5,103,420	1,936,125
121 - 365 days	1,253,889	1,706,686	1,253,889	1,706,686
> 365 days	97,015,977	77,779,827	97,015,977	77,779,827
	<b>126,287,716</b>	<b>97,260,510</b>	<b>126,287,716</b>	<b>97,260,510</b>
<b>Sanitation</b>				
Current (0 -30 days)	28,904,648	21,100,794	28,904,648	21,100,794
31 - 60 days	720,438	4,610,064	720,438	4,610,064
61 - 90 days	6,211,079	4,509,204	6,211,079	4,509,204
91 - 120 days	10,154,596	4,134,947	10,154,596	4,134,947
121 - 365 days	3,391,399	3,163,207	3,391,399	3,163,207
> 365 days	186,432,923	142,484,520	186,432,923	142,484,520
	<b>235,815,083</b>	<b>180,002,736</b>	<b>235,815,083</b>	<b>180,002,736</b>
<b>Water</b>				
Current (0 -30 days)	132,247,104	88,631,217	132,247,104	88,631,217
31 - 60 days	2,684,572	24,618,704	2,684,572	24,618,704
61 - 90 days	31,148,289	23,609,293	31,148,289	23,609,293
91 - 120 days	54,176,212	22,110,630	54,176,212	22,110,630
121 - 365 days	15,256,692	17,253,088	15,256,692	17,253,088
> 365 days	971,014,579	723,957,928	971,014,579	723,957,928
	<b>1,206,527,448</b>	<b>900,180,860</b>	<b>1,206,527,448</b>	<b>900,180,860</b>
<b>Summary by customer classification</b>				
<b>Consumers</b>				
Current (0 -30 days)	307,240,115	168,900,119	307,240,115	168,900,119
31 - 60 days	228,937	39,077,382	228,937	39,077,382
61 - 90 days	50,624,975	39,360,291	50,624,975	39,360,291
91 - 120 days	84,677,950	35,535,673	84,677,950	35,535,673
121 - 365 days	22,294,484	29,043,703	22,294,484	29,043,703
> 365 days	1,880,389,636	1,532,163,818	1,880,389,636	1,532,163,818
	2,345,456,097	1,844,080,986	2,345,456,097	1,844,080,986
Less: Allowance for impairment	(1,411,469,677)	(849,718,964)	(1,411,469,677)	(849,718,964)
	<b>933,986,420</b>	<b>994,362,022</b>	<b>933,986,420</b>	<b>994,362,022</b>

Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017
<b>Industrial/ commercial</b>				
Current (0 -30 days)	222,219,472	201,864,925	222,219,472	201,864,925
31 - 60 days	21,183,213	23,578,350	21,183,213	23,578,350
61 - 90 days	11,391,669	7,607,712	11,391,669	7,607,712
91 - 120 days	15,368,728	5,951,829	15,368,728	5,951,829
121 - 365 days	4,872,106	3,456,178	4,872,106	3,456,178
> 365 days	197,023,070	171,878,568	197,023,070	171,878,568
	472,058,258	414,337,562	472,058,258	414,337,562
Less: Allowance for impairment	(261,551,365)	(212,833,235)	(261,551,365)	(212,833,235)
	<b>210,506,893</b>	<b>201,504,327</b>	<b>210,506,893</b>	<b>201,504,327</b>
<b>National and provincial government</b>				
Current (0 -30 days)	46,269,881	34,780,238	46,269,881	34,780,238
31 - 60 days	120,941	4,193,461	120,941	4,193,461
61 - 90 days	7,946,845	4,413,076	7,946,845	4,413,076
91 - 120 days	12,158,291	4,394,642	12,158,291	4,394,642
121 - 365 days	2,246,217	1,962,236	2,246,217	1,962,236
> 365 days	133,278,076	102,814,685	133,278,076	102,814,685
<b>Total</b>	<b>202,020,251</b>	<b>152,558,338</b>	<b>202,020,251</b>	<b>152,558,338</b>
Current (0 -30 days)	575,729,468	405,545,280	575,729,468	405,545,280
- 60 days	21,533,091	66,849,194	21,533,091	66,849,194
- 90 days	69,963,489	51,381,079	69,963,489	51,381,079
- 120 days	112,204,969	45,882,144	112,204,969	45,882,144
- 365 days	29,412,807	34,462,117	29,412,807	34,462,117
> 365 days	2,210,690,781	1,806,857,072	2,210,690,781	1,806,857,072
	<b>3,019,534,605</b>	<b>2,410,976,886</b>	<b>3,019,534,605</b>	<b>2,410,976,886</b>
<b>Reconciliation of allowance for impairment</b>				
Balance at beginning of the year	(1,400,176,535)	(963,429,747)	(1,400,176,535)	(963,429,747)
Contributions to allowance	(272,844,507)	(436,746,788)	(272,844,507)	(436,746,788)
	<b>(1,673,021,042)</b>	<b>(1,400,176,535)</b>	<b>(1,673,021,042)</b>	<b>(1,400,176,535)</b>

## 5. Inventories

Agricultural	-	76,607	-	76,607
Consumables	31,975,714	20,366,799	31,975,714	20,366,799
Materials and supplies	43,393,519	37,755,373	43,393,519	37,755,373
Water	1,423,819	1,400,691	1,423,819	1,400,691
	<b>76,793,052</b>	<b>59,599,470</b>	<b>76,793,052</b>	<b>59,599,470</b>

Inventories has been recorded using the weighted average cost method.

Inventories are carried at lower of cost or net realisable value.

Impairment of inventories includes redundant and obsolete stock of R 38 114 813 (2017:R39 947 315).

Inventories written up during the year amounted to R 36 116 169 (2017:R 24 171 858).

## 6. Receivables from exchange transactions

Accrued revenue	698,934	360,455	698,934	360,455
Advance payments	11,423,027	2,500	11,420,527	-
Independent Development Trust	-	69,247,952	-	69,247,952
Insurance claims	3,020,221	4,039,047	3,020,221	4,039,047
Land sale debtors	66,386	66,386	66,386	66,386
Market	1,969,025	471,988	1,969,025	471,988
Overpayment of contractors	-	5,235,380	-	5,235,380
Skills development accrual	3,209,374	2,526,420	3,209,374	2,526,420
Water meter refunds	18,493	18,493	18,493	18,493
Uncleared debit orders	7,916,085	-	7,916,085	-
	<b>28,321,545</b>	<b>81,968,621</b>	<b>28,319,045</b>	<b>81,966,121</b>

### Receivables from exchange transaction pledged as security

Receivables from exchange transactions are not pledged as security for any liabilities.



## Credit quality of receivables from exchange transactions

The credit quality of receivables that are neither past nor due nor impaired except for Independent Development Trust and Insurance claims.

### Housing debtors

The housing debtors has been reclassified as part of consumer debtors for the current year.

## Reconciliation of provision for impairment of receivables from exchange transactions

2018	Insurance claims	Independent Development Trust
Gross balance	4,039,047	128,790,695
Impairment	(1,018,826)	(128,790,695)
<b>Net balance</b>	<b>3,020,221</b>	<b>-</b>

2017	Independent Development Trust
Gross balance	93,658,028
Prior period error	35,132,665
Impairment	(59,542,741)
<b>Net balance</b>	<b>69,247,952</b>

Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017

## 7. Receivables from non-exchange transactions

Fines	36,514,653	31,483,422	36,514,653	31,483,422
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### Receivables from non-exchange transactions pledged as security

Receivables from non exchange transactions are not pledged as security for any liabilities.

### Credit quality of receivables from non-exchange transactions

The credit quality of receivables from non-exchange transactions are neither past due nor impaired.

## 8. Short term investment

COID short term investment invested at 8.66% (2017: 7.15%)	8,981,927	8,799,357	8,981,927	8,799,357
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The fixed deposit expires on the 4 April 2019.

## 9. Agricultural assets

Economic entity	2018			2017		
	Valuation	Nett movement for the year	Carrying value	Valuation	Nett movement for the year	Carrying value
Consumable biological assets	54,067,677	9,796,113	63,863,790	54,275,801	(208,124)	54,067,677
Controlling entity						

Economic entity	2018			2017		
	Valuation	Nett movement for the year	Carrying value	Valuation	Nett movement for the year	Carrying value
Consumable biological assets	54,067,677	9,796,113	63,863,790	54,275,801	(208,124)	54,067,677

### Reconciliation of agricultural assets - Economic entity - 2018

	Opening balance	Gains or losses arising from changes in fair value	Total
Consumable biological assets	54,067,677	9,796,113	63,863,790

### Reconciliation of agricultural assets - Economic entity - 2017

	Opening balance	Losses arising from changes in fair value	Total
Consumable biological assets	54,275,801	(208,124)	54,067,677

**Reconciliation of agricultural assets - Controlling entity - 2018**

	Opening balance	Gains or losses arising from changes in fair value	Total
Consumable biological assets	54,067,677	9,796,113	63,863,790

**Reconciliation of agricultural assets - Controlling entity - 2017**

	Opening balance	Losses arising from changes in fair value	Total
Consumable biological assets	54,275,801	(208,124)	54,067,677

**General information**

The Municipality owns a plantation forest that produces felled trees for timber production separated as consumable biological assets.

During the financial year 163 tons of timber to the value of R58 468.58 was harvested.

**Pledged as security**

No agricultural assets have been pledged as security

**Details of valuation**

Agricultural assets has been accounted for in terms of GRAP 27 and is comprising of plantation owned by the Municipality.

Agricultural assets are not depreciated but annually valued at year end in order to determine their fair value as prescribed in GRAP 27.

The valuation at 30 June 2018 was performed by Malcolm Gardiner.

Malcolm Gardiner is a member of the South African Council for Property Valuers Profession (SACPVP), and has the required qualifications and expertise in the valuation of Agricultural assets.

The valuations conform to South African Valuation Standards and were arrived at by reference to market evidence of transaction prices.

**Other information**

The agricultural assets have been measured at fair value less costs to sell in accordance with GRAP 27.

A register containing the information required by section 63 of the Municipal Finance Management Act is available for inspection at the registered office of the municipality.

**10. Heritage assets**

**Economic entity**

	2018			2017		
	Cost / Valuation	Accumulated impairment losses	Carrying value	Cost / Valuation	Accumulated impairment losses	Carrying value
Heritage assets	233,668,549	(6,832,903)	226,835,646	233,039,049	(6,826,703)	226,212,346

**Controlling entity**

	2018			2017		
	Cost / Valuation	Accumulated impairment losses	Carrying value	Cost / Valuation	Accumulated impairment losses	Carrying value
Heritage assets	233,668,549	(6,832,903)	226,835,646	233,039,049	(6,826,703)	226,212,346

**Reconciliation of heritage assets Economic entity - 2018**

	Opening balance	Revaluation	Impairment losses	Total
Heritage assets	226,212,346	629,500	(6,200)	226,835,646

**Reconciliation of heritage assets Economic entity - 2017**

	Opening balance	Donated	Devaluation	Impairment losses	Total
Heritage assets	233,948,935	168,341	(1,101,200)	(6,803,730)	226,212,346

## Reconciliation of heritage assets Controlling entity - 2018

	Opening balance	Revaluation	Impairment losses	Total
Heritage assets	226,212,346	629,500	(6,200)	226,835,646

## Reconciliation of heritage assets Controlling entity - 2017

	Opening balance	Donated	Devaluation losses recognised	Impairment	Total
Heritage assets	233,948,935	168,341	(1,101,200)	(6,803,730)	226,212,346

## Restrictions on heritage assets

There are no restrictions on heritage assets title and disposal thereof.

There are no contractual commitments for the acquisitions, maintenance and restoration of heritage assets.

## ledged as security

No heritage assets have been pledged as security for any financial liabilities.

## Other information

The Msunduzi Municipality has elected to use the cost model when accounting for heritage assets, except for artworks and jewellery.

Artworks and jewellery whose fair value can be measured reliably are carried at the revalued amount, being their fair value at the date of valuation less any subsequent impairment losses.

Artworks were last valued in the 2014/2015 financial year.

According to Msunduzi Municipality's accounting policy, artworks are being revalued after every 4 years.

Jewellery was last valued in the 2017/18 financial year.

According to municipality's accounting policy, jewellery are revalued every 2 years.

## List of heritage assets where the values cannot be determined

Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017

### 1. Legal Deposit collection at the Bessie Head Library

In 1916, the Natal Society Library (now the Msunduzi Municipal Library – Bessie Head Library) was identified as one of 5 libraries in South Africa accorded Legal Deposit status. This privilege helped make it into one of South Africa's major research and information libraries. Legal Deposit Libraries play a unique and very important role as custodians, in perpetuity, of this country's cultural wealth and information. They also have to make this information available, as widely as possible, to the citizens of South Africa. The Legal Deposit Collection has become an important asset. Since 1916, the Msunduzi Municipal Library has amassed a huge collection of South African books, pamphlets, periodicals, maps and newspapers which it has to preserve for future generations.

Due to the nature of the class of heritage assets the Department of Arts and Culture has confirmed that there is no monetary value as there is no active market.

## Expenditure incurred to repair and maintain heritage assets

### Expenditure incurred to repair and maintain heritage assets included in Statement of Financial Performance

Contracted services	110,644	14,846	110,644	14,84
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## 11. Intangible assets

Economic entity	2018			2017		
	Cost / Valuation	Accumulated amortisation and accumulated impairment	Carrying value	Cost / Valuation	Accumulated amortisation and accumulated impairment	Carrying value
Computer software	94,596,774	(53,648,168)	40,948,606	85,628,394	(35,829,284)	49,799,110
Servitudes	803,846	-	803,846	803,846	-	803,846
<b>Total</b>	<b>95,400,620</b>	<b>(53,648,168)</b>	<b>41,752,452</b>	<b>86,432,240</b>	<b>(35,829,284)</b>	<b>50,602,956</b>

Controlling entity	2018			2017		
	Cost / Valuation	Accumulated amortisation and accumulated impairment	Carrying value	Cost / Valuation	Accumulated amortisation and accumulated impairment	Carrying value
Computer software	94,596,774	(53,648,168)	40,948,606	85,628,394	(35,829,284)	49,799,110
Servitudes	803,846	-	803,846	803,846	-	803,846
<b>Total</b>	<b>95,400,620</b>	<b>(53,648,168)</b>	<b>41,752,452</b>	<b>86,432,240</b>	<b>(35,829,284)</b>	<b>50,602,956</b>

**Reconciliation of intangible assets - Economic entity - 2018**

	Opening balance	Additions	Amortisation	Total
Computer software	49,799,110	8,968,380	(17,818,884)	40,948,606
Servitudes	803,846	-	-	803,846
	<b>50,602,956</b>	<b>8,968,380</b>	<b>(17,818,884)</b>	<b>41,752,452</b>

**Reconciliation of intangible assets - Economic entity - 2017**

	Opening balance	Additions	Amortisation	Impairment loss	Total
Computer software	39,078,101	23,899,771	(13,078,423)	(100,339)	49,799,110
Servitudes	803,846	-	-	-	803,846
	<b>39,881,947</b>	<b>23,899,771</b>	<b>(13,078,423)</b>	<b>(100,339)</b>	<b>50,602,956</b>

**Reconciliation of intangible assets - Controlling entity - 2018**

	Opening balance	Additions	Amortisation	Total
Computer software	49,799,110	8,968,380	(17,818,884)	40,948,606
Servitudes	803,846	-	-	803,846
	<b>50,602,956</b>	<b>8,968,380</b>	<b>(17,818,884)</b>	<b>41,752,452</b>

**Reconciliation of intangible assets - Controlling entity - 2017**

	Opening balance	Additions	Amortisation	Impairment loss	Total
Computer software	39,078,101	23,899,771	(13,078,423)	(100,339)	49,799,110
Servitudes	803,846	-	-	-	803,846
	<b>39,881,947</b>	<b>23,899,771</b>	<b>(13,078,423)</b>	<b>(100,339)</b>	<b>50,602,956</b>

**Pledged as security**

No intangible assets have been pledged as security for any financial liabilities.

Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017
<b>Reconciliation of work in progress 2017</b>				
Additions	-	5,435,000	-	5,435,000
<b>Expenditure incurred to repair intangible assets</b>				
Computer software	-	2,093,129	-	2,093,129
Cotracted services	-	43,019	-	43,019
	-	<b>2,136,148</b>	-	<b>2,136,148</b>

**Other information**

The municipality has elected to use the cost model when accounting for intangible assets. After initial recognition, an intangible asset shall be carried at cost less any accumulated amortisation and any accumulated impairment losses.

**12. Investment property**

Economic entity	2018			2017		
	Cost / Valuation	Fair value adjustments	Carrying value	Cost / Valuation	Fair value adjustments	Carrying value
Investment property	708,752,912	9,538,690	718,291,602	579,773,040	128,979,872	708,752,912

Controlling entity	2018			2017		
	Cost / Valuation	Fair value adjustments	Carrying value	Cost / Valuation	Fair value adjustments	Carrying value
Investment property	708,752,912	9,538,690	718,291,602	579,773,040	128,979,872	708,752,912

#### Reconciliation of investment property - Economic entity - 2018

	Opening balance	Fair value adjustments	Total
Investment property	708,752,912	9,538,690	718,291,602

#### Reconciliation of investment property - Economic entity - 2017

	Opening balance	Prior period restatement	Fair value adjustments	Total
Investment property	591,243,930	(11,470,890)	128,979,872	708,752,912

#### Reconciliation of investment property - Controlling entity - 2018

	Opening balance	Fair value adjustments	Total
Investment property	708,752,912	9,538,690	718,291,602

#### Reconciliation of investment property - Controlling entity - 2017

	Opening balance	Prior period restatement	Fair value adjustments	Total
Investment property	591,243,930	(11,470,890)	128,979,872	708,752,912

#### Pledged as security

- No investment property has been pledged as security for any financial liabilities.

#### Adjustments to valuation in the reconciliation above attributable to:

- change in market value of investment property.
- take on off investment property that was not previously recognised

#### Disposals

Investment property has been accounted for in terms of GRAP 16 and is comprising of both land and buildings owned by the municipality. Investment property is not depreciated but annually valued at year end in order to determine their fair value as prescribed in GRAP 16.

The valuation at 30 June 2018 was performed by Malcolm Gardiner.

Malcolm Gardiner is a member of the South African Council for Property Valuers Profession (SACPVP), and has the required qualifications and expertise in the valuation of Investment properties. The valuations conform to South African Valuation Standards and were arrived at by reference to market evidence of transaction prices for similar properties.

#### Repairs and maintenance

There were no repairs, maintenance and direct operating expenses related to investment property. Tenants are responsible for repairs and maintenance.

#### Rental from investment property

Rental from Investment properties R1 691 065.

#### Other information

The Msunduzi Municipality has adopted the fair value model in accounting for investment properties.

The municipality does not hold any operating property interest.

A register containing the information required by section 63 of the Municipal Finance Management Act is available for inspection at the registered office of the municipality.

### 13. Living resources

Economic entity	2018			2017		
	Cost / Valuation	Accumulated amortisation	Carrying value	Cost / Valuation	Accumulated amortisation	Carrying value
Game animals	769,726	158,768	928,494	780,760	(11,034)	769,726

	2018	2017
Controlling entity		



	Cost / Valuation	Accumulated amortisation	Carrying value	Cost / Valuation	Accumulated amortisation	Carrying value
Game animals	769,726	158,768	928,494	780,760	(11,034)	769,726

**Reconciliation of living resources - Economic entity - 2018**

	Opening balance	Gains arising from changes in fair value	Additions	Total
Game animals	769,726	92,762	66,006	928,494

**Reconciliation of living resources - Economic entity - 2017**

	Opening balance	Losses arising from changes in fair value	Total
Game animals	780,760	(11,034)	769,726

**Reconciliation of living resources - Controlling entity - 2018**

	Opening balance	Gains arising from changes in fair value	Additions	Total
Game animals	769,726	92,762	66,006	928,494

**Reconciliation of living resources - Controlling entity - 2017**

	Opening balance	Losses arising from changes in fair value	Total
Game animals	780,760	(11,034)	769,726

**Pledged as security**

No living resources has been pledged as security for any financial liabilities

**General Information**

The Msunduzi Municipality Bisley Nature Reserve's main purpose is the conservation of a representative system of biodiversity encompassing fauna, flora and unique scenery within the nature reserve. The municipality does not manage the reserve for reproduction of biodiversity.

The municipality is involved in biological transformation of fauna and flora primarily as a service to the community for the main purpose of recreation rather than for sale.

**Other information**

The living animals assets have measured at fair value.

A register containing the information required by section 63 of the Municipal Finance Management Act is available for inspection at the registered office of the municipality.

**Details of valuation**

The valuation as at 30 June 2018 was performed internally.

**14. Property plant and equipment**

Economic entity	2018			2017		
	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value
Community	755,572,179	(310,318,536)	445,253,643	754,442,920	(317,093,444)	437,349,476
Finance leases	-	-	-	4,765,629	(2,990,413)	1,775,216
Infrastructure	7,444,255,103	2,592,414,915)	4,851,840,188	7,239,584,017	2,525,574,443)	4,714,009,574
Land and buildings	1,725,819,291	(269,454,656)	1,456,364,635	1,720,955,049	(247,172,651)	1,473,782,398
Other assets	1,041,275,286	(574,550,222)	466,725,064	997,104,772	(548,559,987)	448,544,785
<b>Total</b>	<b>10,966,921,859</b>	<b>(3,746,738,329)</b>	<b>7,220,183,530</b>	<b>10,716,852,387</b>	<b>(3,641,390,938)</b>	<b>7,075,461,449</b>

**Controlling entity**

	2018			2017		
	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value
Community	755,572,179	(310,318,536)	445,253,643	754,442,920	(317,093,444)	437,349,476
Finance leases	-	-	-	4,765,629	(2,990,413)	1,775,216
Infrastructure	7,444,255,103	2,592,414,915)	4,851,840,188	7,239,584,017	2,525,574,443)	4,714,009,574
Land and buildings	1,725,819,291	(269,454,656)	1,456,364,635	1,720,955,049	(247,172,651)	1,473,782,398
Other assets	1,020,540,435	(566,325,511)	454,214,924	976,358,555	(541,220,664)	435,137,891
<b>Total</b>	<b>10,946,187,008</b>	<b>(3,738,513,618)</b>	<b>7,207,673,390</b>	<b>10,696,106,170</b>	<b>(3,634,051,615)</b>	<b>7,062,054,555</b>

Reconciliation of property plant and equipment - Economic entity - 2018

	Opening balance	Additions	Capital under construction	Disposals	Adjustments	Capitalised	Depreciation	Impairment loss	Total
Community	437,376,476	5,704,318	67,693,714	-	-	100,953,499	(31,086,937)	-	580,641,070
Infrastructure	4,714,009,574	41,249,518	234,291,480	-	624	59,659,828	(329,154,766)	(3,603,497)	4,716,452,761
Land and buildings	1,473,782,398	297,084	5,903,302	-	(404,461)	(931,700)	(22,281,988)	-	-1,456,364,635
Other assets	450,293,001	78,659,948	6,686,815	(2,851,266)	91,236	-	(66,035,609)	(119,062)	466,725,064
	<b>7,075,461,449</b>	<b>125,910,868</b>	<b>314,575,311</b>	<b>(2,851,265)</b>	<b>(312,601)</b>	<b>159,681,627</b>	<b>(448,559,300)</b>	<b>(3,722,559)</b>	<b>7,220,183,530</b>

Reconciliation of property plant and equipment - Economic entity - 2017

	Opening balance	Additions	Capitalised	Capital under construction	Depreciation	Prior period adjustments	Disposals	Donation received	Impairment loss	Total
Community	402,695,350	-	15,560,097	43,389,615	(45,343,271)	16,473,844	-	4,970,553	(369,712)	437,376,476
Finance lease	1,924,091	334,490	-	-	(483,365)	-	-	-	-	1,775,216
Infrastructure	4,573,040,330	45,584,491	90,345,570	323,548,026	(455,294,257)	136,903,424	-	28,358	(146,368)	4,714,009,574
Land and buildings	1,524,458,716	(69,617,188)	18,431,990	-	(21,040,898)	21,827,896	(22,000)	33,600	(289,718)	1,473,782,398
Other assets	431,960,173	55,953,811	(7,203,757)	(89,458)	(65,682,621)	24,667,673	(1,282,191)	11,122,850	(928,695)	448,517,785
	<b>6,934,078,660</b>	<b>32,255,604</b>	<b>117,133,900</b>	<b>366,848,183</b>	<b>(587,844,412)</b>	<b>199,872,837</b>	<b>(1,304,191)</b>	<b>16,155,361</b>	<b>(1,734,493)</b>	<b>7,075,461,449</b>

Reconciliation of property plant and equipment - Controlling entity - 2018

	Opening balance	Additions	Capital under construction	Disposals	Adjustments	Capitalised	Depreciation	Impairment loss	Total
Community	437,376,476	5,704,318	67,693,714	-	-	100,953,499	(31,086,937)	-	580,641,070
Infrastructure	4,714,009,574	41,249,518	234,291,480	-	624	59,659,828	(329,154,766)	(3,603,497)	4,716,452,761
Land and buildings	1,473,782,398	297,084	5,903,302	-	(404,461)	(931,700)	(22,281,988)	-	-1,456,364,635
Other assets	436,886,107	78,545,690	6,686,815	(2,790,236)	91,236	-	(65,085,626)	(119,062)	454,214,924
	<b>7,062,054,555</b>	<b>125,796,610</b>	<b>314,575,311</b>	<b>(2,790,236)</b>	<b>(312,601)</b>	<b>159,681,627</b>	<b>(447,609,317)</b>	<b>(3,722,559)</b>	<b>7,207,673,390</b>

Reconciliation of property plant and equipment - Controlling entity - 2017

	Opening balance	Additions	Capitalised	Capitalised under construction	Depreciation	Prior period adjustments	Disposal	Donation received	Impairment loss	Total
Community	402,695,350	-	15,560,097	43,389,615	(45,343,271)	16,473,844	-	4,970,553	(369,712)	437,376,476
Finance leases	1,924,091	334,490	-	-	(483,365)	-	-	-	-	1,775,216
Infrastructure	4,573,040,330	45,584,491	90,345,570	323,548,026	(455,294,257)	136,903,424	-	28,358	(146,368)	4,714,009,574
Land and buildings	1,524,458,716	(69,617,188)	18,431,990	-	(21,040,898)	21,827,896	(22,000)	33,600	(289,718)	1,473,782,398
Other assets	417,783,340	55,777,325	(7,203,757)	(89,458)	(64,736,196)	24,667,673	(1,282,191)	11,122,850	(928,695)	435,110,891
	<b>6,919,901,827</b>	<b>32,079,118</b>	<b>117,133,900</b>	<b>366,848,183</b>	<b>(586,897,987)</b>	<b>199,872,837</b>	<b>(1,304,191)</b>	<b>16,155,361</b>	<b>(1,734,493)</b>	<b>7,062,054,555</b>

## Pledged as security

No property, plant and equipment has been placed as security for financial liabilities

Refer to Appendix B for the detailed property plant and equipment schedule.

The Msunduzi Municipality has elected the cost model when accounting for property, plant and equipment.

Quartex and Dynamic Dash Solutions are currently conducting a conditional assessment of all infrastructure assets and physical verification of all moveable assets.

The municipality is required to measure the residual value of all items of property, plant and equipment.

Management has determined that none of its infrastructure assets has any active market value, and the net carrying value at the end of their useful lives would therefore be nil or insignificant during the current financial year.

During the current financial year, the municipality reviewed the estimated useful lives and residual values of property, plant and equipment, where appropriate.

## Reconciliation of Work-in-Progress Controlling entity - 2018

	Included within Infrastructure	Included within Community	Included within Other PPE	Total
Opening balance	758,822,075	131,040,533	26,052,383	915,914,991
Additions/capital expenditure	(59,659,828)	(100,953,499)	931,700	(159,681,627)
Additions	429,338,735	33,259,786	11,658,415	474,256,936
	<b>1,128,500,982</b>	<b>63,346,820</b>	<b>38,642,498</b>	<b>1,230,490,300</b>

## Reconciliation of Work-in-Progress Controlling entity - 2017

	Included within Infrastructure	Included within Community	Included within Other PPE	Total
Opening balance	435,274,049	87,650,918	26,141,841	549,066,808
Additions/capital expenditure	444,191,470	58,949,712	71,405,653	574,546,835
Prior period error	(4,385,965)	-	(350,430)	(4,736,395)
Transferred to completed items	(116,257,479)	(15,560,097)	(71,144,681)	(202,962,257)
	<b>758,822,075</b>	<b>131,040,533</b>	<b>26,052,383</b>	<b>915,914,991</b>

Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017

## Expenditure incurred to repair and maintain property, plant and equipment

### Expenditure incurred to repair and maintain property, plant and equipment included in Statement of Financial Performance

Cleaning services	-	382,470	-	382,470
Computer service	6,871	11,608,447	6,871	11,608,447
Contracted services	127,431,123	65,307,125	127,431,123	65,307,125
Consumables	-	531,230	-	531,230
Internal charges - labour	16,533,625	15,452,430	16,533,625	15,452,430
Inventory consumed	21,052,272	10,003,064	21,052,272	10,003,064
Material and supplies	-	2,138,155	-	2,138,155
Operating leases	36,678	-	36,678	-
Preservation and restoration	199,658	593,510	199,658	593,510
Uniform and protective clothing	5,212	362	5,212	362
	<b>165,265,439</b>	<b>106,016,793</b>	<b>165,265,439</b>	<b>106,016,793</b>

Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017
<b>The following projects took longer than originally planned IRPTN Project</b>				
			<b>Amount</b>	<b>Reasons</b>
			288,856,482	Multi year project budget constraints, technical delays and relocation of underground services.
Sewer reticulation- AZALEA - PH 2			30,679,602	Multi year project, and technical delays -Service Provider on penalties.
			<b>319,536,084</b>	
<b>The following projects were halted</b>				
			<b>Amount</b>	<b>Reasons</b>
The Hollingwood Cementry project			4,874,038	The community boy cotted the project
Sewer Reticulation -Ward 16			3,108,368	Contract canceled due to non compliance with Tender equirements
Sewer Reticulation -Ward 16 -Unit H			7,846,191	Contract canceled due to non compliance with Tender equirements
			<b>15,828,597</b>	

There was no impairment identified in relation to work in progress as at 30 June 2018.

A register containing the information required by section 63 of the Municipal Finance Management Act is available for inspection at the registered office of the municipality.

#### 15. Other financial assets

##### At amortised cost

Housing	9,944,611	9,944,611	9,944,611	9,944,611
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##### Non-current assets

At amortised cost	9,944,611	9,944,611	9,944,611	9,944,611
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#### 16. Consumer deposits

Buildings plans and wayleaves	483	483	483	483
Electricity	81,145,957	79,529,953	81,145,957	79,529,953
Poster applications	180,785	180,785	180,785	180,785
Rental properties	1,962,036	1,921,669	1,962,036	1,921,669
Refuse	2,200	-	2,200	-
Sewer	1,500	-	1,500	-
Valuation appeals	8,907	8,907	8,907	8,907
Water	20,411,899	19,739,836	20,411,899	19,739,836
	<b>103,713,767</b>	<b>101,381,633</b>	<b>103,713,767</b>	<b>101,381,633</b>
Guarantees in lieu of electricity and water deposits	18,961,516	15,090,470	18,961,516	15,090,470

#### 17. Finance lease obligation

##### Minimum lease payments due

- within one year	-	389,172	-	389,172
less: future finance charges	-	(42,586)	-	(42,586)
<b>Present value of minimum lease payments</b>	-	<b>346,586</b>	-	<b>346,586</b>
<b>Present value of minimum lease payments due</b>	-	<b>346,586</b>	-	<b>346,586</b>
- within one year	-	<b>346,586</b>	-	<b>346,586</b>



Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017

The finance lease was fully paid during the year under review, the prior year average effective borrowing cost was 26%.

Refer to Appendix A for further details on finance lease obligations.

## 18. Other financial liabilities

### At amortised cost

External loans	535,738,522	615,106,857	535,738,522	615,106,857
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DBSA - funding required for capital expenditure. Loans bear an interest rate between 6.75% and 16.50% (2017: 6.75% and 16.50%). Loans are repayable over a period between 10 to 20 years, repayments are made quarterly and bi-annually.

During the reporting period the municipality did not default on any of the interest or capital repayments of the external loans.

Refer to Appendix A for further details on other financial liabilities.

### Non-current liabilities

At amortised cost	451,226,205	535,738,525	451,226,205	535,738,525
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### Current liabilities

At amortised cost	84,512,317	79,368,332	84,512,317	79,368,332
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## 19. Payables from exchange transactions

Accrued Interest	2,230,386	2,966,048	2,230,386	2,966,048
Accrued leave pay	90,544,627	77,081,470	90,230,250	76,885,066
Advance payments	3,548,319	3,052,163	3,548,319	3,052,163
Auditor General and other audit service providers	113,265	70,877	113,265	70,877
Debtors with credit balances	99,458,745	82,324,083	99,458,745	82,324,083
Electricity bulk purchases	206,120,912	200,363,475	206,120,912	200,363,475
Housing selling schemes	351,760	-	351,760	-
Payables and accruals	248,172,603	113,806,624	248,170,004	113,779,491
Retentions	19,759,518	8,665,453	19,759,518	8,665,453
Trade payables	111,154,423	177,894,548	111,154,423	177,894,548
Unallocated deposits	99,887,793	28,202,854	99,887,793	28,202,854
Water bulk purchases	64,622,581	50,768,034	64,622,581	50,768,034
	<b>945,964,932</b>	<b>745,195,629</b>	<b>945,647,956</b>	<b>744,972,092</b>

Included in the unallocated deposit account is an amount of R 72 504 190 on the electronic funds transfer bank account which was banked for the period ended 30 June 2018. This amount was subsequently received to the debtors in July 2018.

## 20. Provisions

### Reconciliation of provisions - Economic entity - 2018

	Opening Balance	Current year charges	Utilised during the year	Actuarial gain	Change in discount factor	Total
Bonus	363,293	66,955	-	-	-	430,248
Landfill rehabilitation	56,007,366	6,921,510	-	-	1,741,829	64,670,705
Long service awards	70,693,313	11,666,723	(8,721,425)	526,854	-	74,165,465
	<b>127,063,972</b>	<b>18,655,188</b>	<b>(8,721,425)</b>	<b>526,854</b>	<b>1,741,829</b>	<b>139,266,418</b>

### Reconciliation of provisions - Economic entity - 2017

	Opening Balance	Current year charges	Utilised during the year	Actuarial gain	Change in discount factor	Reduction due to re-measurement or settlement without cost to entity	Total
Bonus	287,599	75,694	-	-	-	-	363,293
Landfill rehabilitation	67,041,163	-	-	-	1,543,381	(12,577,178)	56,007,366
Long service awards	67,690,022	10,794,224	(7,341,278)	(449,655)	-	-	70,693,313
	<b>135,018,784</b>	<b>10,869,918</b>	<b>(7,341,278)</b>	<b>(449,655)</b>	<b>1,543,381</b>	<b>(12,577,178)</b>	<b>127,063,972</b>

Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017
Non-current liabilities	128,207,247	117,979,254	128,207,247	117,979,254
Current liabilities	11,059,171	9,084,718	10,628,923	8,721,425
	<b>139,266,418</b>	<b>127,063,972</b>	<b>138,836,170</b>	<b>126,700,679</b>

### Landfill rehabilitation

The landfill site provision represents management's best estimate of the municipality's rehabilitation liability based on a valuation provided by an external consultant on the remaining useful life of the landfill site.

One Pangea Financial was appointed to provide the provision for the programme for closure of the New England Road landfill site.

At the end of the life of the landfill site, the municipality is expected to restore the landfill site to the condition it was before its use.

According to the National Environmental Management Act 107 of 1998, the operation of a landfill results in an obligation to rehabilitate the landfill prevent any further pollution after closure thereof. The landfill site provision was created to ensure that the site is environmentally and publicly acceptable and suited to the implementation of the proposed end-use. The rehabilitation cost is anticipated to be spent in 2024, the end expected end of life of the landfill site.

As at 30 June 2018, the estimated remaining life of the landfill site is six years. The expert One Pangea used the following key assumptions:  
Net discount rate 3.63%

Type of waste – Domestic waste

Average density of waste- 0.75 tonnes per cubic metre

Expected growth rate of waste generation- 1.12%

Excavatable cover depth- 2.5 metres

Cover to waste ratio – 1: 4

At the reporting date there were no future events that could affect the cost of rehabilitating the land fill site.

### Alien vegetation provision

According to the National Environmental Management Act, 1998 (Act No. 107 of 1998) the municipality was encouraged to recognise a provision in this regard.

The Department of Agriculture has since 2006 provided considerable support to the municipality in terms of clearing listed alien invasive plants.

The municipality's involvement and responsibility is effectively operational support to the Department of Agriculture for the of clearing listed alien invasive plants.

No work has been carried out during the current reporting period.

## Long service awards

The long service awards provision represents the amount of money that should be set aside in present day terms to cover all expected long service awards for current employees.

Arch Actuarial Consulting was appointed to provide the provision for the long service awards.

The long service award provision is created to ensure adherence to SALGA collective agreement requirements. The liability was estimated by an Actuary in terms of GRAP 25 (Employee Benefits).

Long service awards payments are expected on the anniversary of appointment for all the qualifying employees.

At the reporting date there were no future events that could affect the future payment costs for long service awards.

As at 30 June 2018, the liability was estimated by experts, Arch Actuarial Consulting.

The key assumptions used by the experts are:

Net effective discount rate- 2.25%  
Average retirement age- 63 years  
Mortality during employment- SA 85-90.

## 21. Retirement benefit obligations

### Defined contribution benefit plan

**The Council provides retirement benefits to its employees by contributing to either a pension or provident fund.**

Membership to either a pension or provident fund is compulsory for all permanent employees.

The majority of the members and the Council contributes to the Natal Joint Municipal Pension and Provident funds (NJMP), employees contributes to the South African Local Authorities Pension Fund (SALA) and, Associated Institution Pension Fund (AIPF), Pietermaritzburg Provident Fund and Government Employees Pension Fund (GEPF). Employees contributing to SALA, AIPF, Pietermaritzburg Provident Fund and GEPF make up the minority of members contribution to the pension funds.

The Msunduzi Municipality's liability in these funds cannot be determined owing mainly to the assets not being allocated to each employer and one set of financials being compiled for each fund and not for each contributing employer.

Defined contribution plan:

The majority of personnel are members of the following pension funds:

Kwa-Zulu-Natal Joint Municipal Provident Fund

An actuarial valuation was performed on 31 March 2017 by Argen Actuarial Solutions.

Results of the valuation

The Fund self-insures its risk benefits in excess of the full benefit. It therefore maintains a Risk Reserve Account as a measure of protection against volatility in claims experience. The amount of R 22 793 000 required to be held in the Risk Reserve Account.

The Fund is financially sound as at the valuation date.

Benefits of the fund:

- Pension age - 65 years
- Earliest retirement age - 58 years (55 years if more than 10 years continuous service)
- Full benefit - Initial transfer plus member's contributions plus employer's contributions for full benefits plus investment earnings and bonuses.
- Member's portion of full benefits - Initial transfer plus members contributions plus local authorities contributions for full benefits plus interim, special and final bonuses.
- Benefit on retirement after earliest retirement age or pension age - full benefit.
- Benefit on retirement because of ill health - full benefit.
- Benefit on death in service - Full benefit plus 0.7% of annual pensionable salary for each month of potential service to a maximum of 2.1 years salary.

Contributions to the fund:

Members contributions

Members may choose to contribute at a rate of 5%, 7% or 9.25% of their pensionable emoluments in terms of regulation 14(a).

Local Authorities Contributions

Participating employers contribute at a rate of 1.95 times of the rate of members contribution in terms of regulation 17(1)(b).

*Benchmark :*

Investments	
Domestic Investments	2,426,410,000
International Investments	702,054,000
Risk Reserve Account	22,793,000
Membership	13,117

Natal Joint Municipal Pension Fund: (Superannuation) actuarial valuation

An actuarial valuation was performed on 31 March 2017 by Argen Actuarial Solutions.

The market value of the Fund's assets was R 11 054 038 000 as at 31 March 2017.

The regulations of the fund have been amended with effect from 1 July 2004, so that the Committee of Management is able to levy a separate surcharge on local authorities which grant excessive salary increases, thereby causing a financial strain on the Fund to the detriment of other stakeholders.

The employers are no longer permitting members to join the Fund, so that it is effectively closed to new members. This means that the average age will increase over time which, in turn, means that the required rate of contribution will also increase. Thus, once the surcharge ceases, the underlying rate of contribution will not be sufficient to meet the cost of the benefits. It is necessary to set aside a reserve to hold assets equal to the expected shortfall. For this reason a "Contribution Reserve is held equal to the present value of the shortfall in terms of the Financial Services Board's Circular PF117 for the 5 years to 2015 when it is expected that the surcharge will cease.

Benefits of the fund:

- Members Contributions - 9.25% of pensionable salaries.
- Pension age 65 years
- Final average salary - average annual pensionable salaries during the last year of service.
- Pension on retirement at pension age - 2.2% of final average emoluments per year of continuous service.
- Lump sum on retirement at pension age - 8.25% of final average emoluments per year of service.
- Pension on retirement because of ill-health (minimum ten years continuous service) - pension as for retirement at pension age
- Lump sum on retirement because of ill-health (minimum 10 years continuous service) - lump sum as for retirement at pension age.
- Lump sum on retirement because of ill health (less than ten years continuous service) - the greater of the resignation benefit or twice the members contributions.
- Surviving Spouses pension on death in service - 1,2% of final average emoluments per year of continuous service that the member would have had at the pension age.
- Surviving Spouses pension on death of pensioner - 1,22% (0,77% in the case of a pensioner who retired before 1 July 1999) of final average emoluments per year of continuous service
- Retirement benefit obligations (continued)
- Lump sum on death in service - Annual pensionable emoluments.10.75% of final average salaries
- Withdrawal - members contribution plus 5/12% for each month of continuous service (the addition is approximately equal to compound interest at 10% a year) and increased by 5% for each complete year of service up to a maximum of 20 years.

*Benchmark :*

Investments	
Domestic	8 179 719
International	2,946 960
Membership	4,340

Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017
<b>The employees of the Council as well as the Council as employer contribute to municipal pension, retirement and various provident funds as listed below</b>				
Associated Institution pension Fund	124,131	122,366	124,131	122,366
Councillors Pension Fund	7,436,514	7,434,693	7,436,514	7,434,693
Dynamique Ambrella (Pietermaritzburg Provident Fund)	136,042	393,299	136,042	393,299
Government Employees Pension Fund	3,158,544	3,462,375	3,158,544	3,462,375
LGM retirement for Municipal Manager	-	95,903	-	95,903
Natal Joint Pension Fund	100,578,494	100,878,861	100,578,494	100,878,861
Natal Joint Provident Fund	90,473,201	79,946,814	90,473,201	79,946,814
South African Local Authorities Pension Fund	366,022	337,266	366,022	337,266
	<b>202,272,948</b>	<b>192,671,577</b>	<b>202,272,948</b>	<b>192,671,577</b>

### Post retirement medical aid plan

The municipality's employees and councillors are members on 6 accredited medical aid schemes, namely:

- Bonitas,
- Discovery Health,
- Hosmed,
- Key-Health,
- LA Health and
- SAMWU Med,

Pensioners continue on the option they belonged to on the day of their retirement

An actuarial valuation was performed by Arch Actuarial Consulting for the period ended 30 June 2018.

The valuation undertaken in accordance with the requirements of Professional Guidance Note (PPN) 301 of the Actuarial Society of South Africa.

According to the last valuation the accrued liability amounted to R 629 854 699 (2017: R 631 618 511).

A reconciliation of Msunduzi's accrued liability for the year ending 30 June 2018 is set out below:

### The amounts recognised in the Statement of Financial Position are as follows:

Carrying value				
Present value of the defined benefit obligation - wholly unfunded	629,854,699	631,618,511	629,854,699	631,618,511
Non-current liabilities	603,974,632	608,579,819	603,974,632	608,579,819
Current liabilities	25,880,067	23,038,692	25,880,067	23,038,692
	<b>629,854,699</b>	<b>631,618,511</b>	<b>629,854,699</b>	<b>631,618,511</b>

### Changes in the present value of the defined benefit obligation are as follows:

Opening balance	631,618,511	646,840,503	631,618,511	646,840,503
Current service cost	21,466,589	19,368,373	21,446,589	19,368,373
Interest cost	59,682,706	59,781,354	59,682,706	59,781,354
Benefits paid	(25,554,019)	(21,141,300)	(25,554,019)	(21,141,300)
Actuarial losses	(57,339,088)	(73,230,419)	(57,339,088)	(73,230,419)
	<b>629,874,699</b>	<b>631,618,511</b>	<b>629,854,699</b>	<b>631,618,511</b>

### Net expense recognised in the statement of financial performance

Current service cost	21,446,589	19,368,373	21,446,589	19,368,373
Interest cost	59,682,706	38,642,861	59,682,706	38,642,861
Actuarial (gains) losses	(57,339,088)	(73,230,418)	(57,339,088)	(73,230,418)
	<b>23,790,207</b>	<b>(15,219,184)</b>	<b>23,790,207</b>	<b>(15,219,184)</b>

### Key assumptions used

The projected unit credit method is used as the standard valuation methodology for the valuation done during the reporting period.

The basis used to determine the overall expected rate of return on assets is as follow:

Discount rates used	9.52 %	9.62 %	9.52 %	9.62 %
Expected rate of return on assets	7.32 %	7.90 %	7.32 %	7.90 %
Expected pension increases	5.12 %	5.55 %	5.12 %	5.55 %



Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017

#### Other assumptions

Assumed healthcare cost trends rates have a significant effect on the amounts recognised in surplus or deficit. A one percentage point change in assumed healthcare cost trends rates would have the following effects:

	One percentage increase point	One percentage decrease point	One percentage increase point	One percentage decrease point
Health care inflation on accrued liability	684,482,000	683,720,000	684,482,000	568,556,000
Expected rate of return on assets	553,027,000	551,907,000	553,027,000	725,000,497

#### The employees of the Council as well as employer contributes to the municipal medical aids as listed below:

Bonitas	22,996,805	20,434,109	22,996,805	20,434,109
Discovery	179,727	160,080	179,727	160,080
Hosmed	602,131	606,410	602,131	606,410
Key Health	32,838,935	29,204,736	32,838,935	29,204,736
LA Health	56,166,918	48,982,527	56,166,918	48,982,527
Samwmed	3,465,572	5,787,395	3,465,572	5,787,395
	<b>116,250,088</b>	<b>105,175,257</b>	<b>116,250,088</b>	<b>105,175,257</b>

## 22. Unspent conditional grants and receipts Unspent

#### Conditional grants and receipts comprises of:

##### Unspent conditional grants and receipts

Beneficiary Audit and Transfers	9,602,390	-	9,602,390	-
Development of a Single Scheme	715,102	1,004,504	715,102	1,004,504
Electricity Grant - COGTA	4,877	4,569	4,877	4,569
Electricity Smart Grids	-	247,097	-	247,097
Expanded Public Works Programme	-	2,896,487	-	2,896,487
Greater Edendale Development Initiative	14,858,424	1,896,942	14,858,424	1,896,942
Housing	-	151,416	-	151,416
Housing Accreditation funding	36,401,052	33,846,353	36,401,052	33,846,353
Integrated National Electrification Programme	-	3,885,494	-	3,885,494
Library	811,497	495,876	811,497	495,876
Market	925,534	940,793	925,534	940,793
Manaye Area Precinct Upgrade	4,154,687	4,350,712	4,154,687	4,350,712
Military Veterans	8,624,156	-	8,624,156	-
Municipal Infrastructure Grant	6,865,803	1,063,876	6,865,803	1,063,876
Neighbourhood Development Partnership Grant	603,783	20,154,850	603,783	20,154,850
Operation Dlulisumlando	1,500,000	1,500,000	1,500,000	1,500,000
Oribi Village	689,836	-	689,836	-
Pietermaritzburg Airport	54,118	(1,417,762)	54,118	(1,417,762)
Public Transportation Infrastructure	26,145,263	-	26,145,263	-
Publicity House Renovations	3,108	2,906	3,108	2,906
Tatham Art Gallery	719,459	-	719,459	-
Youth Enterprise Park	9,670,473	9,252,373	9,670,473	9,252,373
	<b>122,349,562</b>	<b>80,276,486</b>	<b>122,349,562</b>	<b>80,276,486</b>

#### Movement during the year

Balance at the beginning of the year	80,276,486	253,355,946	80,276,486	253,355,946
Funds paid back to National Treasury	(26,936,831)	(196,604,262)	(26,936,831)	(196,604,262)
Current year receipts	523,438,335	520,537,644	523,438,335	520,537,644
Current year interest received	5,733,379	4,543,092	5,733,379	4,543,092
Transfer to Municipal Housing Operating Account	-	(444,499)	-	(444,499)
VAT recovered from National grants as per MFMA circular 58	(39,398,187)	(36,068,797)	(39,398,187)	(36,068,797)
Conditions met - transferred to revenue	(420,516,523)	(465,042,638)	(420,516,523)	(465,042,638)
Refund to grant provider	(247,097)	-	(247,097)	-
	<b>122,349,562</b>	<b>80,276,486</b>	<b>122,349,562</b>	<b>80,276,486</b>

Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017

Unfulfilled conditions and other contingencies attaching to government assistance has been recognised as a liability in the Statement of Financial Performance.

The extent of government grants recognised in the statement of financial performance relates to the portion of the grant where the conditions have been fulfilled.

Refer to Appendix E for details of Unspent Conditional Grants, Receipts and Transfers from National, Provincial, Government and other departments.

### 23. VAT receivable and payable

VAT payable	<b>81,369,309</b>	<b>12,377,006</b>	<b>81,342,959</b>	<b>12,156,198</b>
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VAT is payable on the receipt and payment basis.

VAT is only declared to SARS on receipt of payments from consumers.

The Municipality claimed a refund of R10,206,821 in VAT period June 2018.

### 24. Accumulated surplus

#### Ring-fenced internal funds and reserves within accumulated surplus - Economic entity - 2018

	Accumulated surplus	Insurance reserve	COID reserve	Total
Opening balance	7,326,489,376	50,436,261	8,318,183	7,385,243,820
Transfer from capital replacement reserve	80,439,527	-	-	80,439,527
Insurance claims	3,611,099	(3,611,099)	-	-
Interest on capital replacement reserve	(8,472,915)	-	-	(8,472,915)
Interest earned on COID reserve	(551,274)	-	551,274	-
Interest on housing development fund	(2,466,035)	-	-	(2,466,035)
Interest earned on insurance reserve	(3,731,761)	3,731,761	-	-
Other transfers from KwaZulu-Natal Department of Human Settlement	(10,000,000)	-	-	(10,000,000)
Safe City - Prior period error	136,370	-	-	136,370
Surplus for the year	9,684,401	-	-	9,684,401
	<b>7,395,138,788</b>	<b>50,556,923</b>	<b>8,869,457</b>	<b>7,454,565,168</b>

#### Ring-fenced internal funds and reserves within accumulated surplus - Economic entity - 2017

	Accumulated surplus	Insurance reserve	COID reserve	Total
Opening balance	7,433,609,393	46,892,076	7,837,009	7,488,338,478
Analysis of surplus	(341,225,211)	3,544,185	481,174	(337,199,852)
Prior period error	234,105,194	-	-	234,105,194
	<b>7,326,489,376</b>	<b>50,436,261</b>	<b>8,318,183</b>	<b>7,385,243,820</b>

Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017
<b>Ring-fenced internal funds and reserves within accumulated surplus - Controlling entity 2018</b>				
	<b>Accumulated surplus</b>	<b>Insurance reserve</b>	<b>COID reserve</b>	<b>Total</b>
Opening balance	7,312,658,986	50,436,261	8,318,183	7,371,413,430
Insurance claims	3,611,099	(3,611,099)	-	-
Transfer to capital replacement reserve	80,439,527	-	-	80,439,527
Interest on capital replacement reserve	(8,472,915)	-	-	(8,472,915)
Interest earned on COID reserve	(551,274)	-	551,274	-
Interest on housing development fund	(2,466,035)	-	-	(2,466,035)
Interest earned on insurance reserve	(3,731,761)	3,731,761	-	-
Other transfers from KwaZulu-Natal Department of Human Settlement	(10,000,000)	-	-	(10,000,000)
Surplus for the year	10,465,596	-	-	10,465,596
	<b>7,381,953,223</b>	<b>50,556,923</b>	<b>8,869,457</b>	<b>7,441,379,603</b>

**Ring-fenced internal funds and reserves within accumulated surplus - Controlling entity - 2017**

	<b>Accumulated surplus</b>	<b>Insurance reserve</b>	<b>COID reserve</b>	<b>Total</b>
Opening balance	7,418,659,207	46,892,076	7,837,009	7,473,388,292
Analysis of surplus	(340,105,415)	3,544,185	481,174	(336,080,056)
Prior period error	234,105,194	-	-	234,105,194
	<b>7,312,658,986</b>	<b>50,436,261</b>	<b>8,318,183</b>	<b>7,371,413,430</b>

**25. Capital replacement reserve**

Based on the approval by the strategic management committee on the 7th April 2015 the capital replacement reserve was created by transferring funds of R 151 935 999 from the accumulated surplus.

This reserve will be used for the funding of property, plant and equipment.

Included in the reserve is an amount of R8 472 914 (2017: R12 354 006) of interest earned on the reserve.

The capital replacement reserve is a cash backed reserve.

Opening balance	164,290,005	151,935,999	164,290,005	151,935,999
Interest earned	8,472,914	12,354,006	8,472,914	12,354,006
Utilised for capital expenditure	(80,439,526)	-	(80,439,526)	-
	<b>92,323,393</b>	<b>164,290,005</b>	<b>92,323,393</b>	<b>164,290,005</b>

**26. Housing development fund**

Unappropriate surplus	53,396,914	45,314,879	53,396,914	46,273,187
Loans extinguished by Government on 1 April 1998	34,256,892	34,256,892	34,256,892	34,256,892
	<b>87,653,806</b>	<b>79,571,771</b>	<b>87,653,806</b>	<b>80,530,079</b>

**The housing development fund is represented by the following assets and liabilities**

Bank and cash	44,195,553	45,046,986	44,195,553	45,046,986
Housing selling scheme loans	9,944,611	9,944,611	9,944,611	9,944,611
Trade and other receivables	30,161,377	25,538,482	30,161,377	25,538,482
Share of deficit	3,352,265	-	3,352,265	-
<b>Assets</b>	<b>87,653,806</b>	<b>80,530,079</b>	<b>87,653,806</b>	<b>80,530,079</b>

**27. Revaluation reserve**

The municipality has elected to adopt the revaluation model when accounting for heritage assets - artworks and jewellery ,due to their nature.

Opening balance	51,027,945	52,129,145	51,027,945	52,129,145
Change during the year	629,500	(1,101,200)	629,500	(1,101,200)
	<b>51,657,445</b>	<b>51,027,945</b>	<b>51,657,445</b>	<b>51,027,945</b>

27. Variance analysis comparison of budget against actual

Account Balance / Transaction / Disclosure	Current year budget final amount	Current year budget amount, as per approved budget	Current year budget adjustment	Current year-to-date actual amount as at: 30 June 2018	Difference between current year actual and budget - R	Difference between current year actual and budget - %	Explanation for significant fluctuations
<b>Classes of revenue</b>							
Agency services	713,000.00	-	713,000.00	2,577,730.00	1,864,730.00	262%	This is sundry revenue which is dependent on services that the municipality will be requested to render on behalf of other organisations. It is not possible to accurately estimate this amount. The municipality tries to be as conservative as possible when the estimate is done
Interest - consumer debtors and receivables	66,259,000.00	44,931,000.00	111,190,000.00	192,218,488.00	81,028,488.00	73%	The huge variance is due to the increase in debtors which obviously resulted in the increase in interest levied on those debtors.
Licences and Permits	97,000.00	5,669,000.00	5,766,000.00	901,053.00	-4,864,947.00	-84%	This is sundry revenue which is dependent on services that the municipality will be requested to render on behalf of other organisations. It is not possible to accurately estimate this amount. The municipality tries to be as conservative as possible when the estimate is done
Operational revenue	267,351,000.00	(71,179,000.00)	196,172,000.00	68,509,952.00	-127,662,048.00	-65%	This is sundry revenue which is dependent on services that the municipality will be requested to render on behalf of other organisations. It is not possible to accurately estimate this amount. The municipality tries to be as conservative as possible when the estimate is done
Rental of facilities and equipment	22,085,000.00	2,297,000.00	24,382,000.00	27,295,067.00	2,913,067.00	12%	Revenue on this item is dependent on usage of municipal facilities by the public. During the year, usage became more than what was anticipated.
Government grants and subsidies	589,271,000.00	30,305,000.00	619,576,000.00	928,327,736.00	308,751,736.00	50%	The amount for actuals is inclusive of capital grants while the operational budget only includes operating grants on this item
Fines, penalties and forfeits	71,432,000.00	(565,000.00)	70,867,000.00	14,284,733.00	-56,582,267.00	-80%	This is sundry revenue which is dependent on services that the municipality will be requested to render on behalf of other organisations. It is not possible to accurately estimate this amount. The municipality tries to be as conservative as possible when the estimate is done
<b>Classes of expenditure</b>							
Operational costs	(446,129,000.00)	242,212,000.00	-203,917,000.00	-113,016,872.00	90,900,128.00	-45%	The municipality implemented cost containment measures during the year and the results was a reduction in spending on operational costs
Transfers and Subsidies	460,259,000.00	(91,415,000.00)	368,844,000.00	-18,082,686.00	-386,926,686.00	-105%	The municipality is currently embarking on a process of getting indigents to come forward and register which will result in expenditure against this item picking up
<b>Classes of capital expenditure</b>							
Capital Expenditure	698,424,000.00	64,167,000.00	762,591,000.00	608,866,039.00	153,724,961.00	20%	The variance is due to delays that are experienced in implementation of various projects

Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017
<b>29. Agency services</b>				
Driver license renewals	2,577,730	2,729,560	2,577,730	2,729,560
Umgungunglovu District Municipality - Fire services	-	267,996	-	267,996
	<b>2,577,730</b>	<b>2,997,556</b>	<b>2,577,730</b>	<b>2,997,556</b>
<b>30. Interest</b>				
<b>Interest - consumer debtors and other receivables</b>				
Electricity	38,525,745	15,600,560	38,525,745	15,600,560
Merchandising, jobbing and contracts	459,762	262,964	459,762	262,964
Property rental debtors	375,253	333,169	375,253	333,169
Rates	45,817,144	27,666,061	45,817,144	27,666,061
Sanitation	16,928,904	11,965,074	16,928,904	11,965,074
Service charges	318,617	259,742	318,617	259,742
South African Revenue Services	35,637	1,469,613	35,637	1,469,613
Water	81,031,396	57,153,827	81,031,396	57,153,827
Waste Management	8,726,030	6,158,097	8,726,030	6,158,097
	<b>192,218,488</b>	<b>120,869,107</b>	<b>192,218,488</b>	<b>120,869,107</b>
<b>Interest revenue</b>				
Call and investment accounts	22,199,189	50,267,947	22,115,427	50,267,947
Current bank account	16,930,763	3,437,566	16,930,763	3,363,530
	<b>39,129,952</b>	<b>53,705,513</b>	<b>39,046,190</b>	<b>53,631,477</b>
	<b>231,348,440</b>	<b>174,574,620</b>	<b>231,264,678</b>	<b>174,500,584</b>
<b>31. License and permits</b>				
Abnormal loads	576,940	144,896	576,940	144,896
Hoarding (collecting/storing)	-	103,370	-	103,370
Market porters	2,922	38,600	2,922	38,600
Taxi ranks	198,155	141,320	198,155	141,320
Trading	123,036	92,441	123,036	92,441
	<b>901,053</b>	<b>520,627</b>	<b>901,053</b>	<b>520,627</b>
<b>32. Operational revenue</b>				
Administration and handling fees	1,700,548	2,126,835	1,700,548	2,126,835
Breakages and losses recovered	1,987	1,667	1,987	1,667
Bursary refund	186,143	2,950	186,143	2,950
Collection charges	9,870,545	6,034,828	9,870,545	6,034,828
Commission - insurance	633,368	196,463	633,368	196,463
Commission - transaction handling fees	20,659,584	20,410,431	20,659,584	20,410,431
Discount and early settlement	-	6,021	-	6,021
Forestry	-	4,925,252	-	4,925,252
Incidental cash surplus	1,765,841	702,802	1,765,841	702,802
Inspection fees facilities	-	525	-	525
Insurance refund	23,318	3,933,520	23,318	3,922,774
Landing fees	3,365,225	3,309,797	3,365,225	3,309,797
Market	4,438,202	-	4,438,202	-
Merchandising, jobbing and contracts	17,371,613	19,842,006	17,371,613	19,842,006
Passenger levy	6,830,866	4,945,442	6,830,866	4,945,442
Request for information - Plan printing and duplicates	49,676	64,197	49,676	64,197
Request for information - Municipal information/stats	-	1,095	-	1,095
Sale of property	227,052	4,698	227,052	4,698
Skills Development Levy refund	1,385,256	1,784,327	1,385,256	1,784,327
Staff recoveries	728	173,523	728	173,523
	<b>68,509,952</b>	<b>68,466,379</b>	<b>68,509,952</b>	<b>68,455,633</b>



Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017
<b>33. Rental of facilities and equipment</b>				
<b>Premises</b>				
Non-residential	18,503,743	18,034,977	18,503,743	18,034,977
Residential	8,556,572	7,353,958	8,556,572	7,353,958
	<b>27,060,315</b>	<b>25,388,935</b>	<b>27,060,315</b>	<b>25,388,935</b>
<b>Facilities and equipment</b>				
Adhoc rentals	-	579,730	-	579,730
Recreational facilities	234,752	175,391	234,752	175,391
	<b>234,752</b>	<b>755,121</b>	<b>234,752</b>	<b>755,121</b>
	<b>27,295,067</b>	<b>26,144,056</b>	<b>27,295,067</b>	<b>26,144,056</b>
<b>34. Rending of services</b>				
Advertising	280,050	607,186	280,050	607,186
Building plan approval	2,268,049	1,913,392	2,268,049	1,913,392
Camping fees	-	115,200	-	115,200
Cemetery and burial fees	2,993,253	3,107,048	2,993,253	3,107,048
Encroachment fees	-	745,165	-	745,165
Entrance fees	276,978	281,068	276,978	281,068
Fire services	236,382	256,119	236,382	256,119
Legal fees	139,660	1,345	139,660	1,345
Management fees	134,123	24,415	134,123	24,415
Rates clearance certificates	1,179,240	1,174,990	1,179,240	1,174,990
Removal of restrictions	-	177,700	-	177,700
Parking fees	589,448	2,098,967	589,448	2,098,967
Town planning and servitudes	760,931	574,215	760,931	574,215
Traffic control	-	76,892	-	76,892
Wayleave tariffs	25,465	12,243	25,465	12,243
Weighbridge fees	741	-	741	-
	<b>8,884,320</b>	<b>11,165,945</b>	<b>8,884,320</b>	<b>11,165,945</b>
<b>35. Sale of goods</b>				
Cleaning and removal	35,576	-	35,576	-
Demolition application fees	2,233	-	2,233	-
Photocopies and faxes	5,487	-	5,487	-
Posters and charts	-	94	-	94
Sale of scrap and waste	2,490	38,730	2,046	38,555
Sub-division and consolidation	19,870	21,452	19,870	21,452
Tender documents	189,564	629,026	189,564	629,026
Timber sales	150,000	15,782,869	150,000	15,782,869
Valuation services	26,440	16	26,440	16
Waste paper	2,283	933,847	2,283	933,847
	<b>433,943</b>	<b>17,406,034</b>	<b>433,499</b>	<b>17,405,859</b>
<b>36. Service charges</b>				
Electricity	1,903,452,529	1,862,660,596	1,903,600,419	1,862,781,121
Refuse	100,292,577	88,916,983	100,292,577	88,916,983
Sanitation	142,280,802	121,773,982	142,280,802	121,773,982
Water	562,991,557	464,106,823	562,991,557	464,106,823
	<b>2,709,017,465</b>	<b>2,537,458,384</b>	<b>2,709,165,355</b>	<b>2,537,578,909</b>

Service charges is net of revenue forgone.

Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017
<b>37. Property rates</b>				
<b>Rates received</b>				
Commercial	235,737,331	390,014,619	235,737,331	390,014,619
Communal land other	6,963,006	8,482,806	6,963,006	8,482,806
Farm properties	1,042,645	933,886	1,042,645	933,886
Industrial	119,304,148	-	119,304,148	-
Mining	84,360	79,420	84,360	79,420
Other categories	5,438,089	2,170,638	5,438,089	2,170,638
Public benefit organisations	1,909,108	24,650	1,909,108	24,650
Residential	487,646,981	386,436,204	487,646,981	386,436,204
Small home business	2,292,592	2,085,867	2,292,592	2,085,867
Unauthorised use	3,321,315	2,786,125	3,321,315	2,786,125
	<b>863,739,575</b>	<b>793,014,215</b>	<b>863,739,575</b>	<b>793,014,215</b>

**Valuations**

	Rate per category	2018	2017
Agriculture	0.0031	335,762,000	323,483,000
Commercial/Mining/Industrial/Unauthorised	-	21,459,009,424	21,211,122,624
Municipal properties	-	371,771,000	273,989,000
Residential	0.0127	37,243,415,027	36,937,211,527
Rural communal land	0.0031	533,290,000	523,630,000
Public benefit organisation	0.0031	720,676,000	650,810,000
Public service infrastructure	0.0172	112,787,000	108,831,000
Vacant land	0.0230	1,259,803,000	1,240,112,000
		<b>62,036,513,451</b>	<b>61,269,189,151</b>

General valuations on properties are performed every 4 years in terms of the Municipal Property Rates Act. The last general valuation came into effect on 1 July 2014. Supplementary valuations are take place on an annual basis to take into account building additions, changes, sub divisions and consolidations.

The valuation roll came into effect on 1 July 2014.

**38. Fines, penalties and forfeits**

Buildings	71,671	163,165	71,671	163,165
Court fines	2,341,205	-	2,341,205	-
Law enforcement	11,826,205	17,525,407	11,826,205	17,525,407
Overdue books	13,652	43,735	13,652	43,735
Pound fees	-	77,438	-	77,438
Tender withdrawel	32,000	3,509	32,000	3,509
	<b>14,284,733</b>	<b>17,813,254</b>	<b>14,284,733</b>	<b>17,813,254</b>

In November 2015 the Director: Public Prosecution KwaZulu Natal removed the delegation in respect to speed prosecution by camera from the Municipality. This resulted in the revenue loss from law enforcement activities.

**39. Government grants and subsidies**

**Operating grants**

Development of a Single Scheme	350,000	-	350,000	-
Equitable share	468,430,000	432,307,000	468,430,000	432,307,000
Expanded Public Works Programme	8,022,000	3,912,513	8,022,000	3,912,513
Finance Management	1,700,000	1,625,000	1,700,000	1,625,000
Greater Edendale Development Initiative	1,630,281	3,619,817	1,630,281	3,619,817
Housing	151,416	20,551	151,416	20,551
Housing Accreditation Funding	8,555,915	8,014,173	8,555,915	8,014,173
Library	14,704,467	15,386,462	14,704,467	15,386,462
Manaye Area Precinct Upgrade	339,591	799,519	339,591	799,519
Municipal Infrastructure	17,747,663	15,036,282	17,747,663	15,036,282
Pietermaritzburg Airport	(4,733)	1,075,059	(4,733)	1,075,059
Public Transportation Infrastructure	12,798,631	15,108,200	12,798,631	15,108,200

Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017
Tatham Art Gallery	126,533	26,969	126,533	26,969
Youth Enterprise Park	(127,738)	345,495	(127,738)	345,495
	<b>534,424,026</b>	<b>497,277,040</b>	<b>534,424,026</b>	<b>497,277,040</b>
<b>Capital grants</b>				
Energy Efficiency Demand Side Management	-	8,000,000	-	8,000,000
Greater Edendale Development Initiative	14,095,539	5,115,210	14,095,539	5,115,210
Housing Accreditation Funding	994,631	9,431,221	994,631	9,431,221
Integrated National Electrification Programme	-	4,114,506	-	4,114,506
Library	6,426,362	8,597,776	6,426,362	8,597,776
Manaye Area Precinct Upgrade	149,110	-	149,110	-
Market	77,653	-	77,653	-
Municipal Infrastructure	177,589,410	174,516,842	177,589,410	174,516,842
Municipal Water Infrastructure	-	1,299,742	-	1,299,742
Neighbourhood Development Partnership	37,492,217	1,955,150	37,492,217	1,955,150
Pietermaritzburg Airport	-	1,467,147	-	1,467,147
Public Transport Infrastructure	118,568,105	184,922,800	118,568,105	184,922,800
Water Services Infrastructure	38,191,000	36,721,000	38,191,000	36,721,000
Youth Enterprise Park	336,656	-	336,656	-
	<b>393,920,683</b>	<b>436,141,394</b>	<b>393,920,683</b>	<b>436,141,394</b>
	<b>928,344,709</b>	<b>933,418,434</b>	<b>928,344,709</b>	<b>933,418,434</b>

### Government Grants and Subsidies

Included in above are the following grants and subsidies received:

Equitable Share	468,430,000	432,307,000	468,430,000	432,307,000
Operating grants	62,504,563	62,765,910	62,504,563	62,765,910
Capital grants	358,011,959	402,276,729	358,011,959	402,276,729
VAT recovered from National grants - operating	3,489,463	2,204,130	3,489,463	2,204,130
VAT recovered from National grants - capital	35,908,724	33,864,665	35,908,724	33,864,665
	<b>928,344,709</b>	<b>933,418,434</b>	<b>928,344,709</b>	<b>933,418,434</b>

### Equitable Share

Current-year receipts	468,430,000	432,307,000	468,430,000	432,307,000
Conditions met - transferred to revenue	(468,430,000)	(432,307,000)	(468,430,000)	(432,307,000)
	-	-	-	-

In terms of the Constitution, this grant is used to subsidise the provision of basic services to indigent community members.

### Finance Management Grant

Current-year receipts	1,700,000	1,625,000	1,700,000	1,625,000
Conditions met - transferred to revenue	(1,699,160)	(1,620,433)	(1,699,160)	(1,620,433)
VAT recovered from grant as per MFMA Circular 58	(840)	(4,567)	(840)	(4,567)
	-	-	-	-

The purpose of this grant is to promote and support reforms in financial management by building capacity in Local Government to implement the Local Government : Municipal Finance Management Act (MFMA).

### Integrated National Electrification Programme

Balance unspent at beginning of year	3,885,495	551,300	3,885,495	551,300
Current-year receipts	-	8,000,000	-	8,000,000
Grant paid back to National Treasury Conditions met - transferred to revenue	(3,885,495)	(551,299)	(3,885,495)	(551,299)
VAT recovered from grant as per MFMA Circular 58	-	(3,960,459)	-	(3,960,459)
Conditions still to be met - remain liabilities (see note 22).	-	(154,047)	-	(154,047)
	-	<b>3,885,495</b>	-	<b>3,885,495</b>

To implement the Integrated National Electrification Programme (INEP) by providing capital subsidies to municipalities to address the electrification backlog of occupied residential dwellings, and the installation of bulk infrastructure and rehabilitation and refurbishment of electricity infrastructure in order to improve quality of supply.

Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017
<b>Municipal Infrastructure Grant</b>				
Balance unspent at beginning of year	1,063,876	1,097,944	1,063,876	1,097,944
Current-year receipts	201,139,000	190,617,000	201,139,000	190,617,000
Grant paid back to National Treasury Conditions met - transferred to revenue	-	(1,097,944)	-	(1,097,944)
VAT recovered from grant as per MFMA Circular 58	(174,838,655)	(166,947,282)	(174,838,655)	(166,947,282)
Conditions still to be met - remain liabilities (see note 22).	(20,498,418)	(22,605,842)	(20,498,418)	(22,605,842)
	<b>6,865,803</b>	<b>1,063,876</b>	<b>6,865,803</b>	<b>1,063,876</b>

The funding has been provided for addressing specific capital projects for basic municipal infrastructure backlogs for poor households, micro enterprises and social institutions servicing poor communities.

#### Municipal Water Services Infrastructure Grant

Balance unspent at beginning of year	-	1,299,742	-	1,299,742
Conditions met - transferred to revenue	-	(1,140,125)	-	(1,140,125)
Other	-	(159,617)	-	(159,617)
	-	-	-	-

To facilitate the planning, acceleration and implementation of various projects that will ensure water supply to those communities identified not receiving basic water supply service.

#### Neighbourhood Development Partnership Grant

Balance unspent at beginning of year	20,154,850	29,767,727	20,154,850	29,767,727
Current-year receipts	38,096,000	22,110,000	38,096,000	22,110,000
Grants paid back to National Treasury	(20,154,850)	(29,767,728)	(20,154,850)	(29,767,728)
Conditions met - transferred to revenue	(36,498,954)	(1,652,961)	(36,498,954)	(1,652,961)
VAT recovered from grant as per MFMA Circular 58	(993,263)	(302,188)	(993,263)	(302,188)
	<b>603,783</b>	<b>20,154,850</b>	<b>603,783</b>	<b>20,154,850</b>

Conditions still to be met - remain liabilities (see note 22).

Funding provided for to support and facilitate the planning and development of neighborhood development programs and projects that provide catalytic infrastructure to leverage third party public and private sector development towards improving the quality of life of residents in targeted underserved neighborhoods.

#### Public Transportation Infrastructure Grant

Balance unspent at beginning of year	-	165,183,494	-	165,183,494
Current-year receipts	157,512,000	200,031,000	157,512,000	200,031,000
Grant paid back to National Treasury	-	(165,183,494)	-	(165,183,494)
V Conditions met - transferred to revenue	(114,924,460)	(191,342,358)	(114,924,460)	(191,342,358)
AT recovered from grant as per MFMA Circular 58	(16,442,277)	(8,688,642)	(16,442,277)	(8,688,642)
	<b>26,145,263</b>	<b>-</b>	<b>26,145,263</b>	<b>-</b>

Conditions still to be met - remain liabilities (see note 22).

Funding provided for accelerated planning, construction and improvement of public and non-motorised transport infrastructure.

#### Housing Accreditation Funding

Balance unspent at beginning of year	33,846,353	38,147,554	33,846,353	38,147,554
Current-year receipts	9,545,040	10,189,200	9,545,040	10,189,200
Conditions met - transferred to revenue	(9,550,546)	(17,445,394)	(9,550,546)	(17,445,394)
Current year interest received	2,560,205	2,954,993	2,560,205	2,954,993
	<b>36,401,052</b>	<b>33,846,353</b>	<b>36,401,052</b>	<b>33,846,353</b>

Conditions still to be met - remain liabilities (see note 22).

Funding provided for Level 1 accreditation subsidy for the operation of the Housing Delivery Unit within Msunduzi Municipality.

Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017
<b>Greater Edendale Development Initiative</b>				
Balance unspent at beginning of year	1,896,942	9,995,255	1,896,942	9,995,255
Current-year receipts	27,705,656	-	27,705,656	-
Conditions met - transferred to revenue	(15,725,820)	(8,735,026)	(15,725,820)	(8,735,026)
Current year interest received	981,646	636,713	981,646	636,713
	<b>14,858,424</b>	<b>1,896,942</b>	<b>14,858,424</b>	<b>1,896,942</b>

Conditions still to be met - remain liabilities (see note 22).

The funding was provided from the Department of Human Settlements to provide the following :

- To support GIS with the interrogation of housing layout against services in Edendale.
- Support the finalisation of the town planning scheme.
- Development of an integrated land use management system for Edendale.
- To value additional properties which are not within the 5 priority housing projects.
- Advertising costs for expropriation of properties.
- Costs relating to tenure conflicts, cadastral and deed office rectification.
- Increasing the resources for sales administration with regard to drawing up, signing and managing sales agreement.
- Provision of further training for personnel using GIS and property tracking systems.
- Employment of two planning interns to be employed by the Land Legal Committee for a period of two years.

#### Library

Balance unspent at beginning of year	495,876	4,064,345	495,876	4,064,345
Current-year receipts	20,715,000	19,896,000	20,715,000	19,896,000
Conditions met - transferred to revenue	(21,130,829)	(23,984,238)	(21,130,829)	(23,984,238)
Current year interest received	731,450	519,769	731,450	519,769
	<b>811,497</b>	<b>495,876</b>	<b>811,497</b>	<b>495,876</b>

Conditions still to be met - remain liabilities (see note 22).

Funds provided by the Provincial Department of Arts and Culture for Libraries.

#### Market

Balance unspent at beginning of year	940,793	878,636	940,793	878,636
Conditions met - transferred to revenue	(77,653)	-	(77,653)	-
Current year interest received	62,394	62,157	62,394	62,157
	<b>925,534</b>	<b>940,793</b>	<b>925,534</b>	<b>940,793</b>

Conditions still to be met - remain liabilities (see note 22).

Funds received from Department of Co-operative Governance and Traditional Affairs for the market. The purpose of this grant is for the renovations and improvement of the fresh produce market which entails short term repairs, maintenance and the upgrading of existing facilities.

#### Publicity House Renovations

Balance unspent at beginning of year	2,906	2,714	2,906	2,714
Current year interest received	202	192	202	192
	<b>3,108</b>	<b>2,906</b>	<b>3,108</b>	<b>2,906</b>

Conditions still to be met - remain liabilities (see note 22).

Funds received from Co-operative Governance and Traditional Affairs to be used for the upgrade of the publicity house due to the building being structurally deteriorated.

#### Manaye Area Precinct Upgrade

Balance unspent at beginning of year	4,350,712	-	4,350,712	-
Current-year receipts	-	5,000,000	-	5,000,000
Conditions met - transferred to revenue	(488,702)	(799,519)	(488,702)	(799,519)
Current year interest received	292,677	150,231	292,677	150,231
	<b>4,154,687</b>	<b>4,350,712</b>	<b>4,154,687</b>	<b>4,350,712</b>

Conditions still to be met - remain liabilities (see note 22).

Funds received from Co-operative Governance and Traditional Affairs for the Manaye Area Precinct Upgrade.



Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017
<b>Youth Enterprise Park</b>				
Balance unspent at beginning of year	9,252,373	-	9,252,373	-
Current-year receipts	-	9,415,000	-	9,415,000
Conditions met - transferred to revenue	(208,918)	(345,495)	(208,918)	(345,495)
Current year interest received	627,018	182,868	627,018	182,868
	<b>9,670,473</b>	<b>9,252,373</b>	<b>9,670,473</b>	<b>9,252,373</b>

Conditions still to be met - remain liabilities (see note 22).

Funds received from Co-operative Governance and Traditional Affairs for Youth Enterprise Park which emerged to address the challenges of finding appropriate localities for businesses. The concept of the park will be to cluster a purpose built park of 30 to 50 container enterprises in a particular locality either in community, small town or rural district or as part of urban or rural renewal programmes. The programme will also offer on site training facilities and support micro enterprises that operate within the park. The idea is to create a purpose built precinct at scale where the local community is able to take up local economic community opportunities to establish businesses. The Youth Enterprise Park should fundamentally be able to reconnect the economy with communities whose needs offer economic opportunity for its local entrepreneurs.

#### Expanded Public Works Programme

Balance unspent at beginning of year	2,896,487	-	2,896,487	-
Current-year receipts	8,022,000	6,809,000	8,022,000	6,809,000
Conditions met - transferred to revenue	(8,022,000)	(3,912,513)	(8,022,000)	(3,912,513)
Grant paid back to National Treasury	(2,896,487)	-	(2,896,487)	-
	-	<b>2,896,487</b>	-	<b>2,896,487</b>

Conditions still to be met - remain liabilities (see note 22).

To incentivise municipalities to expand work creation efforts through the use of labour intensive delivery methods in the following identified focus areas, in compliance with the EPWP Guidelines: road maintenance and the maintenance of buildings

- low traffic volume roads and rural roads
- basic services infrastructure, including water and sewer reticulation, sanitation and pipelines (excluding bulk infrastructure) - other economic and social infrastructure
- tourism and cultural industries
- waste management
- parks and beautification
- sustainable land-based livelihoods
- social services programmes
- health service programmes
- community safety.

#### Energy Efficiency and Demand Side Management Grant

Current-year receipts	-	8,000,000	-	8,000,000
Conditions met - transferred to revenue	-	(7,920,146)	-	(7,920,146)
VAT recovered from grant as per MFMA Circular 58	-	(79,854)	-	(79,854)
	-	-	-	-

The purpose of this grant is to promote and support reforms in financial management by building capacity in municipalities to implement the Municipal Finance Management Act.

#### Municipal Systems Improvement Grant

Balance unspent at beginning of year	-	3,797	-	3,797
Grant paid back to National Treasury	-	(3,797)	-	(3,797)
	-	-	-	-

Funding provided to assist municipalities to perform their functions and stabilise institutional and governance systems as required in the Municipal Systems Act (MSA) and related legislation.

#### Housing

Balance unspent at beginning of year	151,416	171,967	151,416	171,967
Conditions met - transferred to revenue	(151,416)	(20,551)	(151,416)	(20,551)
	-	<b>151,416</b>	-	<b>151,416</b>

Conditions still to be met - remain liabilities (see note 22).

Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017
Funds received from Department of Human Settlements to provide funding for the creation of sustainable human settlements.				
Water Services Infrastructure Grant				
Current-year receipts	38,191,000	36,721,000	38,191,000	36,721,000
Conditions met - transferred to revenue	(36,727,610)	(32,646,964)	(36,727,610)	(32,646,964)
VAT recovered from grant as per MFMA Circular 58	(1,463,390)	(4,074,036)	(1,463,390)	(4,074,036)
	-	-	-	-

To facilitate the planning and implementation of various water and sanitation projects to accelerate backlog reduction and improve the sustainability of services in prioritised district municipalities, especially in rural municipalities. Provide interim, intermediate water and sanitation services that ensure provision of services to identified and prioritised communities, including through spring protection, drilling, testing and equipping of boreholes and on-site solutions. To support drought relief projects in affected municipalities.

### Electricity Smart Grids

Balance unspent at beginning of year  
Current year interest received  
Refund to grant provider

Balance unspent at beginning of year	247,097	230,783	247,097	230,783
Current year interest received	-	16,314	-	16,314
Refund to grant provider	(247,097)	-	(247,097)	-
	-	<b>247,097</b>	-	<b>247,097</b>

Conditions still to be met - remain liabilities (see note 22).

The funding has been provided for the deployment of smart grid solutions to deal with municipal revenue enhancement and public building energy efficiency, data acquisition, collection, modelling and management together with the over-arching facilitation of stakeholder participation and collaboration, cognisant of human capital development and knowledge sharing or transfer to improve the application, adaptability and scalability of such technologies.

### Pietermaritzburg Airport

Balance unspent at beginning of year	(1,417,762)	-	(1,417,762)	-
Current-year receipts	1,467,147	1,124,444	1,467,147	1,124,444
Conditions met - transferred to revenue	4,733	(2,542,206)	4,733	(2,542,206)
	<b>54,118</b>	<b>(1,417,762)</b>	<b>54,118</b>	<b>(1,417,762)</b>

Conditions still to be met - remain liabilities (see note 22).

The funding has been provided for the development and construction of a Pietermaritzburg Technology (Science) Park at the Pietermaritzburg Airport.

In the prior year there was a delay in receiving funding from KZN Treasury, council funding was used to complete the projects.

### Operation Dlulisumlando

Balance unspent at beginning of year	1,500,000	1,500,000	1,500,000	1,500,000
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Conditions still to be met - remain liabilities (see note 22).

Funds provided by the Office of the Premier to support both the establishment and implementation of the Dlulisumlando Project, a national historical development initiative and imperative.

### Electricity Grant - COGTA

Balance unspent at beginning of year	4,569	4,265	4,569	4,265
Current year interest received	308	304	308	304
	4,877	4,569	4,877	4,569

Conditions still to be met - remain liabilities (see note 22).

Funding provided by Corporate Governance and Traditional Affairs for the replacement of transformers and installation of solar powered street and traffic lighting.

### Oribi Village

Current-year receipts	689,836	-	689,836	-
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Conditions still to be met - remain liabilities (see note 22).

Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017

Funding provided by the Department of Human Settlements for the preparation of a detailed planning, design and construction of Oribi Village.

#### Development of a Single Scheme

Balance unspent at beginning of year	1,004,504	-	1,004,504	-
Current-year receipts	-	1,000,000	-	1,000,000
Conditions met - transferred to revenue	(350,000)	-	(350,000)	-
Current year interest received	60,598	4,504	60,598	4,504
	<b>715,102</b>	<b>1,004,504</b>	<b>715,102</b>	<b>1,004,504</b>

Conditions still to be met - remain liabilities (see note 22).

Funding provided by Co-operative Governance and Traditional Affairs for the replacement of transformers and installation of solar powered street and traffic lighting.

#### Spoornet

Balance unspent at beginning of year	-	429,454	-	429,454
Current-year receipts	-	15,045	-	15,045
Other	-	(444,499)	-	(444,499)
	-	-	-	-

#### Tatham Art Gallery

Balance unspent at beginning of year	-	26,969	-	26,969
Current-year receipts	820,000	-	820,000	-
Conditions met - transferred to revenue	(126,533)	(26,969)	(126,533)	(26,969)
Current year interest received	25,992	-	25,992	-
	<b>719,459</b>	<b>-</b>	<b>719,459</b>	<b>-</b>

Conditions still to be met - remain liabilities (see note 22).

Funds provided by the Provincial Department of Arts and Culture for Tatham Art Gallery to provide financial support to the municipality with a focus on the development and maintenance of museum care and preservation of our culture heritage.

#### Beneficiary Audit and Transfers

Current-year receipts	9,211,500	-	9,211,500	-
Current year interest received	390,890	-	390,890	-
	<b>9,602,390</b>	<b>-</b>	<b>9,602,390</b>	<b>-</b>

Conditions still to be met - remain liabilities (see note 22).

Funding provided by Department of Human Settlements as part of the restoration programme to assist in fast tracking the issuing of title deeds to the people in Msunduzi. The funding is provided for the appointment of social facilitators and a panel of conveyancers to undertake this process.

#### Military Veterans

Current-year receipts	8,624,156	-	8,624,156	-
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Conditions still to be met - remain liabilities (see note 22).

Intervention and funding to undertake planning and servicing of 180 proposed residential sites for the military veterans in the Msunduzi Municipal area of jurisdiction. Funding provided by Department of Human Settlements for this project.

#### 40. Other transfers

Artwork - various donors	-	168,341	-	168,341
Ingwe Municipality	-	4,975,330	-	4,975,330
KwaZulu-Natal Department of Human Settlement	10,000,000	-	10,000,000	-
KwaZulu-Natal Department of Transport	4,897,250	11,122,850	4,897,250	11,122,850
Noshezi recreation facilities	-	57,180	-	57,180
	<b>14,897,250</b>	<b>16,323,701</b>	<b>14,897,250</b>	<b>16,323,701</b>

Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017
<b>41. Bad debt written off</b>				
Electricity	296,322	8,933,184	296,322	8,933,184
Housing	147,498	-	147,498	-
Property rental	28,519	827,703	28,519	827,703
Other services charges	-	4,025,473	-	4,025,473
Rates	60,638	-	60,638	-
Refuse	84,354	2,174,825	84,354	2,174,825
Sanitation	29,771	4,061,016	29,771	4,061,016
Water	202,788	20,777,838	202,788	20,777,838
	<b>849,890</b>	<b>40,800,039</b>	<b>849,890</b>	<b>40,800,039</b>

### Debt Recovery Plan

The debt that has been written off in the current financial year includes debts that relates to the previous financial years.

The Msunduzi Municipality has embarked on a debt recovery plan that is focusing on the key Industrial, Commercial and Government debtor categories. The approach is based on the fact that these categories of debtors have a greater potential to pay their service debts that are due enhancing the municipalities cash flow situation.

The Revenue Enhancement process deals with the escalating debtor's book in the following manner:

- Analysis of our debtor's book to ascertain that there is no existence of debtor accounts balances with prescribed debt.
- All prescribed debt will be reviewed for its existence and valuation to establish if a consumer is consuming the services and are benefiting but not paying with the hope that the municipality will write off the debt.
- Converting indigent customer's meters into prepaid meters.
- In the pipe line, is the plan to convert water credit meters into water prepaid meters.
- A dedicated team to handle disconnection services.
- We are also doing disconnection over the weekend.
- Installation of all new services installations will be strictly done through prepaid meters.
- Implementation of municipality approved credit control policies.
- Installation of all new services installations will be strictly done through prepaid meters.
- Illegal tampering by customers will result in immediate disconnection of services

### 42. Bulk purchases

Electricity	1,483,727,730	1,479,188,329	1,483,727,730	1,479,188,329
Water	473,271,250	387,094,487	473,271,250	387,094,487
	<b>1,956,998,980</b>	<b>1,866,282,816</b>	<b>1,956,998,980</b>	<b>1,866,282,816</b>

### 43. Contracted services

Totals per category				
Outsourced services	269,818,790	241,405,359	269,818,790	241,286,656
Consultants and professional services	71,703,255	61,054,365	71,598,506	60,951,938
Contractors	277,711,630	254,449,755	277,592,008	254,167,160
	<b>619,233,675</b>	<b>556,909,479</b>	<b>619,009,304</b>	<b>556,405,754</b>

### 43. Contracted services (continued)

Outsourced Services				
Administrative and Support Staff	3,536,528	2,618,672	3,536,528	2,618,672
Air pollution	24,000	6,962	24,000	6,962
Alien Vegetation Control	28,581	58,887	28,581	58,887
Animal Care	1,178,842	1,113,166	1,178,842	1,113,166
Burial Services	361,913	260,764	361,913	260,764
Business and Advisory	88,715,380	83,384,978	88,715,380	83,384,978
Cleaning Services	4,111,545	4,010,410	4,111,545	4,010,410
Clearing and Grass Cutting Services	11,073,664	3,210,741	11,073,664	3,210,741
Communication	225,103	1,665,952	225,103	1,665,952
Human resources	12,280,121	9,274,781	12,280,121	9,254,590
Hygiene Services	1,794,291	941,095	1,794,291	938,487
Personnel and Labour	-	35,921	-	35,921
Project management	24,680,461	9,237,163	24,680,461	9,237,163

Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017
Professional Staff	3,000,379	137,650	3,000,379	133,100
Research and Advisory	6,635,427	4,152,805	6,635,427	4,152,805
Refuse Removal	5,948,280	6,735,827	5,948,280	6,735,827
Researcher	2,327,260	1,046,750	2,327,260	1,046,750
Security Services	100,929,718	112,679,021	100,929,718	112,679,021
Sewerage Services	1,576,050	-	1,576,050	-
Traffic Fines Management	149,232	635,556	149,232	551,356
Qualification verification	157,025	193,382	157,025	186,228
Valuer	1,084,990	4,876	1,084,990	4,876
<b>Consultants and Professional Services</b>				
Business and Advisory	33,889,756	41,398,549	33,797,907	41,323,921
Infrastructure and Planning	6,397,222	653,689	6,397,222	629,640
Laboratory Services	246,171	275,656	246,171	275,656
Legal Cost	31,170,106	18,726,471	31,157,206	18,722,721
<b>Contractors</b>				
Artists and Performers	475,000	383,000	475,000	383,000
Audio-visual Services	27,500	-	27,500	-
Building	8,757,440	3,377,194	8,757,440	3,377,194
Catering services	62,575	256,375	62,575	256,375
Electrical	10,361,041	179,006	10,361,041	179,006
Employee Wellness	108,155	105,999	80,139	69,116
Event Promoters	-	4,203,457	-	4,203,457
Fire Protection	-	560	-	560
Fire Services	-	4,027	-	4,027
Forestry	2,899,550	-	2,899,550	-
Gas	811	591	811	591
Graphic Designers	258,772	156,862	258,772	156,862
Haulage	-	7,858,407	-	7,858,407
Maintenance of Buildings and Facilities	20,373,362	27,151,137	20,373,362	27,151,137
Maintenance of Equipment	41,516,106	41,413,893	41,424,500	41,168,181
Maintenance of Unspecified Assets	64,496,593	55,643,818	64,496,593	55,643,818
Medical Services	267,082	2,606,901	267,082	2,606,901
Pest Control and Fumigation	-	135,643	-	135,643
Plants, Flowers and Other Decorations	-	7,984	-	7,984
Prepaid Electricity Vendors	2,447,594	2,541,861	2,447,594	2,541,861
Preservation/Restoration/Dismantling/Cleaning Serv	-	593,510	-	593,510
Safeguard and Security	379,000	1,840,428	379,000	1,840,428
Sewerage Services	121,685,550	102,750,182	121,685,550	102,750,182
Sports and Recreation	7,725	132,846	7,725	132,846
Stage and Sound Crew	13,000	71,290	13,000	71,290
Stream Cleaning and Ditching	176,000	10,315	176,000	10,315
Traffic and Street Lights	1,051,091	1,534,113	1,051,091	1,534,113
Transportation	2,347,683	1,490,356	2,347,683	1,490,356
	<b>619,233,675</b>	<b>556,909,479</b>	<b>619,009,304</b>	<b>556,405,754</b>

#### 44. Depreciation and amortisation

Community	31,086,937	45,343,272	31,086,937	45,343,272
Computer software	17,818,884	13,078,423	17,818,884	13,078,423
Finance leases	-	483,365	-	483,365
Infrastructure	329,154,799	451,923,073	329,154,799	451,923,073
Other assets	66,035,610	66,151,809	65,085,626	65,205,384
Property plant and equipment	22,281,988	21,034,068	22,281,988	21,034,068
	<b>466,378,218</b>	<b>598,014,010</b>	<b>465,428,234</b>	<b>597,067,585</b>



Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017
<b>45. Employee related costs</b>				
Basic	720,448,165	644,351,958	716,247,923	640,606,239
Contributions for pensions and medical aids	186,694,739	202,757,312	185,956,198	202,108,181
Contributions for UIF, WCA and SALBC levy	11,809,524	11,463,383	11,792,304	11,463,383
Defined benefit plan expenses	23,790,207	(15,219,185)	23,790,207	(15,219,185)
Housing benefits and allowances	3,842,879	4,026,688	3,842,879	4,026,688
Long-service awards	29,120,065	78,556,597	29,120,065	78,556,597
Overtime payments	60,161,694	57,304,260	59,438,461	56,664,108
Travel, motor car, accommodation, subsistence and other allowances	78,486,350	62,720,743	78,395,150	62,651,443
	<b>1,114,353,623</b>	<b>1,045,961,756</b>	<b>1,108,583,187</b>	<b>1,040,857,454</b>

#### Defined benefit plan (gains)/loss breakdown

Actuarial medical contributions	(25,554,020)	(21,141,300)	(25,554,020)	(21,141,300)
Current service costs	21,446,589	19,368,373	21,446,589	19,368,373
Interest costs	59,682,706	59,784,161	59,682,706	59,784,161
Net actuarial gains	(31,785,068)	-	(31,785,068)	-
	<b>23,790,207</b>	<b>58,011,234</b>	<b>23,790,207</b>	<b>58,011,234</b>

The municipality' staff complement as at 30 June 2018 was 5,786 (2017: 5,791)

#### Remuneration of Municipal Manager (MA Nkosi)

Annual remuneration	-	743,656	-	743,656
Car allowance	-	110,308	-	110,308
Contributions to UIF, medical and pension funds	-	97,568	-	97,568
Housing allowance	-	90,000	-	90,000
Performance bonuses	-	9,000	-	9,000
	-	<b>1,050,532</b>	-	<b>1,050,532</b>

#### Remuneration of Municipal Manager

Annual remuneration	1,831,654	1,606,269	1,831,654	1,606,269
Car allowance	115,199	102,399	115,199	102,399
Contributions to UIF, medical and pension funds	180,731	158,396	180,371	158,396
Housing allowance	216,000	216,000	216,000	216,000
Non-pensionable allowance	99	-	99	-
Phone allowance	26,561	26,400	26,561	26,400
	<b>2,369,884</b>	<b>2,109,464</b>	<b>2,369,884</b>	<b>2,109,464</b>

#### Remuneration of Chief Financial Officer

Annual remuneration	1,370,564	1,206,717	1,370,564	1,206,717
Car allowance	186,483	166,502	186,483	166,502
Contributions to UIF, medical and pension funds	129,565	113,589	129,565	113,589
Housing allowance	180,000	180,000	180,000	180,000
Leave pay	34,890	-	34,890	-
Non-pensionable allowance	99	-	99	-
Phone allowance	15,465	14,400	15,465	14,400
	<b>1,917,066</b>	<b>1,681,208</b>	<b>1,917,066</b>	<b>1,681,208</b>

#### Remuneration of Deputy Municipal Manager Community Services

Annual remuneration	1,433,593	1,281,423	1,433,593	1,281,423
Car allowance	134,454	120,048	134,454	120,048
Contributions to UIF, medical and pension funds	207,956	187,769	207,956	187,769
Housing allowance	82,680	82,680	82,680	82,680
Leave pay	17,127	-	17,127	-
Phone allowance	17,417	14,400	17,417	14,400
Non-pensionable allowance	99	-	99	-
	<b>1,893,326</b>	<b>1,686,320</b>	<b>1,893,326</b>	<b>1,686,320</b>

Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017
<b>Remuneration of Deputy Municipal Manager Corporate Services</b>				
Annual remuneration	1,434,117	1,304,257	1,434,117	1,304,257
Car allowance	134,454	132,215	134,454	132,215
Contributions to UIF, medical and pension funds	272,990	248,118	272,990	248,118
Leave pay	30,057	-	30,057	-
Phone allowance	15,753	14,400	15,753	14,400
Non-pensionable allowance	99	-	99	-
	<b>1,887,470</b>	<b>1,698,990</b>	<b>1,887,470</b>	<b>1,698,990</b>
<b>Remuneration of Deputy Municipal Manager Infrastructure Services</b>				
Annual remuneration	1,274,805	1,165,493	1,274,805	1,165,493
Car allowance	226,501	216,536	226,501	216,536
Contributions to UIF, medical and pension funds	187,238	165,756	187,238	165,756
Housing allowance	120,000	120,000	120,000	120,000
Leavy pay	(56,249)	-	(56,249)	-
Phone allowance	20,831	18,000	20,831	18,000
Non-pensionable allowance	2,089	-	2,089	-
	<b>1,775,215</b>	<b>1,685,785</b>	<b>1,775,215</b>	<b>1,685,785</b>
<b>Remuneration of Deputy Municipal Manager Development Services</b>				
Annual remuneration	883,096	1,171,044	883,096	1,171,044
Car allowance	105,341	199,803	105,341	199,803
Contributions to UIF, medical and pension funds	61,149	116,054	61,149	116,054
Housing allowance	75,000	180,000	75,000	180,000
Phone allowance	6,139	14,400	6,139	14,400
Non-pensionable allowance	41	-	41	-
	<b>1,130,766</b>	<b>1,681,301</b>	<b>1,130,766</b>	<b>1,681,301</b>
<b>Remuneration of Executive Manager Internal Audit</b>				
Annual remuneration	913,399	826,350	913,399	826,350
Car allowance	153,262	153,262	153,262	153,262
Contributions to UIF, medical and pension funds	199,562	177,995	199,562	177,995
Housing allowance	9,559	8,904	9,559	8,904
Leave pay	25,938	-	25,938	-
Non-pensionable allowance	99	-	99	-
Phone allowance	9,000	9,000	9,000	9,000
	<b>1,310,819</b>	<b>1,175,511</b>	<b>1,310,819</b>	<b>1,175,511</b>
<b>Remuneration of senior management Safe City</b>				
Annual remuneration	510,408	380,150	-	-
Car allowance	18,000	18,000	-	-
Contributions to UIF, medical and pension funds	21,772	19,940	-	-
Phone allowance	3,600	3,600	-	-
	<b>553,780</b>	<b>421,690</b>	-	-
<b>Reconciliation of employee related costs</b>				
Remuneration of other municipal employees	1,114,353,623	1,045,961,756	1,108,583,187	1,040,857,454
Section 57 employees	12,284,546	12,769,111	12,284,546	12,769,111
Safe City senior management	553,780	421,690	-	-
	<b>1,127,191,949</b>	<b>1,059,152,557</b>	<b>1,120,867,733</b>	<b>1,053,626,565</b>

Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017
<b>46. Finance costs</b>				
Finance leases	42,586	374,461	42,586	374,461
Non-current borrowings	63,136,161	68,067,562	63,136,161	68,067,562
Payables from exchange transactions	2,505	21,018	2,505	21,018
	<b>63,181,252</b>	<b>68,463,041</b>	<b>63,181,252</b>	<b>68,463,041</b>
<b>47. Inventory consumed</b>				
Agricultural assets	76,607	-	76,607	-
Consumables	66,056,088	39,602,686	66,015,927	39,562,838
Finished goods	-	26,302	-	26,302
Materials and supplies	3,134,770	6,435,836	3,134,770	6,435,836
	<b>69,267,465</b>	<b>46,064,824</b>	<b>69,227,304</b>	<b>46,024,976</b>
<b>48. Operational cost</b>				
Achievements and awards	-	4,894	-	4,894
Advertising, publicity and marketing	11,704,941	12,343,462	11,699,896	12,343,181
Bank charges, facility and card fees	5,466,605	6,061,038	5,446,736	6,049,555
Bursaries (employees)	483,480	461,351	483,480	461,351
Cash discount	1,228,901	12,148,636	1,228,901	12,148,636
Catering municipal activities	3,393,921	6,050,597	3,393,921	6,050,597
Cleaning services	26,407	23,926	26,407	23,926
Commission	11,800,028	11,408,978	11,800,028	11,408,978
Communication	11,648,244	12,677,430	11,595,144	12,626,504
Courier and delivery services	7,601	-	395	-
Deed searches	31,980	1,528	31,980	1,528
Drivers licenses and permits	4,360	8,953	4,360	8,953
Entertainment	202,646	131,625	202,646	131,625
External audit fees	7,350,124	5,479,920	6,882,197	4,973,649
External computer service	10,982,813	15,854,095	10,982,813	15,854,095
Insurance underwriting	3,923,795	8,262,938	3,611,099	7,952,521
Learnerships and internships	2,795,867	3,609,937	2,795,867	3,609,937
Licenses	2,251,563	2,745,645	2,250,861	2,745,645
Management fee	336,572	1,131,166	336,572	1,131,166
Market	-	13,618,869	-	13,618,869
Municipal services	17,254	-	17,254	-
Office decorations	65,543	48,862	65,543	48,862
Parking fees	2,901	-	122	-
Printing, publications and books	4,768,692	5,701,711	4,768,692	5,701,711
Professional bodies, membership and subscription	12,354,734	10,846,812	12,354,734	10,846,812
Registration fees	898,728	2,438,065	893,828	2,437,455
Remuneration to ward committees	-	36,800	-	36,800
Servitudes and land surveys	428,893	456,636	428,893	456,636
Signage	373,438	482,948	373,438	482,948
Skills Development Fund Levy	8,819,310	5,687,842	8,801,167	5,687,842
Storage of files	11,194	-	11,194	-
Toll gate fees	963	3,438	963	3,438
Travel agency fees	129,935	343,527	129,935	343,527
Travel and subsistence	1,507,821	10,957,896	1,503,454	10,957,896
Uniform and protective clothing	6,381,759	5,740,748	6,381,759	5,734,738
Vehicle tracking	2,220,321	1,453,100	2,218,117	1,453,100
Workmen's Compensation Fund	1,400,437	556,432	1,400,437	540,278
	<b>113,021,771</b>	<b>156,779,805</b>	<b>112,122,833</b>	<b>155,877,653</b>

The contracts relating to the above lease agreements do not extend over a year and are used as and when the equipment are required for hire.

Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017
<b>49. Operating lease</b>				
Buildings	2,311,810	1,688,100	2,311,810	1,688,100
Machinery and equipment	10,958,326	12,735,784	10,948,532	12,728,468
Transport	28,851,892	31,688,351	28,851,892	31,688,351
	<u>42,122,028</u>	<u>46,112,235</u>	<u>42,112,234</u>	<u>46,104,919</u>
<b>50. Remuneration of councillors</b>				
Total remuneration of councillors	45,020,093	43,574,297	45,020,093	43,574,297
Remuneration of Chief Whip				
Basic salary	718,869	719,839	718,869	719,839
Phone allowance	26,400	23,212	26,400	23,212
Medical aid	19,913	18,797	19,913	18,797
Contribution for pensions	107,830	107,976	107,830	107,976
Travel allowance	74,470	94,068	74,470	94,068
	<u>947,482</u>	<u>963,892</u>	<u>947,482</u>	<u>963,892</u>
<b>Remuneration of Mayor</b>				
Basic salary	1,197,607	1,159,427	1,197,607	1,159,427
Phone allowance	45,420	40,014	45,420	40,014
Medical Aid	44,792	30,535	44,792	30,535
	<u>1,287,819</u>	<u>1,229,976</u>	<u>1,287,819</u>	<u>1,229,976</u>
<b>Remuneration of Deputy Mayor</b>				
Basic salary	732,913	732,913	732,913	732,913
Phone allowance	45,420	45,420	45,420	45,420
Travel allowance	159,778	160,543	159,778	160,543
Contribution to pension fund	109,937	109,937	109,937	109,937
	<u>1,048,048</u>	<u>1,048,813</u>	<u>1,048,048</u>	<u>1,048,813</u>
<b>Remuneration of Speaker</b>				
Basic salary	809,907	818,669	809,907	818,669
Phone allowance	45,420	42,878	45,420	42,878
Contribution to pension fund	121,042	81,573	121,042	81,573
Travel allowance	72,765	72,000	72,765	72,000
	<u>1,049,134</u>	<u>1,015,120</u>	<u>1,049,134</u>	<u>1,015,120</u>
<b>Remuneration of Executive councillors</b>				
Basic salary	3,366,732	5,578,916	3,366,732	5,578,916
Phone allowance	151,200	208,747	151,200	208,747
Contribution to medical aids	100,470	166,378	100,470	166,378
Travel allowance	512,471	1,232,766	512,471	1,232,766
Contributions to pension funds	377,751	704,101	377,751	704,101
	<u>4,508,624</u>	<u>7,890,908</u>	<u>4,508,624</u>	<u>7,890,908</u>
<b>Remuneration of other councillors</b>				
Basic salary	24,423,713	23,308,006	24,423,713	23,308,006
Phone allowance	1,829,700	1,428,738	1,829,700	1,428,738
Housing allowance	126,738	-	126,738	-
Travel allowance	5,358,256	3,667,486	5,358,256	3,667,486
Contributions to medical aids	1,277,220	713,142	1,277,220	713,142
Contributions to pension funds	3,163,359	2,308,216	3,163,359	2,308,216
	<u>36,178,986</u>	<u>31,425,588</u>	<u>36,178,986</u>	<u>31,425,588</u>

Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017
<b>In-kind benefits</b>				
The Executive Mayor, Deputy Executive Mayor, Speaker and Mayoral Committee Members are full-time councillors. Each is provided with an office and secretarial support at the cost of the Council.				
The Mayor and the Deputy Mayor each have the use of separate Council owned vehicles for official duties.				
The Mayor has three full-time bodyguards . The Deputy Mayor and speaker have two full-time bodyguards.				
<b>51. Transfers and Subsidies</b>				
Other subsidies				
Arbitration awards	462,818	-	462,818	-
Grants in aid	12,030,747	14,855,708	12,030,747	14,855,708
Injury on duty	1,695,247	4,356,584	1,695,247	4,356,584
Post retirement benefits	3,893,874	23,699,277	3,893,874	23,699,277
Safe City	16,974	-	7,807,954	6,841,228
	<b>18,099,660</b>	<b>42,911,569</b>	<b>25,890,640</b>	<b>49,752,797</b>
<b>52. Fair value adjustments - investment property</b>				
Gains on investment property	9,638,690	188,741,552	9,638,690	188,741,552
Loss on investment property	(100,000)	(59,761,680)	(100,000)	(59,761,680)
	<b>9,538,690</b>	<b>128,979,872</b>	<b>9,538,690</b>	<b>128,979,872</b>
<b>53. Gains/losses on agricultural assets and living resources</b>				
Gains/(losses) on biological assets and agriculture	9,954,881	(4,255,584)	9,954,881	(4,255,584)
<b>54. Impairment of consumer and other debtors</b>				
Electricity	22,512,399	(139,581,703)	22,512,399	(139,581,703)
Independent Development Trust	63,037,936	(59,542,743)	63,037,936	(59,542,743)
Rates	(9,562,218)	(34,489,024)	(9,562,218)	(34,489,024)
Refuse	25,972,125	(20,829,542)	25,972,125	(20,829,542)
Traffic fines	53,405,673	(14,150,507)	53,405,673	(14,150,507)
Sanitation	(66,362,963)	(38,699,652)	(66,362,963)	(38,699,652)
Water	(437,258,518)	(203,146,867)	(437,258,518)	(203,146,867)
Insurance	(1,018,826)	-	(1,018,826)	-
	<b>349,274,392</b>	<b>(510,440,038)</b>	<b>349,274,392</b>	<b>(510,440,038)</b>
<b>55. Impairment loss relating to non current assets</b>				
<b>Impairments</b>				
<b>Property plant and equipment</b>	(3,722,559)	(8,238,222)	(3,722,559)	(8,538,222)
Property, plant and equipment The procedure used to determine if the asset was impaired was to physically inspect the asset and determine if the asset was impaired and what factors contributed to the impairment and then comparing the condition, age and cost of the asset to the current records in the asset register and if there was a change this was then adjusted accordingly				
<b>Intangible assets</b>	-	(100,339)	-	(100,339)
The impairment is in respect to software that were utilised by various business unit that are now redundant due to purchase of SAP ERP by the municipality.				
<b>Heritage assets</b>	(6,200)	-	(6,200)	-
The impairment is in respect to a flooding that occurred at the Tatham Art Gallery.				
	<b>(3,728,759)</b>	<b>(8,338,561)</b>	<b>(3,728,759)</b>	<b>(8,638,561)</b>
<b>56. Inventories losses</b>				
Inventories gains	33,371,801	24,167,431	33,371,801	24,167,431
Inventories losses	(38,114,813)	(39,947,315)	(38,114,813)	(39,947,315)
	<b>(4,743,012)</b>	<b>(15,779,884)</b>	<b>(4,743,012)</b>	<b>(15,779,884)</b>



Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017
<b>57. Loss on disposal of assets</b>				
Machinery and equipment	(932,263)	(1,304,192)	(871,236)	(1,304,192)
<b>58. Cash generated from operations</b>				
Surplus (deficit)	9,684,400	(337,199,852)	10,465,596	(336,080,057)
<b>Adjustments for:</b>				
Depreciation and amortisation	466,378,218	598,014,010	465,428,234	597,067,585
(Gain)/loss on agricultural and living resources	(9,954,881)	4,255,584	(9,954,881)	4,255,584
Loss on disposal of assets	932,263	1,304,192	871,236	1,304,192
Operating loss - forestry	-	8,693,617	-	8,693,617
Inventory losses	(4,743,012)	15,779,884	(4,743,012)	15,779,884
Fair value adjustments	(9,538,690)	(128,979,872)	(9,538,690)	(128,979,872)
Income received relating to prior year	136,373	-	-	-
Impairment loss relating to non current assets	3,728,759	8,638,560	3,728,759	8,638,560
Movement in revaluation reserve	629,500	(1,101,200)	629,500	(1,101,200)
Movement in capital replacement reserve	(71,966,612)	12,354,006	(71,966,612)	12,354,006
Movement in retirement benefit obligation	(1,763,812)	(15,221,992)	(1,763,812)	(15,221,992)
Movement in current provisions	2,092,426	2,175,723	1,907,498	2,031,146
Movement in non current provisions	10,227,993	50,938,091	10,227,993	50,938,091
Movement on housing development fund	7,123,727	4,004,913	7,123,727	4,004,913
Other non-cash items	66,572,546	12,937,411	66,572,546	12,937,411
<b>Changes in working capital:</b>				
Inventories	(17,193,582)	1,388,451	(17,193,582)	1,388,451
Payables from exchange transactions	200,430,523	195,597,027	200,675,864	195,424,261
Receivables from exchange transactions	52,959,842	30,602,476	52,986,192	30,587,490
Receivables from non exchange transactions	(5,031,230)	(1,085,042)	(5,031,230)	(1,085,042)
Consumer debtors	(335,713,212)	101,406,143	(335,713,212)	101,406,143
VAT	69,186,761	(40,953,234)	69,186,761	(40,953,234)
Unspent conditional grants and receipts	42,073,076	(173,079,460)	42,073,076	(173,079,459)
	<b>476,251,376</b>	<b>350,469,436</b>	<b>475,971,951</b>	<b>350,310,478</b>
<b>59. Additional disclosure in terms of Municipal Finance Management Act Contributions to SALGA / Kwanaloga</b>				
Current year subscription / fee	945,192	849,157	945,192	849,157
Amount paid - current year	(945,192)	(849,157)	(945,192)	(849,157)
	-	-	-	-
<b>Audit fees</b>				
Opening balance	62,173	122,684	62,173	122,684
Current year subscription / fee	6,882,196	4,914,429	6,882,196	4,914,429
Amount paid - current year	(6,845,878)	(4,974,940)	(6,845,878)	(4,974,940)
	<b>98,491</b>	<b>62,173</b>	<b>98,491</b>	<b>62,173</b>
<b>PAYE and UIF</b>				
Current year subscription / fee	152,149,632	140,297,512	152,149,632	140,297,512
Amount paid - current year	(152,149,632)	(140,297,512)	(152,149,632)	(140,297,512)
	-	-	-	-
<b>Pension and Medical Aid Deductions</b>				
Current year subscription / fee	268,399,720	297,846,833	268,399,720	297,846,833
Amount paid - current year	(268,399,720)	(297,846,833)	(268,399,720)	(297,846,833)
	-	-	-	-
<b>VAT</b>				
VAT receivable	26,350	-	-	-
VAT payable	<b>81,342,959</b>	<b>12,377,006</b>	<b>81,342,959</b>	<b>12,156,198</b>

VAT output payables and VAT input receivables are shown in note 23.

All VAT returns have been submitted by the due date throughout the year.

The Municipality claimed a refund of R10,206,821 in VAT period June 2018.

Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017

### Councillors' arrear consumer accounts

Normal credit control procedures have been applied for the recovery of all outstanding debt.

Councillors have made arrangements to re-pay outstanding debt.

The following Councillors had arrear accounts outstanding for more than 90 days as at:

30 June 2018	Outstanding more than 90 days R
Dolo Zondi	7,054
Ignatia Madondo	1,036
Mduduzi Njilo	37,608
Nkosinathi Mbanjwa	2,093
Sandile Dlamini	26,440
Siphiwe Ndawonde	43,417
Thandiwe Zungu	2,876
Thinasonke Ntombela	2,093
Vusumuzi Magubane	71,518
	<b>194,135</b>

30 June 2017	Outstanding more than 90 days R
Najmah Ahmed	8,851
Sandile Dlamini	17,482
Vusumuzi Magubane	58,334
Nkosinathi Mbanjwa	2,532
Ignatia Madondo	1,553
Dorcas Mkhize	62,363
Prudence Msimang	4,235
Siphiwe Ndawonde	73,686
Thinasonke Ntombela	2,532
Mduduzi Njilo	16,083
Dumisani Phungula	4,680
Thandiwe Zungu	2,789
	<b>255,120</b>

### 60. Deviation from supply chain management regulations

Regulation 36 of the Municipal SCM Regulations of 2005 permits the Accounting Officer to "dispense with official procurement processes established by the policy and to procure any required goods or services through any convenient process".

This would typically include urgent and emergency cases, single-source goods, and any other cases where it impractical to follow normal SCM process. In the event of such a decision, the Accounting Officer is required to report this to the next Council meeting for noting.

Computer expenditure	1,682,777	2,542,026	1,682,777	2,542,026
Equipment	115,765	158,369	-	-
Legal	-	420,276	-	420,276
Health and safety	406,143	-	406,143	-
Other	7,014,188	1,188,076	7,014,188	1,188,076
Repairs and maintenance	4,477,844	135,972	4,477,844	135,972
Repairs to motor vehicles	5,707,391	6,864,235	5,707,391	6,864,235
Repairs to property, plant and equipment	3,255,447	4,876,125	3,255,447	4,876,125
Service delivery	6,063,840	4,081,054	6,063,840	4,081,054
Water quality testing	-	109,632	-	109,632
	<b>28,723,395</b>	<b>20,375,765</b>	<b>28,607,630</b>	<b>20,217,396</b>

Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017

Regulation 45

Awards to close family members of persons in the service of the state .

Employee name	Job title	Amount paid
Mchunu Nomvula Teresa	General worker infrastructure business unit	698,201
Mthembu Samkelisiwe	Creditors clerk	221,292
Enforce Security	MEC COGTA	502,155
Brenden Sivparsad	Senior Manager Water and Sanitation	12,739,945
		<b>14,161,593</b>

#### 61. Commitments Authorised

##### Capital expenditure

• Approved and contracted	439,282,124	400,418,024	439,282,124	400,418,024
Total capital commitments	439,282,124	400,418,024	439,282,124	400,418,024

##### Authorised operational expenditure

• Approved and contracted	507,397,498	76,728,165	507,397,498	76,728,165
Total operational commitments	507,397,498	76,728,165	507,397,498	76,728,165

<b>Total commitments</b>	<b>946,679,622</b>	<b>477,146,189</b>	<b>946,679,622</b>	<b>477,146,189</b>
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Commitments are exclusive of Value Added Taxation.

#### 62. Contingencies

Refer to Appendix F for a detailed listing to contingent liabilities	55,864,793	38,970,191	55,864,793	38,970,191
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#### 63. Events after the reporting date

No events to report on after the reporting date.

#### 64. Related Parties

Safe City Msunduzi NPC has been formed as partnership with the business community to combat crime in the city. Council allocates a grant in aid to the entity.

##### Related party balances

Grant paid to Safe City Msunduzi NPC	7,790,981	6,841,228
Brenden Sivparsad - Senior Manager Water & Sanitation	12,739,945	-
Enforce Security - MEC COGTA	502,155	886,175
Electricity and water paid to Msunduzi Municipality	147,891	120,525
Remuneration of management for the current year refer to note 50.		

Full Names	Basic Salary	Cellphone Allowance	Data Card	Housing Subsidy	Medical Aid	Pension	Subsistence & Travel Allowance	Transport	Grand Total
Adkins Shawn	358,987	22,800	4,500	-	-	53,848	-	45,871	486,006
Ahmed Najmah Banu	324,577	22,800	3,600	-	16,637	48,686	-	68,806	485,106
Ahmed Rooksana	281,840	22,800	3,600	-	19,913	42,276	-	114,676	485,106
Amod Michael	362,353	22,800	3,600	-	43,361	54,353	-	42,000	528,467
Atwaru Naleni	330,186	22,800	3,600	-	33,122	49,371	-	45,871	484,949
Chetty Claudell	426,597	22,800	3,600	-	-	-	-	32,109	485,106
Dlamini Ambrosia	381,824	22,800	3,600	-	19,609	57,273	-	-	485,106
Dlamini Godman	370,800	22,800	3,600	-	32,286	55,620	-	-	485,106

Full Names	Basic Salary	Cellphone Allowance	Data Card	Housing Subsidy	Medical Aid	Pension	Subsistence & Travel Allowance	Transport	Grand Total
Dlamini Sandile	378,931	22,800	3,600	-	-	56,840	-	22,935	485,106
Dlamini Tholakele Ignatia	551,428	22,800	3,600	38,246	33,122	82,714	-	235,170	967,080
Dlela Nomalady	303,859	22,800	3,600	-	15,277	24,893	-	114,677	485,106
Duma Prince	398,875	22,800	3,600	-	-	59,831	-	-	485,106
Gambu Nkosinathi	398,875	22,800	3,600	-	-	59,831	-	-	485,106
Goga Mohammed	288,721	22,800	3,600	12,000	-	43,308	-	114,677	485,106
Gwala Nelisiwe	299,156	22,800	3,600	-	-	44,873	-	114,677	485,106
Gwala Sindisiwe Cydy	273,132	22,800	3,600	-	29,927	40,970	-	114,677	485,106
Haswell Uraisha Jasomay	25,403	1,900	300	-	-	3,811	-	9,012	40,426
Inderjit Manilal	377,089	22,800	3,600	-	25,053	56,563	-	-	485,106
Jugmohan Renesha	438,400	22,800	3,600	-	16,637	-	-	3,669	485,106
Khumalo Sphamandla	736,184	22,800	3,600	-	-	110,428	-	94,068	967,080
Lambert William Francis	449,532	22,800	3,600	-	-	-	-	9,174	485,106
Lyne Sandra Patricia	299,156	22,800	3,600	-	-	44,873	-	114,677	485,106
Madlala Linda Linford	280,264	22,800	3,600	-	21,533	42,065	-	114,677	484,938
Madlala Siphamandla	265,899	22,800	3,600	38,246	-	39,885	-	114,677	485,106
Madonda Siph Innocent	301,998	22,800	3,600	-	42,602	45,300	-	68,806	485,106
Madondo Ignatia	278,050	22,800	3,600	-	24,272	41,707	-	114,676	485,106
Magubane Vusumuzi Truman	718,869	22,800	3,600	-	19,913	107,830	-	94,068	967,080
Majola Jerome	599,020	22,800	3,600	-	16,637	89,853	-	235,170	967,080
Majola Nomagugu Eunice	724,503	22,800	3,600	-	46,206	108,695	-	61,144	966,949
Majola Sboniso Terrence	284,661	22,800	3,600	-	16,669	42,699	-	114,677	485,106
Mbanjwa Nkosinathi	370,757	22,800	3,600	-	42,078	-	-	45,871	485,106
Mc Arthur Glenn Robert	817,983	22,800	3,600	-	-	122,697	-	-	967,080
Mhlongo Snothi	299,156	22,800	3,600	-	-	44,873	-	114,677	485,106
Mkhize Dorcas	381,559	22,800	3,600	-	19,913	57,234	-	-	485,106
Mkhize Mtuza Bhekthemba	274,059	22,800	3,600	-	28,862	41,109	-	114,677	485,106
Mkhize Nkululeko	306,678	20,900	3,300	-	20,019	46,002	-	47,782	444,680
Mncwango Gladness	264,584	22,800	3,600	-	39,758	39,688	-	114,677	485,106
Molefe Thabiso	259,069	22,800	3,600	-	46,019	38,871	-	114,677	485,035
Msimang Prudence Nokuthula	766,456	22,800	3,600	-	33,122	-	-	141,102	967,080
Mtshali Blessing	398,875	22,800	3,600	-	-	59,831	-	-	485,106
Ndawonde Siphwe Caiphas	358,319	22,800	3,600	-	46,559	53,758	-	-	485,035
Ndlovu Nelisiwe Zanele	266,134	22,800	3,600	-	37,975	39,456	-	114,677	484,642
Nene Jabulani	295,284	22,800	3,600	-	33,122	44,293	-	86,007	485,106
Nene Sifiso	398,875	22,800	3,600	-	-	59,831	-	-	485,106
Ngcobo Jeffrey Mbuyiselwa	299,156	22,800	3,600	-	-	44,873	-	114,677	485,106
Ngcobo Katherine	281,840	22,800	3,600	-	19,913	42,276	-	114,677	485,106
Ngongoma Xolani	358,788	22,800	3,600	-	46,019	53,829	-	-	485,035
Ngubane Sandile	250,741	22,800	3,600	38,246	46,019	37,622	-	86,007	485,035
Ngube Gugu	269,436	22,800	3,600	-	34,178	40,278	-	114,677	484,968
Ngubo Jabulisile Joyce	809,907	41,820	3,600	-	-	121,042	-	72,000	1,048,369
Ngubo Manqoba	299,156	22,800	3,600	-	-	44,873	-	114,677	485,106
Ngubo Regina	373,444	22,800	3,600	-	29,245	56,017	-	-	485,106
Nhlabathi Bongumusa	297,204	22,800	3,600	-	2,245	44,581	-	114,677	485,106
Niemand Rienus	340,080	22,800	3,600	-	21,749	51,011	-	45,871	485,111
Njilo Mduduzi	1,197,607	41,820	3,600	-	44,792	-	195	-	1,288,014
Ntombela Ethel	269,626	22,800	3,600	-	33,960	40,558	-	114,677	485,220
Ntombela Thinasonke Dennis	581,136	22,800	3,600	-	37,203	87,254	-	235,170	967,163
Ntshangase Ntuthuko	266,824	22,800	3,600	-	37,182	40,024	-	114,677	485,106
Oumar Mehmood UI	344,029	22,800	3,600	-	-	-	-	114,677	485,106
Phungula Dumisani Bernard	258,763	22,800	3,600	-	46,452	38,814	-	114,676	485,106
Schalkwyk Mary	584,532	22,800	3,600	-	33,298	87,680	-	235,170	967,080
Shange Sandile	398,875	22,800	3,600	-	-	59,831	-	-	485,106
Singh Melika	426,597	22,800	3,600	-	-	-	-	32,109	485,106
Sithole Philisiwe	762,617	22,800	3,600	-	16,637	114,393	-	47,034	967,080
Sithole Thamsanqa	299,156	22,800	3,600	-	-	44,873	-	114,677	485,106
Sivnath Rajdave	398,875	22,800	3,600	-	-	59,831	-	-	485,106
Sokhela Balozile Cynthia	358,533	22,800	3,600	-	2,815	53,780	-	43,577	485,106
Sokhela Mansizwa Simon	271,916	22,800	3,600	-	31,326	40,787	-	114,677	485,106
Soobiah Rachel	262,443	22,800	3,600	-	42,220	39,366	-	114,677	485,106
Strachan Ross	436,957	22,800	3,600	-	21,749	-	-	-	485,106

Full Names	Basic Salary	Cellphone Allowance	Data Card	Housing Subsidy	Medical Aid	Pension	Subsistence & Travel Allowance	Transport	Grand Total
Winterbach Ludwig Johann	299,156	22,800	3,600	-	-	44,873	-	114,677	485,106
Zondi Dolo Phillip	339,044	22,800	3,600	-	-	50,856	-	68,806	485,106
Zondi Hamilton	287,496	22,800	3,600	-	42,078	43,124	-	86,007	485,106
Zondo Makhosazane Precious	375,607	22,800	3,600	-	-	56,341	-	26,758	485,106
Zuma Bukelani Ephraim	299,156	22,800	3,600	-	-	44,873	-	114,677	485,106
Zuma Michael Bhekabantu	284,689	22,800	3,600	-	16,637	42,703	-	114,677	485,106
Zuma Thobani Reginald	732,913	41,820	3,600	-	-	109,937	195	160,543	1,049,008
Zungu Ningi	299,156	22,800	3,600	-	-	44,873	-	114,677	485,106
Zungu Thandiwe Rose	284,689	22,800	3,600	-	16,637	42,703	-	114,677	485,106
	<b>30,867,102</b>	<b>1,835,460</b>	<b>281,700</b>	<b>126,738</b>	<b>1,442,558</b>	<b>3,879,919</b>	<b>390</b>	<b>6,197,338</b>	<b>44,631,205</b>

#### Municipal Entity

#### Related party balances

Safe City Msunduzi NPC

Full Names	Basic Salary	Cellphone Allowance	Data Card	Housing Subsidy	Medical Aid	Pension	Subsistence & Travel Allowance	Transport	Grand Total
Holtzhausen Lucas	494,600	3,600	-	-	21,624	-	-	18,000	537,824
Holtzhausen Riaan	275,000	3,600	-	-	14,521	18,900	-	18,000	330,021
Holtzhausen Charlene	142,275	-	-	-	14,521	9,797	-	18,000	184,593
	<b>911,875</b>	<b>7,200</b>	<b>-</b>	<b>-</b>	<b>50,666</b>	<b>28,697</b>	<b>-</b>	<b>54,000</b>	<b>1,052,438</b>

Figures in Rands	2017	2018
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#### 65. Prior Period Error

#### Statement of Financial Position

#### Property plant and equipment

#### Land and buildings

During the current financial year the municipality conducted an investigation to identify properties owned by the municipality but not included on the Fixed Asset Register and properties that are privately owned but incorrectly included on the Fixed Asset Register. Further the municipality identified impairment losses on buildings that were not previously recognized.

<b>Balance previously reported</b>	<b>1,480,183,974</b>	<b>1,466,777,080</b>
Properties owned by the Municipality previously written off	14,388,000	14,388,000
Properties previously not recognised on the asset register	8,008,000	8,008,000
Impairment loss not previously recognised	(284,052)	(284,052)
<b>Restated balance</b>	<b>1,502,295,922</b>	<b>1,488,889,028</b>

#### Infrastructure Assets

During the current year the municipality identified assets whose useful life was not reviewed and had stopped depreciating.

<b>Balance previously reported</b>	<b>4,577,106,149</b>	<b>4,577,106,149</b>
Effect of reviewing useful life resulting in reduction in depreciation charge and increasing the carrying amount	136,903,424	136,903,424
<b>Restated balance</b>	<b>4,714,009,573</b>	<b>4,714,009,573</b>

#### Community Assets

During the current year the municipality identified assets whose useful life was not reviewed and had stopped depreciating

<b>Balance previously reported</b>	<b>420,902,632</b>	<b>420,902,632</b>
Effect of reviewing useful life resulting in reduction in depreciation charge and increasing the carrying amount	16,473,844	16,473,844
<b>Restated balance</b>	<b>437,376,476</b>	<b>437,376,476</b>



**Figures in Rands**
**2017**
**2018**
**Other assets**

During the current year the municipality identified assets whose useful life was not reviewed and had stopped depreciating. Furthermore during the current year the municipality identified assets that were found on the floor during asset verification but not on the fixed asset register and valued assets that were previously recorded at nil values.

<b>Balance previously reported</b>	<b>395,336,588</b>	<b>395,336,588</b>
Addition of assets found on the floor not recorded on Fixed Asset Register	3,924,213	3,924,213
Valuation of assets that were recorded at nil value	12,313,274	12,313,274
Effect of reviewing useful life resulting in reduction in depreciation charge and increasing the carrying amount	8,430,187	8,430,187
<b>Restated balance</b>	<b><u>420,004,262</u></b>	<b><u>420,004,262</u></b>

**Investment property**

During the current financial year the municipality conducted an investigation to identify properties owned by the municipality but not included on the Fixed Asset Register and properties that are privately owned but incorrectly included on the fixed asset register.

<b>Balance previously reported</b>	<b>720,223,802</b>	<b>720,223,802</b>
Properties not owned by the Municipality	(13,086,890)	(13,086,890)
Properties owned by the Municipality	1,616,000	1,616,000
<b>Restated balance</b>	<b><u>708,752,912</u></b>	<b><u>708,752,912</u></b>

**Living resources**

Being the correction of accounting of living resources at Bisley Nature Reserve

<b>Balance previously reported</b>	-	-
Correction of accounting of living resources	769,726	769,726
<b>Restated balance</b>	<b><u>769,726</u></b>	<b><u>769,726</u></b>

**Property plant and equipment - Biological assets**

Being the correction of accounting of living resources as part of property, plant and equipment and reclassified to living resources.

<b>Balance previously reported</b>	<b>769,726</b>	<b>769,726</b>
Correction of accounting of living resources	(769,726)	(769,726)
<b>Restated balance</b>	<b><u>-</u></b>	<b><u>-</u></b>

**Provisions - (Current liability)**

In terms of GRAP 25, recognition of long service awards provisions based on an actuary valuation.

<b>Balance previously reported</b>	<b>(7,177,630)</b>	<b>(7,177,630)</b>
Correction of the basis underpinning of the long service awards provisions i.e. Actuary valuation in line with GRAP 25	(1,543,795)	(1,543,795)
<b>Restated balance</b>	<b><u>(8,721,425)</u></b>	<b><u>(8,721,425)</u></b>

**Inventory**

Derecognition of stock incorrectly recorded

<b>Balance previously reported</b>	<b>66,137,638</b>	<b>66,137,638</b>
<b>Reversal of agricultural stock incorrectly recorded</b>	<b>(1,020,854)</b>	<b>(1,020,854)</b>
Correction of water stock incorrectly recorded	(5,517,314)	(5,517,314)
<b>Restated balance</b>	<b><u>59,599,471</u></b>	<b><u>59,599,471</u></b>

**Payables from exchange transactions - salary control**

Correction of prior year top notch increases.

Figures in Rands	2017	2018
<b>Balance previously reported</b>	(2,429,250)	(2,429,250)
Reversal of accrual of increases	2,429,250	2,429,250
<b>Restated balance</b>	<b>-</b>	<b>-</b>
<b>Payables from exchange transactions - payables and accruals</b>		
<b>Correction of accruals and payables</b>		
<b>Balance previously reported</b>	87,402,237	87,402,237
Correction of accruals and payables	11,774,556	11,774,556
<b>Restated balance</b>	<b>99,176,793</b>	<b>99,176,932</b>
Receivables of exchange transactions-Prepaid electricity		
Being correction of prepaid sales duplicated		
<b>Balance previously reported</b>	<b>2,335,192</b>	<b>2,335,192</b>
Being correction of Prepaid sales duplicated	(2,335,192)	(2,335,192)
<b>Restated balance</b>	<b>-</b>	<b>-</b>
<b>Receivables of exchange transactions-IDT</b>		
<b>Being restatement of IDT debtors previously identified by legal team as not recoverable.</b>		
<b>Balance previously reported</b>	<b>34,115,286</b>	<b>34,115,286</b>
Reversal of IRPTN duplicated invoices	23,319,153	23,319,153
Reversal of COGTA duplicated invoices	2,110,050	2,110,050
Reallocation of IDT debt from consumer debtors	9,090,007	9,090,007
Correction of VAT	614,035	614,035
VAT correction assets	(580)	(580)
<b>Restated balance</b>	<b>69,247,952</b>	<b>69,247,952</b>
<b>Receivables of exchange transactions-Market</b>		
<b>Correction of market debtors-reversal 2016/17</b>		
<b>Balance previously reported</b>	2,676,290	2,676,290
Correction of market debtors-reversal 2016/17	(2,204,302)	(2,204,302)
<b>Restated balance</b>	<b>471,988</b>	<b>471,988</b>
<b>Receivables from non-exchange-Traffic fines</b>		
<b>Correction of traffic fines</b>		
<b>Balance previously reported</b>	45,866,494	45,866,494
Correction of traffic fines	(232,564)	(232,564)
<b>Restated balance</b>	<b>45,633,929</b>	<b>45,633,929</b>
<b>Consumer debtors</b>		
<b>Being write back of bad debts written off 2016/2017</b>		
<b>Balance previously reported</b>	<b>1,013,846,913</b>	<b>1,013,846,913</b>
Msunduzi debtor- correction of debtor	(3,046,563)	(3,046,563)
Reversal of debt write off	291,495,408	291,495,408
Correction of debtors impairment 2017	(337,604,219)	(337,604,219)
Interest accrual- Debts written back	24,521,781	24,521,781
Written back debtors -VAT	21,587,030	21,587,030
<b>Restated balance</b>	<b>1,010,800,350</b>	<b>1,010,800,350</b>

Figures in Rands	2017	2018
<b>Cash and cash equivalents-Market account</b>		
<b>Correction of market account-Market link</b>		
<b>Balance previously reported</b>	<b>6,778,722</b>	<b>6,778,722</b>
Correction of market account	(3,180,472)	(3,180,472)
<b>Restated balance</b>	<b>3,598,250</b>	<b>3,598,250</b>
<b>VAT</b>		
<b>Correction of VAT with regards to bad debts written off</b>		
<b>Balance previously reported</b>	<b>9,430,832</b>	<b>9,430,832</b>
Correction of vat	(21,587,030)	(21,587,030)
<b>Restated balance</b>	<b>(12,156,198)</b>	<b>(12,156,198)</b>
<b>Accumulated surplus</b>		
<b>Balance previously reported</b>	<b>(7,250,819,634)</b>	<b>(7,236,989,244)</b>
Correction of payables from exchange transactions - salary control	(2,429,250)	(2,429,250)
Correction receivables from exchange transactions- prepaid electricity	2,335,192	2,335,192
Correction of payables from exchange transactions-accruals and payables	(11,774,556)	(11,774,556)
Cash and cash equivalents-corrected of Market account	3,180,472	3,180,472
Housing Development Fund- Correction of interest	958,308	958,308
Correction of investment property- land	11,470,890	11,470,890
Correction of Property, Plant and Equipment	(200,440,941)	(200,440,941)
Receivables from non- exchange transactions(Market)	2,204,302	2,204,302
Receivables from-exchange transactions - IDT	(35,132,661)	(35,132,661)
Consumer debtors -Msunduzi Debtor	3,046,563	3,046,563
Inventory (Forestry) reversal of stock	1,020,854	1,020,854
Consumer debtors -Bad debts write back	(291,495,408)	(291,495,408)
Correction consumer debtors-Interest(written back debtors)	(24,521,781)	(24,521,781)
Consumer debtors written back-impairment	337,604,219	337,604,219
Correction of Long service awards provision	60,512,392	60,512,392
Correction of Traffic fines debtor	232,564	232,564
Long service awards correction - GRAP 25 valuation	3,003,291	3,003,291
Correction of water stock incorrectly recorded	5,517,312	5,517,312
Land and building- impairment correction	284,052	284,052
<b>Restated balance</b>	<b>(7,385,243,820)</b>	<b>(7,371,413,430)</b>
<b>Provisions-Long service awards(Non current liability)</b>		
Correction of the basis underpinning of the long service awards provisions i.e. Actuary valuation in line with GRAP 25	(61,971,888)	(61,971,888)
<b>Restated balance</b>	<b>(61,971,888)</b>	<b>(61,971,888)</b>
<b>Housing Development Fund</b>		
<b>During the 2014/2015 financial year the interest due to the Msunduzi Housing Association was understated by R 958 308 in error. It was disclosed as interest received by the Municipality.</b>		
<b>Balance previously reported</b>	<b>(79,571,771)</b>	<b>(79,571,771)</b>
Correction of interest	(958,308)	(958,308)
<b>Restated balance</b>	<b>(80,530,079)</b>	<b>(80,530,079)</b>
<b>Statement of Financial Performance</b>		
<b>Deficit for the year previously reported</b>		
<b>Balance previously reported</b>	<b>(237,518,844)</b>	<b>(236,399,048)</b>
Interest - consumer debtors and receivables	24,521,781	24,521,781
Interest - bank, call and investment accounts	(958,308)	(958,308)
Contour debtors	(2,335,192)	(2,335,192)
Property rates	(2,890,109)	(2,890,109)
Fines, penalties and forfeits.	(232,564)	(232,564)
Bad debts written off	291,495,408	291,495,408

Figures in Rands	2017	2018
Employee related costs	(63,515,683)	(63,515,683)
Impairment of consumer and traffic fines debtors	(337,604,219)	(337,604,219)
Operational revenue - market	(2,204,302)	(2,204,302)
Inventories losses	(5,517,314)	(5,517,314)
Impairment loss - land and building	(284,052)	(284,052)
Operational revenue - forestry	(156,454)	(156,454)
<b>Restated balance</b>	<b>(337,199,852)</b>	<b>(336,080,056)</b>
<b>Fines, penalties and forfeits - Traffic fines</b>		
<b>Correction of traffic fines</b>		
<b>Balance previously reported</b>	<b>18,045,818</b>	<b>18,045,818</b>
Correction of traffic fines	(232,564)	(232,564)
<b>Restated balance</b>	<b>17,813,254</b>	<b>17,813,254</b>
<b>Interest - bank, call and investment accounts</b>		
<b>Correction of interest housing development</b>		
<b>Balance previously reported</b>	<b>54,589,785</b>	<b>54,589,785</b>
Correction of interest housing development	(958,308)	(958,308)
<b>Restated balance</b>	<b>53,631,477</b>	<b>53,631,477</b>
<b>Interest consumer debtors</b>		
<b>Reversal of bad debt written off-interest raised</b>		
<b>Balance previously reported</b>	<b>(96,347,327)</b>	<b>(96,347,327)</b>
Reversal of bad debt written off-interest raised	(24,521,781)	(24,521,781)
<b>Restated balance</b>	<b>(120,869,108)</b>	<b>(120,869,108)</b>
<b>Bad debts written off</b>		
<b>Write back of bad debts off in 2016/2017</b>		
<b>Balance previously reported</b>	<b>332,295,447</b>	<b>332,295,447</b>
Write back of bad debts in 2016/2017	(291,495,408)	(291,495,408)
<b>Restated balance</b>	<b>40,800,039</b>	<b>40,800,039</b>
<b>Employee related costs - long service awards</b>		
<b>Long service awards correction - GRAP 25 valuation</b>		
<b>Balance previously reported</b>	<b>990,110,883</b>	<b>990,110,883</b>
Long service awards correction	63,515,682	63,515,682
<b>Restated balance</b>	<b>1,053,626,565</b>	<b>1,053,626,565</b>
<b>Impairment of consumer and traffic fines debtors</b>		
<b>Impairment on debtors written back in 2016/2017</b>		
<b>Balance previously reported</b>	<b>172,835,820</b>	<b>172,835,820</b>
Impairment on debtors written back	337,604,218	337,604,218
<b>Restated balance</b>	<b>510,440,038</b>	<b>510,440,038</b>
<b>Service charges</b>		
<b>Balance previously reported</b>	<b>2,540,096,629</b>	<b>2,540,096,629</b>
Msunduzi raised as a debtor - 2017/2018	(134,741)	(134,741)
Overstatement of prepaid electricity sales for Sobantu vendor	(2,335,192)	(2,335,192)
Msunduzi raised as a debtor - 2016/2017	(47,788)	(47,788)
<b>Restated balance</b>	<b>2,537,578,908</b>	<b>2,537,578,908</b>

Figures in Rands	2017	2018
<b>Property rates</b>		
<b>Balance previously reported</b>	795,878,250	795,878,250
Msunduzi raised as a debtor - 2017/2018	(2,755,368)	(2,755,368)
Msunduzi raised as a debtor - 2016/2017	(108,667)	(108,667)
<b>Restated balance</b>	<b>793,014,215</b>	<b>793,014,215</b>
<b>Operational revenue</b>		
<b>Balance previously reported</b>		
Reclassification of Forestry revenue	63,530,381	63,530,381
	4,925,252	4,925,252
<b>Restated balance</b>	<b>68,455,633</b>	<b>68,455,633</b>
<b>Inventory losses</b>		
<b>Balance previously reported</b>	<b>(10,262,570)</b>	<b>(10,262,570)</b>
Correction of water stock incorrectly recorded	(5,517,314)	(5,517,314)
<b>Restated balance</b>	<b>(15,779,884)</b>	<b>(15,779,884)</b>
<b>Reclassifications</b>		
The following reclassifications adjustment occurred:		
<b>Transfers and subsidies</b>		
<b>Reclassification of payment paid to Maritzburg United from operating costs to transfer and subsidies</b>		
<b>Balance previously reported</b>	<b>36,447,089</b>	<b>36,447,089</b>
Reclassification	13,305,708	13,305,708
<b>Restated balance</b>	<b>49,752,797</b>	<b>49,752,797</b>
<b>Operational costs</b>		
<b>Reclassification of payment paid to Maritzburg United from operating costs to transfer and subsidies</b>		
<b>Balance previously reported</b>	<b>155,564,492</b>	<b>155,564,492</b>
Reclassification	(13,305,708)	(13,305,708)
Reclassification - forestry expenses	13,618,869	13,618,869
<b>Restated balance</b>	<b>155,877,653</b>	<b>155,877,653</b>

## 66. Change in estimate

### Property plant and equipment

Landfill site provision is created to ensure that the municipality will be able to restore the landfill site to its original condition at the end of its life. The provision represents management's best estimate of the municipality liability with regards to aforementioned restoration costs. The effect of the current year's revision is an increase of R8 663 339 due to change in discount factor and effect of re-measurement.

### Retirement benefit obligation

The municipality provides post-employment medical benefits to certain staff members. The provision represents management's best estimate of the municipality liability with regards to aforementioned post-employment medical benefits. The effect of the current year's revision is a decrease of R1 763 813 to R629 854 698 owing to the net effect of actuarial gain, current service cost and interest cost.

### Leave accrual

The leave pay provision is created to ensure adherence to SALGA collective agreement requirements. It states that at the end of a leave cycle, an employee may not have more than 48 days annual leave to their credit. The effect of this revision has increased the accrual by R13 345 184 to R 90 230 250.

Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017
<b>67. Irregular expenditure</b>				
Opening balance	164,470,456	14,263,338	163,948,762	13,845,402
Add: Irregular Expenditure - current year	132,590,191	150,207,118	132,509,961	150,103,360
	<b>297,060,647</b>	<b>164,470,456</b>	<b>296,458,723</b>	<b>163,948,762</b>



Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017
<b>Analysis of expenditure awaiting condonation per age classification</b>				
2008 / 2009	4,077,827	4,077,827	4,077,827	4,077,827
2009 / 2010	5,458,355	5,458,355	5,458,355	5,458,355
2010 / 2011	3,551,576	3,551,576	3,551,576	3,551,576
2011 / 2012	38,200	38,200	38,200	38,200
2013 / 2014	11,000	11,000	11,000	11,000
2014 / 2015	1,126,380	1,126,380	708,444	708,444
2016 / 2017	150,207,118	150,207,118	150,103,360	150,103,360
2017 / 2018	132,590,191	-	132,509,961	-
	<b>297,060,647</b>	<b>164,470,456</b>	<b>296,458,723</b>	<b>163,948,762</b>

Irregular expenditure has not been yet written off or condoned.

Section 32(4) of the Municipal Finance Management Act requires that Council can deal with these matters in the manner prescribed

In the case of irregular and fruitless and wasteful expenditure, it is only after an investigation has been conducted that irregular expenditure can be certified as irrecoverable and written off by Council hence there were no movement between financial years 2008/2009 to 2017/2018 as the investigations are still open and as soon as they are closed Council will write off this expenditure.

Details of irregular expenditure – current year

Bids not advertised within 30 days	30,536,804
CIDB registration	578,100
Contractors	101,313,057
Service of state	44,500
Service of the municipality	37,500
Three quotations not obtained - Safe City	80,230
Msunduzi NPC	
	<b>132,590,191</b>

#### 68. Comparative figures

Certain comparative amounts have been restated.

#### 69. Fruitless and wasteful expenditure

Fruitless and wasteful expenditure	27,051,662	16,094,523	27,051,662	16,080,807
<b>Reconciliation of fruitless and wasteful expenditure</b>				
Opening balance	16,080,807	4,823,989	16,080,807	4,810,273
Add: Fruitless and wasteful expenditure current year	10,970,855	11,270,534	10,970,855	11,270,534
<b>Fruitless and wasteful expenditure awaiting to be written off / recovered</b>	<b>27,051,662</b>	<b>16,094,523</b>	<b>27,051,662</b>	<b>16,080,807</b>
Cancellation of tenders	113,363	211,997	113,363	211,997
Employees salaries and wages that are on suspension and unresolved within prescribed time frame	10,854,986	11,037,519	10,854,986	11,037,519
Interest on : Late payment of Eskom accounts	1,872	3,790	1,872	3,790
Interest on : Late payment of SABC TV license	-	7,887	-	7,887
Interest on : Late payment of Telkom accounts	634	9,341	634	9,341
	<b>10,970,855</b>	<b>11,270,534</b>	<b>10,970,855</b>	<b>11,270,534</b>

A system has been put in place to stream-line the payment process to ensure non occurrence of interest costs. Staff have been advised on possible recovery of costs due to negligence.

Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017
<b>70. Unauthorised expenditure</b>				
Unauthorised expenditure	361,222,670	361,222,270	361,222,670	361,222,670
Opening balance	361,222,670	5,234,379	361,222,670	5,234,379
Add: Year end entries in respect of bad debts resulted in this amount being disclosed in the income statement	-	291,495,408	-	291,495,408
Less: amounts recovered from Fairfield's Developments	-	(1,500,000)	-	(1,500,000)
Add: amounts still to be recovered from Fairfield Developments	-	(1,763,503)	-	(1,763,503)
Add: Change in treatment of the IDT outstanding payment resulted in an impairment amount which resulted in the budget not being sufficient	-	59,542,743	-	59,542,743
Add: Expenditure not budgeted	-	8,213,643	-	8,213,643
	<b>361,222,670</b>	<b>361,222,670</b>	<b>361,222,670</b>	<b>361,222,670</b>

## 71. Electricity and water losses

### Electricity losses

Units purchased - kWh	1,784,678,530	1,790,378,694	1,784,678,530	1,790,378,694
Units sold - kWh	(1,511,945,987)	(1,509,681,276)	(1,511,945,987)	(1,509,681,276)
Loss - kWh	272,732,542	280,697,418	272,732,542	280,697,418
Electricity loss as a percentage	15.30	15.68	15.30	15.68
Costs per kWh in cents	0.94196	0.93477	0.94196	0.93477
Electricity loss in rand value	256,903,790	279,122,476	256,903,790	279,122,476
	-	-	-	-

The significant electricity losses of 272 732 542 kWh (2017:280 697 418 kWh) occurred during the year under review, which resulted in material revenue losses to the municipality.

The slight decrease of losses from previous financial year may be as a result of the following

- Commissioning of the City Grid 132kV underground cables network that replaced the ageing 33kV networks - Commissioning of new 40MVA Power Transformers.
- The commissioning of new Electrification Project in the Informal Settlements areas resulting in the reduced illegal connections in the network.

The acceptable norm of electricity loss is between 7% and 10% as per MFMA circular 71 dated January 2014.

### Some of the main contributing factors to increased electricity losses are

#### Non-Technical Losses

- Illegal connections
- Infrastructure vandalism
- Metering inaccuracies (due to faulty meters)
- Unmetered energy (meter tempering or bypassing the meter at the customer meter)

Technical losses (these are inherent in the distribution networks and cannot be eliminated)

- Ageing infrastructure that results in increased power dissipation during transmission and distribution on lines, cables and transformers in the system.
- Overloading
- Poor standard of equipment installed

How are these losses being addressed.

- Electrification of informal settlement areas
- Replacing old wooden substation doors with steel doors to prevent easy access to substations
- Replacement of old inaccurate and faulty meters
- Identify and install meters where there are no meters.
- Regular property inspections to identify bypassed/ tempered meters
- Replace/ upgrading and refurbishing of ageing infrastructure
- Conducting system strengthening in the networks to relieve overloading in the networks
- Purchasing and Installation of efficient equipment. (Consideration of losses during drafting of technical specifications for new equipment).

Figures in Rands	Economic entity		Controlling entity	
	2018	2017	2018	2017
<b>Water losses</b>	68,467,170	62,562,814	68,467,170	62,562,814
Units purchased - kl	(48,392,496)	(44,499,100)	(48,392,496)	(44,499,100)
Units sold - kl	14,855,259	13,367,148	14,855,259	13,367,148
Losses - kl	5,219,415	4,696,566	5,219,415	4,696,566
Apparent losses - kl	20,074,674	18,063,714	20,074,674	18,063,714
Real losses - kl	-	28.9	29.3	28.9
Water loss as a percentage	6.91000	6.04600	6.91000	6.04600
Costs per kl in cents	138,715,997	109,213,215	138,715,997	109,213,215
Water loss in rand value	-	-	-	-

For the 2017/2018 reporting period there has been a change in the methodology for the calculation of the water losses as per MFMA circular dated January 2014. The circular requires that real losses and apparent loss be considered as total water losses.

The accepted norm as per the Financial Norms and Standards circular for Water Losses is between 15% and 30%

A material water loss of 138 715 997 kl (2017: 109 213 215 kl) occurred during the year under review.

A contributing factor to the increase in the water losses is the aging and fragile water pipeline infrastructure.

A total length of water pipes of 861km was surveyed for leaks

2 222 domestic and bulk meters were upgraded for accuracy in the billing system.

Assessment of existing infrastructure, verification and proposals, zonal integrity and rectification of breaches minimises non revenue water by eliminating duplication of quantifying water in various zones.

## 72. Risk management

### Financial risk management

The Municipality's activities expose it to the following financial risks:

- Market risk (including currency risk, fair value interest rate risk, cash flow interest rate risk and price risk).
- Credit risk and
- Liquidity risk.

The municipality's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the municipality's financial performance

### Liquidity risk

Prudent liquidity risk management implies maintaining sufficient cash and marketable securities, the availability of funding through an adequate amount of committed credit facilities and the ability to close out market positions. Due to the dynamic nature of the underlying businesses, the Municipality's treasury maintains flexibility in funding by maintaining availability under committed credit lines.

The municipality's risk to liquidity is a result of the funds available to cover future commitments. The Municipality manages liquidity risk through an ongoing review of future commitments and credit facilities.

At 30 June 2018	Less than 1 year	Between 1 and 2 years	Between 2 and 5 years	Total
Borrowings	84,512,318	400,915,552	50,310,656	535,738,526
At 30 June 2017				
Borrowings	79,368,332	405,418,032	130,320,492	615,106,856
	<b>163,880,650</b>	<b>806,333,584</b>	<b>180,631,148</b>	<b>1,150,845,382</b>

### Credit risk

Credit risk consists mainly of cash deposits, cash equivalents, and receivables. The municipality only deposits cash with major banks with high quality credit standing and limits exposure to any one counter-party.

Trade receivables comprise a widespread customer base. Management evaluated credit risk relating to customers on an ongoing basis. If customers are independently rated, these ratings are used. Otherwise, if there is no independent rating, risk control assesses the credit quality of the customer, taking into account its financial position, past experience and other factors. Individual risk limits are set based on internal or external ratings in accordance with limits set by the board.

The municipality as part of its credit policy performs a credit risk profile of each debtor.

**Market risk****Interest rate risk**

The Municipality has significant interest- bearing assets, the Municipality's income and operating cash flows are not substantially independent of changes in market interest rates.

The Municipality's interest rate risk arises from long-term borrowings. Borrowings issued at variable rates expose the municipality to cash flow interest rate risk. Borrowings issued at fixed rates expose the Municipality to fair value interest rate risk.

**73. Going concern**

The consolidated annual financial statements have been prepared on the basis of accounting policies applicable to a going concern. This basis presumes that funds will be available to finance future operations and that the realisation of assets and settlement of liabilities, contingent obligations and commitments will occur in the ordinary course of business.

THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY							
APPENDIX A							
SCHEDULE OF EXTERNAL LOANS AS AT 30 JUNE 2018							
EXTERNAL LOANS	ACCOUNT NO	Loan Number	Redeemable	Balance at 30/06/2017	Received during the period	Redeemed written off during the period	Balance at 30/06/2018
				R	R	R	R
<b>LONG-TERM LOANS</b>							
DBSA - 15.5%	PMB8108710930	11158	30/09/2018	2 892 398	-	1 856 160	1 036 238
DBSA - 15.5%	PMB8108710930	11159	31/03/2019	4 504 738	-	2 085 150	2 419 589
DBSA - 15.5%	PMB8108710930	11160	31/03/2019	3 839 188	-	1 777 080	2 062 107
DBSA - 16.5%	PMB8108710930	13446	31/03/2020	9 844 035	-	2 777 651	7 066 383
DBSA - 16.5%	PMB8108710930	13447	31/03/2020	4 196 126	-	1 184 004	3 012 122
DBSA - 16.5%	PMB8108710930	13448	31/03/2020	6 212 926	-	1 753 076	4 459 850
DBSA - 14.27%	PMB8108710930	102091	11/02/2020	2 226 818	-	483 590	1 743 229
DBSA - 14.27%	PMB8108710930	102416	28/06/2021	21 477 162	-	4 142 636	17 334 527
DBSA - 9.31%	PMB8108710930	101922	30/09/2020	9 290 767	-	2 366 829	6 923 938
DBSA - 8.7%	PMB8108710930	102797	30/09/2022	46 562 455	-	6 928 860	39 633 595
DBSA - 10.79%	PMB8108710930	103059/1	30/09/2023	39 919 304	-	4 514 423	35 404 881
DBSA - 6.75%	PMB8108710930	103059/2	30/09/2023	8 891 404	-	1 131 140	7 760 264
DBSA -12.02%	PMB8108710930	103594/1	31/12/2024	79 386 933	-	7 023 203	72 363 730
DBSA - 6.75%	PMB8108710930	103594/2	31/12/2024	23 320 325	-	2 481 063	20 839 262
DBSA - 12.10%	PMB8108710930	103721	31/03/2025	144 971 615	-	12 080 156	132 891 459
DBSA - 9.19%	PMB8108710930	61007262	31/03/2025	207 570 662	-	26 783 314	180 787 348
DBSA Total				615 106 857	-	79 368 335	535 738 522
<b>LEASE LIABILITY</b>							
Finance Lease							
Computer Equipment				346 586	-	346 586	-
<b>TOTAL EXTERNAL LOANS</b>				<b>615 453 443</b>	<b>-</b>	<b>79 714 921</b>	<b>535 738 522</b>





## THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY APPENDIX B ANALYSIS OF ALL NON-CURRENT ASSETS CLASSIFICATION AS AT 30 JUNE 2018

	Cost		Accumulated Depreciation						Carrying Value
			Opening Balance	Restated Balance	Additions (Depreciation)	Disposals adjustments	Disposals Acc. Depreciation	Impairment	
<b>Land</b>	1 217 228 842.10	508 590 446.63	0.00	0.00	22 371 224.50	0.00	0.00	0.00	1 217 228 842.10
<b>Buildings</b>	480 925 764.67	297 084.35	5 903 299.61	-931 700.00	247 172 651.48	0.00	-89 236.16	0.00	269 454 639.82
<b>Buildings</b>	1 698 559 068.58	-107 377.46	5 903 299.61	-931 700.00	247 172 651.48	-	-89 236.16	-	1 456 364 650.91
<b>ELECTRICITY</b>									
HV Overhead Lines	66 159 099.64	0.00	0.00	0.00	24 338 400.05	0.00	0.00	0.00	28 913 151.80
HV Substations	296 492 691.72	0.00	0.00	0.00	96 636 684.60	-0.02	0.00	0.00	111 779 910.06
HV Underground	15 087 569.28	0.00	0.00	0.00	6 473 548.75	0.00	0.00	0.00	7 136 275.34
Cables	4 019 437.59	0.00	0.00	0.00	40 107.09	0.00	0.00	0.00	123 526.39
Electricity reticulation	113 737 253.25	0.00	0.00	0.00	19 806 304.57	0.00	0.00	0.00	26 310 131.16
LV Street Lighting	65 579 520.00	0.00	0.00	0.00	9 676 630.14	0.00	0.00	0.00	12 383 609.90
MV Ground Mounted Transformers	124 989 741.07	0.00	0.00	0.00	36 843 890.05	0.00	0.00	0.00	44 056 285.23
MV Mini Substations	24 804 369.14	0.00	0.00	0.00	2 408 745.41	0.00	0.00	0.00	15 167 701.41
MV Overhead Lines	144 280 212.10	0.00	0.00	0.00	39 072 862.30	0.00	0.00	0.00	45 236 388.35
MV Substations	706 464 739.69	0.00	0.00	650 617.59	233 119 010.05	0.00	0.00	0.00	277 904 449.34
MV Underground	34 366 731.39	0.00	0.00	0.00	4 478 439.29	0.00	0.00	0.00	6 679 853.04
Cables	32 550 780.06	0.00	0.00	0.00	10 096 748.88	0.00	0.00	0.00	12 059 466.12
MV Pole Mounted Transformers	10 529 824.92	99 370 164.81	99 370 164.81	650 617.59	93 384 737.80	0.00	0.00	0.00	587 750 768.14
MV Ring Main Unit	1 628 532 144.93	0.00	0.00	0.00	494 356 020.32	0.00	0.00	0.00	1 151 331 994.11
<b>ROADS</b>									
Overhead Gantry	130 000.00	0.00	0.00	0.00	25 271.95	0.00	0.00	0.00	30 509.07
Concrete Roads	44 399 974.99	0.00	0.00	12 665 296.51	13 691 046.00	0.00	0.00	0.00	16 783 910.93
Flexible Roads	1 816 325 702.63	0.00	0.00	1 848 989 749.94	843 130 803.33	0.00	0.00	0.00	948 455 383.52
Unpaved Roads	139 448 299.25	0.00	0.00	132 448 299.25	94 361 175.56	0.00	0.00	0.00	100 912 641.38
Other Roads	145 222 256.47	0.00	0.00	250 388 635.74	28 347 454.79	0.00	0.00	0.00	32 667 725.01
Structures	238 953 697.36	0.00	0.00	-896 631.25	47 271 552.99	0.00	-7 729.42	0.00	59 227 511.89
Signalized Intersections	48 567 153.83	0.00	0.00	791 805.59	29 301 815.32	0.00	0.00	0.00	32 899 286.78
Airport Runway	73 574 385.72	0.00	0.00	73 574 385.72	21 711 451.32	0.00	0.00	0.00	26 288 856.29
	<b>2 489 621 470.25</b>		<b>2 748 728 775.90</b>	<b>31 210 596.38</b>	<b>1 077 840 571.17</b>	<b>-139 431 963.12</b>	<b>-7 729.42</b>	<b>-</b>	<b>1 217 264 824.87</b>
<b>SANITATION</b>									
Sewer Treatment Works	2 034 057.77	0.00	0.00	0.00	1 176 648.82	0.00	0.00	0.00	1 291 146.53
Pump Stations	11 683 838.11	0.00	0.00	11 683 838.11	5 798 359.44	0.00	0.00	0.00	6 286 216.97
Bulk Sewers	69 876 412.38	0.00	0.00	63 876 412.38	21 549 242.89	0.00	0.00	0.00	24 963 955.76
Sewer Reticulation	416 631 939.27	0.00	0.00	11 674 822.49	123 170 568.97	0.00	0.00	0.00	138 894 582.87
	<b>494 226 247.93</b>		<b>4 536 290.91</b>	<b>11 674 822.49</b>	<b>151 684 620.12</b>	<b>-19 140 082.01</b>	<b>-</b>	<b>-</b>	<b>170 534 902.13</b>
<b>WATER</b>									
Water Reticulation	398 482 535.27	0.00	0.00	3 361 330.09	179 761 387.00	-795 170.00	0.00	0.00	193 296 354.01
Pump Stations	4 523 450.70	0.00	0.00	4 523 450.70	3 285 924.15	0.00	0.00	0.00	3 350 121.43
Reservoirs	206 939 561.99	0.00	0.00	206 939 561.99	70 535 761.89	-3 524 953.50	0.00	0.00	80 300 980.51
Water Supply Bulk	447 373 773.76	0.00	0.00	452 860 277.81	377 760 760.93	-257 591 344.85	0.00	0.00	153 477 975.60
Water Pipelines	3 917 229.66	0.00	0.00	3 917 229.66	3 870 622.62	-3 660 151.88	0.00	0.00	464 067.91
Pressure Reduce Valves	43 042 614.84	0.00	0.00	43 042 614.84	3 779 672.73	0.00	0.00	0.00	6 472 705.90
Water Meters	1 104 279 166.22	0.00	0.00	5 750 196.16	638 964 120.32	-265 571 620.23	0.00	0.00	437 372 185.36
	<b>3 117 637.98</b>	<b>3 117 637.98</b>	<b>54 704 334.83</b>	<b>5 750 196.16</b>	<b>638 964 120.32</b>	<b>-265 571 620.23</b>	<b>63 945 748.65</b>	<b>-</b>	<b>3 927.62</b>
<b>SECURITY</b>									
Fencing	4 835 249.77	0.00	0.00	4 835 249.77	3 639 645.95	0.00	0.00	0.00	3 979 540.76
Security Systems	22 796 177.53	0.00	0.00	23 669 463.56	19 202 900.12	-250 916.44	0.00	0.00	20 327 639.46
Access Control	27 904 286.01	0.00	0.00	276 177.53	205 817.06	-28 480.31	0.00	0.00	234 297.37
	<b>846 985.81</b>	<b>846 985.81</b>	<b>-</b>	<b>28 760 910.86</b>	<b>23 048 361.13</b>	<b>-250 916.44</b>	<b>-1 865 637.00</b>	<b>-</b>	<b>3 599 968.92</b>
<b>STORMWATER</b>									
Major Culverts	43 599 732.38	0.00	0.00	43 599 732.38	8 039 629.17	0.00	0.00	0.00	8 970 485.93
Minor Culverts	662 608.48	0.00	0.00	662 608.48	120 278.91	0.00	0.00	0.00	127 757.37
Manholes	88 797 378.58	0.00	0.00	88 797 378.58	32 267 459.59	0.00	0.00	0.00	35 562 428.85
Open Channels	56 558 788.00	0.00	0.00	56 558 788.00	20 950 249.19	0.00	0.00	0.00	33 045 206.75
Reticulation	27 187 992.83	0.00	0.00	27 187 992.83	3 558 851.49	0.00	0.00	0.00	4 164 819.50
Head and Wingwalls	351 483 571.00	0.00	0.00	375 424 386.94	67 119 452.22	0.00	0.00	0.00	74 574 866.36
	5 754 519.00	0.00	0.00	5 754 519.00	2 073 884.67	0.00	0.00	0.00	2 989 313.62
	<b>574 044 580.27</b>	<b>13 596 859.99</b>	<b>-</b>	<b>597 965 406.21</b>	<b>134 129 805.24</b>	<b>-14 604 853.14</b>	<b>-</b>	<b>-</b>	<b>148 734 668.38</b>
<b>RAILWAY LINES</b>									
Railway Lines	3 509 480.47	0.00	0.00	3 509 480.47	2 101 373.02	-95 271.08	0.00	0.00	2 176 309.59

THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY													
APPENDIX B													
ANALYSIS OF ALL NON-CURRENT ASSETS CLASSIFICATION AS AT 30 JUNE 2018													
	Cost			Accumulated Depreciation					Carrying Value				
	Opening Balance	Adjustment to Opening Balance	Additions/Fair value adjustments	Capital under Construction	Capitalised capital under construction	Donated Assets	Disposals	Closing Balance	Disposals adjustments	Disposals Acc. Depreciation	Impairment	Closing Balance	Carrying Value
<b>SOLID WASTE</b>	<b>3 509 480.47</b>						<b>3 509 480.47</b>	<b>170 207.85</b>				<b>2 178 309.59</b>	<b>1 333 170.88</b>
Landfill Refuse	3 126 784.12	0.00	0.00	4 332 240.52		0.00	7 459 024.64	88 129.78	0.00	0.00	0.00	1 516 789.12	5 942 255.52
Garden Site	8 075 607.10	0.00	0.00	0.00	0.00	0.00	8 075 607.10	292 410.93	0.00	0.00	0.00	2 203 886.88	5 871 720.22
Sorting Stations	538 740.94	136 903 424.00	625.00	0.00	0.00	0.00	9 849.19	9 247.63	0.00	0.00	0.00	19 096.78	137 423 693.16
	<b>11 741 132.16</b>	<b>136 903 424.00</b>	<b>625.00</b>	<b>4 332 240.52</b>			<b>3 409 362.92</b>	<b>330 389.86</b>				<b>3 739 752.78</b>	<b>149 237 668.90</b>
<b>Total Infrastructure Assets</b>	<b>6 348 898 517.84</b>	<b>136 903 424.00</b>	<b>625.00</b>	<b>369 878 906.64</b>	<b>59 659 827.61</b>		<b>6 951 350 818.86</b>	<b>329 162 495.23</b>		<b>- 7 729.42</b>		<b>2 592 414 898.66</b>	<b>4 851 840 188.27</b>
<b>COMMUNITY ASSETS</b>													
Community Buildings	23 464 095.15	0.00	0.00	0.00	0.00	0.00	23 464 095.15	874 195.33	0.00	0.00	0.00	13 655 355.89	9 808 739.26
Stadiums	65 637 876.17	0.00	0.00	0.00	0.00	0.00	50 827 603.10	5 174 605.05	0.00	0.00	0.00	51 541 537.05	34 096 359.12
Public Conveniences	32 337 327.39	0.00	0.00	0.00	0.00	0.00	15 126 547.68	1 653 267.51	0.00	0.00	0.00	16 779 815.19	15 557 512.20
Clinics	29 442 063.10	0.00	0.00	4 739 134.06	0.00	0.00	14 350 829.70	776 101.92	0.00	0.00	0.00	15 126 931.62	19 054 265.54
Libraries	82 385 494.76	0.00	0.00	-121 320.19	0.00	0.00	41 112 297.27	3 529 469.32	0.00	0.00	0.00	44 641 756.59	42 359 541.34
Community Centres	98 400 195.38	0.00	0.00	3 782 887.99	0.00	0.00	53 059 347.85	5 957 177.24	0.00	0.00	0.00	50 074 890.34	52 108 193.03
Cemeteries	6 551 265.08	0.00	0.00	0.00	0.00	0.00	2 924 876.73	129 071.32	0.00	0.00	0.00	3 054 048.05	3 487 217.03
Civic Theatres	13 733 671.63	0.00	0.00	0.00	0.00	0.00	9 259 968.81	1 667 105.40	0.00	0.00	0.00	10 927 074.21	2 806 597.42
	<b>371 951 988.66</b>			<b>8 400 701.86</b>	<b>4 737 123.36</b>		<b>199 442 921.70</b>	<b>19 761 193.09</b>				<b>205 801 408.94</b>	<b>179 288 404.94</b>
<b>Community Recreational Facilities</b>													
Swimming Pools	45 916 159.06	0.00	0.00	0.00	0.00	0.00	23 645 783.25	1 967 187.47	0.00	0.00	0.00	19 470 840.20	30 790 146.87
Sports Facilities	48 643 282.06	0.00	0.00	-4 344 828.01	0.00	0.00	18 846 188.83	2 008 143.80	0.00	0.00	0.00	17 163 311.71	-12 282 486.32
Squash Courts		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Parks	21 141 158.09	0.00	0.00	-36 895 786.56	0.00	0.00	11 873 398.75	824 646.45	0.00	0.00	0.00	10 450 103.52	-25 005 731.99
Sports Grounds	1 193 022 955.43	16 473 844.00	5 704 318.27	0.00	96 216 375.98	0.00	63 285 150.37	6 525 754.45	0.00	0.00	0.00	57 432 868.59	180 264 625.09
	<b>235 003 554.64</b>	<b>16 473 844.00</b>	<b>5 704 318.27</b>	<b>-76 094 415.22</b>	<b>96 216 375.98</b>		<b>117 650 525.20</b>	<b>11 325 744.17</b>				<b>104 517 124.02</b>	<b>172 786 553.65</b>
<b>Total Community Assets</b>	<b>606 955 543.30</b>	<b>16 473 844.00</b>	<b>5 704 318.27</b>	<b>-67 693 713.36</b>	<b>100 959 499.34</b>		<b>317 093 443.90</b>	<b>31 086 937.26</b>				<b>310 319 532.96</b>	<b>445 285 643.43</b>
<b>OTHER ASSETS</b>													
Other Properties	82 356 735.53	0.00	0.00	6 015 554.14	0.00	0.00	45 944 499.57	-33 387.63	3 086 866.64	0.00	0.00	48 987 978.58	39 374 311.09
Housing Schemes	236 963 857.23	0.00	0.00	0.00	0.00	0.00	137 089 397.42	8 604 366.99	0.00	0.00	0.00	145 673 766.41	91 290 090.82
Markets	796 653.56	0.00	0.00	0.00	0.00	0.00	607 877.97	7 797.06	0.00	0.00	0.00	615 475.03	181 178.53
Sewerage works and Dump Site	31 508 703.13	0.00	0.00	0.00	0.00	0.00	18 745 862.31	1 202 401.96	0.00	0.00	0.00	19 948 084.27	11 560 638.86
Workshops and Depots	1 557 492.33	0.00	0.00	0.00	0.00	0.00	1 010 695.00	36 354.33	0.00	0.00	0.00	1 047 049.33	510 443.00
Hostels	4 298 468.38	0.00	0.00	0.00	0.00	0.00	2 339 399.87	195 004.04	0.00	0.00	0.00	2 534 403.91	1 764 064.47
Training Centre	42 566 754.06	0.00	0.00	0.00	0.00	0.00	18 954 104.95	2 191 716.86	0.00	0.00	0.00	21 145 821.81	28 342 442.25
Landfill Site		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Beer Halls	924 085.61	0.00	0.00	0.00	0.00	0.00	617 055.55	29 701.64	0.00	0.00	0.00	646 758.19	277 327.42
Old Age Homes	38 748 040.48	0.00	895 631.25	0.00	0.00	0.00	18 318 764.74	2 410 703.98	0.00	7 729.42	0.00	20 737 198.14	18 906 473.59
Transport Facility	7 004 221.09	0.00	0.00	0.00	0.00	0.00	575 981.26	0.00	0.00	0.00	0.00	4 113 926.76	2 890 294.43
Crematoriums	10 835 503.47	0.00	0.00	0.00	0.00	0.00	6 735 923.73	383 212.09	0.00	0.00	0.00	7 118 235.82	3 717 267.93
Nurses	13 980 560.22	0.00	0.00	0.00	0.00	0.00	922 447.49	0.00	0.00	0.00	0.00	5 359 109.23	8 622 450.99
Airport Buildings	15 717 654.62	24 667 673.00	91 219.00	0.00	0.00	0.00	6 522 204.40	659 759.34	0.00	0.00	0.00	7 181 963.74	33 294 582.88
Creeches							0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Other Assets</b>	<b>487 258 729.71</b>	<b>24 667 673.00</b>	<b>91 219.00</b>	<b>6 015 554.14</b>			<b>264 828 493.75</b>	<b>-33 387.63</b>	<b>20 315 915.68</b>			<b>285 118 712.22</b>	<b>240 731 565.88</b>
<b>Total Assets</b>	<b>7 901 221 237.65</b>	<b>173 480 741.00</b>	<b>7 617 141.25</b>	<b>6 015 554.14</b>	<b>159 618 327.00</b>		<b>7 265 850 317.10</b>	<b>320 785 432.11</b>	<b>49 977 410.91</b>	<b>- 7 729.42</b>		<b>6 747 812 226.86</b>	<b>8 149 292 584.26</b>
<b>Plant and Equipment</b>													
Tractors	5 286 963.57	0.00	5 204 818.80	0.00	0.00	0.00	10 491 092.73	203 832.39	0.00	-27 354.36	0.00	4 824 912.21	5 666 180.52
Graders	13 046 682.62	0.00	2 550 409.99	0.00	0.00	0.00	7 989 037.49	487 036.90	0.00	-798 004.31	146.83	7 688 216.51	7 908 834.98
Farm Equipment	18 270.00	0.00	193 382.46	0.00	0.00	0.00	17 320.57	475.37	0.00	-17 795.94	0.00	1 795.94	17 795.94
Lawnmowers	3 228 272.99	0.00	238 868.04	0.00	0.00	0.00	2 211 559.08	433 714.73	0.00	0.00	0.00	1 203 304.64	2 070 463.78
Compressors	88 423.02	0.00	0.00	0.00	0.00	0.00	87 362.08	3 139.10	0.00	0.00	0.00	48 388.26	280 807.22
Laboratory Equipment	641 446.20	0.00	10 070.00	0.00	0.00	0.00	577 161.09	25 877.58	0.00	0.00	0.00	312 701.24	332 150.16
Radio Equipment	1 729 239.49	0.00	2 044 956.80	0.00	0.00	0.00	1 152 752	211 668.49	0.00	864.28	0.00	798 723.59	2 791 698.44
Firearms	640 494.37	0.00	0.00	0.00	0.00	0.00	156 329.26	122 876.43	0.00	0.00	0.00	279 205.69	361 278.88
Telecommunication	5 993 291.73	0.00	331 588.58	0.00	0.00	0.00	5 396 011	6 372 612.48	0.00	7 400.08	0.00	5 274 534.47	1 024 222.55
Plant and Equipment	48 414 196.31	0.00	14 520 526.62	671 261.30	0.00	0.00	27 110 388	6 672 501.26	0.00	0.00	0.00	29 381 758.90	33 035 862.82
Cremators	79 087 270.20	0.00	25 094 620.52	671 261.30	0.00	-1 554 111.42	49 356 353.84	8 534 834.73	-	-643 154.61	8 411.20	49 800 745.52	53 489 295.08



THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY

APPENDIX B

ANALYSIS OF ALL NON-CURRENT ASSETS CLASSIFICATION AS AT 30 JUNE 2018

	Cost				Accumulated Depreciation				Carrying Value							
	Opening Balance	Adjustment to Opening Balance	Adjustments current year	Additions/ Fair value adjustments	Capital under Construction	Capitalised capital under construction	Donated Assets	Disposals		Closing Balance	Impairment	Closing Balance	Disposals adjustments	Disposals Acc. Depreciation	Impairment	Closing Balance
Intangible Assets																
Computer Software	48 188 580.72	0.00		0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35 256 495.12	12 932 085.60
Intangible Assets/ software	37 439 814.64		0.00	8 968 380.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18 391 672.93	28 016 521.83
	<b>85 628 395.36</b>	-	-	<b>8 968 380.12</b>	-	-	-	-	-	-	-	-	-	-	<b>53 648 168.05</b>	<b>40 948 607.43</b>
Servitudes	803 846.28	0.00		0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	803 846.28
<b>Total Intangible Assets</b>	<b>86 432 241.64</b>	-	-	<b>8 968 380.12</b>	-	-	-	-	-	-	-	-	-	-	<b>53 648 168.05</b>	<b>41 752 453.71</b>
Agricultural assets																
Plantation	54 067 677.00	0.00		9 795 113.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	63 863 790.00
	<b>54 067 677.00</b>	-	-	<b>9 795 113.00</b>	-	-	-	-	-	-	-	-	-	-	-	<b>63 863 790.00</b>
<b>Grand Total Assets</b>	<b>10 674 282 754.64</b>	<b>188 685 995.75</b>	<b>314 575 308.53</b>	<b>154 485 599.60</b>	<b>-2 790 236.27</b>	<b>159 681 626.95</b>	<b>-</b>	<b>-</b>	<b>-346 026 756.14</b>	<b>465 428 201.70</b>	<b>-</b>	<b>-843 154.61</b>	<b>3 728 758.68</b>	<b>3 798 994 653.14</b>	<b>8 259 345 375.82</b>	

THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY  
APPENDIX C

## SEGMENTAL ANALYSIS OF ALL NON-CURRENT ASSETS CLASSIFICATION AS AT 30 JUNE 2018

HISTORICAL COSTS DESCRIPTION	OPENING BALANCE	RESTATED BALANCE	ADDITIONS	UNDERCONSTRUCTION	REVALUATION	DISPOSALS	DONATED ASSETS	CLOSING BALANCE	ACCUMULATED DEPRECIATION				NET BOOK VALUE			
									OPENING BALANCE	RESTATED BALANCE	ADDITIONS	DEPRE ADJUSTMENT		DEPRE DISPOSALS CURR	IMPAIRMENT	CLOSING BALANCE
Executive and Council	22 469 814	-40 689	-3 838 850	9 949 570	629 500	-229 420	0	29 169 345	-9 432 584	1 134 960	-2 897 601	1 453 389	-6 313	-8 543	-9 750 779	19 418 566
Finance and Administration	1 717 364 413	16 278 954	1 928 150	18 601 529	0	-561 258	0	1 754 175 045	-356 319 656	20 237 433	-56 364 169	12 714 917	-126 387	-1 197 989	-380 929 464	1 373 243 581
Planning and Development	203 143 157	-981 304	-257 852	96 621 098	0	-232 351	0	298 925 099	-73 418 770	2 199 642	-7 874 100	981 819	-9 147	-421 817	-78 533 226	219 991 874
Health	5 931 619	-250 067	217 597	0	0	-136 582	0	5 895 148	-3 310 495	694 023	-774 290	-33 293	-1 909	-5 788	-3 429 842	2 469 306
Community and Social Services	295 627 575	841 558	18 800 908	11 158 286	73 497 935	-209 682	0	399 926 262	-59 142 682	1 647 988	-8 013 770	-9 483 391	-9 743	-6 902 997	-81 895 452	318 030 810
Housing	868 148 677	-13 135 978	32 319 657	19 473 420	0	-27 611	0	906 805 776	-60 070 742	267 573	-6 345 558	-69 201	-1 134	-87 068	-66 304 996	840 500 780
Public Safety	62 440 854	-604 673	20 766 515	3 587 115	0	-161 629	0	86 189 811	-31 985 789	2 331 425	-3 504 392	-9 440 046	-11 875	-27 471	-42 626 274	43 563 537
Sport and Recreation	409 312 969	-18 367 744	108 994 311	37 352 216	71 850	-405 906	0	537 363 602	-200 631 624	31 617 099	-20 302 668	-2 365 703	-47 735	-1 848 786	-193 531 683	348 831 920
Road Transport	3 256 673 636	-12 025 674	93 229 182	468 470 225	1 300	-50 825	0	3 806 345 670	-1 348 402 713	14 795 549	-162 439 891	-5 116 998	-35 082	-1 357 874	-1 502 521 927	2 303 826 743
Environmental Protection	0	0	3 790	85 874	0	0	0	89 664	0	0	-6 701	3 341	0	0	-3 360	86 304
Water	1 121 418 524	-129 860 850	976 836	168 881 658	45 000	-382 512	0	1 161 461 368	-587 943 573	267 031 279	-65 702 482	1 191 512	-1 949 837	-57 152 672	-442 575 937	718 865 431
Waste Water Management	569 787 863	-455 762	30 183 864	151 111 008	0	-164 043	0	750 826 964	-181 395 877	1 103 857	-22 976 254	992 226	-839	-472 640	-202 748 688	547 878 276
Electricity	1 667 741 522	-1 924 904	-2 765 992	234 871 686	3 450	-190 574	0	1 897 925 664	-515 492 548	3 266 565	-92 962 526	9 949 674	-13 629	-8 705 731	-603 944 565	1 293 981 298
Other	400 602 590	-71 291	12 977 612	10 326 416	0	-35 835	0	423 835 326	-174 682 348	543 517	-15 263 833	-778 246	-174	-17 585	-190 198 495	233 636 831
<b>TOTALS</b>	<b>10 600 663 204</b>	<b>-160 598 323</b>	<b>313 535 727</b>	<b>1 230 480 301</b>	<b>74 248 035</b>	<b>-2 790 236</b>	<b>0</b>	<b>12 058 339 943</b>	<b>-3 602 229 400</b>	<b>346 869 911</b>	<b>-465 428 234</b>	<b>-0</b>	<b>-2 230 804</b>	<b>-78 206 862</b>	<b>-3 798 984 686</b>	<b>8 259 345 258</b>



THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY  
APPENDIX D  
ACTUAL VERSUS BUDGET (ACQUISITION OF ALL NON-CURRENT ASSETS ) FOR THE YEAR ENDED 30 JUNE 2018

Description	2018 Budget	2018 Actual	2018 Under construction	2018 Additions	2018 Variance	2018 Variance	Explanation of Significant Variances greater than 5% versus Budget
	R	R	R	R	R	%	
Executive and Council	7 135 324.00	841 206.61		841 206.61	6 294 117.39	88%	
Finance and Administration	53 449 054.02	25 185 205.66	6 080 201.08	19 105 004.58	28 263 848.36	53%	
Planning and Development	89 225 292.04	54 705 398.05	52 374 561.28	2 330 836.77	34 519 893.99	39%	
Public Safety	9 679 546.39	8 512 120.99	3 265 735.82	5 246 385.17	1 167 425.40	12%	
Community and Social Services	7 705 885.00	1 810 558.92		1 810 558.92	5 895 326.08	77%	
Health	462 164.00	177 739.44		177 739.44	284 424.56	62%	
Sport and Recreation	34 380 993.09	29 921 343.71	19 636 194.49	10 285 149.22	4 459 649.38	13%	
Road Transport	241 826 431.85	230 438 759.92	197 412 551.69	33 026 208.23	11 387 671.93	5%	
Water	94 035 379.15	60 485 947.92	53 523 456.07	6 962 491.85	33 549 431.23	36%	
Waste Water Management	86 979 890.00	65 819 330.14	28 657 759.29	37 161 570.85	21 160 559.86	24%	
Electricity	120 400 000.00	110 138 804.11	99 456 099.19	10 682 704.92	10 261 195.89	9%	
Housing	25 380 231.78	30 223 820.65	8 455 347.93	21 768 472.72	-4 843 588.87	-19%	
Other	11 158 457.68	10 371 524.93	77 653.21	10 293 871.72	786 932.75	7%	
Environment Protection	272 372.00	173 105.70	85 874.00	87 231.70	99 266.30	36%	
<b>TOTALS</b>	<b>782 091 021.00</b>	<b>628 804 866.75</b>	<b>469 025 434.05</b>	<b>159 779 432.70</b>	<b>153 286 154.25</b>	<b>20%</b>	

## THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY

## APPENDIX E

## DETAILS OF UNSPENT CONDITIONAL GRANTS, RECEIPTS AND TRANSFERS TO INCOME AS AT 30 JUNE 2018

Account Description	Unspent balance @ 01 July 2017	Transfers to income	Inter project	Refund to grant provider	Funds paid back to National Treasury	VAT recovered from NT grants	Current year interest earned	Current year receipts	Unspent balance @ 30 June 2018	Source Code
GRANTS:CP-NT-INEP	-3 885 495				3 885 495				-	UNSPENT CG - NATIONAL GOVERNMENT
GRANTS:CP-NT-NDPG	-20 154 850	36 498 954			20 154 850	993 263		-38 096 000	-603 783	UNSPENT CG - NATIONAL GOVERNMENT
GRANTS:CP-NT-WSIG	-	36 727 610				1 463 390		-38 191 000	-	UNSPENT CG - NATIONAL GOVERNMENT
GRANTS:OP-NT-EPWP	-2 896 487	8 022 000			2 896 487			-8 022 000	-	UNSPENT CG - NATIONAL GOVERNMENT
GRANTS:OP-NT-FMG	-	1 699 160				840		-1 700 000	-	UNSPENT CG - NATIONAL GOVERNMENT
GRANTS:CP-NT-PTCG	-	104 188 518				14 379 587		-130 074 592	-11 506 487	UNSPENT CG - NATIONAL GOVERNMENT
GRANTS:OP-NT-PTCG	-	10 735 942				2 062 690		-27 437 408	-14 638 776	UNSPENT CG - NATIONAL GOVERNMENT
GRANTS:CP-NT-MIG	-1 063 876	158 516 926				19 072 484		-183 391 337	-6 865 803	UNSPENT CG - NATIONAL GOVERNMENT
GRANTS:OP-NT-MIG	-	16 321 729				1 425 934		-17 747 663	-	UNSPENT CG - NATIONAL GOVERNMENT
	-28 000 708	372 710 839			26 936 832	39 398 188		-444 660 000	-33 614 849	
GRANTS:OP-KZ-DEV OF	-1 004 504	350 000					-60 598		-715 102	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:OP-KZ-HOUSING	-151 416	151 416							-	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:CP-KZ-P/HOUSE	-2 906						-202		-3 108	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:CP-KZ-S/LIGHT	-4 570						-307		-4 877	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:CP-KZ-MARKET	-940 793	77 653					-62 394		-925 534	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:OP-KZN-DOHS-ORIBI VILLAGE	-							-689 836	-689 836	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:OP-KZN-DOHS-BENEFIT AUDIT/TRANSFER	-						-390 890	-9 211 500	-9 602 390	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:OP-KZN-DOHS-MILITARY VETERANS	-							-8 624 156	-8 624 156	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:OP-KZ-TAG	-	126 533					-3 712	-135 000	-12 179	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:CP-KZ-TAG	-						-22 280	-685 000	-707 280	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:OP-KZ-GEVDI	-910 592	1 630 281					-248 625	-6 000 000	-5 528 936	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:CP-KZ-GEVDI	-986 349	14 095 539					-733 022	-21 705 656	-9 329 488	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:CP-KZ-LIBRARY	-394 914	6 426 362					-273 470	-6 056 548	-298 570	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:OP-KZ-LIBRARY	-100 962	14 704 467					-457 980	-14 658 452	-512 927	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:CP-KZ-ACCRED	-2 414 478	994 631					-223 670	-2 857 040	-4 500 557	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:OP-KZ-ACCRED	-31 431 875	8 555 915					-2 336 535	-6 688 000	-31 900 495	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:CP-KZ-MANAYE	-3 811 874	149 110					-256 283		-3 919 047	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:OP-KZ-MANAYE	-538 838	339 592					-36 394		-235 640	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:CP-KZ-YOUTH	-8 572 568	336 656	600 000				-548 449		-8 184 361	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:OP-KZ-YOUTH	-679 805	-127 738	-600 000				-78 569		-1 486 112	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:CP-KZ-AIRPORT	1 467 147							-1 467 147	-	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:OP-KZNP/BAIRP	-49 385	-4 733							-54 118	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:CP-KZ-DLULIS	-1 000 000								-1 000 000	UNSPENT CG - PROVINCIAL GOVERNMENT
GRANTS:OP-KZ-DLULIS	-500 000								-500 000	UNSPENT CG - PROVINCIAL GOVERNMENT

THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY  
APPENDIX E

DETAILS OF UNSPENT CONDITIONAL GRANTS, RECEIPTS AND TRANSFERS TO INCOME AS AT 30 JUNE 2018

Account Description	Unspent balance @ 01 July 2017	Transfers to income	Inter project	Refund to grant provider	Funds paid back to National Treasury	VAT recovered from NT grants	Current year interest earned	Current year receipts	Unspent balance @ 30 June 2018	Source Code
	-52 028 682	47 805 884	-	-	-	-	-5 733 380	-78 778 335	-88 734 713	
GRANTS:CP-KZ-SANEDI	-247 097			247 097						UNSPENT CG - OTHER
	-247 097	-	-	247 097	-	-	-	-	-	
	-80 276 487	420 516 523	-	247 097	26 936 832	39 396 188	-5 733 380	-523 438 335	-122 349 562	

<b>THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY APPENDIX F1 SCHEDULE OF CONTINGENT LIABILITIES AS AT 30 JUNE 2018</b>							
NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Current status as at and quantum, where applicable	Amount	Probability of outflow
2	Kheswa v. Msunduzi Municipality	Delictual Claim: The claim arises from a motor vehicle collision involving a municipal vehicle and Plaintiff's vehicle.	2009	Internal	R30 470.12 Plus interest at 15.5 per cent per annum. Ongoing.	111 458	Not probable
3	Orion Telecom v. Msunduzi Municipality	Contractual Claim: Plaintiff sued the Municipality for outstanding fees in terms of a contract.	2007	Internal	R 92 189.52 and R23047.38 Plus interest at 15.5 per cent per annum. Plea filed. Plaintiff did not proceed any further.	562 333	Not probable
4	Nzaba IN v Msunduzi Municipality	Delictual Claim. The claim arises from a motor vehicle collision involving a municipal vehicle and Plaintiff's vehicle.	2008	File retrieved from Bhamjee Attorneys	R73 500.00 Plus interest at 15.5 per cent per annum. Set down for trial was part-heard. Ongoing.	310 533	Not probable
5	Thuthugisa Contracting Enterprise v. Msunduzi municipality	Memorandum of Agreement Dispute. Plaintiff owed monies by the Municipality in terms of a contract.	2007	Internal	R 210 749.00 Plus Vat at 14 per cent. In court.	890 674	Not probable
9	Terwolbeek PJ v Msunduzi Municipality	Delictual Claim: A water pipe allegedly causing flooding at Plaintiff's property and damaging his household appliances.	2008	Insurance	R1 121 620.00 plus interest at 15.5 per cent per annum. Ongoing.	4 738 770	Not probable
12	Makungisa E v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages to his vehicle as a result of a collision involving his vehicle and a Municipal vehicle driven by a Municipal employee within the course and scope of his employment.	2007	Internal	R 6 213.00 plus interest at 15.5 per cent per annum. Part-heard. The Defendant filed an amended plea (defence). The matter is ongoing.	30 318	Not probable
13	F. Osman V Msunduzi Municipality	Delictual Claim: Plaintiff fell on an uneven pavement and sustained injuries.	2007	Internal	R 198 840.00 plus interest at 15.5 per cent per annum. A defendant's plea has been filed. The matter is ongoing.	970 299	Not probable
15	Rabikisoan R v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for injuries sustained during a fall on an uneven pavement on Retief Street.	2007	Internal	R20 000.00 plus interest at 15.5 per cent per annum. Ongoing.	97 596	Not probable
16	Zuma NG v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for unlawful arrest and detention by Municipal Traffic Officers.	2008	Internal	R100 000.00 Plus interest at 15.5 per cent per annum. Correspondence exchanged between attorneys of record. The matter is ongoing.	422 493	Not probable
18	Majozi NV v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for injuries sustained due to a fall on an uneven pavement in Retief Street.	2007	Uys Matyeka Schwartz: Tel 031 312 2064 Fax: 031 304 2379. Physical Address Suite 301 Nedbank Centre. Postal Address PO Box 1328, Durban, 4000.	R110 046.28 plus interest at 15.5 per cent per annum. Part-heard. R110 046.28 plus interest at 15.5 per cent per annum. Part-heard. CURRENT STATUS : This matter has been archived.	537 004	Not probable
19	Zondi PS v Msunduzi Municipality	Delictual Claim: Plaintiff is suing the Municipality for damages to his motor vehicle after it collided with a Municipal vehicle driven by a Municipal employee in the course and scope of his employment.	2007	Internal	R15 080.00 plus interests at 15.5 per cent per annum. The matter is ongoing.	73 587	Not probable
21	Painter LV v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages sustained to his vehicle after a tree had fallen on top of Plaintiff's vehicle.	2006	Internal	R45 361.38 plus interest at 15.5 per cent per annum. Pre-trial notices have been exchanged. The matter is ongoing.	255 664	Not probable
22	Dladla G v Msunduzi Municipality	Delictual Claim: Plaintiff fell on an uneven pavement and sustained injuries.	2006	Internal	R20 000.00 plus interest at 15.5 per cent per annum. Further particulars were requested from Plaintiff. The matter is ongoing.	112 723	Not probable
26	Haffejee RB v Msunduzi Municipality	Delictual Claim against the municipality initiated by plaintiff seeking compensation from the municipality for alleged losses incurred. Claims are dealt with by insurance section. Plaintiff's claim based on the alleged negligence.	2004	Internal	R98 800.00 plus interest at 15.5 per cent per annum. Ongoing	742 856	Not probable

THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY APPENDIX F1 SCHEDULE OF CONTINGENT LIABILITIES AS AT 30 JUNE 2018							
NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Current status as at and quantum, where applicable	Amount	Probability of outflow
28	Zondi M. v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for alleged unlawful arrest and detention by Municipal Traffic Officers.	2006	Internal	R50 000.00 plus interest at 15.5 per cent per annum. Matter set down. Part-heard. Unlawful arrest.	281 808	Not probable
36	Mthimkhulu S. v Msunduzi Municipality	Delictual claim. Plaintiff is suing the Municipality on behalf of a minor child who was injured when an electrical meter box exploded and caught fire in the vicinity of Wonderers Crescent.	2009	Uys Matyeka Schwartz Attorneys: Tel 031 312 2064 Fax 031 304 2379. Physical Address Suite 301 Nedbank Centre. Postal Address PO Box 1328, Durban, 4000.	R 204 650. 00 plus interest at 15.5 per cent per annum. The matter has been finalised. Plaintiff served a notice of withdrawal of action. R 204 650. 00 plus interest at 15.5 per cent per annum. The matter has been finalised. Plaintiff served a notice of withdrawal of action. CURRENT STATUS : This matter has been archived.	748 600	Not probable
37	Mamusa Marketing v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages to his vehicle after having been involved in a collision with a Municipal vehicle driven by an employee in the course and scope of his employment.	2007	Internal	R 9823.48 plus interest at 15.5 per cent per annum. The matter is part-head.	47 937	Not probable
48	Naidoo Kogulan v Msunduzi Municipality	Delictual claim. Plaintiff suing the Municipality caused by having fallen into an uncovered manhole.	2010	Internal	R 100 000.00 plus interest at 15.5 per cent per annum. Matter is ongoing.	316 706	Not probable
49	Majozi HS v Msunduzi Municipality	Delictual claim. Plaintiff is suing the Municipality for injuries sustained as a result of having fallen into an uncovered manhole.	2010	Internal	R 95 000.00 plus interest at 15.5 per cent per annum. Matter is ongoing.	300 870	Not probable
50	Dlamini BM v Msunduzi Municipality	Delictual Claim: Plaintiff's minor child fell into an open trench/ drainage system and sustained injuries to their lower limbs.	2010	Uys Matyeka Schwartz Attorneys: Tel 031 312 2064 Fax 031 304 2379. Physical Address Suite 301 Nedbank Centre. Postal Address PO Box 1328, Durban, 4000.	R 300 000.00 plus interest at 15.5 per cent per annum. The matter is ongoing. R 300 000.00 plus interest at 15.5 per cent per annum. CURRENT STATUS : This matter has been archived.	950 117	Not probable
51	Bishop's roadworks v. Msunduzi Municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2009	Internal	R 120 000.00 plus interest at 15.5 per cent per annum.	438 954	Not probable
53	Daljeeth Daljeeth v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality after he fell and and sustained injuries due to certain steel rods that were protruding dangerously on the pavement.	2010	Uys Matyeka Schwartz Attorneys: Tel 031 312 2064 Fax 031 304 2379. Physical Address Suite 301 Nedbank Centre. Postal Address PO Box 1328, Durban, 4000.	R 200 000.00 plus interest at 15.5 per cent per annum. Matter is ongoing. Claimant is deceased and Plaintiff's Attorneys has no further instructions to proceed.	633 411	Not probable
58	Gayer Gail v Msunduzi Municipality	Delictual Claim: Plaintiff fell of her bicycle due to a collision with a pothol/ an uneven road surface.	2010	Uys Matyeka Schwartz Attorneys: Tel 031 312 2064 Fax 031 304 2379. Physical Address Suite 301 Nedbank Centre. Postal Address PO Box 1328, Durban, 4000.	R 262 473.98 plus interest at 15.5 per cent per annum. A defendant's plea has been filed. The matter is ongoing. CURRENT STATUS : Pre-Trial has been finalised. Merits have been conceded by the other side. Proceeding on Quantum alone. Pleadings have closed and the Plaintiff's Attorney's are applying for a Trial date. We therefore currently await a trial date to be allocated.	831 270	Not probable
63	Reddy Ronald v Msunduzi Municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2010	Internal	R282 818.08 plus interest at 15.5 per cent per annum. The matter is part-heard.	895 701	Not probable
65	Mavundla AB v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for being allegedly unlawfully arrested and detained by Municipal Traffic Officers.	2010	Internal	R 200 000.00 plus interest at 15.5 per cent per annum. Ongoing.	633 411	Not probable
76	Dladla NB v. Msunduzi Municipality	Overpayment of Rates. The Plaintiff is disputing a rates account and is seeking reimbursement.	2011	Internal	R109 038.97 plus interest at 15.5 per cent per annum. A defendant's plea has been filed. The matter is ongoing.	298 989	Not probable
83	KZN-Digi connect	Claim by contractor for payment for IT services allegedly rendered.	2012	Alwyn Volsum & Associates. 4 Geore street, Pietermaritzburg, 3201. james@kwelalaw.co.za. Fax:096 715 1379 Tel: 033 394 8116	Claim for R505 000.00 plus legal interest @15.5% plus legal costs. Matter laying dormant not being pursued by plaintiff.	1 198 901	Not probable



**THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY  
APPENDIX F1  
SCHEDULE OF CONTINGENT LIABILITIES AS AT 30 JUNE 2018**

NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Current status as at and quantum, where applicable	Amount	Probability of outflow
85	L Naidoo & another/ Msunduzi Municipality	Delictual Claim: An embankment collapsed into Plaintiff's property causing damage.	2015	Matthew Francis Inc.Suite 4, 1st Floor, Block A, 21 Cascades Crescent,tel033 940 1497, fax:0862428747,e-mail:mail@mflaw.co.za,	R 6 000. Matter was settled. Attorneys in the process of recovering costs in the matter	9 245	Not Probable
95	Govender K v. Msunduzi Municipality	Delictual Claim: Plaintiff is suing the Municipality for unlawful arrest and detention by Municipal Traffic Officers.	2012	Uys Matyeka Schwartz Attorneys: Tel 031 312 2064 Fax 031 304 2379. Physical Address Suite 301 Nedbank Centre. Postal Address PO Box 1328, Durban, 4000.	R 180 000.00 plus interest at 15.5 per cent per annum. A Discovery affidavit has been filed. The matter is ongoing. CURRENT STATUS : This matter is dormant and the last activity was in 2013. Therefore, we have archived our file.	427 331	Not probable
97	Check One Supermarket (PTY) LTD v. Msunduzi Municipality	Delictual claim. Plaintiff is suing the Municipality for overcharges in relation to a water account.	2012	Internal	R139 961.45 plus interest at 15.5 per cent per annum. Ongoing.	332 277	Not probable
100	Wozataintment CC v. Msunduzi Municipality	Contractual claim: Summons was issued in the Regional Court for an alleged contract for the supply of a marquee, stage chairs and a band to the Municipality.	2012	Xaba Attorneys, 223 Boom Street, Central Office Park, PMB.tel: 0333457927, fax: 3456985, e-mail: dumixaba@xabainc.com / mail@xabainc.com	R 214 400.00 plus interest at 15.5 per cent per annum. Awaiting ruling from Magistrate.Matter is still on-going.	508 999	Not Probable
104	Mkhonza B. v Msunduzi Municipality	Delictual claim. Plaintiff is suing the Municipality due to a fall on an uneven pavement slab.	2012	Internal	R 293 000.00 plus interest at 15.5 per cent per annum. Ongoing.	695 600	Not probable
109	Wood DM v. Msunduzi Municipality	Delictual Claim: The Plaintiff sustained injuries due to a fall caused by an uneven pavement.	2012	Uys Matyeka Schwartz Attorneys: Tel 031 312 2064 Fax 031 304 2379. Physical Address Suite 301 Nedbank Centre. Postal Address PO Box 1328, Durban, 4000.	R 123 000.00 plus interest at 15.5 per cent per annum. The Defendant has filed an amended plea. The matter is ongoing. CURRENT STATUS : Pleadings closed in November 2014. The Defendant (Msunduzi Municipality) filed its discovery affidavit and the Plaintiff (Wood) filed its discovery affidavit. Therefore, the matter is ready for trial. The Plaintiff has taken no further steps	292 010	Not probable
111	Ogle COO v Msunduzi Municipality	Delictual Claim: Plaintiff fell on an uneven pavement and sustained injuries.	2012	Internal/Insurance	R 267 660.00 plus interest at 15.5 per cent per annum. An appearance to defend has been filed. The matter is ongoing.	635 441	Not probable
113	Makhaye SB v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages to his vehicle after a collision involving his vehicle and a Municipal vehicle driven by a Municipal employee in the course and scope of his employment.	2013	Internal	R8688.46 plus interest at 15.5 per cent per annum. An application to dismiss was received and opposed. Various correspondences exchanged between attorneys of record. The matter is ongoing.	17 859	Not probable
123	I. Hansa	Delictual Claim: Plaintiff fell into an uncovered manhole in the vicinity of Mountain rise.	2013	Internal	R 124 734.50. Matter ongoing.	124 735	Not probable
129	CDK Investments Trust CC	Electricity Disconnection Acc number 2915243. The Plaintiff is disputing the disconnection.	2013	Internal	Costs cannot be quantified at this stage.Ongoing.	0	Not probable
141	M.E. Mnguni/ Msunduzi Municipality	Action instituted to compel the Municipality to build a road under case number 10250/2014, out of the High Court, Pietermaritzburg	2014	Matthew Francis Inc.Suite 4, 1st Floor, Block A, 21 Cascades Crescent,tel033 940 1497, fax:0862428747,e-mail:mail@mflaw.co.za, Advocate Anton Flemming	No monetary claim. Matter has not been enrolled for trial as yet by the plaintiff.	0	Not probable
151	E. G. Alexander	Delictual Claim: The Plaintiff is suing the Municipality as a result of colliding with a pothole whilst cycling in the vicinity of Murray Road.	2014	Mdledle Inc. 187 Hoosen Haffajee Street Pietermaritzburg;3201; Tel 033 345 4022. 17 Prince Edward Street, PMB, 3201. Adv A Flemming 7 Prince Edward Street, PMB, 3201. Tel: 033 845 3539 . Email: aflemming@group1pmb.co.za	R83 499.16 plus interest at 15.5 per cent per annum. Matter postponed for Pre-Trial Conference. Awaiting date from Applicant.	148 597	Not Probable
163	Bermin Investments CC t/a Magalela electrical	Contractual claim. Plaintiff is suing the Municipality for monies owed in terms of a contract.	2015	Internal	R 170 100 .69. This is a claim arising from a contractual dispute. The claim is being defended and an appearance to defend as well as a defendant's plea have been filed.	170 101	Not probable

THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY APPENDIX F1 SCHEDULE OF CONTINGENT LIABILITIES AS AT 30 JUNE 2018							
NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Current status as at and quantum, where applicable	Amount	Probability of outflow
166	Lloyd Mentory/ Msunduzi Municipality	Delictual Claim for damages: The plaintiff is suing the Municipality for damages as a result of his motor vehicle having collided with a pothole in the vicinity of Otto's Bluff Road.	2015	Matthew Francis Inc.Suite 4, 1st Floor, Block A, 21 Cascades Crescent,tel033 940 1497, fax:0862428747,e-mail:mail@mfilaw.co.za, Advocate Anton Flemming	Action instituted against the municipality for R 31 487.02 but absolution from the instance granted in the municipality's favour. Costs still to be recovered.	31 487	Not probable
173	AJC White	Delictual Claim: The matter arises from plaintiff having fallen into an uncovered meter box in the vicinity of Flemming Street/Prince Alfred Street.	2015	Xaba Attorneys, 223 Boom Street, Central Office Park, PMB.tel: 0333457927, fax: 3456985, e-mail: dumixaba@xabainc.com / mail@xabainc.com	R100 000.00. Plaintiff's attorneys have withdrawn as attorneys of record. Plaintiff to set matter down for trial.	100 000	Not Probable
197	Anthoo Marion and Associates	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2015	Internal	R12 935.00. An appearance to defend has been filed at court.	12 935	Not probable
222	Ilitha Research and Management CC	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2016	Internal	R62 768.00. The summons was issued in the Magistrates Court. Further particulars were sought from ICT and an appearance to defend has been filed. The matter is ongoing.	62 768	Not probable
226	Various Employees from Community Services (31)/ Msunduzi Municipality	Delictual Claim: Plaintiffs are suing the municipality for alleged assault that took place during an unprotected strike.	2016	Matthew Francis Inc.Suite 4, 1st Floor, Block A, 21 Cascades Crescent,tel033 940 1497, fax:0862428747,e-mail:mail@mfilaw.co.za,	R350 000.00 claimed by each employee. The matter is ongoing.	10 850 000	Not probable
227	Bigen Afrika Services (PTY) Ltd.	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2016	Matthew Francis Inc.Suite 4, 1st Floor, Block A, 21 Cascades Crescent,tel033 940 1497, fax:0862428747,e-mail:mail@mfilaw.co.za,	R919 979.31. A summons has been received. An appearance to defend will be filed at court. Matter ongoing.Matter settled.	919 979	Not probable
234	Mr Mduzuzi Collen Sosibo, Mrs Sosibo	Delictual Claim:The plaintiff is suing the Municipality in respect of rates, taxes and services owed by the previous owner of the property.	2016	internal	summons were received in the amount of R 132 431, 96 were received from the plaintiff. Discovery notices have been filed and served on the plaintiff.	132 432	Not probable
235	AMA-Grace Business Enterprises	Delictual Claim:The Plaintiff is suing the municipality for an incident wherein Plaintiff allegedly suffered damages as a result of a burst pipe which then allegedly caused damage to the plaintiff's property.	2016	Internal	The Plaintiff has claimed an amount of R59 042.52. Notices in terms of Rule 23 have been filed and served on the plaintiff.	59 043	Not probable
236	Philani Kenneth Sikhosana	Delictual Claim: The plaintiff is suing the Municipality for damages incurred as a result of the alleged failure of the defendant to keep the Hall in good condition for the Plaintiff's event on time.	2016	Internal	The plaintiff has claimed an amount of R 90 000. a plea has been filed and served on the plaintiff.	90 000	Not probable
239	Prethabran Govender	Delictual Claim:The Plaintiff is suing the municipality for an incident wherein the municipality allegedly caused damages to the properties of eight tenants as a result of a power surge.	2016	Internal	A summons in the amount of R 48 200.00 was received. A Notice of Exception in terms of Rule 19 (1) to Plaintiff's Particulars of claim has been filed in court and served on the plaintiff	48 200	Not probable
245	Electro Technical Agencies cc and Msunduzi Municipality/ Mohamed Shaik	Deductual Claim:The plaintiff is suing the Municipality for an incident wherein the Plaintiff's vehicle was allegedly involved in a collision with a Municipal driven by a Municipal employee in the course and scope of his employment.	2017	Internal	The plaintiff has claimed an amount of R 10 817.73.A notice to withdraw the action was received from the Plaintiff.	10 818	Not Probable
250	Qalapha Jacob Ngubane and Msunduzi Municipality	Delictual claim:The Plaintiff is suing the municipality for an incident wherein Plaintiff allegedly suffered a loss as a result of a power outage which resulted in a power surge.	2017	Internal	The Plaintiff has claimed an amount of R 21 862, 00. During the month of May 2017, and Appearance to defend was filed and served on the Plaintiff.	21 862	Not probable
254	Zama Traffic Signals	Contractual dispute: Applicant sought an order to review the Municipality's decision to cancel a contract of services.	2015	Matthew Francis Inc.Suite 4, 1st Floor, Block A, 21 Cascades Crescent,tel033 940 1497, fax:0862428747,e-mail:mail@mfilaw.co.za, advocate A. De Wet ,17 Prince Edward Street, Advocates' Chambers, tel: 0338453534, fax: 033-3428941,e-mail:dewet@group8.co.za	R1 076 846.01 plus costs of the application. We managed to successfully oppose the application. Costs and further legal fees cannot be quantified at this stage as the matter is ongoing.	1 076 846	Not probable

**THE MSUNDUZI MUNICIPALITY AND ITS MUNICIPAL ENTITY  
APPENDIX F1  
SCHEDULE OF CONTINGENT LIABILITIES AS AT 30 JUNE 2018**

NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Current status as at and quantum, where applicable	Amount	Probability of outflow
255	Msunduzi Municipality/Gubela Trading	Contractual dispute: Applicant sought an order to review the Municipality's decision to cancel a contract of services.	2015	Matthew Francis Inc.Suite 4, 1st Floor, Block A, 21 Cascades Crescent,tel033 940 1497, fax:0862428747,e-mail:mail@mfilaw.co.za, advocate A. De Wet ,17 Prince Edward Street, Advocates' Chambers, tel: 0338453534, fax: 033-3428941,e-mail:dewet@group8.co.za	R595 337.26 plus costs of the application. Costs and further legal fees cannot be quantified at this stage as the matter is ongoing.	595 337	Not probable
264	Lawrence Ngcobo	Town planning matter: contravention of the Planning and Development Act by running business in special residential area.	2015	Diedricks Inc Tel: 033 342 9808 Fax: 086 219 1672 Physical Address: 90 C Roberts Road, Clarendon, Pietermaritzburg. PO Box 50, Pietermaritzburg, 3200 and Adv Deon Schaap 033-8453501 Address Advocates Chambers Block A1, 17 Prince Edward Street, Pietermaritzburg, 3201.	Order granted in favour of the Municipality.In process of recovering costs.	0	Not probable.
	Musa Edward Mthembu	Unfair Labour Practice relating to an application of a collective agreement. Before the Labour Court.	Apr-18	Tomlinson Mnguni James Attorneys, 12 Montrose Park Blvd, Victoria Country Club Estate- Office Park, 170 Peter Brown Drive. Tel: 033 341 9100, email: claudettep@tmj.co.za / noluthandod@tmj.co.za /tmj@tmj.co.za	Arbitration on the 31st May 2018. Application for condonation – refused. Applicants are seeking re-instatement and compensation (Back pay) of R57 252.00 per annum from 1999. Municipality successfully opposed application for condonation. Matter finalised	1 087 788	Not Probable
	Deveng Africa Consulting (PTY) LTD and Municipal Manager, The Msunduzi Municipality/ The Msunduzi Municipality	Contractual Claim	2018 February	Tomlinson Mnguni James Attorneys, 12 Montrose Park Blvd, Victoria Country Club Estate- Office Park, 170 Peter Brown Drive. Tel: 033 341 9100, email: claudettep@tmj.co.za / noluthandod@tmj.co.za /tmj@tmj.co.za	R5 309 127.01. Exception raised and awaiting set down on opposed roll.	5 309 127	Not Probable
	Khuselani Security: Case number 4474/16	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2016	Matthew Francis Inc.Suite 4, 1st Floor, Block A, 21 Cascades Crescent,tel033 940 1497, fax:0862428747,e-mail:mail@mfilaw.co.za,	R14 660 993.31. This is a High Court matter. This matter was settled.	14 660 993	Not Probable
	NP Mbanjwa, N Dlamini, S Madlala case no.66/2015	Application in terms of the pie act : application for eviction	2015	Matthew Francis Inc.Suite 4, 1st Floor, Block A, 21 Cascades Crescent,tel033 940 1497, fax:0862428747,e-mail:mail@mfilaw.co.za	No financial implication, Municipality ordered to furnish report or alternative accomodation.We proceeded to file the report as well as the affidavit opposing the contempt application and on 18 April 2016 the application for contempt of court was withdrawn by the applicant with each party to bear its own costs.	0	Not probable
<b>Total</b>						<b>55 864 793</b>	

THE MSUNDUZI MUNICIPALITY								
APPENDIX F2								
SCHEDULE OF CONTINGENT LIABILITIES AS AT 30 JUNE 2017								
NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Current status as at 31 July 2017 and quantum, where applicable	Amount	PROBABILITY OF OUTFLOW OF ECONOMIC RESOURCES	DISCLOSURE
2	Kheswa v. Msunduzi Municipality	Delictual Claim: The claim arises from a motor vehicle collision involving a municipal vehicle and Plaintiff's vehicle.	2009	Internal	Ongoing.	35 470.12	Not probable	CONTINGENT LIABILITY
3	Orion Telecom v. Msunduzi Municipality	Contractual Claim: Plaintiff sued the Municipality for outstanding fees in terms of a contract.	2007	Internal	Plea filed. Plaintiff did not proceed any further.	115 236.90	Not probable	CONTINGENT LIABILITY
4	Nzaba IN v Msunduzi Municipality	Delictual Claim. The claim arises from a motor vehicle collision involving a municipal vehicle and Plaintiff's vehicle.	2008	File retrieved from Bhamjee Attorneys	Set down for trial was part-heard. Ongoing.	73 500.00	Not probable	CONTINGENT LIABILITY
5	Thuthugisa Contracting Enterprise v. Msunduzi municipality	Memorandum of Agreement Dispute. Plaintiff owed monies by the Municipality in terms of a contract.	2007	Internal	In court.	210 749.00	Not probable	CONTINGENT LIABILITY
6	Hampton College v. Msunduzi Muni	Delictual Claim. The claim arises from a dispute between Plaintiff and the Municipality on the validity of training courses provided by the Plaintiff.	2007	Afzal Akoo and Partners Tel: 033 394 7274 Fax: 033 345 0938. Physical Address 187 Boshoff Street, Pietermaritzburg, 3201. Postal Address PO Box 7836, Cumberwood, 3235. and Kruger Ngcobo Inc. Tel 031 306 4352 Fax: 031 305 4340 Physical Address 25 Field Street, Suite 1102, Durban Postal Address PO Box 49467 Qualbert 4078. and ADV Flemming Tel: 033 845 3576 Fax: 033 394 8374. Physical Address Advocates Chambers, Block B3 17 Prince Edward Street, Pietermaritzburg, 3201.	Part - heard. Ongoing.	85 470.00	Not probable	CONTINGENT LIABILITY
7	Chetty K. v. Msunduzi Municipality	Delictual Claim. The claim herein arises from a motor vehicle collision involving Plaintiffs vehicle and a Municipal vehicle.	2006	Internal	Ongoing.	26 169.86	Not probable	CONTINGENT LIABILITY
8	R. Terty v Msunduzi Municipality	Delictual Claim: The claim arises from a cremation that was allegedly not done correctly. The Plaintiff's are suing for the trauma they were subjected to.	2007	Insurance	Ongoing	50 000.00	Not probable	CONTINGENT LIABILITY
9	Terwolbeek PJ v Msunduzi Municipality	Delictual Claim: A water pipe allegedly causing flooding at Plaintiff's property and damaging his household appliances.	2008	Insurance	Ongoing.	1 121 620.00	Not probable	CONTINGENT LIABILITY
10	Govender RS v Msunduzi Municipality	Delictual Claim: Plaintiff fell on an uneven pavement and sustained injuries.	2008	Internal	A discovery affidavit has been filed. The matter is ongoing.	75 000.00	Not probable	CONTINGENT LIABILITY
11	A and F Mall v Msunduzi Municipality	Disputed Electricity Account.	2007	Internal	Various correspondence exchanged between attorneys of record. The matter is ongoing.	17 181.33	Not probable	CONTINGENT LIABILITY

THE MSUNDUZI MUNICIPALITY								
APPENDIX F2								
SCHEDULE OF CONTINGENT LIABILITIES AS AT 30 JUNE 2017								
NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Current status as at 31 July 2017 and quantum, where applicable	Amount	PROBABILITY OF OUTFLOW OF ECONOMIC RESOURCES	DISCLOSURE
12	Mkungisa E v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages to his vehicle as a result of a collision involving his vehicle and a Municipal vehicle driven by a Municipal employee within the course and scope of his employment.	2007	Internal	Part-heard. The Defendant filed an amended plea (defence). The matter is ongoing.	6 213.00	Not probable	CONTINGENT LIABILITY
13	F. Osman V Msunduzi Municipality	Delictual Claim: Plaintiff fell on an uneven pavement and sustained injuries.	2007	Internal	A defendant's plea has been filed. The matter is ongoing.	306 666.44	Not probable	CONTINGENT LIABILITY
14	Zulu TE v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages sustained to his vehicle as a result of a collision involving his vehicle and a Municipal vehicle driven by a Municipal employee in the course and scope of his employment.	2007	Internal	Correspondence exchanged between attorneys of record. The matter is ongoing.	8 709.22	Not probable	CONTINGENT LIABILITY
15	Rabikisoan R v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for injuries sustained during a fall on an uneven pavement on Retief Street.	2007	Internal	Ongoing.	20 000.00	Not probable	CONTINGENT LIABILITY
16	Zuma NG v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for unlawful arrest and detention by Municipal Traffic Officers.	2008	Internal	Correspondence exchanged between attorneys of record. The matter is ongoing.	100 000.00	Not probable	CONTINGENT LIABILITY
17	Van Straaten W(DR) v Msunduzi Municipality	Delictual Claim against the municipality initiated by plaintiff seeking compensation from the municipality for alleged losses incurred. Claims are dealt with by insurance section. Plaintiff's claim based on the alleged negligence.	2008	Internal	Ongoing.	96 401.43	Not probable	CONTINGENT LIABILITY
18	Majozi NV v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for injuries sustained due to a fall on an uneven pavement in Retief Street.	2007	Uys Matyeka Schwartz: Tel 031 312 2064 Fax: 031 304 2379. Physical Address Suite 301 Nedbank Centre. Postal Address PO Box 1328, Durban, 4000.	Part-heard. CURRENT STATUS : This matter has been archived.	110 046.28	Not probable	CONTINGENT LIABILITY
19	Zondi PS v Msunduzi Municipality	Delictual Claim: Plaintiff is suing the Municipality for damages to his motor vehicle after it collided with a Municipal vehicle driven by a Municipal employee in the course and scope of his employment.	2007	Internal	The matter is ongoing.	15 080.00	Not probable	CONTINGENT LIABILITY



THE MSUNDUZI MUNICIPALITY								
APPENDIX F2								
SCHEDULE OF CONTINGENT LIABILITIES AS AT 30 JUNE 2017								
NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Current status as at 31 July 2017 and quantum, where applicable	Amount	PROBABILITY OF OUTFLOW OF ECONOMIC RESOURCES	DISCLOSURE
20	Omarjee M. v Msunduzi Municipality	Delictual Claim: The plaintiff is suing the Municipality because of injuries sustained due to an act of assault by Municipal Traffic Officers in the course and scope of their employment.	2005	Internal	Settlement negotiations have been initiated. The matter is ongoing.	31 000.00	Not probable	CONTINGENT LIABILITY
21	Painter LV v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages sustained to his vehicle after a tree had fallen on top of Plaintiff's vehicle.	2006	Internal	Pre-trial notices have been exchanged. The matter is ongoing.	45 361.38	Not probable	CONTINGENT LIABILITY
22	Dladla G v Msunduzi Municipality	Delictual Claim: Plaintiff fell on an uneven pavement and sustained injuries.	2006	Internal	Further particulars were requested from Plaintiff. The matter is ongoing.	20 000.00	Not probable	CONTINGENT LIABILITY
23	Roelefse v Msunduzi Municipality	Delictual Claim: Plaintiff is suing the Municipality for injuries sustained due to a fall on an uneven pavement in Drumond Street.	2002	Internal	A defendant's plea was filed. The matter is ongoing.	41 032.58	Not probable	CONTINGENT LIABILITY
24	Premier of KZN v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages sustained to its property as a result of a tree that had fallen.	2003	Internal	Various correspondence exchanged between attorneys of record. Ongoing.	11 340.00	Not probable	CONTINGENT LIABILITY
25	Suilaiman R v Msunduzi Municipality	Delictual Claim: Plaintiff fell into a manhole when its cover caved in under her foot and sustained injuries.	1998	Internal	Pre-trial notices have been exchanged. The matter is ongoing.	50 000.00	Not probable	CONTINGENT LIABILITY
26	Haffejee RB v Msunduzi Municipality	Delictual Claim against the municipality initiated by plaintiff seeking compensation from the municipality for alleged losses incurred. Claims are dealt with by insurance section. Plaintiff's claim based on the alleged negligence.	2004	Internal	Ongoing	98 800.00	Not probable	CONTINGENT LIABILITY
28	Zondi M. v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for alleged unlawful arrest and detention by Municipal Traffic Officers.	2006	Internal	Matter set down. Part-heard. Unlawful arrest.	50 000.00	Not probable	CONTINGENT LIABILITY
35	Ngcobo RB v Msunduzi Municipality	Delictual Claim against the municipality initiated by plaintiff seeking compensation from the municipality for alleged losses incurred. Claims are dealt with by insurance section. Plaintiff's claim based on the alleged negligence.	2003	Internal	Matter ongoing.	11 375.27	Not probable	CONTINGENT LIABILITY

THE MSUNDUZI MUNICIPALITY								
APPENDIX F2								
SCHEDULE OF CONTINGENT LIABILITIES AS AT 30 JUNE 2017								
NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Current status as at 31 July 2017 and quantum, where applicable	Amount	PROBABILITY OF OUTFLOW OF ECONOMIC RESOURCES	DISCLOSURE
37	Mamusa Marketing v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages to his vehicle after having been involved in a collision with a Municipal vehicle driven by an employee in the course and scope of his employment.	2007	Internal	The matter is part-head.	9 823.48	Not probable	CONTINGENT LIABILITY
39	Ogilvie I v Msunduzi Municipality	Delictual claim. Plaintiff suing the Municipality for injury caused by trenches on public road.	2006	Insurance	Ongoing.	166 160.54	Not probable	CONTINGENT LIABILITY
40	Ngcobo DV v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality on behalf of a minor child who was knocked by a bobcat tractor driven by a Municipal employee in the course and scope of his employment.	2007	Insurance	A Defendant's plea was filed. The matter is handled by external insurers. Ongoing.	1 800 000.00	Not probable	CONTINGENT LIABILITY
41	Gavin's panel Shop v. Msunduzi Municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2010	Internal	Plaintiff's attorney's of record withdrew. Matter held in abeyance.	2 424.50	Not probable	CONTINGENT LIABILITY
42	Gavin's panel Shop v. Msunduzi Municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2010	Internal	Plaintiff's attorney's of record withdrew. Matter held in abeyance.	5 519.06	Not probable	CONTINGENT LIABILITY
43	Gavin's panel Shop v. Msunduzi Municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2010	Internal	Plaintiff's attorney's of record withdrew. Matter held in abeyance.	5 586.00	Not probable	CONTINGENT LIABILITY
44	Gavin's panel Shop v. Msunduzi Municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2010	Internal	Plaintiff's attorney's of record withdrew. Matter held in abeyance.	1 721.40	Not probable	CONTINGENT LIABILITY
45	Gavin's panel Shop v. Msunduzi Municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2010	Internal	Plaintiff's attorney's of record withdrew. Matter held in abeyance.	4 902.00	Not probable	CONTINGENT LIABILITY
46	Gavin's panel Shop v. Msunduzi Municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2010	Internal	Plaintiff's attorney's of record withdrew. Matter held in abeyance.	5 163.06	Not probable	CONTINGENT LIABILITY
47	Gavin's panel Shop v. Msunduzi Municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2010	Internal	Plaintiff's attorney's of record withdrew. Matter held in abeyance.	5 506.20	Not probable	CONTINGENT LIABILITY
48	Naidoo Kogulan v Msunduzi Municipality	Delictual claim. Plaintiff suing the Municipality caused by having fallen into an uncovered manhole.	2010	Internal	Matter is ongoing.	100 000.00	Not probable	CONTINGENT LIABILITY
49	Majozi HS v Msunduzi Municipality	Delictual claim. Plaintiff is suing the Municipality for injuries sustained as a result of having fallen into an uncovered manhole.	2010	Internal	Matter is ongoing.	95 000.00	Not probable	CONTINGENT LIABILITY

THE MSUNDUZI MUNICIPALITY								
APPENDIX F2								
SCHEDULE OF CONTINGENT LIABILITIES AS AT 30 JUNE 2017								
NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Current status as at 31 July 2017 and quantum, where applicable	Amount	PROBABILITY OF OUTFLOW OF ECONOMIC RESOURCES	DISCLOSURE
50	Dlamini BM v Msunduzi Municipality	Delictual Claim: Plaintiff's minor child fell into an open trench/ drainage system and sustained injuries to their lower limbs.	2010	Uys Matyeka Schwartz Attorneys: Tel 031 312 2064 Fax 031 304 2379. Physical Address Suite 301 Nedbank Centre. Postal Address PO Box 1328, Durban, 4000.	The matter is ongoing	300 000.00	Not probable	CONTINGENT LIABILITY
51	Bishop's roadworks v. Msunduzi Municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2009	Internal	Appearance to defend has been filed. Matter is ongoing.	120 000.00	Not probable	CONTINGENT LIABILITY
53	Daljeeth Daljeeth v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality after he fell and and sustained injuries due to certain steel rods that were protruding dangerously on the pavement.	2010	Uys Matyeka Schwartz Attorneys: Tel 031 312 2064 Fax 031 304 2379. Physical Address Suite 301 Nedbank Centre. Postal Address PO Box 1328, Durban, 4000.	Matter is ongoing. Claimant is deceased and Plaintiff's Attorneys has no further instructions to proceed.	200 000.00	Not probable	CONTINGENT LIABILITY
55	Ngubane TT v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages to his property after a stream overflowed into his property as a result of municipal employee's negligence.	2010	Insurance	An assesment was conducted by an independent assessor. Matter is ongoing.	118 490.00	Not probable	CONTINGENT LIABILITY
58	Gayer Gail v Msunduzi Municipality	Delictual Claim: Plaintiff fell of her bicycle due to a collision with a pothol/ an uneven road surface.	2010	Uys Matyeka Schwartz Attorneys: Tel 031 312 2064 Fax 031 304 2379. Physical Address Suite 301 Nedbank Centre. Postal Address PO Box 1328, Durban, 4000.	A defendant's plea has been filed. The matter is ongoing. CURRENT STATUS : Pre-Trial has been finalised. Merits have been conceded by the other side. Proceeding on Quantum alone. Pleadings have closed and the Plaintiff's Attorney's are applying for a Trial date. We threfore currently await a trial date to be allocated.	262 473.98	Not probable	CONTINGENT LIABILITY
59	Selepe H v Msunduzi Municipality	Delictual Claim against the municipality initiated by plaintiff seeking compensation from the municipality for alleged losses incurred. Claims are dealt with by insurance section. Plaintiff's claim based on the alleged negligence.	2010	Internal	Ongoing.	5 189.35	Not probable	CONTINGENT LIABILITY
60	Mahlaba B o.b.o. Mahlaba AY v Msunduzi Municipality	Delictual Claim: Plaintiff is suing the Municipality for a shooting incident that resulted in the death of a minor child. A municipal employee fired a shot whilst in the course and scope of his employment.	2010	Internal/Insurance	A letter of demand was received and sent to the Insurance Section for an investigation. The matter is ongoing.	1 000 000.00	Not probable	CONTINGENT LIABILITY

THE MSUNDUZI MUNICIPALITY								
APPENDIX F2								
SCHEDULE OF CONTINGENT LIABILITIES AS AT 30 JUNE 2017								
NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Current status as at 31 July 2017 and quantum, where applicable	Amount	PROBABILITY OF OUTFLOW OF ECONOMIC RESOURCES	DISCLOSURE
63	Reddy Ronald v Msunduzi Municipality	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2010	Internal	The matter is part-heard.	282 818.08	Not probable	CONTINGENT LIABILITY
65	Mavundla AB v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for being allegedly unlawfully arrested and detained by Municipal Traffic Officers.	2010	Internal	A notice of application in terms of Rule 55 (A) has been received. Ongoing.	100 000.00	Not probable	CONTINGENT LIABILITY
66	Ngidi SS v. Msunduzi Municipality	Delictual claim. Plaintiff suing Municipality on behalf of a minor child for injuries caused by leaving electricity wires uncovered.	2010	Internal/Insurance	Ongoing.	2 200 000.00	Not probable	CONTINGENT LIABILITY
68	Mbatha BC v. Msunduzi Municipality	Delictual Claim: Plaintiff is suing the Municipality for damages to his motor vehicle after it collided with a Municipal vehicle driven by a Municipal employee in the course and scope of his employment.	2010	Internal	A letter of demand has been received and sent to the Insurance Section for investigation. The matter is ongoing.	16 794.48	Not probable	CONTINGENT LIABILITY
74	Nondzanga Z. v. Msunduzi Municipality	Delictual claim. Plaintiff is suing the Municipality for allegedly confiscating his trolley and his goods subsequently going missing.	2011	Internal	Ongoing.	22 232.97	Not probable	CONTINGENT LIABILITY
75	Union Risk Management Alliance (PTY) LDT v. Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages to its property as a result of a fire allegedly caused by electrical faults.	2011	External Insurance	A letter of demand was received and sent to external insurers. The matter is ongoing.	152 948.84	Not probable	CONTINGENT LIABILITY
76	Dladla NB v. Msunduzi Municipality	Overpayment of Rates. The Plaintiff is disputing a rates account and is seeking reimbursement.	2011	Internal	A defendant's plea has been filed. The matter is ongoing.	109 038.97	Not probable	CONTINGENT LIABILITY
83	KZN-Digi connect	Claim by contractor for payment for IT services allegedly rendered.	2012	Alwyn Volsum & Associates. 4 Geore street, Pietermaritzburg, 3201. james@kwelalaw.co.za. Fax:096 715 1379 Tel: 033 394 8116	Matter not being pursued by plaintiff.	505 000.00	Not probable	CONTINGENT LIABILITY
87	Joubert ML v. Msunduzi Municipality	Delictual Claim against the municipality initiated by plaintiff seeking compensation from the municipality for alleged losses incurred. Claims are dealt with by insurance section. Plaintiff's claim based on the alleged negligence.	2011	Internal	ongoing.	100 550.00	Not probable	CONTINGENT LIABILITY

THE MSUNDUZI MUNICIPALITY								
APPENDIX F2								
SCHEDULE OF CONTINGENT LIABILITIES AS AT 30 JUNE 2017								
NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Current status as at 31 July 2017 and quantum, where applicable	Amount	PROBABILITY OF OUTFLOW OF ECONOMIC RESOURCES	DISCLOSURE
91	Sayed J t/a Metro Taxis and yellow cabs v. Msunduzi Municipality	Delictual Claim: Plaintiff is suing the Municipality for damages to his motor vehicle after it collided with a Municipal vehicle driven by a Municipal employee in the course and scope of his employment.	2012	Internal	A letter of demand has been received and sent to the Insurance Section for investigation. The matter is ongoing.	15 950.52	Not probable	CONTINGENT LIABILITY
92	Bishop's roadworks v. Msunduzi Municipality	Contractual claim. Plaintiff suing the Municipality in terms of a contract.	2012	Internal	Ongoing.	32 548.93	Not probable	CONTINGENT LIABILITY
95	Govender K v. Msunduzi Municipality	Delictual Claim: Plaintiff is suing the Municipality for unlawful arrest and detention by Municipal Traffic Officers.	2012	Uys Matyeka Schwartz Attorneys: Tel 031 312 2064 Fax 031 304 2379. Physical Address Suite 301 Nedbank Centre, Postal Address PO Box 1328, Durban, 4000.	A Discovery affidavit has been filed. The matter is ongoing. CURRENT STATUS : This matter is dormant and the last activity was in 2013. Therefore, we have archived our file.	180 000.00	Not probable	CONTINGENT LIABILITY
97	Check One Supermarket (PTY) LTD v. Msunduzi Municipality	Delictual claim. Plaintiff is suing the Municipality for overcharges in relation to a water account.	2012	Internal	Ongoing.	139 961.45	Not probable	CONTINGENT LIABILITY
101	Smith JC v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages sustained to her vehicle due to colliding with a pothole.	Dec-12	Internal	The matter is part-heard.	17 847.94	Not probable	CONTINGENT LIABILITY
104	Mkhonza B. v Msunduzi Municipality	Delictual claim. Plaintiff is suing the Municipality due to a fall on an uneven pavement slab.	Oct-12	Internal	Ongoing.	293 000.00	Not probable	CONTINGENT LIABILITY
106	Ibrahim M. v Msunduzi Municipality	Delictual Claim against the municipality initiated by plaintiff seeking compensation from the municipality for alleged losses incurred. Claims are dealt with by insurance section. Plaintiff's claim based on the alleged negligence.	Apr-13	Internal	Ongoing.	7 000.00	Not probable	CONTINGENT LIABILITY
107	Bukus HM v Msunduzi Municipality	Delictual Claim: The claim arises from a motor vehicle collision involving Plaintiff's vehicle and a Municipal vehicle driven by an employee in the course and scope of his employment.	May-13	Internal	Ongoing.	17 270.24	Not probable	CONTINGENT LIABILITY



THE MSUNDUZI MUNICIPALITY								
APPENDIX F2								
SCHEDULE OF CONTINGENT LIABILITIES AS AT 30 JUNE 2017								
NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Current status as at 31 July 2017 and quantum, where applicable	Amount	PROBABILITY OF OUTFLOW OF ECONOMIC RESOURCES	DISCLOSURE
109	Wood DM v. Msunduzi Municipality	Delictual Claim: The Plaintiff sustained injuries due to a fall caused by an uneven pavement.	Oct-12	Uys Matyeka Schwartz Attorneys: Tel 031 312 2064 Fax 031 304 2379. Physical Address Suite 301 Nedbank Centre. Postal Address PO Box 1328, Durban, 4000.	The Defendant has filed an amended plea. The matter is ongoing. CURRENT STATUS : Pleadings closed in November 2014. The Defendant (Msunduzi Municipality) filed its discovery affidavit and the Plaintiff (Wood) filed its discovery affidavit. Therefore, the matter is ready for trial. The Plaintiff has taken no further steps	123 000.00	Not probable	CONTINGENT LIABILITY
110	Ramharak RJ v Msunduzi Municipality	Delictual Claim: The Plaintiff is a Municipal employee. He is suing the Municipality because he was assaulted by a fellow employee within the premises of the Municipality whilst they were in the course and scope of their employment.	Nov-12	Internal	Pre-Trial notices have been exchanged. Ongoing.	300 000.00	Not probable	CONTINGENT LIABILITY
111	Ogle COO v Msunduzi Municipality	Delictual Claim: Plaintiff fell on an uneven pavement and sustained injuries.	Dec-12	Internal/Insurance	An appearance to defend has been filed. The matter is ongoing.	300 000.00	Not probable	CONTINGENT LIABILITY
113	Makhaye SB v Msunduzi Municipality	Delictual Claim: The Plaintiff is suing the Municipality for damages to his vehicle after a collision involving his vehicle and a Municipal vehicle driven by a Municipal employee in the course and scope of his employment.	Mar-13	Internal	An application to dismiss was received and opposed. Various correspondences exchanged between attorneys of record. The matter is ongoing.	8 688.46	Not probable	CONTINGENT LIABILITY
114	Transnet (PTY) LTD v Msunduzi Municipality	Delictual claim. The claim arises from a motor vehicle collision involving a municipal vehicle and the plaintiff's vehicle.	Mar-13	Internal	Ongoing.	48 409.10	Not probable	CONTINGENT LIABILITY
115	Ngcobo NP v Msunduzi Municipality	Delictual Claim: Plaintiff's vehicle sustained damages due to colliding with a pothole.	Apr-13	Internal	A letter of demand has been received and sent to the Insurance Section for an investigation. Ongoing.	1 639.11	Not probable	CONTINGENT LIABILITY
116	Barnard S. v. Msunduzi Municipality	Delictual Claim: The claim arises from a power surge claim where Plaintiff's goods were damaged.	Feb-13	Internal	A letter of demand has been received and sent to the insurance Section for an investigation. Ongoing.	8 369.97	Not probable	CONTINGENT LIABILITY
117	Karim S. v. Msunduzi Municipality	Disputed Account for electricity and Rates. Mr Karim claims that he has sold the property.	Sep-12	Internal	A letter of demand has been received. The matter is ongoing.	4 211.52	Not probable	CONTINGENT LIABILITY

THE MSUNDUZI MUNICIPALITY								
APPENDIX F2								
SCHEDULE OF CONTINGENT LIABILITIES AS AT 30 JUNE 2017								
NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Current status as at 31 July 2017 and quantum, where applicable	Amount	PROBABILITY OF OUTFLOW OF ECONOMIC RESOURCES	DISCLOSURE
123	I. Hansa	Delictual Claim: Plaintiff fell into an uncovered manhole in the vicinity of Mountain rise.	2013	Internal	A letter of demand has been received and sent to Insurance Section for an investigation. Ongoing. A summons was issued in November 2015. The matter is being defended internally.	21 394.50	Not probable	CONTINGENT LIABILITY
124	Y. Maharaj	Delictual Claim: A power surge caused damage to Plaintiff's household appliances.	2013	Internal	A letter of demand has been received and sent of Insurance for an investigation. Ongoing.	30 924.99	Not probable	CONTINGENT LIABILITY
125	V. Maharaj	Delictual Claim: Plaintiff's vehicle sustained damages due to colliding with a pothole.	2013	internal	A letter of demand has been received and sent to the Insurance Section for an investigation. Ongoing.	20 497.49	Not probable	CONTINGENT LIABILITY
126	N.I. Dlamini	Delictual Claim: Plaintiff's vehicle sustained damages due to colliding with a pothole.	2013	Internal	A letter of demand has been received and sent to the Insurance Section for an investigation. Ongoing.	1 012.83	Not probable	CONTINGENT LIABILITY
129	CDK Investments Trust CC	Electricity Disconnection Acc number 2915243. The Plaintiff is disputing the disconnection.	2013	Internal	Costs cannot be quantified at this stage. Ongoing.		Not probable	CONTINGENT LIABILITY
130	CDK Investments Trust CC	Electricity Disconnection Acc number 2976214. The Plaintiff is disputing the disconnection.	2013	Internal	Costs cannot be quantified at this stage. Ongoing.		Not probable	CONTINGENT LIABILITY
133	ABI Soft Drinks Division	Rates Recovery: The Plaintiff is disputing a rates account and is seeking reimbursement.	2014	Internal	A letter of demand has been received and various meeting held with the Billing Section. Ongoing.	125 837.97	Not probable	CONTINGENT LIABILITY
136	Transnet/ Occupiers of Woodlands and Msunduzi Municipality	Application for eviction of illegal occupiers from railway sidings. Msunduzi a party because it previously agreed to move occupiers. Social survey now completed. Application for funding to relocate the occupiers made to DOHS.	2013	Matthew Francis Inc. Suite 4, 1st Floor, Block A, 21 Cascades Crescent, tel 033 940 1497, fax: 0862428747, e-mail: mail@mfilaw.co.za, Advocate Moodley	Costs if unsuccessful and costs of relocation. Matter on-going and building has commenced. Costs and further legal fees cannot be quantified at this stage.		Not probable	CONTINGENT LIABILITY
142	Gonal Construction CC	claim for breach of contract for non-payment	2014	Internal	Ongoing	901 118.93	Not probable	CONTINGENT LIABILITIES

THE MSUNDUZI MUNICIPALITY								
APPENDIX F2								
SCHEDULE OF CONTINGENT LIABILITIES AS AT 30 JUNE 2017								
NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Current status as at 31 July 2017 and quantum, where applicable	Amount	PROBABILITY OF OUTFLOW OF ECONOMIC RESOURCES	DISCLOSURE
146	Mabusi Contractor	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2014	Internal	The plaintiff issued a letter of demand against the Municipality for monies owed in terms of a contract. The matter has been referred to the relevant departments for a response. The matter is ongoing.	8 000 000.00	Not probable	CONTINGENT LIABILITIES
148	Telkom SA SOC LTD/ Msunduzi Municipality (127 Waterwork Road-Edendale) Case No. 13903/2015	Delictual claim: The plaintiff is suing the Municipality for damages to its underground cables allegedly caused by Municipal water pipes.	2014	Matthew Francis Inc. Suite 4, 1st Floor, Block A, 21 Cascades Crescent, tel 033 940 1497, fax: 0862428747, e-mail: mail@mfilaw.co.za, Adv AJ Dickson, 17 Prince Edward Street, Advocate's Chambers, tel: 38453542/3, fax: 38453544, e-mail: adickson@law.co.za	The matter is ongoing. Awaiting judgement in another case.	74 803.90	Not probable	CONTINGENT LIABILITIES
157	Farouk Jasat N.O & 3 others/ Msunduzi Municipality	Delictual Claim for damages: Plaintiffs motor vehicle collided with a pothole on Scania Road Intersection. Action instituted in the Magistrates Court under case number 2219/2015	2014	Matthew Francis Inc. Suite 4, 1st Floor, Block A, 21 Cascades Crescent, tel 033 940 1497, fax: 0862428747, e-mail: mail@mfilaw.co.za	matter being defended. Pre-Trial Notices have been exchanged.	54 588.60	Not probable	CONTINGENT LIABILITIES
163	Bermin Investments CC t/a Magalela electrical	Contractual claim. Plaintiff is suing the Municipality for monies owed in terms of a contract.	2015	Internal	This is a claim arising from a contractual dispute. The claim is being defended and an appearance to defend as well as a defendant's plea have been filed.	170 100.69	Not probable	CONTINGENT LIABILITY
166	Lloyd Mentory/ Msunduzi Municipality	Delictual Claim for damages: The plaintiff is suing the Municipality for damages as a result of his motor vehicle having collided with a pothole in the vicinity of Otto's Bluff Road.	2015	Matthew Francis Inc. Suite 4, 1st Floor, Block A, 21 Cascades Crescent, tel 033 940 1497, fax: 0862428747, e-mail: mail@mfilaw.co.za, Advocate Anton Flemming	The matter is ongoing.	31 487.02	Not probable	CONTINGENT LIABILITY
176	Southern African Music Rights Organisation/ Msunduzi Municipality	Breach of contract in terms of copyright laws. Action instituted in the Magistrates Court under case number 5701/2015	2015	Matthew Francis Inc. Suite 4, 1st Floor, Block A, 21 Cascades Crescent, tel 033 940 1497, fax: 0862428747, e-mail: mail@mfilaw.co.za, Advocate V. Moodley	Matter is ongoing.	170 265.21	Not probable	CONTINGENT LIABILITY
188	Moosa Omar	Debatem of Electricity Account.	2015	Xaba Attorneys, 251 Church Street, Suit 201, 2nd floor, Fedsure Building, Pietermaritzburg, 3200, tel: 0333457927, fax: 0333456985, cell 0720390353, e-mail: dumixaba@xabainc.com	Debatem meeting took place. Finance to interrogate services account and advise on correctness. Matter ongoing		Not Probable	CONTINGENT LIABILITY

THE MSUNDUZI MUNICIPALITY								
APPENDIX F2								
SCHEDULE OF CONTINGENT LIABILITIES AS AT 30 JUNE 2017								
NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Current status as at 31 July 2017 and quantum, where applicable	Amount	PROBABILITY OF OUTFLOW OF ECONOMIC RESOURCES	DISCLOSURE
195	Belinda Lisa Bramdaw	Interdict: To prevent the Municipality from disconnecting electricity.	2015	Diedricks Inc Tel: 033 342 9808 Fax: 086 219 1672 Physical Address: 90 C Roberts Road, Clarendon, Pietermaritzburg. PO Box 50, Pietermaritzburg, 3200 and Adv R Padayachee SC Tel: 033 845 3546 Fax 033 394 5744 Address Advocates Chambers Block A1, 17 Prince Edward Street, Pietermaritzburg, 3201.	Opposing papers have been filed and awaiting applicant to file responding papers to set matter down. Matter ongoing.		Not probable	CONTINGENT LIABILITY
197	Anthoo Marion and Associates	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2015	Internal	An appearance to defend has been filed at court.	12 935.00	Not probable	CONTINGENT LIABILITY
222	Ilitha Research and Management CC	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2016	Internal	The summons was issued in the Magistrates Court. Further particulars were sought from ICT and an appearance to defend has been filed. The matter is ongoing.	62 768.00	Not probable	CONTINGENT LIABILITIES
226	Various Employees from Community Services (31)/ Msunduzi Municipality	Delictual Claim: Plaintiffs are suing the municipality for alleged assault that took place during an unprotected strike.	2016	Matthew Francis Inc.Suite 4, 1st Floor, Block A, 21 Cascades Crescent, tel033 940 1497, fax:0862428747, e-mail:mail@mfilaw.co.za,	The matter is ongoing.	10 850 000.00	Not probable	CONTINGENT LIABILITIES
227	Bigen Afrika Services (PTY) Ltd.	Contractual Claim: The Plaintiff is suing the Municipality for monies owed in terms of a contract.	2016	Matthew Francis Inc.Suite 4, 1st Floor, Block A, 21 Cascades Crescent, tel033 940 1497, fax:0862428747, e-mail:mail@mfilaw.co.za,	A summons has been received. An appearance to defend will be filed at court. Matter on-going.	919 979.00	Not probable	CONTINGENT LIABILITIES
234	Mr Mduduzi Collen Sosibo, Mrs Sosibo	Delictual Claim:The plaintiff is suing the Municipality in respect of rates, taxes and services owed by the previous owner of the property.	2016	internal	summons were received from the plaintiff. Discovery notices have been filed and served on the plaintiff.	132 431.96	Not probable	CONTINGENT LIABILITIES
235	AMA-Grace Business Enterprises	Delictual Claim:The Plaintiff is suing the municipality for an incident wherein Plaintiff allegedly suffered damages as a result of a burst pipe which then allegedly caused damage to the plaintiff's property.	2016	Internal	Notices in terms of Rule 23 have been filed and served on the plaintiff.	59 042.52	Not probable	CONTINGENT LIABILITIES
236	Philani Kenneth Sikhosana	Delictual Claim: The plaintiff is suing the Municipality for damages incurred as a result of the alleged failure of the defendant to keep the Hall in good condition for the Plaintiff's event on time.	2016	Internal	A plea has been filed and served on the plaintiff.	90 000.00	Not probable	CONTINGENT LIABILITIES
239	Prethabran Govender	Delictual Claim:The Plaintiff is suing the municipality for an incident wherein the municipality allegedly caused damages to the properties of eight tenants as a result of a power surge.	2016	Internal	A summons in the amount of were received. A Notice of Exception in terms of Rule 19 (1) to Plaintiff's Particulars of claim has been filed in court and served on the plaintiff	48 200.00	Not probable	CONTINGENT LIABILITY

THE MSUNDUZI MUNICIPALITY								
APPENDIX F2								
SCHEDULE OF CONTINGENT LIABILITIES AS AT 30 JUNE 2017								
NO.	MATTER	MATTER TYPE	YEAR INITIATED	ATTORNEY/ADVOCATE INSTRUCTED	Current status as at 31 July 2017 and quantum, where applicable	Amount	PROBABILITY OF OUTFLOW OF ECONOMIC RESOURCES	DISCLOSURE
244	Elizabeth Fredrica Jepson and The Msunduzi Local Municipality	Delictual Claim: The Plaintiff is suing the Municipality for an incident wherein Plaintiff allegedly tripped over the pavement and was injured.	2017	Diedricks Inc Tel: 033 342 9808 Fax: 086 219 1672 Physical Address: 90 C Roberts Road, Clarendon, Pietermaritzburg. PO Box 50, Pietermaritzburg, 3200 and Adv Deon Schaup 033-8453501 Address Advocates Chambers Block A1, 17 Prince Edward Street, Pietermaritzburg, 3201.	During the month of March, an Appearance to Defend was filed in court and served on the Plaintiff. Possible settlement.	545 540.00	Not probable	CONTINGENT LIABILITY
250	Qalapha Jacob Ngubane and Msunduzi Municipality	Delictual claim: The Plaintiff is suing the municipality for an incident wherein Plaintiff allegedly suffered a loss as a result of a power outage which resulted in a power surge.	2017	Internal	During the month of May 2017, and Appearance to defend was filed and served on the Plaintiff.	21 862.00	Not probable	CONTINGENT LIABILITY
252	Telkom SA SOC LTD/ Msunduzi Municipality (Zwartkop, Blackridge) Case No. 15793/2015	Delictual claim: Plaintiff is suing the Municipality due to damage to its underground cables allegedly cause by Municipal water pipes.	2015	Matthew Francis Inc. Suite 4, 1st Floor, Block A, 21 Cascades Crescent, tel 033 940 1497, fax: 0862428747, e-mail: mail@mfilaw.co.za, Adv AJ Dickson, 17 Prince Edward Street, Advocate's Chambers, tel: 38453542/3, fax: 38453544, e-mail: adickson@law.co.za	Costs and further legal fees cannot be quantified at this stage as the matter is ongoing. Awaiting judgement in another case.	25 554.55	Not probable	CONTINGENT LIABILITY
254	Zama Traffic Signals	Contractual dispute: Applicant sought an order to review the Municipality's decision to cancel a contract of services.	2015	Matthew Francis Inc. Suite 4, 1st Floor, Block A, 21 Cascades Crescent, tel 033 940 1497, fax: 0862428747, e-mail: mail@mfilaw.co.za, advocate A. De Wet, 17 Prince Edward Street, Advocates' Chambers, tel: 0338453534, fax: 033-3428941, e-mail: dewet@group8.co.za	Matter is ongoing.	1 076 846.01	Not probable	CONTINGENT LIABILITY
255	Msunduzi Municipality/ Gubela Trading	Contractual dispute: Applicant sought an order to review the Municipality's decision to cancel a contract of services.	2015	Matthew Francis Inc. Suite 4, 1st Floor, Block A, 21 Cascades Crescent, tel 033 940 1497, fax: 0862428747, e-mail: mail@mfilaw.co.za, advocate A. De Wet, 17 Prince Edward Street, Advocates' Chambers, tel: 0338453534, fax: 033-3428941, e-mail: dewet@group8.co.za	The matter is ongoing.	595 337.26	Not probable	CONTINGENT LIABILITY
256	Various Employees from Community Services (8)	Delictual Claim: Plaintiffs are suing the municipality for alleged assault that took place during an unprotected strike.	2016	Internal	Letters of demand received	2 900 000.00	Not probable	CONTINGENT LIABILITY
304	SAMWU	Labour Dispute	2017	Diedricks Inc Tel: 033 342 9808 Fax: 086 219 1672 Physical Address: 90 C Roberts Road, Clarendon, Pietermaritzburg. PO Box 50, Pietermaritzburg, 3200 and Adv Deon Schaup 033-8453501 Address Advocates Chambers Block A1, 17 Prince Edward Street, Pietermaritzburg, 3201.	Risk. Settlement of Risk Allowance and legal fees estimate		Not probable	CONTINGENT LIABILITY
<b>TOTAL</b>						<b>38 970 191.39</b>		



## CHAPTER 5 – SAFE CITY (MUNICIPAL ENTITY)



### SAFE CITY MSUNDUZI NPC (REGISTRATION NUMBER 2010/024562/08)

### ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017

## General Information

<b>Company registration number</b>	2010/024562/08
<b>Country of incorporation and domicile</b>	South Africa
<b>Nature of business and principal activities</b>	Provide camera surveillance under the jurisdiction of the Msunduzi Municipality
<b>Directors</b>	D Sokhela P Dlamini V Biggs G Moody T Davis - deceased R Singh S Ako-Nai
<b>Registered office</b>	1st Floor Pietermaritzburg Fire Department Pietermaritz Street Pietermaritzburg 3201
<b>Business address</b>	1st Floor Pietermaritzburg Fire Department Pietermaritz Street Pietermaritzburg
<b>Postal address</b>	P O Box 3110 Pietermaritzburg 3200
<b>Bankers</b>	First National Bank Limited
<b>Tax reference number</b>	9101/228/18/8
<b>VAT reference number</b>	4550261145
<b>PAYE reference number</b>	7490770601
<b>SDL reference number</b>	L490770601
<b>UIF reference number</b>	U490770601
<b>WCA reference number</b>	990000397785
<b>Preparer</b>	The annual financial statements were independently compiled by: M P Black Chartered Accountant (S.A.)
<b>Level of assurance</b>	These annual financial statements have not been audited or independently reviewed.

Index

The reports and statements set out below comprise the annual financial statements presented to the shareholders:

Index	Page
Directors' Responsibilities and Approval	3
Practitioner's Compilation Report	4
Statement of Financial Position	5
Statement of Financial Performance	6
Statement of Changes in Net Assets	7
Statement of Cash Flows	8
Accounting Policies	9-11
Notes to the Annual Financial Statements	13-18
Statement of comparison of budget and actual amounts	19

**Directors' Responsibilities and Approval**

The directors are required by the Companies Act 71 of 2008, to maintain adequate accounting records and are responsible for the content and integrity of the annual financial statements and related financial information included in this report. It is their responsibility to ensure that the annual financial statements fairly present the state of affairs of the company as at the end of the financial year and the results of its operations and cash flows for the period then ended, in conformity with Generally Recognised Accounting Practices with the requirements of the Municipal Finance Management Act 56 of 2003.

The annual financial statements are prepared in accordance with Generally Recognised Accounting Practices with the requirements of the Municipal Finance Management Act 56 of 2003, and are based upon appropriate accounting policies consistently applied and supported by reasonable and prudent judgements and estimates.

The directors acknowledge that they are ultimately responsible for the system of internal financial control established by the company and place considerable importance on maintaining a strong control environment. To enable the directors to meet these responsibilities, the directors sets standards for internal control aimed at reducing the risk of error or loss in a cost effective manner. The standards include the proper delegation of responsibilities within a clearly defined framework, effective accounting procedures and adequate segregation of duties to ensure an acceptable level of risk. These controls are monitored throughout the company and all employees are required to maintain the highest ethical standards in ensuring the company's business is conducted in a manner that in all reasonable circumstances is above reproach. The focus of risk management in the company is on identifying, assessing, managing and monitoring all known forms of risk across the company. While operating risk cannot be fully eliminated, the company endeavours to minimise it by ensuring that appropriate infrastructure, controls, systems and ethical behaviour are applied and managed within predetermined procedures and constraints.

The directors are of the opinion, based on the information and explanations given by management, that the system of internal control provides reasonable assurance that the financial records may be relied on for the preparation of the annual financial statements. However, any system of internal financial control can provide only reasonable, and not absolute, assurance against material misstatement or loss.

The directors have reviewed the company's cash flow forecast for the year to 30 June 2019 and, in the light of this review and the current financial position, they are satisfied that the company has or has access to adequate resources to continue in operational existence for the foreseeable future.

The annual financial statements set out on pages 5 to 18, which have been prepared on the going concern basis, and were approved by the directors on \_\_\_\_\_ and were signed by: D Sokhela

**Practitioner's Compilation Report****To the shareholders of Safe City Msunduzi NPC**

We have compiled the annual financial statements of Safe City Msunduzi NPC, as set out on pages 5 - 18, based on the information you have provided. These annual financial statements comprise the statement of financial position of Safe City Msunduzi NPC as at 30 June 2018, the statement of comprehensive income, statement of changes in net assets and statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

We performed this compilation engagement in accordance with International Standard on Related Services 4410 (Revised), Compilation Engagements.

We have applied our expertise in accounting and financial reporting to assist you in the preparation and presentation of these annual financial statements in accordance with Generally Recognised Accounting Practices with the requirements of the Municipal Finance Management Act 56 of 2003. We have complied with relevant ethical requirements, including principles of integrity, objectivity, professional competence and due care.

These annual financial statements and the accuracy and completeness of the information used to compile them are your responsibility.

Since a compilation engagement is not an assurance engagement, we are not required to verify the accuracy or completeness of the information you provided to us to compile these annual financial statements. Accordingly, we do not express an audit opinion or a review conclusion on whether these annual financial statements are prepared in accordance with Generally Recognised Accounting Practices with the requirements of the Municipal Finance Management Act 56 of 2003.

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**Colenbrander Incorporated**  
**Per: M P Black**  
**Director**  
**Chartered Accountants (S.A.)**  
**Hilton**

**Date:** \_\_\_\_\_

## STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2018

	Notes	2018 R	2017 R
<b>Assets</b>			
<b>Non-Current Assets</b>			
Property, plant and equipment	2	12 445 411	13 406 894
<b>Current Assets</b>			
Trade and other receivables	3	45 824	2 500
Current taxation receivable	4	-	136 375
Cash and cash equivalents	5	1 393 801	1 228 634
		<u>1 439 625</u>	<u>1 367 509</u>
<b>Total Assets</b>		<b><u>13 885 036</u></b>	<b><u>14 774 403</u></b>
Net assets and Liabilities			
Net assets			
Accumulated surplus		<u>13 223 433</u>	<u>13 966 764</u>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Trade and other payables	6	25 613	247 942
Provisions	7	635 990	559 697
		<u>661 603</u>	<u>807 639</u>
<b>Total Net Assets and Liabilities</b>		<b><u>13 885 036</u></b>	<b><u>14 774 403</u></b>

## STATEMENT OF FINANCIAL PERFORMANCE

	Notes	2018 R	2017 R
<b>Revenue from non-exchange transactions</b>			
Income from non-exchange transaction - Msunduzi Municipality	8	7 807 954	6 841 228
Service in-kind - rental income	9	271 320	271 320
		<b>8 079 274</b>	<b>7 112 548</b>
<b>Other income</b>			
Insurance claim		-	10 746
Interest received		83 762	74 036
Sundry income		444	175
		<b>84 206</b>	<b>84 957</b>
<b>Operating expenses</b>			
Accounting fees - other services		71 680	74 628
Advertising		5 045	281
Auditor's remuneration		467 927	506 271
Bank charges		19 869	11 483
Cleaning		-	2 608
Conference costs		4 900	610
Consulting and professional fees		-	4 550
Consumables		40 161	25 888
Deemed rental expense - services in-kind	9	271 320	271 320
Depreciation	2	949 120	946 425
Employee costs	10	6 238 595	5 542 144
Employee wellness		28 016	36 883
Insurance		312 696	10 417
Lease rentals on operating lease		9 794	7 316
Legal expenses		12 900	3 750
Motor vehicle expenses		10 053	30 797
Postage		7 206	-
Profit and loss on sale of assets		61 415	-
Quality control		20 170	24 049
Recruitment fees		-	20 191
Repairs and maintenance	11	156 811	228 875
Skills development levy		18 143	-
Staff uniforms		-	6 010
Subscriptions		-	7 154
Telephone and fax		53 099	50 926
Traffic fine management		-	84 200
Water and electricity		147 891	120 525
		<b>8 906 811</b>	<b>8 317 301</b>
<b>Deficit for the year</b>		<b>(743 331)</b>	<b>(1 119 796)</b>

## STATEMENT OF CHANGES IN NET ASSETS

	Accumulated surplus R	Total net assets R
<b>Restated balance at 01 July 2016</b>	<b>14 950 185</b>	<b>14 950 185</b>
<b>Deficit for the year</b>	<b>(1 119 796)</b>	<b>(1 119 796)</b>
Prior year adjustment (Note 17)	136 375	136 375
<b>Total changes</b>	<b>136 375</b>	<b>136 375</b>
<b>Balance at 01 July 2017</b>	<b>13 966 764</b>	<b>13 966 764</b>
<b>Deficit for the year</b>	<b>(743 331)</b>	<b>(743 331)</b>
<b>Balance at 30 June 2018</b>	<b>13 223 433</b>	<b>13 223 433</b>



## STATEMENT OF CASH FLOWS

	Notes	2018 R	2017 R
<b>Cash flows from operating activities</b>			
<b>Receipts</b>			
Revenue		7 807 954	6 841 228
Interest		83 762	74 036
Sundry income		444	175
Insurance claim		-	10 746
		<b>7 892 160</b>	<b>6 926 185</b>
<b>Expenses</b>			
Employee costs		6 238 595	5 542 144
Suppliers		1 575 721	1 225 082
		<b>7 814 316</b>	<b>6 767 226</b>
<b>Cash generated from operations</b>	13	77 844	295 333
Tax received (paid)		136 375	(136 375)
<b>Net cash from operating activities</b>		<b>214 219</b>	<b>158 958</b>
<b>Cash flows from investing activities</b>			
Purchase of property, plant and equipment	2	(49 052)	(176 486)
<b>Cash flows from financing activities</b>			
Repayment of other financial liabilities		-	(190 452)
<b>Net cash from financing activities</b>		<b>-</b>	<b>(190 452)</b>
Total cash movement for the year		165 167	(207 980)
Cash at the beginning of the year		1 228 634	1 436 614
<b>Total cash at end of the year</b>	5	<b>1 393 801</b>	<b>1 228 634</b>

## ACCOUNTING POLICIES

### 1. Presentation of annual financial statements

The annual financial statements have been prepared on a going concern basis in accordance with Generally Recognised Accounting Practices with the requirements of the Municipal Finance Management Act 56 of 2003. They are presented in South African Rands.

These accounting policies are consistent with the previous period.

#### 1.1 Going concern assumption

These annual financial statements have been prepared on a going concern basis.

#### 1.2 Property, plant and equipment

Property, plant and equipment is carried at cost less accumulated depreciation and accumulated impairment losses.

Cost include costs incurred initially to acquire or construct an item of property, plant and equipment and costs incurred subsequently to add to, replace part of, or service it. If a replacement cost is recognised in the carrying amount of an item of property, plant and equipment, the carrying amount of the replaced part is derecognised.

Depreciation is provided using the straight-line method to write down the cost, less estimated residual value over the useful life of the property, plant and equipment as follows:

Item	Depreciation method	Useful life
Furniture and fixtures	Straight line	15 years
Motor vehicles	Straight line	10 years
Office equipment	Straight line	15 years
Computer equipment	Straight line	15 years
Video and data equipment	Straight line	20 years

If the major components of an item of property, plant and equipment have significantly different patterns of consumption of economic benefits, the cost of the asset is allocated to its major components and each such component is depreciated separately over its useful life.

The residual value, depreciation method and useful life of each asset are reviewed only where there is an indication that there has been a significant change from the previous estimate.

#### 1.3 Trade and other receivables

Trade and other receivables are stated at the nominal value as reduced by appropriate allowances for estimated irrecoverable amounts. The carrying value of these receivables approximate fair value due to the short period to maturity of these instruments. Trade and other receivables from non-exchange transactions are disclosed separately from trade and other receivables from exchange transactions. Trade and other receivables in exchange for which the entity gives approximately equal to another entity are recognised as trade and other receivables from exchange transactions. Trade and other receivables received without directly giving approximately equal value in exchange are recognised as trade and other receivables from non-exchange transactions.

#### 1.4 Cash and cash equivalents

Cash and cash equivalents includes cash on hand, demand deposits and other short-term highly liquid investments with original maturities of three months or less.

#### 1.5 Trade and other payables

Trade and other payables are stated at their nominal value. The carrying amount of these payables approximates fair value due to the short period to maturity of these instruments.

#### 1.6 Employee benefits

Short-term employee benefits

The cost of short-term employee benefits, (those payable within 12 months after the service is rendered, such as leave pay and sick leave, bonuses, and non-monetary benefits such as medical care), are recognised in the period in which the service is rendered and are not discounted.

#### Defined contribution plans

Employees contribute to defined contribution retirement fund and benefits are provided to all eligible employees. Contributions are charged as an expense as they fall due and the fund is externally managed.

#### 1.7 Provisions

Provisions are recognised when the company has an obligation at the reporting date as a result of a past event; it is probable that the company will be required to transfer economic benefits in settlement; and the amount of the obligation can be estimated reliably.

## 1.8 Revenue

Revenue is recognised to the extent that the company has transferred the significant risks and rewards of ownership of goods to the buyer, or has rendered services under an agreement provided the amount of revenue can be measured reliably and it is probable that economic benefits associated with the transaction will flow to the company. Revenue is measured at the fair value of the consideration received or receivable, excluding sales taxes and discounts.

Interest is recognised, in profit or loss, using the effective interest rate method.

## 1.9 Revenue from non-exchange transactions

Refers to transactions where the Municipality received revenue from another entity without giving approximately equal value in exchange. Revenue from non exchange transactions is generally recognised to the extent that the related receipt or receivable qualifies for recognition as an asset and there is no liability to repay the amount.

## 1.10 Taxes - Value Added Tax

Revenue, expenses and assets are recognised net of the amounts of value added tax. The net amount of Value Added Tax recoverable from, or payable to, the taxation authority is incurred as part of receivables or payables in the Statement of Financial Position.

## 1.11 Related parties

The entity operated in an economic sector currently dominated by entities directly or indirectly owned by the South African Government. As a constitutional independence of the three spheres of government in South Africa, only entities within the national, provisional and local sphere of government are considered to be related parties.

Management are those persons responsible for planning, directing and controlling the activities of the entity, including those charged with the governance of the entity in accordance with legislation, in instances where they are required to perform such functions.

Close members of the family of a person are considered to be those family members who may be expected to influence, or be influenced by, that member of management in their dealings with the entity.

Directors' contributions consist of items that meet the definition of equity, being any contract that evidences a residual interest in the net assets of the company.

## 1.12 Capital commitments

A capital commitment is a binding agreement to undertake capital expenditure at some set time in the future which has not yet become an actual liability.

Items are classified as commitments when an entity has committed itself to future transactions that will normally result in the outflow of cash.

## 1.13 Irregular expenditure

Irregular expenditure is expenditure that in contrary to the Municipal Finance Management Act (Act No.56 of 2003), the Municipal Systems Act (Act No.32 of 2000), and the Public Office Bearers Act (Act No. 20 of 1998) or is in contravention of the economic entity's supply chain management policy. Irregular expenditure excludes unauthorized expenditure. Irregular expenditure is accounted for as expenditure in the Statement of Financial Performance and where recovered, it is subsequently accounted for as revenue in the Statement of Financial Performance.

## 1.14 Fruitless and wasteful expenditure

Fruitless expenditure means expenditure which was made in vain and would have been avoided had reasonable care been exercised. All expenditure relating to fruitless and wasteful expenditure is recognized as an expense in the Statement of Financial Performance in the year that the expenditure was incurred. The expenditure is classified in accordance with the nature of the expenses, and where recovered, it is subsequently accounted for as revenue in the Statement of Financial Performance.

## 1.15 Comparative figures

When the presentation or classification of items in the annual financial statements is amended, prior period comparative amounts are restated. The nature and reason of the reclassification is disclosed. Where accounting errors have been identified in the current year, the correction is made retrospectively as far as is practicable, and the prior year comparatives are restated accordingly. Where there has been a change in accounting policy in the current year, the adjustment is made retrospectively as far as is practicable, and the prior year comparatives are restated accordingly.

## 1.16 Events after the reporting date

Subsequent events that are both favorable and unfavorable which occurred between the reporting date and the date when the financial statements are authorized for issue, are included as a disclosure note to the financial statements.

## 1.17 Prior period accounting errors

Prior period errors are omissions from, and misstatements in, prior period annual financial statements resulting from the failure to use, or the misuse of, reliable information that was available, or could be reasonably expected to have been obtained, at the time of preparation of those annual financial statements. The applicable changes have been disclosed in note 17.

## 1.18 Impairment of assets

The company assesses at each reporting date whether there is any indication that property, plant and equipment may be impaired.

If there is any such indication, the recoverable amount of any affected asset (or group of related assets) is estimated and compared with its carrying amount. If the estimated recoverable amount is lower, the carrying amount is reduced to its estimated recoverable amount, and an impairment loss is recognised immediately in profit or loss.

## NOTES TO THE ANNUAL FINANCIAL STATEMENTS

### 2. Property, plant and equipment

	2018			2017		
	Cost	Accumulated depreciation	Carrying value	Cost	Accumulated depreciation	Carrying value
Furniture and fixtures	101 948	(63 839)	38 109	133 148	(82 770)	50 378
Motor vehicles	210 000	(67 366)	142 634	210 000	(48 600)	161 400
Office equipment	16 430	(6 068)	10 362	16 430	(5 103)	11 327
Computer software	85 706	(25 575)	60 131	97 114	(25 368)	71 746
Video and data equipment	20 255 174	(8 060 999)	12 194 175	20 289 525	(7 177 482)	13 112 043
<b>Total</b>	<b>20 669 258</b>	<b>(8 223 847)</b>	<b>12 445 411</b>	<b>20 746 217</b>	<b>(7 339 323)</b>	<b>13 406 894</b>

#### Reconciliation of property, plant and equipment - 2018

	Opening balance	Additions	Disposals	Depreciation	Closing balance
Furniture and fixtures	50 378	-	(4 704)	(7 565)	38 109
Motor vehicles	161 400	-	-	(18 766)	142 634
Office equipment	11 327	-	-	(965)	10 362
Computer software	71 746	-	(5 938)	(5 677)	60 131
Video and data equipment	13 112 043	49 052	(50 773)	(916 147)	12 194 175
	<b>13 406 894</b>	<b>49 052</b>	<b>(61 415)</b>	<b>(949 120)</b>	<b>12 445 411</b>

#### Reconciliation of property, plant and equipment - 2017

	Opening balance	Additions	Disposals	Depreciation	Closing balance
Furniture and fixtures	43 233	14 910	-	(7 765)	50 378
Motor vehicles	30 300	150 000	-	(18 900)	161 400
Office equipment	12 313	-	-	(986)	11 327
Computer software	70 349	7 191	-	(5 794)	71 746
Video and data equipment	14 020 638	4 385	-	(912 980)	13 112 043
	<b>14 176 833</b>	<b>176 486</b>	<b>-</b>	<b>(946 425)</b>	<b>13 406 894</b>

	2018 R	2017 R
<b>3. Trade and other receivables</b>		
Trade receivables	2 500	2 500
South African Revenue Services - Value Added Tax	23 804	-
Accrued income	19 520	-
	<b>45 824</b>	<b>2 500</b>
<b>4. Current taxation receivable</b>		
2017 year of assessment	-	136 375
Prior year over provision	-	<b>136 375</b>
<b>5. Cash and cash equivalents consist of:</b>		
First National Bank Limited - current account	45 593	51 996
Petty Cash	3 717	7 431
First National Bank Limited - money market account	1 344 491	1 169 207
	<b>1 393 801</b>	<b>1 228 634</b>
<b>6. Trade and other payables</b>		
South African Revenue Services - Value Added Tax	-	220 808
Accrued expenses	25 613	27 134
	<b>25 613</b>	<b>247 942</b>

	2018 R	2017 R
<b>7. Provisions</b>		
Provision for leave pay	232 593	196 404
Provision for performance bonus	38 108	44 028
Provision for annual bonus (13th cheque)	365 289	319 265
	<b>635 990</b>	<b>559 697</b>
Provision for leave pay		
- The leave pay provision is based on the maximum leave available for staff to use in the 2019 financial year.		
Provision for performance bonus		
- The performance bonus is based on assessments made by management of the staff performance for the current financial year under review.		
Provision for annual bonus (13th cheque)		
- The 13th cheque annual bonus is based on one month's cost to company for all employees in the company's payroll.		
<b>8. Revenue from non-exchange transactions</b>		
Income from non-exchange transactions - Msunduzi Municipality	7 807 954	6 841 228
Service in-kind	271 320	271 320
	<b>8 079 274</b>	<b>7 112 548</b>
<b>9. Services in-kind - rental income</b>		
Deemed rental income	271 320	271 320
Less: deemed rental expense	(271 320)	(271 320)
	-	-
The Msunduzi Municipality incurs rental costs on behalf of the company.		
These costs are therefore deemed a service in-kind.		
<b>10. Employee cost</b>		
Basic	4 136 480	3 693 693
Overtime	723 233	640 152
Annual and performance bonus	446 714	363 293
Medical aid contributions	508 486	417 538
WCA	23 014	16 154
Leave pay provision charge	36 189	68 882
Travel allowance	90 000	75 000
Cellphone allowance	22 800	15 900
Pension contribution	251 679	251 532
	<b>6 238 595</b>	<b>5 542 144</b>
<b>11. Repairs and maintenance</b>		
General equipment	149 202	228 875
Vehicles	7 609	-
	<b>156 811</b>	<b>228 875</b>
<b>12. Taxation</b>		
The company has been approved as a public benefit organisation in terms of Section 30 of the Income Tax Act, and the recipients and accruals are exempt from income tax in terms of Section 10(1)(cN).		
<b>13. Cash generated from operations</b>		
Loss before taxation	(743 331)	(1 119 796)
Adjustments for:		
Depreciation and amortisation	949 120	946 425
Loss on sale of assets	61 415	-
Movements in provisions	76 293	144 577
Changes in working capital:		
Trade and other receivables	(43 324)	151 360
Trade and other payables	(222 329)	172 767
	<b>77 844</b>	<b>295 333</b>



	2018 R	2017 R
<b>14. Related parties</b>		
Relationships		
Shareholder		Msunduzi Municipality
Director		D Sokhela
Director		P Dlamini
Director		V Biggs
Director		G Moody
Director		T Davis - deceased
Director		R Singh
Director		S Ako-Nai
General manager		L Holtzhausen
Technical manager		R Holtzhausen
Administrative assistant		C Holtzhausen
Related party balances and transactions with other related parties		
Related party balances		
Contribution received - Msunduzi Municipality	7 790 981	6 841 228
Accrued income - Msunduzi Municipality	19 520	-
<b>L Holtzhausen</b>		
Basic	453 600	408 000
Bonus	54 887	41 032
Medical aid	21 624	19 939
Cell phone allowance	3 600	3 600
Travel allowance	18 000	18 000
	551 711	490 571
<b>R Holtzhausen</b>		
Basic	252 000	272 400
Bonus	23 000	20 633
Medical aid	14 521	21 580
Cell phone allowance	3 600	3 600
Pension fund	18 900	15 620
Travel allowance	18 000	18 000
	330 021	351 833
<b>C Holtzhausen</b>		
Basic	130 620	14 987
Bonus	11 655	12 223
Medical aid	14 521	13 392
Cell phone allowance	-	8 624
Pension fund	9 797	-
Travel allowance	18 000	18 000
	184 593	167 226

**Service in-kind**

The Board of Directors of the entity attended 6 Board meetings during the current year under review as well as the prior year. The directors were not compensated for these meetings and this has therefore been deemed a service in-kind which were considered not significant to the entity.

The company's management attended 4 Municipal Audit Committee meetings in the current year under review and 2 Municipal Audit Committee meetings in the prior year.

Safe City Msunduzi NPC makes use of the Msunduzi Municipality's audit committee and internal audit services, these services in kind were also considered not significant.

In the current financial year the entity changed its accounting system from Pastel Partner to the SAP. The full cost of the change over was consumed by the Msunduzi Municipality. This has therefore been deemed a service in kind.

**15. Going concern**

The annual financial statements have been prepared on the going concern basis, since the directors have every reason to believe that the company has adequate resources in place to continue in operation for the foreseeable future.

**16. Events after the reporting period**

The directors are not aware of any matter or circumstance arising since the end of the financial year that has a material impact on the annual financial statements.

**17. Prior period error**

The prior period adjustments relates to funds received in the current year relating to monies outstanding from prior periods from the South African Revenue Services in relation to the company's change over period as a private company to a non profit company.

	2018	2017
	R	R

The entity incorrectly did not account for the service in-kind received from the Msunduzi Municipality in the prior year relating to rental income and expense. This error has been corrected in the current year.

The correction of the error results in adjustments as follows:

#### Statement of Financial Performance

Service in-kind - rental income	-	271 320
Deemed rental expense - service in-kind	-	(271 320)
Statement of Financial Position		
Current taxation receivable	-	136 375
Statement of Changes in Net Assets		
2017 retained earnings	-	13 830 389
Prior year error	-	136 375
Corrected retained income	-	<b>13 966 764</b>

#### 18. Fruitless and wasteful expenditure

Reconciliation of fruitless and wasteful expenditure		
Opening balance	<b>13 716</b>	<b>13 716</b>

#### Unauthorised expenditure

There was no unauthorised expenditure during the year under review.

#### 19. Irregular expenses

Opening balance	521 694	417 936
Add: irregular expenses	181 620	103 758
	<b>703 314</b>	<b>521 694</b>

The above expenses did not adhere to the Supply Chain Management rules.

#### 20. Deviations from supply chain management regulations

##### Regulation 36 deviations

Regulation 36 of the Municipal SCM Regulations of 2005 permits the Accounting Officer to "dispense with official procurement processes established by the policy and to procure any required goods and services through any convenient process".

This would typically include urgent and emergency cases, single source goods, and any other cases where it is impractical to follow normal SCM process. In the event of such a decision, the Chief Executive Officer is required to report this to the next Board meeting for noting.

Various suppliers	<b>64 465</b>	<b>158 369</b>
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## SUPPLEMENTARY INFORMATION

### 1. Revenue

	Actual 2018	Approved Budget 2018	Differences approved and actual	Actual 2017
Municipality revenue	7 807 954	7 807 954	-	6 841 228
Interest received (N1)	83 762	78 000	5 762	74 036
Other income (N2)	443	-	443	175
Service in-kind	271 320	271 320	-	271 320
Insurance claim	-	-	-	10 746
	<b>8 163 479</b>	<b>8 157 274</b>	<b>6 205</b>	<b>7 197 505</b>

Notes:

N1 - The variance in interest received is attributable to the company earning more interest than anticipated during the current year.

N2 - The variance is due to sale of DVD's.

### 2. Expenses

Fixed asset additions (N1)	49 052	203 158	154 106	176 486
Employee costs (N2)	6 238 595	6 157 112	(81 483)	5 542 144
Bank charges (N3)	19 869	12 450	(7 419)	11 483
Other operating expenses (N3)	2 648 347	1 435 234	(1 213 113)	2 763 674
	<b>8 955 863</b>	<b>7 807 954</b>	<b>(1 147 909)</b>	<b>8 493 787</b>

Notes

N1 - Fewer assets were purchased in the current year. N2 - The variance in employee costs is attributable to the provisions accounted for in the current year.

N3 - The variance in other operating expenses is attributable unforeseen expenditure occurring in the current year.

N4 - In the current year depreciation amounted to R949 120. This amount was not budgeted for in the current year.

N5 - The total expenses amounted to R8 955 863 which exceeds the budgeted income of R7 807 954. This is due to expenses accounted for in the current year such as depreciation and deemed rental income.

# CHAPTER 6 – REPORT ON THE MUNICIPAL INFRASTRUCTURE GRANT (MIG), SEVEN LARGEST CAPITAL PROJECTS PER WARD, TOP FOUR SERVICE DELIVERY PRIORITIES PER WARD 2017/2018 FINANCIAL YEAR

## INTRODUCTION TO MIG

The Municipal Infrastructure Grant (MIG) is a grant issued by National Treasury to Public Bodies, mainly Municipalities and major government department to fund infrastructure projects and programmes implemented for the sole purpose of improving service delivery. The grant is facilitated by COGTA and is mainly spent on delivering basic infrastructure services to poor communities in order address the backlog which exists in Roads, Public Facilities, Water and Sanitation.

The projects executed within the 2017/2018 financial year where service delivery projects ranging from the Upgrade of gravel roads to both Asphalt Roads and Concrete Roads, the Construction of Bus Stop Shelters, the Rehabilitation of Sanitation infrastructure, and the Installing of High mast streetlights in Vulindlela and Greater Edendale.

The initial MIG allocation inclusive of the Capital Budget and the Administrative costs was R201 139 000, the allocation was adjusted by the rollover amount of R1 063 876. A total MIG expenditure of R194 273 198 was spent, an amount of R6 865 803 that represent 3% of allocation was unspent.

An amount of R4 501 937 for MIG administration/ Operating costs is included in the total MIG expenditure spent for 2017/2018 financial year.

### SERVICE BACKLOGS AS AT 30 JUNE 2018

	*Service level above minimum std		*Service level below minimum std	
	No. HHs	%HHs	No. HHs	%HHs
Water				
Sanitation				
Electricity	2000	25 %	1500	75 %
Waste Management	120000	73%	43000	27%
Housing				

% HHs are the service above/below the minimum std as a proportion of total HHs  
Housing refers to \* formal and \*\* Informal

### MUNICIPAL INFRASTRUCTURE GRANT (MIG)\* EXPENDITURE 2017/18 ON SERVICE BACKLOGS R'000

Details	Budget	Adjustment Budget	Actual	Variance		Major conditions applied by donor (continue below if necessary)
				Adjustment Budget	Change	
Infrastructure – Road transport	2,600,000	3,000,000	2,892,100	3,000,000	400,000	
Roads, Pavements & Bridges	65,134,047	89,139,408	88,935,273	89,139,408	24,005,361	
Stormwater				-	-	
Infrastructure – Electricity						
Generation				-	-	
<b>Transmission &amp; reticulation</b>				-	-	
Street Lighting	7,900,000	7,900,000	7,061,795	7,900,000	-	
Infrastructure – water				-	-	
Dams & Reservoirs				-	-	
Water Purification				-	-	
Reticulation	29,385,000	17,582,008	17,243,366	17,582,008	-11,802,992	
				-	-	
<b>Infrastructure – Sanitation</b>						
Reticulation	53,320,000	40,524,814	39,244,990	40,524,814	-12,795,186	
Sewage purification				-	-	
Infrastructure – Other				-	-	
Waste Management				-	-	
Transportation				-	-	
Gas				-	-	
Other Specified				-	-	
Community Halls	10,100,000	5,669,335	3,429,652	5,669,335	-4,430,665	
Sweetwater Dual Purpose Sport Centre	6,900,000	12,650,000	10,252,720	12,650,000	5,750,000	
Landfill Upgrade	4,800,000	4,800,000	4,759,385	4,800,000	-	
Housing	16,493,307	16,330,665	15,951,979	16,330,665	-162,642	
PMU Administration	4,506,646	4,606,646	4,501,937	4,606,646	100,000	
<b>Total</b>	<b>201,139,000.00</b>	<b>202,202,875.85</b>	<b>194,273,197.57</b>			

## COMMENT ON MIG:

Whilst the 2017/2018MIG Programme got off to very late start due to late appointment of Roads related Contractors due to appeals. The change in priorities from the Communities and Community Protest due to disagreements with the terms of implementation of the projects. The performance of the external service providers entrusted with completing the construction of the few mentioned projects was assessed thoroughly and deemed Poor, Fair or Good. The bulk of the MIG funding was used on water, sanitation and roads projects, however other projects such as Highmastlighting, Community Halls and bulk water for construction of Housing Unit were undertaken.

In terms of the way forward and avoiding the challenges experienced in the last financial year the following measures have been put in place:-

A comprehensive Procurement Plan has been drafted to ensure projects proceeding according to planned timeframes in accordance with required SCM process. The panel of contractors has been complete for work to be constructed to ensure that there is flexibility in terms of appointing the contractors.

It was agreed that it is now compulsory for General Managers to hold monthly meetings with their Senior Managers and Project Champions in order to deal specifically with Grants/Capex expenditure and address any challenges timeously.

## TOP FOUR SERVICE DELIVERY PRIORITIES PER WARD 2017/2018

Top Four Service Delivery Priorities Per Ward 2017/2018 Financial Year (Highest Priority First)			
Ward Name (No)	Number	Priority Name and Details	Progress 2017/18
1	1	tarring of roads	Ndlovu and Methodist Roads, were identified and prioritised for upgrade. Currently busy with provision of drainage of 1 km of Ndlovu Rd and 1.2km Km Methodist of gravel roads to be upgraded to asphalt surface standard.
	2	Multi-purpose centre	NIL
	3	installation of high mast light	NIL
	4	renovation of Community hall	NIL
2	1	Rehabilitation of sports facilities	NIL
	2	Upgrading of access roads	0.85km of gravel road upgraded to asphalt/concrete surface standard.
	3	installation of streetlights & highmasts	Nil
	4	Bus shelters	35 x Bus Shelters installed(across all wards).
3	1	Upgrading of access roads	0.745km (3725m <sup>2</sup> ) of gravel roads upgraded to asphalt surface standard.
	2	Bus shelters	35 x Bus Shelters installed(across all wards).
	3	Construction of Clinic	NIL
	4	Water	3.531 km of pipeline replaced.
4	1	henly dam Bridge	NIL
	2	mgodini Hall	NIL
	3	D 1138 road upgrade	0.5km of gravel roads upgraded to black top surface.
	4	Tvet Collge construction	NIL
5	1	Jakalase road upgrade	
	2	highmast lights	
	3	Electrification of new households	NIL
	4	upgrading of makhaye road	100m of gravel roads upgraded to concrete surface.
6	1	Upgrading of roads	1.45km of road completed.
	2	Electrification of new households	NIL
	3	construction of a creche	NIL
	4	Sports Field	NIL
7	1	Upgrading of roads	0.85km of road completed
	2	renovation of Community halls	NIL
	3	two new community halls	NIL
	4	youth skills centre	NIL
8	1	Upgrading of roads	0.85 km of gravel roads upgraded to black top surface in ward 8 by the 30th of June 2018
	2	Bus shelters	35 x Bus Shelters installed(across all wards).
	3	Street Lights	22 X HIGH MASTS LIGHTS HAVE BE ERECTED AND COMMISSIONED. Across all wards
	4	Community Hall	Nil
9	1	Community Hall	NIL
	2	Bus shelters	35 x Bus Shelters installed(across all wards).
	3	access roads	BSC report approved. Awaiting for SCM to advertise.
	4	ELECTRICITY	NIL
10	1	housing	Edendale S Phase 8 Extension project under construction
	2	establishment of a highscool	NIL
	3	installation and repairing of meters	1,7 km of water pipes replaced.
	4	renovation of community halls	Nil
11	1	water	1,7 km of water pipes replaced.
	2	eletricity	NIL
	3	housing	planning
	4	access roads	1.1km (5500m <sup>2</sup> ) of gravel roads upgraded to asphalt surface standard. Snathing road



## Top Four Service Delivery Priorities Per Ward 2017/2018 Financial Year (Highest Priority First)

Ward Name (No)	Number	Priority Name and Details	Progress 2017/18
12	1	housing	khalaynyoni feasibility
	2	Upgrading of roads	0.560km (2780m <sup>2</sup> ) of gravel roads upgraded to asphalt surface standard.
	3	repairing of water pipes	1,7 km of water pipes replaced.
	4	renovating of streetlights	reported streetlights are fixed as and when required
13	1	Sanitation	12 x highest infiltration manholes repaired and retrofitted for the use of Flow and rainfall monitoring equipment. Shentone contractor appointed by 30 june 2019
	2	Community Halls	Planning
	3	housing	NIL
	4	construction of a clinic	NIL
14	1	review of water & rate tariffs	Tarrifs reviewed annually
	2	sports facilities	NIL
	3	road construction	Designs completed
	4	speed humps	NIL
15	1	construction of ndlulamithi community Hall	Design stage of project completed, ready for construction to start.
	2	road upgrading Fedsam & Maqeleni	0.320km (1600m <sup>2</sup> ) of gravel roads upgraded to asphalt surface standard.
	3	installation of water meters in unit 2	Design stage of project completed, ready for construction to start.
	4	house roofing in unit 18	Nil
16	1	Multi-purpose centre	NIL
	2	proposed unit H primary school	NIL
	3	highmast lights	Nil
	4	extension of unit H sewer project	2,1 km of new sewer pipe installed by the 31st May 2018
17	1	construction of community hall	Nil
	2	Road maintenance	750m of walkways constructed to surfaced/concrete standard.
	3	tarring of roads	750m of walkways constructed to surfaced/concrete standard.
	4	construction of sanitation facilities	1,7 km of water piped replaced by the 30th of June 2018
18	1	construction of sanitation facilities	Contractor was appointed by the 30 June 201
	2	construction of community hall	Construction of Community Hall Completed.
	3	housing	NIL
	4	sport facilities	NIL
19	1	construction of a library	NIL
	2	sports facilities	Nil
	3	renovation of community halls	
	4	Upgrading of roads	
20	1	Upgrading of roads	Harewood Currently busy with provision of drainage of 0.7km (4200m <sup>2</sup> ) of gravel roads upgraded to asphalt surface standard. Caluza Currently busy with provision of drainage of 0.76km (3800m <sup>2</sup> ) of gravel roads upgraded to asphalt surface standard.
	2	construction of community hall	NIL
	3	upgrading of caluza sportsfield	NIL
	4	Extension of mazambane roads	NIL
21	1	land acquisition	NIL
	2	housing	
	3	water connections	1,7 km of water piped replaced by the 30th of June 2018
	4	Sanitation	12 x highest infiltration manholes repaired and retrofitted for the use of Flow and rainfall monitoring equipment.
22	1	construction of community halls	NIL
	2	construction of library in unit 3	NIL
	3	installation of high masts	NIL
	4	maintenance of dennisfield & payinandi halls	Nil
23	1	installation of high mast lights	NIL
	2	harewood housing project	NIL
	3	clearing of illegal dump sites	NIL
	4	road upgrade	Subgrade Completed
24	1	lightening conductor	Nil
	2	High school	Nil
	3	Hall maintenance	NIL
	4	Sports Combo courts	Nil
25	1	Roads rehabilitation and resurfacing	Nil
	2	Drainage system on Hosking road	Nil
	3	speed humps	Nil
	4	Extension of upper bush road	NIL
26	1	grass cutting	NIL
	2	waste collection	waste collection done on a weekly base
	3	fixing of streetlights	reported streetlights are fixed as and when required
	4	road rehabilitation	Nil

Top Four Service Delivery Priorities Per Ward 2017/2018 Financial Year (Highest Priority First)			
Ward Name (No)	Number	Priority Name and Details	Progress 2017/18
27	1	Multi-purpose centre	Nil
	2	construction of a community hall	NIL
	3	resurfacing of pavements	In terms of the below description Work Plan 1 and Work Plan 3 are respectively 96% and 6% complete. Street lighting and Traffic signals installation at the are in progress. Tactile paving, ITS manholes and final road markings are also in progress.
	4	Social housing	Nil
28	1	Truro hall maintaince	Nil
	2	Egret road hall maintaince	Nil
	3	Toilets	Nil
	4	Maintanance of street lights	reported streetlights are fixed as and when required
29	1	housing	NIL
	2	elecricfication of informal housing	NIL
	3	Maintenance of gravel roads	NIL
	4	Clinic	NIL
30	1	speed humps	Nil
	2	rehabilitation of rosham road	Nil
	3	rehabilitation of Schools	Nil
	4	rehabilitation of Heiston road	NIL
31	1	housing	Presidential OSS Phase 1
	2	installation of watertaps	Nil
	3	refuse removal	waste collection done on a weekly base
	4	Sanitation	12 x highest infiltration manholes repaired and retrofitted for the use of Flow and rainfall monitoring equipment.
32	1	rehabilitation of wathew Square	NIL
	2	Rehabilitation of Dookran road park	NIL
	3	Site 11 housing	NIL
	4	upgrading of greyling street	Nil
33	1	jika-joe waste collection	waste collection done on a weekly base
	2	Ablution facilities in Masukwane	
	3	installation of high mast light	NIL
	4	sportsfield	NIL
34	1	sports facilities around foxglove	NIL
	2	renovation of Panorama hall	NIL
	3	Madiaba road tarring & fixing drainage system	Nil
	4	rehabilitation of cinderella park	NIL
35	1	Housing	Presidential OSS Phase 1
	2	establishment of a computer centre	Nil
	3	Construction of a heroes park	NIL
	4	rehabilitation of Nie Hadebe	NIL
36	1	road rehabilitation	CNL - LESTER BROWN LINK ROAD-100 % Completion of base course.
	2	traffic calming	
	3	rehabilitation of stormwater drains	NIL
	4	maintenance of open spaces	
37	1	road rehabilitation	NIL
	2	Sacca housing development	Stage 1 Application for SACCA - Mkhondeni completed and submitted to DoHS
	3	maintenance of open spaces	Nil
	4	traffic calming	Nil
38	1	housing	NIL
	2	walking bridge	NIL
	3	speed humps	NIL
	4	renovation of community halls	NIL
39	1	Upgrading of access roads	NIL
	2	maintenance of community halls	NIL
	3	Skills Development Centre	Nil
	4	construction of foot bridge	NIL

Note: As per the above table in respect of the Four Service Delivery Priorities per Ward: the following table contains the summary of the needs as requested by Communities, Ward Committees, Councillors and Amakhosi. For each Need an explanation has been provided under the heading – Nature of Requests.

### SEVEN LARGEST CAPITAL PROJECTS PER WARD 2017/2018

Seven Largest Capital Projects Per Ward 2017/2018 Financial Year R'000						
Ward Name (No)	Number	Project Name and Details	Start Date	End Date	Progress 2017/2018	Total Value
1	1	MWIG - BASIC WATER SUPPLY	1-Jul-17	30-Jun-18	3.531 km of Sewer pipeline replaced.	26,557
	2	MIG - BASIC SANITATION VIP TOILETS	1-Jul-17	30-Jun-18	1190 x VIPs constructed.	11,900
	3	MWIG - REDUCTION OF NON REVENUE WATER	1-Jul-17	30-Jun-18	Water Losses reduced to 29,3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	10,036
	4	PURCHASE OF 11KV CAPITAL EQUIPMENT	1-Jul-17	30-Jun-18	35 X 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED.	6,917
	5	MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 1 ROADS	1-Jul-17	30-Jun-18	Ndlovu and Methodist Roads, were identified and prioritised for upgrade.Currently busy with provision of drainage of 1 km of Ndlovu Rd and 1.2km Km Methodist of gravel roads to be upgraded to asphalt surface standard.	3,675
	6	MIG - BUS STOP SHELTERS	1-Jul-17	30-Jun-18	35 x Bus Shelters installed.	1,008
	7	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566
2	1	MWIG - BASIC WATER SUPPLY	1-Jul-17	30-Jun-18	3.531 km of Sewer pipeline replaced.	26,557
	2	MIG - BASIC SANITATION VIP TOILETS	1-Jul-17	30-Jun-18	1190 x VIPs constructed.	11,900
	3	MWIG - REDUCTION OF NON REVENUE WATER	1-Jul-17	30-Jun-18	Water Losses reduced to 29,3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	10,036
	4	MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - D2069 (MTHALANE RD) -Phase2	1-Jul-17	30-Jun-18	0.85km of gravel road upgraded to asphalt/concrete surface standard.	7,605
	5	PURCHASE OF 11KV CAPITAL EQUIPMENT	1-Jul-17	30-Jun-18	35 X 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED.	6,917
	6	MIG - MABANE BRIDGE PROJECT	1-Jul-17	30-Jun-18	0.9 Km of gravel road constructed.	2,107
	7	MIG - BUS STOP SHELTERS	1-Jul-17	30-Jun-18	35 x Bus Shelters installed.	1,008
3	1	MWIG - BASIC WATER SUPPLY	1-Jul-17	30-Jun-18	3.531 km of Sewer pipeline replaced.	26,557
	2	MIG - BASIC SANITATION VIP TOILETS	1-Jul-17	30-Jun-18	1190 x VIPs constructed.	11,900
	3	MWIG - REDUCTION OF NON REVENUE WATER	1-Jul-17	30-Jun-18	Water Losses reduced to 29,3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	10,036
	4	CONSTRUCTION OF COMMUNITY HALL	1-Jul-17	30-Jun-18	Construction of phase 1 of the project is complete with construction of phase 2 ready to be implemented.	9,183
	5	HIGH MAST LIGHTS INSTALLATION	1-Jul-17	30-Jun-18	22 X HIGH MASTS LIGHTS HAVE BE ERECTED AND COMMISSIONED.	6,325
	6	MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 3 ROADS	1-Jul-17	30-Jun-18	0.745km (3725m <sup>2</sup> ) of gravel roads upgraded to asphalt surface standard.	3,515
	7	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566
4	1	MWIG - BASIC WATER SUPPLY	1-Jul-17	30-Jun-18	3.531 km of Sewer pipeline replaced.	26,557
	2	MIG - BASIC SANITATION VIP TOILETS	1-Jul-17	30-Jun-18	1190 x VIPs constructed.	11,900
	3	MWIG - REDUCTION OF NON REVENUE WATER	1-Jul-17	30-Jun-18	Water Losses reduced to 29,3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	10,036
	4	HIGH MAST LIGHTS INSTALLATION	1-Jul-17	30-Jun-18	22 X HIGH MASTS LIGHTS HAVE BE ERECTED AND COMMISSIONED.	6,325
	5	MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 4 ROADS	1-Jul-17	30-Jun-18	0.5km of gravel roads upgraded to black top surface.	3,098
	6	MIG - BUS STOP SHELTERS	1-Jul-17	30-Jun-18	35 x Bus Shelters installed.	1,008
	7	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566

## Seven Largest Capital Projects Per Ward 2017/2018 Financial Year R'000

Ward Name (No)	Number	Project Name and Details	Start Date	End Date	Progress 2017/2018	Total Value
5	1	MWIG - BASIC WATER SUPPLY	1-Jul-17	30-Jun-18	3.531 km of Sewer pipeline replaced.	26,557
	2	MIG - BASIC SANITATION VIP TOILETS	1-Jul-17	30-Jun-18	1190 x VIPs constructed.	11,900
	3	MWIG - REDUCTION OF NON REVENUE WATER	1-Jul-17	30-Jun-18	Water Losses reduced to 29,3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	10,036
	4	HIGH MAST LIGHTS INSTALLATION	1-Jul-17	30-Jun-18	22 X HIGH MASTS LIGHTS HAVE BE ERECTED AND COMMISSIONED.	6,325
	5	MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 5 ROADS	1-Jul-17	30-Jun-18	1.00m of gravel roads upgraded to concrete surface.	3,846
	6	MIG - BUS STOP SHELTERS	1-Jul-17	30-Jun-18	35 x Bus Shelters installed.	1,008
	7	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566
6	1	MWIG - BASIC WATER SUPPLY	1-Jul-17	30-Jun-18	3.531 km of Sewer pipeline replaced.	26,557
	2	MIG - BASIC SANITATION VIP TOILETS	1-Jul-17	30-Jun-18	1190 x VIPs constructed.	11,900
	3	MWIG - REDUCTION OF NON REVENUE WATER	1-Jul-17	30-Jun-18	Water Losses reduced to 29,3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	10,036
	4	MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 6 ROADS	1-Jul-17	30-Jun-18	1.45km of road completed.	7,716
	5	HIGH MAST LIGHTS INSTALLATION	1-Jul-17	30-Jun-18	22 X HIGH MASTS LIGHTS HAVE BE ERECTED AND COMMISSIONED.	6,325
	6	MIG - BUS STOP SHELTERS	1-Jul-17	30-Jun-18	35 x Bus Shelters installed.	1,008
	7	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566
7	1	MWIG - BASIC WATER SUPPLY	1-Jul-17	30-Jun-18	3.531 km of Sewer pipeline replaced.	26,557
	2	MIG - BASIC SANITATION VIP TOILETS	1-Jul-17	30-Jun-18	1190 x VIPs constructed.	11,900
	3	MWIG - REDUCTION OF NON REVENUE WATER	1-Jul-17	30-Jun-18	Water Losses reduced to 29,3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	10,036
	4	HIGH MAST LIGHTS INSTALLATION	1-Jul-17	30-Jun-18	22 X HIGH MASTS LIGHTS HAVE BE ERECTED AND COMMISSIONED.	6,325
	5	MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 7 ROADS	1-Jul-17	30-Jun-18	0.85km of road completed	5,791
	6	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566
	7		1-Jul-17	30-Jun-18		
8	1	MWIG - BASIC WATER SUPPLY	1-Jul-17	30-Jun-18	3.531 km of Sewer pipeline replaced.	26,557
	2	MIG - BASIC SANITATION VIP TOILETS	1-Jul-17	30-Jun-18	1190 x VIPs constructed.	11,900
	3	MWIG - REDUCTION OF NON REVENUE WATER	1-Jul-17	30-Jun-18	Water Losses reduced to 29,3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	10,036
	4	HIGH MAST LIGHTS INSTALLATION	1-Jul-17	30-Jun-18	22 X HIGH MASTS LIGHTS HAVE BE ERECTED AND COMMISSIONED.	6,325
	5	MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 8 ROADS - Masoyi Rd, etc.	1-Jul-17	30-Jun-18	1.25 km of road completed	4,178
	6	MIG - BUS STOP SHELTERS	1-Jul-17	30-Jun-18	35 x Bus Shelters installed.	1,008
	7	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566

### Seven Largest Capital Projects Per Ward 2017/2018 Financial Year R'000

Ward Name (No)	Number	Project Name and Details	Start Date	End Date	Progress 2017/2018	Total Value
9	1	MWIG - BASIC WATER SUPPLY	1-Jul-17	30-Jun-18	3.531 km of Sewer pipeline replaced.	26,557
	2	MIG - BASIC SANITATION VIP TOILETS	1-Jul-17	30-Jun-18	1190 x VIPs constructed.	11,900
	3	MWIG - REDUCTION OF NON REVENUE WATER	1-Jul-17	30-Jun-18	Water Losses reduced to 29,3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	10,036
	4	HIGH MAST LIGHTS INSTALLATION	1-Jul-17	30-Jun-18	22 X HIGH MASTS LIGHTS HAVE BE ERECTED AND COMMISSIONED.	6,325
	5	MIG - BUS STOP SHELTERS	1-Jul-17	30-Jun-18	35 x Bus Shelters installed.	1,008
	6	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566
	7	MIG - UPGRADING OF GRAVEL ROADS - VULINDLELA - WARD 9 ROADS	1-Jul-17	30-Jun-18	BSC report approved. Awaiting for SCM to advertise.	414
10	1	MIG - SEWER PIPES AZALEA - PHASE 2	1-Jul-17	30-Jun-18	6 km of new sewer pipe installed.	12,739
	2	CONSTRUCTION OF EDENDALE S PHASE 8 EXTENSION - BULK SERVICES	1-Jul-17	30-Jun-18	100% Management of the IA for the construction of engineering services to a value of R 10 300 000.	10,300
	3	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-17	30-Jun-18	Water Losses reduced to 29,3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	9,987
	4	PURCHASE OF 11KV CAPITAL EQUIPMENT	1-Jul-17	30-Jun-18	35 X 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED.	6,917
	5	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-17	30-Jun-18	1,7 km of water pipes replaced.	950
	6	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566
	7	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-17	30-Jun-18	12 x highest infiltration manholes repaired and retrofitted for the use of Flow and rainfall monitoring equipment.	301
11	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-17	30-Jun-18	Water Losses reduced to 29,3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	9,987
	2	MIG - UPGRADING OF GRAVEL ROADS - GREATER EDENDALE - Snathing Rds -	1-Jul-17	30-Jun-18	1.1km (5500m <sup>2</sup> ) of gravel roads upgraded to asphalt surface standard.	7,291
	3	PURCHASE OF 11KV CAPITAL EQUIPMENT	1-Jul-17	30-Jun-18	35 X 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED.	6,917
	4	MIG - UPGRADING OF GRAVEL ROADS - EDENDALE - STATION RD	1-Jul-17	30-Jun-18	Concrete Substructure complete. Reinforcement to deck partially complete. Subgrade of gravel roadway complete. Embankment protection partially complete.	6,304
	5	MIG - Upgrading of Gravel Roads - Edendale - Dambuza Main Road Major stormwater upgrade	1-Jul-17	30-Jun-18	Project priority changed to another road within the same ward..	1,807
	6	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-17	30-Jun-18	1,7 km of water pipes replaced.	950
	7	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566
12	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-17	30-Jun-18	Water Losses reduced to 29,3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	9,987
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	1-Jul-17	30-Jun-18	35 X 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED.	6,917
	3	MIG - Upgrading of Gravel Roads - Greater Edendale - Ward 12	1-Jul-17	30-Jun-18	0.560km (2780m <sup>2</sup> ) of gravel roads upgraded to asphalt surface standard.	5,366
	4	MIG - UPGRADING OF GRAVEL ROADS - EDENDALE - STATION RD	1-Jul-17	30-Jun-18	Concrete Substructure complete. Reinforcement to deck partially complete. Subgrade of gravel roadway complete. Embankment protection partially complete.	2,900
	5	MIG - Upgrading of Gravel Roads - Edendale - Dambuza Main Road Major stormwater upgrade	1-Jul-17	30-Jun-18	Project priority changed to another road within the same ward.	1,807
	6	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-17	30-Jun-18	1,7 km of water pipes replaced.	950
	7	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566



### Seven Largest Capital Projects Per Ward 2017/2018 Financial Year R'000

Ward Name (No)	Number	Project Name and Details	Start Date	End Date	Progress 2017/2018	Total Value
13	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-17	30-Jun-18	Water Losses reduced to 29,3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	9,987
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	1-Jul-17	30-Jun-18	35 X 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED.	6,917
	3	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-17	30-Jun-18	1,7 km of water pipes replaced.	950
	4	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566
	5	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-17	30-Jun-18	12 x highest infiltration manholes repaired and retrofitted for the use of Flow and rainfall monitoring equipment.	301
	6	MIG - SHENSTONE AMBLETON SANITATION SYSTEM	1-Jul-17	30-Jun-18	Contractor was appointed by the 30 June 2018.	233
	7		1-Jul-17	30-Jun-18		
14	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-17	30-Jun-18	Water Losses reduced to 29,3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	9,987
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	1-Jul-17	30-Jun-18	35 X 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED.	6,917
	3	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-17	30-Jun-18	1,7 km of water pipes replaced.	950
	4	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566
	5	MIG - Upgrading of Gravel Roads - Greater Edendale - Willowfountain Roads	1-Jul-17	30-Jun-18	Designs completed	437
	6	N/A	1-Jul-17	30-Jun-18	N/A	N/A
	7	N/A	1-Jul-17	30-Jun-18	N/A	N/A
15	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-17	30-Jun-18	Water Losses reduced to 29,3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	9,987
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	1-Jul-17	30-Jun-18	35 X 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED.	6,917
	3	MIG - Rehabilitation of Roads in Imbali Unit 18	1-Jul-17	30-Jun-18	0.320km (1600m <sup>2</sup> ) of gravel roads upgraded to asphalt surface standard.	3,431
	4	MIG - SERVICE MIBLOCK ERADICATION IN SOBANTU, ASHDOWN & IMBALI (SEWER)	1-Jul-17	30-Jun-18	0.8 km of new sewer pipe installed and tested and 220 x domestic meters installed.	2,285
	5	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-17	30-Jun-18	1,7 km of water pipes replaced.	950
	6	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566
	7	CONSTRUCTION OF COMMUNITY HALL	1-Jul-17	30-Jun-18	Design stage of project completed, ready for construction to start.	369
16	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-17	30-Jun-18	Water Losses reduced to 29,3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	9,987
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	1-Jul-17	30-Jun-18	35 X 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED.	6,917
	3	MIG - SEWER PIPES UNIT H	1-Jul-17	30-Jun-18	2.21 km of new sewer pipe installed by the 31 December 2017 and approval of BOQ and Bid Document by the 30th of June 2018	3,921
	4	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-17	30-Jun-18	1,7 km of water pipes replaced.	950
	5	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566
	6	MIG - Upgrading of Gravel Roads - Edendale - Ward 16	1-Jul-17	30-Jun-18	Report to BSC conditionally approved.	308
	7	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-17	30-Jun-18	12 x highest infiltration manholes repaired and retrofitted for the use of Flow and rainfall monitoring equipment.	301

### Seven Largest Capital Projects Per Ward 2017/2018 Financial Year R'000

Ward Name (No)	Number	Project Name and Details	Start Date	End Date	Progress 2017/2018	Total Value
17	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-17	30-Jun-18	Water Losses reduced to 29,3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	9,987
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	1-Jul-17	30-Jun-18	35 X 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED.	6,917
	3	MIG - Upgrading of Gravel Roads - Greater Edendale - Ward 17 :Phase 3 , Unit 13	1-Jul-17	30-Jun-18	750m of walkways constructed to surfaced/concrete standard.	1,253
	4	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-17	30-Jun-18	1,7 km of water pipes replaced.	950
	5	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566
	6	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-17	30-Jun-18	12 x highest infiltration manholes repaired and retrofitted for the use of Flow and rainfall monitoring equipment.	301
	7	N/A	1-Jul-17	30-Jun-18	N/A	N/A
18	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-17	30-Jun-18	Water Losses reduced to 29,3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	9,987
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	1-Jul-17	30-Jun-18	35 X 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED.	6,917
	3	CONSTRUCTION OF COMMUNITY HALL	1-Jul-17	30-Jun-18	Construction of Community Hall Completed.	3,072
	4	MIG - UPGRADING OF GRAVEL ROADS - EDENDALE - Roads in Unit 14/Unit P - Design	1-Jul-17	30-Jun-18	Gravel road which was upgraded to Concrete road was completed.	2,187
	5	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-17	30-Jun-18	1,7 km of water pipes replaced.	950
	6	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566
	7	MIG - SHENSTONE AMBLETON SANITATION SYSTEM	1-Jul-17	30-Jun-18	Contractor was appointed by the 30 June 2018.	233
19	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-17	30-Jun-18	Water Losses reduced to 29,3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	9,987
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	1-Jul-17	30-Jun-18	35 X 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED.	6,917
	3	MIG - SERVICE MIDBLOCK ERADICATION IN SOBANTU, ASHDOWN & IMBALI (SEWER)	1-Jul-17	30-Jun-18	0.8 km of new sewer pipe installed and tested and 220 x domestic meters installed.	2,285
	4	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-17	30-Jun-18	1,7 km of water pipes replaced.	950
	5	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566
	6	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-17	30-Jun-18	12 x highest infiltration manholes repaired and retrofitted for the use of Flow and rainfall monitoring equipment.	301
	7	N/A	1-Jul-17	30-Jun-18	N/A	N/A
20	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-17	30-Jun-18	Water Losses reduced to 29,3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	9,987
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	1-Jul-17	30-Jun-18	35 X 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED.	6,917
	3	MIG - UPGRADING OF GRAVEL ROADS - GREATER EDENDALE - HAREWOOD AREA	1-Jul-17	30-Jun-18	Currently busy with provision of drainage of 0.7km (4200m <sup>2</sup> ) of gravel roads upgraded to asphalt surface standard.	3,805
	4	MIG - Upgrading of Gravel Roads - Greater Edendale - Caluza Roads	1-Jul-17	30-Jun-18	Currently busy with provision of drainage of 0.76km (3800m <sup>2</sup> ) of gravel roads upgraded to asphalt surface standard.	2,649
	5	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-17	30-Jun-18	1,7 km of water pipes replaced.	950
	6	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566
	7	MIG - UPGRADE OF BRIDGES - Pedestrian Bridge Over River - Smero/Esigodini	1-Jul-17	30-Jun-18	Resubmission of report to Full Council for approval of Expropriation. Recommendations supported by strategic management committee.	22

Seven Largest Capital Projects Per Ward 2017/2018 Financial Year R'000						
Ward Name (No)	Number	Project Name and Details	Start Date	End Date	Progress 2017/2018	Total Value
21	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-17	30-Jun-18	Water Losses reduced to 29,3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	9,987
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	1-Jul-17	30-Jun-18	35 X 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED.	6,917
	3	MIG - ELIMINATION OF CONSERVANCY TANKS - (SEWER)	1-Jul-17	30-Jun-18	Service provider was appointed by the 30 June 2018.	1,520
	4	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-17	30-Jun-18	1,7 km of water pipes replaced.	950
	5	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566
	6	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-17	30-Jun-18	12 x highest infiltration manholes repaired and retrofitted for the use of Flow and rainfall monitoring equipment.	301
	7	N/A	1-Jul-17	30-Jun-18	N/A	N/A
22	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-17	30-Jun-18	Water Losses reduced to 29,3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	9,987
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	1-Jul-17	30-Jun-18	35 X 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED.	6,917
	3	MIG - REHABILITATION OF ROADS IN ASHDOWN	1-Jul-17	30-Jun-18	Completed sidewalks at Siyahlomula School and Ashdown Primary School.	1,190
	4	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-17	30-Jun-18	1,7 km of water pipes replaced.	950
	5	ASHDOWN BANK PROTECTION AGAINST COLLAPSING OF ADJACENT HOUSES - P15	1-Jul-17	30-Jun-18	Project Snagging of 54m gabion basket Wall in Ashdown Bank Protection and final completion.	800
	6	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566
	7	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-17	30-Jun-18	12 x highest infiltration manholes repaired and retrofitted for the use of Flow and rainfall monitoring equipment.	301
23	1	IRPTN INFRASTRUCTURE IMPLEMENTATION	1-Jul-17	30-Jun-18	In terms of the below description Work Plan 1 and Work Plan 3 are respectively 96% and 6% complete. Street lighting and Traffic signals installation at the are in progress. Tactile paving, ITS manholes and final road markings are also in progress.	131,400
	2	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-17	30-Jun-18	Water Losses reduced to 29,3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	9,987
	3	PURCHASE OF 11KV CAPITAL EQUIPMENT	1-Jul-17	30-Jun-18	35 X 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED.	6,917
	4	MIG - UPGRADING OF ROADS IN PEACE VALLEY	1-Jul-17	30-Jun-18	Subgrade Completed	1,775
	5	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-17	30-Jun-18	1,7 km of water pipes replaced.	950
	6	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566
	7	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-17	30-Jun-18	12 x highest infiltration manholes repaired and retrofitted for the use of Flow and rainfall monitoring equipment.	301
24	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-17	30-Jun-18	Water Losses reduced to 29,3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	9,987
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	1-Jul-17	30-Jun-18	35 X 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED.	6,917
	3	MIG- NON MOTORISED TRANSPORT	1-Jul-17	30-Jun-18	1.9 km of sidewalks constructed.	2,634
	4	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-17	30-Jun-18	1,7 km of water pipes replaced.	950
	5	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566
	6	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-17	30-Jun-18	12 x highest infiltration manholes repaired and retrofitted for the use of Flow and rainfall monitoring equipment.	301
	7	N/A	1-Jul-17	30-Jun-18	N/A	N/A

### Seven Largest Capital Projects Per Ward 2017/2018 Financial Year R'000

Ward Name (No)	Number	Project Name and Details	Start Date	End Date	Progress 2017/2018	Total Value
25	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-17	30-Jun-18	Water Losses reduced to 29,3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	9,987
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	1-Jul-17	30-Jun-18	35 X 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED.	6,917
	3	MIG - BUS STOP SHELTERS	1-Jul-17	30-Jun-18	35 x Bus Shelters installed.	1,008
	4	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-17	30-Jun-18	1,7 km of water pipes replaced.	950
	5	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566
	6	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-17	30-Jun-18	12 x highest infiltration manholes repaired and retrofitted for the use of Flow and rainfall monitoring equipment.	301
	7	N/A	1-Jul-17	30-Jun-18	N/A	N/A
26	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-17	30-Jun-18	Water Losses reduced to 29,3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	9,987
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	1-Jul-17	30-Jun-18	35 X 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED.	6,917
	3	MIG - BUS STOP SHELTERS	1-Jul-17	30-Jun-18	35 x Bus Shelters installed.	1,008
	4	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-17	30-Jun-18	1,7 km of water pipes replaced.	950
	5	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566
	6	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-17	30-Jun-18	12 x highest infiltration manholes repaired and retrofitted for the use of Flow and rainfall monitoring equipment.	301
	7	CNL - MAYORS WALK ROAD WIDENING	1-Jul-17	30-Jun-18	Pavement Rehabilitation Design Assessment For Mayors Walk/Zwartkop Road completed.	200
27	1	IRPTN INFRASTRUCTURE IMPLEMENTATION	1-Jul-17	30-Jun-18	In terms of the below description Work Plan 1 and Work Plan 3 are respectively 96% and 6% complete. Street lighting and Traffic signals installation at the are in progress. Tactile paving, ITS manholes and final road markings are also in progress.	131,400
	2	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-17	30-Jun-18	Water Losses reduced to 29,3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	9,987
	3	PURCHASE OF 11KV CAPITAL EQUIPMENT	1-Jul-17	30-Jun-18	35 X 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED.	6,917
	4	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-17	30-Jun-18	1,7 km of water pipes replaced.	950
	5	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566
	6	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-17	30-Jun-18	12 x highest infiltration manholes repaired and retrofitted for the use of Flow and rainfall monitoring equipment.	301
	7	CNL - MAYORS WALK ROAD WIDENING	1-Jul-17	30-Jun-18	Pavement Rehabilitation Design Assessment For Mayors Walk/Zwartkop Road completed.	200
28	1	UPGRADE AND COMMISSIONING OF 132/11KV NORTHDAL PRIMARY SUBSTATION	1-Jul-17	30-Jun-18	132KV OUTDOOR SWITCHGEAR AND AUXILLARY POWER CABLES COMMISSIONED.	38,369
	2	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-17	30-Jun-18	Water Losses reduced to 29,3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	9,987
	3	PURCHASE OF 11KV CAPITAL EQUIPMENT	1-Jul-17	30-Jun-18	35 X 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED.	6,917
	4	MIG - BUS STOP SHELTERS	1-Jul-17	30-Jun-18	35 x Bus Shelters installed.	1,008
	5	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-17	30-Jun-18	1,7 km of water pipes replaced.	950
	6	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566
	7	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-17	30-Jun-18	12 x highest infiltration manholes repaired and retrofitted for the use of Flow and rainfall monitoring equipment.	301



### Seven Largest Capital Projects Per Ward 2017/2018 Financial Year R'000

Ward Name (No)	Number	Project Name and Details	Start Date	End Date	Progress 2017/2018	Total Value
29	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-17	30-Jun-18	Water Losses reduced to 29,3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	9,987
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	1-Jul-17	30-Jun-18	35 X 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED.	6,917
	3	MIG - BUS STOP SHELTERS	1-Jul-17	30-Jun-18	35 x Bus Shelters installed.	1,008
	4	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-17	30-Jun-18	1,7 km of water pipes replaced.	950
	5	CNL - ROAD REHABILITATION - PMS	1-Jul-17	30-Jun-18	2500m2 (equivalent to 0.5km) of surfaced roads rehabilitated (asphalt overlay, slurry seal, crack sealing and diluted immulsion)	731
	6	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566
	7	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-17	30-Jun-18	12 x highest infiltration manholes repaired and retrofitted for the use of Flow and rainfall monitoring equipment.	301
30	1	SUPPLY AND INSTALL 11KV FIXED PATTERN SWITCHGEARS FOR TWO DISTRIBUTOR SUBSTATIONS	1-Jul-17	30-Jun-18	COMMISSIONING OF 18 X 11KV FIXED PATTERN SWITCHGEARS FOR 2 DISTRIBUTOR SUBSTATIONS.	44,449
	2	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-17	30-Jun-18	Water Losses reduced to 29,3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	9,987
	3	PURCHASE OF 11KV CAPITAL EQUIPMENT	1-Jul-17	30-Jun-18	35 X 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED.	6,917
	4	MIG - BUS STOP SHELTERS	1-Jul-17	30-Jun-18	35 x Bus Shelters installed.	1,008
	5	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-17	30-Jun-18	1,7 km of water pipes replaced.	950
	6	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566
	7	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-17	30-Jun-18	12 x highest infiltration manholes repaired and retrofitted for the use of Flow and rainfall monitoring equipment.	301
31	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-17	30-Jun-18	Water Losses reduced to 29,3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	9,987
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	1-Jul-17	30-Jun-18	35 X 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED.	6,917
	3	MIG - BUS STOP SHELTERS	1-Jul-17	30-Jun-18	35 x Bus Shelters installed.	1,008
	4	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-17	30-Jun-18	1,7 km of water pipes replaced.	950
	5	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566
	6	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-17	30-Jun-18	12 x highest infiltration manholes repaired and retrofitted for the use of Flow and rainfall monitoring equipment.	301
	7		1-Jul-17	30-Jun-18		
32	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-17	30-Jun-18	Water Losses reduced to 29,3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	9,987
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	1-Jul-17	30-Jun-18	35 X 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED.	6,917
	3	MIG - BUS STOP SHELTERS	1-Jul-17	30-Jun-18	35 x Bus Shelters installed.	1,008
	4	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-17	30-Jun-18	1,7 km of water pipes replaced.	950
	5	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566
	6	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-17	30-Jun-18	12 x highest infiltration manholes repaired and retrofitted for the use of Flow and rainfall monitoring equipment.	301
	7	N/A	1-Jul-17	30-Jun-18	N/A	N/A



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Ward Name (No)	Number	Project Name and Details	Start Date	End Date	Progress 2017/2018	Total Value
33	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-17	30-Jun-18	Water Losses reduced to 29,3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	9,987
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	1-Jul-17	30-Jun-18	35 X 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED.	6,917
	3	JIKA JOE COMMUNITY RESIDENTIAL UNITS (CRU) - BULK SERVICES	1-Jul-17	30-Jun-18	100% Management of the IA for the construction of engineering services to a value of R 6 030 665.	6,031
	4	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-17	30-Jun-18	1,7 km of water pipes replaced.	950
	5	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566
	6	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-17	30-Jun-18	12 x highest infiltration manholes repaired and retrofitted for the use of Flow and rainfall monitoring equipment.	301
	7	N/A	1-Jul-17	30-Jun-18	N/A	N/A
34	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-17	30-Jun-18	Water Losses reduced to 29,3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	9,987
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	1-Jul-17	30-Jun-18	35 X 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED.	6,917
	3	INSTALL UNDERGROUND MV CABLES	1-Jul-17	30-Jun-18	TWO 13MVA CIRCUIT installed BETWEEN EASTWOOD PRIMARY AND PROPOSED BELGOTEX SUBSTATION.	6,078
	4	MIG - BUS STOP SHELTERS	1-Jul-17	30-Jun-18	35 x Bus Shelters installed.	1,008
	5	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-17	30-Jun-18	1,7 km of water pipes replaced.	950
	6	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566
	7	ESTABLISHMENT OF NEW 132/11KV EASTWOOD SUBSTATION	1-Jul-17	30-Jun-18	100% CONSTRUCTION OF CIVIL WORKS AND ELECTRICAL WORKS FOR 132/11kv EASTWOOD PRIMARY SUBSTATION INCLUDING HANDOVER COMPLETED.	424
35	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-17	30-Jun-18	Water Losses reduced to 29,3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	9,987
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	1-Jul-17	30-Jun-18	35 X 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED.	6,917
	3	LANDFILL SITE - INFRASTRUCTURE UPGADE	1-Jul-17	30-Jun-18	250 x metres of berm constructed	4,800
	4	MIG - SERVICE MIDBLOCK ERADICATION IN SOBANTU, ASHDOWN & IMBALI (SEWER)	1-Jul-17	30-Jun-18	0.8 km of new sewer pipe installed and tested.	2,285
	5	MIG - BUS STOP SHELTERS	1-Jul-17	30-Jun-18	35 x Bus Shelters installed.	1,008
	6	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-17	30-Jun-18	1,7 km of water pipes replaced.	950
	7	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566
36	1	CNL - LESTER BROWN LINK ROAD	1-Jul-17	30-Jun-18	100 % Completion of base course.	13,989
	2	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-17	30-Jun-18	Water Losses reduced to 29,3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	9,987
	3	PURCHASE OF 11KV CAPITAL EQUIPMENT	1-Jul-17	30-Jun-18	35 X 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED.	6,917
	4	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-17	30-Jun-18	1,7 km of water pipes replaced.	950
	5	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566
	6	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-17	30-Jun-18	12 x highest infiltration manholes repaired and retrofitted for the use of Flow and rainfall monitoring equipment.	301
	7	N/A	1-Jul-17	30-Jun-18	N/A	N/A

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Ward Name (No)	Number	Project Name and Details	Start Date	End Date	Progress 2017/2018	Total Value
37	1	MIG -REDUCTION OF NON REVENUE WATER	1-Jul-17	30-Jun-18	Water Losses reduced to 29,3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	9,987
	2	PURCHASE OF 11KV CAPITAL EQUIPMENT	1-Jul-17	30-Jun-18	35 X 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED.	6,917
	3	CNL - REHABILITATION OF WATER INFRASTRUCTURE	1-Jul-17	30-Jun-18	1,7 km of water pipes replaced.	950
	4	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566
	5	CNL - EASTERN RING ROAD - DETAIL DESIGN AND CONSTRUCTION	1-Jul-17	30-Jun-18	BAR application being finalised for submission to DEA.	400
	6	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	1-Jul-17	30-Jun-18	12 x highest infiltration manholes repaired and retrofitted for the use of Flow and rainfall monitoring equipment.	301
	7	N/A	1-Jul-17	30-Jun-18	N/A	N/A
38	1	MIG - BUS STOP SHELTERS	1-Jul-17	30-Jun-18	35 x Bus Shelters installed.	1,008
	2	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566
	3	N/A	1-Jul-17	30-Jun-18	N/A	N/A
	4	N/A	1-Jul-17	30-Jun-18	N/A	N/A
	5	N/A	1-Jul-17	30-Jun-18	N/A	N/A
	6	N/A	1-Jul-17	30-Jun-18	N/A	N/A
	7	N/A	1-Jul-17	30-Jun-18	N/A	N/A
39	1	CNL - IMPLEMENTATION OF DROUGHT RELIEF MEASURES	1-Jul-17	30-Jun-18	Feasibility of 5 Boreholes sites completed and 2 boreholes completed.	26,692
	2	MIG - BUS STOP SHELTERS	1-Jul-17	30-Jun-18	35 x Bus Shelters installed.	1,008
	3	MIG - MASTER PLANNING WATER	1-Jul-17	30-Jun-18	72% of review of the Draft Water Master Plan and WSDP was completed.	566
	4	N/A	1-Jul-17	30-Jun-18	N/A	N/A
	5	N/A	1-Jul-17	30-Jun-18	N/A	N/A
	6	N/A	1-Jul-17	30-Jun-18	N/A	N/A
	7	N/A	1-Jul-17	30-Jun-18	N/A	N/A

NO.	NEED	NATURE OF REQUESTS
1	Good Governance	Requests under good governance included the following - communities wanted to be informed about the IDP process, to be involved in the budget process, for ward committees to be established, for the municipality to strengthen relationships between communities and their councillor, for nepotism to be eradicated, many ward requests cited that Councillors must not be involved in the hiring of people.
2	Repairs & Maintenance	Repairs & Maintenance included requests for the upgrades of roads, rehabilitation of community facilities like halls and parks, fixing of potholes, building of speed humps, attending to sewage blockages, repairing of burst water pipes, repairs to RDP houses where roofs are leaking,
3	Roads	Requests for roads predominantly centered around the building of new roads, link roads, access roads and tarred roads where there have never been roads constructed before.
4	Economic Development	It also included the issue of youth development, job creation, training and skills development, small business establishment & other aspects in order to strengthen the economy,
5	Halls / Community Centre's	Request for halls and community Centre's hinged around the construction of new halls and community Centre's which are multi-purpose in nature in order to enhance community development by social cohesion (building to be used by all community members irrespective of colour)
6	Housing	Housing requests include the request for RDP houses and houses in general.
7	Sanitation	Toilets & Sanitation requests include requests for the building of new toilet & sanitation systems especially where they have houses but no toilet facilities.
8	Sportsfields	Communities want sportsfields in their respective areas, sportsfields they can use as per their needs in order to strengthen community unity and social engagement.
9	Street Lighting	Street lighting includes street lights & high mast lights in order to make areas safe from criminal activities as there are large areas with no street lights
10	Electricity	Electricity needs included new installations of electricity in households which do not have electricity all together, and also the installation of pre-paid meters.
11	Water	Water needs included new installations of piped water to households and the ability to use water within the household through taps in order to do their necessary washing and cleaning.
12	Clinics	Communities want to see the municipality ensuring there are clinics in close vicinity of their wards either permanently established or by way of mobile clinics as it is costly to travel to access the health care facility as many are unemployed.
13	Crèches	Communities want the municipality to build crèches or early childhood development Centre's where parents can leave their children during the day whilst they are at work.
14	Refuse Collection	Communities complained that the municipality is failing to keep their communities clean as the pickup of refuse is not constant and is leading to environmental risks for the elderly and young kids as the refuse is not collected for lengthy periods of time and then starts to decompose and smell.
15	Bridges	Communities have requested the construction of bridges and foot bridges.
16	Taxi Ranks	Communities are tired of standing in the rain in long queues waiting for public transport; they want the municipality to provide either taxi ranks or taxi shelters.

## CHAPTER 7 – REPORT OF THE AUDITOR GENERAL 2017/2018

### REPORT OF THE AUDITOR-GENERAL TO THE KWAZULU-NATAL PROVINCIAL LEGISLATURE AND THE COUNCIL ON MSUNDUZI MUNICIPALITY

#### Report on the audit of the financial statements

##### Adverse opinion

1. I have audited the financial statements of the Msunduzi Municipality set out on pages ... to ..., which comprise the statement of financial position as at 30 June 2018, the statement of financial performance, statement of changes in net assets, cash flow statement and the statement of comparison of budget information with actual information for the year then ended, as well as the notes to the financial statements, including a summary of significant accounting policies.
2. In my opinion, because of the significance of the matters described in the basis for adverse opinion section of this auditor's report, the financial statements do not present fairly, in all material respects, the financial position of the Msunduzi Municipality as at 30 June 2018, and its financial performance and its cash flows for the year then ended in accordance with the South African Standards of Generally Recognised Accounting Practice (SA Standards of GRAP) and the requirements of the Municipal Finance Management Act of South Africa, 2003 (Act No. 56 of 2003) (MFMA) and the Division of Revenue Act of South Africa, 2017 (Act No. 3 of 2017) (Dora).

##### Basis for adverse opinion

##### Property, plant and equipment

3. The municipality did not appropriately account for property, plant and equipment in accordance with SA Standard of GRAP 17, Property, plant and equipment. Property, plant and equipment which the municipality did not own were incorrectly recognised and additions thereto were incorrectly recognised as operational expenditure. Capital assets under construction and additions included in note 14 to the financial statements did not also agree to the reconciliation of property, plant and equipment included in the note. I was also unable to obtain sufficient appropriate audit evidence for additions and capital assets under construction capitalised to property, plant and equipment due to the municipality not effectively implementing and maintaining adequate asset management systems. I could not confirm the additions to property, plant and equipment by alternate means. Consequently, I was unable to determine whether any further adjustments to property, plant and equipment stated at R7,21 billion (2017: R7,06 billion) in note 14 to the financial statements was necessary.

##### Consumer debtors

4. The municipality did not calculate impairments on consumer debtors in accordance with SA Standard of GRAP 104, Financial instruments. The estimated future cash flows were not present valued when determining the recoverable amounts for consumer debtors. Allowances for impairments included in note 4 to the financial statements did not also agree the underlying supporting documentation and allowance for impairment reconciliations. In addition, I was unable to obtain sufficient appropriate audit evidence that debtors from other service charges included as consumer debtors had been properly accounted for, as the municipality did not allocate these debtors to their respective categories of service charges. I was unable to confirm the consumer debtors by alternative means. Consequently, I was unable to determine whether any further adjustment was necessary to consumer debtors stated at R1,35 billion (2017: R1,01 billion) in note 4 to the financial statements.

##### Revenue from exchange transactions – interest from consumer debtors and receivables

5. The municipality did not account for interest from consumer debtors and receivables in accordance with SA Standard of GRAP 9, Revenue from exchange. Interest was not charged on all overdue accounts and where interest was charged on consumer accounts it was incorrectly computed. I was unable to determine the full extent of the misstatement as it was impractical to do so. Consequently, interest from consumer debtors and receivables stated at R192,22 million included in note 30 to the financial statements was misstated by an unknown amount.

##### Receivables from exchange transactions

6. During 2017, I was unable to obtain sufficient appropriate audit evidence and confirm by alternative means the Independent Development Trust receivable. Consequently, I was unable to determine whether any adjustment was necessary to receivables from exchange transactions stated at R81,97 million. My audit opinion on the financial statements for the period ended 30 June 2017 was modified accordingly. My opinion on the current year financial statements was also modified because of the possible effect of this matter on the comparability of the receivables from exchange transactions for the current period.

##### Payables from exchange transactions

7. I was unable to obtain sufficient appropriate audit evidence that unallocated deposits included in trade and other payables from exchange transactions had been properly accounted for, as the municipality did not allocate payments received from debtors. I was unable to confirm the unallocated deposits by alternative means. Consequently, I was unable to determine whether any adjustment was necessary to the payables from exchange transactions disclosed at R945,65 million in note 19 to the financial statements. In addition, this could have an impact on consumer debtors, revenue and accumulated surplus.

8. I was unable to obtain sufficient appropriate audit evidence for the restatement of the corresponding figure for payables and accruals included payables from exchange transactions. As described in note 65 to the financial statements, the restatement was made to rectify a previous year misstatement. However, the restatement could not be substantiated by supporting evidence. I was unable to confirm the restatement by alternative means. Consequently, I was unable to determine whether any adjustment was necessary to the payables from exchange transaction corresponding figure stated at R744,92 million in the financial statements.

#### Related parties

9. The municipality did not correctly disclose related party transactions as required by SA Standard of GRAP 1, Presentation of financial statements. The municipality did not disclose comparative information for related party transactions. Consequently, the comparative information relating to related party information disclosed in note 63 to the financial statements was misstated. I was unable to determine the value of the misstatement as it was impractical to do so.

#### Statement of comparison of budget and actual amounts

10. The municipality did not correctly disclose budget and actual information as required by SA Standard of GRAP 24, Presentation of budget information in financial statements. The municipality did not disclose the final budget amounts for impairment of consumer and traffic fines. Consequently, the expenditure information disclosed in the statement of comparison of budget and actual amounts in note 28 to the financial statements was misstated by an amount, which was impractical to determine.

#### Cash flow statement

11. The municipality did not prepare and disclose the cash flow statement on a cash basis as required by SA Standard of GRAP 2, Cash flow statements. Amounts included in the cash flow statement for the sale of goods and services, government grants and subsidies, interest revenue, employee costs, finance costs, payments to suppliers, purchase of property, plant and equipment, increase in capital work in progress as well as purchase of intangible assets, were disclosed on an accrual basis. Consequently, the cash flow statement presented in the financial statements was misstated by an amount, which was impractical to determine.

#### Unauthorised expenditure

12. I was unable to obtain sufficient appropriate audit evidence as the amount disclosed for unauthorised expenditure differed from the underlying records. I was unable to confirm the balance of unauthorised expenditure by alternative means. Consequently, I was unable to determine whether any further adjustment was necessary to unauthorised expenditure stated at R361,22 million (2017: R361,22 million) in note 70 to the financial statements.

#### Additional disclosures in terms of MFMA

13. The municipality did not correctly disclose pension and medical aid deductions, as required by section 125(1)(c) of the MFMA due to the poor status of the accounting records. The amount relating to pension and medical aid deductions differed from the supporting documents by R50,12 million. Consequently, the amount relating to pension and medical aid deductions disclosed in note 59 to the financial statements was understated by R50,12 million.

#### Aggregation of immaterial uncorrected misstatements

14. In addition to the individually material uncorrected misstatement in the disclosure notes, disclosure notes were materially misstated due to the cumulative effect of individually immaterial uncorrected misstatements in the following items.

##### Change in estimate – Property, plant and equipment

15. The municipality reviewed and changed the useful lives of property, plant and equipment in the current year, however; no disclosure of the impact of the change in estimate was made in the financial statements as required by SA Standard of GRAP 3, Accounting policies, changes in accounting estimates and errors. It was impractical to determine the full extent of the misstatement for the change in estimate.

##### Commitments

16. The municipality did not properly account for commitments, as required by SA Standard of GRAP 17, Property, plant and equipment due to inadequate systems and processes to account for this disclosure. Resultantly, I was unable to determine the full extent of the misstatement.

##### Irregular expenditure

17. The municipality did not include irregular expenditure in the notes to the financial statements, as required by section 125(2)(d) of the MFMA. The municipality made payments in contravention of the supply chain management (SCM) regulations, resulting in irregular expenditure of R11,68 million. Consequently, irregular expenditure disclosed in note 67 to the financial statements was understated by R11,68 million.

##### Operating leases

18. The municipality did not account for operating lease commitments, as required by SA Standard of GRAP 13 Leases. The municipality made payments relating to operating leases, however, no disclosure relating to future minimum lease payments, as required by SA Standard of GRAP 13, Leases was made in the financial statements. I was unable to determine the full extent of the misstatement as it was impractical to do so.

#### Context for the opinion

19. I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the auditor-general's responsibilities for the audit of the consolidated and separate financial statements section of this auditor's report.



20. I am independent of the municipality in accordance with the International Ethics Standards Board for Accountants' Code of ethics for professional accountants (IESBA code) and the ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA code.
21. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my adverse opinion.

#### Emphasis of matters

22. I draw attention to the matters below. My opinion is not modified in respect of these matters.

#### Restatement of corresponding figures

23. As disclosed in note 65 to the financial statements, the corresponding figures for 30 June 2017 were restated as a result of an error in the financial statements of the municipality at, and for the year ended, 30 June 2018.

#### Material losses - electricity

24. As disclosed in note 71 to the financial statements, material electricity losses of R256,90 million (2016-2017: R279,12 million) were incurred, which represents 15% (2016-2017: 16%) of total electricity purchased. Losses were as a result of illegal connections, infrastructure vandalism and unmetered usage.

#### Material losses – water

25. As disclosed in note 71 to the financial statements, material water losses of R138,72 million (2016-2017: R109,21 million) were incurred, which represents 29% (2016-2017: 29%) of total water purchased. Losses were as a result of ageing water pipeline infrastructure.

#### Other matters

26. I draw attention to the matters below. My opinion is not modified in respect of these matters.

#### Unaudited disclosure notes

27. In terms of section 125(2)(e) of the MFMA, the municipality is required to disclose particulars of non-compliance with the MFMA in the financial statements. This disclosure requirement did not form part of the audit of the financial statements and, accordingly, I do not express an opinion thereon.

#### Unaudited supplementary schedules

28. The supplementary information set out on pages ... to ... does not form part of the financial statements and is presented as additional information. I have not audited these schedules and, accordingly, I do not express an opinion on them.

#### Responsibilities of the accounting officer for the financial statements

29. The accounting officer is responsible for the preparation and fair presentation of the financial statements in accordance with the SA Standards of GRAP and the requirements of the MFMA and Dora, and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.
30. In preparing the financial statements, the accounting officer is responsible for assessing the Msunduzi municipality's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the appropriate governance structure either intends to liquidate the municipality or to cease operations, or has no realistic alternative but to do so.

#### Auditor-general's responsibilities for the audit of the financial statements

31. My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.
32. A further description of my responsibilities for the audit of the financial statements is included in the annexure to this auditor's report.
33. I am independent of the municipality in accordance with the International Ethics Standards Board for Accountants' Code of ethics for professional accountants (IESBA code) and the ethical requirements that are relevant to my audit of the financial statements in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA code.

#### Report on the audit of the annual performance report

##### Introduction and scope

34. In accordance with the Public Audit Act of South Africa, 2004 (Act No. 25 of 2004) (PAA) and the general notice issued in terms thereof, I have a responsibility to report material findings on the reported performance information against predetermined objectives for selected development priority presented in the annual performance report. I performed procedures to identify findings but not to gather evidence to express assurance.



35. My procedures address the reported performance information, which must be based on the approved performance planning documents of the municipality. I have not evaluated the completeness and appropriateness of the performance indicators included in the planning documents. My procedures also did not extend to any disclosures or assertions relating to planned performance strategies and information in respect of future periods that may be included as part of the reported performance information. Accordingly, my findings do not extend to these matters.
36. I evaluated the usefulness and reliability of the reported performance information in accordance with the criteria developed from the performance management and reporting framework, as defined in the general notice, for the following selected development priority presented in the annual performance report of the municipality for the year ended 30 June 2018:

Development priority	Pages in the annual performance report
Development priority B – Basic service delivery	x – x

37. I performed procedures to determine whether the reported performance information was properly presented and whether performance was consistent with the approved performance planning documents. I performed further procedures to determine whether the indicators and related targets were measurable and relevant, and assessed the reliability of the reported performance information to determine whether it was valid, accurate and complete.
38. The material findings in respect of the usefulness and reliability of the selected development priority are as follows:

Development priority B – Basic service delivery

#### Various indicators

39. The reported achievements were inconsistent with the planned targets for the following indicators:

Indicator description	Planned target	Reported achievement
Kms of gravel roads to surfaced/concrete standard upgraded	0,4km of gravel roads to surfaced/concrete sidewalk at Siyahlomula Road upgraded by 30 June 2018	Completed sidewalks at Siyahlomula School and Ashdown Primary School by 30 June 2018
Date on which concrete bridge substructure, river embankment protection, and 0,26 km of gravel roadway completed	Concrete bridge substructure, river embankment protection, and 0,26 km of gravel roadway completed by 30 June 2018	Concrete substructure complete, reinforcement to deck partially complete, 0,26 subgrade of gravel roadway complete, embankment protection partially complete
Metres of berm constructed and metre height	250 x metres of berm constructed to 2,5m height by 31 May 2018	246,5 x metres of berm constructed by 31 May 2018

#### Various indicators

40. The reported measures taken to improve performance against the planned target did not agree to the supporting evidence provided for the indicators listed below. Based on the supporting evidence provided, the measures taken to improve performance could not be verified as the evidence submitted for audit did not show any evidence of the corrective measure.

Indicator description	Planned target	Reported achievement
Kilometres of water pipe replaced	2 km of water pipe replaced by 30 June 2018	1,7 km of water piped replaced by the 30th of June 2018
Kilometres of water pipe replaced	Four stream crossings completed by 30 June 2018	50% of Three stream crossings completed by 30 June 2018.
Date Phase 2 of Draft Sanitation Master Plan and Draft WSDP submitted to SMC for consideration	Phase 2 of Draft Sanitation Master Plan and Draft WSDP submitted to SMC for consideration by 30 June 2018	72% of review of the Draft Water Master Plan and WSDP was completed by 30 June 2018.

#### Various indicators

41. The reported achievement in the annual performance report did not agree to the supporting evidence provided for the indicators listed below. The supporting evidence provided indicated that the achievements of these indicators was as follows:

Indicator description	Reported achievement	Audited value
Km of gravel roads to surfaced/concrete standard upgraded	Completed sidewalks at Siyahlomula School and Ashdown Primary School by 30 June 2018	2 meters of concrete road completed
Km of gravel roads upgraded to black top surface in Harewood Ward 20	Currently busy with provision of drainage of 0,7km (4200m sqm) of gravel roads upgraded to asphalt surface standard by 30 March 2018	The overall achievement on the project was 46%
Sqm of landfill site reshaped	0 sqm of landfill site reshaped by 30 June 2018	An area of 88 224 square metres was levelled
% completion of base course	0 % completion of base course by 31 December 2017	100% completion of base course

#### Number of households with access to refuse removal at least once per week (wards 10 - 37)

42. The reported achievement of “64813 with access to refuse removal at least once per week by 30 June 2018 (wards 10 -37)” for the target “Approximately 120 000 households with access to refuse removal at least once per week by 30 June 2018 (wards 10 - 37)” is not reliable as the municipality did not have an adequate performance management system to maintain records to enable reliable reporting on the achievement of the target. I was unable to confirm the reported achievement by alternative means. Consequently, I was unable to determine whether any further adjustment was required to the reported achievement.

**Other matters**

43. I draw attention to the matters below.

**Achievement of planned targets**

44. The annual performance report on pages ... to ... includes information on the achievement of planned targets for the year. This information should be considered in the context of the material findings on the usefulness and reliability of the reported performance information in paragraphs 39 to 42 of this report.

**Adjustment of material misstatements**

45. I identified material misstatements in the annual performance report submitted for auditing. These material misstatements were in the reported performance information on the basic service delivery development priority. As management subsequently corrected only some of the misstatements, I raised material findings on the usefulness and reliability of the reported performance information. Those that were not corrected are reported above.

**Report on the audit of compliance with legislation****Introduction and scope**

46. In accordance with the PAA and the general notice issued in terms thereof, I have a responsibility to report material findings on the compliance of the municipality with specific matters in key legislation. I performed procedures to identify findings but not to gather evidence to express assurance.

47. The material findings on compliance with specific matters in key legislation are as follows:

**Financial statements**

48. The financial statements submitted for auditing were not prepared in all material respects in accordance with the requirements of section 122(1) of the MFMA. Material misstatements identified by the auditors in the submitted financial statements were not adequately corrected and the supporting records could not be provided subsequently, which resulted in the financial statements receiving an adverse audit opinion.

**Procurement and contract management**

49. Goods and services of a transaction value above R200 000 were procured without inviting competitive bids, as required by Municipal Supply Chain Management Regulations GNR 868 OF 30 May 2005 (MSCMR) 19(a). Deviations were approved by the accounting officer even though it was not impractical to invite competitive bids, in contravention of MSCMR 36(1).

**Expenditure management**

50. Reasonable steps were not taken to prevent irregular expenditure, as required by section 62(1)(d) of the MFMA. The expenditure disclosed does not reflect the full extent of the irregular expenditure incurred as indicated in the basis for adverse paragraph. The majority of the disclosed irregular expenditure was caused by non-compliance with MSCMR.

51. Reasonable steps were not taken to prevent fruitless and wasteful expenditure of R10,97 million, as disclosed in note 69 to the annual financial statements, in contravention of section 62(1)(d) of the MFMA. Most of the disclosed fruitless and wasteful expenditure was caused by investigations into employees on suspension that were not finalised on time.

52. Money owed by the municipality was not always paid within 30 days, as required by section 65(2)(c) of the MFMA.

**Revenue management**

53. An adequate management, accounting and information system which accounts for revenue, debtors and receipts of revenue was not in place, as required by section 64(2)(e) of the MFMA.

54. An effective system of internal control for debtors and revenue was not in place, as required by section 64(2)(f) of the MFMA.

55. Interest was not charged on all accounts in arrears, as required by section 64(2)(g) of the MFMA.

**Asset management**

56. An effective system of internal control for assets was not in place, as required by section 63(2)(c) of the MFMA.

**Consequence management**

57. Unauthorised expenditure incurred by the municipality was not investigated to determine whether any person was liable for the expenditure, as required by section 32(2)(a) of the MFMA.

58. Fruitless and wasteful expenditure incurred by the municipality was not investigated to determine whether any person was liable for the expenditure, as required by section 32(2)(b) of the MFMA.

**Strategic planning and performance management**

59. Annual performance objectives and indicators were not included in the municipal entity's multi-year business plan, as required by section 93B(a) of the Municipal Systems Act of South Africa, 2000 (Act No. 32 of 2000) (MSA).

60. The performance of the municipal entity was not monitored and reviewed as part of the annual budget process, as required by section 93B(b) of the MSA.

#### Human resource management

61. Appropriate systems and procedures to monitor, measure and evaluate performance of staff were not developed and adopted, as required by section 67(1)(d) of the MSA.

#### Other information

62. The accounting officer is responsible for the other information. The other information comprises the information included in the annual report. The other information does not include the financial statements, the auditor's report and that selected development priority presented in the annual performance report that have been specifically reported in this auditor's report.
63. My opinion on the financial statements and findings on the reported performance information and compliance with legislation do not cover the other information and I do not express an audit opinion or any form of assurance conclusion thereon.
64. In connection with my audit, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements and the selected development priority presented in the annual performance report, or my knowledge obtained in the audit, or otherwise appears to be materially misstated.
65. I did not receive the other information prior to the date of this auditor's report. When I do receive and read this information and, I conclude that it contains a material misstatement, I am required to communicate the matter to those charged with governance and request that the other information be corrected. If the other information is not corrected, I may have to withdraw this auditor's report and re-issue an amended report as appropriate. However, if it is corrected this will not be necessary.

#### Internal control deficiencies

66. I considered internal control relevant to my audit of the financial statements, reported performance information and compliance with applicable legislation; however, my objective was not to express any form of assurance on it.
67. The matters reported below are limited to the significant internal control deficiencies that resulted in the basis for adverse opinion, the findings on the annual performance report and the findings on compliance with legislation included in this report.
68. Leadership did not ensure that effective measures were taken to address previous findings to support the achievement of credible reporting and compliance with legislative requirements.
69. Management did not implement a proper records management system to maintain documents supporting reported performance information, assets, revenue and expenditure.
70. Systems and controls were not designed in a manner that would prevent, detect and address risks that had an impact on financial, performance and compliance reporting. In this regard, management did not ensure that regular, accurate and complete financial and performance reports that were supported and evidenced by credible information were prepared.
71. Management did not conduct appropriate risk management activities to ensure that regular risk assessments, including the consideration of information technology risks, are performed adequately and that a risk strategy is sufficiently monitored to address the risks.

#### Other reports

72. I draw attention to the following engagements conducted by various parties that had, or could have, an impact on the matters reported in the municipality's financial statements, reported performance information, compliance with applicable legislation and other related matters. These reports did not form part of my opinion on the financial statements or my findings on the reported performance information or compliance with legislation.
73. The internal audit unit performed numerous investigations at the request of the accounting officer and senior management, regarding allegations received from the whistle-blower hotline. These investigations related to allegations of fraud, corruption, theft, recruitment, mismanagement and supply chain management irregularities. During the 2017-18 financial year, thirty-six investigations were conducted. Of the thirty-six investigations conducted, twenty-nine were concluded and reported to council. Seven cases relating to recruitment, corruption, misconduct and theft were still in progress at the date of this report.

Pietermaritzburg

07 February 2019



AUDITOR - GENERAL  
SOUTH AFRICA

*Auditing to build public confidence*

## ANNEXURE – AUDITOR-GENERAL'S RESPONSIBILITY FOR THE AUDIT

1. As part of an audit in accordance with the ISAs, I exercise professional judgement and maintain professional scepticism throughout my audit of the financial statements, and the procedures performed on reported performance information for selected development priorities and on the municipality's compliance with respect to the selected subject matters.

### Financial statements

2. In addition to my responsibility for the audit of the financial statements as described in this auditor's report, I also:
  - identify and assess the risks of material misstatement of the financial statements whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control
  - obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the municipality's internal control
  - evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the accounting officer
  - conclude on the appropriateness of the accounting officer's use of the going concern basis of accounting in the preparation of the financial statements. I also conclude, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Msunduzi Municipality's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements about the material uncertainty or, if such disclosures are inadequate, to modify the opinion on the financial statements. My conclusions are based on the information available to me at the date of this auditor's report. However, future events or conditions may cause a municipality to cease continuing as a going concern
  - evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation

### Communication with those charged with governance

3. I communicate with the accounting officer regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.
4. I also confirm to the accounting officer that I have complied with relevant ethical requirements regarding independence, and communicate all relationships and other matters that may reasonably be thought to have a bearing on my independence and, where applicable, related safeguards.

## CHAPTER 8 – RESPONSE TO THE REPORT OF THE AUDITOR GENERAL

### REPORT OF THE AUDITOR-GENERAL TO THE KWAZULU-NATAL PROVINCIAL LEGISLATURE AND THE COUNCIL ON MSUNDUZI MUNICIPALITY

#### Report on the audit of the consolidated and separate financial statements

##### Adverse opinion

1. I have audited the consolidated and separate financial statements of the Msunduzi Municipality set out on pages ... to ..., which comprise the consolidated and separate statement of financial position as at 30 June 2018, the statement of financial performance, statement of changes in net assets, cash flow statement and the statement of comparison of budget information with actual information for the year then ended, as well as the notes to the consolidated and separate financial statements, including a summary of significant accounting policies.
2. In my opinion, because of the significance of the matters described in the basis for adverse opinion section of this auditor's report, the consolidated and separate financial statements do not present fairly, in all material respects, the consolidated and separate financial position of the Msunduzi Municipality as at 30 June 2018, and its financial performance and its cash flows for the year then ended in accordance with the South African Standards of Generally Recognised Accounting Practice (SA Standards of GRAP) and the requirements of the Municipal Finance Management Act of South Africa, 2003 (Act No. 56 of 2003) (MFMA) and the Division of Revenue Act of South Africa, 2017 (Act No. 3 of 2017) (Dora).

##### Basis for adverse opinion

##### Property, plant and equipment

3. The municipality did not appropriately account for property, plant and equipment in accordance with SA Standard of GRAP 17, Property, plant and equipment. Property, plant and equipment which the municipality did not own were incorrectly recognised and additions thereto were incorrectly recognised as operational expenditure. Capital assets under construction and additions included in note 14 to the consolidated and separate financial statements did not also agree to the reconciliation of property, plant and equipment included in the note. I was also unable to obtain sufficient appropriate audit evidence for additions and capital assets under construction capitalised to property, plant and equipment due to the municipality not effectively implementing and maintaining adequate asset management systems. I could not confirm the additions to property, plant and equipment by alternate means. Consequently, I was unable to determine whether any further adjustments to property, plant and equipment stated at R7,22 billion (2017: R7,08 billion) in note 14 to the consolidated and separate financial statements was necessary.

The municipality investigated the ownership of all assets included in the assets register during 2017/18 year, however the investigation was not concluded by year-end. Management continued with the investigation and the assets balances were subsequently corrected, however the adjusted financial statements were not accepted. The municipality will improve communication between the assets business unit and human settlements business unit to ensure that assets which have been transferred are timeously recorded and removed from the asset register. The detailed action plan addressing findings raised by the AG has been developed and will be regularly monitored to ensure that all recommendations are implemented.

##### Consumer debtors

4. The municipality did not calculate impairments on consumer debtors in accordance with SA Standard of GRAP 104, Financial instruments. The estimated future cash flows were not present valued when determining the recoverable amounts for consumer debtors. Allowances for impairments included in note 4 to the consolidated and separate financial statements did not also agree the underlying supporting documentation and allowance for impairment reconciliations. In addition, I was unable to obtain sufficient appropriate audit evidence that debtors from other service charges included as consumer debtors had been properly accounted for, as the municipality did not allocate these debtors to their respective categories of service charges. I was unable to confirm the consumer debtors by alternative means. Consequently, I was unable to determine whether any further adjustment was necessary to consumer debtors stated at R1,35 billion (2017: R1,01 billion) in note 4 to the consolidated and separate financial statements.

The revised impairment calculations were performed and reviewed by the auditors, however the adjusted financial statements were not accepted. The impairment calculation for 2018/19 financial year will be performed and reviewed on a monthly basis to ensure compliance with GRAP standards. All the debtors that have not been assigned to respective divisions will be allocated during 2018/19 year and the system will be configured to allocate all adjustments performed in customer accounts to correct divisions.

##### Revenue from exchange transactions – interest from consumer debtors and receivables

5. The municipality did not account for interest from consumer debtors and receivables in accordance with SA Standard of GRAP 9, Revenue from exchange. Interest was not charged on all overdue accounts and where interest was charged on consumer accounts it was incorrectly computed. I was unable to determine the full extent of the misstatement as it was impractical to do so. Consequently, interest from consumer debtors and receivables stated at R192,22 million included in note 30 to the consolidated and separate financial statements was misstated by an unknown amount.

The entire population of accounts with no interest allocated has been extracted and the accounts have been corrected in the 2018/19 financial year. Monthly exception reports will be generated to identify arrear accounts not charged interest and corrected accordingly. The interest on arrear accounts is computed by the system on a monthly basis, the formula used by the system was verified during 2017/18 and confirmed that interest is correctly calculated. The formula will be re-tested again during 2018/19 year to confirm that it continues to correctly charge interest.



## Receivables from exchange transactions

6. During 2017, I was unable to obtain sufficient appropriate audit evidence and confirm by alternative means the Independent Development Trust receivable. Consequently, I was unable to determine whether any adjustment was necessary to receivables from exchange transactions stated at R81,97 million. My audit opinion on the consolidated and separate financial statements for the period ended 30 June 2017 was modified accordingly. My opinion on the current year consolidated and separate financial statements was also modified because of the possible effect of this matter on the comparability of the receivables from exchange transactions for the current period.

The IDT receivables schedule and supporting evidence provided to the auditors was correct, however it did not agree with the financial statements submitted in August 2018 since the investigation was not concluded on time. The financial statements were then revised to agree to the supporting schedules and evidence, however the revised financial statements submitted were not accepted. Adjustments will be processed during 2018/19 financial year to correct the IDT receivable balance on the financial statements. It must be noted that the matter is currently under litigation.

## Payables from exchange transactions

7. I was unable to obtain sufficient appropriate audit evidence that unallocated deposits included in trade and other payables from exchange transactions had been properly accounted for, as the municipality did not allocate payments received from debtors. I was unable to confirm the unallocated deposits by alternative means. Consequently, I was unable to determine whether any adjustment was necessary to the payables from exchange transactions disclosed at R945,20 million in note 19 to the consolidated and separate financial statements. In addition, this could have an impact on consumer debtors, revenue and accumulated surplus.

The debtors payments were subsequently corrected and allocated correctly, however the revised financial statements submitted were not accepted. Adjustments will be processed in the 2018/19 period to ensure that payments received from debtors in 2017/18 are recorded in the correct period. Going forward management will implement controls to ensure that payments from debtors are receipted in the correct period and debtors balances amended accordingly.

8. I was unable to obtain sufficient appropriate audit evidence for the restatement of the corresponding figure for payables and accruals included payables from exchange transactions. As described in note 65 to the consolidated and separate financial statements, the restatement was made to rectify a previous year misstatement. However, the restatement could not be substantiated by supporting evidence. I was unable to confirm the restatement by alternative means. Consequently, I was unable to determine whether any adjustment was necessary to the payables from exchange transaction corresponding figure stated at R745,20 million in the consolidated and separate financial statements.

The prior year error note was subsequently corrected, however the revised financial statements submitted were not accepted. Management will ensure that all restatement of corresponding figures are adequately supported by evidence. Necessary adjustments will be effected to the prior year error note to ensure fair presentation of the financial statements.

## Related parties

9. The municipality did not correctly disclose related party transactions as required by SA Standard of GRAP 1, Presentation of financial statements. The municipality did not disclose comparative information for related party transactions. Consequently, the comparative information relating to related party information disclosed in note 63 to the consolidated and separate financial statements was misstated. I was unable to determine the value of the misstatement as it was impractical to do so.

The comparative figures were disclosed on the revised financial statements submitted, however these statements were not accepted. Going forward monthly financial statements will be prepared and adequately revised to ensure compliance with GRAP.

## Statement of comparison of budget and actual amounts

10. The municipality did not correctly disclose budget and actual information as required by SA Standard of GRAP 24, Presentation of budget information in financial statements. The municipality did not disclose the final budget amounts for impairment of consumer and traffic fines. Consequently, the expenditure information disclosed in the statement of comparison of budget and actual amounts in note 28 to the consolidated and separate financial statements was misstated by an amount, which was impractical to determine.

The budget figures were corrected on the revised financial statements submitted, however these statements were not accepted. Going forward monthly financial statements will be prepared and adequately reviewed to ensure compliance with GRAP.

## Cash flow statement

11. The municipality did not prepare and disclose the cash flow statement on a cash basis as required by SA Standard of GRAP 2, Cash flow statements. Amounts included in the cash flow statement for the sale of goods and services, government grants and subsidies, interest revenue, employee costs, finance costs, payments to suppliers, purchase of property, plant and equipment, increase in capital work in progress as well as purchase of intangible assets, were disclosed on an accrual basis. Consequently, the cash flow statement presented in the consolidated and separate financial statements was misstated by an amount, which was impractical to determine.

Monthly financial statements will be prepared and adequately reviewed to ensure compliance with GRAP.

## Unauthorised expenditure

12. I was unable to obtain sufficient appropriate audit evidence as the amount disclosed for unauthorised expenditure differed from the underlying records. I was unable to confirm the balance of unauthorised expenditure by alternative means. Consequently, I was unable to determine whether any further adjustment was necessary to unauthorised expenditure stated at R361,22 million (2017: R361,22 million) in note 70 to the consolidated and separate financial statements.

Going forward Budget unit shall ensure that necessary budget is made available by the process owner. Regarding the reported actuals a detailed spreadsheet analysis shall be made available.

#### Additional disclosures in terms of MFMA

13. The municipality did not correctly disclose pension and medical aid deductions, as required by section 125(1)(c) of the MFMA due to the poor status of the accounting records. The amount relating to pension and medical aid deductions differed from the supporting documents by R50,12 million. Consequently, the amount relating to pension and medical aid deductions disclosed in note 59 to the consolidated and separate financial statements was understated by R50,12 million.

The pension and medical aid deductions figures were corrected on the revised financial statements submitted, however these statements were not accepted. Going forward monthly financial statements will be prepared and adequately reviewed to ensure compliance with GRAP.

#### Aggregation of immaterial uncorrected misstatements

14. In addition to the individually material uncorrected misstatement in the disclosure notes, disclosure notes were materially misstated due to the cumulative effect of individually immaterial uncorrected misstatements in the following items.

##### Change in estimate – Property, plant and equipment

15. The municipality reviewed and changed the useful lives of property, plant and equipment in the current year, however; no disclosure of the impact of the change in estimate was made in the consolidated and separate financial statements as required by SA Standard of GRAP 3, Accounting policies, changes in accounting estimates and errors. It was impractical to determine the full extent of the misstatement for the change in estimate.

The change in estimate note was disclosed on the revised financial statements submitted, however these statements were not accepted. Going forward monthly financial statements will be prepared and adequately reviewed to ensure compliance with GRAP.

##### Commitments

16. The municipality did not properly account for commitments, as required by SA Standard of GRAP 17, Property, plant and equipment due to inadequate systems and processes to account for this disclosure. Resultantly, I was unable to determine the full extent of the misstatement.

The finding was based on preliminary schedule submitted to the auditors during planning stage, however the final schedule was submitted with the financial statements on 31st August 2018. The final schedule has correct balances as reflected on the financial statements. Therefore, the commitments were not misstated. Management will continue to review the commitments schedules and reconcile to supporting documents to ensure that correct figures are disclosed in the financial statements.

##### Irregular expenditure

17. The municipality did not include irregular expenditure in the notes to the financial statements, as required by section 125(2)(d) of the MFMA. The municipality made payments in contravention of the supply chain management (SCM) regulations, resulting in irregular expenditure of R11,68 million. Consequently, irregular expenditure disclosed in note 67 to the consolidated and separate financial statements was understated by R11,68 million.

The irregular expenditure identified during the audit was subsequently disclosed on the revised financial statements submitted, however these statements were not accepted. Going forward monthly financial statements will be prepared and adequately reviewed to ensure compliance with GRAP and MFMA.

##### Operating leases

18. The municipality did not account for operating lease commitments, as required by SA Standard of GRAP 13 Leases. The municipality made payments relating to operating leases, however, no disclosure relating to future minimum lease payments, as required by SA Standard of GRAP 13, Leases was made in the consolidated and separate financial statements. I was unable to determine the full extent of the misstatement as it was impractical to do so.

The lease commitments figures were included on the revised financial statements submitted, however these statements were not accepted. Going forward monthly financial statements will be prepared and adequately reviewed to ensure compliance with GRAP.

#### Emphasis of matters

19. I draw attention to the matters below. My opinion is not modified in respect of these matters.

#### Restatement of corresponding figures

20. As disclosed in note 65 to the financial statements, the corresponding figures for 30 June 2017 were restated as a result of an error in the financial statements of the municipality at, and for the year ended, 30 June 2018.

#### Material losses - electricity

21. As disclosed in note 71 to the financial statements, material electricity losses of R256,90 million (2016-2017: R279,12 million) were incurred, which represents 15% (2016-2017: 16%) of total electricity purchased. Losses were as a result of illegal connections, infrastructure vandalism and unmetered usage.

Electricity losses management Strategy/Policy has been developed and some of the strategy activities are being implemented based on budget availability. There are projects that are in progress addressing infrastructure issues some of which have been commissioned, disconnection of illegal connections and non-paying consumers are ongoing.

## Material losses – water

22. As disclosed in note 71 to the financial statements, material water losses of R138,72 million (2016-2017: R109,21 million) were incurred, which represents 29% (2016-2017: 29%) of total water purchased. Losses were as a result of ageing water pipeline infrastructure.

The following table denotes the water losses and correlating calculations as per the AFS :-

Summary of Water Losses over the last 3 financial years			
Water losses	2017/2018	2016/2017	2015/2016
Units purchased - kl	68 467 170	62 562 814	70025603
Units sold - kl	(-48392496)	-44 499 100	(-48110888)
Real losses	14 855 259	13 367 148	16 216 889
Apparent losses - kl	5 219 415	4 696 566	5697826
Real Losses - kl	20 074 674	18 063 714	21 914 715
Total Water loss as a percentage	29,3%	28,9%	31,30%
Cost per kl in cents	R 6,910	R 6,046	R 5,463
Total Water loss in Rand value	R 138 715 997	R 109 213 215	R 119 720 088

As the table clearly illustrates over the from the 2016/2017 (R6,046) financial year to the 2017/2018( R6,910) financial year there was a 14,3% bulk water tariff increase imposed, hence the major jump in Rand value of total water losses over the 2 financial years.

It should further be noted that in relation National Treasury MFMA Circular No. 71 Municipal Finance Management Act No. 56 of 2003 on page 14 it states :-

“ 2. Water Distribution Losses (Percentage)

Purpose/ Use of the Ratio

The purpose of this ratio is to determine the percentage loss of potential revenue from water service through kilolitres of water purchased but not sold as a result of losses incurred through theft (illegal connections), non- or incorrect metering or wastage as a result of deteriorating water infrastructure. It is expected that implementation of the free basic service policy is included in the calculation for sale of water.

Formula

$(\text{Number of Kiloliters Water Purchased or Purified} - \text{Number of Kilolitres Water Sold}) / \text{Number of Kiloliters Water Purchased or Purified} \times 100$

Norm

The Norm is between 15% and 30%

Interpretation of Results

A ratio within the norm depicts that water losses and water infrastructure are well managed. If the Ratio exceeds the norm it could indicate various challenges, for example, ageing water infrastructure or poor management, affecting the Municipality or Municipal Entity, which would require further analysis and explanation to determine the reasons for such losses. In addition, the root causes should be addressed. “

This circular clearly states that the norm should be between 15% and 30% and the last 2 financial years Msunduzi has achieved such although it is acknowledged that such is on the upper limit of the norm.

A revised 5 Year Non-Revenue Water has been developed where various initiatives will be undertaken in order to further reduce water losses whilst simultaneously improving revenue. These include 8 core billing improvement activities as well as 8 core real loss improvement activities.

## Other matters

23. I draw attention to the matters below. My opinion is not modified in respect of these matters.

## Unaudited disclosure notes

24. In terms of section 125(2)(e) of the MFMA, the municipality is required to disclose particulars of non-compliance with the MFMA in the financial statements. This disclosure requirement did not form part of the audit of the consolidated and separate financial statements and, accordingly, we do not express an opinion on it.

## Unaudited supplementary schedules

25. The supplementary information set out on pages ... to ... does not form part of the consolidated and separate financial statements and is presented as additional information. We have not audited these schedules and, accordingly, we do not express an opinion on them.

## Report on the audit of the annual performance report

26. The material findings in respect of the usefulness and reliability of the selected development priority are as follows:

Development priority B – Basic service delivery

## Various indicators

27. The reported achievements were inconsistent with the planned targets for the following indicators:

Indicator description	Planned target	Reported achievement
Kms of gravel roads to surfaced/ concrete standard upgraded	0,4km of gravel roads to surfaced/ concrete sidewalk at Siyahlomula Road upgraded by 30 June 2018	Completed sidewalks at Siyahlomula School and Ashdown Primary School by 30 June 2018  Management Response: the Specific Measurable and attainable principles will be adopted and quality control will be ferociously implemented to ensure that these anomalies will not be repeated.
Date on which concrete bridge substructure, river embankment protection, and 0,26 km of gravel roadway completed	Concrete bridge substructure, river embankment protection, and 0,26 km of gravel roadway completed by 30 June 2018	Concrete substructure complete, reinforcement to deck partially complete, 0,26 subgrade of gravel roadway complete, embankment protection partially complete  Management Response: The Specific Measurable and attainable principles will be adopted and quality control will be ferociously implemented to ensure that these anomalies will not be repeated.
Metres of berm constructed and metre height	250 x metres of berm constructed to 2,5m height by 31 May 2018	246,5 x metres of berm constructed by 31 May 2018  Response:  The variance of 3.5 metres was due to insufficient budget within the financial years allocation to the project. The shortfall is seen as minimal and does not seriously impact on the functioning of the Site. The shortfall can easily be accommodated in the next Phase of upgrading .

## Various indicators

28. The reported measures taken to improve performance against the planned target did not agree to the supporting evidence provided for the indicators listed below. Based on the supporting evidence provided, the measures taken to improve performance could not be verified as the evidence submitted for audit did not show any evidence of the corrective measure.

Indicator description	Planned target	Reported achievement
Kilometres of water pipe replaced	2 km of water pipe replaced by 30 June 2018	1,7 km of water piped replaced by the 30th of June 2018  Response: The corrective measures focused on achieving the target in the new financial year. This will be reported in the 2018/2019 financial year, however the supporting evidence and comments will be revised in future in order to show support to the corrective action.
Kilometres of water pipe replaced	Four stream crossings completed by 30 June 2018	50% of Three stream crossings completed by 30 June 2018.  Response: The corrective measures focused on achieving the target in the new financial year. This will be reported in the 2018/2019 financial year, however the supporting evidence and comments will be revised in future in order to show support to the corrective action.
Date Phase 2 of Draft Sanitation Master Plan and Draft WSDP submitted to SMC for consideration	Phase 2 of Draft Sanitation Master Plan and Draft WSDP submitted to SMC for consideration by 30 June 2018	72% of review of the Draft Water Master Plan and WSDP was completed by 30 June 2018.  Response: The corrective measures focused on achieving the target in the new financial year. This will be reported in the 2018/2019 financial year, however the supporting evidence and comments will be revised in future in order to show support to the corrective action.

## Various indicators

29. The reported achievement in the annual performance report did not agree to the supporting evidence provided for the indicators listed below. The supporting evidence provided indicated that the achievements of these indicators was as follows:

Indicator description	Planned target	Reported achievement
Km of gravel roads to surfaced/ concrete standard upgraded	Completed sidewalks at Siyahlomula School and Ashdown Primary School by 30 June 2018	2 meters of concrete road completed  Management Response: the Specific Measurable and attainable principles will be adopted and quality control will be ferociously implemented to ensure that these anomalies will not be repeated.
Km of gravel roads upgraded to black top surface in Harewood Ward 20	Currently busy with provision of drainage of 0,7km (4200m sqm) of gravel roads upgraded to asphalt surface standard by 30 March 2018	The overall achievement on the project was 46%  Management Response: the Specific Measurable and attainable principles will be adopted and quality control will be ferociously implemented to ensure that these anomalies will not be repeated.
Sqm of landfill site reshaped	0 sqm of landfill site reshaped by 30 June 2018	An area of 88 224 square metres was leveled  Response: The leveling of the Site was achieved across the Phases of upgrade and reported as complete in the second phase.

Indicator description	Planned target	Reported achievement
% completion of base course	0 % completion of base course by 31 December 2017	100% completion of base course  Management Response: the Specific Measurable and attainable principles will be adopted and quality control will be feriosiously implemented to ensure that these anomalies will not be repeated.

### Number of households with access to refuse removal at least once per week (wards 10 - 37)

30. The reported achievement of “64813 with access to refuse removal at least once per week by 30 June 2018 (wards 10 -37)” for the target “Approximately 120 000 households with access to refuse removal at least once per week by 30 June 2018 (wards 10 - 37)” is not reliable as the municipality did not have an adequate performance management system to maintain records to enable reliable reporting on the achievement of the target. I was unable to confirm the reported achievement by alternative means. Consequently, I was unable to determine whether any further adjustment was required to the reported achievement.

The 64813 is for the billed services that can accounted for , however , the Municipality services more residents across all spectrum's and does not necessarily bill for some of the Waste collection services rendered to some areas.

### Other matters

31. I draw attention to the matters below.

### Achievement of planned targets

32. The annual performance report on pages ... to ...includes information on the achievement of planned targets for the year. This information should be considered in the context of the material findings on the usefulness and reliability of the reported performance information in paragraphs 39 to 42 of this report.

### Adjustment of material misstatements

33. I identified material misstatements in the annual performance report submitted for auditing. These material misstatements were on the reported performance information on the basic service delivery development priority. As management subsequently corrected only some of the misstatements, I raised material findings on the usefulness and reliability of the reported performance information. Those that were not corrected are reported above.

## Report on the audit of compliance with legislation

34. The material findings on compliance with specific matters in key legislation are as follows:

### Financial statements

35. The financial statements submitted for auditing were not prepared in all material respects in accordance with the requirements of section 122(1) of the MFMA. Material misstatements identified by the auditors in the submitted financial statements were not adequately corrected and the supporting records could not be provided subsequently, which resulted in the financial statements receiving an adverse audit opinion.

Monthly financial statements will be prepared and adequately reviewed to ensure compliance with GRAP.

### Procurement and contract management

36. Goods and services of a transaction value above R200 000 were procured without inviting competitive bids, as required by Municipal Supply Chain Management Regulations GNR 868 OF 30 May 2005 (MSCMR) 19(a). Deviations were approved by the accounting officer even though it was not impractical to invite competitive bids, in contravention of MSCMR 36(1).

The bid adjudication committee will apply stringent rules in ensure that only deviations that meet the requirements regulation 36 are approved. A checklist will also be completed and attached to all deviations to ensure compliance with all criteria specified in regulation 36.

### Expenditure management

37. Reasonable steps were not taken to prevent irregular expenditure, as required by section 62(1)(d) of the MFMA. The expenditure disclosed does not reflect the full extent of the irregular expenditure incurred as indicated in the basis for adverse paragraph. The majority of the disclosed irregular expenditure was caused by non-compliance with MSCMR.

The municipality will introduce additional controls for ensuring compliance with SCM laws and regulations. A checklist will also be completed and attached to all deviations to ensure compliance with all criteria specified in regulation 36.

38. Reasonable steps were not taken to prevent fruitless and wasteful expenditure of R10,97 million, as disclosed in note 69 to the annual financial statements, in contravention of section 62(1)(d) of the MFMA. Most of the disclosed fruitless and wasteful expenditure was caused by investigations into employees on suspension that were not finalised on time.

Municipality resolved to lift all suspension on suspended employees during 2017/18 financial year under review. Investigation will continue until all matter are concluded.



39. Money owed by the municipality was not always paid within 30 days, as required by section 65(2)(c) of the MFMA.

Management will implement controls in order to ensure compliance with section 65(2)(c) of the MFMA. Two payments runs per month have been introduced to ensure that suppliers are paid within prescribed timeframe. Grants are paid as and when they are approved by Accounting Officers.

#### Revenue management

40. An adequate management, accounting and information system which accounts for revenue, debtors and receipts of revenue was not in place, as required by section 64(2)(e) of the MFMA.

Management will ensure that receipts from debtors are allocated in the correct period.

41. An effective system of internal control for debtors and revenue was not in place, as required by section 64(2)(f) of the MFMA.

The Municipality has developed an action plan to be monitored on a monthly basis by the structures of Council to address matters raised by the AG and to improve the control environment.

42. Interest was not charged on all accounts in arrears, as required by section 64(2)(g) of the MFMA.

The entire population of accounts with no interest allocated has been extracted and the accounts have been corrected in the 2018/19 financial year. Monthly exception reports will be generated to identify arrear accounts not charged interest and corrected accordingly.

#### Asset management

43. An effective system of internal control for assets was not in place, as required by section 63(2)(c) of the MFMA.

The Municipality has developed an action plan to be monitored on a monthly basis by the structures of Council to address matters raised by the AG and to improve the control environment.

#### Consequence management

44. Unauthorised expenditure incurred by the municipality was not investigated to determine whether any person was liable for the expenditure, as required by section 32(2)(a) of the MFMA.

Prepare a report to SMC recommending that IA conduct an investigation to whether any person was liable for the expenditure, as required by section 32(2)(a) of the MFMA.

45. Fruitless and wasteful expenditure incurred by the municipality was not investigated to determine whether any person was liable for the expenditure, as required by section 32(2)(b) of the MFMA.

Prepare a report to SMC recommending that IA conduct an investigation to whether any person was liable for the expenditure, as required by section 32(2)(b) of the MFMA.

#### Strategic planning and performance management

46. Annual performance objectives and indicators were not included in the municipal entity's multi-year business plan, as required by section 93B(a) of the Municipal Systems Act of South Africa, 2000 (Act No. 32 of 2000) (MSA).

The Safe City Business Plan has been reviewed and the omission as required in the below will be rectified in the 2020/21 Business Plan.

47. The performance of the municipal entity was not monitored and reviewed as part of the annual budget process, as required by section 93B(b) of the MSA.

The query raised is noted; however it is not accepted and is further not a true reflection. The Safe City KPIs are included in the SDBIP 17/18 under the City Entities unit.

Reference numbers CE 10,11,12,13,14 all refer to the Safe City Entity.

To raise a finding that says the municipality failed to monitor the performance of its entity is wrongful and misleading. This had to have been an oversight on the part of the auditor.

The management report needs to be reviewed and this query removed.

#### Human resource management

48. Appropriate systems and procedures to monitor, measure and evaluate performance of staff were not developed and adopted, as required by section 67(1)(d) of the MSA.

Not in agreement with the finding:

The office of the City Manager: OC, P & KM unit is responsible for the activities related to the above query for Levels 1 – 3 in the organization. Levels 4 & below relate to performance appraisal and is a function of the Human Resources unit of Council.

In the 2017/2018 FY the OC, P & KM developed the performance agreements for levels 1 – 3 at the commencement of the financial year and as at the mid year review.

The OPMS & IPMS policies were reviewed.

An Assessment schedule for the assessments was developed and approved.

We are in agreement that the assessments did not take place according to the schedule and this was due to the unavailability of the assessment panel, the political office bearers and the staff to be assessed. The Office of the City Manager will ensure in the next financial year, the assessments do take place.

## Other information

49. I did not receive the other information prior to the date of this auditor's report. When I do receive and read this information and, I conclude that it contains a material misstatement, I am required to communicate the matter to those charged with governance and request that the other information be corrected. If the other information is not corrected, I may have to withdraw this auditor's report and re-issue an amended report as appropriate. However, if it is corrected this will not be necessary.

Not in agreement with finding. All requests for information have a request number issued by the Auditor. According to our records we have submitted all required information to the Auditor. We have submitted the Annual Performance Report which contains the additional information (Draft Annual Report) as well as the SDBIP & OP 17/18 FY as a full annexure. The Auditor must check his records and remove this finding.

## Internal control deficiencies

50. Leadership did not ensure that effective measures were taken to address previous findings to support the achievement of credible reporting and compliance with legislative requirements.

An action plan was developed to address the findings raised during the 2016/17 audit and significant progress was made in resolving those matters. The traffic fines, inventory, revenue and debtors findings raised in prior year were addressed. It should also be noted that the current year's audit report is based on the initial financial statements submitted for audit, most of the finding would have been resolved if the revised financial statements were accepted for audit. The municipality has developed the action plan to respond to the 2017/18 findings and will be monitored by council structures on a monthly basis.

51. Management did not implement a proper records management system to maintain documents supporting reported performance information, assets, revenue and expenditure.

Management has implemented the records management in ensuring that all documents requested for audit were submitted. However, management will improve the turnaround time for submission of documents.

52. Management did not conduct appropriate risk management activities to ensure that regular risk assessments, including the consideration of information technology risks, are performed adequately and that a risk strategy is sufficiently monitored to address the risks.

It is confirmed that risk management collapsed within the municipality. The Chief Audit Executive has engaged a consultant from the panel of service providers that are co-sourced by Internal Audit Unit to run with risk management in the absence of the Chief Risk Officer who is no longer in the employ of the municipality. A number of presentations to sub-units has been done and in terms of the plan that has been put in place by June 2019 we should have updated our risk register and risk management strategy.

# CHAPTER 9 – REPORT OF THE AUDIT COMMITTEE FOR THE YEAR ENDED 30 JUNE 2018

## REPORT OF THE AUDIT COMMITTEE FOR THE YEAR ENDED 30 JUNE 2018

### AUDIT COMMITTEE REPORT

The Audit Committee has pleasure in submitting its annual report for the financial year, 01 July 2017 to 30 June 2018, in accordance with sections 121(3)(j), 166(2)(b) and (c) of the Municipal Finance Management Act (“the MFMA”).

### AUDIT COMMITTEE MEMBERS AND ATTENDANCE

The Audit Committee consists of the members listed hereunder and meets as a minimum, four times a year as per the approved Audit Committee Charter.

The Committee held seven (7) meetings during the year and the Audit Committee Chairperson availed herself to present the Audit Committee oversight reports to the Executive Committee Meetings and Council. Council made certain changes on the composition of the committee during the course of the year under review due to resignation.

The Chairperson of the Audit Committee also met individually with the Municipal Accounting Officer, the Acting Chief Audit Executive, the Chief Financial Officer and the Auditor-General.

Date of Meeting	Ms N Gevers	Mr MM Madliwa	Dr TI Nzimakwe	Ms TF Jimana	Mr EB Zaca
29 August 2017	✓	●	✓	✓	●
03 November 2017	✓	✓	✓	✓	●
08 December 2017	✓	x	✓	✓	x
22 February 2018	✓	✓	x	x	x
23 February 2018	✓	✓	x	✓	x
06 April 2018	✓	✓	x	✓	✓
08 June 2018	■	✓	✓	✓	✓
Total	6	5	4	6	2

✓	Attended
x	Not attended
■	Resigned
●	Not yet appointed

### AUDIT COMMITTEE RESPONSIBILITIES AND TERMS OF REFERENCE

The Audit Committee has complied with its responsibilities arising from section 166 of the MFMA and clause 14(2)(a) of the Municipal Planning and Performance Management Regulations of 2001. The Audit Committee’s work was guided and regulated by the Audit Committee Charter as approved by Council and the Audit Committee has discharged its responsibility as contained therein during the year ended 30 June 2018.

### INTERNAL AUDIT FUNCTION

The Internal Audit Charter as adopted by the Audit Committee regulates the work of Internal Audit. In terms of Section 165(1) of the MFMA each municipality is required to have an Internal Audit function. Section 165(3) allows the municipality to co-source the function if the municipality requires assistance to develop its internal capacity. During the current year internal audit was assisted by co-sourced resources.

### INTERNAL AUDIT STRUCTURE AND CAPACITY

The current structure of Internal Audit was developed in 2012/13 and implemented on 1 June 2016. It should be noted that Msunduzi Municipality has grown over the years (between 2012/2013 and 2016 when the structure was implemented), and a review of the current structure is required. A process of the structural review has been implemented by the municipality in order to ensure that the current structure is geared towards the future growth of the municipality.

A desk top study which seeks to do a comparison with other non-delegated high capacity municipalities and Metropolitan Municipalities has been conducted and it will inform the size and shape of the internal audit structure. The structure and levels of management, supervision and review of audit work should ensure that there is due professional care as provided for in the International Standards for the Professional Practice of Internal Audit. The Internal Audit Unit is heavily reliant on consultants as a result of a thin structure and high vacancy rate in the unit, and this comes at a high cost to the municipality. The unit is always allocated a limited budget because of competing service delivery needs of the communities under the Municipality’s jurisdiction.

The Chief Audit Executive (CAE) was suspended in April 2016 and the municipality appointed an Acting CAE during the period of suspension in order to ensure continuity with the implementation of the approved internal audit plan. The CAE has since resumed duties on 10 August 2018.

The Acting CAE had direct access to the Audit Committee primarily through the Chairperson. During the year, both the external auditors and internal audit were also afforded opportunities to access the Audit Committee without management being present in order to assess if there were any issues that were impacting on the audit work.

### **Internal audit performance**

The Annual Audit coverage plan was submitted to the Audit Committee for approval on 02 June 2017. During the year under review, the internal audit completed thirty-three (33) planned audit assignments and six (6) ad hoc assignments were also undertaken and completed. The internal audit reports, with management comments, were presented to the Audit Committee meetings. Issues raised were deliberated and recommendations made to Council. However, the committee remains concerned about the impact of the unit's budget and capacity constraints and reliance on co-sourcing on the effectiveness of the work of internal audit. In addition, whilst internal audit has met the majority of their planned scope, concerns remain about the length of time taken by management to respond to internal audit findings to implement their recommendations and the quality of management's responses to internal audit findings.

### **SYSTEM OF INTERNAL CONTROL**

A significant number of the internal audit reports submitted during the year under review indicated that the design and operation of the system of internal control are respectively inadequate and ineffective. This is attributable to the slow progress in the implementation of management action plans on both internal audit and Auditor-General recommendations.

### **RISK MANAGEMENT**

Risk management has been formalised within the municipality through the establishment of various structures (i.e. Risk Management Committee and Risk Officers/Champions), processes and systems to give effect to Risk Management. Conversely risk management was not effective during the year under review, although few reports were submitted to the Audit Committee, they were for noting and did not demonstrate that management had devised and implemented risk management strategies and control activities to ensure that risk exposure is reduced to an acceptable level.

The audit outcomes by Auditor General and several findings of Internal Audit are indicative that management needs to put resolute effort in order to realise effective risk management. Management has confirmed that risk management is being revitalized.

### **FINANCIAL REPORTING**

During the year under review the Audit Committee received budget statements which are prepared monthly, mid-year and on quarterly basis in terms of Sections 71, 72, 66 and 52(d). Concerns were raised in Audit Committee meetings relating to the accuracy and completeness of the amounts and information contained in these reports, as well as the late submission thereof to the committee. These reports are relied upon by the municipality in critical oversight and decision making processes. Management was advised that they needed to provide assurance on the quality of reporting through management reviews.

The Audit Committee raised specific concerns relating to debt impairment monitoring and measurement and made recommendations in this regard. The debtors book was raised as a critical high risk and the Audit Committee emphasised that debt control management should be prioritised so as to ensure collection of revenue and minimise debt write offs. This is a high risk exposure as it impacts on the municipality's financial viability.

A Financial Analysis review was performed by the Internal Audit Unit and it painted an unfavourable picture of the Revenue Management, Expenditure Management processes, cash reserves and conditional grant spending by the Municipality among other critical concerns.

### **ANNUAL FINANCIAL STATEMENTS**

Challenges with producing Annual Financial Statements in a timely manner such that they be thoroughly audited by the Internal Audit before submission to the Auditor-General, still exist. Whilst these were submitted to both internal audit and to the audit committee for review, inadequate time was afforded to both for a quality review and for management to adequately respond to findings before submission of the financial statements for audit. The municipality still has a challenge of producing quality Interim Financial Statements and Annual Financial Statements and this is evident from material misstatements in the two previous years and in the year under review. The municipality will need a concerted effort to develop a strategy that will include among others month end closure.

### **PERFORMANCE MANAGEMENT**

There were delays in the submission of the Annual Performance Report resulting in the Internal Audit Unit being unable to perform an audit thereof. The performance management system in the municipality has collapsed and this is supported by the fact that performance assessment of Municipal Manager, Section 56 Managers (General Managers) and Senior Managers who had signed performance agreement were last prepared for 2014/15 financial year in 2016. All reports issued by Internal Audit highlight several weaknesses in the performance management information from planning to reporting stage including that performance information was not submitted timely and was of poor quality. The review of the SDBIP for 2018/19 as approved by the Mayor in June 2018 also highlighted significant findings. Management has been engaged on this matter and they have committed themselves to improve in this area.

### **INFORMATION AND COMMUNICATION TECHNOLOGY**

During the third quarter of the year under review the Audit Committee received an Information and Communications Technology (ICT) Governance report. This was a positive step towards managing IT risks and enhancing IT governance. The Audit Committee supported the initiative which included ICT Disaster Recovery Plan (DRP) and Business Continuity Plan (BCP) and recommended that the ICT Governance be work shopped and that major risks be addressed within the risk register, however, the ICT Steering Committee was not functional in order to ensure monitoring of implementation of the ICT Governance.

The Audit Committee has not been furnished with the progress in the implementation of the ICT Governance, Information Technology Disaster Recovery Planning and Business Continuity Planning for Corporate Services.

The Internal Audit Unit conducted audits on ICT environment but the focus was more on SAP in particular, take on balances and the Post Implementation Review which highlighted significant findings. An audit on General and Automated Computer Controls of the Emergency Service System and Data and

Voice Logging Application was conducted during the year and significant weaknesses on the system of internal controls raised were discussed with management.

Auditor General has raised a number of significant findings during the ICT audits in 2017/18 financial year across a range of general focus areas:

- Security management;
- User access control;
- Facilities and environment controls;
- Program change management;
- IT service continuity;
- SAP basis review and network security assessment

## GOVERNANCE

The review on governance and control environment conducted post 30 June 2018 revealed that Ethical Leadership and corporate citizenship in the municipality has declined. This is evident from the fact that the municipality operates at a very high vacancy rate at top echelons and critical positions as well as the fact that at least three General Managers had disciplinary cases pending against them during the year under review. Only one was dismissed and one resigned in December 2017 whilst his case had abruptly and inexplicably stopped. Some senior managers and other staff members are on prolonged precautionary suspensions which results in fruitless and wasteful expenditure. A number of serious allegations of financial misconduct were made against the Accounting Officer and the Minister and Member of Executive Council for the Department for Cooperative Governance and Traditional Affairs were petitioned by the General Managers and some Senior Managers with a view to have an investigation conducted. Land invasions which impact negatively on the future development of the City and the building of low cost housing and audit outcomes are a common practice. There is lack of mechanisms to monitor resolutions of Council and other Committees of Council. Risk Management is not prioritized in the municipality. Internal financial controls are weak and there is decline in solvency and liquidity of the municipality finances.

The on-going challenges relating to stability in leadership and management within the municipal structures and the impact on the governance and leadership environment of on-going disciplinary and human resources processes has had a direct impact on the ability of the governance and leadership structures to create a culture of stable and ethical leadership within the municipality. This is evidenced by continued findings on non-compliance with laws and regulations relating to procurement and supply chain management, internal controls and human resource management, and on the achievement of service delivery targets and reporting thereon. The impact of this on the effectiveness of the work of the internal audit and audit committee resulted in inadequate preparation for and attendance at audit committee meetings by senior management.

## COMPLIANCE WITH LAWS AND REGULATIONS

The Audit Committee has reviewed the effectiveness of the system for monitoring compliance with laws and regulations and noted that there continue to be deficiencies in compliance which has resulted in irregular, fruitless and wasteful expenditure as disclosed in the Annual Financial Statements, particularly in Supply Chain Management and Human Resource Management. The Audit committee will continue to play its oversight role to the system for monitoring compliance with laws and regulations and reporting thereon to council.

## EXTERNAL AUDIT BY AUDITOR-GENERAL OF SOUTH AFRICA (AGSA)

The Audit Committee was very concerned by the Disclaimer of Opinion given by the Auditor-General during the audit of the annual financial statements of the municipality in the previous year. The Audit Committee committed to supporting the municipality in developing a clear action plan to deal with the matters raised with a view to improved audit outcomes the following year. To this end, also, an independent firm of auditors was appointed by the Accounting Officer to assist in resolving the 2017 audit findings and rectify any errors applicable to 2017 records which had resulted in a disclaimed opinion.

Internal Audit also conducted Follow-up audits on findings raised by Auditor General which the independent firm of auditors had reported as closed and revealed that some findings were not rectified and are repeated findings in 2017/18 audit.

## CONCLUSION

The Committee will continue to monitor progress being made by the municipality in improving overall governance, systems of internal control, risk management as well as performance management. In addition, the Audit Committee concurs and accepts the conclusions of both the Internal Audit and the Auditor-General on the matters they have raised during the audits.

The Committee wishes to express its sincere appreciation to the Accounting Officer, Senior Management, Municipal Public Accounts Committee, Portfolio Committees, Executive Committee, Council and staff for their co-operation and support

**Chairperson: Audit Committee**  
**Mr M M Madliwa CA (SA)**



## RECOMMENDATIONS OF THE AUDIT COMMITTEE 2017/2018

HEADING	RESOLUTION
<b>DATE OF MEETING - 7 JULY 2017</b>	
	<p><b>FINAL INTERNAL AUDIT REPORT ON THE AUDIT ON 2015/2016 OPENING BALANCES [3.10.1.1]</b></p> <p>That the Chief Audit Executive (Acting) ensures that a follow up report on the management comments in the report dated 26 June 2017 by the Chief Audit Executive (Acting) is undertaken; it being noted that the opening balances should be corrected and that the balances signed off by the Chief Financial Officer and Chief Audit Executive (Acting) are accurate which should be done with 14 days from the current and made available for the Auditor General' perusal.</p> <p><b>FURTHER RESOLVED TO RECOMMEND TO THE EXECUTIVE COMMITTEE:</b></p> <p>(a) That the findings and internal audit opinions on around the Final Internal Audit Report on the Audit of 2015/2016 Opening Balances be NOTED.</p> <p>(b) That the Chief Financial Officer assisted by the Senior Manager: Governance urgently rectifies all the exceptions identified to ensure that SAP opening balances agree to the PROMIS system closing balances.</p> <p>(c) That the Chief Financial Officer assisted by the Municipal Standard Chart of Accounts (MSCOA) Project Manager ensures that SAP balances are MSCOA compliant.</p>
	<p><b>SECTION 71 REPORT – APRIL 2017 [3.7.1(2016/2017)]</b></p> <p>(a) That the report by the Chief Financial Officer on the April 2017 Section 71 Report be NOTED.</p> <p>(b) That the Chief Financial Officer ensures that corrective measures and controls be put into place in respect of increase in collections of revenue for water, electricity, rates and rentals in order to experience a turnaround.</p> <p>(c) That the Chief Financial Officer should ensure that the Investment Policy is submitted be review to the next meeting of the Audit Committee meeting.</p>
	<p><b>CURRENT STATUS OF BANK RECONCILIATIONS 2016/2017 [3.7.1(2016/2017)]</b></p> <p>That the report dated 27 June 2017 by the Chief Financial Officer on the Current Status of Bank Reconciliations 2016/2017 as at 28 June 2017 be NOTED.</p>
	<p><b>ANNUAL FINANCIAL STATEMENTS – 2016/2017 (IMPLEMENTATION AND MANAGEMENT PLAN) [3.7.1 (2016/2017)]</b></p> <p>(a) That the Implementation Plan for the preparation of the annual financial statements for the 2016/2017 financial year be NOTED.</p> <p>(b) That the Chief Financial Officer ensures that timelines should be included in the report in respect of (a) above and indication be provided as to when the schedule would be made available.</p>
	<p><b>AUDIT STRATEGY AND DASHBOARD REPORT - 30 JUNE 2017</b></p> <p>(a) That the Audit Strategy and the Dashboard Report by the Office of the Auditor General be NOTED.</p> <p>(b) That the Chief Financial officer ensures that regular reports on Irregular, Wasteful and unauthorised expenditure should be submitted to the Audit Committee.</p>
	<p><b>DATE OF MEETING - 3 NOVEMBER 2017</b></p> <p>The Chairperson indicated that clarity was required to be provided in respect of the R165 million loss which was reflected in the Annual Financial Statements 2016/2017, where a full analysis was required to be submitted. She further stated that clarity was also required in respect of the R330 million bad debt write off which was not provided for in the previous budget.</p>
	<p><b>ANNUAL FINANCIAL STATEMENTS 2016/2017 [3.10.1.1]</b></p> <p>The Chairperson raised the issue in respect of the accounts payable adjustments. She stated that the Municipality was required to review its processes where all invoices should be submitted to the Creditors section and thereafter to each section to be signed off. She pointed out that was the only way in which controls would be managed accordingly.</p> <p>It was reported that in respect of the assets, Internal Audit should focus on the prior year's adjustments and then make submissions to Finance to make the necessary amendments as required.</p> <p>That the Annual Financial Statements 2016/2017 be NOTED and the necessary adjustments be made by the Finance Business Unit and is submitted to the Auditor General as per the required deadline of 31 August 2017.</p>
	<p><b>2016/2017 [3. INTERNAL AUDIT REPORT ON THE ANNUAL FINANCIAL STATEMENTS 10.1.1]</b></p> <p>That the Internal Audit Report on the Annual Financial Statements 2016/2017 by the Chief Audit Executive (Acting) be STOOD DOWN in view of there being no report available.</p>
	<p><b>SAFE CITY ANNUAL FINANCIAL STATEMENTS 2016/2017[310.1.1]</b></p> <p>It was reported that the Safe City Financials were audited and corrections were made</p>
	<p><b>FINAL INTERNAL AUDIT REPORT ON THE REVIEW OF SAFE CITY (PTY) LTD ANNUAL FINANCIAL STATEMENTS 2016/2017[3.10.1.1]</b></p> <p>That the findings and internal audit opinions on around the Final Internal Audit Report on the Review of Safe City (Pty) Ltd Ann</p> <p>That the Chief Financial Officer should</p> <p>Maintain evidence of calculations and narrations of judgement to support the year-end journals and facilitate the review of the audit processes</p> <p>Prepare an audit working paper file with sufficient appropriate audit evidence to support the financial statement, in accordance with the MFMA Circular 50.</p>
	<p><b>ANNUAL PERFORMANCE REPORT 2016/2017 [10.4.1]</b></p> <p>The Chief Financial Officer indicated that R80million was unspent and a rollover was applied for from National Treasury, hence a response was awaited in this regard by the end of August /September 2017.</p> <p>That the report on the Annual Performance 2016/2017 be NOTED and submitted to the Auditor General Office as per the required deadline of 31 August 2017.</p> <p>(a) That the findings and internal audit opinions on the adequacy of the design of the system of internal controls are partially adequate and operation of the system of internal controls is effective on Quarter 4 and Annual Performance for 2016/2017.</p>
	<p><b>FINAL INTERNAL AUDIT REPORT ON AUDIT OF QUARTER 4 PERFORMANCE INFORMATION AND ANNUAL PERFORMANCE INFORMATION REPORT FOR THE 2016/2017 FINANCIAL YEAR [3.10.1.1]</b></p>

HEADING	RESOLUTION
<b>DATE OF MEETING - 7 JULY 2017</b>	
	That the implementation of the action plans as contained in the report by performing the following be monitored
	That all General Managers and Senior Managers should submit Portfolios of Evidence (POE's) within specific timelines and within the deadlines given
	That Senior Managers should ensure that all reported performance is accompanied by supporting documentation that is valid, verifiable and relevant
	C. That General Managers should enforce the Operational Management resolution on submission of Portfolios of Evidence (POE's)
	That General Managers should verify that the portfolio of evidence has been submitted by Senior Managers when assessing the performance of Senior Managers
	That the Senior Managers should review the performance report (SDBIP & Operational Plan) against the supporting Portfolio of Evidence (POE) before it is submitted to the PMS office for consolidation
	a. That an independent review of the score card rating should be performed to ensure that the ratings are accurate.
	<b><u>PROGRESS REPORT ON THE 2014/2015 AND 2015/2016 AUDITOR GENERAL AUDIT FINDINGS, AG INTERIM AUDIT REVIEW 2015/2016 AND THE 2014/2015 AND 2015/2016 INTERNAL AUDIT FINDINGS [3.10.1.1]</u></b>
	That the report dated 24 August 2017 by the Chief Audit Executive [Acting] on the Progress Report on the 2014/2015 and 2015/2016 Auditor General Audit Findings, AG Interim Audit Review 2015/2016 and the 2014/2015 And 2015/2016 Internal Audit Findings on the content of the internal and external audit action plans tracking documents as at 24 August 2017 be NOTED.
<b>DATE OF MEETING - 3 NOVEMBER 2017</b>	
<b>Date of MEETING - 8 December 2017</b>	
	<b><u>PRESENTATION ON THE PROGRESS ON DOCUMENTATION OF BUSINESS PROCESSES AND ALIGNMENT OF SAP IMPLEMENTATION AND mSCOA [3.10.1.1].</u></b>
	That the Manager : ICT ensures that such report also indicates how the ICT business risks are being managed
	Item 1 (b) of the Outstanding Matters List dated 20 July 2017
	That in respect of mSCOA, regular reports be submitted to the Audit Committee for a review and monitoring on implementation progress
	<b><u>PROGRESS REPORT ON SAP</u></b>
	It was reported that the meeting between the Audit Committee members and the Chief Financial Officer to discuss the process of going LIVE with the system for billing of consumers did not take place. The Committee noted that the billing of consumers system had in the meantime gone LIVE
	That the Chief Financial Officer ensures that a report in respect of risk management and implications of SAP going LIVE with the billing of consumers be submitted to the next Audit Committee meeting.
	It was NOTED that the Post Implementation Audit report was not ready at the time of printing of the agenda and that the audit process will be in phases for each of the modules that went LIVE. The Chief Audit Executive [Acting] explained that there were numerous reports to be presented for the different phases on the post implementation audit on SAP.
	This item will remain outstanding until all phases have been audited and the various post implementation audit reports be submitted to the Audit Committee.
	It was reported that this matter was still OUTSTANDING. This report will enable the Committee to get an understanding of the operations of the Art Gallery and assist with the Committee's oversight responsibilities give that the Art Gallery is part of the Msunduzi structure.
	The following resolution was taken on 24 March :
	"That a report by the Manager : Art Gallery via the Senior Manager : City Entities on the operation of the Art Gallery, the legal trust, who appoints the trustees and how they fit into the municipality as a whole, should be submitted to the next meeting of the Audit Committee".
	That the report on the Land Audit be submitted to the next meeting of the Audit Committee and is OUTSTANDING since 24 March 2017.
	That the report on the Rental Housing be submitted to the next meeting of the Audit Committee and is OUTSTANDING since 24 March 2017.
	<b><u>DISCONNECTIONS AND RECONNECTIONS FOR SEPTEMBER 2015 [3.3.1.2.1]</u></b>
	was reported that item be placed on the Audit Committee Resolutions Schedule and that
	The Deputy Municipal Manager: Infrastructure Services submits a report on erroneous electrical disconnections being made" – outstanding since December 2015.
	<b><u>METER READING STATISTICS-OCTOBER 2016</u></b>
	That Items (a) (b) and (c) of the item were OUTSTANDING and should be submitted to the next meeting of the Audit Committee.
	<b><u>TRACKING OF AUDIT COMMITTEE RESOLUTIONS AND REPORTS</u></b>
	That this item be CLOSED as it is now as standing agenda item for all future meetings
	<b><u>LEGAL REPORT ON SIGNIFICANT LEGAL MATTERS</u></b>
	That this item be CLOSED as it is now as standing agenda item for all future meetings
	<b><u>FINAL INTERNAL AUDIT REPORT ON WRITE-OFFS AND ADJUSTMENTS ON CONSUMER BILLING ACCOUNTS ON HE PROMIS INCOME SYSTEM [3.10.1.1]</u></b>
	That Items (a) and (b) of the item were OUTSTANDING and should be submitted to the next meeting of the Audit Committee
	That this item be CLOSED as the matter on Audit and verification of Opening Balances was dealt with.
	<b><u>FINAL INTERNAL AUDIT REPORT ON 2016/2017 MID-YEAR MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK (MTREF) ADJUSTMENT BUDGET REVIEW</u></b>
	It was reported that the Chief Audit Executive [Acting] had conducted research to benchmark a suitable residence for risk management and she had consulted various municipalities in this regard.
	<b><u>ANNUAL AUDIT PLAN FOR 2017/2018 FINANCIAL YEAR AND TWO OUTER YEARS</u></b>
	That the resolution, "That the Chief Audit Executive (Acting) ensures that the Risk Officer should reside in the Office of the City Manager and should not be the same person performing the duties of the Chief Audit Executive in the Internal Audit Unit" be APPROVED; it being noted that the entire structure of Risk Management should be moved to the Office of the City Manager.

HEADING	RESOLUTION
<b>DATE OF MEETING - 7 JULY 2017</b>	
	<b>REPORT ON INTERNAL AUDIT PERFORMANCE AGAINST THE APPROVED INTERNAL AUDIT PLAN</b>
	That both items (a) and (b) on this matter be CLOSED.
	<b>MSUNDUZI RAISED AS A DEBTOR</b>
	That the items (a) and (b) of this matter remains OUTSTANDING.
	<b>PROGRESS REPORT: AUDITOR GENERAL FINDINGS: LEGAL SERVICES</b>
	That this item remains as OUTSTANDING. It was noted that contingent liabilities can be categorized into three areas : Insurance cases, Internal cases and external cases and therefore the contingent liability report should cover the three
	<b>PROGRESS ON THE IMPLEMENTATION OF THE ACTION PLAN TO ADDRESS THE AUDITOR GENERAL FINDINGS FOR THE 2015/2016 FINANCIAL YEAR</b>
	That this item be CLOSED as it can be dealt with as an audit finding again
	<b>STATUS UPDATE OF IRREGULAR EXPENDITURE AS PER 2016 AUDITOR GENERAL MANAGEMENT REPORT</b>
	That item (a) with regard to this matter be CLOSED
	Item 21 (b) of the Outstanding Matters List dated 20 July 2017
	That the relevant processes in respect of Trade Payables are enhanced to ensure that expenditure is accounted for on a monthly basis.
	Item 21 (c) of the Outstanding Matters List dated 20 July 2017
	That the Manager : Creditors ensures that invoices are forwarded to the Creditors section to enhance the accruals accounting process; it being noted that an action plan be put in place to record accruals appropriately and formalize the business processes.
	That the Manager : Creditors ensures a report on the policies and procedures of the Creditors Section be submitted to the next meeting of the Audit Committee.
	That a report on IT Governance was still OUTSTANDING and must be submitted to the next meeting of the Audit Committee.
	<b>STATUS REPORT ON DOCUMENTATION OF SAP/MSCOA BUSINESS PROCESSES</b>
	That this matter be CLOSED, as it was a response to a query raised on the report
	That the Chief Financial Officer indicated that R80million was unspent and a rollover was applied from National Treasury, hence a response was awaited in this regard by the end of August/September 2017; it being noted that a report be submitted in this regard to the next meeting of the Audit Committee.
	<b>REPORT ON INTERNAL AUDIT FUNCTION FOR THE MONTH OF SEPTEMBER 2017</b>
	That the report dated 5 October 2017 by the Chief Audit Executive [Acting] on the activities of the Internal Audit Unit for the month of September 2017 be NOTED.
	<b>INTERNAL AUDIT 2017/2018 ANNUAL AUDIT PLAN – STATUS UPDATE</b>
	That the report dated 10 October 2017 by the Chief Audit Executive [Acting] in respect of Internal Audit 2017/2018 Annual Audit Plan – Status Update be NOTED and it further be noted that the Chief Audit Executive [Acting] makes a submission for additional budget required to complete the 2017/2018 Internal Audit Plan.
	<b>QUARTERLY REPORT ON THE ACTIVITIES OF THE INTERNAL AUDIT UNIT AND AUDIT PLAN STATUS UPDATE</b>
	That the report dated 1 November 2017 by the Chief Audit Executive [Acting] on the Quarterly Report on the Activities of the Internal Audit Unit and Audit Plan Status Update be NOTED.
	<b>FINAL INTERNAL AUDIT ON BUSINESS LICENSING</b>
	(1) That the findings, internal audit opinions on the adequacy of the design of the system of internal controls are partially adequate and operation of the system of internal controls is ineffective around the Business Licensing processes be NOTED.
	That management should facilitate the documentation/updating of the existing policy and procedures regarding the issue of business licenses.
	That the updated policy and procedure / standard operating procedures should be submitted to council for approval.
	That the updated policy and procedure / standard operating procedures should be submitted to council for approval.
	That the Manager: Licensing should ensure that council approved rates are accurately updated on the tariff register.
	That the customer/license holder profile on the system should be updated with the correct rates to ensure accurate billing.
	That an analysis should be performed on all license holders accounts to determine the extent of corrections to be effected, i.e. crediting accounts where holders were overcharged and claiming for shortages where license holders were undercharged.
	That the Manager: Licensing should facilitate the review of the system and the review of the licenses prior to issuing them.

HEADING	RESOLUTION
<b>DATE OF MEETING - 7 JULY 2017</b>	
	That the Manager: Licensing should update the policy and procedure manual to indicate that the system records the date of capturing the application as the date the application was approved if the applications are not captured on the date of receipt.
	That timely capturing of application forms as and when they are received so that the system is the true reflection of the application form.
	That the turnaround time between receiving, approving and capturing the business licences should be determined and updated on the procedure manual
	That Businesses operating without businesses licenses and not complying with the licensing conditions should be given a deadline to comply, failure to do so should result in prosecution or closing down of that particular business until there is compliance and the business is issued with the license.
	That the Manager: Licensing is encouraged not to issue licenses in the event of an apparent non-compliance with the licensing conditions until all the requirements have been met and this should be communicated timely to the applicant.
	That it is imperative that the Licensing department regularly check/inspect the premises of the applicants to ensure that they are not trading illegally whilst waiting for the approval of the license.
	That staff receiving the application forms should review the application forms in the presence of the applicant to ensure that the application be completed in full, in instances of incomplete application the applicant be asked to complete the form in full prior application being accepted for processing.
	That supervisory reviews be performed on the application forms for completeness, accuracy and validity of all documents supporting the application form.
	That the Manager: Licensing should ensure that an independent review is undertaken once the Administrative Clerk has captured the application forms to ensure completeness and accuracy of information provided by applicants.
	Manager: Licensing should ensure:
	Regular updating of the system with changes that occurs within the businesses;
	Compliance checks should be conducted by the business licensing inspectors to identify changes in businesses and advise them to update the municipality with the changes;
	Deregistration of the business that are no longer in operation
	That the Manager: Licensing should develop standard templates to be completed and filed for communicating objections raised by the other departments to the applicant.
	That the standard template should illustrate that the applicant has complied with the objections raised.
	That this template should be completed in full and where not applicable, a justification should be provided
	That telephonic feedback should be prohibited as it will be difficult to hold the responsible individuals accountable for the recommendations provided at a later date.
	That Business licenses should not be issued until all requirements have been fulfilled and endorsed by the relevant business unit
	That the Manager: Licensing should ensure that more resources be directed at conducting visits to unlicensed businesses and to new businesses with the aim of getting these businesses licensed.
	That the Manager: Licensing should conduct regular reviews of the database of visited businesses, encourage the Licensing Inspectors to monitor the progress of getting the unlicensed businesses to be licensed
	That a standard template be developed and be used for conducting these visits.
	That supervisory reviews of the files for completeness, accuracy and validity of all documents supporting the application form should be performed prior to issuing the trading license.
	That the business licensing registrations maintain a register of all prosecution issued.
	That officials should liaise with the Magistrate court on the payment of fines and update the register.
	That further prosecution of businesses that fails to pay the charged fines by the Licensing: Manager
	(a) That the findings and internal audit opinions on the adequacy of the design of the system of internal controls are adequate and operation of the system of internal controls is ineffective around the Follow up Audit on Greater Edendale and Vulindlela Development Initiative (GEVDI)
	(b) The General Manager: Sustainable Development & City Enterprises Services and the SM: Local economic Development should submit the drafted policies to the municipal council for approval.
	(c) Standard operating procedures should be documented and submitted to council for approval.
	(d) Once the policies and the operating procedure manual have been approved, it should then be implemented.
	(e) The implementation should begin with creating awareness of the policies and the procedure manual to all employees and consultants working in the project.
	(f) For all the policies and procedures to be effective, they should be reviewed on annual basis and recommended changes should be approved by the municipal council.
	(g) The Senior Manager: Town Planning and Environmental Management should develop a detailed Project Implementation Plan.
	(h) The project implementation plan should cover the remaining period of the current business plan and funding. The plan should address the following questions amongst others:
	a) What needs to be done in order to achieve the strategic objective(s) of the organisation?
	b) When it should be done?
	c) How should it be done?; and
	d) Who should do it?
	(i) Critical milestones and deliverables should also form part of the plan.
	The project implementation plan should be approved by the municipal council The Municipal Manager with the assistance of the GM and the SM should assess the progress of the project implementation against approved project implementation plan and take necessary actions where needed

HEADING	RESOLUTION
<b>DATE OF MEETING - 7 JULY 2017</b>	
	The General Manager: Sustainable Development & City Enterprises and Senior Manager: Town Planning and Environmental Management should facilitate the drafting of the plan regarding the use of acquired land. The plan should include the following as the
	(a) How much land will be donated to DoHS
	(b) How much land will be developed and sold as sites
	(c) How much land will be used for other development needs
	(d) When the above will be done
	(e) Who is responsible for the implementation of the plan
	(f) The land that is identified for RDP housing projects should immediately be made available to DoHS and a proper engagement with DoHS should take place.
	(g) The General Manager: Sustainable Development & City Enterprises should engage the DoHS prepare an addendum to the current MOA that will detail performance expectations of the service provider including payment for services rendered.
	(h) The General Manager: Sustainable Development & City Enterprises should ensure that DoHS understands that the process of appointment, performance management and payment of service providers is an interlinked process and not advisable to be segregated between the two (h) spheres of government as the performance of these service providers has a direct bearing on the performance assessments on the municipal officials.
	(i) The General Manager: Sustainable Development & City Enterprises should ensure that upon approval of the addendum that the appointment of service providers is undertaken using the municipal SCM regulations to enable performance and payment monitoring or alternatively this responsibility be undertaken by DoHS as the funders of the project.
	(j) The General Manager: Sustainable Development & City Enterprises Services and Manager: Real Estate should finalise the valuation policy, submit to council for approval and then implement the policy accordingly.
	(k) The final purchase price should be an amount agreed upon as a fair market value determined by valuers using the approved valuation policy.
	The following concerns were raised in respect of the contents of the report :
	- Lack of budget information in the report
	- The report did not reflect a true and fair financial situation of the municipality
	- The report reflected a 30% vacancy rate in terms of job positions, yet the salaries budget was in excess of the budget by R27 million.
	- That leave provision was required to be budgeted for and should be accrued monthly in terms of accounting standards.
	That the Section 71 report for June 2017 be NOTED
	That the Section 52 (d) report for the Fourth Quarter of 2016/2017 Financial year be NOTED.
	That the Chief Financial Officer ensures a report is submitted to the next Audit Committee meeting indicating what procedures have put in place to ensure that going Section 71 reports reflect and provide a fair view and true account of the financial position and operational financial performance of the municipality
	That the Section 66 report for February 2017 be NOTED.
	That the Chief Financial Officer should ensure that quarterly financial reports are submitted to the Audit Committee meetings; it being noted with disappointment that at no stage was a presentation done to the Committee to indicate that there were challenges with the new SAP system and how it was affecting the preparation and content of the Section 66 report.
	That the Chief Financial Officer ensures that a presentation is conducted at the next meeting of the Audit Committee reflecting the business process challenges on the current LIVE phases of SAP and how these are being dealt with.
	Areas of Findings Identified to date – 2 November 2017 – Possible impact on the Audit Report.
	The Senior Manager: Office of the Auditor General indicated that he could see that in the annexure to the findings, many items were outstanding and the Audit Committee was in place to assist the municipality to improve. He pointed out that he was concerned that management was not complying or responding to outstanding information. He stated with disappointment that if internally there was a struggle to receive reports then those that are not performing should be held accountable otherwise the municipality would regress.
	Manager: Office of the Auditor General pointed out that her team was busy with execution and that they would be wrapping up their work soon due to the various timelines. She further briefed committee on the Areas of Findings to date
	The Chairperson indicated that in terms of Revenue, the Finance Section should have kept supporting documentation of each monthly journal. She pointed out that the matters raised by the Auditor General was of serious concern and whilst she understood the complexity of changing IT systems, she pointed out that planning ahead should have been undertaken including obtaining additional resources to help avoid the audit findings. She further stated that bad debt and unauthorised expenditure was a shocking finding and that a full analysis was required in terms of what was written off and why. She emphasised that matters were not being dealt with seriously for example the contingent liabilities note was still not addressed correctly. She also emphasised that appropriate action was required if Msunduzi is to improve, going forward
	That the findings, internal audit opinions on around the Final Internal Audit Report on Conditional Grants and Investments be NOTED.
	That Management should
	(i) Continuously communicate and follow up with National Treasury with regards to authorization to commence with the procurement process for appointment of service providers;
	(ii) Liaise with COGTA on a continuous basis to determine site specific detail designs and technical studies to enable the project to commence;
	(iii) Continuously communicate and follow up with COGTA with regards to approval of expenditure in order for the projects to commence; and
	(iv) Seek approval for rollover of funds from COGTA in order to construction to commence.
	That Management should formally delegate authority to authorise transfer of funds to an alternative official in the absence of the Manager: Financial Governance.



HEADING	RESOLUTION
<b>DATE OF MEETING - 7 JULY 2017</b>	
	<p>(d) That internal policies and procedures should be updated to include delegation to authorise transfers to delegated officials in the absence on the Manager: Financial Governance.</p> <p>That the SAP module should be customised to meet user requirements. Management should formally communicate user requirements to the SAP consultant to rectify. The refined end product should be tested for effectiveness prior to being implemented.</p> <p>That Management should ensure that adequate training relating to the reconciliation process in SAP is scheduled for relevant staff.</p> <p>That Management should ensure that adequate training relating to the reconciliation process in SAP is scheduled for relevant staff.</p> <p>That Management should liaise with SAP consultants and ensure that the SAP system is configured to meet user requirements.</p> <p>That Management should ensure that the vacancies are advertised and that the recruitment process to fill the vacancies is finalised.</p>
	<p><b>FINAL INTERNAL AUDIT REPORT ON THE SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN FOR THE 2017/2018 FINANCIAL YEAR</b></p> <p>That the findings, internal audit opinions on around the Final Internal Audit Report on The Service Delivery and Budget Implementation Plan 2017/18 be NOTED.</p> <p>That it is recommended that management at the various strategic business units implement a formal/defined process as well as a delegation of authority for the submission of Departmental SDBIP's</p> <p>That submissions should be reviewed and approved by relevant General Manager's prior to submission to the Organizational Compliance, Performance and Knowledge Management Unit for collation of the Master SDBIP. Submissions should come directly via the General Manager.</p> <p>That submissions should preferably be signed off by the relevant General Manager's via a memo. The signed off memo should accompany all submissions to the Organizational Compliance, Performance and Knowledge Management Unit for collation of the Master SDBIP.</p> <p>That it is recommended that management implement a formal/defined process with regards to the SMART assessment process. Thus providing feedback to the relevant parties regarding the outcome of the assessment performed.</p> <p>That a memo/cover letter should be drafted and forwarded to the relevant General Managers detailing the results of the assessment and whether any deficiencies were noted with the KPI's not being smart.</p> <p>That changes should be initiated by the relevant General Managers and resubmitted to the Organizational Compliance, Performance and Knowledge Management Unit for collation of the Master SDBIP.</p> <p>That all changes should be tracked by the Organizational Compliance, Performance and Knowledge Management Unit for accuracy and completeness</p> <p>That timelines should be stipulated and enforced regarding change management processes</p> <p>That it is recommended that management implement a formal/defined process for submissions which includes timelines/deadlines for each business unit submission as well as the delegated authority allowed to submit the departmental SDBIP on behalf of each business unit.</p> <p>That it is recommended that management prepare the SDBIP with supporting annexures in line with the requirements of Circular No 13 of the MFMA to include all the required information.</p> <p>That consideration to be given to aligning the current policy and procedure with the requirements of Circular 13 of the MFMA.</p> <p>That the Chief Financial Officer should ensure that the 3 year Capital Plan submitted for inclusion into the SDBIP agrees to the Annual Approved Budget for the relevant period in order to ensure that accurate information is included in the SDBIP.</p> <p>That it is recommended that during the preparation of the SDBIP and the setting of key performance indicators (KPI), management ensure that each KPI is aligned with the key performance indicators contained in the 5 year and 1 year IDP scorecards.</p> <p>That Management should ensure that the strategic objectives are correctly reflected on both the SDBIP and the IDP.</p> <p>That Management should ensure that appropriate spell checks and grammar checks are performed on the SDBIP prior to its approval by the Mayor and publishing thereof on the website for public information</p> <p>That it is recommended that management ensure by review of the SDBIP that IDP references are correctly aligned to the strategic objectives on the organizational scorecard.</p> <p>That it is recommended that management ensure that performance agreements are signed by the Senior Managers and the General Managers within the regulated timeframe in order to comply with the approved policy and procedures</p> <p>That an internal control should be implemented within the OC, K and PM unit whereby the performance agreements of all General and Senior Managers are obtained and inspected for accuracy and completeness as well as signoff prior to submission of the SDBIP to the City Manager for approval.</p>
	<p><b>FINAL INTERNAL AUDIT REPORT ON THE ACR ON REAL ESTATE AND VALUATION SYSTEM</b></p>

HEADING	RESOLUTION
	<b>DATE OF MEETING - 7 JULY 2017</b>
	The Committee raised its concern that there were findings in the report where management had provided no action plans
	That General Manager: Sustainable Development and City Enterprises ensures that a procedure manual for the Real Estates and Valuations Units be developed and submitted to the Audit Committee and other relevant Committees for CONSIDERATION.
	That the findings, internal audit opinions on the adequacy of the design of the system of internal controls are inadequate and operation of the system of internal controls is inadequate around the Final Internal Audit Report on the ACR on Real Estate & Valuation System be NOTED
	That Real Estate and Valuation related standard operating procedures should be developed, approved and maintained to provide for the overall direction to personnel responsible for Real Estate and Valuation processes.
	That Real Estate and Valuation staff should be work shopped on these procedures.
	That Management should ensure that there is formally documented approval for the Real Estate Valuations Manager to open/close a valuation roll. This documentation should be adequately filed and retained for record purposes.
	That Emails correspondence acknowledging readiness for the supplementary valuation rolls have been verified for import into the Promis application should be sent to finance and retained for record purposes.
	That reconciliations of property data between Metval and Promis should be performed regularly and evidence thereof retained.
	That the excessive user access should be reviewed and inappropriate and/or unnecessary access revoked. User access lists should be generated and reviewed by the Senior Manager: Assets & Liabilities on a regular basis.
	That segregation of duties via system should form part of the access review and incompatible duties should be restricted. Where this is not possible, alternative mitigating controls should be implemented and monitored for effective operation.
	That Management should develop and approve a user access management policy that covers all IT infrastructure access
	That the current user access report should be enhanced to include the user creation and modification date
	That all users' access granted on the MetVal system should be supported by approved access forms. These forms should be retained for reference and record purposes.
	That the system generated audit logs should be reviewed by an independent person with the requisite technical knowledge on a regular basis and signed and dated as evidence thereof. Evidence of these reviews should be retained.
	That the redundant or suspended user accounts should be disabled immediately by the Metgovis vendor on instruction by the Prof. Associate valuer
	That terminated user access should be removed from the Metval application on the employees' last day working day by the Metgovis vendor on instruction by the Prof. Associate valuer.
	That the Senior Manager: Assets & Liabilities should review the audit trail on a monthly basis and this will give an indication of any unauthorized access into the system.
	That user access reviews should be performed at least annually to ensure that users' access rights remain appropriate. These reviews should be performed by a person independent of administering access, ideally the business process owner. Evidence of the
	That a Metval user ID naming convention should be developed and consistently followed
	That the policy and procedure manual should be updated with the applicable criteria for the naming convention.
	That system parameters should be set to assist maintaining consistent user names/ identification on the application.
	The Committee once again raised its concern raised that the Section 71 reports were not fairly reflecting the financial position of the municipality, which was found to be unacceptable.
	That the report on the Final Internal Audit Report on the Section 71 of the MFMA [Including Section 52 and Section 66] for Quarter 4 of 2016/2017 Financial Year contained too many discrepancies and that in terms of the regulations, the representation of the financial position and performance of the municipality was not presented fairly since for example it lacked completeness of accruals and bad debts did not appear in the report .
	It was suggested that the controls be tested for effectiveness so that when Internal Audit gives an opinion on the effectiveness of the systems of internal control as being "partially effective", it is fully understood why it is so.
	That the Chief Financial Officer ensures that the Section 71 report be improved, and quarterly review/commentary information be enhanced and variances elaborated on as the current analysis is too vague.
	That the findings, internal audit opinions on the adequacy of the design of the system of internal controls are adequate and operation of the system of internal controls is partially- effective around the Final Internal Audit Report on the Section 71 of the MFMA (including Section 52 & Section 66) for Quarter 4 of 2016/ 2017 Financial Year be NOTED.
	That the implementation of the following recommendations be monitored to assist in remedying the identified anomalies
	The Senior Manager: Budget Planning, Implementation and Monitoring should review and align the budget statement to the approved adjustments before submitting to National Treasury.
	In instances where historical events have indicated that compliance cannot be attained, a report should be submitted to Council indicating the delay and the anticipated time when compliance will be achieved.
	<b>PROGRESS REPORT ON IMPLEMENTATION OF THE RISK MANAGEMENT STRATEGY</b>
	The Accountant should maintain all workings to verify the accuracy of all disclosures in the Section 71 reports
	That the progress in the implementation of the Risk Management Strategy action plans/control activities of the relevant Business Units be NOTED.
	That the concerns highlighted in the progress report and implementation of the agreed action plans as contained in the Risk Management Strategy be monitored through progress reports by the relevant General Managers
	The Committee raised a concern in respect of the risk register not being interrogated extensively by the General Managers. The conclusions in the report indicate that most of the strategic risks are outside the tolerance level which is of grave concern
	A further concern was raised that Management should have submitted responses to the report, in respect the Business Units under their control.
	That the report dated 10 October 2017 by the Chief Audit Executive [Acting] on the Report on the Consolidated Risk Management Status at Msunduzi be NOTED
	<b>PROGRESS REPORT ON THE 2015/2016 AUDITOR GENERAL AUDIT FIN</b>
	That the report dated 7 November 2017 by the Audit Readiness Consultant on the internal and external audit action plans tracking documents as at 21 September 2017 be NOTED and recommended that the report be enhanced to indicate which items were "critical" and which items were "resolved".

HEADING	RESOLUTION
<b>DATE OF MEETING - 7 JULY 2017</b>	
	<b>WATER AND SANITATION : SEWER REBATES AS PER AUDIT FINDINGS</b>
	That the report 19 July 2017 incorporating the recommendations of the Strategic Management Committee on the Water and Sanitation: Sewer Rebates as per Audit Findings be NOTED.
	That the resolutions of the Strategic Management Committee held on 10 July 2017 in respect of (a) above be NOTED.
	<b>MFMA REGULATION 36 CONTRACTS FOR THE PERIOD 1 JULY 2016 TO 31 MARCH 2017</b>
	That the report dated 31 May 2017 incorporating the recommendations of the Strategic Management Committee in respect of the Municipal Finance Management Act Regulations 36 Contracts for the period 1 July 2016 to 31 March 2017 be NOTED.
	That it be NOTED, that the list of invoices not accounted in 2015/2016 for the purpose of correction of prior year financial statements thus addressing misstatement qualification on Accruals.
	That it be NOTED, that Council approves possible unauthorised expenditure where budget would have been exceeded at 30 June 2016.
	That the report dated 7 June 2017 incorporating the recommendations of the Strategic Management Committee in respect of the Progress on Revenue of Audit Findings for 2015/2016 financial year be NOTED.
	That the resolutions of the Strategic Management Committee in respect of (a) above be NOTED.
	(a) That the report dated 7 June 2017 incorporating the recommendations of the Strategic Management Committee in respect of the Audit Report Matters Pertaining to the 2015/2016 Financial Year be NOTED.
	(a) That resolutions of the Strategic Management Committee in respect of (a) above be NOTED.
	<b>STATUS UPDATE ON THE FINDING ON THE CONTINGENT LIABILITIES AS RAISED BY THE AUDITOR GENERAL</b>
	That the report dated 7 June 2017 incorporating the recommendations of the Strategic Management Committee on the Status Update on the Finding on the Contingent Liabilities as Raised by the Auditor General be NOTED.
	That resolutions of the Strategic Management Committee held on 30 May 2017 in respect of (a) above be NOTED
	<b>AUDIT REPORT : EMPHASIS OF MATTERS – RE-STATEMENT OF CORRESPONDING FIGURES IN THE ANNUAL FINANCIAL STATEMENTS</b>
	That the report dated 7 June 2017 incorporating the recommendations of the Strategic management Committee on the Audit Report : Emphasis of Matters – Re-Statement of Corresponding Figures in the Annual Financial Statements : 30 June 2016 be NOTED.
	That the report dated 7 June 2017 incorporating the recommendations of the Strategic management Committee on the Status Update of Leases as per 2016 Auditor General Management Report be NOTED
	<b>STATUS UPDATE OF LEASES AS PER 2016 AUDITOR GENERAL MANAGEMENT REPORT</b>
	That resolutions of the Strategic Management Committee held on 30 May 2017 in respect of (a) above be NOTED
	It was stated that the report did not fully account for all revenue.
	That the report dated 21 July 2017 incorporating the recommendations of the Strategic Management Committee in respect of Meter Reading Statistics – May 2017 be NOTED
	That the Chief Financial Officer ensures that two separate reports on water and electricity meters be submitted to the Audit Committee quarterly and the Strategic Management Committee on a monthly basis. Such reports to reflect an action plan on how monies are to be recovered and how challenges/ risks are being dealt with. The reports should also include new areas of expansion and how these would be rolled out.
	That the report dated 21 July 2017 incorporating the recommendations of the Strategic management Committee in respect of the Housing Tenancy and Status of Arrears – May 2017 be NOTED.
	The Senior Manager: Human Settlements indicated that a process of verification in respect occupation of the flats was being undertaken. He stated that there was as huge reluctance by tenants to verify their occupation and sign a new lease as some of the occupants were not coming forward to sign leases. He further stated that to date, attorneys were appointed to deal with non-compliance issues and notices were being served on some tenants up until end of November 2017. In addition, he stated that the collection rate was between 35% to 50% per month.
	That the report dated 5 September 2017 incorporating the recommendations of the Strategic management Committee in respect of the Housing Tenancy and Status of Arrears – June 2017 be NOTED.
	<b>IT GOVERNANCE REPORT</b>
	That the Senior Manager : ICT ensures that s comprehensive report on IT Governance be prepared, such report should for example include arrangements for business resilience, disposal of obsolete technology, compliance with relevant laws and the management of the IT risks. Despite various requests these reports on IT Governance has yet to be submitted to the Audit Committee.
	<b>REPORT FROM SAFE CITY ON THE QUARTERLY FINANCIAL PERFORMANCE</b>
	That a report by the Manager : Safe City on the Quarterly financial and performance of Safe City be submitted to the next meeting of the Audit Committee.
	<b>PRESENTATION ON THE PROGRESS ON DOCUMENTATION OF BUSINESS PROCESSES AND ALIGNMENT OF SAP IMPLEMENTATION AND MSCOA</b>
	That a presentation and a report by the Chief Financial Officer on the Status Report on Documentation of SAP/mSCOA Business Processes and Alignment of SAP Implementation and mSCOA, be submitted to the next meeting of the Audit Committee.
	<b>PROGRESS ON THE IMPLEMENTATION OF THE FINANCIAL MANAGEMENT SYSTEM FOR THE PERIOD 1 JULY 2017 TO 30 SEPTEMBER 2017</b>
	That the progress on the implementation of the Financial Management System for the period 1 July 2017 to 30 September 2017 be NOTED.

HEADING	RESOLUTION
DATE OF MEETING - 7 JULY 2017	
	<b>DATE OF MEETING -29 AUGUST 2017</b>
	The Chairperson indicated that clarity was required to be provided in respect of the R165 million loss which was reflected in the Annual Financial Statements 2016/2017, where a full analysis was required to be submitted. She further stated that clarity was also required in respect of the R330 million bad debt write off which was not provided for in the previous budget.
	The Chairperson raised the issue in respect of the accounts payable adjustments. She stated that the Municipality was required to review its processes where all invoices should be submitted to the Creditors section and thereafter to each section to be signed off. She pointed out that was the only way in which controls would be managed accordingly
	was reported that in respect of the assets, Internal Audit should focus on the prior year's adjustments and then make submissions to Finance to make the necessary amendments as required.
	That the Annual Financial Statements 2016/2017 be NOTED and the necessary adjustments be made by the Finance Business Unit and is submitted to the Auditor General as per the required deadline of 31 August 2017.
	<b>2016/2017 [3. INTERNAL AUDIT REPORT ON THE ANNUAL FINANCIAL STATEMENTS 10.1.1]</b>
	That the Internal Audit Report on the Annual Financial Statements 2016/2017 by the Chief Audit Executive (Acting) be STOOD DOWN in view of there being no report available.
	<b>SAFE CITY ANNUAL FINANCIAL STATEMENTS 2016/2017[310.1.1]</b>
	It was reported that the Safe City Financials were audited and corrections were made.
	That the Safe City Annual Financial Statements 2016/2017 be NOTED and submitted to the Auditor General as per the required deadline of 31 August 2017
	(a) That the findings and internal audit opinions on around the Final Internal Audit Report on the Review of Safe City (Pty) Ltd Annual Financial Statements be NOTED.
	That the Chief Financial Officer should
	Sign off the journals as evidence of review
	Maintain evidence of calculations and narrations of judgement to support the year-end journals and facilitate the review of the audit processes
	Prepare an audit working paper file with sufficient appropriate audit evidence to support the financial statement, in accordance with the MFMA Circular
	The Chief Financial Officer should create an annual financials preparation checklist which includes a check to ensure that pastel is updated for journals passed caseware
	A concern was raised that the capital projects were not implemented on time.
	The Chief Financial Officer indicated that R80million was unspent and a rollover was applied for from National Treasury, hence a response was awaited in this regard by the end of August /September 2017.
	That the report on the Annual Performance 2016/2017 be NOTED and submitted to the Auditor General Office as per the required deadline of 31 August 2017.
	(a) That the findings and internal audit opinions on the adequacy of the design of the system of internal controls are partially adequate and operation of the system of internal controls is effective on Quarter 4 and Annual Performance for 2016/2017.
	That the implementation of the action plans as contained in the report by performing the following be monitored
	a. That all General Managers and Senior Managers should submit Portfolios of Evidence (POE's) within specific timelines and within the deadlines given.
	b. That Senior Managers should ensure that all reported performance is accompanied by supporting documentation that is valid, verifiable and relevant.
	c. That General Managers should enforce the Operational Management resolution on submission of Portfolios of Evidence (POE's)
	That the City Manager [Acting] should ensure that the General Managers who are not performing the quality assurance review on performance of the Senior Managers are held accountable
	That the City Manager [Acting] should ensure that the General Managers who are not performing the quality assurance review on performance of the Senior Managers are held accountable
	f. That the Senior Managers should review the performance report (SDBIP & Operational Plan) against the supporting Portfolio of Evidence (POE) before it is submitted to the PMS office for consolidation.
	g. That an independent review of the score card rating should be performed to ensure that the ratings are accurate.
	<b>PROGRESS REPORT ON THE 2014/2015 AND 2015/2016 AUDITOR GENERAL AUDIT FINDINGS, AG INTERIM AUDIT REVIEW 2015/2016 AND THE 2014/2015 AND 2015/2016 INTERNAL AUDIT FINDINGS</b>
	That the report dated 24 August 2017 by the Chief Audit Executive [Acting] on the Progress Report on the 2014/2015 and 2015/2016 Auditor General Audit Findings, AG Interim Audit Review 2015/2016 and the 2014/2015 And 2015/2016 Internal Audit Findings on the content of the internal and external audit action plans tracking documents as at 24 August 2017 be NOTED.
	<b>SECTION 71/SECTION 52 (D) REPORT OF THE MUNICIPAL FINANCE MANAGEMENT ACT NO 56 OF 2003 – JUNE 2017 [3.7.P]</b>
	That the Chief Financial Officer ensures a report is submitted to the next Audit Committee meeting indicating what procedures have been put in place to ensure that going forward Section 71 reports reflect and provide a fair view and true account of the financial position and operational financial performance of the municipality.
	<b>SECTION 66 OF THE MUNICIPAL FINANCE MANAGEMENT ACT NO 56 OF 2003: EXPENDITURE ON STAFF BENEFITS MONTHLY REPORT : FEBRUARY 2017 [3.7.P]</b>
	(a) That the Chief Financial Officer should ensure that quarterly financial reports are submitted to the Audit Committee meetings; it being noted with disappointment that at no stage was a presentation done to the Committee to indicate that there were challenges with the new SAP system and how it was affecting the preparation and content of the Section 66 report.
	That the Chief Financial Officer ensures that a presentation is conducted at the next meeting of the Audit Committee reflecting the business process challenges on the current LIVE phases of SAP and how these are being dealt with.

HEADING	RESOLUTION
<b>DATE OF MEETING - 7 JULY 2017</b>	
	<p><b>FINAL INTERNAL AUDIT REPORT ON THE ACR ON REAL ESTATE AND VALUATION SYSTEM [3.10.1.1]</b></p> <p>That General Manager: Sustainable Development and City Enterprises ensures that a procedure manual for the Real Estates and Valuations Units be developed and submitted to the Audit Committee and other relevant Committees for consideration</p> <p>That the Chief Financial Officer ensures that the Section 71 report be improved, and quarterly review/commentary information be enhanced and variances elaborated on as the current analysis is too vague.</p> <p>That the Senior Manager : ICT ensures that s comprehensive report on IT Governance be prepared, such report should for example include arrangements for business resilience, disposal of obsolete technology, compliance with relevant laws and the management of the IT risks. Despite various requests these reports on IT Governance have yet to be submitted to the Audit Committee.</p>
	<p><b>PRESENTATION ON THE PROGRESS ON DOCUMENTATION OF BUSINESS PROCESSES AND ALIGNMENT OF SAP IMPLEMENTATION AND MSCOA</b></p> <p>That the Chief Financial Officer ensures that a consultant be appointed to examine the structure of the Finance Business Unit and review the set of skills and expertise required to fulfil the responsibilities and functions of the Finance Unit.</p>
	<p><b>QUARTERLY REPORT ON THE ACTIVITIES OF THE INTERNAL AUDIT UNIT AND AUDIT PLAN STATUS [3.10.1.1]:</b></p> <p>That the Chief Audits Executive [Acting] ensures that the Quarterly Report on the Activities of the Internal Audit Unit and Audit Plan Status be submitted to the Audit Committee meetings on a quarterly basis.</p> <p>That the report dated 29 November 2017 by the Chief Audit Executive [Acting] on the Quarterly Report on the Activities of the Internal Audit Unit and Audit Plan Status be NOTED.</p> <p>(a) That the Manager: Transportation ensures that the current weak systems of controls are improved and actioned accordingly in Transport Planning Management and that all the risks be examined.</p> <p>(b) That the Chief Audit Executive [Acting] ensures that the contents of the report and the cost implications and budget be rectified and confirmed prior to submission of the report to Council.</p> <p>(a) That the findings and internal audit opinions from the Final Internal Audit report on Transport Planning Management show that the adequacy of the design of systems of internal controls are inadequate and operation of the system of internal controls is partially effective.</p> <p>(b) That Management should ensure that all relevant transportation policies and procedures are reviewed and submitted to Council for approval prior to implementation thereof.</p> <p>That an additional budget request should be submitted to Council for approval in order for the Linpark High School project to be implemented , as per Council's initial approval</p> <p>(c) That an additional budget request should be submitted to Council for approval in order for the Linpark High School project to be implemented , as per Council's initial approval.</p> <p>(d) That Management should develop a reporting template/checklist in order to standardise reporting across the department to ensure consistency in reporting.</p> <p>(i) Priority is given to complaints that pose a danger to the health and life of community members;</p> <p>Responsibility for following up of the reported complaints are assigned to a dedicated official, who should also be responsible for closing the complaints on the HEAT system upon resolving the complaints</p> <p>(i) Formal requests are made to Council for additional funds to ensure that adequate budget is available to enable the unit to achieve its objectives efficiently; and</p> <p>(iv) The Complaints Management report is reviewed on a periodic basis for evidence of recurring complaints and long – outstanding problems. In addition, reconciliations should be performed for reported complaints and resolved complaints for statistical purposes.</p> <p>(h) That Management should update policies and procedures to include submission of payment certificates mandatory requirements in order for payments to be approved and processed for payment.</p>
	<p><b>AUDIT OF DRAFT ANNUAL FINANCIAL STATEMENTS [3.10.1.1]</b></p> <p>(a) That the Internal Audit opinion as a result of the Audit of the Annual Financial Statements 2016/2017 reflect that the adequacy of the design of the system on internal controls are partially adequate and operation of the controls is partially effective .</p> <p>(b) That the implementation of the agreed action plan as contained in the report through progress reports, be monitored.</p> <p>That Chief Audit Executive [Acting] ensures that progress in respect of 6.5.1 and 6.5.2 as contained in the report is obtained and submitted to the Audit Committee for noting.</p> <p>That the findings and internal audit opinions on the adequacy of the design of the system of internal controls are adequate and operation of the system of internal controls is ineffective around the Final Internal Report on SAP Post Implementation Review (General Computer Control's Inclu. Sap Basis Review) be NOTED</p> <p>That Management should ensure that appropriately completed and approved source documents are maintained for the following, i.</p> <ul style="list-style-type: none"> <li>· Use of the DDIC account</li> <li>· User account creation on SAP</li> <li>· Use of powerful SAP privileges, i.e SAP_ALL and SAP_NEW</li> </ul> <p>(a) That SAP_ALL and SAP_NEW privileges should not be granted to end users, including IT users. All users should only be granted access to transactions which are required to perform their duties. SAP_ALL and SAP_NEW privileges should be granted to emergency accounts, which should only be used in emergencies and under strict control by a senior official, e.g. the Chief Financial Officer.</p> <p>(b) That Management should ensure that policies and procedures supporting the SAP environment are drafted approved and implemented in a timely manner.</p> <p>(c) These should be communicated to the relevant personnel to ensure awareness and compliance therewith.</p>



HEADING	RESOLUTION
	<b>DATE OF MEETING - 7 JULY 2017</b>
	(d) That the review of these policies and procedures should be undertaken annually to ensure that they remain relevant and adequate to the needs of the municipality.
	That Management should consider implementing an SOD monitoring tool to monitor and track SOD conflicts
	(e) That in the interim Management should create an SOD matrix to help understand functions that create potential SOD conflicts and manage these risks
	That where conflicts are identified, senior management should be notified to provide mitigations for the SOD conflicts or address the SOD access
	(a) That Management should ensure that the SAP ID's for users "terminated employees" are disabled.
	(b) That in addition, Human Resources should ensure that SAP administrators are notified in a timely manner when employees leave the employment of Msunduzi so that administrators can disable the "terminated employee's" dialog user ID on SAP.
	(c) That Management should ensure that the following parameters are configured and implemented on SAP ERP i.e :
	- Login/no_automatic_user_sapstar set to value of 1.
	- Login/min_password_specials set to a minimum of 1 character
	- Login/password_history_size set to 12 passwords remembered
	(a) That Management should ensure that appropriate access is remediated in a timely manner.
	(a) That user access profiles should be reviews at least quarterly and evidence of review maintained thereof.
	(a) That Management should ensure that the production client is closed for changes by implementing the following settings :
	- Protection : Client Copier and Comparison Tool should be set to Protection Level 1
	- System status should be set to "not modifiable"
	(a) That in addition, table logging of changes made to table "DEVACCESS" should be enabled.
	That all opening and closing of the production environment should be approved by the responsible senior officials
	(a) That Management should ensure that users do not possess the ability to create and migrate their own changes to the production environment.
	(a) Where, however there is business need to have such access assigned to individuals, senior management/business process owners should approve such access for the period access is required and review the activities of the user during that period.
	(a) In addition, STMS AND SM20 logs should be monitored on a regular basis by management to ensure that only approved changes are migrated to production.
	(a) That Management should ensure that change request forms are completed in full and adequately authorised for any change migrated to production environment via transports.
	(a) That Management should ensure that audit logging is enabled on server MSUASCSAPERP.
	(a) That Logs should be reviewed by an independent person with with the requisite technical knowledge on regular basis.
	(a) That the default "administrator" account should be disabled as account "dapadm" exist on the server, which serves as the administrator account. Management should assess the impact of disabling the account on terms of the best practice change management procedures.
	(a) That Management should ensure the following password parameters are configured and implemented on the Windows server hosting the SAP application :
	(a) That Management should ensure that the patch management process is documented and adhered to. The process should align with best practice standards and should be agreed and signed off by all stakeholders for formal acceptance.
	(a) That all patches addressing security vulnerabilities (especially critical ones) should be tested and applied as a matter of urgency to ensure that the database version is not susceptible to vulnerabilities.
	(a) That the "sa" account should be disabled or renamed. To disable the "sa" account management should use the following command :
	- ALTER LOGIN sa DISABLE
	- GO
	That to rename the "sa" account, use the following command
	- ALTER LOGIN [sa] WITH NAME = [SomeOtherUserName]
	- GO
	(a) That Management should ensure that the xp_cmdshell procedure is disabled on the SAP SQL database. If there are procedures that need to run from the command prompt, management should use a batch job instead or an appropriate Operating System (CmdExec) job step within a SQL Server Agent job.
	(b) That the audit log for the application should be generated at least monthly and reviewed by a senior independent official and signed and dated as evidence of review.
	(c) That Management should ensure that accent to Agent XP procedures are disabled unless required and authorised.
	(d) That to disable the use of SQL Server Agent extended stored procedures, the following statements should be executed :
	- EXEC SP_CONFIGURE 'SHOW ADVANCED OPTIONS', 1
	- RECONFIGURE
	- EXEC SP_CONFIGURE 'AGENT XPS', '0'
	- RECONFIGURE

HEADING	RESOLUTION
<b>DATE OF MEETING - 7 JULY 2017</b>	
	That the findings and internal audit opinions on the adequacy of the design of the system of internal controls are partially adequate and operation of the system of internal controls is ineffective around the Final Internal Audit Report on Expenditure Management be NOTED
	(a) That a request should be submitted by the Expenditure Management Unit to the SAP Supervisors/Consultants to identify and correct all reporting errors.
	(b) That Management structure within the Expenditure Management Unit should undertake a review of all reports which are extrapolated from SAP in order to verify the information contained therein and impact, if any, on VAT submissions to the South African Revenue Services(SARS).
	(c) That payments should not be processed until the relevant officials sign and date the payment authorisation form as evidence of review and approval.
	(d) That in the event that signatures and/or dates do not appear, the payment authorisation form should be referred back to the relevant official to obtain the signature or date as required.
	(e) That repeated non-adherence to the requirements concerned with the payment authorisation form should be reported by the Expenditure Management unit to the Chief Financial Officer and the City Manager to ensure enforcement of Municipal policy and procedure.
	(f) That the template of the payment authorisation form must be amended to include text blocks for signatories to insert the date.
	(h) That Vendors should not deliver goods or provide services to the Municipality unless an official purchase order is issued to them. This must be enforced in terms of the service level agreements and the like, including bid and quotation documentation.
	(i) That in cases where it is discovered that purchase orders are raised after goods and services are provided by vendors to the Municipality or where invoices are received prior to the issuing of an official purchase order, such cases should be investigated in terms of the provisions of the Municipal Finance Management Act in respect of irregular expenditure transactions.
	(j) That the Creditors Unit should match orders and invoices to ensure that all relevant documents are in place before payment, to prevent duplicate payments or payments for services that are not received.
	(l) That Management should undertake a review of all payment schedules which are submitted to the Expenditure Management Unit for payment. This review should contain the signatures of the Senior Manager and General Manager as evidence of review.
	(m) The payments schedule which his compiled through the use of Microsoft Excel, should be configured in order to show duplicates before the schedule is printed, reviewed and submitted to the Expenditure Management Unit for payment.
	That the SAP Management team should be requested to create system controls to identify and reject duplicated invoice numbers processed on the system
	In cases where invoices have not been stamped or dated or signed by Business Unit Managers, the Expenditure Management Unit should refer these invoices back to the relevant Business Units in order to obtained the required stamps, signatures and dates prior to processing invoices for payment
	(a) That Management should engage with the Expenditure Management and Supply Chain Management unit in order to define the roles and responsibilities of each unit with regards to open orders. The roles and functions should be clearly defined in a procedure manual, as amended for the purposes of Expenditure Management.
	(b) That the open order report should be reviewed by the relevant unit at least once a week in order to provide reasons for such open orders, and to engage with suppliers and service providers in an effort to close open orders for goods and services.
	(c) That Management should ensure that staff is adequately trained to complete the reconciliations free of errors.
	(d) That where reconciliation errors are identified, these must be referred back to the relevant officials in order to correct such errors as a matter of priority.
	(e) That supplier statements should be reconciled to the physical invoice and the invoice records captured on the system.
	(f) That Management should ensure that all creditors reconciliations are signed and dated as evidence of review.
	That the creditors' reconciliation template should be amended to include a text box for the signatories to insert the date when signing the reconciliations
	(g) That Management should ensure that statements are provided by suppliers in terms of contract terms and conditions.
	(a) That all statements received should be stamped, signed and dated as evidence of receipt thereof.
	(h) That Management should ensure that creditors reconciliations are prepared at least ten (10) days after month-end.
	(i) In order to avoid delays, Management should engage with the SAP team in order to extrapolate information which is pertinent to the reconciliation of the creditors control account.
	(j) That policies and procedures should be adhered to in tears of the timeframes prescribed for the reconciliation of the creditors control account.
	<b><u>FINAL INTERNAL AUDIT REPORT ON DEBTORS MANAGEMENT [3.10.1.1]</u></b>
	That the report dated 27 September 2017 by the Chief Audit Executive [Acting] on the Final Internal Audit Report on Debtors Management be WITHDRAWN
	<b><u>FINAL INTERNAL AUDIT REPORT ON AUDIT OF ACCOUNT PAYABLES [3.10.1.1]</u></b>
	That the findings and internal audit opinions on the adequacy of the design of the system of internal controls are inadequate and operation of the system of internal controls is ineffective around the Final Internal Audit Report on Audit of Account Payables be NOTED
	(a) That Management should ensure that leave report schedules are reviewed and authorised by independent senior personnel. Management should ensure that policies and procedures are monitored reviewed and revised based in changes in processes, systems and the organisation.
	(b) That Management should ensure that leave report schedules are reviewed and authorised by independent senior personnel. Management should ensure that policies and procedures are monitored reviewed and revised based in changes in processes, systems and the organisation.
	(c) That user profiles should be reviewed and necessary amendments made on a periodic basis.

HEADING	RESOLUTION
	<b>DATE OF MEETING - 7 JULY 2017</b>
	(d) That user profiles should be restricted to management who are directly involved in the Finance process and Top Management only of the Municipality, i.e General Managers and the City Manager.
	(e) That the Creditors Business Unit should ensure that prior to stamping documents as "received" that all the necessary documents should be stipulated on the Creditors Payment Procedure Manual are attached and checked prior to processing of payments.
	(f) That payment procedures should be adhered to at all times.
	(h) That payment documents should be stamped both "RECEIVED" and "PAID" by Creditors department upon receipt and processing. (g) That payment documents should be stamped both "RECEIVED" and "PAID" by Creditors department upon receipt and processing.
	(i) That Supply Chain Management should ensure that all contracts and relevant extension letters are reviewed, signed off and attached to the relevant order prior to submission to the Business Units and/or Creditors for payment.
	That Creditors Department should ensure that they review all attached supporting documentation to an order and invoice, and confirm validity, accuracy, and completeness (3 way match) of information prior to processing
	That the Financial Support Manager for the respective unit should ensure that the correct process has been followed for each payment, and that the payment meets the criteria and classifications as defined in the Creditors Payment Procedure Manual and Supply Chain Management Policy
	That invoices and supporting documents should be reviewed prior to processing, including performing recalculations and agreeing rates and inflation percentages back to contracts and relevant guidelines, i.e Council resolutions.
	That Management should ensure that supplier reconciliations are prepared on a monthly basis, and ensure that there is timely record keeping to allow the Municipality to identify and investigate errors quicker.
	That Management should ensure that supplier reconciliations (balances and statements) are monitored and reviewed to ensure more accurate and effective internal control.
	That accurate records will keep municipal officials more informed, and allow them to make better financial decisions.
	That Management should ensure that reconciliations are adequately reviewed and signed off.
	That errors made by the preparer should be highlighted and rectified prior to filing of reconciliations
	That Management should ensure that Trade Creditors reconciliations are performed on a monthly basis.
	That Management should ensure that checks and balances are performed, variances investigated and documented and reconciliation reviewed and signed off by Senior Management.
	That Management should ensure that the open orders report is reviewed at least twice a month if not weekly
	That open orders should be flagged and investigated to ensure these are adequately followed up on with suppliers and/r Finance and closed off.
	That open orders that cannot be explained should be cleared off the report to ensure that false orders are not created to reserve funds for later use.
	That Management should ensure that the Aging report is followed up at least once a month.
	That long outstanding items to be given a priority, and a schedule of reasons why suppliers are not being paid on time should be maintained.
	That the Management of Safe City ensures that the findings as contained in the report dated 22 November 2017 by the Chief Audit Executive [Acting] be updated and feedback in respect of progress on the implementations of Safe City be submitted to the next Audit Committee meeting.
	That the findings and internal audit opinions on the adequacy of the design of the system of internal controls are partially adequate and operation of the system of internal controls is ineffective around the Final Internal Audit Report on Safe City be NOTED
	That Management should ensure that leave report schedules are reviewed and authorised by independent senior personnel.
	That leave report schedules should be reviewed against supporting documentation to ensure the accuracy and completeness of the information documented and thereafter authorised, signed and dated as evidence thereof.
	That policies and procedures governing the payroll processes should be drafted, approved and implemented to ensure consistent practices are followed during the payroll processes. These should also make reference to the role that the outsourced service provider plays in the payroll process.
	That policies and procedures governing the payroll processes should be drafted, approved and implemented to ensure consistent practices are followed during the payroll processes. These should also make reference to the role that the outsourced service provider plays in the payroll process.
	That the review of the payroll schedule should be performed against valid supporting documents such as appointment letters for new employees, exit forms for terminated employees, etc and should be performed by a person independent to the compiler thereof to achieve appropriate segregation of duties.
	That Management should ensure that there is a sign off performed on each payslip showing evidence of review against the Payroll schedule.
	That in the absence of a sign off on each pay slip, management should consider attaching a tracking schedule to the pack of payslips and payroll schedule per month. The tracking schedule should then include a clause to the effect that the pay slips have been checked for accuracy and completeness against the payroll schedule. The tracking schedule should be signed by a senior independent individual as an indication that a review was performed as per the clause.
	That Management should ensure that there is a review performed between the payroll payment batch and the payroll supporting documents (i.e. payroll schedule) after the payment has been affected to ensure that the amount paid reconciles to the amount that should have been paid per the payroll schedule.
	That Management should ensure that policies and procedures are in line with the current activities of the entity. Where there are inconsistencies processes should be implemented to ensure that the policies and procedures are updated and revised accordingly.
	That Management should ensure that the procurement process is adequately segregated between the requisitioning, ordering and payment sub processes.

HEADING	RESOLUTION
<b>DATE OF MEETING - 7 JULY 2017</b>	
	That Management should implement a formal process for the monitoring of contracts. This should include a checklist with pertinent details that are confirmed either on a bi – annual or annual timeframe. Examples of relevant information that could be on the checklist could be as follows
	(i) Is the contractor still tax compliant?
	(ii) Is the contractor still BBBEE compliant?
	(iii) Has the contractor defaulted in terms of the late delivery or inconsistent quality of goods/services?
	Are the process charged by the contractor in line with industry standards
	(a) That Management should ensure that open orders are followed up on, and evidence of follow-up is maintained. Where long outstanding orders are identified, management should make a decision as to whether these are still required or not. Where it is no longer required, these should be cancelled immediately, with communication furnished to the supplier.
	(b) That Management should ensure the following :
	(i) Manual requisitions are pre-numbered in order to track completeness thereof.
	(ii) Adequate number of quotations is obtained as prescribed per the Policy and Procedure. In the event that this is not adhered t, adequate approval should be documented, and justified by the General Management.
	All procurement documents are adequately authorised. Payments to suppliers should be withheld in the event that all required documents are not included/attached
	That Management should ensure that performance evaluations are adequately monitored and authorised. The spreadsheet of final ratings should be authorised by senior management and should be used as the final ratings for purposes of salary increases.
	That an employee performance management policy and procedure should be established highlighting the roles and responsibilities of employees and employers respectively including but not limited to :
	(i) Process to be followed during the process
	(ii) Documents to be completed timelines for completing he process
	(iii) Feedback in respect of outcomes achieved following the performance discussions
	(iv) Action plans for improving performance where applicable
	(v) Rewards for commending high performers
	That Management should ensure all leave forms are adequately authorised prior to the leave being taken. A check should be consistently performed on the leave accrual balances prior to authorising any leave to be taken
	That Management should ensure that all recruitment documents are adequately maintained to show evidence of the process being followed as per the policies and procedures.
	That policies and procedures defining he HR process should be revised to reflect current practices and include the following (including but not limited to)
	(i) Use of Accountancy Placements as a preferred recruitment agency to source and fill technical posts.
	(ii) Maintaining a database of CV's and instances in which this database will be used i.e. for low key staff
	(iii) Instances for which a motivation, advert or application form is not required.
	That all employment files should be adequately indexed as per the requirements of the HR Policy and checklists should be included at the front of each file making reference to relevant documents
	That Management should ensure that there is a formal business continuity plan in place. A formal process for obtaining funding should be implemented.
	(a) That the General Manager should ensure that :
	(i) At least one staff member obtains an ISO certification to ensure that the an review of work instructions include the latest applicable standards.
	(ii) All work instructions include an objective and reference to applicable ISO and legislative requirement.
	(iii) The instructions are assessed annually to take into account changes in the legislative and operating environment.
	(iv) Work Instruction 7 is updated to include the correct number of DVD back-ups
	(a) That the Technical Manager exercises due care during the review of the camera infrastructure maintenance checklist. The Technical Manager should follow-up with the Junior Technicians and Supervisor to identify why checklists have not been completed. Sufficient explanations should be made on the checklist to substantiate why the maintenance check was not being performed.
	(b) That the Technical Manager should reference the task form against each of the respective faults logged in the fault register to ensure that each fault has been investigated.
	(c) That Management ensures that a record is maintained of all management meetings held.
	(d) That it is recommended that Management hold discussions with management of SAPS and NPA to establish at a minimum, a term of reference or memorandum of understanding to ensure that the needs of Safe City are understood by their partners and that they continue to receive the necessary support in order to keep the city safe.
	(e) That the monthly reporting should be enhanced to track all key performance indicators as per the contract/SLA in place between Msunduzi Municipality and Safe City. The following in particular should be reported on, in addition to the SDBIP requirements, in the monthly reports to the General Manager : Sustainable Development and City Enterprises :
	(i) Camera Downtime achieved in the month against the target of 10% (i.e. level of camera operability against a target of 90 %) (Section 13.2 and 14.1)
	(ii) Ratio of cameras per operator achieved for the month against the target of 1 :15 respectively
	(iii) Percentage of crime detected and reported during the month as a percentage of total crime reported by the SAPS against a target of 50%.
	(iv) Status of ISO accreditation as at the end of the month and the period to expiry.

HEADING	RESOLUTION
	<b>DATE OF MEETING - 7 JULY 2017</b>
	(bb) That the entity should ensure that the board achieves compliance with their board charter and the necessary steps should be taken to ratify the above inadequacies which are noted.
	(a) That the findings and internal audit opinions on the adequacy of the design of the system of internal controls are inadequate and operation of the system of internal controls is ineffective around the Final Internal Audit Report on General and Automated Computer Controls of the Emergency Service System and Data And Voice Logging Application be NOTED.
	(b) That the version of the Data and Voice Logging System should be upgraded to a version that is supported by the outsourced vendor.
	(c) That the service level agreement between the service provider and the municipality should be documented and approved by the relevant parties.
	(d) That Management should consider upgrading the data and voice logging application to a version that is supported by the service provider. The supporting infrastructure should also be upgraded for the application to perform optimally and continuously.
	(f) That the ESS application should be configured to include the logging of safety and security related incidents. This should include the configuring of safety and security call logging thresholds for escalation, the respective call logging categories and the tariffs associated with these categories.
	(g) That escalation standards per emergency category should be built into the ESS to ensure that all emergency incidents are attended to timeously.
	(h) That the escalation thresholds for traffic and safety/security related incidents should be defined by management and approved.
	(i) That the ESS should be configured to ensure that the categories for the security, traffic and fire related incidents are aligned to the approved schedule of categories.
	(j) That the ESS application should be configured to flag fire related incidents that exceed minutes.
	(k) That the standard operating procedures should be updated to include the tariffs per the ESS categories.
	(l) That the monthly reports should be reviewed and updated to include statistics per emergency type (fire, safety/security, traffic) of the calls that were handled within the defined resolution thresholds and those outside the resolution threshold.
	(m) That reasons for calls that are outside the agreed upon threshold should be documented and supported by the appropriate documentation.
	(n) That furthermore, the safety and security incidents should be captured on the ESS so that data can be extracted directly from the ESS.
	(a) available.
	(b) That user access lists should be generated and reviewed by the Manager: Disaster Management. Inappropriate and/or unnecessary access should be revoked immediately.
	(c) That segregation of duties via the system should form part of the access review and incompatible duties should be restricted. Where this is not possible, alternative mitigating controls should be implemented and monitored for effective operation.
	(d) That Management should develop and approve a user access management policy that covers all IT infrastructure and application access.
	(e) That invoices should be generated for all calls logged where the nature of the incidents pertains to the abnormal loads and events. All invoices captured should be adequately filed.
	(f) That the Manager: Disaster Management should perform reconciliation between SAP and the Alarm Client application and investigate any discrepancies noted.
	(g) That a reconciliation between ESS and SAP should be completed monthly by the Manager : Disaster Management for all incidents which should be billed for.
	(h) That Management Should ensure that the following is in place :
	(i) Standardized policies and procedures are developed and implemented for the review of users access.
	(ii) Periodic user access reviews are performed by a senior official, to ensure that users' access remains in line with their roles and responsibilities , and segregation of duties is maintained. Evidence of these reviews should be retained for reference and accountability purposes.
	(i) That current users' access report should be enhanced to include the user creation and modification date.
	(j) The password parameter settings on the ESS should be configured as per Password reset policy and leading practice as follows :
	(a) That the password settings should be reviewed on a regular basis and evidence of review should be retained.
	(b) That the password policy should include key password parameters mentioned above.
	(c) That Management should review and approve the policy as well as update policy when changes occur accordingly.
	(d) That Audit logs should be enabled to log all events on the ESS application. The generated logs should be reviewed by a senior independent person with the requisite technical knowledge on a regular basis. Evidence of these reviews should be retained.
	That the level of audit logging should to a level whereby the system shows when users are created
	(a) That the following physical and environmental controls should be implemented in the ECC server room:
	(i) Access control mechanisms should be implemented.
	(ii) All cables should be neatly organised
	(iii) Flammable material should be removed
	(iv) Fire extinguishers, a fire suppression system and smoke detectors should be installed.
	(v) Visitors register should be implemented.
	(b) That the redundant or suspended user accounts should be disabled immediately.
	(c) That the terminated user access should be removed from the ESS on the employees last working day.
	(d) That Management should ensure that the backup software is configured to log the status of all data backed up or replicated for at least a period of one year.
	(e) That in addition, a report which details the status of backups should be generated and reviewed at least monthly.
	(f) That regular back -ups should be created and maintained in a secure fire proof safe or in the disaster recovery centre of the municipality.



HEADING	RESOLUTION
<b>DATE OF MEETING - 7 JULY 2017</b>	
	<p><b><u>FOLLOW-UP INTERNAL AUDIT REPORT OF THE LOCOMOTION ALLOWANCE [3.10.1.1]</u></b></p> <p>That the report dated 30 November 2017 by the Chief Audit Executive [Acting] on the Follow-Up Internal Audit Report of the Locomotion Allowance be <b>WITHDRAWN</b>.</p> <p>The following concerns were raised :</p> <ul style="list-style-type: none"> <li>· That when the information is presented it must be meaningful and correct.</li> <li>· That the graphs appearing in the report needed to be rectified as they were not tallying with the information in the report.</li> <li>· That the Finance Unit did not submit correct reports as the reports have baselines and consideration was not taken into account of the final audited Annual Financial Statements.</li> <li>· There were many inconsistencies present in the baselines which Council needed to be made aware of</li> <li>· Finance Unit had not met its target submission dates hence Internal Audit was still in the process of auditing the information as contained in this quarterly report.</li> </ul> <p>(a) That the 1st Quarterly Progress Report (July To September 2017) on the 2017/2018 Service Delivery Budget Implementation (SDBIP) and Operational Plan (OP) be <b>NOTED</b> with the above concerns.</p> <p>(b) That the 1st Quarterly Progress Report (July To September 2017) on the 2017/2018 Service Delivery Budget Implementation (SDBIP) and Operational Plan (OP) are forwarded to the Internal Audit Unit to conduct a performance audit on the reported results.</p> <p>(c) That all Business Units utilize the report as a management tool to identify early warning signals and apply appropriate corrective measures for the 2017/2018 financial year.</p> <p>That the City Manager ensures that a comprehensive quarterly IT Governance report be submitted to the next meeting of the Audit Committee; it being noted that the assistance of external sources may be required to compile the report</p> <p>That Safe City ensures that a quarterly performance report on the activities of Safe City is submitted to the next meeting of the Audit Committee.</p>
<b>Date OF MEETING- 6 APRIL 2018</b>	
	<p><b><u>YEAR END FINANCIAL PLAN INCLUDING RISKS AND MITIGATING ACTIONS</u></b></p> <p>(a) That the presentation and progress on the Msunduzi Turnaround Strategy by KPMG be <b>NOTED</b>.</p> <p>(b) That the Municipal Manager meets with KPMG every 2nd week in order to track the progress in relation to the turnaround strategy project.</p> <p>(c) That the champion of the Turnaround Strategy project remains with the Municipal Manager and any issues pertaining to the project be channeled through the Office of the Municipal Manager.</p> <p>That the Interim Financial Statements as at 31 December 2017 by the Chief Financial Officer be <b>NOTED</b></p> <p>That the Municipal Manager in consultation with the Chief Financial Officer ensures that a Year End Financial Plan with risks and Mitigating Actions be submitted to the Chairperson before the next Audit Committee</p>
	<p><b><u>PROGRESS REPORT ON THE 2015/2016 AND 2016/2017 AUDITOR GENERAL AND 2015/2016 AND 2016/2017 INTERNAL AUDIT FINDINGS[3.10.1.1]</u></b></p> <p>That the Municipal Manager convenes a meeting with the Auditor General of South Africa and where difficulties or bottlenecks were being experienced or where there was a difficulty in receiving documentation, be discussed and addressed and reported to the audit committee members prior to the next meeting of the Audit Committee.</p> <p>That the report dated 23 March 2018 by the Audit Readiness Consultant on the Progress Report on the 2015/2016 and 2016/2017 Auditor General and 2015/2016 and 2016/2017 Internal Audit Findings and the content of the internal and external audit action plans tracking documents as at 19 March, 2018 be <b>NOTED</b>.</p>

HEADING	RESOLUTION
<b>DATE OF MEETING - 7 JULY 2017</b>	
	<b>FINAL INTERNAL AUDIT REPORT ON THE INTERIM FINANCIAL STATEMENTS AS AT 31 DECEMBER 2017 [3.10.1.1]</b>
	The following concerns were raised :
	<ul style="list-style-type: none"> <li>• That the budget version should be changed from 5.4 to 6.2. in terms of the National Treasury requirement.</li> <li>• Management had not provided an action plan in terms of the preparation of the Annual Financial Statements.</li> <li>• That Page 7 of the report which indicates that the system of controls was “inadequate” and the operation of the system of internal controls is “ineffective”, shows that if it is not addressed then a disclaimer or an adverse audit opinion would be inevitable.</li> </ul>
	(a) That the findings, internal audit opinions of the adequacy of the design of the system of internal controls are inadequate and operation of the systems of controls is ineffective around the Final Internal Audit Report on the Interim Financial Statements be NOTED.
	(b) That Management should perform the following :
	<ul style="list-style-type: none"> <li>• Prepare and audit action plan for all findings raised by the Auditor General of South Africa.</li> <li>• Develop and implement audit action plans, indicating how and when each finding will be attended to and addressed. Responsible action owners should also be assigned.</li> <li>• Maintain evidence of schedules, calculations and narrations of how each finding was attended to and addressed.</li> <li>• Include in the Interim Financial Statements working paper files the status updates of the audit action plans</li> <li>• Regular monitoring of the status of the audit action plans.</li> </ul>
	(c) That Management should regularly monitor the National Treasury website for updates and other communications relating to the Municipal Regulations on Standard Chart of Accounts and Municipal Standard Chart of Accounts.
	(d) Management should ensure that all templates utilized in the preparation of financial statements are updated and correct. This includes the correct version of the mSCOA , as required by the Municipal Regulations on the Standard Chart of Accounts.
	(e) That Management should investigate the identified anomaly and make the necessary arrangement.
	(f) That Management should review the interim financial statements for adequate supporting documents before submission to audit.
	(g) That Management should make an adjustment and correct the disclosure for provisions to reflect as a credit balance.
	(h) That the number of outstanding leave days should agree with the leave management system.
	(i) That Management should review the interim financial statements for compliance and accuracy before submission for audit.
	(j) That Management should ensure that the Interim Financial Statements preparation team is well co-ordinated with follow up and escalation mechanism for information not submitted on time.
	(k) That Management establishes a proper governance structure to manage the process of the Interim Financial Statements preparation aligned to the process required for Annual Financial Statements preparation process.
	(a) That the governance structure should be led by the Chief Financial Officer and have documented terms of reference and a defined Responsibility; Accountability, Consulted and Informed (RACI) model;
	(b) That the structure should co-ordinate all directorates (including relevant service providers providing support to the different directorates) that have input into the figures reported in the financial statements.
	(c) That the structure should utilize standardized documentation for the purpose of progress reporting and ensuring uniformity in the presentation of information;
	(d) That the escalation time frames and structure should also be clearly defined in order to enable the governance structure to address all non-submissions timorously.
	(e) That a proper record of all issues, risks and mitigation actions implemented and discussed at this governance structure’s meeting should be recorded and monitored.
	(f) That Management ensures the submission of required information for the preparation of the financial statements which includes source documents and schedules that will add up to the notes and subtotals of the leads in the working paper files and that they also agree to the amounts in the face of the financial statements.
	(g) That the misprint should be corrected by management to ensure compliance and accuracy of the interim financial statements.
	(h) That Management should introduce a process of monthly Interim Financials Statements preparation to ensure that errors of this nature are completely eliminated going forward.
	(i) That the mapping of the line items in the trial balances should be amended to be in line and consistent with the financial statements so that any movements could be accounted for simultaneously at the same time.
	(j) That Management should make an adjustment of the identified anomaly and correct the disclosure in the interim statement of comparison.
	<b>FINAL INTERNAL AUDIT REPORT ON HIGH LEVEL REVIEW OF THE 2016/2017 ANNUAL REPORT [3.10.1.1]</b>
	(a) That the report dated 28 March 2018 by the Chief Audit Executive (Acting) on the findings on the High Level Review of the Annual Report for the 2016/2017 financial year be NOTED.
	(b) That assurance from the Performance Management Section that all anomalies identified during the audit have been rectified prior to printing the final gloss copy of the Annual Report be obtained.
<b>DATE OF MEETING- 8 JUNE 2018</b>	
	<b>PROGRESS ON SAP</b>
	That this item on Progress on SAP remain on the outstanding matters report as it was not dealt with.
	<b>FINAL INTERNAL AUDIT REPORT ON THE ART GALLERY MANAGEMENT [3.10.1.1]</b>
	That this item on Final Internal Audit Report on the Art Gallery Management remain on the outstanding matters report as it was not dealt with
	<b>REPORT ON THE LAND AUDIT</b>
	That this item on Report on the Land Audit remain on the outstanding matters report as it was not dealt with.
	<b>REPORT ON THE LEASE AUDIT</b>
	That this item on Report on the Lease Audit remain on the outstanding matters report as it was not dealt with.

HEADING	RESOLUTION
<b>DATE OF MEETING - 7 JULY 2017</b>	
	<b>FORENSIC INVESTIGATION INTO ALLEGED IRREGULARITIES OCCURRING AT FINANCE SECTION – GIYAN ENGINEERING [3.10.1.1]</b>
	That this item on Forensic Investigation Into Alleged Irregularities Occurring At Finance Section – Giyan Engineering remain on the outstanding matters report as it was not dealt with by the Chief Financial Officer.
	<b>FINAL INTERNAL AUDIT REPORT OF WRITE-OFFS AND ADJUSTMENTS ON CONSUMER BILLING ACCOUNTS ON THE PROMIS INCOME SYSTEM [3.10.1.1]</b>
	That this item on Final Internal Audit Report Of Write-Offs And Adjustments On Consumer Billing Accounts On The Promis Income System remain on the outstanding matters report as it was not dealt with by the Chief Financial Officer.
	That this item on Msunduzi Raised as a Debtor remain on the outstanding matters report as it is required to be dealt with by the Infrastructure Services and Sustainable Development and City Enterprises Units namely :
	(a) That the General Manager: Infrastructure Services be requested to immediately restrict the water supply to the properties that are registered in the name of Msunduzi Municipality.
	That the General Manager: Sustainable Development and City Enterprises [Acting] submits quarterly progress reports to Council on the status of the transfer of properties by Mathew Francis Incorporated
	That this item on Meter Reading Statistics was dealt with as confidential item 25 on the agenda dated 4 May 2018. - CLOSED
	<b>SKILLS AUDIT OF THE FINANCE BUSINESS UNIT</b>
	That the consultant in respect of the examination or review of the Finance Structure was still being awaited therefore the item on Skills Audit of the Finance Business Unit remains outstanding
	<b>SECTION 71/SECTION 52 (D) REPORT OF THE MFMA NO 56 OF 2003 – JUNE 2017 [3.7.P]</b>
	That the item on Section 71/Section 52 (D) report of the MFMA No 56 Of 2003 – June 2017 remains outstanding; it being noted that a report be submitted to the next meeting of the Audit Committee.
	<b>FINAL INTERNAL AUDIT REPORT ON TRANSPORT PLANNING MANAGEMENT[3.10.1.1]</b>
	That the item on Final Internal Audit Report On Transport Planning Management be CLOSED.
	<b>PRESENTATION OF HIGH LEVEL FINDINGS</b>
	That the item on Presentation Of High Level Findings By KPMG be presented to THE Audit Committee at every meeting where progress on all outstanding issues are raised and addressed accordingly as per the Turnaround Strategy; it being noted that this item was discussed as 19.1. of the agenda dated 4 May 2018.
	<b>PRESENTATION OF PREPAID WATER METERING</b>
	That the item on Presentation Of Prepaid Water Metering remains on the outstanding matters report, pending a report to be submitted by the General Manager : Infrastructure Services [Acting].
	<b>INTERNAL AUDIT 2017/2018 ANNUAL AUDIT PLAN STATUS UPDATE[3.10.1.1]</b>
	That the item on Internal Audit 2017/2018 Annual Audit Plan Status Update remains on the outstanding matters report, pending a report to be submitted by the Chief Audit Executive [Acting].
	<b>REVISION OF THE ANNUAL AUDIT PLAN [3.10.1.1]</b>
	That the item on Revision Of The Annual Audit Plan remains on the outstanding matters report, pending a report to be submitted by the Chief Audit Executive [Acting].
	That the item on Final Internal Audit Report On Debtors Management remains on the outstanding matters report, pending a report to be submitted by the Senior Manager : Human Resources, since the interviews for the posts were already done and some Managers have already been appointed.
	That the item on remains on MFMA Section 71 And Section 72 (D) Monthly, Mid Year and Quarterly Reports remains on the outstanding matters report, pending a report to be submitted by the Senior Manager : Expenditure [Acting]
	<b>QUARTER 2 (OCTOBER – DECEMBER 2017) ON THE 2017/2018 SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP) AND OPERATIONAL PLAN (OP) [10.4.1]</b>
	That the item on Quarter 2 (October – December 2017) On The 2017/2018 Service Delivery And Budget Implementation Plan (SDBIP) And Operational Plan (OP) remains on the outstanding matters report, pending a report to be submitted by the Manager : Knowledge Management [Acting].
	<b>CONSOLIDATED AUDIT FINDINGS REGISTER STATUS AT MSUNDUZI : PROGRESS REPORT ON 2015/2016 AND 2016/2017 INTERNAL AUDIT FINDINGS [3.10.1.1]</b>
	That the item on Consolidated Audit Findings Register Status At Msunduzi : Progress Report On 2015/2016 And 2016/2017 Internal Audit Findings remains on the outstanding matters report, pending a report/presentation to be submitted by the Audit Readiness Consultant to the next meeting of the Audit Committee.
	<b>DEBTORS REPORT AS AT THE END OF FEBRUARY INCLUDING DEBTORS IMPAIRMENT PROVISIONS AND BAD DEBTS WRITE – OFFS</b>
	That the item on Debtors Report as at the end Of February Including Debtors Impairment Provisions And Bad Debts Write – Offs be STOOD DOWN and a report be submitted to the next meeting of the Audit Committee.
	It was reported that the Year End Financial Plan Including Risks And Mitigating Actions was referring to the Implementation Plan based on the components for the financial statements.
	That the Year End Financial Plan Including Risks and Mitigating Actions by the Chief Financial Officer, be NOTED.
	(a) That the Section 71 report for January 2018 be NOTED.
	(b) That the Financial Services Unit must explain the report in terms of which a non-financial individual can understand and highlight any concerns, and under the recommendations must indicate what interventions are required in order to address these concerns.

HEADING	RESOLUTION
<b>DATE OF MEETING - 7 JULY 2017</b>	
	<b>SECTION 66 OF THE MUNICIPAL FINANCE MANAGEMENT ACT NO 56 OF 2003 : EXPENDITURE ON STAFF BENEFITS MONTHLY REPORT : JANUARY 2018 : [3.7.1 (2017/2018)]</b>
	(a) That the Section 66 report for January 2018 be NOTED.
	(b) That the Financial Services Unit must explain the report in terms of which a non-financial individual can understand and highlight any concerns, and under the recommendations must indicate what interventions are required in order to address these concerns.
	(a) That the report dated 18 April 2018 incorporating the recommendations of the Strategic Management with progress on the meters read in January 2018, be NOTED.
	(b) That the Senior Manager : Income [Acting] ensures that a report in respect of the monitoring water and electricity meters, estimates of meters and installation of prepaid meters be submitted to the next meeting of the Audit Committee.
	<b>INTERNAL AUDIT 2017/2018 AUDIT PLAN STATUS UPDATE [3.10.1.1]</b>
	That the report dated 24 April 2018 by the Chief Audit Executive (Acting) on the status of the implementation of the Annual Audit Plan 2017/2018 be NOTED.
	<b>AUDIT COMMITTEE'S PROGRESS AGAINST WORK PLAN FOR THE YEAR ENDED 30 JUNE 2018 [3.10.1.1]</b>
	That the report dated 24 April 2018 by the Chief Audit Executive [Acting] on the Audit Committee's Progress Against Work Plan for the Year ended 30 June 2018 be NOTED.
	<b>PROJECT CHARTER FOLLOW UP ON THE 2016/2017 EXTERNAL AUDIT ACTION PLAN [3.10.1.1]</b>
	That the report dated 24 April 2018 by the Chief Audit Executive [Acting] on the Project Charter Follow up on the 2017/2018 External Audit Action Plan be NOTED.
	(a) That the findings, internal audit opinions on the adequacy of the design of the system of internal controls are inadequate and operation of the system of internal controls is ineffective around the Final Internal Audit Report on the review of Section 72 MFMA report for the 2017/18 Financial year be NOTED.
	(b) That the Section 72 report should be reviewed prior to finalisation to agree all balances disclosed on the prior year audited financial statements.
	(c) That Management should review and ensure that the accounts in the Section 72 reports are grouped correctly before submission to National Treasury.
	(d) That Management should review the report before submitting to National Treasury
	(a) That the findings, internal audit opinions on the adequacy of the design of the system of internal controls are inadequate and operation of the system of internal controls is ineffective around the Final Internal Audit Report on Fire and Rescue Services, be NOTED.
	(b) That Management should ensure that the Fire and Rescue Policies and Procedures are reviewed and revised for current practices and processes.
	(c) That the updated Policies and Procedures should be reviewed and approved by Council.
	(d) That the approved Policies and Procedures should be circulated to staff and staff workshopped on new additions or new updates.
	(f) That budgets should include a 3 to 5-year projection to allow for provisioning of funding for future expenditure.
	(g) That budgets should be reviewed by the Chief Fire Officer, Senior Manager and GM: Community Services prior to submission to Msunduzi Management for inclusion in the Municipality budget submission.
	(h) That Human Resources unit are to follow Council Policy in order to ensure that SVA's of vacant posts are advertised and filled within the approved policy timelines.
	(i) That a budget should be set aside to ensure that vacant priority posts are filled to ensure compliance with the SANS.
	(j) That the SANS 10090:2003 Manning requirements should be maintained at all times to ensure compliance.
	(k) That the overtime trend be reviewed so that the cost of overtime versus filling of posts can be considered.
	(m) That staff should be consulted and registered for relevant training in advance, allowing for alternative arrangements to be made in the staffs' absence.
	(n) That the training plan / calendar should be tracked to ensure that staff have attended the prescribed training.
	(p) That annual budgets should provide for the procurement and maintenance of stock of protective firefighting clothing.
	(q) That Asset Maintenance Plans should be compiled on an annual basis, taking into account the Original Equipment Manufacturer minimum maintenance requirements and warranty information.
	(r) That the Asset Maintenance Plan should be reviewed by the Manager: Fleet Management or Chief Fire Officer and Senior Manager to ensure completeness.

HEADING	RESOLUTION
<b>DATE OF MEETING - 7 JULY 2017</b>	
	(s) That a spreadsheet / calendar should be compiled and aligned to the asset maintenance plan and include warranty information.
	(t) That the spreadsheet / calendar should be reviewed on a monthly basis by the Maintenance Manager to ensure that all planned maintenance work is carried out.
	(u) That incidents should be reviewed and final reports completed by the Officer in Charge within 8 days of the incident.
	(v) That Divisional Officers are to ensure completeness of the fire reports within 10 days of incident.
	(w) That a monthly report of incomplete fire reports is to be submitted to the Chief Fire Officer by the Manager ECC.
	(x) That management should identify critical positions that will affect the continuous, effective functioning on the unit.
	(y) That management should understand the capabilities needed for successful performance of the critical positions identified.
	(z) That resourcing strategies should be identified, approved and implemented, including developing internal talent pools, on boarding and recruitment.
	(aa) That the approved resourcing strategies should be documented in a Succession Plan.
	(bb) That deviations from the SANS 90010:2003 response times should be thoroughly investigated by the Fire Officer.
	(cc) That mitigation strategies should be implemented to ensure that response times are within the required standards.
	(dd) That recurring poor response times should be reviewed, analysed and root causes identified for corrective action.
	(ee) That staff should be advised on the importance of capturing relevant information into the ESS System.
	(ff) That staff should be trained on the capturing of information / data on the ESS system.
	That the Fire Officer should ensure that all information is captured accurately on ESS prior to uploading the final report and closing the incident
	(a) That the findings, internal audit opinions on the adequacy of the design of the system of internal controls are inadequate and operation of the system of internal controls is ineffective around the outcome of the Final Internal Audit Report on SAP Post implementation review on MM, HCM and FI (Application Controls Review including Data Migration), be NOTED.
	(c) That periodic reviews of user accounts together with the corresponding transaction codes assigned to user accounts should be performed by independent senior officials.
	(f) That Management should consider implementing an segregation of duties (SOD) monitoring tool to monitor and track segregation of duties (SOD) conflicts.
	(g) That in the interim, management should create an segregation of duties (SOD) matrix to help understand functionality that create potential segregation of duties (SOD) conflicts and manage these risks.
	(h) That where conflicts are identified, senior management should be notified to provide mitigating controls for the segregation of duties (SOD) conflicts or address the segregation of duties (SOD) access.
	(i) That Management should investigate the above entries effected without approval documentation and ensure that adequate record keeping activities are performed and source documented can be made available upon request.
	(j) That Management should ensure that adequate configurations are implemented on the SAP application to ensure documents are created in the correct sequence and cannot predate the prior supporting document.
	(k) That Management should ensure that info type logs are reviewed by an independent official to ensure that all additions and changes are supported by appropriate evidence.
	(l) That Management should ensure that the payment file exported from SAP HCM is encrypted and cannot be modified prior to being imported to the First National Bank (FNB) online banking system.
	(m) That Management should investigate the above employees and others added to the employee Masterfile since the SAP Go Live date by seeking all supporting documentation and consider physically verifying a sample of employees.
	(n) That the Human Resources (HR) department should ensure that adequate record keeping activities are performed and source documented can be made available upon request.
	(o) That Management should ensure that validation checks and mandatory field checks for key fields are enforced when employee data is captured on the employee masterfile.
	(p) Management should ensure that there is a formally documented reconciliation process for the reconciliation of payroll data that is transferred from SAP HCM to the SAP FI. That the reconciliation should be performed monthly and reviewed by an independent senior official.
	(a) That the findings, internal audit opinions on the adequacy of the design of the system of internal controls are partially adequate and operation of the system of internal controls is partially effective around the Final Internal Audit Report on Trade Payables, be NOTED.
	(b) That Management should facilitate the review of documents supporting payments and ensure that compliance with procurement policies have been complied with.
	(c) That Management responsible for approving request to procure should ensure that reasons for not sourcing the prescribed three quotations are clearly documented.
	(d) That Management should consider sending out the request for quotation to more than three suppliers to ensure that at least three are eventually received.
	(e) That request for quotation should be sent timely to the service providers and they should be given sufficient time to respond, i.e. at least two working days for normal procurement.
	(f) That invoice discrepancies/mistakes or inaccuracies may not be timely detected before they are paid.
	(g) That difficulties in identifying whether the reconciliation was prepared and reviewed by the relevant officials.
	(a) That the report dated 16 April 2018 incorporating the recommendations of the Strategic Management Committee on the Progress Report On 2016/2017 Auditor General Findings be NOTED.
	(b) That the Audit Readiness Consultant ensures that a further updated report on 2016/2017 Auditor General Findings highlighting the key issues dealt with and matters which were unresolved be submitted to the next meeting of the Audit Committee.
	<b>REPORT ON THE PROGRESS OF IMPLEMENTATION OF RISK MANAGEMENT STRATEGY BY COMMUNITY SERVICES [3.10.1.1]</b>
	That the report dated 27 February 2018 incorporating the recommendations of the Strategic Management Committee in respect of the report on the Progress of Implementation of Risk Management Strategy by Community Services Business Unit BE NOTED.



HEADING	RESOLUTION
<b>DATE OF MEETING - 7 JULY 2017</b>	
	<b><u>REPORT ON THE MUNICIPALITY'S UPDATED RISK MANAGEMENT UPDATED RISK MANAGEMENT COMMITTEE CHARTER [3.10.1.1]</u></b>
	That the report dated 20 April 2018 by the Chief Risk Officer on the Municipality's Updated Risk Management Updated Risk Management Committee Charter be APPROVED.
	<b><u>REPORT ON THE MUNICIPALITY'S UPDATED RISK POLICY [3.10.1.1]</u></b>
	That the report dated 20 April 2018 by the Chief Risk Officer on the Municipality's Updated Risk Policy be APPROVED.
	<b><u>REPORT ON THE MUNICIPALITY'S PROPOSED RISK MANAGEMENT WORK PLAN [3.10.1.1]</u></b>
	That the report dated 20 April 2018 by the Chief Risk Officer on the Municipality's Proposed Risk Management Work Plan be APPROVED
	<b><u>QUARTER 3 (JANUARY-MARCH 2018) ON THE 2017/2018 SERVICE DELIVERY AND BUDGET IMPLEMENTATION (SDBIP) &amp; OPERATIONAL PLAN [10.4.1]</u></b>
	(a) That the Quarter 3 (January-March 2018) on the 2017/2018 Service Delivery Budget Implementation (SDBIP) and Operational Plan (OP) be NOTED, with the above concerns.
	That all Business Units utilise the report as a management tool to identify early warning signals and apply appropriate corrective measures for the 2017/2018 financial year.
	<b><u>IRREGULAR EXPENDITURE REPORT</u></b>
	That the item on Irregular Expenditure be STOOD DOWN until the next meeting of the Audit Committee.
	That the item on Fruitless and Waste Expenditure be STOOD DOWN until the next meeting of the Audit Committee.
	That the report on Safe City Quarterly Financial Performance be STOOD DOWN and Safe City ensures that a quarterly performance report on the activities of Safe City is submitted to the next meeting of the Audit Committee
	<b><u>SAFE CITY : AUDIT FINDINGS TRACKING REPORT</u></b>
	That the item on Safe City : Audit Findings Tracking Report be STOOD DOWN and a report be submitted to the next meeting of the Audit Committee.
	<b><u>REPORT ON SIGNIFICANT LEGAL MATTERS</u></b>
	That the item on Installation of Prepaid Water Meters and How Disconnections are Being Managed be STOOD DOWN and the General Manager : Infrastructure Services [Acting] ensures that a report is submitted to the next meeting of the Audit Committee.
	<b><u>REPORT ON TRANSPORTATION PLANNING MANAGEMENT AUDIT FINDINGS CORRECTIVE MEASURES [13.4.2.5]</u></b>
	That the report 17 April 2018 by the Manager: Transportation (Acting) on Transport Planning Management and audit findings corrective measures be NOTED.
	<b><u>UPDATE ON SAP POST IMPLEMENTATION AND MSCOA UPDATE AND ALIGNMENT TO APPROVED BUSINESS PROCESSES (MATTERS ARISING JULY 2017 – CHALLENGES OF THE CURRENT LIVE PHASES OF SAP AND HOW THESE ARE BEING DEALT WITH AND HOW IT IS AFFECTING THE FINANCIAL BUSINESS PROCESSES)</u></b>
	That the item on Update On SAP Post Implementation and mSCOA Update and Alignment to Approved Business Processes be STOOD DOWN and a presentation be conducted at the next meeting of the Audit Committee
	In view of there being no one present from the Auditor General's Office, no update was provided.
	NOTED.
	That the report dated 31 May 2018 by the Chief Audit Executive [Acting] on the Internal Audit Charter For The 2018/2019 Financial Year be held in abeyance, pending that effect is given to the council resolution that Forensic Investigations be moved away from the Internal Audit Unit.
	<b><u>WHISTLE BLOWING POLICY [3.10.1.1]</u></b>
	That the report dated 31 May 2018 by the Chief Audit Executive [Acting] on the Whistle Blowing Policy, be STOOD DOWN until the next meeting of the Audit Committee.
	That the report dated 31 May 2018 by the Chief Audit Executive [Acting] on the Anti-Fraud and Corruption Strategy, be STOOD DOWN until the next meeting of the Audit Committee
	<b><u>ANTI-FRAUD AND CORRUPTION POLICY [3.10.1.1]</u></b>
	That the report dated 31 May 2018 by the Chief Audit Executive [Acting] on the Anti-Fraud and Corruption Policy, be STOOD DOWN until the next meeting of the Audit Committee.
	<b><u>QUALITY ASSURANCE AND IMPROVEMENT [3.10.1.1]</u></b>
	That the report dated 31 May 2018 by the Chief Audit Executive [Acting] on Quality Assurance and Improvement, be STOOD DOWN until the next meeting of the Audit Committee.
	<b><u>INTERNAL AUDIT 3 YEAR ROLLING PLAN FOR THE 2018/2019, 2019/2020 AND 2020/201 FINANCIAL YEARS [3.10.1.1]</u></b>
	That the report dated 31 May 2018 by the Chief Audit Executive [Acting] on Internal Audit 3 Year Rolling Plan For The 2018/2019, 2019/2020 and 2020/2021 Financial Years be STOOD DOWN until the next meeting of the Audit Committee in view of various amendments required to be undertaken in the report
	<b><u>AUDIT COMMITTEE CHARTER INCLUDING CALENDAR OF MEETINGS AND AUDIT COMMITTEE WORKPLAN [3.10.1.1]</u></b>
	That the report dated 31 May 2018 by the Chief Audit Executive [Acting] on Audit Committee Charter Including Calendar of Meetings and Audit Committee Work plan be STOOD DOWN until the next meeting of the Audit Committee in view of various amendments required to be undertaken in the report

# CHAPTER 10 – FINANCIAL DECLARATIONS OF COUNCILLORS AND MUNICIPAL STAFF

## MSUNDUZI MUNICIPALITY COUNCILLOR'S DISCLOSURE & DECLARATION OF INTERESTS 2017/2018 FINANCIAL YEAR

### STAFF DISCLOSURE & DECLARATION OF INTERESTS 2017/2018 FINANCIAL YEAR

NUMBER	NAME & SURNAME	DESIGNATION	DATE OF DISCLOSURE & DECLARATION	SHARES & SECURITIES IN ANY COMPANY (YES/NIL)	MSUNDUZI MUNICIPALITY COUNCILLOR'S DISCLOSURE & DECLARATION OF INTERESTS 2017/2018 FINANCIAL YEAR							EMPLOYED (YES/NO)	ADDITIONAL INTERESTS OWNERSHIP / INTEREST IN PROPERTIES (YES/NIL)	PENSION (YES/NIL)	SUBSIDY / GRANT / SPONSORSHIP (YES/NIL)
					MEMBERSHIP OF ANY CLOSED CORPORATION (YES/NIL)	INTERESTS IN ANY TRUST (YES/NIL)	DIRECTORSHIPS (YES/NIL)	PARTNERSHIPS (YES/NIL)	FINANCIAL INTERESTS IN ANY BUSINESS UNDERTAKING (YES/NIL)	FINANCIAL INTERESTS IN ANY BUSINESS UNDERTAKING (YES/NIL)	FINANCIAL INTERESTS IN ANY BUSINESS UNDERTAKING (YES/NIL)				
1	Jabulise Joyce Ngubo	Ward Councillor & The Speaker	30/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	YES	
2	Blessing Sbusiso Mtshali	Ward Councillor	24/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
3	Madlala Linda Linford	Ward Councillor	6-Oct-16	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
4	Hamilton Mlungisi Zondi	Ward Councillor	22/08/2016	YES	NIL	YES	NIL	NIL	NIL	YES	NIL	NIL	NIL	NIL	
5	Nkosinathi Maxwell Mbanjwa	Ward Councillor	22/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
6	Srothi Raphael Mhongo	Ward Councillor	29/11/2017	NIL	NIL	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
7	Sandile Duncan Ngubane	Ward Councillor	22/08/2016	YES	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
8	Makhosazane Precious Zondo	Ward Councillor	5-Oct-16	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
9	Ngcobo Jeffrey Mbuyisela	Ward Councillor	28/09/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
10	Nkosinathi Chaseswell Nhlakanipho Gambu	Ward Councillor	21/11/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
11	Madoncia Innocent Siphso	Ward Councillor	28/09/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
12	Majola Terence Sponiso	Ward Councillor	1-May-18	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
13	Gladness Sibongile Mncwango	Ward Councillor	23/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
14	Thabiso Patrick Molefe	Ward Councillor	9-Jan-16	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
15	Jabulani Nere	Ward Councillor	11-Nov-17	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
16	Zuma Bhekabantu Michael	Ward Councillor	15/11/2016	NIL	NIL	YES	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
17	Sithole Thamsanqa Wonderboy	Ward Councillor	22/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
18	Gwala Sindisive Cydy	Ward Councillor	30/09/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
19	Ndawonde Caiphas	Ward Councillor	11-Nov-17	YES	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
20	Nelisiwe Zanele Ndlovu	Ward Councillor	14/11/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
21	Bhekithemba Mlaza Mkhize	Ward Councillor	11-Nov-16	NIL	NIL	YES	NIL	NIL	NIL	NIL	NIL	NIL	NIL	YES	
22	Xolani Ellington Ngongoma	Ward Councillor	22/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
23	Phungula Bernard Dumtsani	Ward Councillor	5-Oct-16	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
24	Prudence Nkuthula Msimang	Ward Councillor - EXCO	11-Sep-16	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
25	Melika Singh	Ward Councillor	22/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
26	Ross Bryn Strachan	Ward Councillor	14/11/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
27	Manooba Ngubo	Ward Councillor	23/08/2016	YES	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
28	Claudell Miliary Chetty	Ward Councillor	19/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
29	Spha Sydney Madlala	Ward Councillor	28/09/2016	NIL	NIL	NIL	NIL	NIL	NIL	YES	NIL	NIL	NIL	NIL	
30	Reneesha Jugmothan	Ward Councillor	22/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
31	Roosana Ahmed	Ward Councillor	19-08-2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
32	Shawn Adkins	Ward Councillor	1/7/2017	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
33	Nkululeko Mkhize	Ward Councillor	22/08/2017	NIL	NIL	YES	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
34	Mike Ismail Amod	Ward Councillor	23/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	
35	Sandile Wellington Dlamini	Ward Councillor	22/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	YES	NIL	NIL	NIL	NIL	
36	Winterbach Ludwig Johann	Ward Councillor	18/11/2016	YES	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	YES	NIL	
37	Sandra Patricia Lyne	Ward Councillor	19/09/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	YES	YES	

### MSUNDUZI MUNICIPALITY COUNCILLOR'S DISCLOSURE & DECLARATION OF INTERESTS

2017/2018 FINANCIAL YEAR

NUMBER	NAME & SURNAME	DESIGNATION	DATE OF DISCLOSURE & DECLARATION	SHARES & SECURITIES IN ANY COMPANY (YES/NIL)	MEMBERSHIP OF ANY CLOSED CORPORATION (YES/NIL)	INTERESTS IN ANY TRUST (YES/NIL)	DIRECTORSHIPS (YES/NIL)	PARTNERSHIPS (YES/NIL)	FINANCIAL INTERESTS IN ANY BUSINESS UNDERTAKING (YES/NIL)	EMPLOYED (YES/NO)	ADDITIONAL INTERESTS		SUBSIDY / GRANT / SPONSORSHIP (YES/NIL)
											OWNERSHIP IN PROPERTIES (YES/NIL)	PENSION (YES/NIL)	
38	Godman Nkosivelle Dlamini	Ward Councillor	24/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
39	Ignatia Thandive Madondo	Ward Councillor	23/08/2016	YES	NIL	NIL	NIL	NIL	NIL	YES	NIL	NIL	N/A
40	Mduzuzi Jerome Njilo	PR Councillor - The Mayor	15/11/2017	NIL	YES	YES	YES	YES	NIL	NIL	YES	NIL	NIL
41	Thobani Reginid Zuma	PR Councillor - Deputy Mayor	13/11/2017	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
42	Tholakele Ignatia Dlamini	PR Councillor - EXCO	5/9/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
43	Philiwe Sithole	PR Councillor - EXCO	24/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
44	Sphamandla Dennis Khumalo	PR Councillor - EXCO	23/08/2017	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	YES	NIL
45	Eunice Nomaagugu Majola	PR Councillor - EXCO	20/02/2017	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
46	Glenn Robert McArthur	PR Councillor - EXCO	19/08/2016	NIL	NIL	YES	NIL	NIL	NIL	YES	YES	NIL	N/A
47	Jerome Sibongiseni Majola	PR Councillor - EXCO	2/9/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
48	Dennis T Ntombela	PR Councillor - EXCO	14/12/2016	NIL	NIL	NIL	NIL	NIL	NIL	YES	NIL	NIL	NIL
49	Truman V. Magubane	PR Councillor - The Chief Whip	15/12/2017	NIL	YES	YES	YES	NIL	YES	NIL	YES	NIL	NIL
50	Gugu Mary-Jane Dladla/Ngubo	PR Councillor	19/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
51	Fuwana Rose Mary Zungu	PR Councillor	1/7/2017	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
52	Ntshuko Nshangase	PR Councillor	1/7/2017	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
53	Ambrosia Sibongile Dlamini	PR Councillor	22/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
54	Mary Schalkwyk	PR Councillor	6/9/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
55	Ethel Zodwa Ntombela	PR Councillor	22/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
56	Dorcas Sibongile Mkhize	PR Councillor	26/08/2016	NIL	YES	YES	YES	YES	NIL	YES	YES	YES	YES
57	Rachel Soobiah	PR Councillor	5/10/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
58	Manlal Inderjit	PR Councillor	20/02/2017	YES	NIL	NIL	NIL	NIL	NIL	YES	NIL	NIL	NIL
59	Mehmood-UL-Hassan Oumar	PR Councillor	22/08/2016	NIL	YES	NIL	NIL	NIL	NIL	YES	NIL	NIL	NIL
60	Manisizwa Simon Sokhela	PR Councillor	22/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
61	Neleisiwe Jannet Gwala	PR Councillor	22/08/2016	NIL	YES	NIL	YES	NIL	N/A	YES	NIL	NIL	NIL
62	Najmah B. Ahmed	PR Councillor	5/9/2016	NIL	NIL	NIL	NIL	NIL	N/A	NIL	NIL	NIL	N/A
63	Ningi J Zungu	PR Councillor	1/7/2017	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
64	Kathrine Malindi Ngcobo	PR Councillor	15-05-2018	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
65	William Francois Lambert	PR Councillor	18/11/2016	YES	NIL	NIL	YES	YES	NIL	NIL	NIL	NIL	NIL
66	Bongumusa Cyril Nhlabathi	PR Councillor	16/11/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
67	Naleni Naidoo	PR Councillor	19/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
68	Regina Zinhe Ngubo	PR Councillor	11/11/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	YES
69	Zuma Bukelani E	PR Councillor	28/09/2016	NIL	YES	YES	NIL	NIL	NIL	NIL	NIL	NIL	NIL
70	Dolo Phillip Zondi	PR Councillor	14/11/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	YES	YES	NIL
71	S'fiso Derrick Nene	PR Councillor	10/11/2017	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
72		PR Councillor	23/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
73	Sandile Cyril Shange	PR Councillor	1/9/2016	NIL	NIL	NIL	NIL	NIL	NIL	YES	NIL	NIL	NIL
74	Rajdev Sivnath	PR Councillor	21/09/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
75	Prince Dumisa Duma	PR Councillor	24/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
76	Nomlady E. Dlela	PR Councillor	19/08/2016	NIL	NIL	NIL	NIL	NIL	NIL	YES	NIL	YES	NIL
77	Rienus Niemand	PR Councillor	14/10/2016	NIL	YES	NIL	NIL	NIL	NIL	NIL	YES	NIL	NIL
78	Mohamed Salim Goga	PR Councillor	23/09/2016	NIL	NIL	NIL	NIL	NIL	NIL	NIL	YES HOME	YES	NIL

## ANNUAL PERFORMANCE REPORT 2017/2018 SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN

### ANNEXURE A: QUARTERLY PROJECTION OF REVENUE BY EACH SOURCE - BUDGET YEAR 2017 / 2018

DESCRIPTION	ANNUAL PROJECTED	ANNUAL ACTUAL	REASON FOR DEVIATION	CORRECTIVE MEASURE	SOURCE DOCUMENT
<b>Property rates</b>					
Property rates - penalties & collection charges	849 846 200	868 223 930	N/A	N/A	N/A
Service charges - electricity revenue	2 038 443 283	1 910 157 819	N/A	N/A	N/A
Service charges - water revenue	612 836 117	566 262 424	N/A	N/A	N/A
Service charges - sanitation revenue	129 313 202	143 618 122	N/A	N/A	N/A
Service charges - refuse revenue	100 260 378	96 425 897	N/A	N/A	N/A
Service charges - other			N/A	N/A	N/A
Rental of facilities and equipment	24 382 001	27 093 588	N/A	N/A	N/A
Interest earned - external investments	37 968 000	35 970 519	N/A	N/A	N/A
Interest earned - outstanding debtors	111 189 859	116 315 347	N/A	N/A	N/A
Dividends received			N/A	N/A	N/A
Fines	70 867 128	48 845 221	N/A	N/A	N/A
Licences and permits	5 765 575	699 682	N/A	N/A	N/A
Agency services	712 963		N/A	N/A	N/A
Transfers recognized - operational	619 576 706	526 823 127	N/A	N/A	N/A
Other revenue	196 171 566	77 040 001	N/A	N/A	N/A
Gains on disposal of PPE		30 215 901	N/A	N/A	N/A
<b>Total Revenue (excluding capital transfers and contributions)</b>	<b>4 797 332 978</b>	<b>4 447 691 577</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>

### ANNEXURE B: QUARTERLY PROJECTION OF REVENUE COLLECTED BY EACH VOTE - BUDGET YEAR 2017 / 2018

DESCRIPTION	ANNUAL PROJECTED	ANNUAL ACTUAL	REASON FOR DEVIATION	CORRECTIVE MEASURE	SOURCE DOCUMENT
Revenue by Vote					
City Manager	320	(113)	N/A	N/A	N/A
City Finance	1 733 391 996	1 283 477 673	N/A	N/A	N/A
Community Services and Social Equity	248 279 037	174 675 527	N/A	N/A	N/A
Corporate Services	3 124 325	1 816 187	N/A	N/A	N/A
Infrastructure Services	3 610 876 150	3 208 644 075	N/A	N/A	N/A
Sustainable Development and City Enterprises	202 511 359	106 499 783	N/A	N/A	N/A
<b>TOTAL</b>	<b>5 798 183 187</b>	<b>4 775 113 131</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>

### ANNEXURE C: QUARTERLY PROJECTION OF OPERATIONAL EXPENDITURE BY VOTE - BUDGET YEAR 2017 / 2018

DESCRIPTION	ANNUAL PROJECTED	ANNUAL ACTUAL	REASON FOR DEVIATION	CORRECTIVE MEASURE	SOURCE DOCUMENT
<b>Employee related costs</b>	1 158 889 410	1 014 469 431	N/A	N/A	N/A
<b>Remuneration of Councillors</b>	45 184 647	45 020 094	N/A	N/A	N/A
Debt impairment	103 941 528	875 927	N/A	N/A	N/A
Depreciation & asset impairment	460 959 712	433 194 414	N/A	N/A	N/A
Finance charges	56 232 142	60 950 867	N/A	N/A	N/A
<b>Bulk purchases</b>	2 010 053 289	1 731 814 424	N/A	N/A	N/A
Other materials	46 076 227	67 704 251	N/A	N/A	N/A
Contracted services	537 150 031	556 472 227	N/A	N/A	N/A
Transfers and grants	8 901 068	52 507 417	N/A	N/A	N/A
Other expenditure	326 578 001	157 060 503	N/A	N/A	N/A
Loss on disposal of PPE		41 114 664	N/A	N/A	N/A
<b>Total Expenditure</b>	<b>4 753 966 055</b>	<b>4 161 184 219</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>

## ANNEXURE D: QUARTERLY PROJECTION OF CAPITAL EXPENDITURE BY VOTE - BUDGET YEAR 2017 / 2018

DESCRIPTION	ANNUAL PROJECTED	ANNUAL ACTUAL	REASON FOR DEVIATION	CORRECTIVE MEASURE	SOURCE DOCUMENT
Multi-year expenditure to be appropriated					
City Manager	104 446 592	54 418 301	N/A	N/A	N/A
City Finance	18 845 347	27 296 981	N/A	N/A	N/A
Community Services and Social Equity	71 377 266	94 611 726	N/A	N/A	N/A
Corporate Services	5 000 000	2 942 758	N/A	N/A	N/A
Infrastructure Services	361 033 861	347 465 270	N/A	N/A	N/A
Sustainable Development and City Enterprises	114 618 343	57 449 243	N/A	N/A	N/A
Total Capital Expenditure	675 321 409	584 184 278	N/A	N/A	N/A



# ANNEXURES

MSUNDUZI MUNICIPALITY  
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017 / 2018 FINANCIAL YEAR

## ANNEXURE E

### SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017/2018 - ANNUAL PROGRESS REPORT - REGULATED PERFORMANCE INDICATORS

**REGULATED KEY PERFORMANCE INDICATORS OVERVIEW**  
**SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

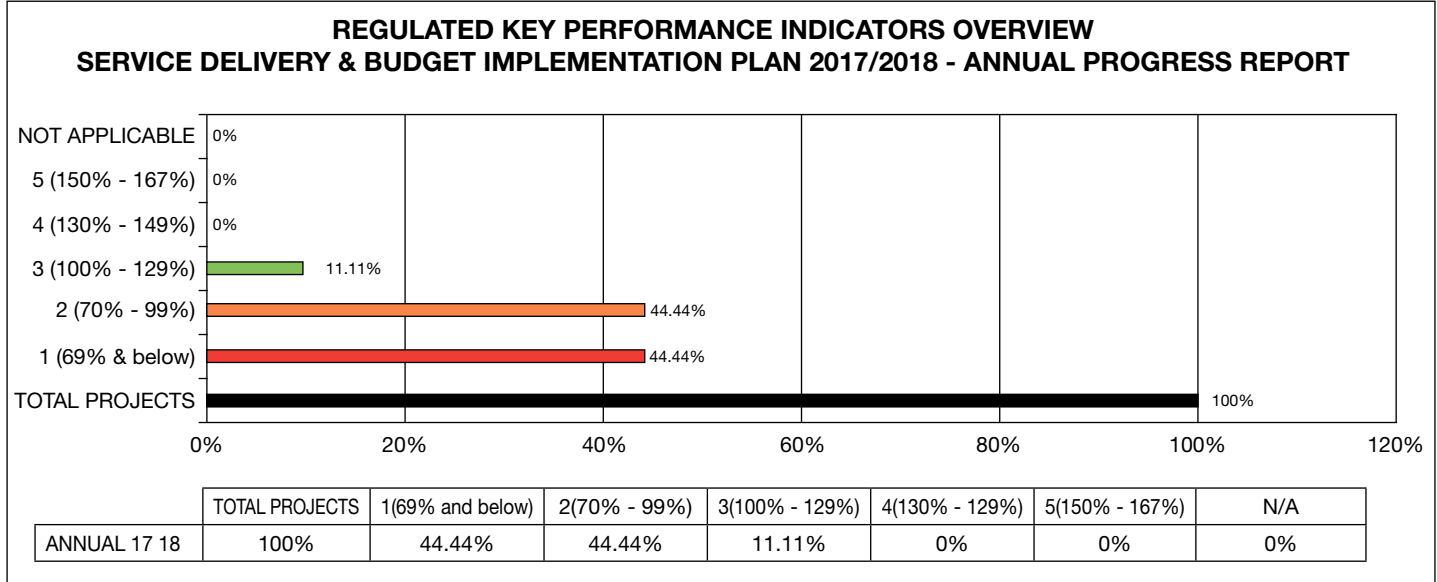
COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

**REGULATED KEY PERFORMANCE INDICATORS OVERVIEW**

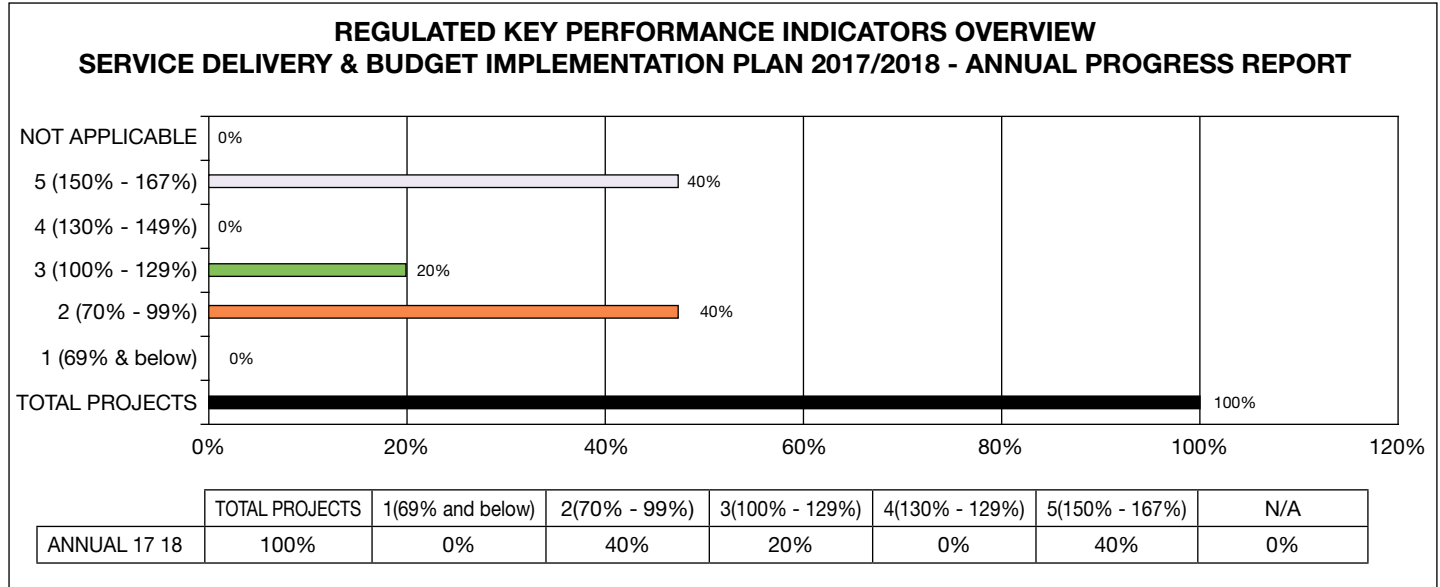
**1 REGULATED KEY PERFORMANCE INDICATORS OVERVIEW**

- 1.1 TOTAL PROJECTS: 14
- 1.1.1 OPERATING PROJECTS 9
- 1.1.2 CAPITAL PROJECTS 5

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**



2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS



## PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT

SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA & OUTCOME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017			ANNUAL 2017/2018 PROGRESS REPORT					
						ANNUAL TARGET '16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	SOURCE DOCUMENT
						100% (R7 392) spent on WSP by the 30th of June 2017	7259967 spent on WSP by the 30th of June 2017	2 (70% - 99%)	100% (R7 392) spent on WSP by the 30th of June 2017	R 2 483 988 spent on the last quarter.	2 (70% - 99%)	BEC & BAC Meetings were postponed which impacted on the appointment of service providers	No corrective action as the Unit does not have control of the process.	Emails confirming postponement of Meetings.
RPI 01	NKPA 1 - MUNICIPAL TRANSFORMATION AND ORGANIZATIONAL DEVELOPMENT	Budget spent on Work Skills Plan	N/A	R 2 483 988 spent on WSP by the 30th of June 2017	% spent on WSP	100% (R7 392) spent on WSP by the 30th of June 2017	7259967 spent on WSP by the 30th of June 2017	2 (70% - 99%)	100% (R7 392) spent on WSP by the 30th of June 2017	R 2 483 988 was spent in the last quarter.	2 (70% - 99%)	BEC & BAC Meetings were postponed which impacted on the appointment of service providers	No corrective action as the Unit does not have control of the process.	Emails confirming postponement of Meetings.
RPI 02	NKPA 1 - MUNICIPAL TRANSFORMATION AND ORGANIZATIONAL DEVELOPMENT	Number of people from employment equity target groups employed in the three highest levels of management	N/A	Number of people from employment equity target groups employed in middle management non-management posts [White; Coloured males and females & disabled males and females] by 30 June 2018	Number of people from employment equity target groups employed in middle management non-management posts [White; Coloured males and females & disabled males and females]	2% of employment population with disabilities achieved by the 31st of March 2017	0 % of employment population with disabilities achieved by the 31st of March 2017	1 (69% & below)	Number of people from employment equity target groups employed in senior & middle management by the 30th of June 2018	Nil Achieved.	1 (69% & below)	Nil Achieved.	N/A	N/A
RPI 03	NKPA 2 - BASIC SERVICE DELIVERY	Number of households with access to potable (drinkable) water	Various, as this is Application Driven	100 x New Water connections completed by the 30th of June 2018 (Application Driven)	Number of New Water connections completed (Application Driven)	100 x New Water connections completed by the 30th of June 2017 (Application Driven)	362 x New Water connections completed by the 30th of June 2017 (Application Driven)	5 (150% - 167%)	100 x New Water connections completed by the 30th of June 2018 (Application Driven)	247 x New Water connections completed by the 30th of June 2018 (Application Driven)	5 (150% - 167%)	N/A	N/A	Water Monitoring Connection Spreadsheet.
RPI 04	NKPA 2 - BASIC SERVICE DELIVERY	Number of households with access to sanitation	Var	100 New Sewer Connections Completed by the 30th of June 2018	Number of New Sewer Connections Completed	100 New Sewer Connections Completed by the 30th of June 2017	257 X New Sewer Connections Completed by the 30th of June 2017	5 (150% - 167%)	100 New Sewer Connections Completed by the 30th of June 2018	363 x New Sewer Connections Completed by the 30th of June 2018	5 (150% - 167%)	N/A	N/A	Sewer Monitoring Connection Progress Report Minutes.
RPI 05	NKPA 2 - BASIC SERVICE DELIVERY	Number of households with access to electricity	Ward 29 - 352 new connections (Mkhondeni) & Ward 28 - 200 new connections (Regina)	200 new electricity connections completed by the 30th of June 2018 (Ward 29 - 200 new connections (Mkhondeni) & Ward 28 - 200 new connections (Regina))	Number of New Electricity connections completed	552 new electricity connections completed by the 30th of June 2017 (Ward 29 - 352 new connections (Mkhondeni) & Ward 28 - 200 new connections (Regina))	193 new electricity connections completed by the 30th of June 2017 (Ward 29 - 352 new connections (Mkhondeni) & Ward 28 - 200 new connections (Regina))	1 (69% & below)	200 new electricity connections completed by the 30th of June 2018 (Ward 29 - 200 new connections (Mkhondeni) & Ward 28 - 200 new connections (Mkhondeni))	218 new electricity connections completed by the 30th of June 2018 (Ward 29 - 200 new connections (Mkhondeni))	2 (70% - 99%)	Nil Achieved.	N/A	N/A

SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA & OUTCOME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017			ANNUAL 2017/2018 PROGRESS REPORT					
						ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	SOURCE DOCUMENT
						13km.0 = 5km=ward 1-37; 0,2=ward 13; 0,3=ward 23; 0,4=ward 20; 0,5=ward 2,3, 10,16,18; 0,45= ward 4, 6, 11, 12, 15, 17; 0,6=ward 18;0,74= ward 18, 0,85=ward 2, 1, 0,8=ward 29; 1,6= ward 37) of new municipal roads constructed by the 30th of June 2017	17,35 KM OF of new municipal roads constructed by the 30th of June 2017	3 (100% - 129%)	14,5km (= 0,5km=ward 1-37; 0,2=ward 13; 0,3=ward 23; 0,4=ward 20; 0,5=ward 2,3, 10,16,18; 0,45= ward 4, 6, 11, 12, 15, 17; 0,6=ward 18;0,74= ward 18, 0,85=ward 2, 1, 0,8=ward 29; 1,6= ward 37) of new municipal roads constructed by the 30th of June 2018	13,798 km of new municipal roads constructed by the 30th of June 2018	2 (70% - 99%)	Target Partially Met due to delays with payments and advertising and changes made on timeously, fast track reports and payments made on time.		
RPI 06	NKPA 2 - BASIC SERVICE DELIVERY	Kilometers of new municipal roads constructed	14,0 = 5km=ward 1-37; 0,2=ward 13; 0,3=ward 23; 0,4=ward 20; 0,5=ward 2,3, 10,16,18; 0,45= ward 4, 6, 11, 12, 15, 17; 0,6=ward 18;0,74= ward 18, 0,85=ward 2, 1, 0,8=ward 29; 1,6= ward 37	14,5km (= 0,5km=ward 1-37; 0,2=ward 13; 0,3=ward 23; 0,4=ward 20; 0,5=ward 2,3, 10,16,18; 0,45= ward 4, 6, 11, 12, 15, 17; 0,6=ward 18;0,74= ward 18, 0,85=ward 2, 1, 0,8=ward 29; 1,6= ward 37) of new municipal roads constructed by the 30th of June 2018	kms of new municipal roads constructed	13km.0 = 5km=ward 1-37; 0,2=ward 13; 0,3=ward 23; 0,4=ward 20; 0,5=ward 2,3, 10,16,18; 0,45= ward 4, 6, 11, 12, 15, 17; 0,6=ward 18;0,74= ward 18, 0,85=ward 2, 1, 0,8=ward 29; 1,6= ward 37) of new municipal roads constructed by the 30th of June 2017	17,35 KM OF of new municipal roads constructed by the 30th of June 2017	3 (100% - 129%)	14,5km (= 0,5km=ward 1-37; 0,2=ward 13; 0,3=ward 23; 0,4=ward 20; 0,5=ward 2,3, 10,16,18; 0,45= ward 4, 6, 11, 12, 15, 17; 0,6=ward 18;0,74= ward 18, 0,85=ward 2, 1, 0,8=ward 29; 1,6= ward 37) of new municipal roads constructed by the 30th of June 2018	13,798 km of new municipal roads constructed by the 30th of June 2018	2 (70% - 99%)	Target Partially Met due to delays with payments and advertising and changes made on timeously, fast track reports and payments made on time.		
RPI 07	NKPA 2 - BASIC SERVICE DELIVERY	Number of households with access to refuse removal at least once per week	10 - 37 serviced by both Municipality and Co-ops.	"Approximately 120 000 households with access to refuse removal at least once per week by the 30th of June 2018 (wards 10 -37)"	"Number of households with access to refuse removal at least once per week (wards 10 -37)"	"120 000 households with access to refuse removal at least once per week by the 30th of June 2017 (wards 10 -37)"	"120 000 households with access to refuse removal at least once per week by the 30th of June 2017 (wards 10 -37)"	3 (100% - 129%)	"Approximately 120 000 households with access to refuse removal at least once per week by the 30th of June 2018 (wards 10 -37)"	"Approximately 120 000 households with access to refuse removal at least once per week by the 30th of June 2018 (wards 10 -37)"	3 (100% - 129%)	N/A	the business unit to utilize weighbridge slips,billed customers and truck routes to calculate the number of households to refuse collection	N/A
RPI 08	NKPA 2 - BASIC SERVICE DELIVERY	Number of households earning less than R3500 per month (application based) with access to free basic services	All Wards (application based)	7000 households earning less than R3500 per month (application based) provided with access to free basic services by the 30th of June 2017	Number of households earning less than R3500 per month (application based) provided with access to free basic services	8000 households earning less than R3500 per month (application based) provided with access to free basic services by the 30th of June 2017	5813 households earning less than R3500 per month (application based) provided with access to free basic services by the 30th of June 2017	2 (70% - 99%)	7000 households earning less than R3500 per month (application based) provided with access to free basic services by the 30th of June 2018	5463 households earning less than R3500 per month (application based) provided with access to free basic services by the 30th of June 2018	2 (70% - 99%)	Customers not applying as expected. Could be a lack of understanding of how indigent work. Secondly could be the fact that meters are tampered with and there are not losing anything.	Educational Awareness on Indigent and Meter Audit	Indigent Register and SMC resolution
RPI 09	NKPA 4 - FINANCIAL VIABILITY & MANAGEMENT	Percentage of a municipality's capital budget actually spent on capital projects identified in the IDP	N/A	100% of the municipality's capital budget actually spent on capital projects identified in the IDP by the 30th of June 2018 (Percentage : Total spending on capital projects divided by total capital budget x 100)	% of the municipality's capital budget actually spent on capital projects identified in the IDP (Percentage : Total spending on capital projects divided by total capital budget x 100)	100% of the municipality's capital budget actually spent on capital projects identified in the IDP by the 30th of June 2017 (Percentage : Total spending on capital projects divided by total capital budget x 100)	73% of the municipality's capital budget actually spent on capital projects identified in the IDP by the 30th of June 2017 (Percentage : Total spending on capital projects divided by total capital budget x 100)	2 (70% - 99%)	100% of the municipality's capital budget actually spent on capital projects identified in the IDP by the 30th of June 2018	75% of the municipality's capital budget actually spent on capital projects identified in the IDP by the 30th of June 2018	2 (70% - 99%)	N/A	N/A	N/A

SDBIP REFER-ENCE	NATIONAL KEY PERFORMANCE AREA & OUTCOME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017			ANNUAL 2017/2018 PROGRESS REPORT				SOURCE DOCUMENT		
						ANNUAL TARGET '16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE			
						9.78 Financial viability in terms of debt coverage achieved by the 30th of June 2018. (Ratio: Total operating revenue received minus operating grants divided by debt service payments (i.e., interests plus redemption))	6.49 Financial viability in terms of debt coverage achieved by the 30th of June 2017. (Ratio: Total operating revenue received minus operating grants divided by debt service payments (i.e., interests plus redemption))	3 (100% - 129%)	9.78 Financial viability in terms of debt coverage achieved by the 30th of June 2018. (Ratio: Total operating revenue received minus operating grants divided by debt service payments (i.e., interests plus redemption))	2 (70% - 99%)	low collection levels/high expenditure	N/A		2 (70% - 99%)	N/A
RPI 10	NKPA 4 - FINANCIAL VIABILITY & MANAGEMENT	Financial viability in terms of debt coverage	N/A	9.78 Financial viability in terms of debt coverage achieved by the 30th of June 2018. (Ratio: Total operating revenue received minus operating grants divided by debt service payments (i.e., interests plus redemption))	Ratio of Financial viability in terms of debt coverage achieved. (Ratio: Total operating revenue received minus operating grants divided by debt service payments (i.e., interests plus redemption))	9.78 Financial viability in terms of debt coverage achieved by the 30th of June 2017. (Ratio: Total operating revenue received minus operating grants divided by debt service payments (i.e., interests plus redemption))	6.49 Financial viability in terms of debt coverage achieved by the 30th of June 2017. (Ratio: Total operating revenue received minus operating grants divided by debt service payments (i.e., interests plus redemption))	3 (100% - 129%)	9.78 Financial viability in terms of debt coverage achieved by the 30th of June 2018	2 (70% - 99%)	8.42 Financial viability in terms of debt coverage achieved by the 30th of June 2018	2 (70% - 99%)	N/A	N/A	Casflow
RPI 11	NKPA 4 - FINANCIAL VIABILITY & MANAGEMENT	Financial viability in terms of cost coverage	N/A	3.43 Financial viability in terms of cost coverage achieved by the 30th of June 2018. (Ratio: Available cash plus investments divided by monthly fixed operating expenditure)	Ratio of Financial viability in terms of cost coverage achieved. (Ratio: Available cash plus investments divided by monthly fixed operating expenditure)	3.43 Financial viability in terms of cost coverage achieved by the 30th of June 2017. (Ratio: Available cash plus investments divided by monthly fixed operating expenditure)	2.89.1 Financial viability in terms of cost coverage achieved by the 30th of June 2017. (Ratio: Available cash plus investments divided by monthly fixed operating expenditure)	2 (70% - 99%)	3.43 Financial viability in terms of cost coverage achieved by the 30th of June 2018	1 (69% & below)	89 Financial viability in terms of cost coverage achieved by the 30th of June 2018	1 (69% & below)	N/A	N/A	Casflow/ Investment register
RPI 12	NKPA 4 - FINANCIAL VIABILITY & MANAGEMENT	Financial viability in terms of outstanding service debtors to revenue	N/A	1.8 Financial viability in terms of outstanding service debtors to revenue achieved by the 30th of June 2018. (Ratio: Outstanding service debtors divided by annual revenue actually received for services)	Ratio of Financial viability in terms of outstanding service debtors to revenue achieved. (Ratio: Outstanding service debtors divided by annual revenue actually received for services)	1.8 Financial viability in terms of outstanding service debtors to revenue achieved by the 30th of June 2017. (Ratio: Outstanding service debtors divided by annual revenue actually received for services)	6.49 Financial viability in terms of outstanding service debtors to revenue achieved by the 30th of June 2017. (Ratio: Outstanding service debtors divided by annual revenue actually received for services)	3 (100% - 129%)	1.8 Financial viability in terms of outstanding service debtors to revenue achieved by the 30th of June 2018	1 (69% & below)	7.47 Financial viability in terms of outstanding service debtors to revenue achieved by the 30th of June 2018	1 (69% & below)	N/A	N/A	Casflow/Age analysis
RPI 13	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Number of work opportunities created through LED development initiatives including Capital Projects	4,5,6,7,8,9, 11,13,14,15, 16,17,18,2, 0,2,22, 23, 29,31,32,33 and 35	1100 x work opportunities created through LED development initiatives including Capital Projects by the 31st of March 2018	Number of work opportunities created through LED development initiatives including Capital Projects	1034 work opportunities created through LED development initiatives including Capital Projects by the 30th of June 2017	1034 work opportunities created through LED development initiatives including Capital Projects by the 30th of June 2017	3 (100% - 129%)	1100 x work opportunities created through LED development initiatives including Capital Projects by the 31st of March 2018	3 (100% - 129%)	1000 x work opportunities created through LED development initiatives including Capital Projects by the 31st of March 2018	3 (100% - 129%)	N/A	N/A	Site Plan prepared by Cogta in partnership with the implementing agent
RPI 14	NKPA 2 - BASIC SERVICE DELIVERY	No. of new houses constructed	(1, 2, 3, 4, 5, 6, 7, 8 & 9 Vukilela) 11, 17 (13, 14, 15, 16, 18, 20, 21, 22, 29, 31, 34 & 35) OSS	2864 new houses constructed. (Wards 1-9 = 2500 units & Ward 11 = 106 units & Ward 17 = 72 units, OSS = 46 units and OSS2= 239) by the 30th of June 2018	Number of new houses constructed. (Wards 1-9 = 2500 units & Ward 11 = 106 units & Ward 17 = 72 units, OSS = 46 units and OSS2= 239) by the 30th of June 2018	2450 new houses constructed. (Wards 1-9 = 2000 units & Ward 11 = 2000 units & Ward 17 = 72 units, OSS = 117 units) by the 30th of June 2017	3387 new houses constructed. (Wards 1-9 = 2000 units & Ward 11 = 133 units & Ward 17 = 72 units and OSS = 117 units) by the 30th of June 2017	3 (100% - 129%)	2864 new houses constructed. (Wards 1-9 = 2500 units & Ward 11 = 106 units & Ward 17 = 72 units, OSS = 46 units and OSS2= 239) by the 30th of June 2018	3 (100% - 129%)	3668 x new housing units constructed by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A



**MSUNDUZI MUNICIPALITY  
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017 / 2018 FINANCIAL YEAR**

## ANNEXURE F

### SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017/2018 - ANNUAL PROGRESS REPORT - ORGANIZATIONAL OVERVIEW

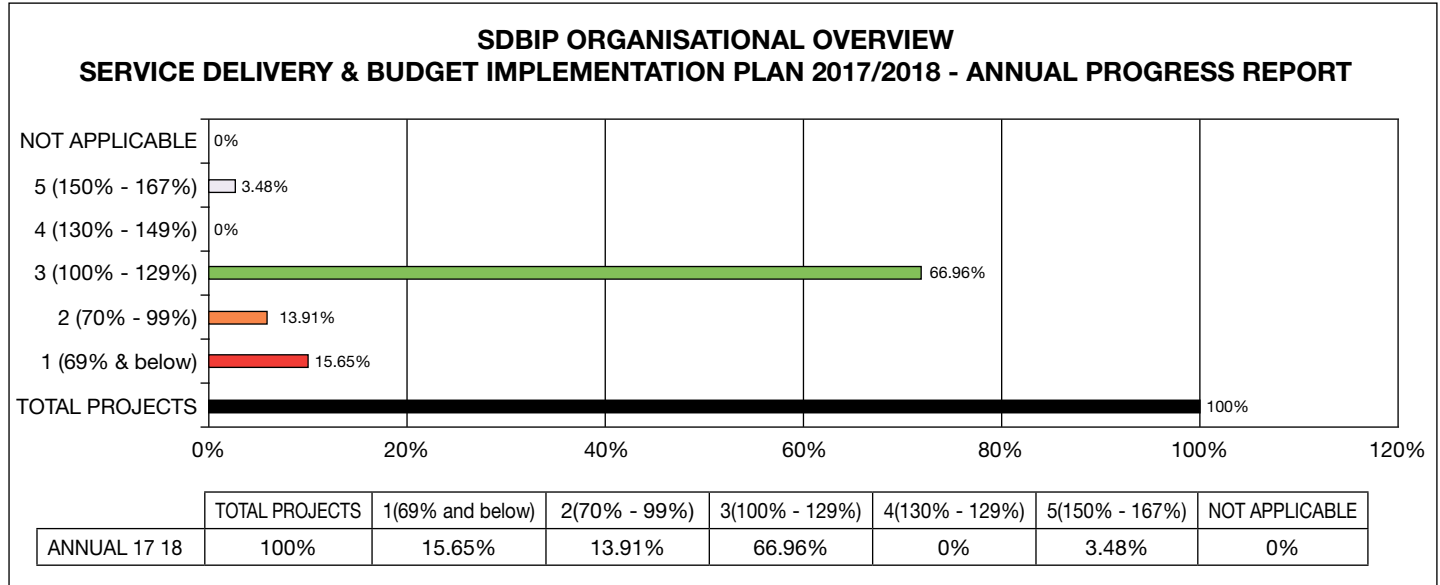
**SDBIP ORGANISATIONAL OVERVIEW  
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

**1 ORGANISATIONAL OVERVIEW**

- 1.1 TOTAL PROJECTS: 210**
- 1.1.1 OPERATING PROJECTS 115**
- 1.1.2 CAPITAL PROJECTS 95**

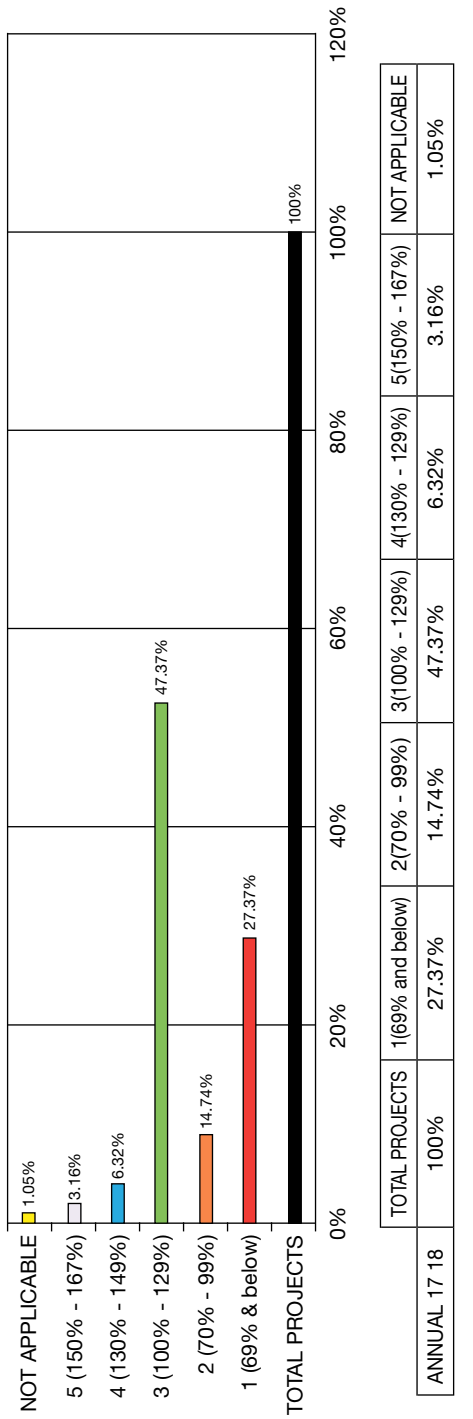
**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**



- 1.2.1 A total of 115 Operating Projects were reported on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT
- 1.2.2 15.65% of the projects were reported as having achieved a 1 on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT
- 1.2.3 13.91% of the projects were reported as having achieved a 2 on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT
- 1.2.4 66.96% of the projects were reported as having achieved a 3 on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT
- 1.2.5 0% of the projects were reported as having achieved a 4 on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT
- 1.2.6 3.48% of the projects were reported as having achieved a 5 on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT
- 1.2.7 0% of the projects were reported as not applicable on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT

2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS

SDBIP ORGANISATIONAL OVERVIEW  
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017/2018 - ANNUAL PROGRESS REPORT



- 2.1.1 A total of 95 Capital Projects were reported on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT
- 2.1.2 27.37% of the projects were reported as having achieved a 1 on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT
- 2.1.3 14.74% of the projects were reported as having achieved a 2 on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT
- 2.1.4 47.37% of the projects were reported as having achieved a 3 on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT
- 2.1.5 6.32% of the projects were reported as having achieved a 4 on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT
- 2.1.6 3.16% of the projects were reported as having achieved a 5 on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT
- 2.1.7 \*0% of the projects were reported as not applicable due to not having any targets on the SDBIP for the 2017/2018 ANNUAL PROGRESS REPORT\*

ORGANISATIONAL OVERVIEW NARRATIVE

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PARTIALLY MET	SDBIP REFERENCE	ANNUAL- PROJECTED TARGET	ANNUAL- ACTUAL PROGRESS- ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
1	OFFICE OF THE CITY MANAGER	OFFICE OF THE SPEAKER	7	0	7	1	OTS 02	468 X Monthly Reports on the functioning/status of ward committees received by the Office of the Speaker from Ward Assistants before the 21st of every month by the 30th of June 2018	396 X Monthly Reports on the functioning/status of ward committees received by the Office of the Speaker from Ward Assistants before the 21st of every month by the 30th of June 2018	1 (69% & below)	N/A	N/A
		OFFICE OF THE MAYOR	4	0	4	0	N/A	N/A	N/A	NOT APPLICABLE	N/A	N/A
	IRPTN		0	8	8	8	IRPTN 02	100% of the project (Road widening for IRPTN dedicated lanes in Moses Mabhidia Road between km 5.5 to km 6.5, 1 station earthworks and 2 intersections traffic signals) Completed by the 30th of June 2018	Target Partially met. 96% of the project achieved. Street lighting and Traffic signals installation at the are in progress. Tactile paving, ITS manholes and final road markings in progress	2 (70% - 99%)	Delays due to properties that were encroaching on the Surferland Road approach road reserve.	Revise the program

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PARTIALLY MET	SDBIP REFERENCE	ANNUAL- PROJECTED TARGET	ANNUAL- ACTUAL PROGRESS- ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
							IRPTN 03	9% of the project (Road widening for IRPTN bus dedicated lanes and bridge widening in Moses Mabhidha Road between km 6.5 to km 7.5) Completed by the 30th of June 2018	Target not met. Tender was re-advertised on the 31 May 2018.	1 (69% & below)	The tender was re-advertised to the public due to irregularities on the previous closed tender process.	Program will be revised once the contractor is appointed.
							IRPTN 04	28% of the project (in preparation of road widening for IRPTN bus dedicated lanes and 1 station earthworks in Moses Mabhidha Road between km 7.5 to km 8.8) Completed by the 30th of June 2018	Target not met. 5.5% progress has been achieved. Proving of services and installation traffic accommodation signs is in progress. Carting fill material from commercial source has commenced.	1 (69% & below)	Slow progress regarding the relocation of services.	Most service owners have started with relocation of their services. The program has been revised for the next financial year.
							IRPTN 05	12% of the project (Construction of Burger and West Street intersection as part of Road widening for IRPTN bus dedicated lanes and 1 station earthworks in Moses Mabhidha Road between km 8.8 to km 10.3) completed by the 30th of June 2018.	Target not met. 6% progress has been achieved. Proving of services and installation construction signs is in progress.	1 (69% & below)	The project was delayed due to court interdict	The program will be revised
							IRPTN 06	Final scaled down IRPTN design and contract documentation for Moses Mabrida Road from KM 0 to KM 5.5 completed by the 31st of May 2018	Target partially met. A meeting was held 31 May 2018 with KZNDOT. Currently awaiting KZNDOT's comments so that they can be incorporated in the design.	2 (70% - 99%)	After several attempts to secure a meeting with KZNDOT as this section of the road falls within their jurisdiction, the response for the meeting was received on the 30 May 2018 from KZNDOT.	KZN DOT has been requested to send their comments urgently so that they can be incorporated in the design.
							IRPTN 07	Roads, water and sanitation for Herschenson site for relocation of houses affected by IRPTN alignment Completed by the 31st of May 2018	Target not met. The project is now under Human Settlement Department.	1 (69% & below)	The project has been handed over to Human Settlement	N/A
							IRPTN 08	1 x Basic Assessment report and WULA prepared & submitted to KZN EDTEA and DWA by the 30th of June 2018	Target not met. Engineers are still compiling the additional information requested.	1 (69% & below)	Delays due to unavailable additional information required in order to complete the BAR and WULA.	Meetings were held with EDTEA and the engineers to discuss the additional information required. Engineers will provide the design information for km 0 to 5.5 and WP2.
							IRPTN 09	Land acquisition process and submission of land acquisition process to the Council concluded by the 31st of May 2018	Target partially met. Reports for three land owners have been submitted to Council and two land owners are outstanding.	2 (70% - 99%)	Two of the land owners requires that the designs be amended to accommodate their needs, Engineers are checking the options to accommodate these needs.	Follow up meetings to discuss the options with the two land owners will be held in July 2018

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PARTIALLY MET	SDBIP REFERENCE	ANNUAL- PROJECTED TARGET	ANNUAL PROGRESS- ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
		WASTE MANAGEMENT (BUSINESS WASTE, DOMESTIC WASTE, LANDFILL & RECYCLING)	1	7	8	1	WM 03	250 x metres of berm constructed to 2.5m height by the 31st of May 2018	246.5 x metres of berm constructed by the 31st of May 2018	2 (70% - 99%)	N/A	N/A
		<b>TOTAL</b>	<b>12</b>	<b>15</b>	<b>27</b>	<b>10</b>						
2	COMMUNITY SERVICES	PUBLIC SAFETY, EMERGENCY SERVICES & ENFORCEMENT (TRAFFIC, SECURITY, FIRE & DISASTER)	11	1	12	0	N/A	N/A	N/A	NOT APPLICABLE	N/A	N/A
		AREA BASED MANAGEMENT (ABM, HIV/AIDS & HALLS)	8	0	8	0	N/A	N/A	N/A	NOT APPLICABLE	N/A	N/A
		RECREATION & FACILITIES (SPORTS, PARKS, SERVITUDES, RECREATION, CEMETRIES, LIBRARIES, BUILDINGS & FACILITIES)	8	2	10	4	R & F 01	Grass cut once per month in 29 wards a season as per grass cutting schedule (September 2017 to May 2018) by the 30th of June 2018	0 of 29 wards Cut once per month in 29 wards a season as per grass cutting schedule (September 2017 to May 2018) by the 30th of June 2018	1 (69% & below)	Delay in the purchase of 100 brushcutters	Funding to be approved in the new financial year
							R & F 02	10 islands and 10 main entrances into the CBD maintained monthly as per maintenance schedule by the 30th of June 2018	5 islands and 5 main entrances maintained by the 30th of June 2018	1 (69% & below)	Purchase and repairs to lawnmowers to avoid cutting with brushcutters thereby eliminating windscreen chip claims	Liaise with sorkshops to speed-up the repair process and to procure lawnmowers
							R & F 09	100 x new brush cutters purchased by the 30th of April 2018	0 Brushcutters purchased by the 30th of April 2018 (Bid adjudication finalisation completed, couldn't continue due to shortage of funds)	1 (69% & below)	Insufficient Funds	Seek Council Funding for 2018/2019
							R & F 11	4 Halls in Vulindlela repaired and refurbished by the 30th of June 2018	Nil Achieved	1 (69% & below)	Delay in acquisition, BAC approved the report, SCM couldn't allocate service provider before expenditure committee, approved funding was lost	BAC report
		<b>TOTAL</b>	<b>27</b>	<b>3</b>	<b>30</b>	<b>4</b>						
3	INFRASTRUCTURE SERVICES	WATER & SANITATION	0	20	20	8	W & S 01	2 km of water pipe replaced by the 30th of June 2018	1.7 km of water piped replaced by the 30th of June 2018	2 (70% - 99%)	shortage of material	The project will be completed by engaging a consulting engineer and going through our panel of contractors

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							W & S 02	Four (4) stream crossings completed by the 30th of June 2018	0 stream crossings completed by 30th of June 2018. (50% OF Three (3) stream crossings completed)	1 (69% & below)	There was a delay in the appointment of the service provider	Target moved to next financial year consultant has been appointed to complete project in 18/19
							W & S 06	0.8 km of new sewer pipe constructed by the 30th of June 2018	0km completed (Service provider was appointed by the 30 June 2018.)	1 (69% & below)	There was delay in the processes of appointing the contractor.	Target moved to 2018-2019 financial year. Contractor is currently on site and project is progressing
							W & S 10	0.3 km of new sewer pipe constructed by the 30th of June 2018	0 km completed (Contractor was appointed by the 30 June 2018.)	1 (69% & below)	Original Contractor withdrew his appointment thereby causing a delay in achieving the target, as a revised report for a new contractor had to be submitted and approved at BAC.	Appointment of new contractor as per BAC resolution by 30 June 2018. The contractor will commence works in the 18/19 FY
							W & S 12	100% of 3rd Floor Offices Renovated by the 30th of June 2018(Professor Nyembezi Building)	0% of 3rd Floor Offices renovated by the 30 June 2018.	1 (69% & below)	The 3rd floor renovation designs was completed by the 30 June 2018 however when procuring a contractor, the project was not approved to continue due to cost containment measures.	project suspended due to cost containment
							W & S 13	Phase 2 of Draft Sanitation Master Plan and Draft WSDP submitted to SMC for consideration by the 30th of June 2018	72% of review of the Draft Water Master Plan and WSDP was completed by the 30 June 2018.	2 (70% - 99%)	There where delays encountered in gaining metered water consumption figures due to the integration of SAP. This request was made in February 2018 and could only be provided at the end of May 2018.	Consultant appointment was extended 3 months in order to complete all work. Budget provision was made in the 2018-2019 financial year
							W & S 17	100% (10 X Offices) office furniture purchased & delivered by the 30th of June 2018 (Professor Nyembezi Building)	0% office furniture bought by 30th of June 2018 (Bid Spec Approval was completed.)	1 (69% & below)	The specification for all the furniture requirements was completed and approved at Bid Spec however when procurement process for a service provider was initiated it was rejected due to continue due to cost containment measures.	project suspended due to cost containment



NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PARTIALLY MET	SDBIP REFERENCE	ANNUAL- PROJECTED TARGET	ANNUAL- ACTUAL PROGRESS- ACTUAL	ACTUAL (1,2,3,4,5, Not-Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
							W & S 21	Designs and BoQ for MIG - COPEVILLE RESERVOIR completed by the 30 June 2018	Draft Designs and BoQ for MIG - COPEVILLE RESERVOIR completed by the 30 June 2018	2 (70% - 99%)	The final design could not be completed as the Reservoir size needs to be changed due to additional information received by the Human settlements Department.	The target and funding was moved to the 2018/2019 financial year. All necessary information will be collated and revised design to be completed within 3 months
	ROADS & TRANSPORTATION		0	33	33	17	R & T 02	100 % Completion of base course by the 31st of December 2017	0 % Completion of base course by the 31st of December 2017	1 (69% & below)	N/A	N/A
							R & T 03	0.4km of gravel roads to surfaced/concrete sidewalk at Siyahomula Road upgraded by the 30th of June 2018	Completed sidewalks at Siyahomula School and Ashdown Primary School by 30 June 2018	1 (69% & below)	N/A	N/A
							R & T 04	100% subbase layer completed by the 30th of June 2018	0% subbase layer completed by the 30th of June 2018 Target not met. Subgrade Completed	1 (69% & below)	The project had to be staggered due to insufficient budget	N/A
							R & T 09	Consultant appointed for Design, EIA & WULA roads in Ward 16 by the 30th of June 2018	Consultant not appointed for Design, EIA & WULA roads in Ward 16 by the 30th of June 2018	2 (70% - 99%)	Insufficient available budget to make appointment.	Panel of Consultants to be utilised once 2018/19 budget is effected.
							R & T 10	Concrete bridge substructure, river embankment protection, and 0.26 km of gravel road way completed by the 30th of June 2018	Concrete Substructure complete. Reinforcement to deck partially complete. 0.26 Subgrade of gravel roadway complete. Embankment protection partially complete.	2 (70% - 99%)	Flash flood in 4 April 2018 on site of works affected operations on site of works. Delays by Eskom in relocation of services on the roadway. Payment delays by municipality resulted in cashflow difficulties experienced by contractor with resultant slow rate of work progress.	Payments to contractor to be fast tracked. Extension of time requested from BAC.
							R & T 13	100% Completed upgrading phase 1 of Dambuza main road by the 30th of June 2018	0% Completed upgrading phase 1 of Dambuza main road by the 30th of June 2018 (The project was abandoned and another roads instead were identified and prioritised for upgrade)	1 (69% & below)	N/A	N/A

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PARTIALLY MET	SDBIP REFERENCE	ANNUAL- PROJECTED TARGET	ANNUAL PROGRESS- ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
							R & T 06	0.5of gravel roads to surfaced/concrete standard upgraded by the 31st of March 2018.	0.5of gravel roads to surfaced/concrete standard not upgraded by the 31st of March 2018. Currently busy with provision of drainage of 0.76km (9800m <sup>2</sup> ) of gravel roads upgraded to asphalt surface standard by 30 March 2018. The project is 47% complete of 0.76 km.	2 (70% - 99%)	Project was delayed by 5 months due to work suspended by community for employment disputes and subcontracting, bad weather delays, environmental applications due to discovery of wet ground conditions and payment delays.	N/A
							R & T 17	0.4km of gravel roads upgraded to black top surface in Harewood Ward 20 by the 30th of June 2018	0.18km of gravel roads upgraded to black top surface in Harewood Ward 20 by the 30th of June 2018	2 (70% - 99%)	Project was delayed by 2 months due to work suspended by community for employment disputes and subcontracting, bad weather delays.	Project extended by 2 months and due for completion 30 August 2018.
							R & T 18	1.9 km of gravel roads upgraded to black top surface in Ward 01 (Shayamoya Road) by the 30th of June 2018	0 km of gravel roads upgraded to black top surface in Ward 01 (Shayamoya Road) by the 30th of June 2018	1 (69% & below)	The Shayamoya road project was prioritised for 2018/19 financial year by the community	N/A
							R & T 20	1.00m of gravel roads upgraded to black top surface in Ward 5 by the 30th of June 2018	0.55 km of gravel roads upgraded to black top surface in Ward 5 by the 30th of June 2018	1 (69% & below)	N/A	N/A
							R & T 23	1.00km of gravel roads upgraded to black top surface in ward 8 by the 30th of June 2018	0.85 km of gravel roads upgraded to black top surface in ward 8 by the 30th of June 2018	1 (69% & below)	N/A	N/A
							R & T 24	Approval of services and earthworks completed for ward 9 by the 30th of June 2018	Approval of services and earthworks not completed for ward 9	1 (69% & below)	Tabling of specifications was delayed due to BSC not sitting on time. Delay in advertising of the project. BSC report approved 1st of February 2017. Awaiting for SCM to advertise.	Fast track process of advertising with SCM
							R & T 27	Commencement of Expropriation of Erf EDN/123 for bridge deck construction and abutment rehabilitation by the 30th of June 2018	Commencement of Expropriation of Erf EDN/123 for bridge deck construction and abutment rehabilitation delayed by the 30th of June 2018	1 (69% & below)	Resubmission of Report to Full Council submitted. Approval by Full Council for Expropriation of land is pending.	Approvals dependent on the sitting of the committees of Portfolio, Audit, and Exco.

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PARTIALLY MET	SDBIP REFERENCE	ANNUAL- PROJECTED TARGET	ANNUAL- ACTUAL PROGRESS- ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
							R & T 28	Sub-structure of 2m wide Steel & concrete pedestrian bridge constructed by the 30th of June 2018	Sub-structure of 0m wide Steel & concrete pedestrian bridge constructed by the 30th of June 2018 (Contractor appointed on 7 May 2018)	1 (69% & below)	Late appointment of contractor for the works. Avoiled 2017/18 budget reallocated to fast moving projects where the was insufficient budgets allocated to existing commitments.	Contractor to commence when sufficient funding is availed in the 2018/19 financial year for a works order.
							R & T 29	Design of a 1.5m wide steel pedestrian bridge prepared and submitted EIA and WULA to DW & S by the 30th of June 2018	target not achieved Design of a 1.5m wide steel pedestrian bridge not prepared and submitted EIA and WULA to DW & S by the 30th of June 2018	1 (69% & below)	The project was abandoned by the community and another road(Mabane Road) instead were identified and prioritised for upgrade.	N/A
							R & T 30	Completed Specialist studies (EIA ) submission, for Eastern Ring Road from Murray Road/ Hesketh Drive intersection to Rogers Avenue by the 30th of June 2018	Completed Specialist studies (EIA ) submission, for Eastern Ring Road from Murray Road/ Hesketh Drive intersection to Rogers Avenue by the 30th of June 2018. BAR application being finalised for submission to DEA.	1 (69% & below)	delays to the submission of the BAR due to increase of scope of works.	BAR application to be submitted by 31st of July 2018.
							R & T 33	35 x bus shelters installed as per approved bus shelter implementation plan by the 31st of March 2018	35 x bus shelters installed as per approved bus shelter implementation plan by the 30th of June 2018	2 (70% - 99%)	Target to complete in March not met due to delays in the appointment of the service provider	N/A
		ELECTRICITY	0	6	6	0	N/A	N/A	N/A	NOT APPLICABLE	N/A	N/A
		MECHANICAL WORKSHOPS	2	0	2	1	MW 01	798 x Council vehicles and plant serviced by the 30th of June 2018	A total of 52 vehicles were serviced for the month of June 2018	2 (70% - 99%)	The shortage of spares & funds also await for EC approval which causes delays and shortage of staff such as Clerks & Mechanics & assistance in our offices	The EC approval to be quicker and funds reallocations and also provide staff with training
4	SUSTAINABLE DEVELOPMENT & CITY ENTITIES	TOTAL	2	59	61	26						
		DEVELOPMENT SERVICES (LICENSING, BUSINESS DEVELOPMENT & ECONOMIC DEVELOPMENT)	21	4	30	6	DS 14	The Town Centre: Promenade 1 Basic Assessment Report prepared and submitted to the Department of Environmental Affairs by the 30th of June 2018	Specialist studies completed and Progress report on Bar submitted to SMC	2 (70% - 99%)	Failed negotiations to assemble land under municipal ownership	Expropriation of land as per Full Council Resolution of 20 June 2018
							DS 15	Water User License Application prepared & submitted to the relevant Water Authority for Town Centre: Promenade 1 by the 30th of June 2018	Specialist studies completed and Progress report on Wula submitted to SMC	2 (70% - 99%)	Failed negotiations to assemble land under municipal ownership	Expropriation of land as per Full Council Resolution of 20 June 2018

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PARTIALLY MET	SDBIP REFERENCE	ANNUAL - PROJECTED TARGET	ANNUAL - ACTUAL PROGRESS - ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
							DS 17	The Town Centre: Promenade 1 Basic Assessment Report prepared and submitted to the Department of Environmental Affairs by the 30th of June 2018	Specialist studies completed and Progress report on Bar submitted to SMC	2 (70% - 99%)	Failed negotiations to assemble land under municipal ownership	Expropriation of land as per Full Council Resolution of 20 June 2018
							DS 18	Water User License Application prepared & submitted to the relevant Water Authority for Town Centre: Promenade 2 by the 30th of June 2018	Specialist studies completed and Progress report on Wula submitted to SMC	2 (70% - 99%)	Failed negotiations to assemble land under municipal ownership	Expropriation of land as per Full Council Resolution of 20 June 2018
							DS 22	The Edendale Town Centre Basic Assessment Report prepared and submitted to the Department of Environmental Affairs by the 31st of March 2018	Specialist studies completed and Progress report on Bar submitted to SMC	2 (70% - 99%)	Failed negotiations to assemble land under municipal ownership	Expropriation of land as per Full Council Resolution of 20 June 2018
							DS 23	Water User License Application prepared & submitted to the relevant Water Authority for the Edendale Town Centre by the 30th of June 2018	Specialist studies completed and Progress report on Wula submitted to SMC	2 (70% - 99%)	Failed negotiations to assemble land under municipal ownership	Pursue expropriation of land as per Full Council Resolution of 20 June 2018
	TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (TOWN PLANNING, ENVIRONMENTAL MANAGEMENT, LAND SURVEY & GEVD)		20	4	24	6	TP & EM 07	Final revised EMF adoption report prepared and submitted to SMC by the 30th of June 2018	Final EMF Upgrade of SDST, migration to Arc 10 and ArcPro has been completed excluding the Biodiversity dataset. BAC resolution received to extend contract for 3 months up till 30 September 2018.	2 (70% - 99%)	Delay in obtaining the final biodiversity dataset from the Provincial Conservation Department who is undertaking this component	Report to be submitted to BAC
							TP & EM 08	1 x Inception report Development of an SEA for the Vullindlela Area prepared and submitted to SMC by the 30th of June 2018	BAC report tabled on 14 June 2018. BAC resolution received on the 02 July 2018	2 (70% - 99%)	Awaiting appointment letter	Follow up on the drafting of the appointment letter and a first inception meeting
							TP & EM 12	Draft inception report on the Local Area Plan Scottsville/Pelham prepared & submitted to SMC by the 30th of June 2018	Bid Spec report was submitted during the month of June	2 (70% - 99%)	It was not budgeted for	It has been budgeted for during 2018/19 Financial Year
							TP & EM 13	1 x Draft Local Area Plan - Extension of Vullindlela [Ward 39] and Implementation Framework prepared & submitted to SMC by the 30th of June 2018	PSC meeting and meetings with Traditional leader were held during the month of June	2 (70% - 99%)	Some issues were raised during the public meetings, which are currently being addressed	Further meetings to be held with Traditional leader to get support for the plan
							TP & EM 14	100% Site Transfers of 60 Ha to qualifying Military Veterans ex-combats for Human Settlements completed by the 30th of June 2018	50% of sites were transferred to the Military Veterans	2 (70% - 99%)	The project was transferred to the Provincial Department of Human Settlement	Work together with the Department of Human Settlement to fast-track the process
							TP & EM 34	A General Plan for Plan of Erf 4391 Edendale EE prepared and submitted to the Survey General Office by the 30th of June 2018	No progress was made during June	2 (70% - 99%)	Project was cancelled onas there was no successful bidder.	The project to be re-advertised
	TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (ENVIRONMENTAL HEALTH)		4	4	8	1	BC & EH 04	1 x AQM Shelter purchased by the 31st of March 2018	1 x AQM Shelter not purchased by the 31st of March 2018 but tender letter awarded	2 (70% - 99%)	Delay in SCM processes	Cash flow amended in February 2018 to 30 June 2018

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PARTIALLY MET	SDBIP REFERENCE	ANNUAL- PROJECTED TARGET	ANNUAL- ACTUAL PROGRESS- ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
		HUMAN SETTLEMENTS	13	2	15	10	HS 07	100% Management of the IA for the construction of engineering services to a value of R 11 500 000.00 by the 30th of June 2018	100% Management of the IA for the construction of engineering services to a value of R 6 000 000.00 by the 30th of June 2018	1 (69% & below)	The culvert where new pipe crossing the N3 is blocked, getting a new pipe through is impossible. Difficult on removing people from the way of construction of water tank that is about R5 000 000.00	We have alternate options of getting pipe across the N3, which is trenchless technology (horizontal drilling underneath the N3 highway) and fixing the water main on larch road bridge. Engage the department of home affairs to move foreign from the way of construction by 9 July 2018
							HS 08	36 x new housing units constructed by the 30th of November 2017	Nil	1 (69% & below)	N/A	N/A
							HS 09	130 x new housing units constructed to wall plate level by the 30th of June 2018	140 x platforms cut to level, 88 x concrete slabs have casted, 69 x wall plates constructed and 28 x houses with roof. The clearance of forestry is 100% complete. And the engineers have done the prelim design on sewer.	1 (69% & below)	Non-compliance from NHBRC for project enrolment, site shutdown till the late-enrolment done.	Compiling attachments for NHBRC enrolment. The 100% of infrastructure design.
							HS 10	Stage 1 Application for SACCA - Mkhondeni completed and submitted to DoHS by the 31st of March 2018	The Implementing agent is yet to be appointed to undertake interim development for the informal settlement currently occupying the project area.	2 (70% - 99%)	The supply chain process to appoint the service provider to undertake interim development measures took long due to capacity challenges.	To submit the Planning application to DoHS by 31 July 2018.
							HS 50	100 x housing Units constructed (SACCA - Mkhondeni) by the 30th of June 2018	100 x housing Units not constructed (SACCA - Mkhondeni) by the 30th of June 2018	1 (69% & below)	Funding has not been approved by DoHS.	Continue to follow-up with DoHS and requesting them to fast track the approval.
							HS 11	Stage 1 funding application for Ethembeni prepared and submitted to Regional DoHS office by the 31st of October 2017	Nil	1 (69% & below)	N/A	N/A
							HS 12	Business Plan for approval of Stage 1 Funding prepared and submitted to DoHS by the 30th of June 2018	A Technical Meeting was held on the 18th of June 2018 to Workshop the Draft Layout with all Line Departments including Eskom. It was resolved that a SMC Progress Report and Presentation of the Draft Layout be made to Council for Adoption and Approval.	2 (70% - 99%)	Business Plan can not be submitted due to the level and type of Invasion on the Site.	Desktop pre-feasibility study, Social Facilitation and Preliminary Layout Planning.



NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PARTIALLY MET	SDBIP REFERENCE	ANNUAL- PROJECTED TARGET	ANNUAL- ACTUAL PROGRESS- ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
							HS 51	100% of Stage 1 Activities for Signal Hill completed by the 31st of March 2018	There is approximately 80% activities completed for signal Hill Project.	2 (70% - 99%)	The Department of Environmental Affairs recommended a WULA application which will delay the completion of stage 1 activities.	provide all the support required from the Department to expedite the WULA application process.
							HS 52	Business Plan for approval of Stage 2 Funding prepared and submitted to DoHS by the 30th of June 2018	Stage 2 Funding application will be submitted to the Department once all activities for stage one have been finalised.	1 (69% & below)	stage 1 activities are not yet completed therefore the IA cannot finalise packaging of stage two application.	provide all the support that will be required by the Implementing Agent to complete Stage 1 of the project.
							HS 53	100% Ground Clearing (Destumping) of the project site (Signal Hill) completed by the 30th of June 2018	30% Ground Clearing of the Signal Hill completed.	2 (70% - 99%)	There were delays in appointment process of the Service Provider.	The Service Provider has been appointed and the Project is being fast tracked.
							CE 04	100% development & fully operational Tourism website completed by the 30th of June 2018	The project has been delayed, timeframe is yet to be established	1 (69% & below)	The creation of the website is dependent on the support from ICT. ICT is the process of acquiring a new service provider that will create the website. The timeframe to start and complete the project will be determined by ICT upon the acquisition of this new service provider. We expect this to be done within the new financial year 2019	continued follow-up with ICT on the status of new service provider acquisition
							CE 05	Compliance with Airport Maintenance Schedule (building faults, landscaping, plumbing & electric repairs) by the 30th of June 2018	Adjudication completed September 2017. award still under objection.	2 (70% - 99%)	Appeal being finalized	Finalize appeal and then award tender to the successful bidder.
							CE 09	purchase and delivery of furniture for staff and emergency centre at PMB airport not complete	purchase and delivery of furniture for staff and emergency centre at PMB airport not complete	1 (69% & below)	N/A	N/A
							CE 22	100% Branding and promotional material procured by the 31st of December 2017	Nil	1 (69% & below)	N/A	N/A
							CE 25	2 x training workshops for tourism businesses facilitated by the 31st of March 2018	Nil	1 (69% & below)	N/A	N/A
							TOTAL					
			74	18	92	68						

**MSUNDUZI MUNICIPALITY  
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017 / 2018 FINANCIAL YEAR**

**ANNEXURE G**

**SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017/2018 - ANNUAL PROGRESS REPORT - OFFICE OF THE CITY MANAGER**

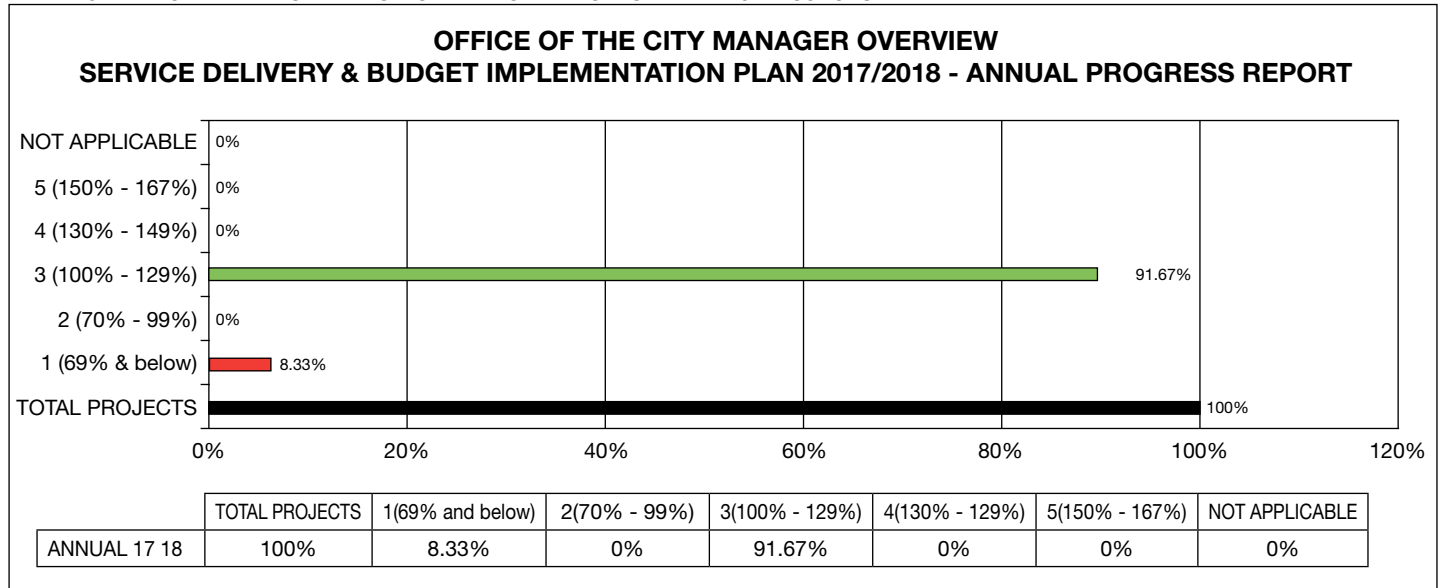
**OFFICE OF THE CITY MANAGER OVERVIEW  
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

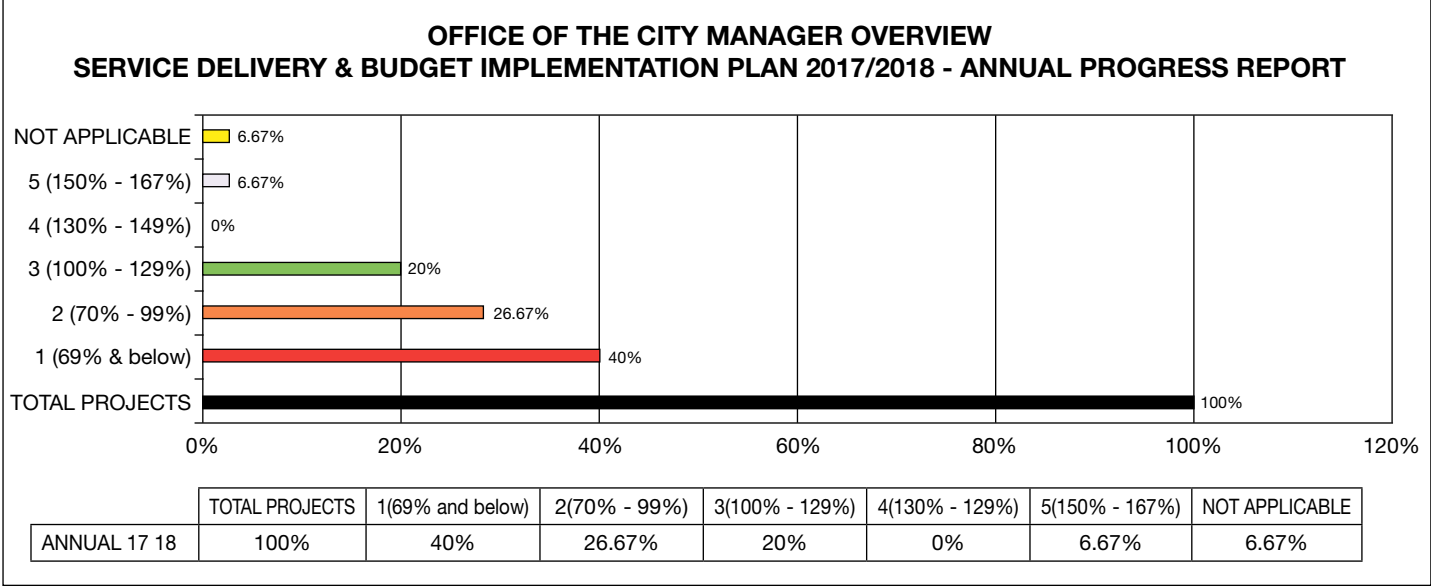
**1 OFFICE OF THE CITY MANAGER OVERVIEW**

- 1.1 TOTAL PROJECTS: 27**
- 1.1.1 OPERATING PROJECTS 12**
- 1.1.2 CAPITAL PROJECTS 15**

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**



## 2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS



SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2017/2018 FINANCIAL YEAR  
OFFICE OF THE CITY MANAGER OVERVIEW NARRATIVE  
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017/2018 - ANNUAL 2017/2018 PROGRESS REPORT

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PARTIALLY MET	SDBIP REFERENCE	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
1	OFFICE OF THE CITY MANAGER	OFFICE OF THE SPEAKER	7	0	7	1	OTS 02	468 X Monthly Reports on the functioning/status of ward committees received by the Office of the Speaker from Ward Assistants before the 21st of every month by the 30th of June 2018	398 X Monthly Reports on the functioning/status of ward committees received by the Office of the Speaker from Ward Assistants before the 21st of every month by the 30th of June 2018	1 (69% & below)	N/A	N/A
		OFFICE OF THE MAYOR	4	0	4	0	N/A	N/A	N/A	NOT APPLICABLE	N/A	N/A
		IRPTN	0	8	8	8	IRPTN 02	100% of the project (Road widening for IRPTN dedicated lanes in Moses Mabhida Road between km 5.5 to km 6.5, 1 station earthworks and 2 intersections traffic signals) Completed by the 30th of June 2018	Target Partially met. 96% of the project achieved. Street lighting and Traffic signals installation at the are in progress. Tactile paving, ITS manholes and final road markings in progress	2 (70% - 99%)	Delays due to properties that were encroaching on the Surtherland Road approach road reserve.	Revise the program
							IRPTN 03	9% of the project (Road widening for IRPTN bus dedicated lanes and bridge widening in Moses Mabhida Road between km 6.5 to km 7.5) Completed by the 30th of June 2018	Target not met. Tender was re-advertised on the 31 May 2018.	1 (69% & below)	The tender was re-advertised to the public due to the irregularity on the previous closed tender process.	Program will be revised once the contractor is appointed.
							IRPTN 04	28% of the project (in preparation of road widening for IRPTN bus dedicated lanes and 1 station earthworks in Moses Mabhida Road between km 7.5 to km 8.8) Completed by the 30th of June 2018	Target not met. 5.5% progress has been achieved. Proving of services and installation traffic accommodation signs is in progress. Carting fill material from commercial source has commenced.	1 (69% & below)	Slow progress regarding the relocation of services.	Most service owners have started with relocation of their services. The program has been revised for the next financial year.
							IRPTN 05	12% of the project (Construction of Burger and West Street intersection as part of Road widening for IRPTN bus dedicated lanes and 1 station earthworks in Moses Mabhida Road between km 8.8 to km 10.3) completed by the 30th of June 2018.	Target not met. 6% progress has been achieved. Proving of services and installation construction signs is in progress.	1 (69% & below)	The project was delayed due to court interdict	The program will be revised

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PARTIALLY MET	SDBIP REFERENCE	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
							IRPTN 06	Final scaled down IRPTN design and contract documentation for Moses Mabida Road from KM 0 to KM 5.5 completed by the 31st of May 2018	Target partially met. A meeting was held 31 May 2018 with KZNDOT. Currently awaiting KZNDOT's comments so that they can be incorporated in the design.	2 (70% - 99%)	After several attempts to secure a meeting with KZNDOT as this section of the road falls within their jurisdiction, the response for the meeting was received on the 30 May 2018 from KZNDOT.	KZN DOT has been requested to send their comments urgently so that they can be incorporated in the design.
							IRPTN 07	Roads, water and sanitation for Herschenson site for relocation of houses affected by IRPTN alignment Completed by the 31st of May 2018	Target not met. The project is now under Human Settlement Department.	1 (69% & below)	The project has been handed over to Human Settlement	N/A
							IRPTN 08	1 x Basic Assessment report and WULA prepared & submitted to KZN EDTEA and DWA by the 30th of June 2018	Target not met. Engineers are still compiling the additional information requested.	1 (69% & below)	Delays due to unavailable additional information required in order to complete the BAR and WULA.	Meetings were held with EDTEA and the engineers to discuss the additional information required. Engineers will provide the design information for km 0 to 5.5 and WP2.
							IRPTN 09	Land acquisition process and submission of land acquisition process to the Council concluded by the 31st of May 2018	Target partially met. Reports for three land owners have been submitted to Council and two land owners are outstanding.	2 (70% - 99%)	Two of the land owners requires that the designs be amended to accommodate their needs. Engineers are checking the options to accommodate these needs.	Follow up meetings to discuss the options with the two land owners will be held in July 2018
							WM 03	250 x metres of berm constructed to 2.5m height by the 31st of May 2018	246.5 x metres of berm constructed by the 31st of May 2018	2 (70% - 99%)	N/A	N/A
		WASTE MANAGEMENT (BUSINESS WASTE, DOMESTIC WASTE, LANDFILL & RECYCLING)	1	7	8	1						
		<b>TOTAL</b>	<b>12</b>	<b>15</b>	<b>27</b>	<b>10</b>						



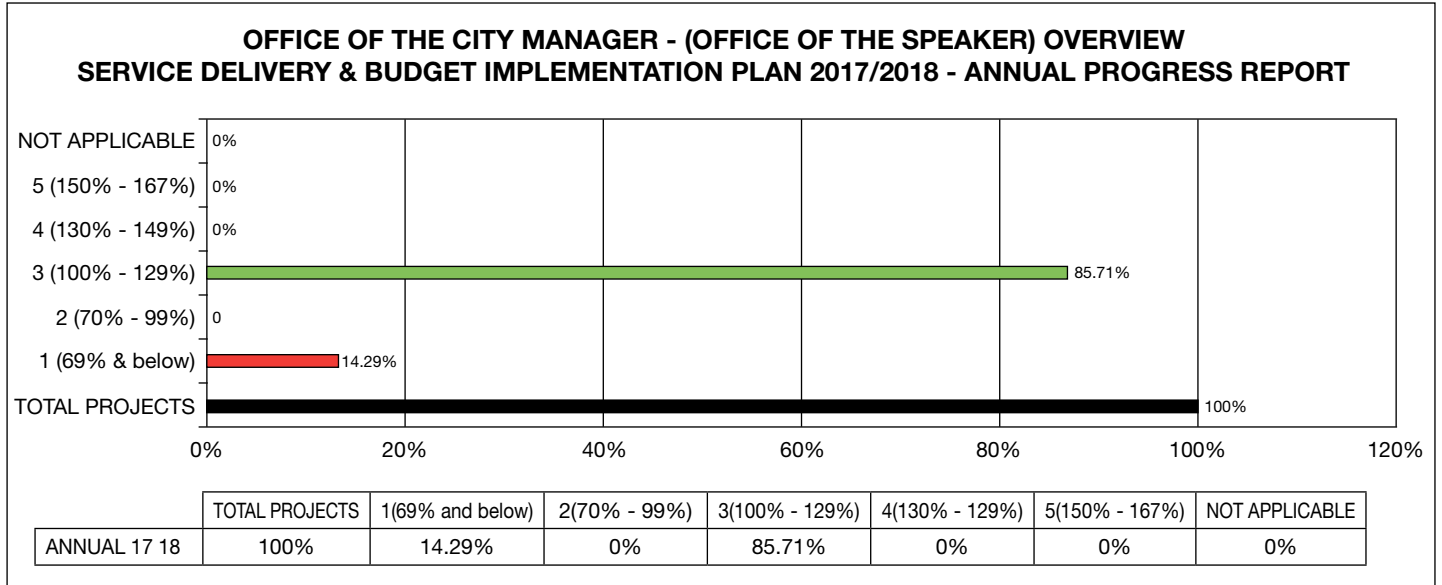
**OFFICE OF THE CITY MANAGER - (OFFICE OF THE SPEAKER) OVERVIEW  
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

**1 OFFICE OF THE CITY MANAGER - (OFFICE OF THE SPEAKER) OVERVIEW**

- 1.1 TOTAL PROJECTS: 7
- 1.1.1 OPERATING PROJECTS 7
- 1.1.2 CAPITAL PROJECTS 0

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**



PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT

SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017		ANNUAL 2017/2018 PROGRESS REPORT					2018 / 2019		
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET	
OTS 02	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Functioning of Ward Committees	Reports	All	468 X Monthly Reports on the functioning/ status of ward committees received by the Office of the Speaker from Ward Assistants before the 21st of every month by the 30th of June 2018	Number & Date Monthly Reports on the functioning/ status of ward committees received by the Office of the Speaker from Ward Assistants before the 21st of every month by the 30th of June 2017	156 X Monthly Reports on the functioning/ status of ward committees received by the Office of the Speaker from Ward Assistants before the 21st of every month by the 30th of June 2017	23 X Monthly Reports on the functioning/ status of ward committees received by the Office of the Speaker from Ward Assistants before the 21st of every month by the 30th of June 2017	1 (69% & below)	468 X Monthly Reports on the functioning/ status of ward committees received by the Office of the Speaker from Ward Assistants before the 21st of every month by the 30th of June 2018	396 X Monthly Reports on the functioning/ status of ward committees received by the Office of the Speaker from Ward Assistants before the 21st of every month by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A	Annual schedule of meetings 2019/2020 FY (ward committees & community meetings) submitted to CoGTA by the 30th of June 2019
OTS 03	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Functioning of Ward Committees	Reports	All	Minutes of ward and community meetings from each of 39 Ward Assistants submitted to the Office of the Speaker within 5 days after date of meeting by the 30th of June 2018	Turnaround time for submission of minutes of ward and community meetings by 39 Ward Assistants submitted to the Office of the Speaker within 5 days after date of meeting by the 30th of June 2017	N/A	N/A	2 (70% - 99%)	Minutes of ward and community meetings from each of 39 Ward Assistants submitted to the Office of the Speaker within 5 days after date of meeting by the 30th of June 2018	N/A	1 (69% & below)	N/A	N/A	468 X Monthly Reports on the functioning/ status of ward committees received by the Office of the Speaker from Ward Assistants before the 21st of every month by the 30th of June 2019	
OTS 04	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Transmission (forwarding) of service delivery requests to customer care	Reports	All	All service delivery requests reported per ward directly to the Office of the Speaker to be forwarded to customer care / relevant business units	Turnaround time of delivery service requests received directly by the Office of the Speaker to customer care / relevant business units from the time it is reported by the 30th of June 2017	N/A	N/A	3 (100% - 129%)	All service delivery requests reported per ward directly to the Office of the Speaker to be forwarded to customer care / relevant business units from the time it is reported by the 30th of June 2018	N/A	3 (100% - 129%)	N/A	N/A	Minutes of community meetings from each of the 39 Ward Assistants submitted to the Office of the Speaker within 5 days after date of meeting by the 30th of June 2018	

SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017			ANNUAL 2017/2018 PROGRESS REPORT					2018 / 2019 ANNUAL TARGET
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	
OTS 05	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Transmission (forwarding) of service delivery requests to customer care	Reports	All	All service delivery requests reported per ward received via ward committees to be forwarded to customer care / relevant business units within 8 hours from the time it is reported by the 30th of June 2018	Turnaround time of forwarding service delivery requests received via ward committees to customer care / relevant business units	N/A	N/A	NOT APPLICABLE	All service delivery requests reported per ward committees to be forwarded to customer care / relevant business units within 8 hours from the time it is reported by the 30th of June 2018	All service delivery requests reported per ward committees to be forwarded to customer care / relevant business units within 8 hours from the time it is reported by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	Minutes of ward meetings from each of the 39 Ward assistants submitted to the Office of the Speaker within 5 days after date of meeting by the 30th of June 2018
OTS 06	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Functioning of Ward Committees	Reports	All	12 x monthly reports on functioning of the Speaker's Office submitted to the Operational Management Committee by the 30th of June 2018	Number of reports submitted to OMC	N/A	N/A	3 (100% - 129%)	12 x monthly reports on functioning of the Speaker's Office submitted to the Operational Management Committee by the 30th of June 2018	12 x monthly reports on functioning of the Speaker's Office submitted to the Operational Management Committee by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A
OTS 08	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Back to Basics	Reporting	All	12 x Monthly Reports on the Back to Basics National Template prepared and submitted to Council by the 30th of June 2018	Number of Monthly Reports on the Back to Basics National Template prepared and submitted to Council	N/A	N/A	3 (100% - 129%)	12x Monthly Reports on the Back to Basics National Template prepared and submitted to Council by the 30th of June 2018	12x Monthly Reports on the Back to Basics National Template prepared and submitted to Council by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	12 x Monthly Reports on the Back to Basics National Template prepared and submitted to Council by the 30th of June 2019
OTS 08	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Back to Basics	Reporting	All	12 x Monthly Reports on the Back to Basics National Template prepared and submitted to Council by the 30th of June 2018	Number of Monthly Reports on the Back to Basics National Template prepared and submitted to Council	N/A	N/A	3 (100% - 129%)	12x Monthly Reports on the Back to Basics National Template prepared and submitted to Council by the 30th of June 2017	12x Monthly Reports on the Back to Basics National Template prepared and submitted to Council by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A



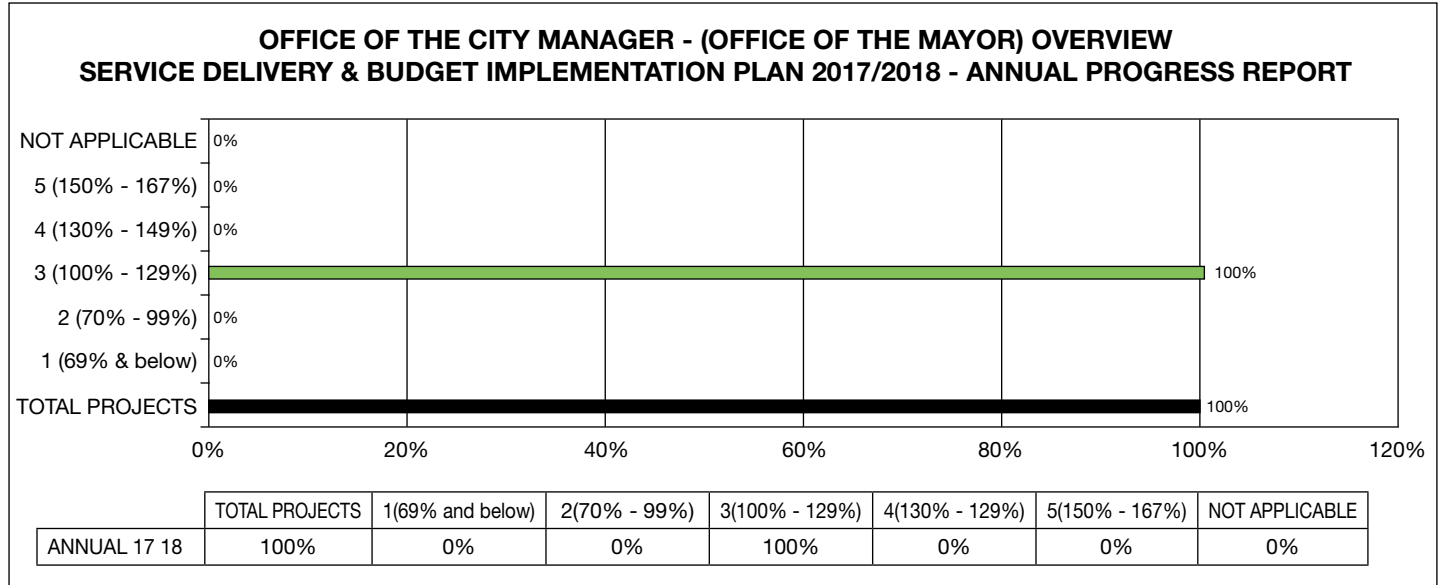
**OFFICE OF THE CITY MANAGER - (OFFICE OF THE MAYOR) OVERVIEW  
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

**1 OFFICE OF THE CITY MANAGER - (OFFICE OF THE MAYOR) OVERVIEW**

- 1.1 TOTAL PROJECTS: 4
- 1.1.1 OPERATING PROJECTS 4
- 1.1.2 CAPITAL PROJECTS 0

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**









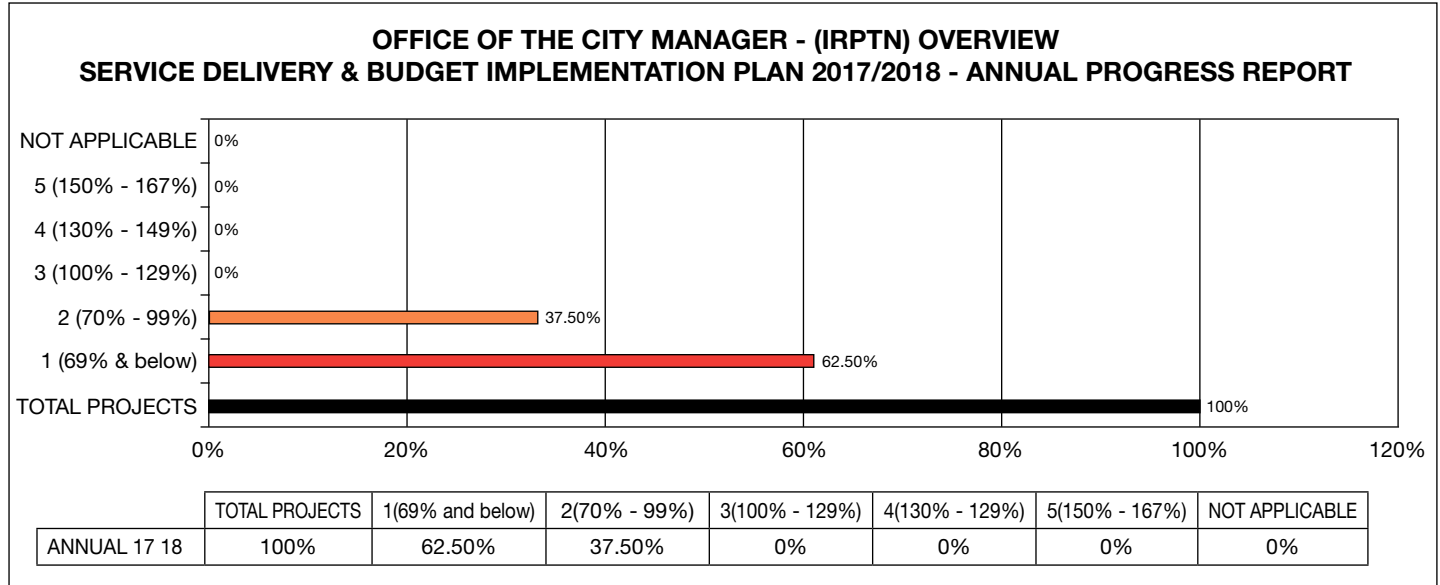
**OFFICE OF THE CITY MANAGER - (IRPTN) OVERVIEW  
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

**1 OFFICE OF THE CITY MANAGER - (IRPTN) OVERVIEW**

- 1.1 TOTAL PROJECTS: 8
- 1.1.1 OPERATING PROJECTS 0
- 1.1.2 CAPITAL PROJECTS 8

**2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS**



SDBIP REFERENCE	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT									
						2016/2017			ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019		
						ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET	
IRPTN 02	IRPTN	Infrastructure Implementation	ALL WARDS	100% of the project (Road widening for IRPTN dedicated lanes in Moses Mabhidha Road between km 5.5 to km 6.5, 1 station earthworks and 2 intersections traffic signals) Completed by the 30th of June 2018	% of the project (Road widening for IRPTN dedicated lanes in Moses Mabhidha Road between km 5.5 to km 6.5, 1 station earthworks and 2 intersections traffic signals) Completed	N/A	N/A	NOT APPLICABLE	100% of the project (Road widening for IRPTN dedicated lanes in Moses Mabhidha Road between km 5.5 to km 6.5, 1 station earthworks and 2 intersections traffic signals) Completed by the 30th of June 2018	Target Partially met. 96% of the project achieved. Street lighting and Traffic signals installation at the are in progress. Tactile paving, ITS manholes and final road markings are also in progress	2 (70% - 99%)	Delays due to properties that were encroaching on the Surtherland Road approach road reserve.	Revise the program	56% of the project completed. Traffic diverted of existing sections to newly constructed sections. Commence with demolition of existing roadways and earthworks. by the 30th of June 2019.	R37 000 000.00
IRPTN 03	IRPTN	Infrastructure Implementation	ALL WARDS	9% of the project (Road widening for IRPTN bus dedicated lanes and bridge widening in Moses Mabhidha Road between km 6.5 to km 7.5) Completed by the 30th of June 2018	% of the project (Road widening for IRPTN bus dedicated lanes and bridge widening in Moses Mabhidha Road between km 6.5 to km 7.5) Completed	N/A	N/A	NOT APPLICABLE	9% of the project (Road widening for IRPTN bus dedicated lanes and bridge widening in Moses Mabhidha Road between km 6.5 to km 7.5) Completed by the 30th of June 2018	Target not met. Tender was re-advertised on the 31 May 2018.	1 (69% & below)	The tender was re-advertised to the public due to the irregularity on the previous closed tender process.	Program will be revised once the contractor is appointed.	Complete 63% of the project. Proceed with earthworks, construct 80mm asphalt base on mixed traffic lanes, construct 150mm EME asphalt on bus lanes, install kerbing and construct manholes, and lay 60mm paving blocks on side walks by the 30th of June 2019.	R65 120 875.57
IRPTN 04	IRPTN	Infrastructure Implementation	ALL WARDS	28% of the project (In preparation of road widening for IRPTN bus dedicated lanes and 1 station earthworks in Moses Mabhidha Road between km 7.5 to km 8.8) Completed by the 30th of June 2018	% of the project (In preparation of road widening for IRPTN bus dedicated lanes and 1 station earthworks in Moses Mabhidha Road between km 7.5 to km 8.8) Completed	N/A	N/A	NOT APPLICABLE	28% of the project (In preparation of road widening for IRPTN bus dedicated lanes and 1 station earthworks accommodation in Moses Mabhidha Road between km 7.5 to km 8.8) Completed by the 30th of June 2018	Target not met. 5.5% progress has been achieved. Proving of services and installation traffic signs is in progress. Carting fill material from commercial source has commenced.	1 (69% & below)	Slow progress regarding the relocation of services.	Most service owners have started with relocation of their services. The program has been revised for the next financial year.	Complete 56% of the project. Earthworks in Moses Mabhidha Road between km 8.8 to km 10.3 continues with boxing out new road areas, installation of new utility infrastructure, layer works continues next to the retaining wall which runs next to the train tracks, with asphalt surfacing continuing on new road section, by the 30th of June 2019.	R86 997 578.75

SDBIP REFERENCE	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT				ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019			
						2016/2017		2017/2018		ANNUAL ACTUAL		REASON FOR DEVIATION		CORRECTIVE MEASURE		ANNUAL TARGET	
						ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET	ANNUAL TARGET		
IRPTN 05	IRPTN	Infrastructure Implementation	ALL WARDS	12% of the project (Construction of Burger and West Street intersection as part of Road widening for IRPTN bus dedicated lanes and 1 station earthworks in Moses Mabhidia Road between km 8.8 to km 10.3) completed by the 30th of June 2018.	% of the project (Construction of Burger and West Street intersection as part of Road widening for IRPTN bus dedicated lanes and 1 station earthworks in Moses Mabhidia Road between km 8.8 to km 10.3) completed	N/A	N/A	NOT APPLICABLE	12% of the project (Construction of Burger and West Street intersection as part of Road widening for IRPTN bus dedicated lanes and 1 station earthworks in Moses Mabhidia Road between km 8.8 to km 10.3) completed by the 30th of June 2018.	1 (69% & below)	The project was delayed due to court interdict	The program will be revised	N/A	N/A			
IRPTN 06	IRPTN	Infrastructure Implementation	ALL WARDS	Final scaled down IRPTN design and contract documentation for Moses Mabrida Road from KM 0 to KM 5.5 completed by the 31st of May 2018	Date Final scaled down IRPTN design and contract documentation for Moses Mabrida Road from KM 0 to KM 5.5 completed	N/A	N/A	NOT APPLICABLE	Final scaled down IRPTN design and contract documentation for Moses Mabrida Road from KM 0 to KM 5.5 completed by the 31st of May 2018	2 (70% - 99%)	After several attempts to secure a meeting with KZNDOT as this section within their jurisdiction, the response for the meeting was received on the 30 May 2018 from KZNDOT.	KZN DOT has been requestd to send their comments urgently so that they can be incorporated in the design.	N/A	N/A			
IRPTN 07	IRPTN	Infrastructure Implementation	ALL WARDS	Roads, water and sanitation for Herschenson site for relocation of houses affected by IRPTN alignment Completed by the 31st of May 2018	Date Roads, water and sanitation for Herschenson site for relocation of houses affected by IRPTN alignment Completed	N/A	N/A	NOT APPLICABLE	Roads, water and sanitation for Herschenson site for relocation of houses affected by IRPTN alignment Completed by the 31st of May 2018	1 (69% & below)	The project has been handed over to Human Settlement	N/A	N/A	N/A			
IRPTN 08	IRPTN	Infrastructure Implementation	ALL WARDS	1 x Basic Assessment report and WULA prepared & submitted to KZN EDTEA and DWA by the 30th of June 2018	Date Basic Assessment report and WULA prepared & submitted to KZN EDTEA and DWA	N/A	N/A	NOT APPLICABLE	1 x Basic Assessment report and WULA prepared & submitted to KZN EDTEA and DWA by the 30th of June 2018	1 (69% & below)	Delays due to unavailable additional information required in order to complete the BAR and WULA.	Meetings were held with EDTEA and the engineers to discuss the additional information required. Engineers will provide the design information for km 0 to 5.5 and WP2.	N/A	N/A			



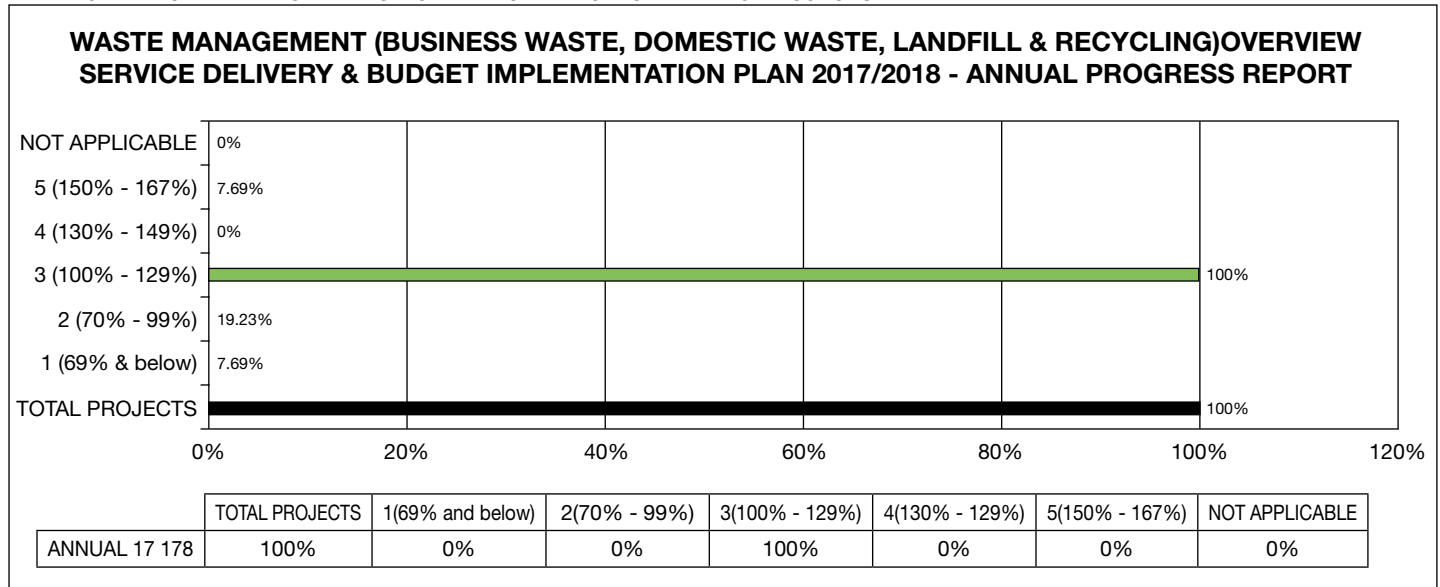
**WASTE MANAGEMENT (BUSINESS WASTE, DOMESTIC WASTE, LANDFILL & RECYCLING) OVERVIEW  
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

**1 WASTE MANAGEMENT (BUSINESS WASTE, DOMESTIC WASTE, LANDFILL & RECYCLING) OVERVIEW**

- 1.1 TOTAL PROJECTS: 8
- 1.1.1 OPERATING PROJECTS 1
- 1.1.2 CAPITAL PROJECTS 7

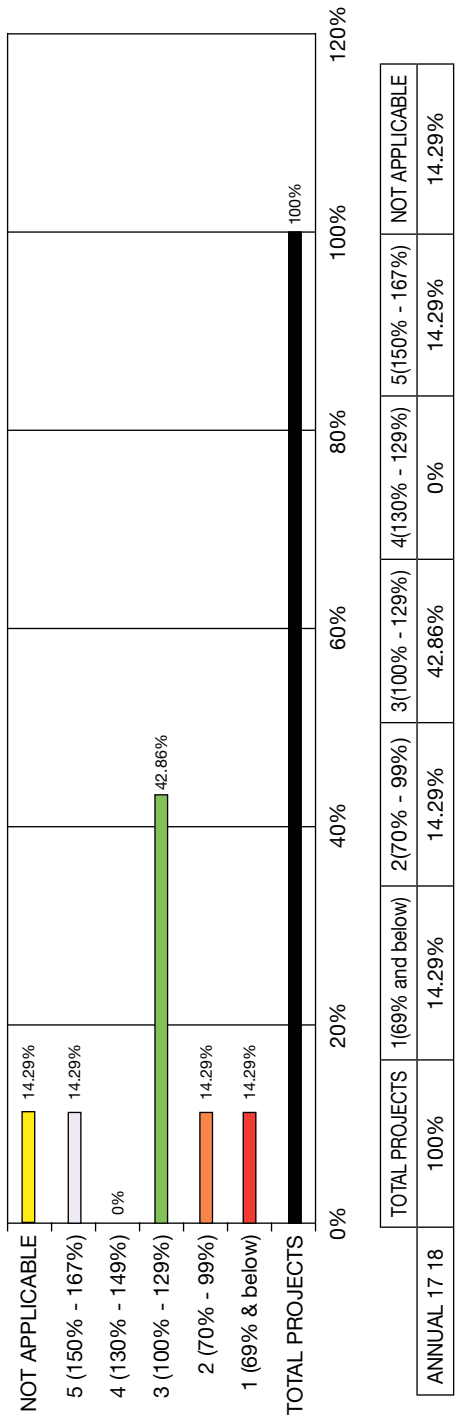
**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**





2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS

WASTE MANAGEMENT (BUSINESS WASTE, DOMESTIC WASTE, LANDFILL & RECYCLING) OVERVIEW  
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017/2018 - ANNUAL PROGRESS REPORT



SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL 2017/2018 PROGRESS REPORT				ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019					
							2016/2017		2017/2018		2017/2018		2017/2018		2018 / 2019		2018 / 2019		2018 / 2019	
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME-FRAME TO IMPLEMENT CORRECTIVE MEASURES	ANNUAL TARGET	ACTUAL	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME-FRAME TO IMPLEMENT CORRECTIVE MEASURES
WM 02	NKPA 2 - BASIC SERVICE DELIVERY	Waste Management	Repairs completed on skip bins	ALL	100% Repairs completed on 24 skip bins (various sizes) by the 30th of June 2018	% Repairs completed on Number of skip bins (various sizes)	N/A	N/A	NOT APPLICABLE	100% Repairs completed on 24 skip bins (various sizes) by the 30th of June 2018	100% Repairs completed on 24 skip bins (various sizes) by the 30th of June 2018	N/A	N/A	N/A	N/A	24 skip bins repaired (various sizes) by the 30th of June 2019	N/A			
WM 03	NKPA 2 - BASIC SERVICE DELIVERY	Extension of the life of the Landfill Site	Infrastructure upgrade	35	250 x metres of berm constructed to 2.5m height by the 31st of May 2018	metres of berm constructed and m height	N/A	N/A	NOT APPLICABLE	250 x metres of berm constructed to 2.5m height by the 31st of May 2018	246.5 x metres of berm constructed to 2m height by the 31st of May 2018	N/A	N/A	N/A	Insufficient budget, only 246.5metres could be completed	0.5 metres to be completed in the 18 19 FY	500 x metres of berm constructed to 3m height at the Msunduzi Landfill site by the 31st of June 2019	N/A		
WM 04	NKPA 2 - BASIC SERVICE DELIVERY	Extension of the life of the Landfill Site	Infrastructure upgrade	35	Installation of 1 x leachate pump completed by the 31st of May 2018	Date Installation of 1 x leachate pump completed	N/A	N/A	3 (100% - 129%)	Installation of 1 x leachate pump commissioned by the 30th of April 2017	Installation of 1 x leachate pump completed by the 31st of May 2018	N/A	N/A	N/A	N/A	2 000 000	N/A			

PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT																
SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017				ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019	
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME-FRAME TO IMPLEMENT CORRECTIVE MEASURES	ANNUAL TARGET
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME-FRAME TO IMPLEMENT CORRECTIVE MEASURES	ANNUAL TARGET
WM 05	NKPA 2 - BASIC SERVICE DELIVERY	Security Fencing	Infrastructure upgrade	35	Fencing of Leachate system/facility completed by the 31st of May 2018	Date Fencing of Leachate system/facility completed	N/A	N/A	NOT APPLICABLE	Fencing of Leachate system/facility completed by the 31st of May 2018	Fencing of Leachate system/facility completed by the 31st of May 2018	3 (100% - 129%)	N/A	N/A	N/A	N/A
WM 06	NKPA 2 - BASIC SERVICE DELIVERY	Extension of the life of the Landfill Site	Infrastructure upgrade	35	50 000sqm of Landfill Site reshaped by the 30th of June 2018	sqm of Landfill Site reshaped	N/A	3 (100% - 129%)	50 000sqm of Landfill Site reshaped by the 30th of June 2018	88 224 sqm of Landfill Site reshaped by the 30th of June 2018	5 (150% - 167%)	N/A	N/A	N/A	N/A	N/A
WM 07	NKPA 2 - BASIC SERVICE DELIVERY	Extension of the life of the Landfill Site	Infrastructure upgrade	35	200 metres x 2.5 height of berm constructed by the 30th of June 2018	metres and height Berm Constructed	N/A	NOT APPLICABLE	N/A	N/A	N/A	NOT APPLICABLE	N/A	N/A	N/A	N/A
WM 08	NKPA 2 - BASIC SERVICE DELIVERY	Extension of the life of the Landfill Site	Infrastructure upgrade	35	100 metres of concrete palisade fencing for the Landfill Site by the 30th of June 2018	metres of concrete palisade fencing Constructed	N/A	3 (100% - 129%)	100 metres of concrete palisade fencing for the Landfill Site by the 30th of June 2018	228 m of concrete palisade fencing for the Landfill Site by the 31st of May 2018	5 (150% - 167%)	N/A	The fencing was done during phase 2	N/A	N/A	N/A
WM 09	NKPA 2 - BASIC SERVICE DELIVERY	leak prevention	Infrastructure upgrade	35	100% Stormwater dam for Landfill site concrete lined by the 30th of June 2018	% Stormwater dam for Landfill site concrete lined	N/A	NOT APPLICABLE	100% Stormwater dam for Landfill site concrete lined by the 30th of June 2018	100% Stormwater dam for Landfill site concrete lined by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A	N/A	N/A
							N/A	N/A	300 000	300 000	300 000	N/A	N/A	N/A	N/A	N/A

**MSUNDUZI MUNICIPALITY  
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017 / 2018 FINANCIAL YEAR**

**ANNEXURE H**

**SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017/2018 - ANNUAL PROGRESS REPORT - COMMUNITY SERVICES**

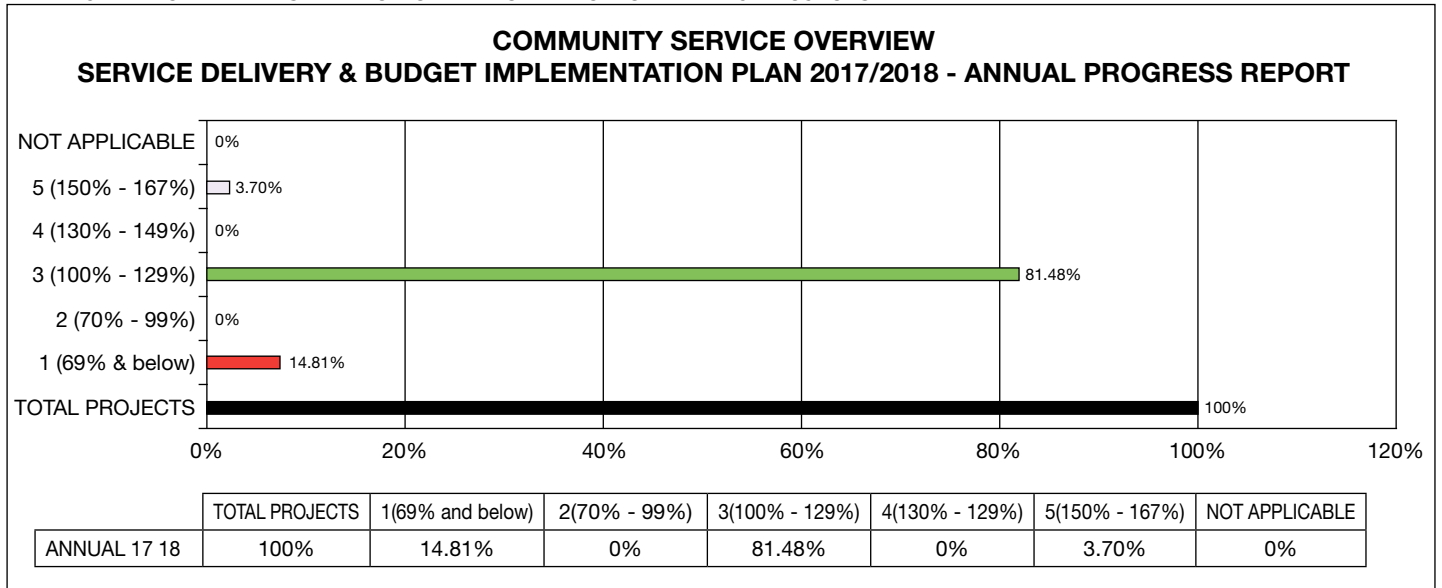
**COMMUNITY SERVICES OVERVIEW  
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

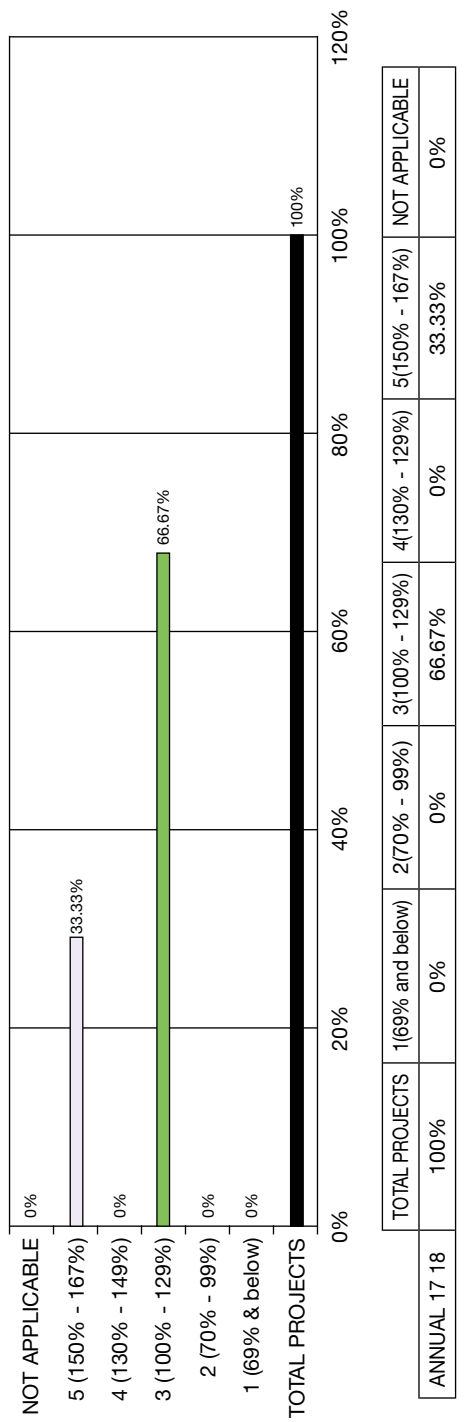
**1 COMMUNITY SERVICES OVERVIEW**

- 1.1 TOTAL PROJECTS: 30**
- 1.1.1 OPERATING PROJECTS 27**
- 1.1.2 CAPITAL PROJECTS 3**

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**



**COMMUNITY SERVICE OVERVIEW  
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017/2018 - ANNUAL PROGRESS REPORT**



**SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2017/2018 FINANCIAL YEAR  
COMMUNITY SERVICES OVERVIEW NARRATIVE  
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017/2018 - ANNUAL 2017/2018 PROGRESS REPORT**

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PARTIALLY MET	SDBIP REFERENCE	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
2	COMMUNITY SERVICES	PUBLIC SAFETY, EMERGENCY SERVICES & ENFORCEMENT (TRAFFIC, SECURITY, FIRE & DISASTER)	11	1	12	0	N/A	N/A	N/A	NOT APPLICABLE	N/A	N/A
		AREA BASED MANAGEMENT (ABM, HIV/AIDS & HALLS)	8	0	8	0	N/A	N/A	N/A	NOT APPLICABLE	N/A	N/A
		RECREATION & FACILITIES (SPORTS, PARKS, SERVITUDES, RECREATION, CEMETRIES, LIBRARIES, BUILDINGS & FACILITIES)	8	2	10	4	R & F 01	Grass cut once per month in 29 wards a season as per grass cutting schedule (September 2017 to May 2018) by the 30th of June 2018	0 of 29 wards Cut once per month in 29 wards a season as per grass cutting schedule (September 2017 to May 2018) by the 30th of June 2018	1 (69% & below)	Delay in the purchase of 100 brushcutters	Funding to be approved in the new financial year
							R & F 02	10 islands and 10 main entrances into the CBD maintained monthly as per maintenance schedule by the 30th of June 2018	5 islands and 5 main entrances maintained by the 30th of June 2018	1 (69% & below)	Purchase and repairs to lawnmowers to avoid cutting with brushcutters thereby eliminating windscreen chip claims	Liase with sorkshops to speed-up the repair process and to procure lawnmowers

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PARTIALLY MET	SDBIP REFERENCE	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
							R & F 09	100 x new brush cutters purchased by the 30th of April 2018	0 Brushcutters purchased by the 30th of April 2018 (Bid adjudication finalisation completed, couldn't continue due to shortage of funds)	1 (69% & below)	Insufficient Funds	Seek Council Funding for 2018/2019
							R & F 11	4 Halls in Vulindlela repaired and refurbished by the 30th of June 2018	Nil Achieved	1 (69% & below)	Delay in acquisition, BAC approved the report, SCM couldn't allocate service provider before expenditure committee, approved funding was lost	BAC report
		<b>TOTAL</b>	<b>27</b>	<b>3</b>	<b>30</b>	<b>4</b>						



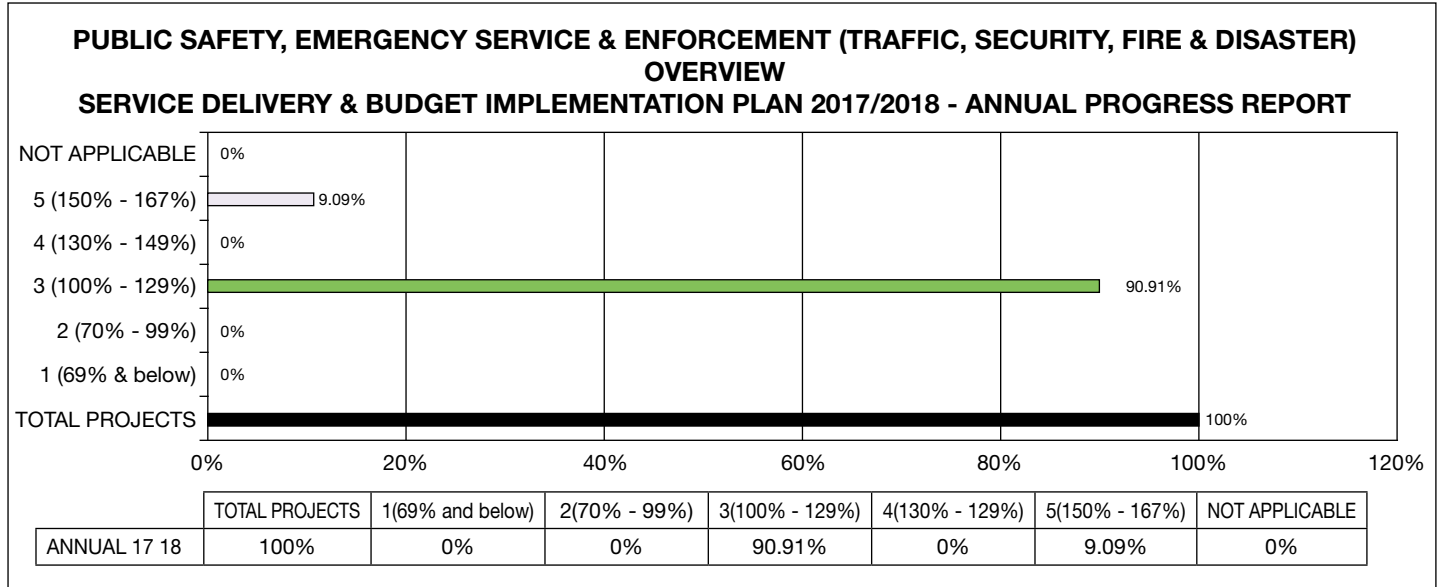
**PUBLIC SAFETY, EMERGENCY SERVICES & ENFORCEMENT (TRAFFIC, SECURITY, FIRE & DISASTER) OVERVIEW  
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

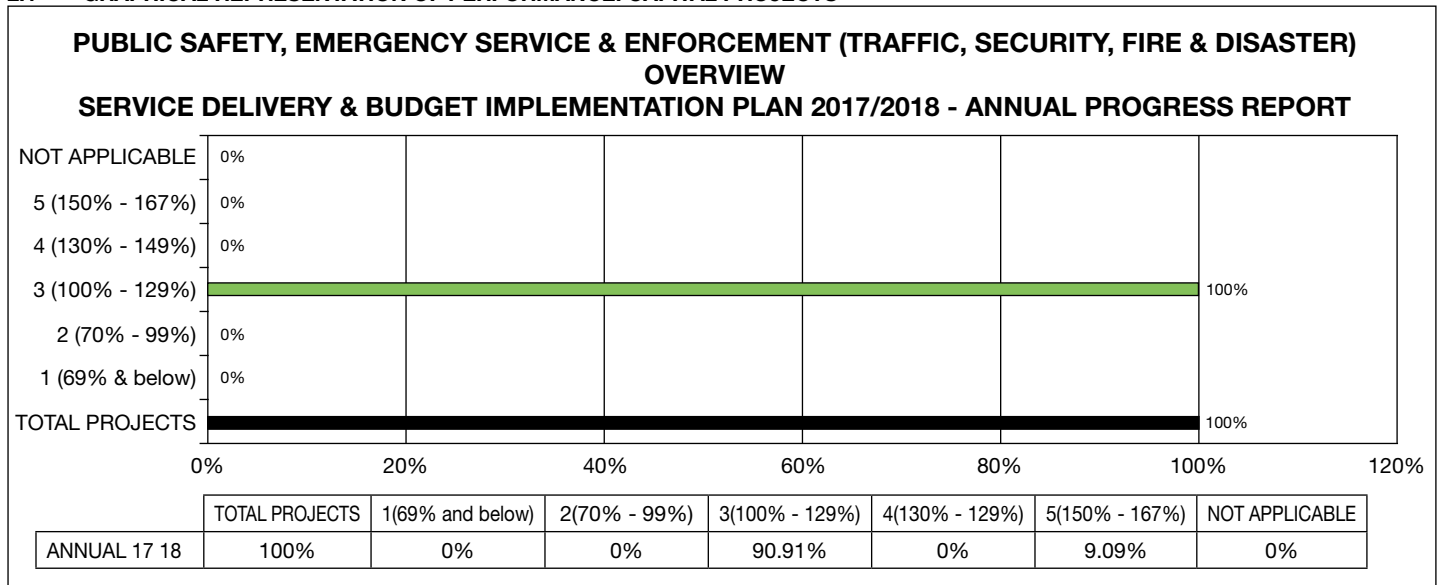
**1 PUBLIC SAFETY, EMERGENCY SERVICES & ENFORCEMENT (TRAFFIC, SECURITY, FIRE & DISASTER) OVERVIEW**

- 1.1 TOTAL PROJECTS: 12
- 1.1.1 OPERATING PROJECTS 11
- 1.1.2 CAPITAL PROJECTS 1

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**



**2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS**



PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT																	
SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	BASELINE/STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017		ANNUAL 2017/2018 PROGRESS REPORT			2018 / 2019			
									ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME FRAME TO IMPLEMENT CORRECTIVE MEASURES
PS, ES & E01	NKPA 6 - CROSS CUTTING	Fire & Rescue	Major Hazards Premises Visitations by PSDM	All	38 Major Hazard Premises Visitations conducted by the 30th of June 2017	46 X Major Hazard Visitations Conducted	46 X Major Hazard Visitations conducted by the 30th of June 2017	Number of Major Hazard Visitations conducted	46 x Major Hazard Visitations conducted by the 30th of June 2017	N/A	3 (100% - 129%)	48 X Major Hazard Visitations conducted by the 30th of June 2018	3 (100% - 129%)	nil	nil	POE's	168 x Number of road safety awareness sessions conducted by the 30th of June 2019
PS, ES & E02	NKPA 6 - CROSS CUTTING	Fire & Rescue	Fire & Rescue fire prevention inspections	All	814 fire prevention inspections conducted by the 30th of June 2017	800 X fire prevention inspections conducted	800 X fire prevention inspections conducted by the 30th of June 2017	Number of fire prevention inspections conducted	N/A	N/A	3 (100% - 129%)	813 X fire prevention inspections conducted by the 30th of June 2018	3 (100% - 129%)	nil	N/A	Daily Schedules	4 X Fire arm audits conducted in Compliance with Fire Arms Controls Act by the 30th of June 2019
PS, ES & E03	NKPA 6 - CROSS CUTTING	Fire & Rescue	Purchase new 4x4 fire engine	All	Redundant fire engines to be replaced in accordance to SANS10980:2003 standard	1 x fire engine purchased & delivered	1 x fire engine purchased & delivered by the 30th of June 2018	Date fire engine purchased & delivered	N/A	N/A	NOT APPLICABLE	1 x fire engine purchased & delivered by the 30th of June 2018	3 (100% - 129%)	nil	nil	Invoice	2 x Fire Arm Training/Fire Arm Refresher Course for all municipal fire arm holders conducted by the 30th of June 2019
PS, ES & E04	NKPA 6 - CROSS CUTTING	Fire & Rescue	Public awareness presentations facilitated by PSDM	All	66 presentations facilitated as pre-booked by schools and other institutions - assisted by Ops Firefighters due to vacant posts of Pub Ed Officers.	60 x Fire & Rescue public awareness presentations conducted	60 x Fire & Rescue public awareness presentations conducted by the 30th of June 2017	Number of Fire & Rescue public awareness presentations conducted	N/A	N/A	5 (150% - 167%)	132 x Fire & Rescue public awareness presentations conducted by the 30th of June 2018	5 (150% - 167%)	nil	nil	POE's	4 x quarterly Disaster Management Advisory Forums meetings facilitated by the 30th of June 2018
PS, ES & E05	NKPA 6 - CROSS CUTTING	Traffic & security	Road Safety, Alcohol, Drug and Substance abuse campaign	All	156 Road Safety awareness sessions	156 x road safety awareness sessions conducted	156 x road safety awareness sessions conducted by the 30th of June 2018	Number of road safety awareness sessions conducted	N/A	N/A	3 (100% - 129%)	175 x road safety awareness sessions conducted by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	School Road Safety and Education Sessions Report	24 Hours turn around time to respond to disaster related incidents reported according to the Approved DM plan/strategy by the 30th of June 2019
PS, ES & E06	NKPA 6 - CROSS CUTTING	Traffic & security	Fire Arm Audit	N/A	Fire arm audit conducted in Compliance with Fire Arms Controls Act	4 x Fire arm audits conducted in Compliance with Fire Arms Controls Act	4 x Fire arm audits conducted in Compliance with Fire Arms Controls Act by the 30th of June 2018	Number of Fire Arm Audits Conducted in Compliance with Fire Arms Controls Act	N/A	N/A	3 (100% - 129%)	4 x Fire arm audits conducted in Compliance with Fire Arms Controls Act by the 30th of June 2018	N/A	N/A	N/A	Firearm Audit Report	N/A
PS, ES & E07	NKPA 6 - CROSS CUTTING	Traffic & security	Fire Arm Training for all municipal firearm holders	N/A	Fire Arm Training/ Fire Arm Refresher Course for all municipal fire arm holders	2 x Fire Arm Training/Fire Arm Refresher Course for all municipal fire arm holders conducted	2 x Fire Arm Training/Fire Arm Refresher Course for all municipal fire arm holders conducted by the 30th of June 2018	Number of Fire Arm Training/Fire Arm Refresher Course for all municipal fire arm holders conducted	N/A	N/A	3 (100% - 129%)	2 x Fire Arm Training/Fire Arm Refresher Course for all municipal fire arm holders conducted by the 30th of June 2018	N/A	N/A	N/A	Attendance Registers	12 x Disaster awareness Campaigns (1 high risk areas) conducted by the 30th of June 2019

SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	MEASURABLE OBJECTIVE	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017		ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019				
									ANNUAL TARGET	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET
									GET 16/17	GET 16/17	GET 16/17	GET 16/17	GET 16/17	GET 16/17	GET 16/17	GET 16/17	GET 16/17	GET 16/17	GET 16/17
PS, ES & E08	NKPA 6 - CROSS CUTTING	Disaster Management	Implementation of the Approved Disaster management plan/strategy	All	4 x quarterly Disaster Management Advisory Forums	4 x quarterly Disaster Management Advisory Forums meetings facilitated	4 x quarterly Disaster Management Advisory Forums meetings facilitated by the 30th of June 2018	Number of quarterly Disaster Management Advisory Forums meetings facilitated	N/A	N/A	NOT APPLICABLE	4 x quarterly Disaster Management Advisory Forums meetings facilitated by the 30th of June 2018	4 x quarterly Disaster Management Advisory Forums meetings facilitated by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	POEFILE	46 Major Hazard Visitations conducted by the fourth quarter 18/19	N/A
PS, ES & E09	NKPA 6 - CROSS CUTTING	Disaster Management	Implementation of the Approved Disaster management plan/strategy	All	4 x quarterly Disaster Management Advisory Forums	24 Hours turn around time to respond to disaster related incidents reported according to the Approved DM plan/strategy	24 Hours turn around time to respond to disaster related incidents reported according to the Approved DM plan/strategy by the 30th of June 2017	24 Hours turn around time to respond to disaster related incidents reported according to the Approved DM plan/strategy	N/A	N/A	NOT APPLICABLE	24 Hours turn around time to respond to disaster related incidents reported according to the Approved DM plan/strategy by the 30th of June 2018	24 Hours turn around time to respond to disaster related incidents reported according to the Approved DM plan/strategy by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	POEFILE	800 fire inspections conducted by the fourth quarter 18/19	N/A
PS, ES & E10	NKPA 6 - CROSS CUTTING	Disaster Management	Disaster management Review of Disaster Management Plan as per the national disaster management centre	All	"Organs of state obligated to develop a disaster management plan to the Disaster Management Act, 2002"	Reviewed Disaster Management Plan prepared and submitted to SMC for approval by Council	Reviewed Disaster Management Plan prepared and submitted to SMC for approval by Council by the 31st of December 2017	Reviewed Disaster Management Plan prepared and submitted to SMC for approval by Council	N/A	N/A	NOT APPLICABLE	Reviewed Disaster Management Plan prepared and submitted to SMC for approval by Council by the 31st of December 2017	Reviewed Disaster Management Plan prepared and submitted to SMC for approval by Council by the 31st of December 2017	3 (100% - 129%)	N/A	N/A	POEFILE	1 x fire engine refurbished in accordance to SANS10090:2003 standard by 30th of May 2019	N/A
PS, ES & E11	NKPA 6 - CROSS CUTTING	Disaster Management	Awareness Campaigns	All	(8) Number of awareness campaigns	8 x Disaster awareness Campaigns (1 campaign per high risk areas) conducted	8 x Disaster awareness Campaigns (1 campaign per high risk areas) conducted by the 30th of June 2018	Number of Disaster awareness Campaigns (1 campaign per high risk areas) conducted	N/A	N/A	3 (100% - 129%)	8 x Disaster awareness Campaigns (1 campaign per high risk areas) conducted by the 30th of June 2018	8 x Disaster awareness Campaigns (1 campaign per high risk areas) conducted by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	POEFILE	60 Fire & Rescue public awareness presentations conducted by the end of fourth quarter 18/19	N/A
PS, ES & E12	NKPA 6 - CROSS CUTTING	Public Safety	Land Invasion	All	N/A	5 Hours turn around time to respond to land invasion incidents reported to Public Safety	5 Hours turn around time to respond to land invasion incidents reported to Public Safety by the 30th of June 2017	Turn around time to respond to land invasion incidents reported to Public Safety according to the Approved DM plan/strategy by the 30th of June 2017	N/A	N/A	3 (100% - 129%)	5 Hours turn around time to respond to land invasion incidents reported to Public Safety by the 30th of June 2018	5 Hours turn around time to respond to land invasion incidents reported to Public Safety by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	Emergency Control Centre Reports	N/A	N/A

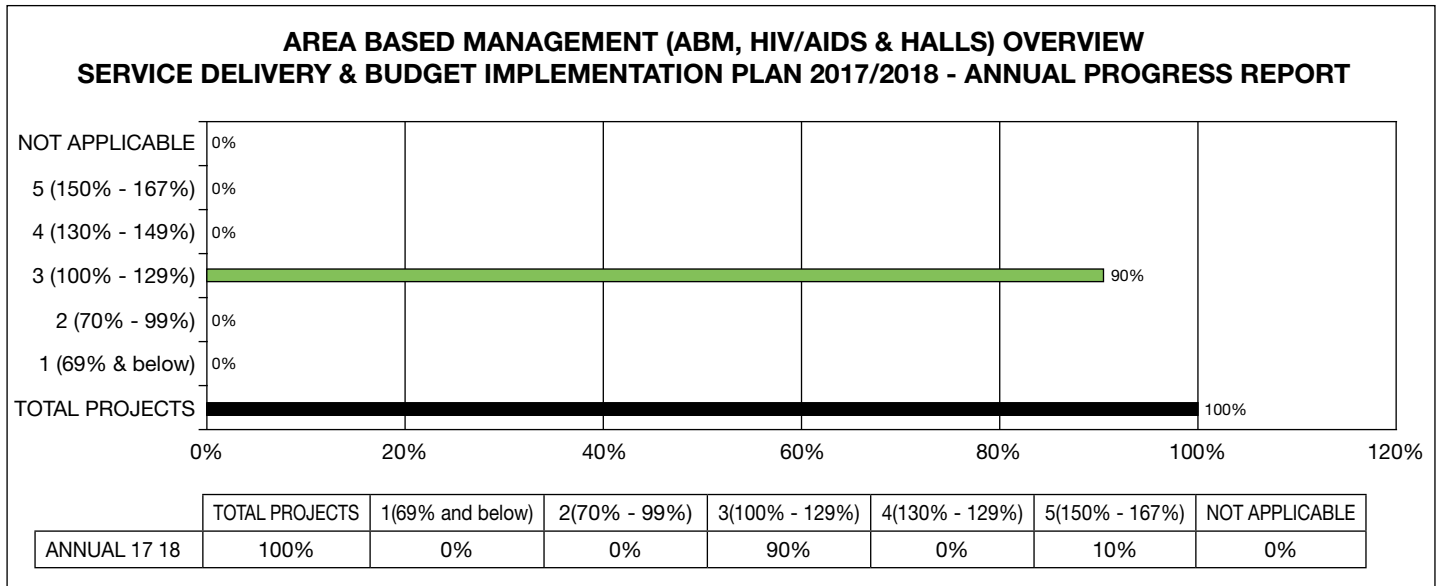
**AREA BASED MANAGEMENT (ABM, HIV/AIDS & HALLS) OVERVIEW  
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

**1 AREA BASED MANAGEMENT (ABM, HIV/AIDS & HALLS) OVERVIEW**

- 1.1 TOTAL PROJECTS: 8
- 1.1.1 OPERATING PROJECTS 8
- 1.1.2 CAPITAL PROJECTS 0

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**



SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL 2017/2018 PROGRESS REPORT						2018 / 2019 ANNUAL TARGET				
							ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION		CORRECTIVE MEASURE	TIME-FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	
																	2016/2017 ANNUAL TARGET 16/17
ABM 01	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Public Participation	Complaints referral/	All	Community complaints referred to customer services and departments within 2 days of receipt of the complaint/s by ABM by the 30th of June 2018	Turnaround time Community complaints received referred to customer services and departments within 2 days of receipt of the complaint/s by ABM	Community complaints referred to customer services and departments within 2 days of receipt of the complaint/s by ABM by the 30th of June 2017	Community complaints referred to customer services and departments within 2 days of receipt of the complaint/s by ABM by the 30th of June 2018	Community complaints referred to customer services and departments within 2 days of receipt of the complaint/s by ABM by the 30th of June 2018	3 (100% - 129%)	3 (100% - 129%)	N/A	N/A	N/A	Complaints File	Community complaints referred to customer services and departments within 2 days of receipt of the complaint/s by ABM by the 30th of June 2019	N/A
ABM 02	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Public Participation	Community Based Planning	1-39	1 ward plan for 20 identified wards of council reviewed and submitted to SMC by the 28th of February 2018	Number of ward plans reviewed and submitted to SMC	1 ward plan for 20 identified wards of council developed and submitted to SMC by the 28th of February 2017	1 ward plan for 20 identified wards of council reviewed and submitted to SMC by the 28th of February 2018	39 ward plans were approved by council	3 (100% - 129%)	3 (100% - 129%)	N/A	N/A	N/A	CBP file	1 ward plan for 20 identified wards of council reviewed and submitted to SMC by the 28th of February 2019	N/A
ABM 04	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Effective mechanisms, processes and procedures for Community Participation	Strengthening formal linkage with LAC ( Local Aids Council)	All	12 x OSS functionality reports produced and submitted to LAC by the 30th of June 2018	Number of OSS functionality reports submitted to Local Aids Council (LAC)	12 x OSS functionality reports produced and submitted to LAC by the 30th of June 2017	12 x OSS functionality reports produced and submitted to LAC by the 30th of June 2018	LAC reports are submitted quarterly. Four LAC reports were produced and submitted to LAC	N/A	3 (100% - 129%)	N/A	N/A	N/A	LAC file	12 x OSS functionality reports produced and submitted to LAC by the 30th of June 2019	N/A
ABM 05	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Public Participation	Implement the public participation policy	All	1 x public participation policy presentation conducted for each of the new 37 ward committees of council by the 31st of December 2017	Number of public participation policy presentations conducted for each of the new 37 ward committees of council	N/A	NOT APPLICABLE	39 public participation presentations were done	3 (100% - 129%)	3 (100% - 129%)	N/A	N/A	Presentations file	1 x public participation policy presentation conducted for each of the new 37 ward committees of council by the 31st of December 2018	N/A	



PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT																	
SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017			2017/2018							
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME-FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	2018 / 2019 ANNUAL TARGET
ABM 06	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Public Participation	Ward Audits	All	4 x quarterly ward audit reports prepared and submitted to OMC on Audits conducted in each of the 37 wards in order to identify ward based service delivery challenges and forwarded to relevant business units for actioning by the 30th of June 2017	Number of quarterly ward audit reports prepared and submitted to OMC on Audits conducted in each of the 37 wards in order to identify ward based service delivery challenges and forwarded to relevant business units for actioning by the 30th of June 2017	4 x quarterly ward audit reports prepared and submitted to OMC on Audits conducted in each of the 37 wards in order to identify ward based service delivery challenges and forwarded to relevant business units for actioning by the 30th of June 2017	3 (100% - 129%)	3 (100% - 129%)	3 (100% - 129%)	4 x quarterly ward audit reports prepared and submitted to OMC on Audits conducted in each of the 37 wards in order to identify ward based service delivery challenges and forwarded to relevant business units for actioning by the 30th of June 2018	4 x quarterly ward audit reports prepared and submitted to OMC on Audits conducted in each of the 37 wards in order to identify ward based service delivery challenges and forwarded to relevant business units for actioning by the 30th of June 2018	N/A	N/A	N/A	Ward audit file	4 x quarterly ward audit reports prepared and submitted to OMC on Audits conducted in each of the 37 wards in order to identify ward based service delivery challenges and forwarded to relevant business units for actioning by the 30th of June 2018
ABM 07	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	War Rooms	Support Established war rooms	All	12 x monthly reports produced and submitted to OMC on the functioning of OSS & established war rooms by the 30th of June 2018	Number of monthly reports produced and submitted to OMC on the functioning of OSS and established war rooms	12 x monthly reports produced and submitted to OMC on the functioning of OSS & established war rooms by the 30th of June 2017	N/A	12 x monthly reports produced and submitted to OMC on the functioning of OSS & established war rooms by the 30th of June 2017	3 (100% - 129%)	12 x monthly reports produced and submitted to OMC on the functioning of OSS & established war rooms by the 30th of June 2018	12 x monthly reports produced and submitted to OMC on the functioning of OSS & established war rooms by the 30th of June 2018	N/A	N/A	N/A	OSS file	12 x monthly reports produced and submitted to OMC on the functioning of OSS & established war rooms by the 30th of June 2019
ABM 08	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	HIV/AIDS & SOCIAL SERVICES	Ward visits to be conducted to support HIV/AIDS groups	All	216 Ward visits be conducted to support HIV/AIDS Groups by the 30th of June 2018	Number of ward visits conducted to support HIV/AIDS Groups	216 Ward visits be conducted to support HIV/AIDS Groups by the 30th of June 2017	N/A	217 Ward visits be conducted to support HIV/AIDS Groups by the 30th of June 2017	3 (100% - 129%)	216 Ward visits be conducted to support HIV/AIDS Groups by the 30th of June 2018	216 Ward visits be conducted to support HIV/AIDS Groups by the 30th of June 2018	N/A	N/A	N/A	Ward visit file	216 Ward visits be conducted to support HIV/AIDS Groups by the 30th of June 2019
ABM 09	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	HIV/AIDS & SOCIAL SERVICES	HIV/AIDS and Social Support Programmes	All	420 HIV/AIDS and Social support programmes to be coordinated by the 30th of June 2018	Number of HIV/AIDS and Social support programmes to be coordinated	420 HIV/AIDS and Social support programmes to be coordinated by the 30th of June 2017	N/A	740 HIV/AIDS and Social support programmes to be coordinated by the 30th of June 2017	5 (150% - 167%)	420 HIV/AIDS and Social support programmes to be coordinated by the 30th of June 2018	420 HIV/AIDS and Social support programmes to be coordinated by the 30th of June 2018	N/A	N/A	N/A	Social support programmes file	420 HIV/AIDS and Social support programmes to be coordinated by the 30th of June 2018



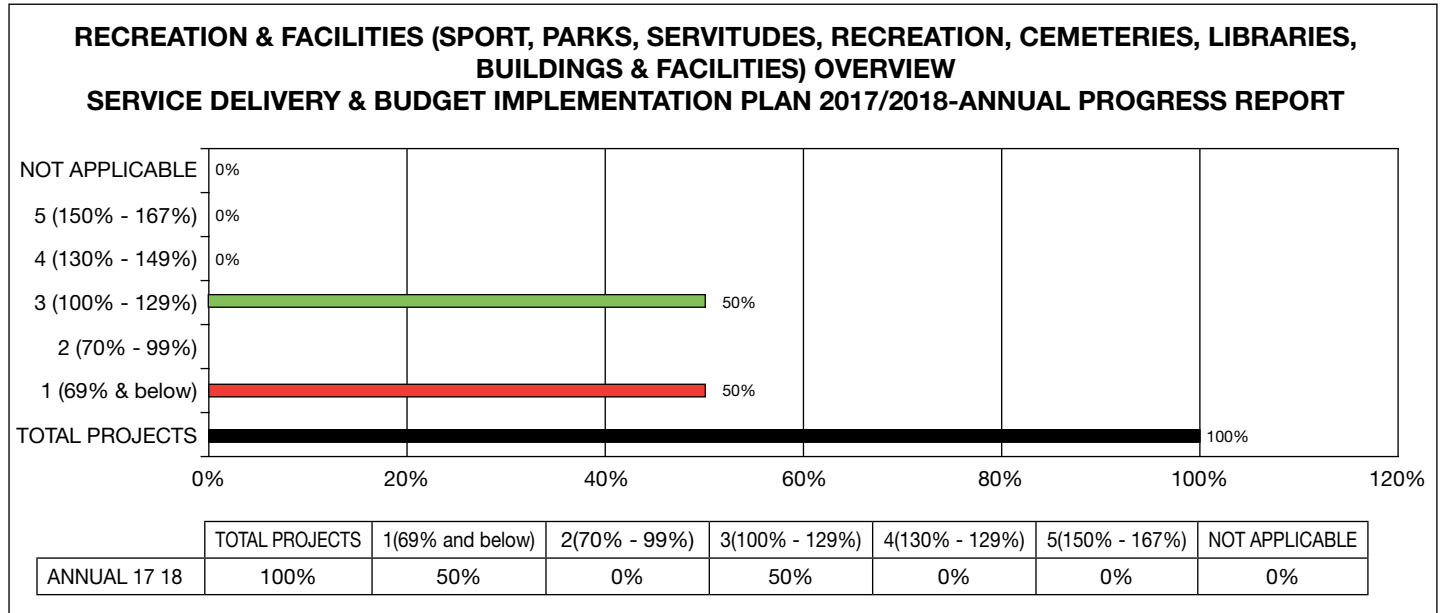
**RECREATION & FACILITIES (SPORTS, PARKS, SERVITUDES, RECREATION, CEMETRIES, LIBRARIES, BUILDINGS & FACILITIES) OVERVIEW  
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

**1 RECREATION & FACILITIES (SPORTS, PARKS, SERVITUDES, RECREATION, CEMETRIES, LIBRARIES, BUILDINGS & FACILITIES) OVERVIEW**

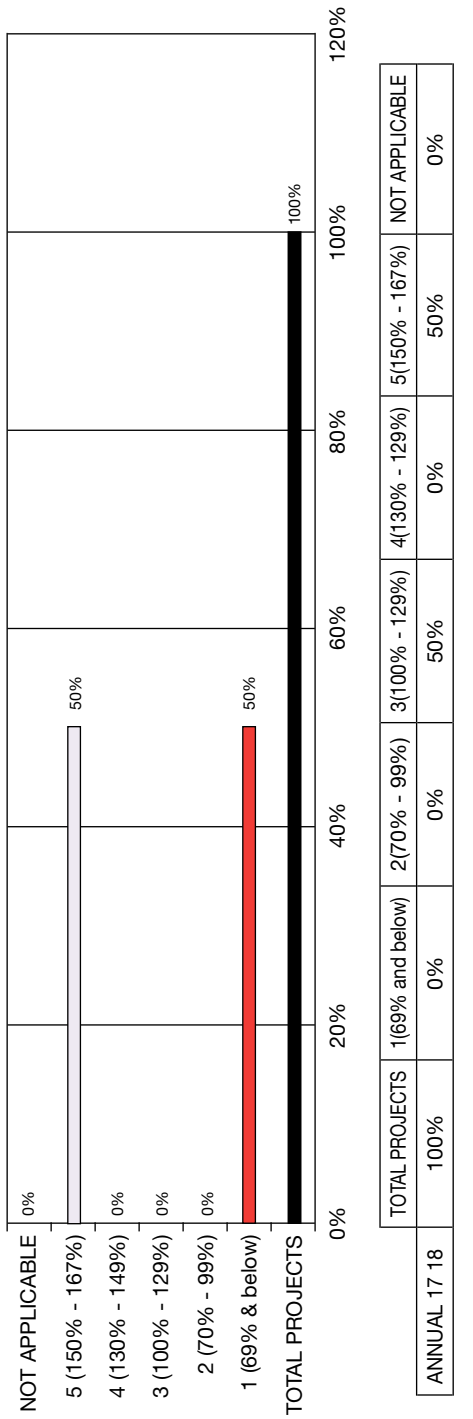
- 1.1 TOTAL PROJECTS: 10
- 1.1.1 OPERATING PROJECTS 8
- 1.1.2 CAPITAL PROJECTS 2

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**



2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS

RECREATION & FACILITIES (SPORT, PARKS, SERVITUDES, RECREATION, CEMETERIES, LIBRARIES, BUILDINGS & FACILITIES) OVERVIEW  
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017/2018-ANNUAL PROGRESS REPORT



SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL 2017/2018 PROGRESS REPORT				ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019			
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1, 2, 3, 4, 5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1, 2, 3, 4, 5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME-FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET	REASON FOR DEVIATION
R & F 01	NKPA 2 - BASIC SERVICE DELIVERY	Grass cutting	Maintenance of verges, open spaces and parks	10 to 38	Grass cut once per month in 29 wards as per grass cutting schedule (September 2017 to May 2018) by the 30th of June 2018	Grass cut once per month in 29 wards a season as per grass cutting schedule	Grass cut in 29 Wards but not all areas were covered	Grass was cut in 29 Wards but not all areas were covered	2 (70% - 99%)	0 of 29 wards Cut once per month in 29 wards a season as per grass cutting schedule (September 2017 to May 2018) by the 30th of June 2018	1 (69% & below)	Delay in the purchase of 100 brushcutters	Funding to be approved in the new financial year	31-Jul-18	Copy of Advert, BEC report	Grass cut once per month in 29 wards a season as per grass cutting schedule (September 2018 - May 2019)		
R & F 02	NKPA 2 - BASIC SERVICE DELIVERY	Landscaping and maintenance of islands, municipal gardens and main entrances	Maintenance and landscaping of islands, municipal gardens and main entrances	All	10 islands and 10 main entrances into the CBD maintained monthly as per maintenance schedule by the 30th of June 2018	Number of islands and main entrances into the CBD maintained monthly	10 islands and 10 main entrances of Council Buildings maintained monthly	10 islands and 10 main entrances maintained by the 30th of June 2018	2 (70% - 99%)	5 islands and 5 main entrances maintained by the 30th of June 2018	1 (69% & below)	Purchase and repairs to lawnmowers to avoid cutting with brushcutters thereby eliminating windshield chip claims	Liaise with sorkstrops to speed-up the repair process and to procure lawnmowers	N/A	N/A	10 islands and 10 main entrances into CBD maintained monthly as per maintenance schedule by the 30th of June 2019		

SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017				ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019		
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1, 2, 3, 4, 5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1, 2, 3, 4, 5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET
R & F 03	NKPA 2 - BASIC SERVICE DELIVERY	Libraries	Maintenance (Grass-cutting) at libraries	7, 12, 13, 23, 27, 31, 32, 34, 35, 36, 37	Grass-cut at 11 libraries every month as per the grass-cutting schedule by the 30th of June 2018	Number of libraries maintained every month as per the grass-cutting schedule	N/A	N/A	NOT APPLICABLE	Grass-cut at 11 libraries every month as per the grass-cutting schedule by the 30th of June 2018	Grass-cut at 11 libraries every month as per the grass-cutting schedule	3 (100% - 129%)	N/A	N/A	N/A	Grass-cutting stats	Grass cut at 11 libraries every month as per the grass cutting schedule by 30 June 2019
R & F 04	NKPA 2 - BASIC SERVICE DELIVERY	Halls	Maintenance and landscaping of council grounds and halls	All	Grass-cut at 68 operational halls every month as per grass-cutting schedule by the 30th of June 2018	Grass-cut at number of operational halls every month as per grass-cutting schedule	N/A	N/A	NOT APPLICABLE	Grass-cut at 68 halls every month as per grass-cutting schedule by the 30th of June 2018 (66 operational halls & 32 non operational halls)	Grass-cut at 36 operationalia halls and 32 non-operational halls on an ad-hoc basis as per maintenance schedule every month	3 (100% - 129%)	N/A	N/A	N/A	Grass-cutting stats	3000 x Library Books purchased and received by 30 April 2019
R & F 05	NKPA 2 - BASIC SERVICE DELIVERY	Libraries	Purchase of Library Material	7, 12, 13, 24, 27, 28, 31, 32, 34, 35, 37	3500 Library Books purchased by the 30th of April 2018	Number of Library Books purchased	5000 Library Books purchased by 30th of April 2017	N/A	5 (150% - 167%)	10248 books purchased in the financial year	13 916 Library books purchased	5 (150% - 167%)	N/A	N/A	Invoices	N/A	N/A
R & F 06	NKPA 2 - BASIC SERVICE DELIVERY	Alternative Energy	Installation of generators	7, 23, 32, 35	4 x Generators (Alexandra, Vullindlela, Woodlands & Ashdown) commissioned by the 30th of June 2018	Number of Generators (Alexandra, Vullindlela, Woodlands & Ashdown) installed and commissioned	3 Generators (Georgetown, Eastwood & Northdale) installed and commissioned by the 30th of June 2017	N/A	5 (150% - 167%)	3 Generators were installed and commissioned in the 1st Quarter	4 x Generators (Alexandra, Vullindlela, Woodlands & Ashdown) installed and commissioned by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A	Procurement Plan	N/A
R & F 09	NKPA 2 - BASIC SERVICE DELIVERY	Parks & Recreation	Purchase of 150 brush cutters	ALL	100 x new brush cutters purchased by the 30th of April 2018	Number of new brush cutters purchased	N/A	NOT APPLICABLE	NOT APPLICABLE	N/A	0 Brushcutters purchased by the 30th of April 2018 (Bid adjudication finalisation completed, couldn't continue due to shortage of funds)	1 (69% & below)	N/A	N/A	N/A	BAC Report	Seek Council Funding for 2018/2019

PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT																	
SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017			ANNUAL 2017/2018 PROGRESS REPORT			2018 / 2019				
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1, 2, 3, 4, 5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1, 2, 3, 4, 5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME-FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET
R & F 10	NKPA 2 - BASIC SERVICE DELIVERY	Parks & Recreation	Purchase of 8 tractors & 8 LDVs	ALL	100% of vehicles purchased by the 31st of August 2017 (8 tractors & 8 LDVs)	% of vehicles purchased by the 31st of August 2017 (8 tractors & 8 LDVs)	N/A	N/A	NOT APPLICABLE	100% of vehicles purchased by the 31st of August 2017 (8 tractors & 8 LDVs)	100% of vehicles purchased by the 31st of August 2017 (8 tractors & 8 LDVs)	3 (100% - 129%)	N/A	N/A	Procurement Plan	N/A	
R & F 11	NKPA 2 - BASIC SERVICE DELIVERY	Halls	Repairs and Refurbishment of Vulindlela Halls	1 - 9	4 Halls in Vulindlela repaired and refurbished by the 30th of June 2018	Number of Halls in Vulindlela repaired and refurbished	N/A	N/A	NOT APPLICABLE	4 Halls in Vulindlela repaired and refurbished by the 30th of June 2018	Nil Achieved	1 (69% & below)	N/A	N/A	N/A	Maintenance Schedule	N/A
R & F 12	NKPA 2 - BASIC SERVICE DELIVERY	Sports Facilities	Repairs and Refurbishment	All	4 Sports Facilities Repaired as per repairs & maintenance schedule by the 30th of June 2018	Number of Sports Facilities Repaired as per repairs & maintenance schedule	N/A	N/A	NOT APPLICABLE	4 Sports Facilities Repaired as per repairs & maintenance schedule by the 30th of June 2018	4 Sports Facilities currently being upgraded in Wards 19 and 7, Copesville and Sobantu	3 (100% - 129%)	N/A	N/A	N/A	Procurement Orders	N/A



**MSUNDUZI MUNICIPALITY  
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017 / 2018 FINANCIAL YEAR**

## ANNEXURE I

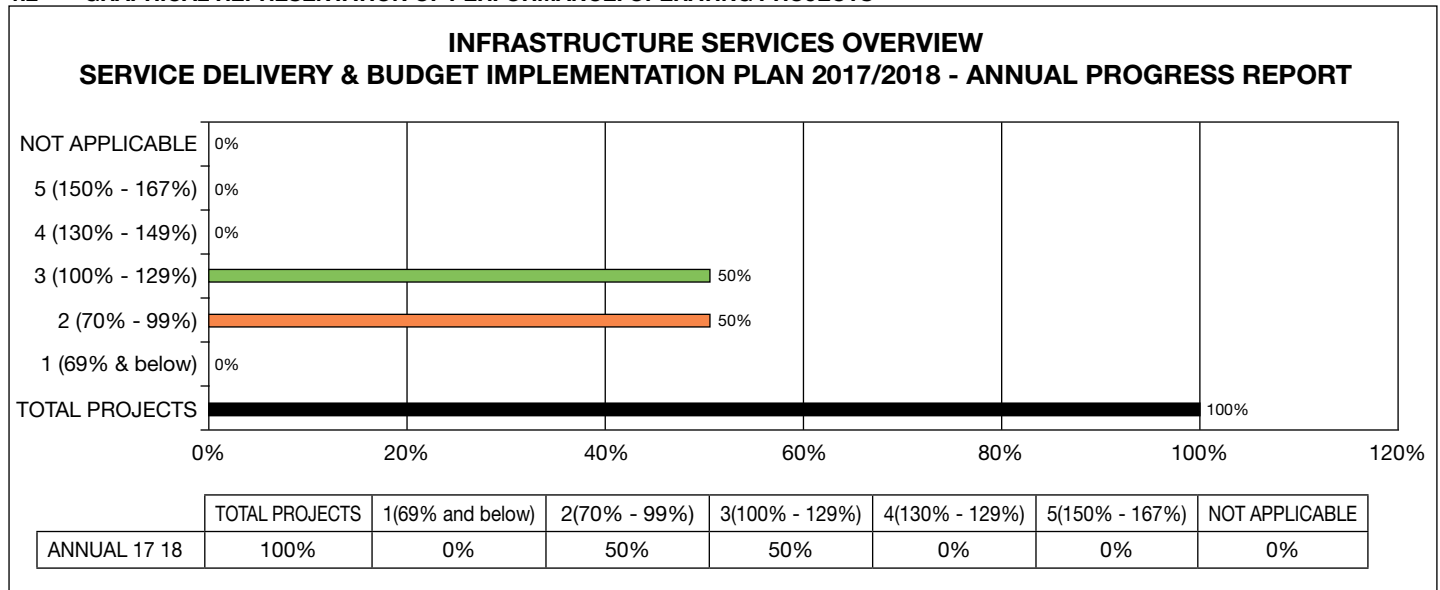
### SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017/2018 - ANNUAL PROGRESS REPORT - INFRASTRUCTURE SERVICES

**INFRASTRUCTURE SERVICES OVERVIEW  
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

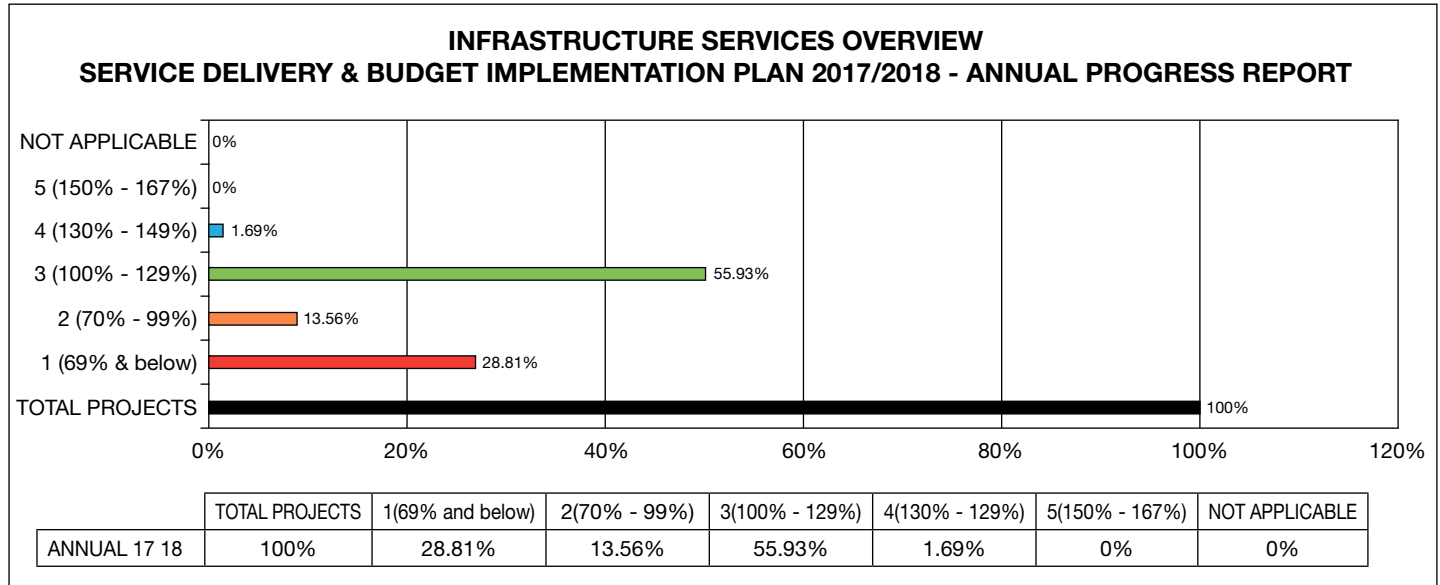
**1 INFRASTRUCTURE SERVICES OVERVIEW**

- 1.1 TOTAL PROJECTS: 61**
- 1.1.1 OPERATING PROJECTS 2**
- 1.1.2 CAPITAL PROJECTS 59**

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**



**2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS**



**SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2017/2018 FINANCIAL YEAR  
INFRASTRUCTURE SERVICES OVERVIEW NARRATIVE  
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017/2018 - ANNUAL 2017/2018 PROGRESS REPORT**

BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET OR PARTIALLY MET	SDBIP REFERENCE	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	CORRECTIVE MEASURE
3	INFRASTRUCTURE SERVICES	WATER & SANITATION	0	20	20	8	W & S 01	2 km of water pipe replaced by the 30th of June 2018	1,7 km of water piped replaced by the 30th of June 2018	2 (70% - 99%)	shortage of material	The project will be completed externally by engaging a consulting engineer and going through our panel of contractors
							W & S 02	Four (4) stream crossings completed by the 30th of June 2018	0 stream crossings completed by 30th of June 2018. (50% OF Three (3) stream crossings completed)	1 (69% & below)	There was a delay in the appointment of the service provider	Target moved to next financial year consultant has been appointed to complete project in 18/19
							W & S 06	0.8 km of new sewer pipe constructed by the 30th of June 2018	0km completed (Service provider was appointed by the 30 June 2018.)	1 (69% & below)	There was delay in the processes of appointing the contractor.	Target moved to 2018-2019 financial year. Contractor is currently on site and project is progressing
							W & S 10	0.3 km of new sewer pipe constructed by the 30th of June 2018	0 km completed (Contractor was appointed by the 30 June 2018.)	1 (69% & below)	Original Contractor withdrew his appointment thereby causing a delay in achieving the target, as a revised report for a new contractor had to be submitted and approved at BAC.	Appointment of new contractor as per BAC resolution by 30 June 2018. The contractor will commence works in the 18/19 FY
							W & S 12	100% of 3rd Floor Offices Renovated by the 30th of June 2018(Professor Nyembezi Building)	0% of 3rd Floor Offices renovated by the 30 June 2018.	1 (69% & below)	The 3rd floor renovation designs was completed by the 30 June 2018 however when procuring a contractor, the project was not approved to continue due to cost containment measures.	project suspended due to cost containment
							W & S 13	Phase 2 of Draft Sanitation Master Plan and Draft WSDP submitted to SMC for consideration by the 30th of June 2018	72% of review of the Draft Water Master Plan and WSDP was completed by the 30 June 2018.	2 (70% - 99%)	There where delays encountered is gaining metered water consumption figures due to the intergration of SAP. This request was made in February 2018 and could only be provided at the end of May 2018.	Consultant appointment was extended 3 months in order to complete all work. Budget provision was made in the 2018-2019 financial year

BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PARTIALLY MET	SDEIP REFERENCE	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	CORRECTIVE MEASURE
							W & S 17	100% (10 X Offices) office furniture purchased & delivered by the 30th of June 2018 (Professor Nyembezi Building)	0% office furniture bought by 30th of June 2018 (Bid Spec Approval was completed.)	1 (69% & below)	The specification for all the furniture requirements was completed and approved at Bid Spec however when procurement process for a service provider was initiated it was rejected due to continue due to cost containment measures.	The project suspended due to cost containment
							W & S 21	Designs and BoQ for MIG - COPEVILLE RESERVOIR completed by the 30 June 2018	Draft Designs and BoQ for MIG - COPEVILLE RESERVOIR completed by the 30 June 2018	2 (70% - 99%)	The final design could not be completed as the Reservoir size needs to be changed due to additional information received by the Human settlements Department.	The target and funding was moved to the 2018/2019 financial year. All necessary information will be collated and revised design to be completed within 3 months
	ROADS & TRANSPORTATION		0	33	33	17	R & T 02	100% Completion of base course by the 31st of December 2017	0% Completion of base course by the 31st of December 2017	1 (69% & below)	N/A	N/A
							R & T 03	0.4km of gravel roads to surfaced/concrete sidewalk at Siyahomula Road upgraded by the 30th of June 2018	Completed sidewalks at Siyahomula School and Ashdown Primary School by 30 June 2018	1 (69% & below)	N/A	N/A
							R & T 04	100% subbase layer completed by the 30th of June 2018	0% subbase layer completed by the 30th of June 201 Target not met. Subgrade Completed	1 (69% & below)	The project had to be staggered due to insufficient budget	N/A
							R & T 09	Consultant appointed for Design, EIA & WJULA roads in Ward 16 by the 30th of June 2018	Consultant not appointed for Design, EIA & WJULA roads in Ward 16 by the 30th of June 2018	2 (70% - 99%)	Insufficient available budget to make appointment.	Panel of Consultants to be utilised once 2018/19 budget is effected.
							R & T 10	Concrete bridge substructure, river embankment protection, and 0.26 km of gravel road way completed by the 30th of June 2018	Concrete Substructure complete. Reinforcement to deck partially complete. 0.26 Subgrade of gravel roadway complete. Embankment protection partially complete.	2 (70% - 99%)	Flash flood in 4 April 2018 on site of works affected operations on site of works. Delays by Eskom in relocation of services on the roadway. Payment delays by municipality resulted in cashflow difficulties experienced by contractor with resultant slow rate of work progress.	Payments to contractor to be fast tracked. Extension of time requested from BAC.

BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITOTAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PARTIALLY MET	SDEIP REFERENCE	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	CORRECTIVE MEASURE
							R & T 13	100% Completed upgrading phase 1 of Dambuza main road by the 30th of June 2018	0% Completed upgrading phase 1 of Dambuza main road by the 30th of June 2018 (The project was abandoned and another roads instead were identified and prioritised for upgrade)	1 (69% & below)	N/A	N/A
							R & T 06	0.5of gravel roads to surfaced/concrete standard upgraded by the 31st of March 2018.	0.5of gravel roads to surfaced/concrete standard not upgraded by the 31st of March 2018. Currently busy with provision of drainage of 0.76km (3800m <sup>2</sup> ) of gravel roads upgraded to asphalt surface standard by 30 March 2018. The project is 47% complete of 0.76 km.	2 (70% - 99%)	Project was delayed by 5 months due to work suspended by community for employment disputes and subcontracting, bad weather delays, environmental applications due to discovery of wet ground conditions and payment delays.	N/A
							R & T 17	0.4km of gravel roads upgraded to black top surface in Harewood Ward 20 by the 30th of June 2018	0.18km of gravel roads upgraded to black top surface in Harewood Ward 20 by the 30th of June 2018	2 (70% - 99%)	Project was delayed by 2 months due to work suspended by community for employment disputes and subcontracting, bad weather delays.	Project extended by 2 months and due for completion 30 August 2018.
							R & T 18	1.9 km of gravel roads upgraded to black top surface in Ward 01 (Shayamoya Road) by the 30th of June 2018	0 km of gravel roads upgraded to black top surface in Ward 01 (Shayamoya Road) by the 30th of June 2018	1 (69% & below)	N/A	N/A
							R & T 20	1.00m of gravel roads upgraded to black top surface in Ward 5 by the 30th of June 2018	0.55 km of gravel roads upgraded to black top surface in Ward 5 by the 30th of June 2018	1 (69% & below)	N/A	N/A
							R & T 23	1.00km of gravel roads upgraded to black top surface in ward 8 by the 30th of June 2018	0.85 km of gravel roads upgraded to black top surface in ward 8 by the 30th of June 2018	1 (69% & below)	N/A	N/A
							R & T 24	Approval of services and earthworks completed for ward 9 by the 30th of June 2018	Approval of services and earthworks not completed for ward 9	1 (69% & below)	Tableing of specifications was delayed due to BSC not sitting on time. Delay in advertising of the project. BSC report approved 1st of February 2017. Awaiting for SCM to advertise.	Fast track process of advertising with SCM
							R & T 27	Commencement of Expropriation of Erf EDN/123 for bridge deck construction and abutment rehabilitation by the 30th of June 2018	Commencement of Expropriation of Erf EDN/123 for bridge deck construction and abutment rehabilitation delayed by the 30th of June 2018	1 (69% & below)	Resubmission of Report to Full Council submitted. Approval by Full Council for Expropriation of land is pending.	Approvals dependent on the sitting of the committees of Portfolio, Audit, and Exco.





**WATER & SANITATION OVERVIEW**

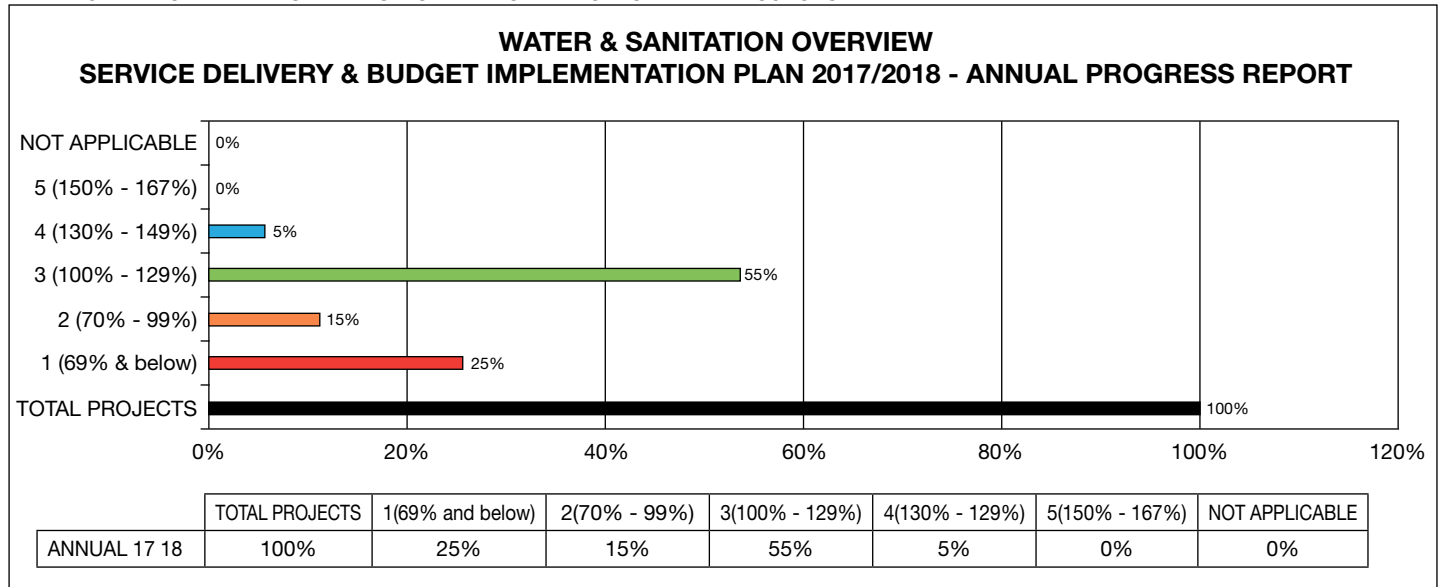
**SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

**1 WATER & SANITATION OVERVIEW**

- 1.1 TOTAL PROJECTS: 20
- 1.1.1 OPERATING PROJECTS 0
- 1.1.2 CAPITAL PROJECTS 20

**2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS**



SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017				ANNUAL 2017/2018 PROGRESS REPORT						2018 / 2019	
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT		ANNUAL TARGET
							3 km of water pipe replaced by the 30th of June 2017	9 km of water piped constructed by the 31st May 2017	5 (150% - 167%)	2 km of water pipe replaced by the 30th of June 2018	1.7 km of water piped replaced by the 30th of June 2018	2 (70% - 99%)	shortage of material	The project will be completed externally by engaging a engineer and going through our panel of contractors	1 month	Monitoring Technicians Spreadsheet, close out Report, materials listing		N/A
W & S 01	NKPA 2 - BASIC SERVICE DELIVERY	Water	CNL - REHABILITATION OF WATER INFRASTRUCTURE	10 to 37	2 km of water pipe replaced by the 30th of June 2018	km of water pipe replaced	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
W & S 02	NKPA 2 - BASIC SERVICE DELIVERY	Sanitation	MIG - REHABILITATION OF SANITATION INFRASTRUCTURE	15, 19, 16, 30, 35, 32, 33, 26, 25, 29, 31, 28	Four (4) stream crossings completed by the 30th of June 2018	Number of stream crossings completed by the 30th of June 2018	N/A	N/A	R 3,000,000	R 950,000	1 (69% & below)	There was a delay in the appointment of the service provider	Target moved to next financial year consultant has been appointed to complete project in 18/19	4 months	Progress Report	100% of stream crossings completed by 30 April 2019	N/A	
W & S 03	NKPA 2 - BASIC SERVICE DELIVERY	Sanitation	MIG - SEWER PIPES UNIT H	16	2.21 km of new sewer pipe installed by the 31 December 2017 and approval of BOQ and Bid Document by the 30th of June 2018	km of new sewer pipe installed and Date approval of BOQ and Bid Document	N/A	N/A	R 20,000,000	R 0	3 (100% - 129%)	N/A	N/A	N/A	N/A	N/A	1.5 km of new sewer pipeline installed by the 30 June 2019.	N/A
W & S 04	NKPA 2 - BASIC SERVICE DELIVERY	Sanitation	MIG - SEWER PIPES AZALEA - PHASE 2	10	6 km of new sewer pipe installed by the 30th of June 2018	km of new sewer pipe installed	N/A	N/A	R 11,200,000	R 3,920,772	3 (100% - 129%)	N/A	N/A	N/A	N/A	N/A	0.5 km of new water piping installed by end of June 2019	N/A
W & S 05	NKPA 2 - BASIC SERVICE DELIVERY	Sanitation	MIG - BASIC SANITATION VIP TOILETS	1 to 9	1190 x VIPs constructed by the 30th of June 2018	Number of VIPs constructed	N/A	N/A	R 14,905,000	R 12,739,120	3 (100% - 129%)	N/A	N/A	N/A	N/A	N/A	N/A	N/A
W & S 06	NKPA 2 - BASIC SERVICE DELIVERY	Sanitation	MIG - ELIMINATION OF CONSERVANCY TANKS - (SEWER)	21	0.8 km of new sewer pipe installed and tested by the 31st of June 2018	0.7 km of new sewer pipe constructed by the 30th of June 2018	N/A	N/A	R 11,900,000	R 1,519,803	1 (69% & below)	There was delay in the processes of appointing the contractor.	Target moved to 2018-2019 financial year. Contractor is currently on site and project is progressing	N/A	Letter of appointment, Supply chain approvals dates.	1 km sewer pipeline constructed by 30 June 2019	N/A	

SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT				ANNUAL 2017/2018 PROGRESS REPORT					2018 / 2019		
							2016/2017		2017/2018		ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	COR-RECTIVE MEASURE		TIME-FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL ACTUAL								
W & S 07	NKPA 2 - BASIC SERVICE DELIVERY	Sanitation	MIG - SERVICE MIDDLEBLOCK ERADICATION IN SOBANTU, ASHDOWN & IMBALI (SEWER)	15,35,19	0.8 km of new sewer pipe installed and tested by the 30th of June 2018	km of new sewer pipe installed and tested	N/A	N/A	NOT APPLICABLE	0.8 km of new sewer pipe installed and tested by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A	N/A	Progress Report	1.3 km of new sewer pipeline constructed and Tender documents submitted by 31 March 2019.	
W & S 08	NKPA 2 - BASIC SERVICE DELIVERY	Water	MIG - SERVICE MIDDLEBLOCK ERADICATION IN SOBANTU, ASHDOWN & IMBALI (WATER)	15,19	220 x domestic meters installed by the 31 January 2018	Number of domestic meters installed	N/A	N/A	NOT APPLICABLE	R 2,284,895	220 x domestic meters installed by the 31 January 2018	3 (100% - 129%)	N/A	N/A	N/A	Project Close out report.	N/A	
W & S 10	NKPA 2 - BASIC SERVICE DELIVERY	Sanitation	MIG - SHENSTONE AMBLETON SANITATION SYSTEM	18, 13	0.3 km of new sewer pipe constructed by the 30th of June 2018	km of new sewer pipe constructed	N/A	N/A	NOT APPLICABLE	0.3 km of new sewer pipe constructed by the 30th of June 2018	1 (69% & below)	N/A	N/A	N/A	N/A	Letters of Appointment, letter of withdrawal, Provisional Letter of Appointment of new new contractor.	0.3 km of new water pipeline constructed by the	
W & S 11	NKPA 2 - BASIC SERVICE DELIVERY	Water	MIG - REDUCTION OF NON REVENUE WATER	10 to 37	Reduced Total Water Losses by 1.5% from last 31.5% to 30% by the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	% Reduced Total Water Losses within the Water Services Area of Jurisdiction(Wards 1 to 39)	N/A	N/A	NOT APPLICABLE	R 5,900,000	Water Losses reduced to 20.3 percent for the 2017/2018 financial year up to the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	3 (100% - 129%)	N/A	N/A	N/A	N/A	Reduced Total Water Losses to 28.3% in Wards 1 to 39 (in total) by the 30th of June 2018	
W & S 12	NKPA 2 - BASIC SERVICE DELIVERY	Water	CNL - 3rd FLOOR RENOVATIONS	N/A	100% of 3rd Floor Offices Renovated by the 30th of June 2018 (Professor Nyembezi Building)	% of 3rd Floor Offices Renovated (Professor Nyembezi Building)	N/A	N/A	NOT APPLICABLE	R 12,285,000	0% of 3rd Floor Offices renovated by the 30th of June 2018	1 (69% & below)	N/A	N/A	N/A	N/A	Cost Containment circular, Design, Emails	



SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019							
							2016/2017		2017/2018			REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT			
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET						ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	
W & S 13	NKPA 2 - BASIC SERVICE DELIVERY	Water	MIG - MASTER PLANNING WATER	All	Phase 2 of Draft Sanitation Master Plan and Draft WSDP submitted to SMC for consideration by the 30th of June 2018	Date Phase 2 of Draft Sanitation Master Plan and Draft WSDP submitted to SMC for consideration by the 30th of June 2017	Final Phase 2 of Draft Sanitation Master Plan submitted to SMC for Approval by Council by the 30th of June 2017	Review of Draft Sanitation Master Plan completed by the 31st of May 2017.	3 (100% - 129%)	Phase 2 of Draft Sanitation Master Plan and Draft WSDP submitted to SMC for consideration by the 30th of June 2018	72% of review of the Draft Water Master Plan and WSDP was completed by the 30 June 2018.	2 (70% - 99%)	There were delays encountered in gaining metered water consumption figures due to the integration of SAP. This request was made in February 2018 and could only be provided at the end of May 2018.	Consultant appointment was extended 3 months in order to complete all work. Budget provision was made in the 2018-2019 financial year	3 months	Progress Report dated 30 June 2018. Email correspondences requesting information, BAC Resolution	Submission of Business Plan	
W & S 14	NKPA 2 - BASIC SERVICE DELIVERY	Water	MWIG - REDUCTION OF NON REVENUE WATER	1 to 9	Reduced Total Water Losses by 1.5% from last 31.5% to 30% by the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	% Reduced Total Water Losses within the Water Services Area of Jurisdiction(Wards 1 to 39)	Reduced Total Water Losses = 27.1% by the 31st of May 2017	Total Water Losses by 1.5% from last 31.5% to 30% by the 30th of June 2017	5 (150% - 167%)	Reduced Total Water Losses by 1.5% from last 31.5% to 30% by the 30th of June 2018 within the Water Services Area of Jurisdiction(Wards 1 to 39)	Water Losses reduced to 29.3 percent for the 2017/2018 financial year up to the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A	IWA Balance calculation Spreadsheet, Consultants correspondence.	Reduced Total Water Losses to 28.3% in Wards 1 to 39 (in total) by the 30th of June 2018	
W & S 15	NKPA 2 - BASIC SERVICE DELIVERY	Water	MWIG - BASIC WATER SUPPLY	1 to 9	3.2 km of water pipeline constructed by the 30th of June 2018	km of water pipeline constructed	N/A	N/A	N/A	3.2 km of water pipeline constructed by the 30th of June 2018	3.531 km of water pipeline constructed by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A	Progress Report	2 x Springs protected and 0.4km of pipeline installed.	
W & S 16	NKPA 2 - BASIC SERVICE DELIVERY	Water	MIG - SANITATION INFRASTRUCTURE FEASIBILITY STUDY	10, 12, 13, 15, 16, 17, 19 and 21 to 37	10 x highest infiltration manholes repaired and retrofitted for the use of Flow and rainfall monitoring equipment by the 30th of June 2018	Number of highest infiltration manholes repaired and retrofitted for the use of Flow and rainfall monitoring equipment	15 x highest infiltration manholes identified and retrofitted for the use of Flow and rainfall monitoring equipment by the 30th of June 2017	15 x highest infiltration manholes identified and retrofitted for the use of Flow and rainfall monitoring equipment by the 30th of June 2018	3 (100% - 129%)	10 x highest infiltration manholes repaired and retrofitted for the use of Flow and rainfall monitoring equipment by the 30th of June 2018	12 x highest infiltration manholes repaired and retrofitted for the use of Flow and rainfall monitoring equipment by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A	N/A	Location Spreadsheet and Photographic evidence.	10 x infiltration manholes identified and retrofitted for the use of Flow and rainfall monitoring equipment by the 30 June 2019

PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT																			
SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL 2017/2018 PROGRESS REPORT					2018 / 2019 ANNUAL TARGET							
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL		ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME-FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT		
							2016/2017	2017/2018	2017/2018	2017/2018	2017/2018		2017/2018	2017/2018	2017/2018	2017/2018			
W & S 17	NKPA 2 - BASIC SERVICE DELIVERY	Water	CNL - ACQUISITION OF NEW FURNITURE & EQUIPMENT	N/A	100% (10 X Offices) office furniture purchased & delivered by the 30th of June 2018 (Professor Nyembezi Building)	% (10 X Offices) office furniture purchased & delivered (Professor Nyembezi Building)	6 sets of Office Furniture Purchased & Delivered by the 30th of June 2017	NIL	1 (69% & below)	100% (10 X Offices) office furniture purchased & delivered by the 30th of June 2018 (Professor Nyembezi Building)	0% office furniture bought by 30th of June 2018 (Bid Spec Approval was completed)	1 (69% & below)	The specification for all the furniture requirements was completed and approved at Bid Spec when procurement process for a service provider was initiated it was rejected due to cost containment measures.	project suspended due to cost containment	N/A	Cost Containment circular, Design, Emails	N/A		
W & S 18	NKPA 2 - BASIC SERVICE DELIVERY	Water	CNL - IMPLEMENTATION OF DROUGHT RELIEF MEASURES	N/A	Feasibility of 4 Boreholes sites completed and equipping at least one borehole completed by the 31 April 2018	Date Feasibility of 4 Boreholes sites completed and equipping at least one borehole completed	N/A	N/A	NOT APPLICABLE	R 500,000	Feasibility of 5 Boreholes sites completed and 2 boreholes completed by the 31 April 2018	4 (130% -149%)	N/A	N/A	N/A	N/A	N/A	N/A	
W & S 19	NKPA 2 - BASIC SERVICE DELIVERY	Water	CNL - VEHICLES	N/A	6 X New vehicles purchased and delivered by the 30th of June 2018	Number of New vehicles purchased and delivered	N/A	N/A	NOT APPLICABLE	N/A	6 X New vehicles purchased and delivered by the 30 April 2018	3 (100% - 129%)	N/A	N/A	N/A	N/A	Invoices	5 x vehicles purchased by the 28 February 2018.	N/A
W & S 20	NKPA 2 - BASIC SERVICE DELIVERY	Water	CNL - TELEMETRY EQUIPMENT AND UPGRADE	N/A	6 Sites installed with Telemetry by the 30th of June 2018.	Number of Sites installed with Telemetry	N/A	N/A	NOT APPLICABLE	R 3,000,000	6 Sites installed with telemetry completed by the 30 June 2018	3 (100% - 129%)	N/A	N/A	N/A	N/A	Payment Certificate Invoice Trend	3 new telemetry sites upgraded by 30 June 2019	N/A
W & S 21	NKPA 2 - BASIC SERVICE DELIVERY	Water	MIG - COPESVILLE RESERVOIR	29	Designs and BoQ for MIG - COPESVILLE RESERVOIR completed by the 30 June 2018	Date Designs and BoQ for MIG - COPESVILLE RESERVOIR completed	N/A	N/A	NOT APPLICABLE	R 1,000,000	Draft Designs and BoQ for MIG - COPESVILLE RESERVOIR completed by the 30 June 2018	2 (70% - 99%)	The final design could not be completed as the Reservoir size needs to be changed due to additional information received by the Human settlements Department.	The target and funding was moved to the 2018/2019 financial year. All necessary information will be collated and revised design to be completed within 3 months	N/A	Draft Design and BoQ, minutes of meeting with Human Settlement	N/A	N/A	





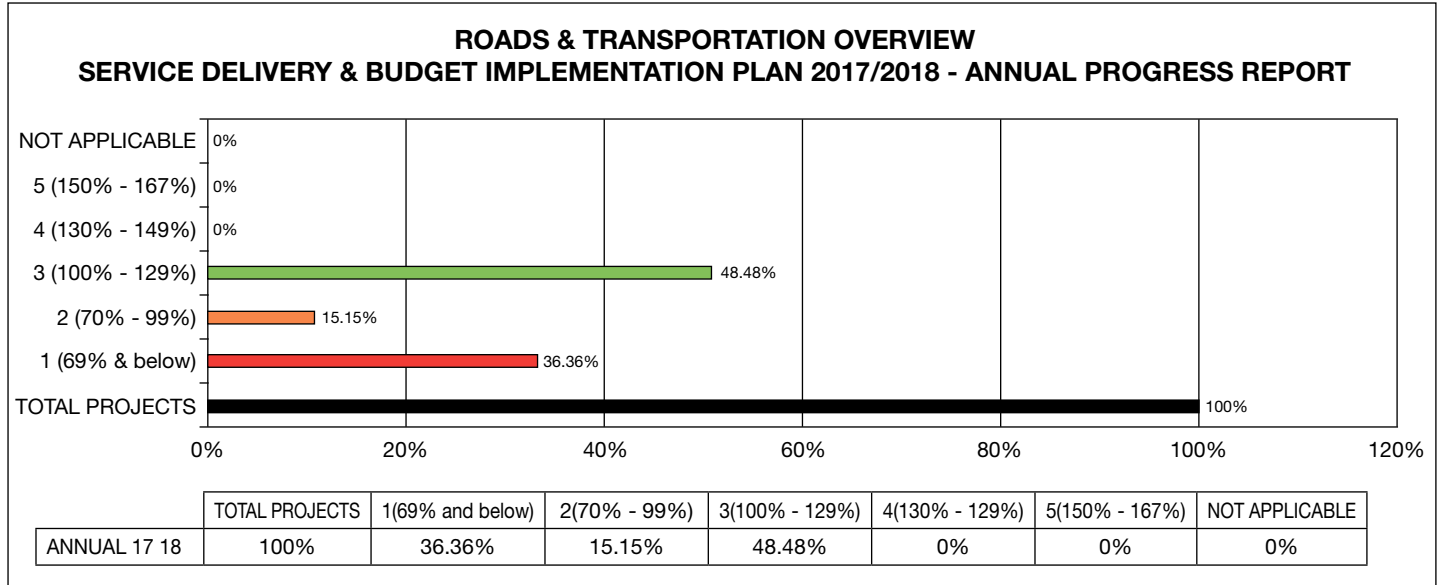
**ROADS & TRANSPORTATION OVERVIEW**  
**SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

**1 ROADS & TRANSPORTATION OVERVIEW**

- 1.1 TOTAL PROJECTS: 33**
- 1.1.1 OPERATING PROJECTS 0**
- 1.1.2 CAPITAL PROJECTS 33**

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS**

















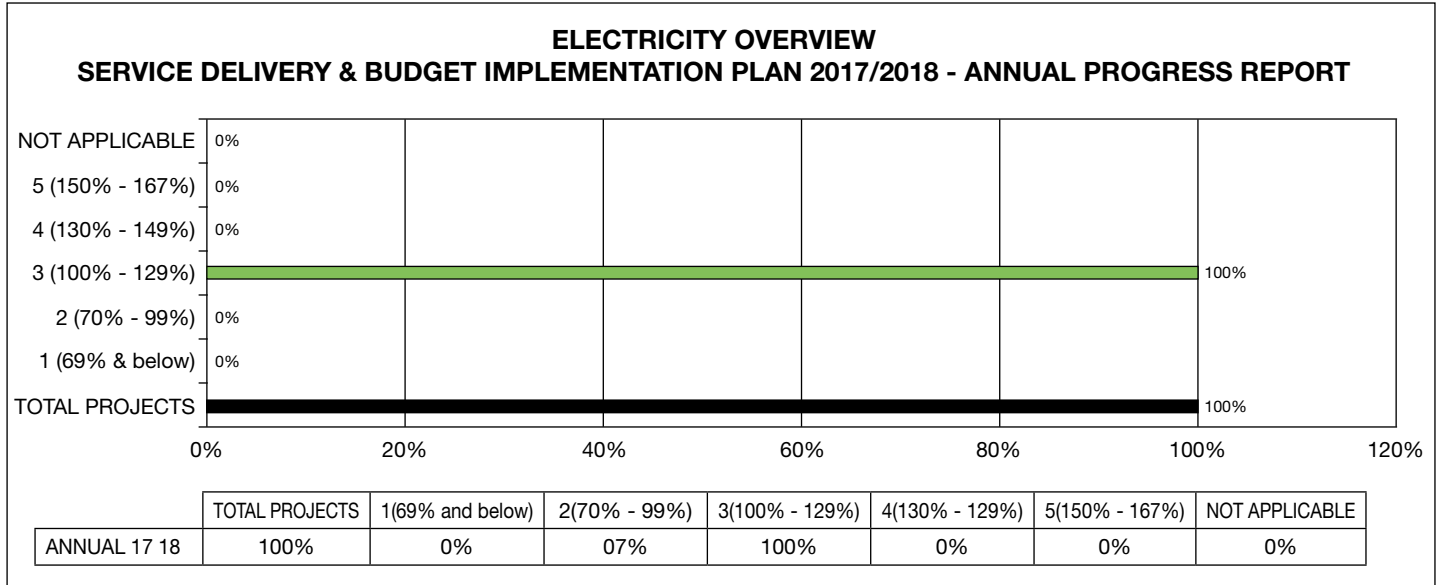
**ELECTRICITY OVERVIEW**  
**SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

**1 ELECTRICITY OVERVIEW**

- 1.1 TOTAL PROJECTS: 6
- 1.1.1 OPERATING PROJECTS 0
- 1.1.2 CAPITAL PROJECTS 6

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS**



SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017				ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019		
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE		TIME-FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE		TIME-FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
ELEC 01	NKPA 2 - BASIC SERVICE DELIVERY	PUBLIC LIGHTING	HIGH MAST LIGHTS INSTALLATION	3,4,5,6,7,8 and 9	22 X HIGH MASTS LIGHTS TO BE ERCTED AND COMMISSIONED BY the 30th of June 2018	Number of HIGH MASTS LIGHTS TO BE ERCTED AND COMMISSIONED	37 X HIGH MASTS LIGHTS TO BE ERCTED AND COMMISSIONED BY the 30th of June 2017	ALL 37 HIGH MASTS HAVE BEEN ERCTED, 11 X HIGH MASTS HAVE BEEN COMMISSIONED.	1 (69% & below)	22 X HIGH MASTS LIGHTS TO BE ERCTED AND COMMISSIONED BY the 30th of June 2018	22 X HIGH MASTS LIGHTS HAVE BE ERCTED AND COMMISSIONED BY the 30th of June 2018	3 (100% - 129%)	N/A	N/A	CLOSE OUT REPORT WITH PICTURES AND COMMISSIONING CERTIFICATE	20 X HIGH MASTS LIGHTS TO BE ERCTED AND COMMISSIONED BY the 30th of June 2019	
ELEC 03	NKPA 2 - BASIC SERVICE DELIVERY	NETWORK 132kV REHABILITATION PLAN	SUPPLY AND INSTALL 11KV FIXED PATTERN SWITCHGEARS FOR 2 DISTRIBUTOR SUBSTATIONS	30,33, HILTON	COMMISSIONING OF 18 X 11KV FIXED PATTERN SWITCHGEARS FOR 2 DISTRIBUTOR SUBSTATIONS BY the 30th of JANUARY 2018	Number of COMMISSIONING OF 18 X 11KV FIXED PATTERN SWITCHGEARS FOR 2 DISTRIBUTOR SUBSTATIONS	N/A	N/A	NOT APPLICABLE	COMMISSIONING OF 18 X 11KV FIXED PATTERN SWITCHGEARS FOR 2 DISTRIBUTOR SUBSTATIONS BY the 30th of JANUARY 2018	COMMISSIONING OF 18 X 11KV FIXED PATTERN SWITCHGEARS FOR 2 DISTRIBUTOR SUBSTATIONS BY the 30th of JANUARY 2018	3 (100% - 129%)	N/A	N/A	PROGRESS REPORT AND HANDOVER CERTIFICATE	CONSTRUCTION OF 18 X 11KV POWERLINE FOR EASTWOOD SUB STATION BY 30th JUNE 2019	
ELEC 04	NKPA 2 - BASIC SERVICE DELIVERY	NETWORK 132kV REHABILITATION PLAN	PURCHASE OF 11KV CAPITAL EQUIPMENT	VARIOUS	23 X 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED BY the 30th of June 2018	NUMBER OF 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED	39 X 11KV EQUIPMENT PURCHASED AND DELIVERED BY the 30th of June 2017	5 (150% - 167%)	N/A	36 X 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED BY the 30th of June 2018	35 X 11KV EQUIPMENT TO BE PURCHASED AND DELIVERED BY the 30th of June 2018	3 (100% - 129%)	N/A	N/A	PURCHASE ORDERS AND DELIVERY NOTES	DELIVERY OF 15 X 11KV UNITS BY the 30th of June 2019	
ELEC 05	NKPA 2 - BASIC SERVICE DELIVERY	NETWORK 132kV REHABILITATION PLAN	UPGRADE AND COMMISSIONING OF 132/11KV NORTHDALE PRIMARY SUBSTATION	28	132kV OUTDOOR SWITCHGEAR AND AUXILIARY POWER CABLES COMMISSIONED BY the 31st of March 2018	DATE 132kV OUTDOOR SWITCHGEAR AND AUXILIARY POWER CABLES COMMISSIONED	PART ONE IS 99% COMPLETE AND PART TWO HAS COMMENCED WITH 23% OF THE WORK DONE. ENTIRE PROJECT PROGRESS IS 94%	N/A	N/A	132kV OUTDOOR SWITCHGEAR AND AUXILIARY POWER CABLES COMMISSIONED BY the 31st of March 2018	132kV OUTDOOR SWITCHGEAR AND AUXILIARY POWER CABLES COMMISSIONED BY 30 JUNE 2018	3 (100% - 129%)	N/A	N/A	CLOSE OUT REPORT AND HANDOVER CERTIFICATE	INSTALLATION OF 15 X 13MVA CIRCUIT BETWEEN EASTWOOD PHILLA SUBSTATION BY 30 JUNE 2019.	
ELEC 06	NKPA 2 - BASIC SERVICE DELIVERY	NETWORK 132kV REHABILITATION PLAN	ESTABLISHMENT OF NEW 132/11KV EASTWOOD SUBSTATION	34	100% CONSTRUCTION OF CIVIL WORKS AND ELECTRICAL WORKS FOR 132/11KV EASTWOOD PRIMARY SUBSTATION INCLUDING HANDOVER COMPLETED BY THE 31ST OF MARCH 2018	% CONSTRUCTION OF CIVIL WORKS AND ELECTRICAL WORKS FOR 132/11KV EASTWOOD PRIMARY SUBSTATION INCLUDING HANDOVER COMPLETED	N/A	NOT APPLICABLE	N/A	100% CONSTRUCTION OF CIVIL WORKS AND ELECTRICAL WORKS FOR 132/11KV EASTWOOD PRIMARY SUBSTATION INCLUDING HANDOVER COMPLETED BY THE 31ST OF MARCH 2018	100% CONSTRUCTION OF CIVIL WORKS AND ELECTRICAL WORKS FOR 132/11KV EASTWOOD PRIMARY SUBSTATION INCLUDING HANDOVER COMPLETED BY THE 31ST OF MARCH 2018	3 (100% - 129%)	N/A	N/A	PROGRESS REPORT AND HANDOVER CERTIFICATE	N/A	
ELEC 08	NKPA 2 - BASIC SERVICE DELIVERY	MV NETWORK STRENGTHENING	INSTALL UNDERGROUND MV CABLES	34	TWO 13MVA CIRCUIT installed BETWEEN EASTWOOD PRIMARY AND PROPOSED BELGOTEX SUBSTATION by the 30th of June 2018	Date TWO 13MVA CIRCUIT installed BETWEEN EASTWOOD PRIMARY AND PROPOSED BELGOTEX SUBSTATION	N/A	NOT APPLICABLE	N/A	TWO 13MVA CIRCUIT installed BETWEEN EASTWOOD PRIMARY AND PROPOSED BELGOTEX SUBSTATION by the 30th of June 2018	TWO 13MVA CIRCUIT installed BETWEEN EASTWOOD PRIMARY AND PROPOSED BELGOTEX SUBSTATION by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	CLOSE OUT REPORT WITH PICTURES	N/A	

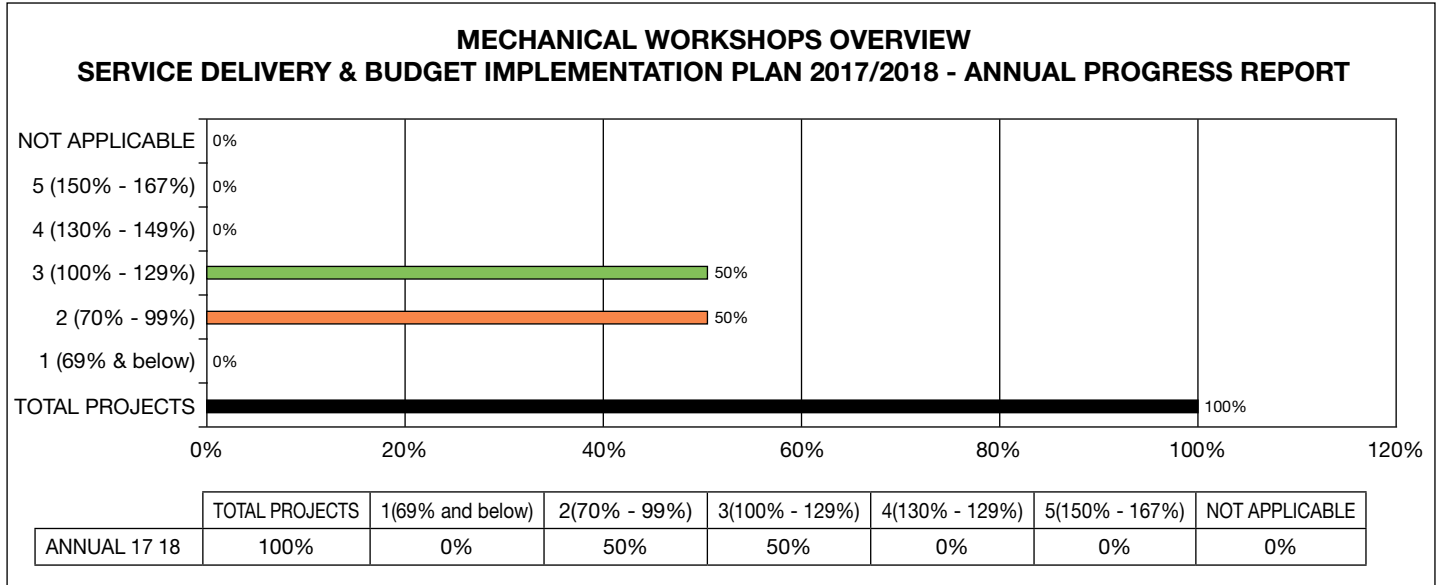
**MECHANICAL WORKSHOPS OVERVIEW**  
**SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

**1 MECHANICAL WORKSHOPS OVERVIEW**

- 1.1 TOTAL PROJECTS: 2
- 1.1.1 OPERATING PROJECTS 2
- 1.1.2 CAPITAL PROJECTS 0

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**





SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT								
							2016/2017		ANNUAL 2017/2018 PROGRESS REPORT						
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET 2018 / 2019
MW 01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Preventative maintenance	Vehicle and plant service	ALL	768 x Council vehicles & plant to be serviced by the 30th of June 2018	Number of Council vehicles & plant serviced	768 x Council vehicles and plant serviced by the 30th of June 2017	642 x Council vehicles and Plant serviced as at 30 June 2017	2 (70% - 99%)	798 x Council vehicles and plant serviced by the 30th of June 2018	A total of 52 vehicles were serviced for the month of June 2018	2 (70% - 99%)	The shortage of spares & funds also await for EC approval which causes delays and shortage of staff such as Clerks, Mechanics & assistance in our offices	The EC approval to be quicker and funds reallocations and also provide staff with training	504 x Council vehicles & plant to be serviced by the 30th of June 2019
MW 02	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Enhance Infrastructure services processes	Average turnaround time on repairs (in days)	ALL	30 days turnaround time achieved on council vehicles and plant repairs completed by the 30th of June 2018	Turnaround time achieved on council vehicle and plant repairs completed	30 days turnaround time achieved on council vehicles and plant repairs completed by the 30th of June 2018	30 days turnaround time achieved on council vehicles and plant repairs completed by the 30th of June 2018	3 (100% - 129%)	30 days turnaround time achieved on council vehicles and plant repairs completed by the 30th of June 2018	30 days turnaround time achieved on council vehicles and plant repairs completed by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	30 days turnaround time achieved on council vehicles and plant repairs completed by the 30th of June 2019

**MSUNDUZI MUNICIPALITY  
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017 / 2018 FINANCIAL YEAR**

**ANNEXURE J**

**SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017/2018 - ANNUAL PROGRESS REPORT - SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES**

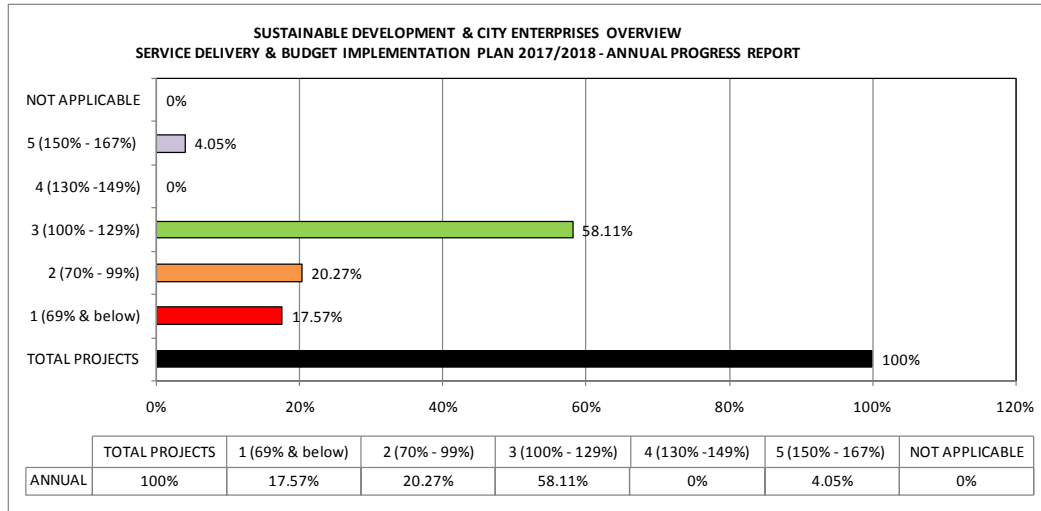
**SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES OVERVIEW  
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

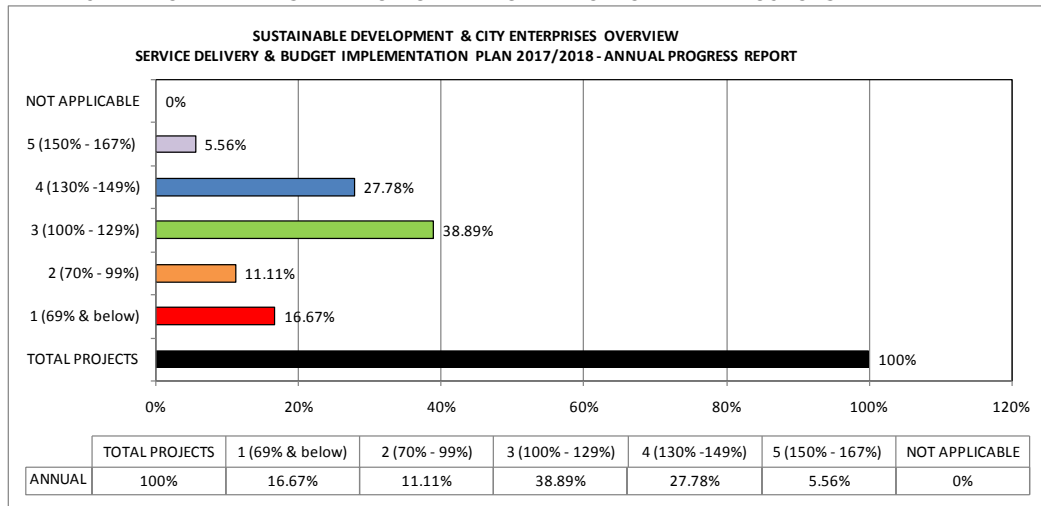
**1 SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES OVERVIEW**

- 1.1 TOTAL PROJECTS: 92**
- 1.1.1 OPERATING PROJECTS 74**
- 1.1.2 CAPITAL PROJECTS 18**

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**



**2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS**



**SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN FOR THE 2017/2018 FINANCIAL YEAR  
SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES  
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017/2018 - ANNUAL 2017/2018 PROGRESS REPORT**

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPIS	NUMBER OF CAPITAL KPIS	TOTAL NUMBER OF KPIS	NUMBER OF KPI'S - TARGET NOT MET OR PARTIALLY MET	SDBIP REFERENCE	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
4	SUSTAINABLE DEVELOPMENT & CITY ENTITIES	DEVELOPMENT SERVICES (LICENSING, BUSINESS DEVELOPMENT & ECONOMIC DEVELOPMENT)	21	4	30	6	DS 14	The Town Centre: Promenade 1 Basic Assessment Report prepared and submitted to the Department of Environmental Affairs by the 30th of June 2018	Specialist studies completed and Progress report on Bar submitted to SMC	2 (70% - 99%)	Failed negotiations to assemble land under municipal ownership	Expropriation of land as per Full Council Resolution of 20 June 2018
							DS 15	Water User License Application prepared & submitted to the relevant Water Authority for Town Centre: Promenade 1 by the 30th of June 2018	Specialist studies completed and Progress report on Wula submitted to SMC	2 (70% - 99%)	Failed negotiations to assemble land under municipal ownership	Expropriation of land as per Full Council Resolution of 20 June 2018
							DS 17	The Town Centre: Promenade 1 Basic Assessment Report prepared and submitted to the Department of Environmental Affairs by the 30th of June 2018	Specialist studies completed and Progress report on Bar submitted to SMC	2 (70% - 99%)	Failed negotiations to assemble land under municipal ownership	Expropriation of land as per Full Council Resolution of 20 June 2018
							DS 18	Water User License Application prepared & submitted to the relevant Water Authority for Town Centre: Promenade 2 by the 30th of June 2018	Specialist studies completed and Progress report on Wula submitted to SMC	2 (70% - 99%)	Failed negotiations to assemble land under municipal ownership	Expropriation of land as per Full Council Resolution of 20 June 2018
							DS 22	The Edendale Town Centre Basic Assessment Report prepared and submitted to the Department of Environmental Affairs by the 31st of March 2018	Specialist studies completed and Progress report on Bar submitted to SMC	2 (70% - 99%)	Failed negotiations to assemble land under municipal ownership	Expropriation of land as per Full Council Resolution of 20 June 2018
							DS 23	Water User License Application prepared & submitted to the relevant Water Authority for the Edendale Town Centre by the 30th of June 2018	Specialist studies completed and Progress report on Wula submitted to SMC	2 (70% - 99%)	Failed negotiations to assemble land under municipal ownership	Pursue expropriation of land as per Full Council Resolution of 20 June 2018
		TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (TOWN PLANNING, ENVIRONMENTAL MANAGEMENT, LAND SURVEY & GEVD)	20	4	24	6	TP & EM 07	Final revised EMF adoption report prepared and submitted to SMC by the 30th of June 2018	Final EMF, Upgrade of SDST, migration to Arc 10 and ArcPro has been completed excluding the Biodiversity dataset. BAC resolution received to extend contract for 3 months up till 30 September 2018.	2 (70% - 99%)	Delay in obtaining the final biodiversity dataset from the Provincial Conservation Department who is undertaking this component	Report to be submitted to BAC

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PARTIALLY MET	SDBIP REFERENCE	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
							TP & EM 08	1 x Inception report Development of an SEA for the Vulindlela Area prepared and submitted to SMC by the 30th of June 2018	BAC report tabled on 14 June 2018. BAC resolution received on the 02 July 2018	2 (70% - 99%)	Awaiting appointment letter	Follow up on the drafting of the appointment letter and a first inception meeting
							TP & EM 12	Draft inception report on the Local Area Plan Scottsville/Pellham prepared & submitted to SMC by the 30th of June 2018	Bid Spec report was submitted during the month of June	2 (70% - 99%)	It was not budgeted for	It has been budgeted for during 2018/19 Financial Year
							TP & EM 13	1 x Draft Local Area Plan - Extension of Vulindlela (Ward 39) and Implementation Framework prepared & submitted to SMC by the 30th of June 2018	PSC meeting and meetings with Traditional leader were held during the month of June	2 (70% - 99%)	Some issues were raised during the public meetings, which are currently being addressed	Further meetings to be held with Traditional leader to get support for the plan
							TP & EM 14	100% Site Transfers of 60 Ha to qualifying Military Veterans ex-combats for Human Settlements completed by the 30th of June 2018	50% of sites were transferred to the Military Veterans	2 (70% - 99%)	The project was transferred to the Provincial Department of Human Settlement	Work together with the Department of Human Settlement to fast-track the process
							TP & EM 34	A General Plan for Edendale EE prepared and submitted to the Survey General Office by the 30th of June 2018	No progress was made during June	2 (70% - 99%)	Project was cancelled onas there was no successful bidder.	The project to be re-advertised
	TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (ENVIRONMENTAL HEALTH)		4	4	8	1	BC & EH 04	1 x AQM Shelter purchased by the 31st of March 2018	1 x AQM Shelter not purchased by the 31st of March 2018 but tender letter awarded	2 (70% - 99%)	Delay in SCM processes	Cash flow amended in February 2018 to 30 June 2018
	HUMAN SETTLEMENTS		13	2	15	10	HS 07	100% Management of the IA for the construction of engineering services to a value of R 11 500 000.00 by the 30th of June 2018	100% Management of the IA for the construction of engineering services to a value of R 6 000 000.00 by the 30th of June 2018	1 (69% & below)	The culvert where new pipe crossing the N3 is blocked, getting a new pipe through is impossible. Difcult on removing people from the way of construction of water tank that is about R5 000 000.00	We have alternate options of getting pipe across the N3, which is trenchless technology (horizontal drilling underneath the N3 highway) and fixing the water main on larch road bridge. Ingage the department of home affairs to move foreign from the way of construction by 9 July 2018
							HS 08	36 x new housing units constructed by the 30th of November 2017	Nil	1 (69% & below)	N/A	N/A

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PARTIALLY MET	SDBIP REFERENCE	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
							HS 09	130 x new housing units constructed to wall plate level by the 30th of June 2018	140 x platforms cut to level, 88 x concrete slabs have been casted, 69 x wall plates constructed and 28 x houses with roof. The clearance of forestry is 100% complete. And the engineers have done the prelim design on sewer.	1 (69% & below)	Non-compliance from NHBRC for project enrolment, site shutdown till the late-enrolment done.	Compiling attachments for NHBRC enrolment. The 100% of infrastructure design.
							HS 10	Stage 1 Application for SACCA - Mkhondeni submitted to DoHS by the 31st of March 2018	The Implementing agent is yet to be appointed to undertake interim development for the informal settlement currently occupying the project area.	2 (70% - 99%)	The supply chain process to appoint the service provider to undertake interim development measures took long due to capacity challenges.	To submit the Planning application to DoHS by 31 July 2018.
							HS 50	100 x housing Units constructed (SACCA - Mkhondeni) by the 30th of June 2018	100 x housing Units not constructed (SACCA - Mkhondeni) by the 30th of June 2018	1 (69% & below)	Funding has not been approved by DoHS.	Continue to follow-up with DoHS and requesting them to fast track the approval.
							HS 11	Stage 1 funding application for Ethenbeni prepared and submitted to Regional DoHS office by the 31st of October 2017	Nil	1 (69% & below)	N/A	N/A
							HS 12	Business Plan for approval of Stage 1 Funding prepared and submitted to DoHS by the 30th of June 2018	A Technical Meeting was held on the 18th of June 2018 to Workshop the Draft Layout with all Line Departments including Eskom. It was resolved that a SMC Progress Report and Presentation of the Draft Layout be made to Council for Adoption and Approval.	2 (70% - 99%)	Business Plan can not be submitted due to the level and type of Invasion on the Site.	Desktop pre-feasibility study, Social Facilitation and Preliminary Layout Planning.
							HS 51	100% of Stage 1 Activities for Signal Hill completed by the 31st of March 2018	There is approximately 80% activities completed for signal Hill Project.	2 (70% - 99%)	The Department of Environmental Affairs recommended a WULA application which will delay the completion of stage 1 activities.	provide all the support required from the Department to expedite the WULA application process.
							HS 52	Business Plan for approval of Stage 2 Funding prepared and submitted to DoHS by the 30th of June 2018	Stage 2 Funding application will be submitted to the Department once all activities for stage one have been finalised.	1 (69% & below)	stage 1 activities are not yet completed therefore the IA cannot finalise packaging of stage two application.	provide all the support that will be required by the Implementing Agent to complete Stage 1 of the project.
							HS 53	100% Ground Clearing (Destumping) of the project site (Signal Hill) completed by the 30th of June 2018	30% Ground Clearing of the Signal Hill completed.	2 (70% - 99%)	There were delays in appointment process of the Service Provider.	The Service Provider has been appointed and the Project is being fast tracked.



NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PARTIALLY MET	SDBIP REFERENCE	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
		CITY ENTITIES (SAFE CITY, TOURISM, AGRICULTURE (MARKET & FORESTRY), ART GALLERY & THEATRES & AIRPORT)	16	4	20	5	CE 04	100% development & fully operational Tourism website completed by the 30th of June 2018	The project has been delayed, timeframe is yet to be established	1 (69% & below)	The creation of the website is dependent on the support from ICT. ICT is the process of acquiring a new service provider that will create the website. The timeframe to start and complete the project will be determined by ICT upon the acquisition of this new service provider. We expect this to be done within the new financial year 2019	continued follow-up with ICT on the status of new service provider acquisition
							CE 05	Compliance with Airport Maintenance Schedule (building faults, landscaping, plumbing & electric repairs) by the 30th of June 2018	Adjudication completed September 2017. award still under objection.	2 (70% - 99%)	Appeal being finalized	Finalize appeal and then award tender to the successful bidder.
							CE 09	purchase and delivery of furniture for staff and emergency centre at PMB airport not complete	purchase and delivery of furniture for staff and emergency centre at PMB airport not complete	1 (69% & below)	N/A	N/A
							CE 22	100% Branding and promotional material procured by the 31st of December 2017	Nil	1 (69% & below)	N/A	N/A
							CE 25	2 x training workshops for tourism businesses facilitated by the 31st of March 2018	Nil	1 (69% & below)	N/A	N/A
		TOTAL	74	18	92	68						

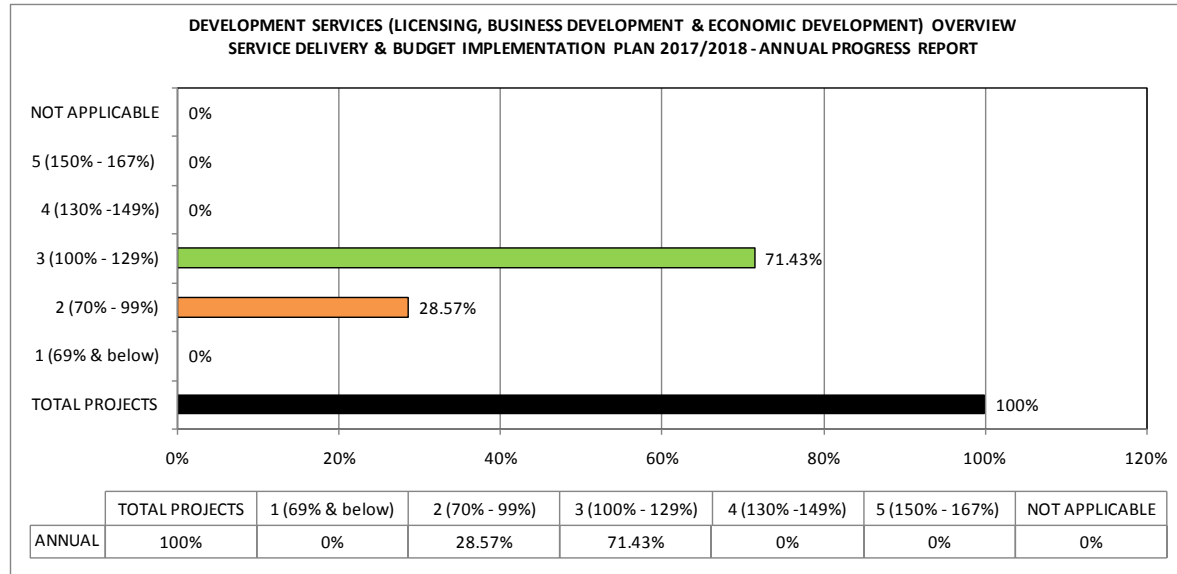
## DEVELOPMENT SERVICES (LICENSING, BUSINESS DEVELOPMENT & ECONOMIC DEVELOPMENT) OVERVIEW SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017/2018 - ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

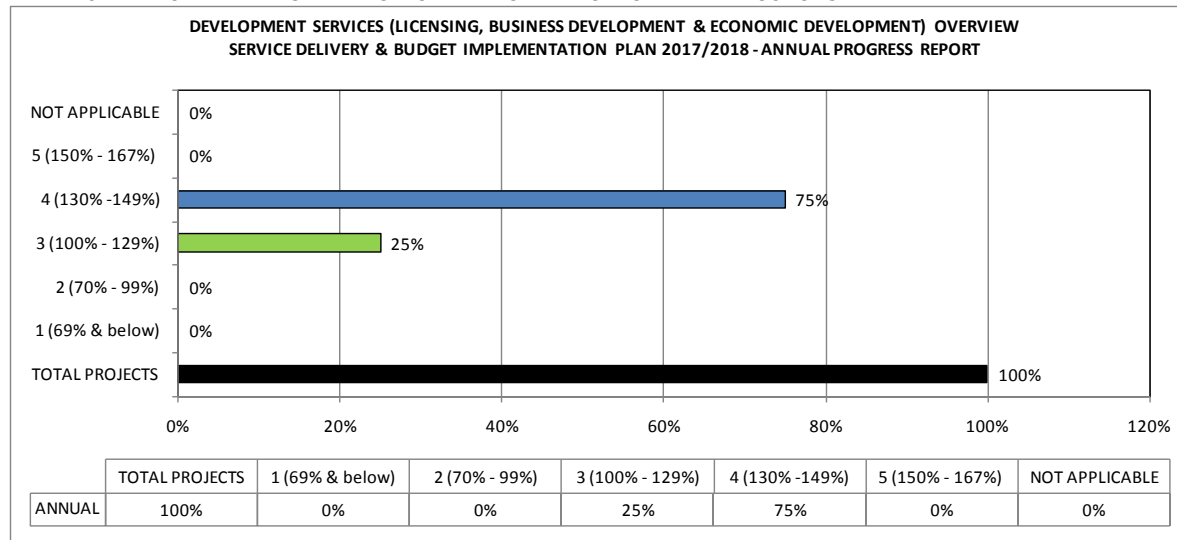
### 1 DEVELOPMENT SERVICES (LICENSING, BUSINESS DEVELOPMENT & ECONOMIC DEVELOPMENT) OVERVIEW

- 1.1 TOTAL PROJECTS: 25
- 1.1.1 OPERATING PROJECTS 21
- 1.1.2 CAPITAL PROJECTS 4

### 1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



### 2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS



SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019			
							2016/2017		2017/2018		2017/2018		2018 / 2019	
							ANNUAL TARGET 16/17	ACTUAL 16/17	ANNUAL TARGET 17/18	ACTUAL 17/18 (1,2,3,4,5, Not Applicable)	ANNUAL ACTUAL	REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET
DS 01	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	LED Strategy	Review of Local Economic Development (LED) Strategy	All	LED strategy reviewed and completed implementation plan submitted to SMC for approval by the 30th of September 2017	Date LED strategy reviewed and completed implementation plan submitted to SMC for approval	Draft LED strategy received on the 29th of June 2017	2 (70% - 99%)	3 (100% - 129%)	N/A	N/A	N/A	N/A	
DS 02	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Realignment & Extension of the LED Strategy	Development of SMME Development Strategy	All	SMME Strategy Developed as per the approved LED Strategy & submitted to SMC by the 30th of September 2017	Date SMME Strategy Developed as per the approved LED Strategy & submitted to SMC	Draft SMME strategy submitted on the 29th of June 2017	N/A	3 (100% - 129%)	N/A	N/A	N/A	N/A	
DS 03	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Realignment & Extension of the LED Strategy	Women and Disabled economic empowerment strategy	All	Women and Disabled Economic Empowerment Strategy Developed as per the approved LED Strategy & submitted to SMC by the 30th of September 2017	Date Women and Disabled Economic Empowerment Strategy Developed as per the approved LED Strategy & submitted to SMC	Draft Women and Disabled economic strategy received on the 29th of June 2017	N/A	3 (100% - 129%)	N/A	N/A	N/A	N/A	
DS 04	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Realignment & Extension of the LED Strategy	Develop the Youth Economic Empowerment Strategy	All	Youth Economic Empowerment Strategy Developed as per the approved LED Strategy & submitted to SMC by the 30th of September 2017	Date Youth Economic Empowerment Strategy Developed as per the approved LED Strategy & submitted to SMC	Draft Youth Economic Empowerment strategy received on the 29th of June 2017	N/A	3 (100% - 129%)	N/A	N/A	N/A	N/A	
DS 05	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Realignment & Extension of the LED Strategy	Cooperatives strategy	All	Cooperatives Strategy Developed as per the approved LED Strategy and submitted to SMC by the 30th of September 2017	Date Cooperatives Strategy Developed as per the approved LED Strategy and submitted to SMC	Draft SMME strategy submitted on the 29th of June 2017	N/A	3 (100% - 129%)	N/A	N/A	N/A	N/A	

SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017				2017/2018 PROGRESS REPORT				2018 / 2019	
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET	
							Industrial Promotion strategy prepared and submitted to SMC by the 30th of June 2017	Project Inception Report and meeting held in June 2017	2 (70% - 99%)	Industrial Development strategy prepared and submitted to SMC by the 31st of March 2018	Industrial Development strategy prepared and submitted to SMC by the 31st of March 2018	3 (100% - 129%)	N/A	N/A	N/A	
DS 06	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Industrial Promotion	Development of Municipal Industrial Development Strategy	ALL	Industrial Development strategy prepared and submitted to SMC by the 31st of March 2018	Date Industrial Development strategy prepared and submitted to SMC for approval	N/A	N/A	N/A	4 x Quarterly Development Facilitation meetings conducted by the 30th of June 2018	5 x Quarterly Development Facilitation meetings conducted by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A	N/A
DS 08	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Development Facilitation	Development of a Municipal Facilitation Meetings	ALL	4 x Quarterly Development Facilitation meetings conducted by the 30th of June 2018	Number of Quarterly Development Facilitation meetings conducted	N/A	NOT APPLICABLE	N/A	4 x Quarterly Development Facilitation meetings conducted by the 30th of June 2018	5 x Quarterly Development Facilitation meetings conducted by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A	N/A
DS 10	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Business Promotion	Development of a Municipal Business Directory	All	A Mkhondeni Business Directory developed and submitted to SMC for onwards transmission to Council by the 31st of March 2018	Date Mkhondeni Business Directory developed and submitted to SMC for onwards transmission to Council	N/A	NOT APPLICABLE	N/A	A Mkhondeni Business Directory developed and submitted to SMC for onwards transmission to Council by the 31st of March 2018	A Mkhondeni Business Directory developed and submitted to SMC for onwards transmission to Council by the 31st of March 2018	3 (100% - 129%)	N/A	N/A	N/A	N/A
DS 11	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Neighbourhood Development Partnership Grant (NDPG)	Construction of Mt Patridge Road Upgrade	22	1.2 kms of Mt Patridge Road Upgrade completed by the 30th of June 2018	kms of Mt Patridge Road Upgrade completed	N/A	NOT APPLICABLE	N/A	1.2 kms of Mt Patridge Road Upgrade is practical complete. Expenditure to the value of R28 million has been achieved based on work done.	1.2 kms of Mt Patridge Road Upgrade is practical complete. Expenditure to the value of R28 million has been achieved based on work done.	4 (130% - 149%)	N/A	N/A	N/A	1.2 kms of Mt Patridge Road Upgrade completed by the 30th of September 2018
DS 12	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Neighbourhood Development Partnership Grant (NDPG)	Upgrade & Remedial works at Thwala Road Public Realm	22	100% Landscaping and Remedial Works at Thwala Road Public Realm Completed by the 30th of June 2018	% Landscaping and Remedial Works at Thwala Road Public Realm Completed	N/A	NOT APPLICABLE	N/A	100% Landscaping and Remedial Works at Thwala Road Public Realm Completed by the 30th of June 2018	100% Landscaping and Remedial Works at Thwala Road Public Realm Completed by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A	N/A
DS 13	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Neighbourhood Development Partnership Grant (NDPG)	Development of Town Centre - Designs of Town Centre: Promenade 1	22	1 x report on the Technical Approval, Detailed Design work and Bill Of Quantities of Town Centre: Promenade 1 prepared & submitted to the NDPG by the 30th of June 2018	Date report on the Technical Approval, Detailed Design work and Bill Of Quantities of Town Centre: Promenade 1 prepared & submitted to the NDPG	N/A	NOT APPLICABLE	N/A	1 x report on the technical Approval, Detailed Design work and Bill Of Quantities of Town Centre: Promenade 1 prepared & submitted to the NDPG for approval	1 x report on the technical Approval, Detailed Design work and Bill Of Quantities of information submitted to NDPG for approval	4 (130% - 149%)	N/A	N/A	N/A	N/A

SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017			ANNUAL 2017/2018 PROGRESS REPORT			2018 / 2019			
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET	
							N/A	N/A	NOT APPLICABLE	The Town Centre: Promenade 1 Basic Assessment Report prepared and submitted to the Department of Environmental Affairs by the 30th of June 2018	Specialist studies completed and Progress report on Bar submitted to SMC	2 (70% - 99%)	Failed negotiations to assemble land under municipal ownership	Expropriation of land as per Full Council Resolution of 20 June 2018	50% of road works Constructed on Promenade 1 by the 30th June 2019	
DS 14	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Neighbourhood Development Partnership Grant (NDPG)	Development Town Centre: Basic Assessment Report of Environmental Promenade 1	22	The Town Centre: Promenade 1 Basic Assessment Report prepared and submitted to the Department of Environmental Affairs by the 30th of June 2018	Date The Town Centre: Promenade 1 Basic Assessment Report prepared and submitted to the Department of Environmental Affairs	N/A	N/A	NOT APPLICABLE	The Town Centre: Promenade 1 Basic Assessment Report prepared and submitted to the Department of Environmental Affairs by the 30th of June 2018	Specialist studies completed and Progress report on Bar submitted to SMC	2 (70% - 99%)	Failed negotiations to assemble land under municipal ownership	Expropriation of land as per Full Council Resolution of 20 June 2018	50% of road works Constructed on Promenade 1 by the 30th June 2019	
DS 15	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Neighbourhood Development Partnership Grant (NDPG)	Submission of the WULA application for the Town Centre: Promenade 1	22	Water User License Application prepared & submitted to the relevant Water Authority for Town Centre: Promenade 1 by the 30th of June 2018	Date Water User License Application prepared & submitted to the relevant Water Authority for Town Centre: Promenade 1	N/A	N/A	NOT APPLICABLE	Water User License Application prepared & submitted to the relevant Water Authority for Town Centre: Promenade 1 by the 30th of June 2018	Specialist studies completed and Progress report on Wula submitted to SMC	N/A	Failed negotiations to assemble land under municipal ownership	Expropriation of land as per Full Council Resolution of 20 June 2018	N/A	
DS 16	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Neighbourhood Development Partnership Grant (NDPG)	Town Centre: Promenade 2 [Design]	22	1 x report on the Technical Approval, Detailed Design work and Bill Of Quantities of Town Centre: Promenade 2 prepared & submitted to the NDPG by the 30th of June 2018	Date report on the Technical Approval, Detailed Design work and Bill Of Quantities of Town Centre: Promenade 2 prepared & submitted to the NDPG by the 30th of June 2018	N/A	N/A	NOT APPLICABLE	N/A	Technical approval, Detailed design and documentation Of Quantities of information submitted to NDPG for approval	4 (130% - 149%)	N/A	N/A	N/A	N/A
DS 17	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Neighbourhood Development Partnership Grant (NDPG)	Town Centre: Promenade 2 [Basic Assessment Report]	22	The Town Centre: Promenade 2 Basic Assessment Report prepared and submitted to the Department of Environmental Affairs by the 30th of June 2018	Date The Town Centre: Promenade 2 Basic Assessment Report prepared and submitted to the Department of Environmental Affairs	N/A	N/A	NOT APPLICABLE	The Town Centre: Promenade 1 Basic Assessment Report prepared and submitted to the Department of Environmental Affairs by the 30th of June 2018	Specialist studies completed and Progress report on Bar submitted to SMC	N/A	Failed negotiations to assemble land under municipal ownership	Expropriation of land as per Full Council Resolution of 20 June 2018	N/A	
DS 18	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Neighbourhood Development Partnership Grant (NDPG)	Town Centre: Promenade 2 [WULA]	22	Water User License Application prepared & submitted to the relevant Water Authority for Town Centre: Promenade 2 by the 30th of June 2018	Date Water User License Application prepared & submitted to the relevant Water Authority for Town Centre: Promenade 2	N/A	N/A	NOT APPLICABLE	Water User License Application prepared & submitted to the relevant Water Authority for Town Centre: Promenade 2 by the 30th of June 2018	Specialist studies completed and Progress report on Wula submitted to SMC	N/A	Failed negotiations to assemble land under municipal ownership	Expropriation of land as per Full Council Resolution of 20 June 2018	N/A	20% of road works and bridge Constructed for Promenade 2 by the 30th June 2019



SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017				ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019			
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET	ANNUAL TARGET		
							N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
DS 19	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Neighbourhood Development Partnership Grant (NDPG)	Edendale Town Centre: Technical Assistance on Informal Settlement Relocation Strategy	22	1 x Report prepared and submitted to SMC on the Finalisation and Approval of the Informal Settlement Relocation Strategy by the 30th of June 2018	Date Report prepared and submitted to SMC on the Finalisation and Approval of the Informal Settlement Relocation Strategy by the 30th of June 2018	N/A	N/A	NOT APPLICABLE	1 x Report prepared and submitted to SMC on the Finalisation and Approval of the Informal Settlement Relocation Strategy by the 30th of June 2018.	R1,000,000.00	1 x Report prepared and submitted to SMC on the progress on Survey Matters	N/A	3 (100% - 129%)	N/A	N/A	N/A	
DS 20	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Neighbourhood Development Partnership Grant (NDPG)	Edendale Town Centre: Technical Assistance on SPLUMA Survey	22	1 x Report prepared and submitted to SMC on the Progress made in support of the SPLUMA and Land Development Application for the Edendale Town Centre on SURVEY MATTERS by the 30th of June 2018	Date Report prepared and submitted to SMC on the Progress made in support of the SPLUMA and Land Development Application for the Edendale Town Centre on SURVEY MATTERS by the 30th of June 2018	N/A	N/A	NOT APPLICABLE	1 x Report prepared and submitted to SMC on the progress on Survey Matters	R200,000.00	1 x Report prepared and submitted to SMC on the progress on Planning Matters	N/A	3 (100% - 129%)	N/A	N/A	N/A	
DS 21	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Neighbourhood Development Partnership Grant (NDPG)	Edendale Town Centre: Technical Assistance on SPLUMA Planning	22	1 x Report prepared and submitted to SMC on the Progress made in support of the SPLUMA and Land Development Application for the Edendale Town Centre on PLANNING MATTERS by the 30th of June 2018	Date Report prepared and submitted to SMC on the Progress made in support of the SPLUMA and Land Development Application for the Edendale Town Centre on PLANNING MATTERS	N/A	N/A	NOT APPLICABLE	1 x Report prepared and submitted to SMC on the progress on Planning Matters	R200,000.00	1 x Report prepared and submitted to SMC on the progress on Planning Matters	N/A	3 (100% - 129%)	N/A	N/A	N/A	
DS 22	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Neighbourhood Development Partnership Grant (NDPG)	Edendale Town Centre: Technical Assistance on Environmental Compliance [BAR submission]	22	The Edendale Town Centre Basic Assessment Report prepared and submitted to the Department of Environmental Affairs by the 31st of March 2018	Date The Edendale Town Centre Basic Assessment Report prepared and submitted to the Department of Environmental Affairs	N/A	N/A	NOT APPLICABLE	The Edendale Town Centre Basic Assessment Report prepared and submitted to the Department of Environmental Affairs by the 31st of March 2018	R800,000.00	Specialist studies completed and Progress report on Bar submitted to SMC	N/A	2 (70% - 99%)	N/A	Expropriation of land as per Full Council Resolution of 20 June 2018	N/A	N/A

SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017		ANNUAL 2017/2018 PROGRESS REPORT			2018 / 2019			
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET
							N/A	N/A	NOT APPLICABLE	Water User License Application prepared & submitted to the relevant Water Authority for the Edendale Town Centre by the 30th of June 2018	Specialist studies completed and Progress report on Wula submitted to SMC	2 (70% - 99%)	Failed negotiations to assemble land under municipal ownership	Pursue expropriation of land as per Full Council Resolution of 20 June 2018	N/A
DS 23	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Neighbourhood Development Partnership Grant (NDPG)	Edendale Town Centre: Technical Assistance on Environmental Compliance [WULA submission]	22	Water User License Application prepared & submitted to the relevant Water Authority for the Edendale Town Centre by the 30th of June 2018	Date Water User License Application prepared & submitted to the relevant Water Authority for the Edendale Town Centre	N/A	N/A	NOT APPLICABLE	R200,000.00	1 x Report prepared and submitted to SMC on the finalisation of the Edendale Town Centre Precinct Management Plan by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A
DS 24	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Neighbourhood Development Partnership Grant (NDPG)	Edendale Town Centre Precinct Management Plan	22	1 x Report prepared and submitted to SMC on the finalisation of the Edendale Town Centre Precinct Management Plan by the 30th of June 2018	Date Report prepared and submitted to SMC on the finalisation of the Edendale Town Centre Precinct Management Plan	N/A	N/A	NOT APPLICABLE	R650,000.00	4 x Skills Development and Training workshops facilitated for SMMEs and Co-ops by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A
DS 28	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Economic Development	Skills Development and Training for SMME and Co-ops	All wards	4 x Skills Development and Training workshops facilitated for SMMEs and Co-ops by the 30th of June 2018	Number of Skills Development and Training workshops facilitated for SMMEs and Co-ops	N/A	N/A	NOT APPLICABLE	R100,000.00	10 x Co-ops identified, registered and assisted in the incubation programme by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A
DS 29	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Business Development	Co-operatives Incubation Project (one ward one co-op)	All wards	10 x Co-ops identified, registered and assisted in the incubation programme by the 30th of June 2018	Number of Co-ops identified, registered and assisted in the incubation programme	N/A	N/A	NOT APPLICABLE	N/A	Home based businesses directory and maps for 100 homebased businesses within Ward 33(Scottsville) developed and submitted to SMC by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A
DS 30	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Informal Economy Development	Development of a Home based Businesses Directory for Scottsville	All	Home based businesses directory and maps for 100 homebased businesses developed and submitted to SMC by the 30th of June 2018	Date Home based businesses directory for Scottsville progress report submitted to SMC	N/A	N/A	NOT APPLICABLE	N/A	Home based businesses directory and maps for 100 homebased businesses within Ward 33(Scottsville) developed and submitted to SMC by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A

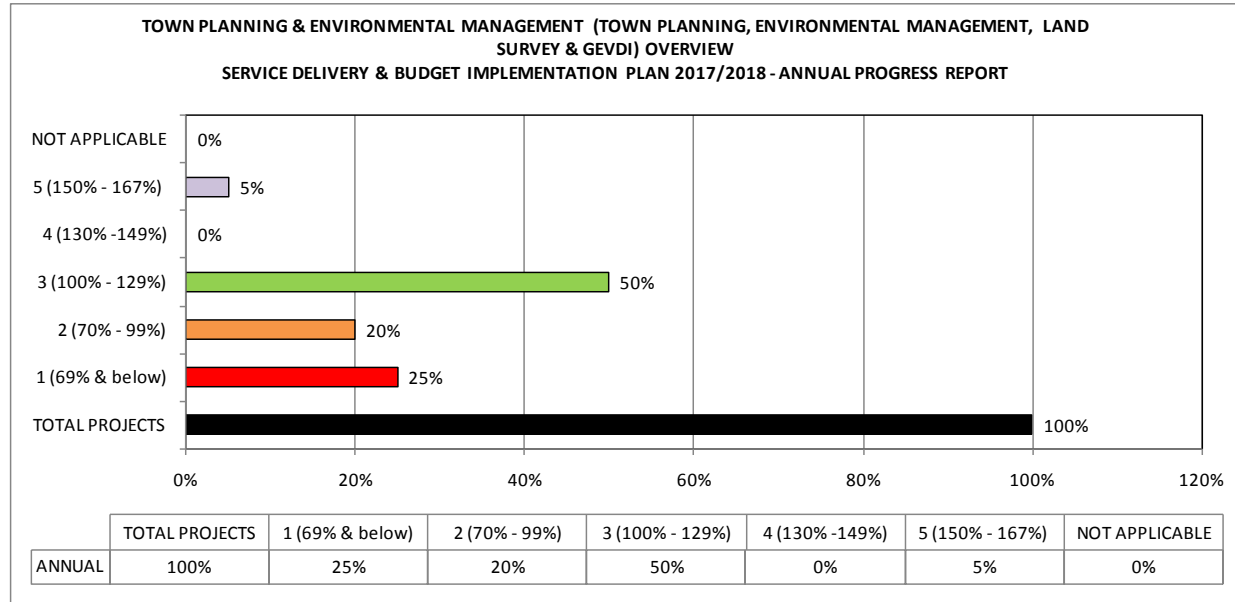
**TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (TOWN PLANNING, ENVIRONMENTAL MANAGEMENT, LAND SURVEY & GEVDI) OVERVIEW**  
**SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

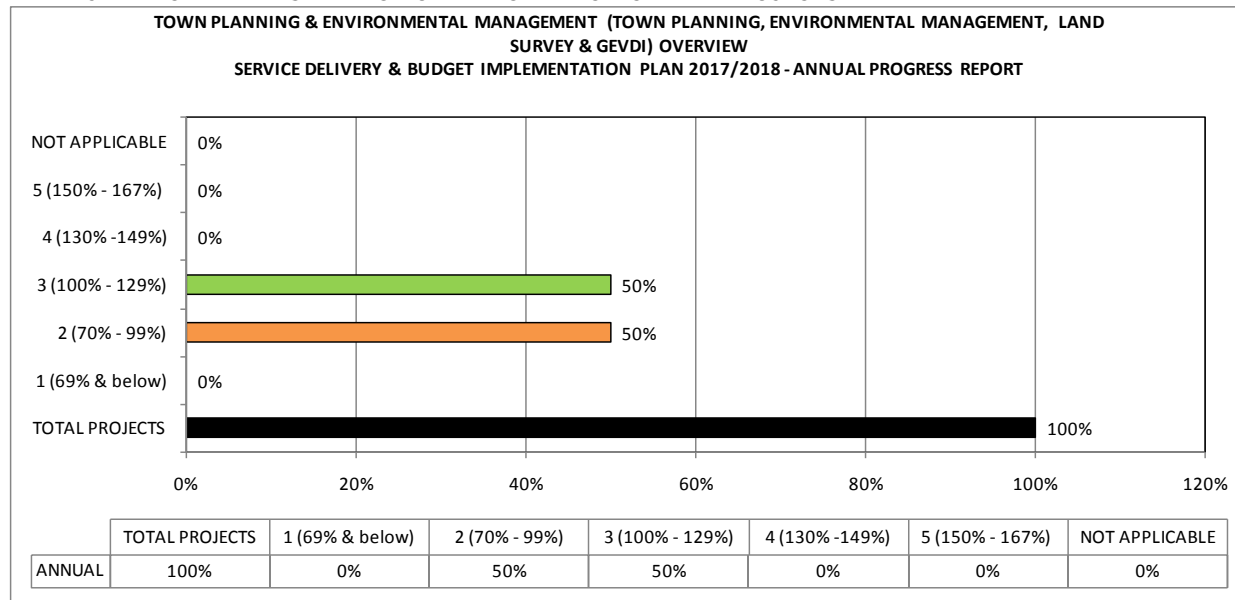
**1 TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (TOWN PLANNING, ENVIRONMENTAL MANAGEMENT, LAND SURVEY & GEVDI) OVERVIEW**

- 1.1 TOTAL PROJECTS: 24**
- 1.1.1 OPERATING PROJECTS 20**
- 1.1.2 CAPITAL PROJECTS 4**

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**



**2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS**





SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017			ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019		
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET	
																ANNUAL ACTUAL
TP & EM 05	NKPA 6 - CROSS CUTTING	GEVDI	Edendale Land Acquisition	Ward 10-24	1 x report prepared & submitted to SMC on the Acquisition of 10Ha of Land as per the Expropriation list by the 31st of March 2018	Date report prepared & submitted to SMC on the Acquisition of 10Ha of Land as per the Expropriation list	N/A	N/A	NOT APPLICABLE	1 x report prepared & submitted to SMC on the Acquisition of 10Ha of Land as per the Expropriation list by the 31st of March 2018	The report was submitted to SMC on 27 March 2018	3 (100% - 129%)	N/A	N/A	N/A	
TP & EM 06	NKPA 6 - CROSS CUTTING	Bishopstowe Strategic Environmental Assessment (SEA)	Appointment of an Environmental Assessment Practitioner to compile a Strategic Environmental Assessment (SEA) for the Bishopstowe Study Area	28, 29, 30, 31, 32, 34, 35 & 38	Public consultation for a Strategic Environmental Assessment for the Bishopstowe Study Area to be completed by the 30th of June 2018	Date Public consultation for a Strategic Environmental Assessment for the Bishopstowe Study Area to be completed	N/A	N/A	NOT APPLICABLE	Public consultation for a Strategic Environmental Assessment for the Bishopstowe Study Area to be completed by the 30th of June 2018	Public consultation completed by 31 May 2018	3 (100% - 129%)	N/A	N/A	Complete a Strategic Environmental Assessment for the Bishopstowe Area and submit to the Environmental Management unit by the 30th June 2019	
TP & EM 07	NKPA 6 - CROSS CUTTING	Environmental Management Framework (EMF)	Review of the adopted Msunduzi Environmental Management Framework (EMF) and migration to ARC 10	All	Final revised EMF adoption report prepared and submitted to SMC by the 30th of June 2018	Date Final revised EMF adoption report prepared and submitted to SMC	N/A	N/A	NOT APPLICABLE	Final revised EMF adoption report prepared and submitted to SMC by the 30th of June 2018	Final EMF, Upgrade of SDST, migration to Arc 10 and ArcPro has been completed excluding the Biodiversity dataset. BAC resolution received to extend contract for 3 months up till 30 September 2018.	2 (70% - 99%)	N/A	N/A	Report to be submitted to BAC	N/A
TP & EM 08	NKPA 6 - CROSS CUTTING	Vulindlela Strategic Environmental Assessment (SEA)	Development of an SEA for the Vulindlela Area	1-9 and 39	1 x Inception report Development of an SEA for the Vulindlela Area prepared and submitted to SMC by the 30th of June 2018	Date Inception report Development of an SEA for the Vulindlela Area prepared and submitted to SMC b	N/A	N/A	NOT APPLICABLE	1 x Inception report Development of an SEA for the Vulindlela Area prepared and submitted to SMC by the 30th of June 2018	BAC report tabled on 14 June 2018. BAC resolution received on the 02 July 2018	2 (70% - 99%)	N/A	N/A	Follow up on the drafting of the appointment letter and a first inception meeting	Complete a Strategic Environmental Assessment for the Vulindlela Area and submit to the Environmental Management unit by the 30th June 2019



SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT									
							2016/2017			ANNUAL 2017/2018 PROGRESS REPORT			2018 / 2019			
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET	
TP & EM 09	NKPA 6 - CROSS CUTTING	Floating treatment wetland	Design and installation of two Floating treatment wetlands in the baynespruit catchment and undertake 12 month maintenance period will follow the completion of the project (2018/19 FY).	28, 30, 31 and 35	100% installation of two floating treatment wetlands in the baynespruit catchment area completed by the 30th of June 2018	100% installation of two floating treatment wetlands in the baynespruit catchment area completed by the 14th of June 2018	N/A	N/A	NOT APPLICABLE	100% installation of two floating wetlands in the baynespruit catchment area completed by the 30th of June 2018	100% installation of two floating treatment wetlands in the baynespruit catchment area completed by the 14th of June 2018	3 (100% - 129%)	N/A	N/A	N/A	
TP & EM 10	NKPA 6 - CROSS CUTTING	Spatial Planning and land administration	Review of Spatial Development Framework	All	1 X Consolidated SDF Review Report as per SDF Review Work Programme 2016/2020 prepared & submitted to SMC by 31st of December 2017	Date Consolidated SDF Review Report as per SDF Review Work Programme 2016/2020 prepared & submitted to SMC	N/A	N/A	NOT APPLICABLE	R 70 000	1 X Consolidated SDF Review Report as per SDF Review Work Programme 2016/2020 prepared & submitted to SMC by 31st of December 2017	N/A	3 (100% - 129%)	N/A	N/A	Complete a review of the SDF as per the SDF Review Work Programme and submit to SMC by the 31st of December 2018
TP & EM 11	NKPA 6 - CROSS CUTTING	CBD Urban Renewal	CBD Urban Regeneration	26, 27	Urban Regeneration Plan and a comprehensive Precinct Management Plan submitted for endorsement and comment by the 30th of June 2018	Date Draft Urban Regeneration Plan and a comprehensive Precinct Management Plan submitted to SMC for endorsement and comment by the 30th of June 2018	N/A	N/A	NOT APPLICABLE	N/A	Urban Regeneration Plan and a comprehensive Precinct Management Plan submitted to SMC for endorsement and comment by the 30th of June 2018	N/A	3 (100% - 129%)	N/A	N/A	Precinct Plan, SMC resolution
TP & EM 12	NKPA 6 - CROSS CUTTING	Spatial Planning and land administration	Local Area Plan Scottsville/ Pelham	24, 33,36	1 x Draft inception report on the Local Area Plan Scottsville/ Pelham prepared & submitted to SMC by the 30th of June 2018	Date Draft inception report on the Local Area Plan Scottsville/ Pelham prepared & submitted to SMC	N/A	N/A	NOT APPLICABLE	2 000 000	Bid Spec report was submitted during the month of June	N/A	2 (70% - 99%)	N/A	N/A	It has been budgeted for during 2018/19 Financial Year

SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017			ANNUAL 2017/2018 PROGRESS REPORT			2018 / 2019		
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET
TP & EM 13	NKPA 6 - CROSS CUTTING	Spatial Planning and land administration	Local Area Plan - Extension of Vulindlela [Ward 39]	39	1 x Draft Local Area Plan - Extension of Vulindlela [Ward 39] and Framework Implementation prepared & submitted to SMC by the 30th of June 2018	1 x Draft Local Area Plan - Extension of Vulindlela [Ward 39] and Framework Implementation prepared & submitted to SMC by the 30th of June 2018	NOT APPLICABLE	N/A	N/A	2 (70% - 99%)	PSC meeting and meetings with Traditional leader were held during the month of June	Some issues were raised during the public meetings, which are currently being addressed	Further meetings to be held with Traditional leader to get support for the plan	N/A	
TP & EM 14	NKPA 6 - CROSS CUTTING	Land Management Office	Military Veterans Association Land Donations	13, 22, 24, 35	100% Site Transfers of 60 Ha to qualifying Military Veterans ex-combats for Human Settlements completed by the 30th of June 2018	% Site Transfers of 60 Ha to qualifying Military Veterans ex-combats for Human Settlements completed	NOT APPLICABLE	N/A	N/A	2 (70% - 99%)	50% of sites were transferred to the Military Veterans	The project was transferred to the Provincial Department of Human Settlement	Work together with the Department of Human Settlement to fast-track the process	N/A	
TP & EM 15	NKPA 6 - CROSS CUTTING	Land Management Office	Acquisition of Cemetery site	18	80% of 89 Ha of primary suitable land for Cemetery development acquired by the 30th of June 2018	% of 89 Ha of primary suitable land for Cemetery development acquired	NOT APPLICABLE	N/A	N/A	5 (150% - 167%)	The site was transferred to the Municipality in October 2017	N/A	N/A	N/A	
TP & EM 16	NKPA 6 - CROSS CUTTING	Land Management Office	Ezinketheni Land Acquisition Program	30	Purchase sale agreement (Ezinketheni Land Acquisition Program) prepared & submitted for signature to the City Manager by the 30th of June 2018	Date Purchase sale agreement (Ezinketheni Land Acquisition Program) prepared & submitted for signature to the City Manager by the 30th of June 2018	NOT APPLICABLE	N/A	N/A	3 (100% - 129%)	Purchase Sale Agreement were submitted to the City Manager	N/A	N/A	N/A	

SDBIP REFER-ENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUT-PUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT				ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019	
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET	ANNUAL TARGET
TP & EM 17	NKPA 6 - CROSS CUTTING	Land Management Office	Acquisition of Office Furniture, Boardroom and Computers	N/A	100 % Acquisition of Office Furniture, Boardroom and Computers completed by the 30th of June 2018 (1. Boardroom Furniture; 2. Applications Furniture; 3. X6 Office Furniture; 4. X6 IP Phones; 5. Curtains Blinds; 6. Carpet; 7. Printers (One Colour); 8. Fridge and Microwave; 9. Water dispenser; 10. X2 Computers)	% Acquisition of Office Furniture, Boardroom and Computers completed (1. Boardroom Furniture; 2. Applications Furniture; 3. X6 Office Furniture; 4. X6 IP Phones; 5. Curtains Blinds; 6. Carpet; 7. Printers (One Colour); 8. Fridge and Microwave; 9. Water dispenser; 10. X2 Computers)	N/A	N/A	NOT APPLICABLE	100 % Acquisition of Office Furniture, Boardroom and Computers completed by the 30th of June 2018 (1. Boardroom Furniture; 2. Applications Furniture; 3. X6 Office Furniture; 4. X6 IP Phones; 5. Curtains Blinds; 6. Carpet; 7. Printers (One Colour); 8. Fridge and Microwave; 9. Water dispenser; 10. X2 Computers)	100% of Office furniture was received	N/A	N/A	N/A	N/A	N/A
TP & EM 18	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	"GEVDI "	Edendale Land Acquisition	Ward 10-24	1 x report prepared and submitted to SMC on the Acquisition of Land as per the Expropriation list and the Establishment of the Edendale Town Centre by the 31st of March 2018	Date report prepared and submitted to SMC on the Acquisition of Land as per the Expropriation list and the Establishment of the Edendale Town Centre by the 31st of March 2018	N/A	N/A	NOT APPLICABLE	1 x report prepared and submitted to SMC on the Acquisition of Land as per the Expropriation list and the Establishment of the Edendale Town Centre by the 31st of March 2018	1 x report prepared and submitted to SMC on the Acquisition of Land as per the Expropriation list and the Establishment of the Edendale Town Centre by the 31st of March 2018	N/A	N/A	N/A	N/A	Expropriation of land within the Town Center as per Addendum and 2020 Business Plan of 5 factors of land by the 31st of March 2019
TP & EM 34	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Create orderly development within the city	Rectification of an approved General Plan of Erf 4391 Edendale EE, comprising about 400 properties	17	A General Plan for Plan of Erf 4391 Edendale EE prepared and submitted to the Survey General Office by the 30th of June 2018	Date General Plan for Plan of Erf 4391 Edendale EE prepared and submitted to the Survey General Office by the 30th of June 2018	N/A	N/A	NOT APPLICABLE	A General Plan for Plan of Erf 4391 Edendale EE prepared and submitted to the Survey General Office by the 30th of June 2018	No progress was made during June	N/A	N/A	N/A	N/A	The project was cancelled as there was no successful bidder.
TP & EM 35	NKPA 6 - CROSS CUTTING	LAND USE MANAGEMENT SYSTEME	REVIEW OF THE TOWN PLANNING SCHEME	ALL	Final Draft Pietermaritzburg Planning Schemes reviewed and submitted to SMC for approval by the 30th of June 2018	Date Final Draft Pietermaritzburg Planning Schemes reviewed and submitted to SMC for approval by the 30th of June 2018	N/A	N/A	NOT APPLICABLE	Final Draft Pietermaritzburg Planning Schemes reviewed and submitted to SMC for approval by the 30th of June 2018	The Final Review Town Planning Scheme was approved by Full Council on 20 June 2018	N/A	N/A	N/A	N/A	N/A

SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017			ANNUAL 2017/2018 PROGRESS REPORT			2018 / 2019		
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET
TP & EM 36	NKPA 6 - CROSS CUTTING	LAND USE MANAGEMENT SYSTEM	Review Of The Ashburton Town Planning Scheme	37	Final Draft Ashburton Town Planning Scheme Submitted To SMC For approval by the 30th of June 2018	Date Final Draft Ashburton Town Planning Scheme Submitted To SMC For approval	N/A	N/A	NOT APPLICABLE	Final Draft Ashburton Town Planning Scheme Submitted To SMC For approval by the 30th of June 2018	The Draft Ashburton Town Planning Scheme was submitted to SMC on 28 May 2018	3 (100% - 129%)	N/A	N/A	Complete Ashburton Town Planning Scheme Submitted To SMC For approval by the 30th of June 2019
TP & EM 37	NKPA 6 - CROSS CUTTING	LAND USE MANAGEMENT SYSTEM	Land Use Management Policy for Areas outside the Scheme	1, 2, 3, 4, 5, 6, 7, 8, 9, 18, 30, 37, 38 and 39	Participation and consultation on the draft Land Use Management Policy and Clauses to be initiated by the 30th of June 2018	Date Participation and consultation on the draft Land Use Management Policy and Clauses to be initiated	N/A	N/A	NOT APPLICABLE	Participation and consultation on the draft Land Use Management Policy and Clauses to be initiated by the 30th of June 2018	Public meetings were held during the month of May and June	3 (100% - 129%)	N/A	N/A	Complete a Draft Land Use and Regulatory guidelines to SMC for approval by the 30th of June 2019
TP & EM 39	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	GEVDI	Imbali Light Industrial Hub: Fencing	Ward 19	"100% Phase 1 A and B: wall and the entrance for the light industrial Hub: SMME incubator Centre Completed by the 30th of June 2018"	% Phase 1 A and B: wall and the entrance for the light industrial Hub: SMME incubator Centre Completed	N/A	N/A	NOT APPLICABLE	"100% Phase 1 A and B: wall and the entrance for the light industrial Hub: SMME incubator Centre Completed by the 30th of June 2018"	100% of Phase 1 and B was completed by June	3 (100% - 129%)	N/A	N/A	N/A
TP & EM 40	NKPA 6 - CROSS CUTTING	Storm water sock	design and installation of one storm water sock including 12 month maintenance period (2018/19 F/Y) to follow the completion of the project	28,30,31 and 35	100% Installation of one storm water sock in the baynespruit catchment area completed by the 30th of June 2018	% Installation of one storm water sock in the baynespruit catchment area completed	N/A	N/A	NOT APPLICABLE	100% Installation of one storm water sock in the baynespruit catchment area completed by the 30th of June 2018	100% Installation of one storm water sock in the baynespruit catchment area completed by the 24th of May 2018	3 (100% - 129%)	N/A	N/A	N/A
TP & EM 41	NKPA 6 - CROSS CUTTING	Trash Boom	design and installation of one trash boom including 12 month maintenance period (2018/19 F/Y) to follow the completion of the project	28,30,31 and 35	100% Installation of one trashboom in the baynespruit catchment area completed by the 30th of June 2018	% Installation of one trashboom in the baynespruit catchment area completed	N/A	N/A	NOT APPLICABLE	100% Installation of one trashboom in the baynespruit catchment area completed by the 30th of June 2018	100% Installation of one trashboom in the baynespruit catchment area completed by the 24th of May 2018	3 (100% - 129%)	N/A	N/A	N/A

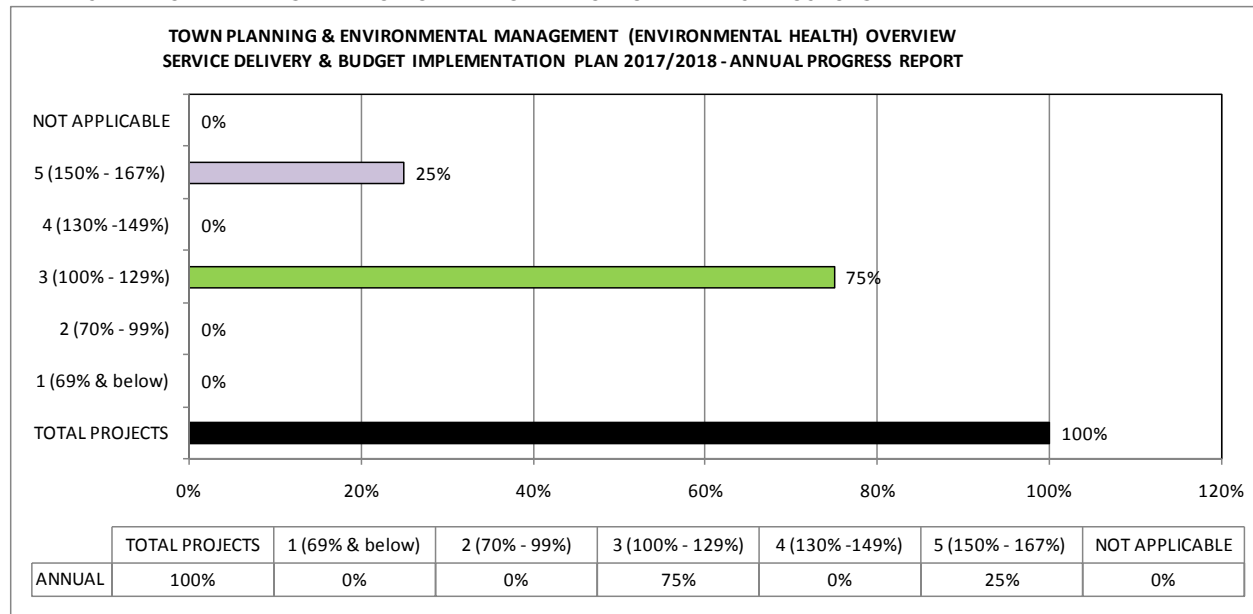
**TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (ENVIRONMENTAL HEALTH) OVERVIEW  
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

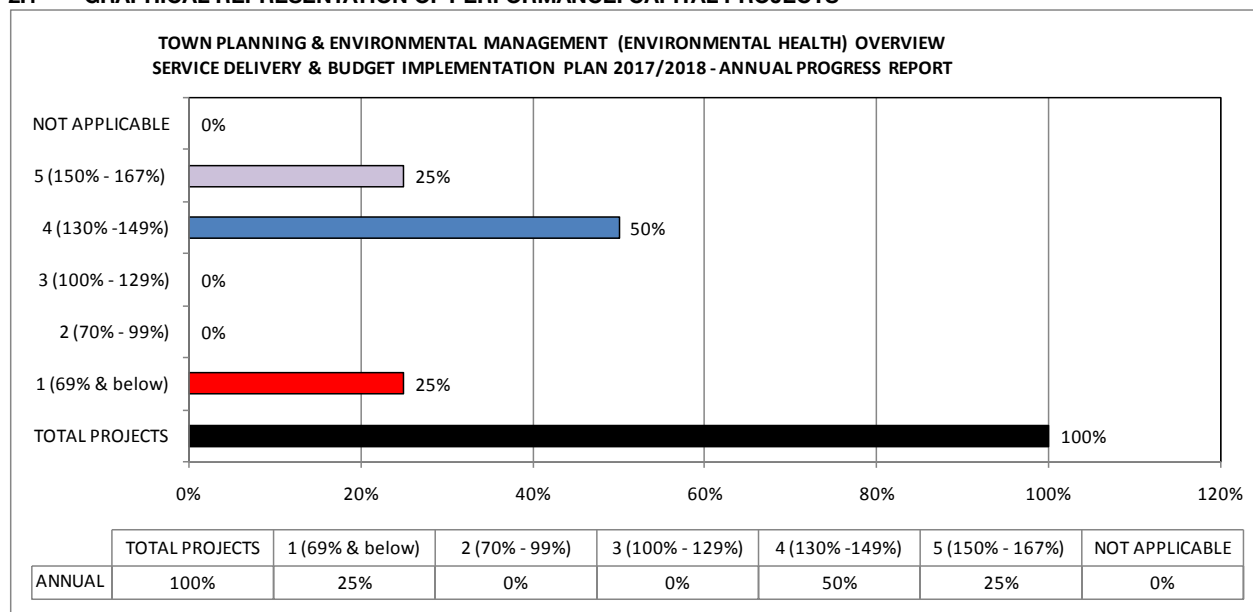
**1 TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (ENVIRONMENTAL HEALTH) OVERVIEW**

- 1.1 TOTAL PROJECTS: 8**
- 1.1.1 OPERATING PROJECTS 4**
- 1.1.2 CAPITAL PROJECTS 4**

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**



**2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS**





SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT				ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019			
							2016/2017		2017/2018		ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME-FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ACTUAL (1,2,3,4,5, Not Applicable)								
BC & EH 01	NKPA 6 - CROSS CUTTING	Safeguarding the environment for the optimal health of the Community	Vector Control	All	12 000 sites baited and/or treated for Vector Control by the 30th of June 2018	Number of sites baited and/or treated for Vector Control	12 000 sites baited and/or treated for Vector Control by the 30th of June 2017	14 283 sites baited and/or treated for Vector Control by the 30th of June 2017	3 (100% - 129%)	18 060 sites baited and/or treated for Vector Control by the 30th of June 2018	5 (150% - 167%)	N/A	N/A	N/A	vector control register	N/A		
BC & EH 02	NKPA 6 - CROSS CUTTING	Safeguarding the environment for the optimal health of the Community	Food Sampling	All	480 Food samples and 480 Food swabs taken & analyzed by the 30th of June 2018	Number of Food samples and Food swabs taken & analyzed	480 Food samples and 480 Food swabs taken & analyzed by the 30th of June 2017	510 Food samples and 510 Food swabs taken & analyzed by the 30th of June 2017	3 (100% - 129%)	500 Food samples and 500 Food swabs taken & analyzed by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A	laboratory reports	N/A		
BC & EH 03	NKPA 6 - CROSS CUTTING	Safeguarding the environment for the optimal health of the Community	Water Quality Control	All	1800 water samples taken & analyzed for Water Quality Control by the 30th of June 2018	Number of water samples taken & analyzed for Water Quality Control	1 800 water samples taken & analyzed for Water Quality Control by the 30th of June 2017	2 012 water samples taken & analyzed for Water Quality Control by the 30th of June 2017	3 (100% - 129%)	2044 water samples taken & analyzed for Water Quality Control by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A	laboratory reports	N/A		
BC & EH 04	NKPA 6 - CROSS CUTTING	Safeguarding the environment for the optimal health of the Community	AGM Analysers	All	1 x AQM Shelter purchased by the 31st of March 2018	Date AQM Shelter purchased by the 31st of March 2018	2 x AQM Analysers purchased by the 31st of March 2017	2 x AQM Analysers purchased by the 31st of March 2017	3 (100% - 129%)	1 x AQM Shelter not purchased by the 31st of March 2018 but tender letter awarded	NOT APPLICABLE	N/A	N/A	N/A	N/A	1 x AQM Station purchased by the 30th of June 2019		
BC & EH 05	NKPA 6 - CROSS CUTTING	Safeguarding the environment for the optimal health of the Community	Sound Level Meter	All	3 x LDV Canopies purchased by the 31st of March 2018	Number & Date LDVC canopies purchased	2 x LDV's purchased by the 31st of May 2017	2 x LDV's purchased by the 31st of May 2017	3 (100% - 129%)	Project completed	4 (130% - 149%)	N/A	N/A	N/A	invoices	R 1 500 000.00		
BC & EH 06	NKPA 6 - CROSS CUTTING	Safeguarding the environment for the optimal health of the Community	Office Furniture	All	100% Office Furniture purchased by the 31st of March 2018 (3rd floor AS Chetty Building)	% Office Furniture purchased (3rd floor AS Chetty Building)	Office Furniture purchased by the 31st of March 2017	Office Furniture purchased by the 31st of March 2017	3 (100% - 129%)	Project completed	5 (150% - 167%)	N/A	N/A	N/A	invoices	N/A		
BC & EH 07	NKPA 6 - CROSS CUTTING	Safeguarding the environment for the optimal health of the Community	Laboratory Equipment: Chemical/ Microbiological	All	100% Health Education and Vector Control Equipment purchased by the 30th of April 2018	% Health Education and Vector Control equipment purchased	N/A	N/A	NOT APPLICABLE	Project completed	4 (130% - 149%)	N/A	N/A	N/A	invoices	N/A		
BC & EH 26	NKPA 6 - CROSS CUTTING	Safeguarding the environment for the optimal health of the Community	Air Quality Management Plan(AQMP) (Baseline Assessment)	All	Air Quality Management Plan(AQMP) (Baseline Assessment) by 30th June 2018	Air Quality Management Plan(AQMP) (Baseline Assessment) completed	N/A	N/A	NOT APPLICABLE	Appointment of service provider to undertake baseline assessment of AQMP	3 (100% - 129%)	N/A	N/A	N/A	appointment letter	N/A		
							N/A	N/A	N/A			N/A	N/A	N/A	N/A	N/A		

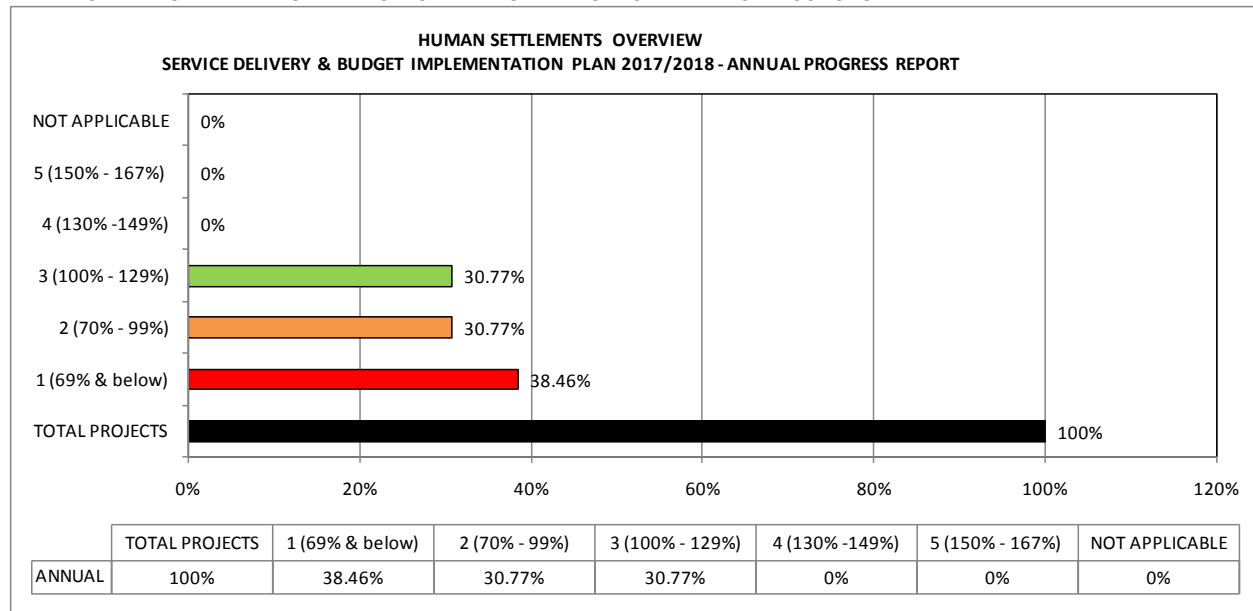
**HUMAN SETTLEMENTS OVERVIEW  
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

**1 HUMAN SETTLEMENTS OVERVIEW**

- 1.1 TOTAL PROJECTS: 15**
- 1.1.1 OPERATING PROJECTS 13**
- 1.1.2 CAPITAL PROJECTS 2**

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**



PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT

SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017		ANNUAL 2017/2018 PROGRESS REPORT					2018 / 2019			
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET
HS 01	NKPA 6 - CROSS CUTTING	Municipal Rental Stock	Verification of Occupancy of Council Flats	25 and 33	100% of Council rental stock verified to have occupancy by the correct tenants by the 30th of June 2018	% of Council rental stock verified to have occupancy by the correct tenants	N/A	N/A	NOT APPLICABLE	100% of Council rental stock verified to have occupancy by the correct tenants by the 30th of June 2018	0% of Council rental stock verified to have occupancy by the correct tenants by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	COPY OF LEASE AGREEMENT	Stage 1 funding application for Ethembeni IRDP completed and submitted to the DoHS by the 30th of June 2019	
HS 02	NKPA 6 - CROSS CUTTING	Municipal Rental Stock	Prepare new Leases for all tenancies	25 and 33	100% of all verified tenants to have signed leases by the 30th June 2018	% of all verified tenants to have signed leases	N/A	N/A	NOT APPLICABLE	100% of all verified tenants to have signed leases by the 30th of June 2018	1 verified tenant signed a new lease by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	Verification form	Approved Human Settlements Sector Plan by 31 December 2018	
HS 03	NKPA 6 - CROSS CUTTING	Municipal Rental Stock	Implementation of Eviction Orders for defaulting tenants	25 and 33	100% of defaulting tenants to be handed over to Attorneys to implement legal processes by the 30th of June 2018	% of defaulting tenants to be handed over to Attorneys to implement legal processes	N/A	N/A	NOT APPLICABLE	100% of defaulting tenants to be handed over to Attorneys to implement legal processes by the 30th of June 2018	100% of defaulting tenants to be handed over to Attorneys to implement legal processes by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A	60% of sites ready for development.	
HS 04	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Municipal Rental Stock	Valuation and Rent Determination	25 and 33	1 x report developed and submitted on the valuation and rent determination of rental stock to SMC for Council Approval by the 31st of December 2017	Date report submitted on the valuation and rent determination of rental stock to SMC for Council Approval	N/A	N/A	3 (100% - 129%)	1 x report developed and submitted on the valuation and rent determination of rental stock to SMC for Council Approval by the 31st of December 2017	1 x report developed and submitted on the valuation and rent determination of rental stock to SMC for Council Approval by the 31st of December 2017	3 (100% - 129%)	N/A	N/A	N/A	Approved Town Planning Application by 30 June 2018.	
HS 06	NKPA 6 - CROSS CUTTING	Construction of Infrastructure Services	Edeendale S Phase 6 Extension	10	100% Management of the IA for the construction of engineering services to a value of R15 000 000.00 by the 30th of September 2017	% Management of the IA for the construction of engineering services to a value of R15 000 000.00	N/A	N/A	3 (100% - 129%)	Target Achieved -100% Management of the IA for the construction of engineering services to a value of R15 000 000.00 by the 30th of June 2017	100% Management of the IA for the construction of engineering services to a value of R15 000 000.00 by the 30th of September 2017	3 (100% - 129%)	N/A	N/A	N/A	100% Construction of Infrastructure Services in the Operation Sukuma Shire Phase Housing Project completed	



SDIP REFER-ENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT						2018 / 2019 ANNUAL TARGET				
							2016/2017			ANNUAL 2017/2018 PROGRESS REPORT				TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT		
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)				REASON FOR DEVIATION	CORRECTIVE MEASURE
HS 07	NKPA 6 - CROSS CUTTING	Construction of of Infrastructure Services	Jika Job Community Residential Unit	33	100% Management of the IA for the construction of engineering services to a value of R11 500 000.00 by the 30th of June 2018	% Management of the IA for the construction of engineering services to a value of R11 500 000.00	100% Management of the IA for the construction of engineering services to a value of R11 500 000.00 by the 30th of June 2017	Target Achieved - The works to the value of R 9 623 000.00 has been constructed by 30 June 2017.	4 (130% -149%)	100% Management of the IA for the construction of engineering services to a value of R 6 000 000.00 by the 30th of June 2018	100% Management of the IA for the construction of engineering services to a value of R 6 000 000.00 by the 30th of June 2018	1 (69% & below)	The culvert where new pipe crossing the N3 is blocked, getting a new pipe through is impossible. Difficult on removing people from the way of construction of water tank that is about R5 000 000.00	We have alternate options of getting pipe across the N3, which is trenchless technology (horizontal drilling from the way of underneath the N3 highway) and fixing the water main on each road bridge. Ingage the department of home affairs to move foreign from the way of construction by 9 July 2018	2 months	Invoice no. 664/ MIG1 Invoice no 664/MIG2 Invoice no 664/MIG3 Invoice No. JJ TEMP GROU 1 Progress report	Approved Spatial Planning and Land Use Management Application.
HS 08	NKPA 6 - CROSS CUTTING	Construction of Top Structures	Residential OSS Phase 1	13, 14, 15, 16, 18, 20, 21, 22, 29, 31, 34 and 35	100% Management of the IA for the construction of engineering services to a value of R11 500 000.00 by the 30th of June 2018	Number of new housing units constructed	41 x new housing units constructed by the 30th of June 2017	Target Partially Achieved - 19 houses at roof level, 6 slabs has been cast, 7 sites been cleared by the 30 June 2017	N/A	11 500 000.00	36 x new housing units constructed by the 30th of November 2017	1 (69% & below)	N/A	N/A	N/A	N/A	Construction of engineering services to a value of R 9 000 000.00 by the 30th of June 2019
HS 09	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Construction of Top Structures	Operation Sukuma Skthe Phase 2	32	130 x new housing units constructed to wall plate level by the 30th of June 2018	Number of new housing units constructed to wall plate level	30 x new housing units constructed by the 30th of June 2017	Target Not Achieved - 30 Slabs casted and 1 house at the roof level.	1 (69% & below)	N/A	130 x new housing units constructed to wall plate level and by the 30th of June 2018	1 (69% & below)	Non-compliance from NHBRC for project enrolment, site shutdown till the late-enrolment design.	Compiling attachments for NHBRC enrolment. The 100% of infrastructure design.	6 months	Invoice no. HT65	28 x new housing units constructed by the 28th of February 2019
HS 10	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Planning	SACCA - Mkhondeni	37	Stage 1 Application for SACCA - Mkhondeni submitted to DoHS by the 31st of March 2018	Date Stage 1 Application for SACCA - Mkhondeni completed and submitted to DoHS	100% Stage 1 Application Completed - Mkhondeni submitted to DoHS by the 30th of June 2017	The tender to appoint an Agent to complete the Stage 1 application to the DoHS is due to be presented on 13 July 2017.	1 (69% & below)	21 259 000.00	Application for SACCA - Mkhondeni completed and submitted to DoHS by the 31st of March 2018	2 (70% - 99%)	The supply chain process to appoint the service provider to undertake interim development measures took long due to capacity challenges.	To submit the Planning application to DoHS by 31 July 2018.	N/A	N/A	165 x new housing units contracted at wall plate level by June 2019
HS 50	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Construction of Interim Housing	SACCA - Mkhondeni	37	100 x housing Units constructed (SACCA - Mkhondeni) by the 30th of June 2018	Number of housing Units constructed (SACCA - Mkhondeni)	N/A	N/A	NOT APPLICABLE	N/A	100 x housing Units not constructed (SACCA - Mkhondeni) by the 30th of June 2018	1 (69% & below)	Funding has not been approved by DoHS.	Continue to follow-up with DoHS and requesting them to fast track the approval.	N/A	N/A	100% of Council rental stock verified to have occupancy by the correct tenants by the 30th of June 2019

PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT

SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017		ANNUAL 2017/2018 PROGRESS REPORT					2018 / 2019			
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET	
							N/A	N/A	NOT APPLICABLE	N/A	1 (69% & below)	N/A	N/A	N/A	N/A	N/A	N/A
HS 11	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	IRDP	Ethembeni	37	Stage 1 funding application for Ethembeni prepared and submitted to Regional DoHS office by the 31st of October 2017	Date Stage 1 funding application prepared and submitted to Regional DoHS office	N/A	N/A	NOT APPLICABLE	N/A	Nil	Stage 1 funding application for Ethembeni prepared and submitted to Regional DoHS office by the 31st of October 2017	1 (69% & below)	N/A	N/A	100% of all verified tenants to have signed leases by the 30th June 2019	
HS 12	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	IRDP	Shenstone City	18	Business Plan for approval of Stage 1 Funding prepared and submitted to DoHS by the 30th of June 2018	Date Business Plan for approval of Stage 1 Funding prepared and submitted to DoHS	N/A	N/A	NOT APPLICABLE	N/A	A Technical Meeting was held on the 18th of June 2018 to Workshop the Draft Layout submitted to all Line Departments including Eskom. It was resolved that a SMC Progress Report and Presentation of the Draft Layout be made to Council for Adoption and Approval.	Business Plan can not be submitted due to the level and type of Invasion on the Site.	N/A	N/A	N/A	* - Attendance Registers - Draft SMC Report*	100% of defaulting tenants to be handed over to Attorneys to implement legal processes by the 30th of June 2019
HS 51	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	IRDP	Signal Hill	26	100% of Stage 1 Activities for Signal Hill completed by the 31st of March 2018	% of Stage 1 Activities for Signal Hill completed	N/A	N/A	NOT APPLICABLE	N/A	There is approximately 80% activities completed for signal Hill Project.	The Department of Environmental Affairs recommended a WULA application which will delay the completion of stage 1 activities.	N/A	N/A	N/A	Correspondence between the Department, Municipality and Implementing Agent.	N/A
HS 52	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	IRDP	Signal Hill	26	Business Plan for approval of Stage 2 Funding prepared and submitted to DoHS by the 30th of June 2018	Date Business Plan for approval of Stage 2 Funding prepared and submitted to DoHS	N/A	N/A	NOT APPLICABLE	N/A	Stage 2 Funding application will be submitted to the Department once all activities for stage one have been finalised.	Stage 1 activities are not yet completed therefore the IA cannot finalise packaging of stage two application.	N/A	N/A	N/A	N/A	N/A
HS 53	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	IRDP	Signal Hill	26	100% Ground Clearing (Destumping) of the project site (Signal Hill) completed by the 30th of June 2018	% Ground Clearing (Destumping) of the project site (Signal Hill) completed	N/A	N/A	NOT APPLICABLE	N/A	30% Ground Clearing of the Signal Hill completed.	There were delays in appointment process of the Service Provider.	N/A	N/A	N/A	Compartment map	N/A



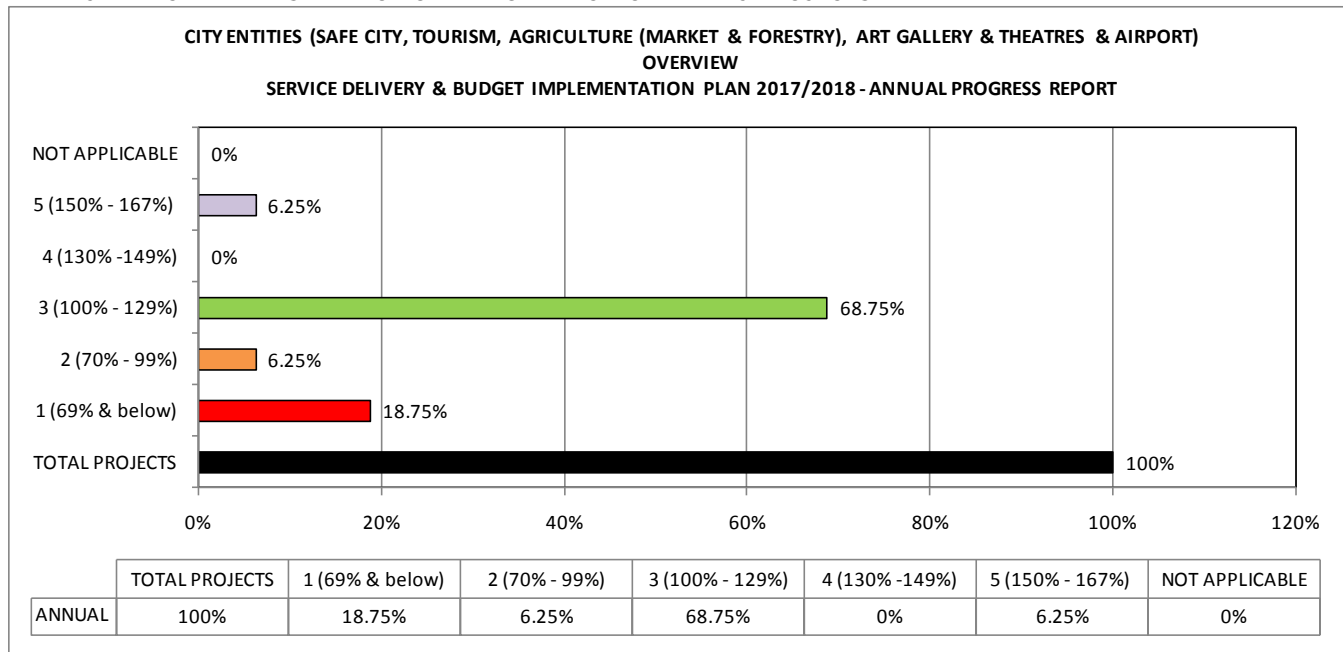
**CITY ENTITIES (SAFE CITY, TOURISM, AGRICULTURE (MARKET & FORESTRY), ART GALLERY & THEATRES & AIRPORT) OVERVIEW  
SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

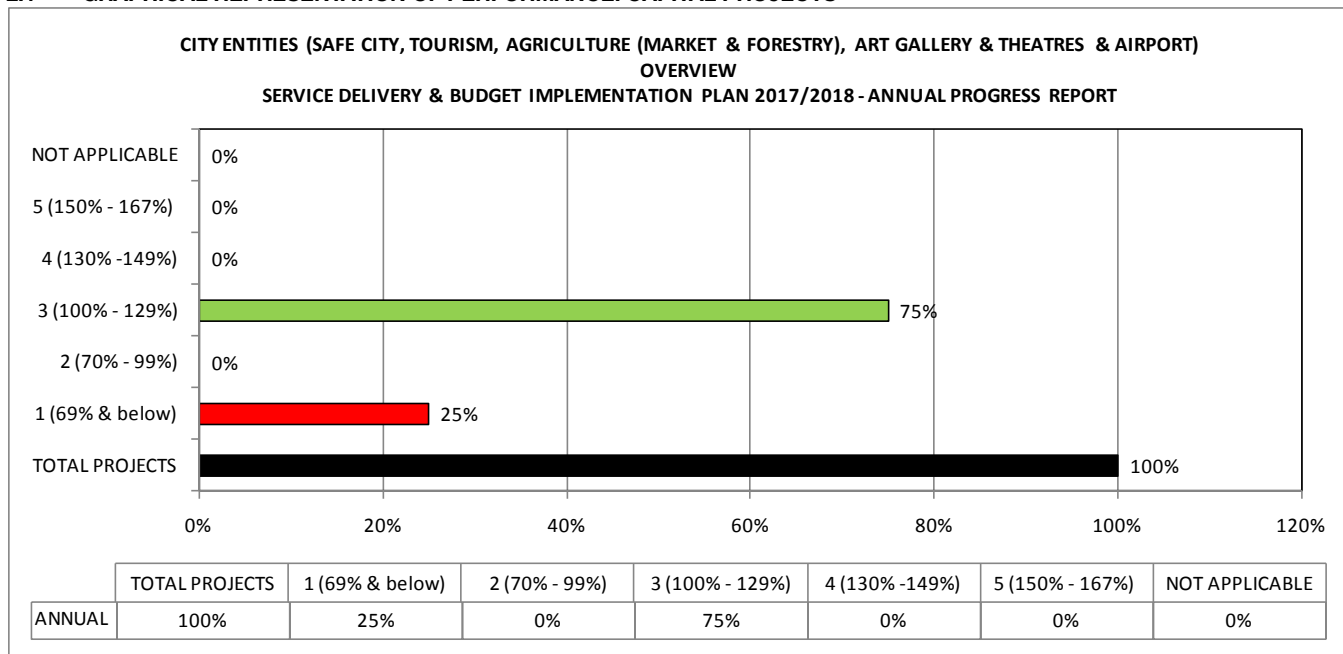
**1 CITY ENTITIES (SAFE CITY, TOURISM, AGRICULTURE (MARKET & FORESTRY), ART GALLERY & THEATRES & AIRPORT) OVERVIEW**

- 1.1 TOTAL PROJECTS: 20
- 1.1.1 OPERATING PROJECTS 16
- 1.1.2 CAPITAL PROJECTS 4

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**



**2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS**



SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017			ANNUAL 2017/2018 PROGRESS REPORT					2018 / 2019 ANNUAL TARGET		
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE		TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
CE 01	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	PMB MARKET	Revamp of Market building	24	100% Renovation of Market building (Ceilings, painting and electrical wiring) completed by the 30th of June 2018	% Renovation of Market building (Ceilings, painting and electrical wiring) completed by the 30th of June 2018	N/A	N/A	NOT APPLICABLE	100% Renovation of Market building (Ceilings, painting and electrical wiring) by the 30th of June 2018	Project Completed	3 (100% - 129%)	N/A	N/A	N/A	Completion Certificate	12 x installation of coldroom fans at the Msunduzi Market completed by the 31st of January 2019
CE 02	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	PMB MARKET	Pariet Park	24	100% Construction of the Market Pallet Park by the 30th of June 2018	% Construction of the Market Pallet Park	N/A	3 (100% - 129%)	100% internal fence Completed.	100% Construction of the Market Pallet Park by the 30th of June 2018	Project Completed	3 (100% - 129%)	N/A	N/A	N/A	Completion Certificate	N/A
CE 03	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	PMB DEBI MARKET	Revamp of Debi Market Building	31	100% Refurbishment of Derby Market Building by the 31st of May 2018	% Refurbishment of Derby Market Building	N/A	NOT APPLICABLE	100% Refurbishment of Derby Market Building by the 31st of May 2018	Project Completed	Project Completed	3 (100% - 129%)	N/A	N/A	N/A	Completion Certificate	N/A
CE 04	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Marketing and promotion	Tourism website development	ALL	100% development & fully operational tourism website completed by the 30th of June 2018	% development & fully operational tourism website completed by the 30th of June 2018	N/A	NOT APPLICABLE	100% development & fully operational Tourism website completed by the 30th of June 2018	The project has been delayed, the timeframe is yet to be established	N/A	N/A	N/A	N/A	N/A	N/A	N/A
CE 05	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	FACILITIES AND INFRASTRUCTURE MANAGEMENT	New Company	24	100% Compliance with the airport licence requirements and maintenance of facilities by the 30th of June 2018	% Compliance with the airport licence requirements and maintenance of facilities	N/A	NOT APPLICABLE	R143,000.00	Compliance with Airport Maintenance Schedule (building faults, landscaping, plumbing & electric repairs) by the 30th of June 2018	Adjudication completed September 2017. award still under objection.	N/A	2 (70% - 99%)	N/A	N/A	Objection Letter	2.5 km fencing installed at the PMB Airport by the 30th of June 2019
CE 06	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Provision of air navigation services	Air traffic and Navigation Services	24	100% provision of Airport Navigation services at the PMB airport by the 30th of June 2018	% provision of Airport Navigation services at the PMB airport by the 30th of June 2017	N/A	3 (100% - 129%)	100% provision of Airport Navigation services at the PMB airport by the 30th of June 2017	100% provision of Airport Navigation services at the PMB airport by the 30th of June 2018	100% provision of Airport Navigation services at the PMB airport by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A	Invoices	2 x Quarterly Msunduzi tourism sector meetings by the 31st May 2019

PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT																	
SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017			ANNUAL 2017/2018 PROGRESS REPORT			2018 / 2019				
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET
CE 07	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Provision of X ray equipment at the airport	X ray and Screening Equipment	24	100% Provision of X-ray services for the screening of passengers and goods at the PMB airport by the 30th of June 2018	% Provision of X-ray services for the screening of passengers and goods at the PMB airport	100% Provision of X-ray services for the screening of passengers and goods at the PMB airport by the 30th of June 2017	100% Provision of X-ray services for the screening of passengers and goods at the PMB airport	3 (100% - 129%)	3 (100% - 129%)	100% Provision of X-ray services for the screening of passengers and goods at the PMB airport by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A	N/A	N/A
CE 08	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Provision of airport security	Airport Security	24	100% security provision at the PMB airport by the 30th of June 2018	% security provision at the PMB airport	100% security provision at the PMB airport by the 30th of June 2017	100% security provision at the PMB airport	3 (100% - 129%)	3 (100% - 129%)	100% security provision at the PMB airport by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A	N/A	N/A
CE 09	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	FURNITURE FOR STAFF AND EMERGENCY CENTRE	purchase of furniture	24	100% purchase and delivery of furniture for staff and emergency centre at PMB airport by the 31st of December 2017	% purchase and delivery of furniture for staff and emergency centre at PMB airport	N/A	N/A	NOT APPLICABLE	N/A	100% purchase and delivery of furniture for staff and emergency centre at PMB airport by the 31st of December 2017	1 (69% & below)	N/A	N/A	N/A	N/A	N/A
CE 10	NKPA 6 - CROSS CUTTING	Crime, Bylaw, Sub Station and Airport Monitoring through CCTV Camera	24 Hour crime watch through CCTV Cameras in areas with CCTV coverage	27, 30, 32, 33, 35, 36, 37	196 CCTV Cameras to be monitored 24 hours in all areas with CCTV coverage by the 30th of June 2018	Number of CCTV Cameras monitored 24 hours in all areas with CCTV coverage	169 CCTV Cameras to be monitored 24 hours in all areas with CCTV coverage by the 30th of June 2017	169 CCTV Cameras to be monitored 24 hours in all areas with CCTV coverage by the 30th of June 2018	3 (100% - 129%)	3 (100% - 129%)	169 CCTV Cameras to be monitored 24 hours in all areas with CCTV coverage by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A	N/A	169 x CCTV Cameras to be monitored 24 hours in all areas with CCTV coverage by the 30th of June 2018
CE 11	NKPA 6 - CROSS CUTTING	Crime, Bylaw, Sub Station and Airport Monitoring through CCTV Camera	Reporting of detected criminal incidents	27, 30, 32, 33, 35, 36, 37	12 x Monthly Reports of criminal incidents detected by CCTV Cameras prepared and submitted to the GM: Sustainable Development and City Entities within 7 days after month end by the 30th of June 2018	Number of Monthly Reports of criminal incidents detected by CCTV Cameras prepared and submitted to the GM: Sustainable Development and City Entities within 7 days after month end	N/A	NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE	12 x Monthly Reports of criminal incidents detected by CCTV Cameras prepared and submitted to the GM: Sustainable Development and City Entities within 7 days after month end by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A	N/A	Safe City Occurrence Book
CE 12	NKPA 6 - CROSS CUTTING	Crime, Bylaw, Sub Station and Airport Monitoring through CCTV Camera	Reporting to SAPS, Municipal Traffic or Security Dept. of every criminal or suspicious incidents or bylaws violation	27, 30, 32, 33, 35, 36, 37	2 Minutes Turn-around time of reporting to SAPS or Municipal Traffic Dept. Or Security of every criminal or suspicious incidents & Bylaws violations taking place in all areas with CCTV Camera coverage by the 30th of June 2018	Turn-around time of reporting to SAPS or Municipal Traffic Dept. Or Security of every criminal or suspicious incidents & Bylaws violations taking place in all areas with CCTV Camera coverage	N/A	NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE	1.5 Minutes Turn-around time of reporting to SAPS Municipal Traffic or Security Dept. of every criminal or suspicious incidents & Bylaws violations taking place in all areas with CCTV Camera coverage by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A	N/A	Safe City Maintenance Schedules

SDBIP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017				ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019		
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET
CE 13	NKPA 6 - CROSS CUTTING	Crime, Bylaw, Sub Station and Airport Monitoring through CCTV Camera	Inspection of CCTV equipment's	27, 30, 32, 33, 35, 36,37	240 x CCTV inspections conducted as per the maintenance schedule by Safe City technicians by the 30th of June 2018	Number of CCTV inspections conducted as per the maintenance schedule by Safe City technicians	N/A	N/A	N/A	NOT APPLICABLE	240 x CCTV inspections conducted as per the maintenance schedule by Safe City technicians by the 30th June 2017	242 x CCTV inspections conducted as per the maintenance schedule by Safe City technicians by the 30th June 2018	N/A	N/A	N/A	N/A	N/A
CE 14	NKPA 6 - CROSS CUTTING	Crime, Bylaw, Sub Station and Airport Monitoring through CCTV Camera	Turn-around to repair of faulty CCTV equipment's as per the Faults Register/Book	27, 30, 32, 33, 35, 36,37	Average 5 days turn-around time to repair faulty CCTV equipment as per the Faults Register/Book by the 30th of June 2018	Turn-around time to repair faulty CCTV equipment as per the Faults Register/Book	N/A	N/A	NOT APPLICABLE	Average 5 days turn-around time to repair faulty CCTV equipment as per the Faults Register/Book by the 30th June 2018	Average 44.8 minute turn-around time to repair faulty CCTV equipment as per the Faults Register/Book by the 30th June 2018	N/A	N/A	N/A	N/A	N/A	N/A
CE 21	NKPA 2 - BASIC SERVICE DELIVERY	Art exhibitions - Tatham Art Gallery	A planned and varied exhibition programme	All	6 x planned Art exhibitions held by the 30th of June 2018	Number of planned Art exhibitions held	N/A	N/A	2 (70% - 98%)	6 x planned Art exhibitions held by the 30th of June 2018	6 x planned Art exhibitions held by the 30th of June 2018	N/A	N/A	N/A	N/A	N/A	7 Msunduzi Art Exhibitions held by the 30th of June 2019
CE 22	NKPA 3 - LOCAL ECONOMIC DEVELOPMENT	Promotion of the city	Branding and promotional materials	ALL	100% Branding and promotional material procured by the 31st of December 2017	% Branding and promotional material procured	N/A	N/A	3 (100% - 129%)	R60 000	100% Branding and promotional material procured by the 31st of December 2017	NIL	N/A	N/A	N/A	N/A	N/A





**MSUNDUZI MUNICIPALITY  
OPERATIONAL PLAN 2017 / 2018 FINANCIAL YEAR**

## ANNEXURE 2

### ANNUAL PROGRESS REPORT - OPERATIONAL PLAN 2017/2018 FY

## ANNEXURE A

### OPERATIONAL PLAN 2017/2018 - ANNUAL PROGRESS REPORT - ORGANIZATIONAL OVERVIEW

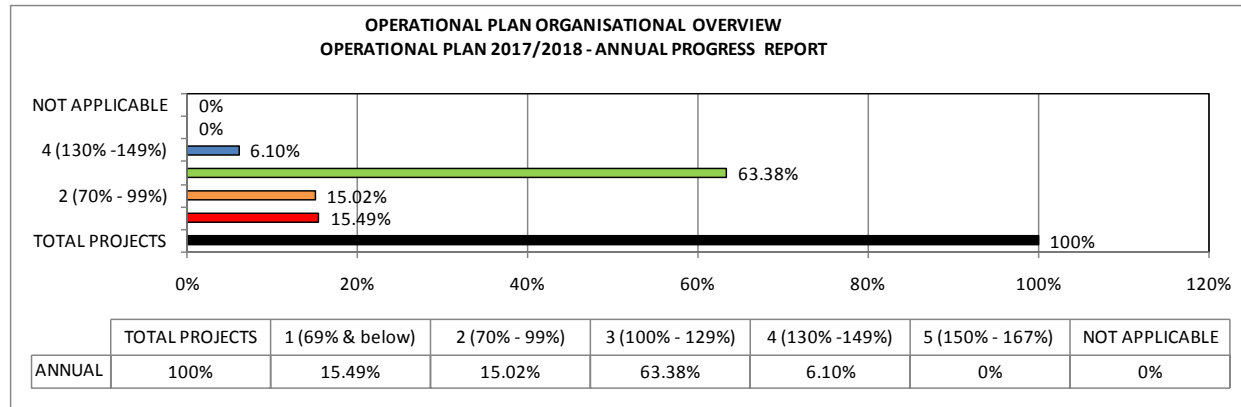
**OPERATIONAL PLAN ORGANISATIONAL OVERVIEW  
OPERATIONAL PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

**1 OPERATIONAL PLAN ORGANISATIONAL OVERVIEW**

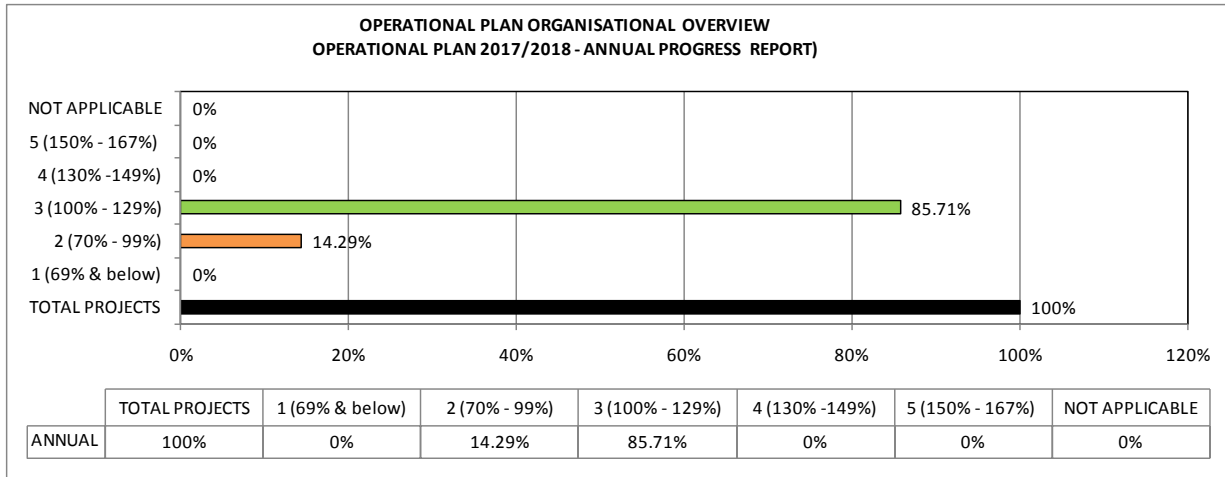
- 1.1 TOTAL PROJECTS: 220**
- 1.1.1 OPERATING PROJECTS 213**
- 1.1.2 CAPITAL PROJECTS 7**

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**



- 1.2.1 A total of 213 Operating Projects were reported on the Operational Plan for the 2017/2018 ANNUAL PROGRESS REPORT
- 1.2.2 15.49% of the projects were reported as having achieved a 1 on the Operational Plan for the 2017/2018 ANNUAL PROGRESS REPORT
- 1.2.3 15.02% of the projects were reported as having achieved a 2 on the Operational Plan for the 2017/2018 ANNUAL PROGRESS REPORT
- 1.2.4 63.38% of the projects were reported as having achieved a 3 on the Operational Plan for the 2017/2018 ANNUAL PROGRESS REPORT
- 1.2.5 6.10% of the projects were reported as having achieved a 4 on the Operational Plan for the 2017/2018 ANNUAL PROGRESS REPORT
- 1.2.6 0% of the projects were reported as having achieved a 5 on the Operational Plan for the 2017/2018 ANNUAL PROGRESS REPORT
- 1.2.7 0% of the projects were reported as not applicable due to not having any targets on the Operational Plan for the 2017/2018 ANNUAL PROGRESS REPORT

**2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS**



- 2.2.1 A total of 7 Capital Projects were reported on the Operational Plan for the 2017/2018 ANNUAL PROGRESS REPORT
- 2.2.2 0% of the projects were reported as having achieved a 1 on the Operational Plan for the 2017/2018 ANNUAL PROGRESS REPORT
- 2.2.3 14.29% of the projects were reported as having achieved a 2 on the Operational Plan for the 2017/2018 ANNUAL PROGRESS REPORT
- 2.2.4 85.71% of the projects were reported as having achieved a 3 on the Operational Plan for the 2017/2018 ANNUAL PROGRESS REPORT
- 2.2.5 0% of the projects were reported as having achieved a 4 on the Operational Plan for the 2017/2018 ANNUAL PROGRESS REPORT
- 2.2.6 0% of the projects were reported as having achieved a 5 on the Operational Plan for the 2017/2018 ANNUAL PROGRESS REPORT
- 2.2.7 0% of the projects were reported as not applicable due to not having any targets on the Operational Plan for the 2017/2018 ANNUAL PROGRESS REPORT

## OPERATIONAL PLAN FOR THE 2017/2018 FINANCIAL YEAR ORGANISATIONAL OVERVIEW NARRATIVE OPERATIONAL PLAN 2017/2018 - ANNUAL 2017/2018 PROGRESS REPORT

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PARTIALLY MET	OP REFERENCE	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
1	OFFICE OF THE CITY MANAGER	INTERNAL AUDIT	12	0	12	5	IA06	Updated risk register submitted to the RMC & SMC by the 30th of June 2018	NILL ACHIEVED	1 (69% & below)	NILL ACHIEVED	N/A
							IA07	1 x report on the Consolidated Risk Management Strategy developed & submitted to the RMC /SMC or to the Audit Committee by the 30th of June 2018	NILL ACHIEVED	1 (69% & below)	NILL ACHIEVED	N/A
							IA08	4 x Risk Management reports produced and submitted to RMC & SMC / Audit Committee within 1 month after the end of each quarter by the 30th of April 2018	NILL ACHIEVED	1 (69% & below)	NILL ACHIEVED	N/A
							IA09	4 x quarterly reports on Project's Risk/Assurance produced & submitted to the RMC & SMC by the 30th June 2018	NILL ACHIEVED	1 (69% & below)	NILL ACHIEVED	N/A
							IA10	Training plan for Internal Audit Staff developed and submitted to HRD by the 30 June 2018	Training plan not submitted to HRD by 30 June 2018 as PDP's submitted to HRD in 2017 were up to 30 June 2019.	1 (69% & below)	N/A	N/A
	STRATEGIC PLANNING ( INTEGRATED DEVELOPMENT PLAN)		7	0	7	1	IDP04	4 x IDP Representatives forum meetings facilitated by the 31st of May 2018	3 x IDP Representatives forum meetings facilitated by the 31st of May 2018	2 (70% - 99%)	meeting postponed by the Chairperson	terms of reference to be amended to accommodate the meeting being Chaired by an official
	COMMUNICATIONS & IGR		12	0	12	7	MKT 01	A Municipal Events Calendar 2018/2019 FY developed and submitted to SMC by the 30th of June 2018 for approval by Council	A Municipal Events Calendar July 2017 to June 2020 FY developed and submitted to SMC by the 30th of June 2018 for approval by Council	2 (70% - 99%)	N/A	N/A
							MKT 03	12 X Internal Newsletters developed & published on Corporate Communications and the Municipal Website by the 30th of June 2018	11X Internal Newsletters developed & published on Corporate Communications and the Municipal Website by the 30th of June 2018	2 (70% - 99%)	N/A	N/A
							MKT 05	4 x Quarterly Mediar/Stakeholder Liaison engagements facilitated by the 30th of June 2018	3 x Quarterly Media/ Stakeholder Liaison engagements facilitated by the 30th of June 2018	2 (70% - 99%)	N/A	N/A

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PARTIALLY MET	OP REFERENCE	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
							MKT 06	5 x Monthly progress reports on the Msunduzi Municipal Service Excellence awards prepared and submitted to SMC by the 31st of December 2017	1 x Report on the Draft Implementation plan for Msunduzi Municipality Service Excellence Awards developed and submitted to SMC by the 31st of March 2018	1 (69% & below)	A deviation eventually occurred with this target. The Excellence Awards event caused a shift to the completion of this target (Implementation Plan for the Awards 2018-19)	The corrective measure is the sourcing of funds to implement this programme.
							MKT 09	1 x Report on the Draft Implementation plan for Msunduzi Municipality Service Excellence Awards developed and submitted to SMC by the 31st of March 2018	1 x Report on the Draft Implementation plan for Msunduzi Municipality Service Excellence Awards developed and submitted to SMC by the 31st of March 2018	1 (69% & below)	A deviation eventually occurred with this target. The Excellence Awards event caused a shift to the completion of this target (Implementation Plan for the Awards 2018-19)	The corrective measure is the sourcing of funds to implement this programme.
							MKT 11	1 x Report on the reviewed implementation plan of Batho Pele Principles, belief sets we belong, we care, we serve developed and submitted to SMC for approval by the 31st of August 2017	1 x Report on the reviewed implementation plan of Batho Pele Principles, belief sets we belong, we care, we serve developed and submitted to SMC for approval by the 31st of August 2017	1 (69% & below)	This target no longer forms part of the Batho Pele Programs.	N/A
							MKT 12	1 x Close out report on the Service Excellence Awards held by 31 December 2017 submitted to SMC by the 28th of February 2018	1 x Close out report on the Service Excellence Awards held by 31 December 2017 submitted to SMC by the 28th of February 2018	1 (69% & below)	Given that the Service Excellence Awards were rescheduled to be held on a later (unknown) date of 2018, this imposes a shift in the submission of the Close Out Report for the Service Excellence Awards Program.	The corrective measure is the sourcing of funds to implement this programme.
	ORGANIZATIONAL COMPLIANCE, PERFORMANCE AND KNOWLEDGE MANAGEMENT		14	0	14	2	PMS 10	30 x signed performance agreements for Managers up to level 3 by the 31st of July 2017	26 x signed performance agreements for Managers up to level 3 by the 31st of July 2017	2 (70% - 99%)	Some Performance Agreements were not signed because there was no acting incumbents in the Post at the time. Some Managers were not eligible to sign Performance according to the IPMS policy	Performance Agreements to be signed in accordance with the IPMS Policy
							PMS 12	36 x individual performance assessments of all managers up to level 3 conducted on a quarterly basis (Q3 assessments for the 17/18 financial year)	Annual Assessment for 16/17 have not been completed.	1 (69% & below)	Cancellation and non availability of Managers	Reschedule Assessment in accordance with availability of Managers

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PARTIALLY MET	OP REFERENCE	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
		INFORMATION COMMUNICATION TECHNOLOGY	5	5	10	2	"ICT 04"	"11 x Wi-Fi Hotspots sites activated by the 31st of May 2018 (1. City Hall – Park outside 2. Bessie Library Outside Perimeter 3. Church Street Taxi Rank – Outside Perimeter 4. Electricity Boardroom 5. Traffic Building 6. Roads Boardroom 7. Water & Sanitation Boardroom 8. Art Gallery 9. Mkhondeni Fresh Market x2 10. GEDI – Imbali)"	All 11 Wi-Fi devices have been received but not deployed as per the agreed schedule as yet	2 (70% - 99%)	The stock arrived late during the end of the financial year	The deployment of Wi-Fi to identified boardrooms and offices is ongoing
							ICT 08	Development & submission of ICT Strategy to SMC for approval by Council by the 30 June 2018	NIL ACHIEVED	1 (69% & below)	Due to insufficient budget we couldn't undertake this project	This KPA has been moved to the 18/19 Financial year
		HUMAN RESOURCES	24	0	24	13	HR 02	100% Functional Skills Development Committees established in all Business Units by the 31st of October 2017	NIL	1 (69% & below)	N/A	N/A
							HR 03	100% of employees trained according to the approved 17/18 FY Workplace Skills Plan by the 31st of May 2018	633 Employees trained during 2017/2018	1 (69% & below)	BEC & BAC Meetings were postponed which impacted on the appointment of service providers	No corrective action as the Unit does not have control of the process.
							HR 04	1 x Report on the Number of Employees trained per Business unit as per the approved 16/17 FY Workplace skills plan submitted to SMC by the 31st of July 2017.	NIL	1 (69% & below)	N/A	N/A
							HR 08	1 x Employee Study Assistance Programme Impact Assessment of the 17/18 Financial Year to be submitted to SMC by the 30th of June 2018	SCM Report written. Submitted to SMC on ---.	2 (70% - 99%)	SMC Report is in draft format.	To be submitted to SMC
							HR 09	12 x External bursaries awarded by the 30th of June 2018	No external Bursary Programme for 2018 was implemented. Registrations and Payments for existing external bursary students were made.	1 (69% & below)	SMC did approve the implementation of the External Bursary Programme.	No corrective action as the Unit does not have control of the process.
							HR 10	1 x External Bursary programme Impact Assessment Report [Cost-Benefit Analysis Report] of the 17/18 Financial Year to be submitted to SMC by the 30 June 2018	Not applicable as no External Bursaries were awarded.	1 (69% & below)	SMC did approve the implementation of the External Bursary Programme.	No corrective action as the Unit does not have control of the process.
							HR 12	4 x Quarterly Reports submitted to SMC on Mentorship & Coaching of Interns as per Internship Policy by the 30th of June 2018	The Quarterly Mentorship Reporting Template received and signed by both Mentor and Intern. The full report will be submitted to SMC by the second week of July 2018.	2 (70% - 99%)	SMC Report is in draft format.	To be submitted to SMC
							HR 13	2 x Learnerships implemented as per LGSEITA Sector Plan by the 30th of June 2018	One Learnership (Public Admin) Report was presented to BEC on the 27th June 2018, and the second Learnership (Environ Practice) Report will be presented to BEC on the 10th July 2018.	1 (69% & below)	BEC Meetings were postponed which impacted on the appointment of the service provider.	No corrective action as the Unit does not have control of the process.



NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PARTIALLY MET	OP REFERENCE	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
							HR 15	100% (1377) of the 2013 Job Descriptions Reviewed & submitted for Re-grading to PJEC by 30 June 2018	NIL	1 (69% & below)	Implementation of workstudy to precede JD review	N/A
							HR 16	1 x report on the 2013 job description review & re-grading to be submitted to SMC by the 30th of September 2017	NIL	1 (69% & below)	N/A	N/A
							HR 18	2 x City Manager's Roadshows conducted for all staff by the 30th of June 2018	Roadshows put on hold by CM	1 (69% & below)	N/A	N/A
							HR 21	1 x team building conducted for all Senior Managers by the 31st of December 2017	Team building put on hold due to cost containment	1 (69% & below)	N/A	N/A
							HR 22	1 x team-building conducted for all staff of Corporate Services by the 30th of March 2018	Team building put on hold due to cost containment	1 (69% & below)	N/A	N/A
		TOTAL	74	0	79	28						
2	BUDGET & TREASURY UNIT	BUDGET PLANNING, IMPLEMENTATION & MONITORING	8	0	8	3	B & T 01	N/A	N/A	NOT APPLICABLE	N/A	N/A
		EXPENDITURE MANAGEMENT	3	0	3	1	EXP 03	100% of Expenditure Management procedure manuals reviewed and submitted to SMC by the 31st of May 2018	Reviewed and prepared however not submitted timely	2 (70% - 99%)	Report prepared reflecting amendments to be submitted to SMC	
		REVENUE MANAGEMENT	9	0	9	3	REV 04	10% Monthly collection rate of current debt by the 30th of June 2018	7% Monthly collection rate of current debt by the 30th of June 2018	2 (70% - 99%)	Water restriction is not done to an extent that customers see the need to pay. T-Joint for lecectricity has not been addressed.	Replace water credit meters with prepaid, replace all rental stock meters with prepaid. Electricity to address T-Joint
							REV 05	85% of all electricity and water meters read on a monthly basis by the 30th of June 2018	67% of all electricity and water meters read on a monthly basis by the 30th of June 2018	2 (70% - 99%)	There are many meters that are estimated due to being faulty and have not been replaced. Some Meter Readers not reading accordingly.	Matter is being investigated as to why all of a sudden there is such a drastic drop in meter read.
							REV 08	12 x monthly rental stock reports submitted to SMC by the 30th of June 2018	NIL	1 (69% & below)		
		SUPPLY CHAIN MANAGEMENT	6	0	6	4	SCM 03	4 x quarterly reports produced and submitted to SMC on the implementation of the 17/18FY approved procurement plan by the 30th of June 2018	Report being finalised	2 (70% - 99%)	N/A	N/A
							SCM 05	12 x contract management monthly reports prepared and submitted to SMC by the 30th of June 2018	Report being finalised	2 (70% - 99%)	N/A	N/A

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PARTIALLY MET	OP REFERENCE	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
		ASSETS & LIABILITIES MANAGEMENT (FLEET, VALUATIONS & REAL ESTATE, ASSETS, LOSS CONTROL & INSURANCE)	13	0	13	0	N/A	N/A	N/A	NOT APPLICABLE	N/A	N/A
		mSCOA	3	0	3	1	MSCOA 03	100 X Council Staff training facilitated on mSCOA either through accredited or non-accredited training done through National Treasury by the 30th of June 2018	75 staff members have been trained on mSCOA non-accredited training as at the end of November, though some scheduled staff could not pitch up for training necessary steps are taken to address non-attendance	2 (70% - 99%)	N/A	N/A
		SAP	1	0	1	0	N/A	N/A	N/A	NOT APPLICABLE	N/A	N/A
		FINANCE GOVERNANCE & PERFORMANCE MANAGEMENT	2	0	2	0	N/A	N/A	N/A	NOT APPLICABLE		
		TOTAL	45	0	45	12						
3	INFRASTRUCTURE SERVICES	PROJECT MANAGEMENT OFFICE	6	0	6	0	N/A	N/A	N/A	NOT APPLICABLE	N/A	N/A
		TOTAL	6	0	6	0						

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4	CORPORATE SERVICES	LEGAL SERVICES	8	0	8	4	LGL01	4X SPECIFIED BYLAWS SUBMITTED TO SMC for approval by Council by the 30th of June 2018 (Water Services Bylaws, Fireworks Bylaws, Debt Collection and Credit Control Bylaws and Rules of Order Bylaws)	Water Services Bylaws: Bylaws submitted to SMC by 30 June. Amendments were published for public comment with no comments received. Bylaws will be workshopped with Portfolio Committee at the end of July 2018; Fireworks Bylaws: Bylaws submitted to SMC before 30th of June 2018 and was approved for public comments; Debt Collection and Credit Control Bylaws: Legal Services had initially been working on draft bylaws from the 2017/2018 policy. In the course of drafting the 2017/2018 bylaws it was established that the 2018/2019 policy had been approved at the end of May 2018. A report with draft bylaws based on the 2017/2018 policy was ready to be tabled at SMC, but Finance indicated that it would make more sense to utilize the newly adopted 2018/2019 policy. Both the 2017/2018 and the 2018/2019 draft bylaws had been sent through to Finance for comment, however, Legal Services still awaits such; Rules of Order Bylaws: A report to SMC with the proposed amendments has been drafted; Wayleaves Bylaws: New bylaws are currently being published for public comment, due to expire on the 29th July 2018.	2 (70% - 99%)	Debt Collection and Credit Control bylaws: New 2018/2019 policy was approved only at the end of May 2018, which left insufficient room to finalize bylaws. Awaiting further inputs from Finance.	Finance to finalize inputs.
							LGL06	1 x Full Council Workshop facilitated by Legal Services on Law Enforcement Roles & Responsibilities by the 30th of June 2018	A workshop was scheduled for the 29th of June 2018. It was decided not to continue with the workshop because of insufficient attendance.	2 (70% - 99%)	Insufficient attendance. Approach to the Speaker to arrange the workshop was also made too late in the year.	Rearrange workshop.
							LGL07	4x Quarterly Reports on law enforcement activities prepared & submitted to SMC by the 30th of June 2018	2 Quarterly reports submitted by 30 June 2018.	1 (69% & below)	Administrative delays in finalizing all minutes of the Infringement Coordination Task Team.	Administrative delays to be resolved.
							LGL08	1 x report prepared and submitted to Full Council on the introduction of proposed Law Enforcement Unit and structure review by the 30th of June 2018	Report submitted to OMC, which accepted in principle - engineering of law enforcement and formation of a Task Team/Working Group to make further and detailed recommendations, eventually to the Full Council. Workshop on law enforcement recommendations.	2 (70% - 99%)	Whilst a report on law enforcement served before OMC and formulated certain recommendations, the Workshop on law enforcement, still to be held, may impact on the final recommendations to the Full Council.	Finalize Workshop and consider the input from Councilors on the current report.

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		SECRETARIAT & AUXILIARY SERVICES	9	2	11	5	SAS 01	All minutes of Council and Council committee meetings compiled within seven (7) working days after the meetings by the 30th of June 2018	All minutes of Council and Council committee meetings compiled within seven (7) working days after the meetings by the 30th of June 2018	2 (70% - 99%)	minutes of Council and Council committee meetings partially compiled within seven (7) working days after the meetings by the 30th of June 2018	1 Committee Officer was off sick and was unable to complete the minutes within seven days
							SAS 04	"2 x Half-yearly updates on the Implementation of EXCO and Council Resolutions submitted to SMC by the 30th of June 2018"	"2 x Half-yearly updates on the Implementation of EXCO and Council Resolutions submitted to SMC by the 30th of June 2018"	1 (69% & below)	2 x Half-yearly updates on the Implementation of EXCO and Council Resolutions not submitted to SMC	Senior Manager: Secretariat and Auxiliary Services currently acting as Senior Manager: Office of the City Manager
							SAS 05	"1 x Template for standardized Report; Letter and Memo writing developed & submitted to SMC by the 31st of March 2018"	"1 x Template for standardized Report; Letter and Memo writing developed & submitted to SMC by the 31st of March 2018"	1 (69% & below)	Not Achieved: it was supposed to be done by the Senior Manager, which we currently don't have.	Senior Manager: Secretariat and Auxiliary Services currently acting as Senior Manager: Office of the City Manager
							SAS 08	1 x Standardized Registry Management Protocol developed & submitted to SMC by the 31st of March 2018	1 x Standardized Registry Management Protocol developed & submitted to SMC by the 31st of March 2018	2 (70% - 99%)		N/A
							SAS 09	1 x Standardized Templates for the provision of requested Registry documents prepared & submitted to SMC for approval by the 31st of March 2018	1 x Standardized Templates for the provision of requested Registry documents prepared & submitted to SMC for approval by the 31st of March 2018	2 (70% - 99%)		N/A
		TOTAL	17	2	19	9						
5	SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES OVERVIEW NARRATIVE	TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (TOWN PLANNING, ENVIRONMENTAL MANAGEMENT, LAND SURVEY & GEVDI)	15	0	15	3	TP & EM 23	21 x meetings of the Municipal Planning Tribunal facilitated to assess, approve or refuse Development Applications by the 30th of June 2018	19 MPT meetings were held	2 (70% - 99%)	No meetings were held during the month of July 2017 as term of office for MPT meetings expired on 30 June 2017	More meetings will be held during 2018/19 Financial Year
							TP & EM 29	1 x report prepared & submitted to the BEC on the preparation of 25 of Residential Sites to be Disposed for or Human Settlements by the 30th of June 2018	The report for Residential sites was not submitted to the BEC by the 30th June 2018	2 (70% - 99%)	The EXCO stood-down the 1st report and the 2nd report is with Human Settlements for 60 days	Human Settlements comments ASAP
							TP & EM 30	1 x report on the Amendment of the Land Application Process prepared and submitted to SMC for approval by the 31st of January 2018	The Policy is at it final stages and the report can only go to Council once the Policy	1 (69% & below)	N/A	N/A

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		TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (BUILDING CONTROL)	7	0	7	1	BC & EH 20	95% of all Billboard or Ground Sign applications on Council owned property processed (approved or declined) within 60 days of receipt of applications by the 30th of June 2018	7 x Billboard or Ground Sign applications on Council owned property processed (approved or declined) within 60 days of receipt of applications by the 30th of June 2018. Received but not processed but in progress	2 (70% - 99%)	N/A	N/A
		TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (ENVIRONMENTAL HEALTH)	9	0	9	0	N/A	N/A	N/A	NOT APPLICABLE	N/A	N/A
		HUMAN SETTLEMENTS	40	0	40	16	HS 13	Vetting of Tripartite agreement contract by DoHS for Edendale J2 & Quarry Housing Project completed by the 30th of June 2018	The target has not been achieved due to the fact that the Department requested additional information in order to prepare a submission to Technical Evaluation Committee (TEC), DoHS Project Monitor has confirmed that the information is sufficient in order for them to prepare a submission. Once the TEC approves, the extension of period of time for the contract, the Department will then vet the Contract and send it to the Municipality for vetting and approval.	1 (69% & below)	The Department requested additional information in order to prepare a submission to Technical Evaluation Committee (TEC).	The required documents have since been submitted to accompany the application.
							HS 14	WULA application for Edendale Bulwer prepared and submitted to the Department of Water and Sanitation for approval by the 30th of June 2018	The target was not achieved due to the fact that the Town Planning Layout to be used in the submission of the WULA application has not been approved by the community.	1 (69% & below)	Final Town Planning Layout WULA application submission has not been chosen by community	To hold community meeting where community will choose the final Town Planning layout that will be final to the project.
							HS 16	Draft BAR for Khalanyoni prepared and submitted to the DED/TEA by the 30th of June 2018	Draft Bar application has been submitted to Council. Implementing Agent is awaiting payment from the Department. Invoices were sent to the Department and returned for correction.	2 (70% - 99%)	Implementing Agent is awaiting payment from the Department. Invoices were sent to the Department and returned for correction	Invoices have been corrected and sent to the Department for processing
							HS 18	Tender Evaluation process for Glenwood South East Sector IRDP commenced by the 30th of June 2017	Tender was advertised with closing date of 22 March 2018. Subsequently, an addendum was advertised with a new closing date for submission being 04 April 2018. Documents were received by SCM and are undergoing the necessary processes.	2 (70% - 99%)	The Evaluation by Supply Chain Department took some time, thus resulting in the protracted delays	Assist SCM with all relevant information needed during this process
							HS 21	Tripartite Agreement Contract for Signal Hill finalised by the 30th of June 2018	Tripartite agreement for Signal Hill is not yet finalised	1 (69% & below)	PDOHS requested documents to them over and above the SCM documents that were submitted to the department last year.	The municipality will submit all the required by the department as soon as they are available.



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							HS 27	Obtain MEC recommendation with regards to Conditional Funding application by the 30th June 2018	The target was not achieved as the DoHS has requested a meeting with the municipality to further discuss the funding application	1 (69% & below)	DoHS requesting meeting with the Municipality prior to the assessment of the application	Meeting with DoHS and Municipality to be convened
							HS 30	140 Houses completed for Wrewall Rectification Project by the 30th of June 2018	85 units have been completed and handed over, 8 units are at hollow block slab, and 17 units at wall plate, 1 platform have been cut.	2 (70% - 99%)	Rectification of annexure D with new 5.5% escalation. 10x10x10 resolution Building costs escalation. Building plans approval, town planning scheme and amendment of general plans.	Fix 5.5% escalation on annexure D, realign subsidy quantum based on 10x10x10 resolution by the DoHS. Relax town planning scheme based on council resolution dated 16 September 2014.
							HS 31	*106 x new housing units completed for Lot 182 by the 30th of June 2018	The contractor has completed remedial works for NHBRC late enrolment houses. Fc to send report and supporting documents to NHBRC in order to have payment released, now that snags are complete. There are now 28 new wall plate on the ground and 11 of these units have been roofed. 24 slaps also completed.	1 (69% & below)	House plans change. Sites under Eskom power lines. Beneficiary approved on Park Site. Resolving outstanding NHBRC Late Enrolment. 8 site do not have enough space therefore existing structures has to be demolished. The 13 sites are undergoing swops. 10 beneficiaries have applied and waiting approval.	"The IA is preparing record drawing, this is ongoing. Eskom has advised for clearance distance near power lines. PSC is handling this issue. 5 site has been attended, this is ongoing. The PSC will now sign the beneficiary list. These beneficiaries will only receive title deeds to their sites."
							HS 33	125 x new housing units constructed in ward 10 (Edendaa Unit s Phase 8 Ext.) by the 30th of June 2018	54 Completions, 54 Roof Levels, 48 Wall Plate and 39 Foundations	1 (69% & below)	No New builds, no new site agent appointed on site since they have been a dispute between the site agent and the labours, number of meetings have been scheduled, on when the site will be reopened again and start construction. meetings held for resolution.	Meetings to be held to reach resolution.
							HS 34	Tripartite agreement for (Happy Valley Housing project) concluded and signed	Tripartite amended and awaits the manager to approve and sign.	2 (70% - 99%)	Cost escalation proposal, awaiting the approval for the application submitted to head of human settlements.	Motivational letter serving as an application for the cost escalation approval

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							HS 35	Tripartite agreement for (Site 11 Housing project) concluded and signed by the 30th of June 2018	Tripartite amended and awaits the manager to approve and sign.	2 (70% - 99%)	Cost escalation proposal, awaiting the approval for the application submitted to head of human settlements.	Motivational letter serving as an application for the cost escalation approval
							HS 36	Tripartite agreement for (Thamboville Housing project) concluded and signed by the 30th of June 2018	The Bilateral agreement has been drafted but not signed	2 (70% - 99%)	Msunduzi Municipality need to have an agreement with the Department of Human settlement before having the agreement with the Implementing Agent, Cost escalation proposal awaitig for the approval.	Motivational letter serving as an application for the cost escalation approval
							HS 37	Tripartite agreement for (Glenwood Q-Section Housing project) concluded and signed by the 30th of June 2018	Tripartite amended and awaits the manager to approve and sign.	2 (70% - 99%)	Cost escalation proposal, awaiting the approval for the application submitted to head of human settlements.	Motivational letter serving as an application for the cost escalation approval
							HS 38	Tripartite agreement for (Thembalile Housing project) concluded and signed by the 30th of June 2018	The Bilateral agreement has been drafted but not signed	2 (70% - 99%)	Msunduzi Municipality need to have an agreement with the Department of Human settlement before having the agreement with the Implementing Agent, Cost escalation proposal awaitig for the approval.	Motivational letter serving as an application for the cost escalation approval
							HS 59	100% Fully functioning filling system for Human Settlements completed by the 31st of December 2017	The filling system is functional however the filling still in progress	2 (70% - 99%)	Creation (maintaining) the new filling system were required first, before sorting out the old files	To relocate all files from strong rooms to filling room by the 31st of December 2018
							HS 67	Stage 1 Application for the relocation of Informal settlements in the Edendale Town Centre prepared & submitted to the DOHS by the 31st of March 2018	The Funding application has been prepared by the Human Settlements Planning Unit and is currently awaiting the Needs application in order to reflect the need for the project. Social Facilitation to quantify the current need for development is underway.	2 (70% - 99%)	The reason why the funding application was not submitted is that the DOHS requested a needs registry to accompany the application. Therefore a social survey had to be undertaken to determine the demand for the project.	To conduct a social survey and prepare housing needs registrar.
		TOTAL	71	0	71	20						

**MSUNDUZI MUNICIPALITY  
OPERATIONAL PLAN 2017 / 2018 FINANCIAL YEAR**

## ANNEXURE B

### OPERATIONAL PLAN 2017/2018 - ANNUAL PROGRESS REPORT - OFFICE OF THE CITY MANAGER

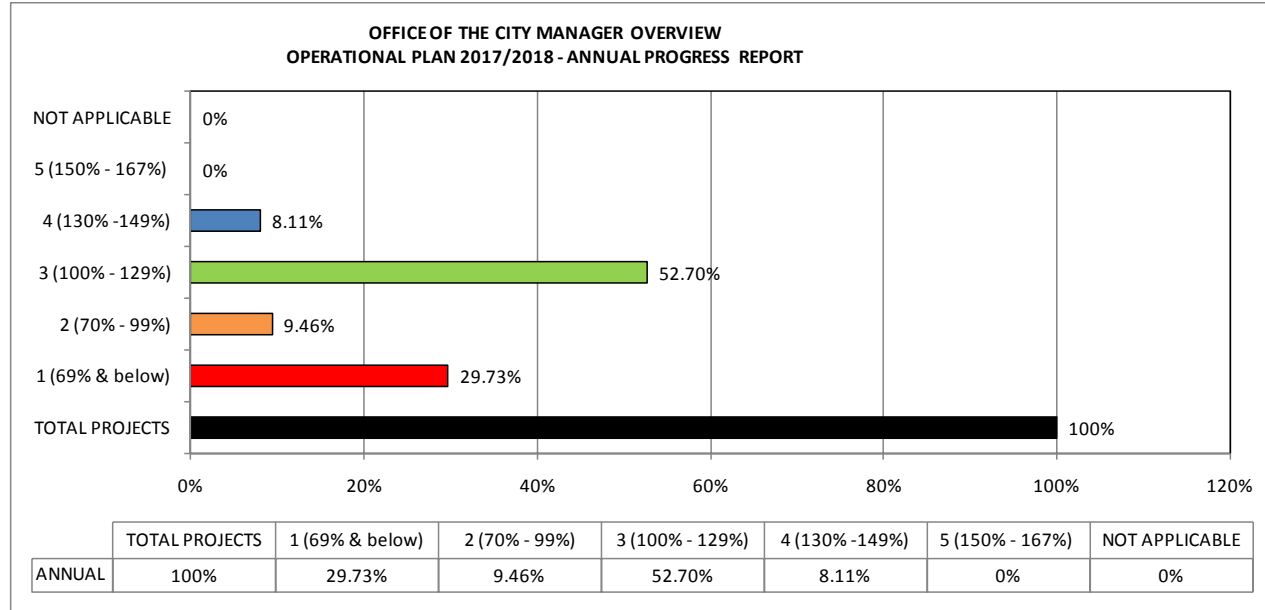
**OFFICE OF THE CITY MANAGER OVERVIEW  
OPERATIONAL PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

**1 OFFICE OF THE CITY MANAGER OVERVIEW**

- 1.1 TOTAL PROJECTS: 79**
- 1.1.1 OPERATING PROJECTS 74**
- 1.1.2 CAPITAL PROJECTS 5**

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**



OPERATIONAL PLAN FOR THE 2017/2018 FINANCIAL YEAR  
OFFICE OF THE CITY MANAGER OVERVIEW NARRATIVE  
OPERATIONAL PLAN 2017/2018 - ANNUAL 2017/2018 PROGRESS REPORT

NUMBER	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPIS	NUMBER OF CAPITAL KPIS	TOTAL NUMBER OF KPIS	NUMBER OF KPIS - TARGET NOT MET OR PARTIALLY MET	OP REFERENCE	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1, 2, 3, 4, 5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
1	OFFICE OF THE CITY MANAGER	INTERNAL-AUDIT	12	0	12	5	IA06	Updated risk register submitted to the RMC & SMC by the 30th of June 2018	NILL ACHIEVED	1 (69% & below)	NILL ACHIEVED	N/A
							IA07	1 x report on the Consolidated Risk Management Strategy developed & submitted to the RMC /SMC or to the Audit Committee by the 30th of June 2018	NILL ACHIEVED	1 (69% & below)	NILL ACHIEVED	N/A
							IA08	4 x Risk Management reports produced and submitted to RMC & SMC / Audit Committee within 1 month after the end of each quarter by the 30th of April 2018	NILL ACHIEVED	1 (69% & below)	NILL ACHIEVED	N/A
							IA09	4 x quarterly reports on Project's Risk/Assurance produced & submitted to the RMC & SMC by the 30th June 2018	NILL ACHIEVED	1 (69% & below)	NILL ACHIEVED	N/A
							IA10	Training plan for Internal Audit Staff developed and submitted to HRD by the 30 June 2018	Training plan not submitted to HRD by 30 June 2018 as PDP's submitted to HRD in 2017 were up to 30 June 2019.	1 (69% & below)	N/A	N/A
		STRATEGIC PLANNING (INTEGRATED DEVELOPMENT PLAN)	7	0	7	1	IDP04	4 x IDP Representatives forum meetings facilitated by the 31st of May 2018	3 x IDP Representatives forum meetings facilitated by the 31st of May 2018	2 (70% - 99%)	meeting postponed by the Chairperson	terms of reference to be amended to accommodate the meeting being chaired by an official
		COMMUNICATIONS & IGR	12	0	12	7	MKT 01	A Municipal Events Calendar 2018/2019 FY developed and submitted to SMC by the 30th of June 2018 for approval by Council	A Municipal Events Calendar July 2017 to June 2020 FY developed and submitted to SMC by the 30th of June 2018 for approval by Council	2 (70% - 99%)	N/A	N/A
							MKT 03	12 X Internal Newsletters developed & published on Corporate Communications and the Municipal Website by the 30th of June 2018	11X Internal Newsletters developed & published on Corporate Communications and the Municipal Website by the 30th of June 2018	2 (70% - 99%)	N/A	N/A
							MKT 05	4 x Quarterly Media/ Stakeholder Liaison engagements facilitated by the 30th of June 2018	3 x Quarterly Media/ Stakeholder Liaison engagements facilitated by the 30th of June 2018	2 (70% - 99%)	N/A	N/A

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							MKT 06	5 x Monthly progress reports on the Msunduzi Municipal Service Excellence awards prepared and submitted to SMC by the 31st of December 2017	1 x Report on the Draft Implementation plan for Msunduzi Municipality Service Excellence Awards developed and submitted to SMC by the 31st of March 2018	1 (69% & below)	A deviation eventually occurred with this target. The Excellence Awards event caused a shift to the completion of this target (Implementation Plan for the Awards 2018-19)	The corrective measure is the sourcing of funds to implement this programme.
							MKT 09	1 x Report on the Draft Implementation plan for Msunduzi Municipality Service Excellence Awards developed and submitted to SMC by the 31st of March 2018	1 x Report on the Draft Implementation plan for Msunduzi Municipality Service Excellence Awards developed and submitted to SMC by the 31st of March 2018	1 (69% & below)	A deviation eventually occurred with this target. The Excellence Awards event caused a shift to the completion of this target (Implementation Plan for the Awards 2018-19)	The corrective measure is the sourcing of funds to implement this programme.
							MKT 11	1 x Report on the reviewed implementation plan of Batho Pele Principles, belief sets we belong, we care, we serve developed and submitted to SMC for approval by the 31st of August 2017	1 x Report on the reviewed implementation plan of Batho Pele Principles, belief sets we belong, we care, we serve developed and submitted to SMC for approval by the 31st of August 2017	1 (69% & below)	This target no longer forms part of the Batho Pele Programs.	N/A
							MKT 12	1 x Close out report on the Service Excellence Awards held by 31 December 2017 submitted to SMC by the 28th of February 2018	1 x Close out report on the Service Excellence Awards held by 31 December 2017 submitted to SMC by the 28th of February 2018	1 (69% & below)	Given that the Service Excellence Awards were rescheduled to be held on a later (unknown) date of 2018, this imposes a shift in the submission of the Close Out Report for the Service Excellence Awards Program.	The corrective measure is the sourcing of funds to implement this programme.
	ORGANIZATIONAL COMPLIANCE PERFORMANCE AND KNOWLEDGE MANAGEMENT		14	0	14	2	PMS 10	30 x signed performance agreements for Managers up to level 3 by the 31st of July 2017	26 x signed performance agreements for Managers up to level 3 by the 31st of July 2017	2 (70% - 99%)	Some Performance Agreements were not signed because there was no acting incumbents in the Post at the time. Some Managers were not eligible to sign Performance Agreements according to the IPMS policy	Performance Agreements to be signed in accordance with the IPMS Policy
							PMS 12	36 x individual performance assessments of all managers up to level 3 conducted on a quarterly basis (Q3 assessments for the 17/18 financial year	Annual Assessment for 16/17 have not been completed.	1 (69% & below)	Cancellation and non availability of Managers	Reschedule Assessment in accordance with availability of Managers



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		INFORMATION COMMUNICATION TECHNOLOGY	5	5	10	2	"ICT 04"	"11 x Wi-Fi Hotspots sites activated by the 31st of May 2018 (1. City Hall – Park outside 2. Bessie Library Outside Perimeter 3. Church Street Taxi Rank – Outside Perimeter 4. Electricity Boardroom 5. Traffic Building 6. Roads Boardroom 7. Water & Sanitation Boardroom 8. A.T Gallery 9. Mkhondeni Fresh Market x2 10. GEDI – Imball)"	All 11 Wi-Fi devices have been received but not deployed as per the agreed schedule as yet	2 (70% - 99%)	The stock arrived late during the end of the financial year	The deployment of Wi-Fi to identified boardrooms and offices is ongoing
							ICT 08	Development & submission of ICT Strategy to SMC for approval by Council by the 30 June 2018	NIL ACHIEVED	1 (69% & below)	Due to insufficient budget we couldn't undertake this project	This KPA has been moved to the 18/19 Financial year
	HUMAN RESOURCES		24	0	24	13	HR 02	100% Functional Skills Development Committees established in all Business Units by the 31st of October 2017	NIL	1 (69% & below)	N/A	N/A
							HR 03	100% of employees trained according to the approved 17/18 FY Workplace Skills Plan by the 31st of May 2018	633 Employees trained during 2017/2018	1 (69% & below)	BEC & BAC Meetings were postponed which impacted on the appointment of service providers	No corrective action as the Unit does not have control of the process.
							HR 04	1 x Report on the Number of Employees trained per Business unit, as per the approved 16/17 FY Workplace skills plan submitted to SMC by the 31st of July 2017.	NIL	1 (69% & below)	N/A	N/A
							HR 08	1 x Employee Study Assistance Programme Impact Assessment of the 17/18 Financial Year to be submitted to SMC by the 30th of June 2018	SCM Report written. Submitted to SMC on ---.	2 (70% - 99%)	SMC Report is in draft format.	To be submitted to SMC
							HR 09	12 x External bursaries awarded by the 30th of June 2018	No external Bursary Programme for 2018 was implemented. Registrations and Payments for existing external bursary students were made.	1 (69% & below)	SMC did approve the implementation of the External Bursary Programme.	No corrective action as the Unit does not have control of the process.
							HR 10	1 x External Bursary programme Impact Assessment Report [Cost-Benefit Analysis Report] of the 17/18 Financial Year to be submitted to SMC by the 30 June 2018	Not applicable as no External Bursaries were awarded.	1 (69% & below)	SMC did approve the implementation of the External Bursary Programme.	No corrective action as the Unit does not have control of the process.
							HR 12	4 x Quarterly Reports submitted to SMC on Mentorship & Coaching of Interns as per Internship Policy by the 30th of June 2018	The Quarterly Mentorship Reporting Template received and signed by both Mentor and Intern. The full report will be submitted to SMC by the second week of July 2018.	2 (70% - 99%)	SMC Report is in draft format.	To be submitted to SMC

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							HR 13	2 x Learnerships Implemented as per LGSETA Sector Plan by the 30th of June 2018	One Learnership (Public Admin) Report was presented to BEC on the 27th June 2018, and the second Learnership (Environ Practice) Report will be presented to BEC on the 10th July 2018.	1 (69% & below)	BEC Meetings were postponed which impacted on the appointment of the service provider.	No corrective action as the Unit does not have control of the process.
							HR 15	100% (1377) of the 2013 Job Descriptions Reviewed & submitted for Re-grading to P-JEC by 30 June 2018	NIL	1 (69% & below)	Implementation of work study to precede JD review	N/A
							HR 16	1 x report on the 2013 job description review & re-grading to be submitted to SMC by the 30th of September 2017	NIL	1 (69% & below)	N/A	N/A
							HR 18	2 x City Manager's Roadshows conducted for all staff by the 30th of June 2018	Roadshows put on hold by CM	1 (69% & below)	N/A	N/A
							HR 21	1 x team building conducted for all Senior Managers by the 31st of December 2017	Team building put on hold due to cost containment	1 (69% & below)	N/A	N/A
							HR 22	1 x team-building conducted for all staff of Corporate Services by the 30th of March 2018	Team building put on hold due to cost containment	1 (69% & below)	N/A	N/A
		TOTAL	74	0	79	28						

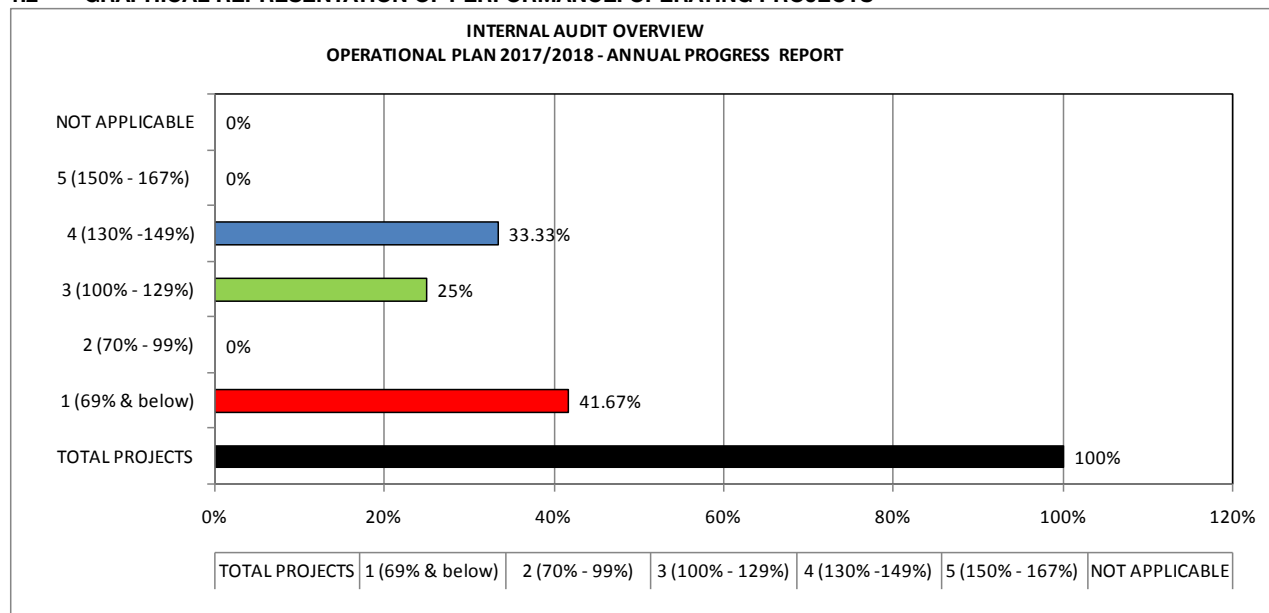
## INTERNAL AUDIT OVERVIEW OPERATIONAL PLAN 2017/2018 - ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

### 1 INTERNAL AUDIT OVERVIEW

1.1	TOTAL PROJECTS:	1	2
1.1.1	OPERATING PROJECTS	12	
1.1.2	CAPITAL PROJECTS	0	

### 1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017		ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019		
							ANNUAL TARGET 16/17	ACTUAL 16/17 (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
IA01	NKPA 1 – MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Assurance Services	Development of an Annual Audit Plan	N/A	Development & submission of an Annual Audit plan for 2018/19 FY to the Audit Committee for approval by the 30th of June 2018	Date Annual Audit plan for 2018/19 FY Developed & submitted to the Audit Committee for approval	ANNUAL TARGET 16/17	ACTUAL 16/17 (1,2,3,4,5, Not Applicable)	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable) <td>REASON FOR DEVIATION</td> <td>CORRECTIVE MEASURE</td> <td>TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES</td> <td>SOURCE DOCUMENT</td> <td>ANNUAL TARGET</td>	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET
								4 (100% -149%)	Audit plan has been developed and approved by the Audit Committee on 23 June 2018.	3 (100% -129%)	N/A	N/A	N/A	Documented approval of the plan	Development & submission of an Annual Audit plan for 2018/19 FY to the Audit Committee for approval by the 30th of June 2019
IA02	NKPA 5 – GOOD GOVERNANCE & PUBLIC PARTICIPATION	Assurance Services	Implementation of the Annual Audit Plan each year	N/A	Completion of internal audit assignments as per approved Annual Audit Plan 2016/2017 by the 30th of June 2017	All internal audit assignments completed against the dates in the approved Annual Audit Plan	ANNUAL TARGET	ACTUAL (1,2,3,4,5, Not Applicable)	"Of the 40 planned audit assignments (per the revised approved plan), 39 have been completed and 1 currently under quality control review to ensure that audit objectives were adequately covered.	4 (130% -149%)	"1. The deliverable on the assignment that is under review was questionable, thus the entire audit file was subjected to review. The review is currently in progress and will be relayed to the engagement director of the service provider. 2. The ad hoc assignment that is outstanding is due to scoping changes from the client where they have relayed additional expectation which was not part of the initial scoping agreement."	"1. The service provider to address review notes in order to finalise the review. 2. All engagement letters for the Agreed Upon Procedures to be signed by the client going forward to avoid scope creeps which were not part of the initial agreement as they attract additional costing."	1 Month, all outstanding work to be finalised by 31 August 2018	Final Audit reports submitted to SMC and the Audit Committee	Completion of internal audit assignments as per approved Annual Audit Plan 2017/18 by the 30th of June 2019

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET/ OUTPUT	PERFORMANCE MEASURE	ANNUAL 2017/2018 PROGRESS REPORT					ANNUAL 2017/2018 PROGRESS REPORT					2018 / 2019 ANNUAL TARGET			
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION		CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
IA03	NKPA 1 – MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Assurance Services	Review of the Internal Audit charter	N/A	Internal Audit Charter reviewed & submitted to the Audit Committee for approval by the 30th of June 2018	Date Internal Audit Charter reviewed & submitted to the Audit Committee for approval	Internal Audit Charter reviewed & submitted to the Audit Committee for approval by the 30th of June 2017	Internal Audit Charter was submitted and approved by the Audit Committee on 2 June 2017.	4 (130% -149%)	4 (130% -149%)	N/A	N/A	N/A	N/A	Documented approval of the Internal Audit Charter and the Quality Assurance & Improvement Program	Internal Audit Charter reviewed & submitted to the Audit Committee for approval by the 30th of June 2018				
IA04	NKPA 1 – MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Assurance Services	Review of the Internal Audit Charter	N/A	Audit Committee reviewed & submitted to the Audit Committee for approval by the 30th of June 2018	Date on which the Internal Audit Charter reviewed & submitted to the Audit Committee for approval	Audit Committee reviewed & submitted to the Audit Committee for approval by the 30th of June 2017	Audit Committee Charter was submitted and approved by the Audit Committee on 2 June 2017.	N/A	4 (130% -149%)	N/A	N/A	N/A	N/A	Documented approval of the Internal Audit Charter	Audit Committee Charter reviewed & submitted to the Audit Committee for approval by the 30th of June 2018				
IA05	NKPA 1 – MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Assurance Services	Effective Independent Oversight by the Audit Committee	N/A	Audit Committee meetings facilitated by the Internal Audit Unit as per the approved work plan/calendar of the Audit Committee by the 30th of June 2018	Number of Audit Committee meetings facilitated by the Internal Audit Unit as per the approved work plan/calendar each year	Audit Committee meetings facilitated by the Internal Audit Unit as per the approved work plan/calendar of the Audit Committee by the 30th of June 2017	7 Audit Committee meetings held during the 2016/17 financial year.	N/A	4 (130% -149%)	N/A	N/A	N/A	N/A	Audit Committee meetings facilitated by the Internal Audit Unit as per the approved work plan/calendar of the Audit Committee by the 30th of June 2018	Audit Committee meetings facilitated by the Internal Audit Unit as per the approved work plan/calendar of the Audit Committee by the 30th of June 2018				
IA06	NKPA 1 – MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Risk Management	Comprehensive Risk Register of the municipality	N/A	Updated risk register submitted to the RMC & SMC by the 30th of June 2018	Date on which the Updated risk register was submitted to the RMC / Audit Committee	Updated risk register submitted to the RMC & SMC by the 30th of June 2017	updated risk register submitted to the Audit Committee on 2 June 2017	N/A	3 (100% -129%)	N/A	N/A	N/A	N/A	Updated risk register submitted to the RMC & SMC by the 30th of June 2018	Updated risk register submitted to the RMC & SMC by the 30th of June 2018				



PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017		ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019 ANNUAL TARGET	
							ANNUAL TARGET 16/17	ACTUAL 16/17	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE		TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES
IA07	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Risk Management	Effective Risk Management Strategy	N/A	1 x report on the Consolidated Risk Management Strategy developed & submitted to the RMC / SMC by the 30th of June 2017	Date on which the report on the Consolidated Risk Management Strategy developed & submitted to the RMC / SMC by the 30th of June 2017	1 x report on the Consolidated Risk Management Strategy submitted to the Audit Committee on 2 June 2017.	3 (100% - 129%)	1 (69% & below)	N/A	N/A	N/A	N/A	N/A
IA08	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Risk Management	Effective Risk Management	N/A	4 x Risk Management reports produced and submitted to RMC / SMC / Audit Committee within 1 month after the end of each quarter by the 30th of April 2018	Date & number of risk management reports submitted to RMC	4 x Risk Management reports were submitted to the Audit Committee during the 2016/17 financial year as at 2 June 2017.	N/A	N/A	N/A	N/A	N/A	N/A	N/A
IA09	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Risk Management	Risk Management Plan	N/A	4 x quarterly reports on Project's Risk/ Assurance produced & submitted to the RMC & SMC by the 30th June 2017	Number of quarterly reports on Project's Risk/ Assurance produced & submitted to the RMC/SMC	4 x quarterly reports were submitted to SMC & Audit Committee on Project's Risk/ Assurance.	N/A	N/A	N/A	N/A	N/A	N/A	N/A
IA10	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Continued Professional Development within the IAU	Training and development of Internal Audit staff	N/A	Training plan for Internal Audit Staff developed and submitted to HRD by the 30 June 2018	Date Training plan for Internal Audit Staff developed and submitted to HRD	Training plan for Internal Audit Staff developed and submitted to HRD by the 30 June 2018	N/A	N/A	N/A	N/A	N/A	N/A	N/A
IA11	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Forensic Investigations	Whistle-Blowing Hotline	N/A	4 x quarterly reports on cases reported through the whistle blowing hotline prepared and submitted to Audit Committee within 30 working days after the end of the quarter by the 30th of June 2018	Number & Date of quarterly reports on cases reported through the whistle blowing hotline prepared and submitted to Audit Committee	4 x quarterly reports on cases reported through the whistle blowing hotline prepared and submitted to Audit Committee as at 2 June 2017	3 (100% - 129%)	4 (130% - 149%)	N/A	N/A	N/A	N/A	N/A

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET/ OUTPUT	PERFORMANCE MEASURE	2016/2017		ANNUAL 2017/2018 PROGRESS REPORT					2018 /2019			
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET
IA12	NKPA 1 – MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Forensic investigations	Forensic investigations	N/A	4 x quarterly reports on the status of forensic investigations prepared and submitted to SMC within 30 working days after the end of the quarter by the 30th of June 2018	Number forensic investigation reports on cases reported are prepared and submitted to the SMC	4 x quarterly reports on the status of forensic investigations prepared and submitted to SMC within 30 working days after the end of the quarter by the 30th of June 2017	4 x quarterly reports on cases reported through the whistle blowing hotline prepared and submitted to the Audit Committee as at 2 June 2017	3 (100% - 129%) Not Applicable	4 x quarterly reports on the status of the forensic investigations were prepared for the Audit Committee consumption within 30 days after the end of the quarter, i.e. 30 June 2018.	4 (130% - 149%) Not Applicable	N/A	N/A	N/A	Documented approval of the Forensic Investigation Methodology, Anti- Fraud and Corruption Strategy and the Anti- Fraud & Corruption Policy.	4 x quarterly reports on the status of forensic investigations prepared and submitted to SMC within 30 working days after the end of the quarter by the 30th of June 2018	N/A

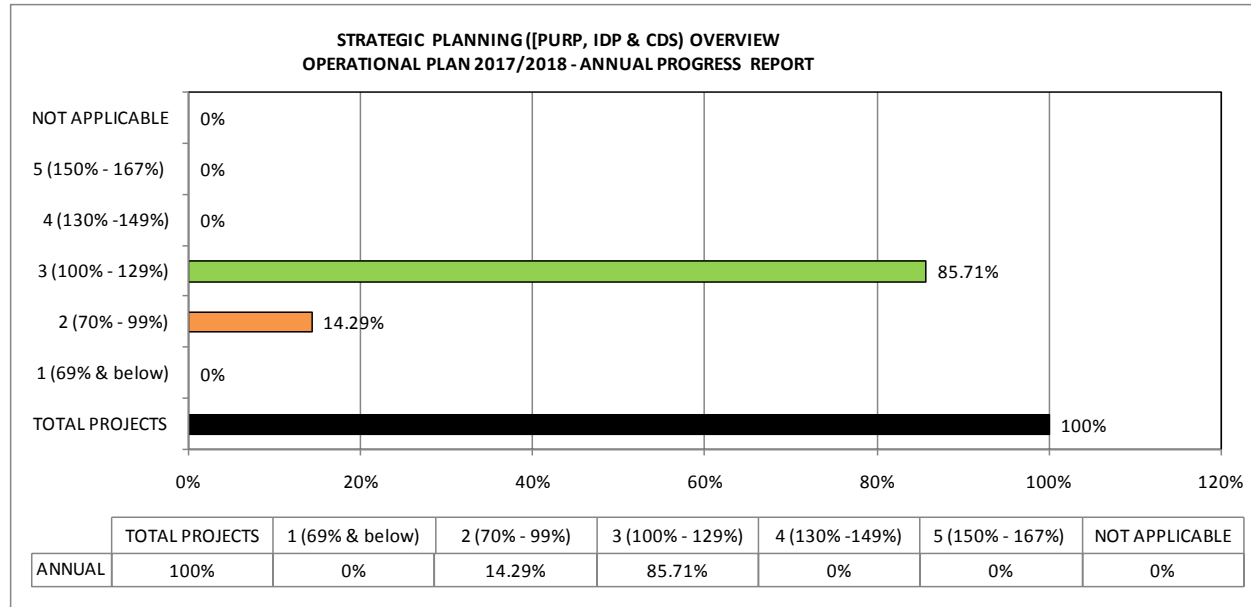
**STRATEGIC PLANNING ([PURP, IDP & CDS] OVERVIEW  
OPERATIONAL PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

**1 STRATEGIC PLANNING ([PURP, IDP & CDS] OVERVIEW**

- 1.1 TOTAL PROJECTS: 7
- 1.1.1 OPERATING PROJECTS 7
- 1.1.2 CAPITAL PROJECTS 0

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**



OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET/ OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT											
							2016/2017					ANNUAL 2017/2018 PROGRESS REPORT					2018 / 2019	
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET	
IDP01	CROSS CUTTING ISSUES	Integrated Development Planning	Develop and review the IDP	N/A	1 x IDP Review 2018/2019 FY completed by the 31st of May 2018	Number & Date IDP Review 2018/2019 FY completed	1 x IDP Review 2017/2018 FY completed by the 30th of June 2017	3 (100% - 129%)	1 x IDP Review 2018/2019 FY completed by the 31st of May 2018	3 (100% - 129%)	N/A	N/A	N/A	N/A	1 x IDP Review 2019/2020 FY completed by the 31st of May 2019			
IDP02	CROSS CUTTING ISSUES	Integrated Development Planning	Develop and review the IDP	N/A	Draft IDP/Budget/ PMS Process plan 2018/2019 FY developed and submitted to SMC by the 31st of August 2017 for approval and onwards submission to CoGTA	Date Draft IDP/ Budget/ PMS Process plan 2018/2019 FY developed and submitted to SMC for approval	Draft IDP/ Budget/ PMS Process plan 2017/2018 FY developed and submitted to SMC by the 31st of August 2016 for approval and onwards submission to CoGTA	N/A	Draft IDP/ Budget/ PMS Process plan 2018/2019 FY developed and submitted to SMC by the 31st of August 2017 for approval and onwards submission to CoGTA	3 (100% - 129%)	N/A	N/A	N/A	N/A	Draft IDP/ Budget/ PMS Process plan 2019/2020 FY developed and submitted to SMC for approval and onwards submission to CoGTA by the 31st of August 2018			
IDP03	CROSS CUTTING ISSUES	Integrated Development Planning	Internal alignment session	N/A	4 x Internal Alignment working group sessions facilitated by the 31st of May 2018	Number of Internal Alignment working group sessions facilitated	4 x Internal Alignment working group sessions facilitated by the 31st of May 2017	3 (100% - 129%)	4 x Internal Alignment working group sessions facilitated by the 31st of May 2018	3 (100% - 129%)	N/A	N/A	N/A	N/A	4 x Internal Alignment working group sessions facilitated by the 31st of May 2019			
IDP04	CROSS CUTTING ISSUES	Integrated Development Planning	IDP representatives forum	N/A	4 x IDP Representatives forum meetings facilitated by the 31st of May 2018	Number of IDP Representatives forum meetings facilitated	2 x IDP Representatives forum meetings facilitated by the 30th of June 2017	2 (70% - 99%)	3 x IDP Representatives forum meetings facilitated by the 31st of May 2018	2 (70% - 99%)	N/A	N/A	Sep-18	4 x IDP Representatives forum meetings facilitated by the 31st of May 2019				
IDP05	CROSS CUTTING ISSUES	Integrated Development Planning	IDP/Mayoral Roadshows	All	2 x cross boarder alignment meetings facilitated by the 31st of May 2018	Number of cross boarder alignment meetings facilitated	2 x cross boarder alignment meetings facilitated by the 31st of May 2017	3 (100% - 129%)	2 x cross boarder alignment meetings facilitated by the 31st of May 2018	3 (100% - 129%)	N/A	N/A	N/A	N/A	2 x cross boarder alignment meetings facilitated by the 31st of May 2019			
IDP06	GOOD GOVERNANCE & PUBLIC PARTICIPATION	Integrated Development Planning	IDP/Mayoral Roadshows	All	4 x Community needs analysis circulated to sector departments by the 31st of May 2018	Number of Community needs analysis circulated to sector departments	4 x Community needs analysis circulated to sector departments by the 31st of May 2016	3 (100% - 129%)	4 x Community needs analysis circulated to sector departments by the 31st of May 2018	3 (100% - 129%)	N/A	N/A	N/A	N/A	4 x Community needs analysis circulated to sector departments by the 31st of May 2019			
IDP07	CROSS CUTTING ISSUES	Integrated Development Planning	IDP/Mayoral Roadshows	All	6 x IDP/Mayoral Roadshows facilitated by the 30th April 2018	Number of IDP/Mayoral Roadshows facilitated	6 x IDP/Mayoral Roadshows facilitated by the 30th April 2017	3 (100% - 129%)	6 x IDP/Mayoral Roadshows facilitated by the 31st of May 2018	3 (100% - 129%)	N/A	N/A	N/A	N/A	6 x IDP/Mayoral Roadshows facilitated by the 30th April 2019			

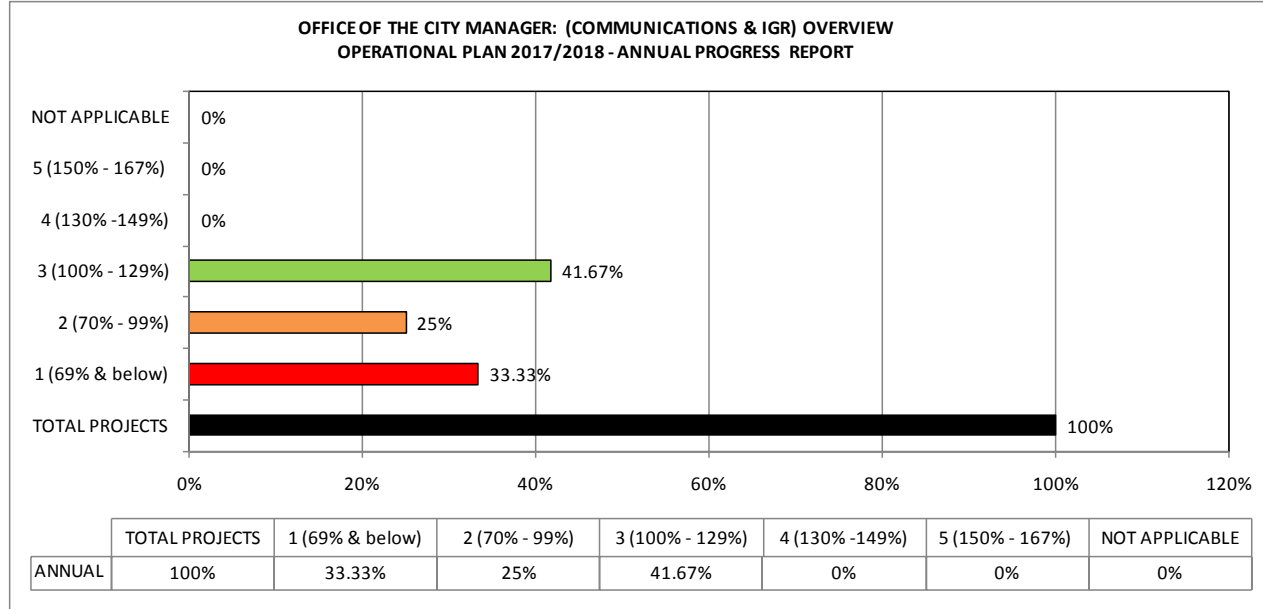
**OFFICE OF THE CITY MANAGER: (COMMUNICATIONS & IGR) OVERVIEW  
OPERATIONAL PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

**1 OFFICE OF THE CITY MANAGER: (COMMUNICATIONS & IGR) OVERVIEW**

- 1.1 TOTAL PROJECTS: 12
- 1.1.1 OPERATING PROJECTS 12
- 1.1.2 CAPITAL PROJECTS 0

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**





OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT						ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019				
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET
MKT 01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Events Management	Events Coordination	N/A	Approved Annual Municipal Events Calendar (2017/2018)	Date Municipal Events Calendar 2018/2019 FY developed and submitted to SMC	A Municipal Events Calendar 2017/2018 FY developed and submitted to SMC by the 30th of June 2017 for approval by Council	3 (100% - 129%)	A Municipal Events Calendar 2018/2019 FY developed and submitted to SMC by the 30th of June 2018 for approval by Council	2 (70% - 99%)	N/A	N/A	N/A	N/A	Municipal Events Calendar and Resolution.	10 X Internal Newsletters developed & published on Corporate Communications and the Municipal Website by 30th of June 2018					
MKT 02	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Events Management	Events Coordination	N/A	100% implementation of the approved Municipal Events Calendar 2016/2017 FY	% implementation of the approved Municipal Events Calendar 2017/2018 FY	N/A	NOT APPLICABLE	100% implementation of the approved Municipal Events Calendar 2017/2018 FY by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A	N/A	Municipal Events Calendar and Resolution.	12 x Monthly Msunduzi Newspapers developed and published by the 30th of June 2017					
MKT 03	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Municipal Publications	Internal Newsletter	N/A	10 x Internal newsletters published in 2016/2017.	Number of Internal Newsletters developed & published on Corporate Communications and the Municipal Website	11 X Internal Newsletters published on Corporate Communications and Municipal Website by the 30th of June 2017	3 (100% - 129%)	11 X Internal Newsletters developed & published on Corporate Communications and the Municipal Website by the 30th of June 2018	2 (70% - 99%)	N/A	N/A	N/A	N/A	Internal Newsletters	12 x Workshops on Customer Service Charters and Batho Pele Principles for Front Line service delivery units conducted (office of the speaker, office of the Mayor, Skills Development, Employee Personnel, Water, Electricity Roads, Human Settlement, Housing, Parks, Waste Management Traffic and security, Billing) conducted by the Msunduzi Batho Pele unit by the 30th of June 2018					
MKT 04	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Municipal Publications	External newsletter	N/A	12 x monthly External Newspapers published in 2016/2017	Number of Monthly Msunduzi Newspapers developed, published and distributed	12 x Monthly Msunduzi Newspapers have been developed and published by the 30th of June 2017	3 (100% - 129%)	12 x Monthly Msunduzi Newspapers developed, published and distributed by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A	N/A	External Newsletters	6 x bi-monthly meetings of the Msunduzi Batho Pele forum CONVENED to monitor the implementation of Batho Pele Principles and Customer Service Charter by the 30th of June 2018					
MKT 05	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Stakeholder Coordination	Quarterly engagements	N/A	4x Quarterly Media engagements/ Stakeholder Liaison meetings in 2016/2017	Number of Quarterly Media/ Stakeholder Liaison engagements facilitated by the 30th of June 2018	4 x Quarterly Media/ Stakeholder Liaison engagements conducted by the 30th June 2017	N/A	3 x Quarterly Media/ Stakeholder Liaison engagements facilitated by the 30th of June 2018	2 (70% - 99%)	N/A	N/A	N/A	N/A	N/A	1 X Report on the reviewed Monitoring tool developed and submitted to SMC for approval by the 31st of August 2017					

PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	PERFORMANCE MEASURE	2016/2017		ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019						
							ANNUAL TARGET 16/17	ACTUAL 16/17	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME-FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET			
MKT 06	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase Performance and Efficiency Levels of Corporate Services	Implementation plan for Msunduzi Municipality Service Excellence Awards	ALL	1st Service Excellence Awards program held in 2015 - Event held in December 2015, 2nd Service Excellence Awards program held in 2016 - Event held in December 2016	Number of Monthly progress reports on the Msunduzi Municipal Service Excellence awards prepared and submitted to SMC	5 x Monthly progress reports on the Msunduzi Municipal Service Excellence awards prepared and submitted to SMC by the 31st of December 2016	6x Monthly progress reports on the Msunduzi Municipal Service Excellence awards prepared and submitted to SMC by the 31st of December 2016	3 (100% - 129%)	3 (100% - 129%)	5 x Monthly progress reports on the Msunduzi Municipal Service Excellence awards prepared and submitted to SMC by the 31st of December 2017	1 x Report on the Draft Implementation plan for Msunduzi Municipality Service Excellence Awards developed and submitted to SMC by the 31st of March 2018	1 (69% & below)	A deviation eventually occurred with this target. The shift in the date for Excellence Awards event caused a shift to the compilation of this target (Implementation Plan for the Awards 2018-19)	The corrective measure is the sourcing of funds to implement this programme.	This programme is on hold until further advice from Finance regarding the availability of funds to implement this programme during the 2018/19 financial year.	Report, Resolution	Msunduzi Corporate Identity and Branding Policy developed and submitted to SMC for Approval by Full council by the 30th of September 2018	
MKT 07	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase Performance and Efficiency Levels of Corporate Services	Business Unit Service Charter	ALL	NIL	Number of Workshops on Customer Service Charters and Batho Pele Principles (CBU, Corporate Services, Infrastructure Services, Economic Development, Community Services, Financial Services) conducted by the Msunduzi Batho Pele forum	8 x Workshops on Customer Service Charters and Batho Pele Principles (CBU, Corporate Services, Infrastructure Services, Economic Development, Community Services, Financial Services) conducted by the Msunduzi Batho Pele forum by the 30th of June 2017	8 x Workshops on Customer Service Charters and Batho Pele Principles (CBU, Corporate Services, Infrastructure Services, Economic Development, Community Services, Financial Services) conducted by the Msunduzi Batho Pele forum by the 30th of June 2017	N/A	3 (100% - 129%)	8 x Workshops on Customer Service Charters and Batho Pele Principles (CBU, Corporate Services, Infrastructure Services, Economic Development, Community Services, Financial Services) conducted by the Msunduzi Batho Pele forum by the 30th of June 2018	N/A	N/A	N/A	N/A	N/A	Attendance Register	Msunduzi Communication Policy developed and submitted to SMC for Approval by Full council by the 30th of September 2018	
MKT 08	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase Performance and Efficiency Levels of Corporate Services	Implementation of Batho Pele Principles	ALL	NIL	Number of bi-monthly meetings of the Msunduzi Batho Pele forum	N/A	N/A	NOT APPLICABLE	3 (100% - 129%)	6 x bi-monthly meetings of the Msunduzi Batho Pele forum CONVENED to monitor the implementation of Batho Pele Principles and Customer Service Charter by the 30th of June 2018	N/A	N/A	N/A	N/A	N/A	Agenda, Minutes of Meeting, Attendance Register/s	Msunduzi Social media Policy developed and submitted to SMC for Approval by Full council by the 30th of September 2018	
MKT 09	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase Performance and Efficiency Levels of Corporate Services	Developing Implementation plan for Msunduzi Municipality Service Excellence Awards	ALL	Service Excellence Awards held December 2015 AND 2016 (Close Out Reports for both)	Number & Date Report on the Draft Implementation plan for Msunduzi Municipal Service Excellence Awards developed and submitted to SMC	N/A	N/A	NOT APPLICABLE	1 (69% & below)	1 x Report on the Draft Implementation plan for Msunduzi Municipal Service Excellence Awards developed and submitted to SMC by the 31st of March 2018	N/A	1 x Report on the Draft Implementation plan for Msunduzi Municipal Service Excellence Awards developed and submitted to SMC by the 31st of March 2018	1 (69% & below)	A deviation eventually occurred with this target. The shift in the date for Excellence Awards event caused a shift to the compilation of this target (Implementation Plan for the Awards 2018-19)	The corrective measure is the sourcing of funds to implement this programme.	This programme is on hold until further advice from Finance regarding the availability of funds to implement this programme during the 2018/19 financial year.	Report, Resolution	N/A
MKT 10	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase Performance and Efficiency Levels of Corporate Services	Implementation of Batho Pele Principles	ALL	Monitoring tool has been developed	Number & Date Report on the reviewed Monitoring tool developed and submitted to SMC for approval	1 x Report on the reviewed Monitoring tool developed and submitted to SMC for approval by the 30th of September 2016	1 x Report on the reviewed Monitoring tool developed and submitted to SMC for approval by the 30th of September 2016	3 (100% - 129%)	3 (100% - 129%)	1 x Report on the reviewed Monitoring tool developed and submitted to SMC for approval by the 31st of August 2017	N/A	N/A	N/A	N/A	N/A	Report, Resolution	N/A	

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	BASELINE / STATUS QUO	PERFORMANCE MEASURE	2016/2017				ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019					
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET			
MKT 11	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase Performance and Efficiency Levels of Corporate Services	Implementation of Batho Pele Principles	ALL	The implementation plan of Batho Pele Principles, belief set we belong, we care, we serve.	Number & Date Report on the reviewed implementation plan of Batho Pele Principles, belief set we belong, we care, we serve developed and submitted to SMC for approval	1 x Report on the reviewed implementation plan of Batho Pele Principles, belief set we belong, we care, we serve developed and submitted to SMC for approval by the 31st of December 2016	N/A	1 x Report on the reviewed implementation plan of Batho Pele Principles, belief set we belong, we care, we serve developed and submitted to SMC for approval by the 31st of August 2017	3 (100% - 129%)	N/A	1 x Report on the reviewed implementation plan of Batho Pele Principles, belief set we belong, we care, we serve developed and submitted to SMC for approval by the 31st of August 2017	1 (69% & below)	N/A	This target no longer forms part of the Batho Pele Programs.	N/A	N/A	Report, Resolution	N/A	
MKT 12	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase Performance and Efficiency Levels of Corporate Services	Developing Implementation plan for Msunduzi Municipality Service Excellence Award	ALL	Service Excellence Awards held December 2015 AND 2016 (Close Out Reports for both)	Number & Date of Close out report on the Service Excellence Awards held	1 x Close out report on the Service Excellence Awards held by 31 December 2016 submitted to SMC by the 28th of February 2017	N/A	1 x Close out report on the Service Excellence Awards held by 31 December 2017 submitted to SMC by the 28th of February 2018	3 (100% - 129%)	N/A	1 x Close out report on the Service Excellence Awards held by 31 December 2017 submitted to SMC by the 28th of February 2018	1 (69% & below)	N/A	Given that the Service Excellence Awards were rescheduled to be held on a later (unknown) date of 2018, this imposes a shift in the submission of the Close Out Report for the Service Excellence Awards Program.	N/A	The corrective measure is the sourcing of funds to implement this programme.	1 x Close out report on the Service Excellence Awards which will be in 2018 will be submitted to the SMC post the Service Excellence Awards event presumed to take place before December 2018	Report, Resolution	N/A



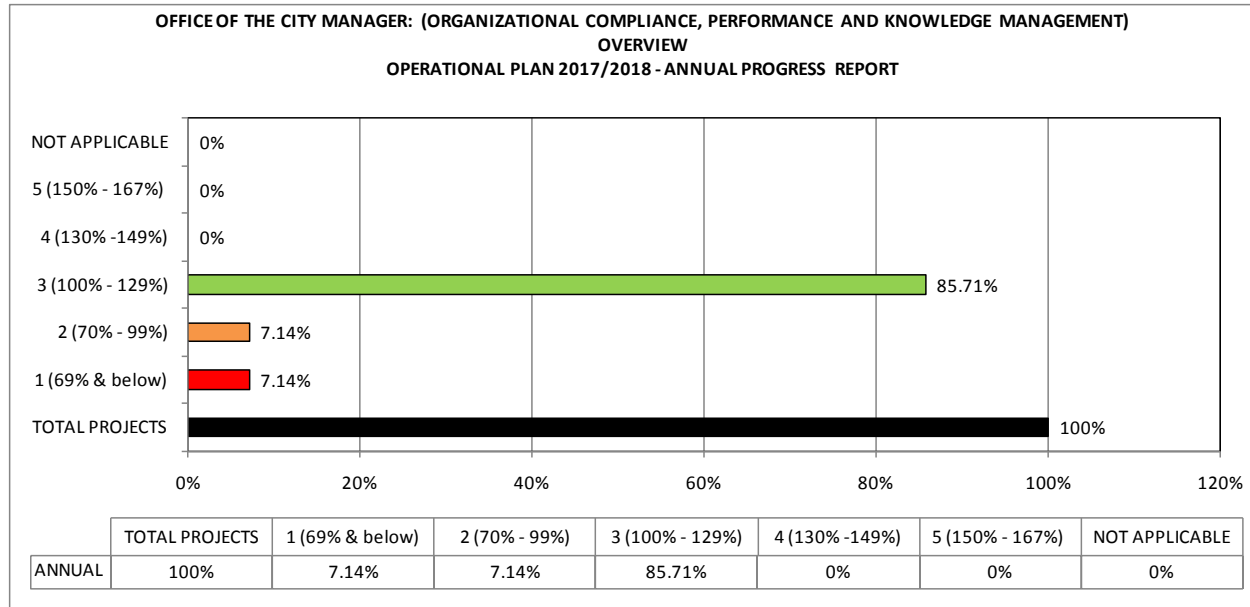
**OFFICE OF THE CITY MANAGER: (ORGANIZATIONAL COMPLIANCE, PERFORMANCE AND KNOWLEDGE MANAGEMENT) OVERVIEW  
OPERATIONAL PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

**1 OFFICE OF THE CITY MANAGER: (ORGANIZATIONAL COMPLIANCE, PERFORMANCE AND KNOWLEDGE MANAGEMENT) OVERVIEW**

- 1.1 TOTAL PROJECTS: 14
- 1.1.1 OPERATING PROJECTS 14
- 1.1.2 CAPITAL PROJECTS 0

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**



OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT										2018 / 2019	
							ANNUAL 2017/2018 PROGRESS REPORT					2016/2017					ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET
							ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET 16/17	ACTUAL 16/17			
PMS 01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Organizational Performance Management	SDBIP	N/A	Draft SDBIP 2018/2019 submitted to the Mayor for approval within 28 days after the approval of the budget	Date of submission of Draft SDBIP 2018/2019 to the Mayor for Approval	Draft SDBIP 2018/2019 submitted to the Mayor for approval within 28 days after the approval of the budget	3 (100% - 129%)	N/A	N/A	N/A	Approved SDBIP	Draft SDBIP 2017/2018 submitted to the Mayor for approval within 28 days after the approval of the budget	3 (100% - 129%)	SDBIP 2018/2019 submitted to the Mayor for approval within 28 days after the approval of the budget			
PMS 02	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Organizational Performance Management	Organizational performance management framework review	N/A	Annual organizational performance management framework 2018/2019 reviewed and submitted to SMC by the 31st of May 2018	Date Annual organizational performance management framework 2018/2019 submitted to SMC	Annual organizational performance management framework 2018/2019 reviewed and submitted to SMC	3 (100% - 129%)	N/A	N/A	N/A	SMC Resolution & OPMs Framework	Annual organizational performance management framework 2017/2018 reviewed and submitted to SMC by the 31st of May 2017	N/A	Annual organizational performance management framework 2018/2019 reviewed and submitted to SMC by the 31st of May 2018			
PMS 03	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Individual Performance Management	Individual performance management framework review	N/A	Annual individual performance management framework 2018/2019 reviewed and submitted to SMC by the 31st of May 2018	Date individual performance management framework 2018/2019 submitted to SMC	Annual individual performance management framework 2018/2019 reviewed and submitted to SMC by the 31st of May 2018	3 (100% - 129%)	N/A	N/A	N/A	SMC Resolution & IPMS Framework	Annual individual performance management framework 2017/2018 reviewed and submitted to SMC by the 31st of May 2016	3 (100% - 129%)	Annual individual performance management framework 2018/2019 reviewed and submitted to SMC by the 31st of May 2018			
PMS 04	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Organizational Performance Management	SDBIP	N/A	Approved SDBIP 2017/2018 made public on municipal website within 14 days after the approval by the mayor	Turnaround time Approved SDBIP 2017/2018 made public on municipal website r	Approved SDBIP 2017/2018 made public on municipal website within 14 days after the approval by the mayor	3 (100% - 129%)	N/A	N/A	N/A	Approved SDBIP link to website	Approved SDBIP 2016/2017 made public on municipal website within 14 days after the approval by the mayor (published on the 22nd of June 2016)	3 (100% - 129%)	Approved SDBIP 2018/2019 made public on municipal website within 14 days after the approval by the mayor			
PMS 05	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Organizational Performance Management	SDBIP Monthly Reports	N/A	8 X SDBIP & OP 2017/2018 monthly reports submitted to the OMC (Q4 of 16/17 FY & Q1, Q2, Q3 of 17/18 FY) by the 30th of April 2017	Number of SDBIP & OP 2017/2018 monthly reports submitted to the OMC (End July, August, October, November, January, February, April, May) by the 30th of June 2017	8 X SDBIP & OP 2017/2018 monthly reports submitted to the OMC (End July, August, October, November, January, February, April, May) by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A	N/A	6 X SDBIP & OP 2016/2017 monthly reports submitted to the OMC (End July, August, October, November, January, February, April, May) by the 30th of June 2017	2 (70% - 99%)	8 X SDBIP & OP 2017/2018 monthly reports submitted to the OMC (End July, August, October, November, January, February, April, May) by the 30th of June 2017			
PMS 06	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Organizational Performance Management	SDBIP Quarterly Reports	N/A	4 X SDBIP & OP 2017/2018 quarterly reports submitted to the OMC (Q4 of 16/17 FY & Q1, Q2, Q3 of 17/18 FY) by the 30th of April 2017	Number of SDBIP & OP 2017/2018 quarterly reports submitted to the OMC (Q4 of 16/17 FY & Q1, Q2, Q3 of 17/18 FY) by the 30th of April 2017	4 X SDBIP & OP 2017/2018 quarterly reports submitted to the OMC (Q4 of 16/17 FY) by the 30th of April 2018	3 (100% - 129%)	N/A	N/A	N/A	N/A	4 X SDBIP & OP 2016/2017 quarterly reports submitted to the OMC (Q4 of 15/16 FY & Q1, Q2, Q3 of 16/17 FY) by the 30th of April 2017	3 (100% - 129%)	4 X SDBIP & OP 2017/2019 quarterly reports submitted to the OMC (Q4 of 17/18 FY & Q1, Q2, Q3 of 18/19 FY) by the 30th of April 2019			



OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL 2017/2018 PROGRESS REPORT										2018 / 2019				
							ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME- FRAME- TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ACTUAL			
																			ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
PMS 07	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Performance Management Reporting	Annual Performance Report	N/A	Annual Performance Report 16/17 submitted to the Auditor General by the 31st August 2017	Date Annual Performance Report 16/17 submitted to the Auditor General	200000	Annual Performance Report 16/17 submitted to the Auditor General by the 31st August 2017	3 (100% - 129%)	N/A	N/A	N/A	N/A	N/A	letter of Receipt from AG	Annual Performance Report submitted to the Auditor General by the 31st August 2016	Annual Performance Report submitted to the Auditor General by the 31st August 2016	N/A	Annual Performance Report 17/18 submitted to the Auditor General by the 31st August 2018	3 (100% - 129%)	N/A
PMS 08	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Performance Management Reporting	Mid-Year Performance Review	N/A	Mid-Year Performance review 17/18 submitted to Council by the 25th of January 2018	Date Mid-Year Performance Review 17/18 submitted to Council	N/A	Mid-Year Performance review 17/18 submitted to Council by the 25th of January 2018	3 (100% - 129%)	N/A	N/A	N/A	N/A	N/A	Full Council Resolution and Mid Year Report	Mid-Year Performance review submitted to Council by the 25th of January 2017	Mid-Year Performance review submitted to Council by the 25th of January 2017	N/A	Mid-Year Performance review 18/19 submitted to Council by the 25th of January 2019	3 (100% - 129%)	N/A
PMS 09	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Performance Management Reporting	Annual Report	N/A	Annual Report 16/17 tabled in Council by the 31st of January 2018	Date Annual Report 16/17 tabled in Council	N/A	Annual Report 16/17 tabled in Council by the 31st of January 2018	3 (100% - 129%)	N/A	N/A	N/A	N/A	Full Council Resolution	Annual Report 15/16 tabled in Council by the 31st of January 2017	Annual Report 15/16 tabled in Council by the 31st of January 2017	N/A	Annual Report 17/18 tabled in Council by the 31st of January 2019	3 (100% - 129%)	N/A	
PMS 10	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Individual Performance Management	Level 3 Performance Agreements	N/A	30 x signed performance agreements for Managers up to level 3 by the 31st of July 2017	Number of signed performance agreements for Managers up to level 3	425 000	26 x signed performance agreements for Managers up to level 3 by the 31st of July 2017	2 (70% - 99%)	N/A	N/A	N/A	N/A	Signed Performance Agreements	30 x signed performance agreements for Managers up to level 3 by the 31st of July 2016	28 x signed performance agreements for Managers up to level 3 by the 31st of July 2016	N/A	30 x signed performance agreements for Managers up to level 3 by the 31st of July 2017	2 (70% - 99%)	N/A	
PMS 11	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Individual Performance Management	S57 performance agreements	N/A	6 x signed performance agreements for S56/57 Managers by the 6th of July 2017	Number of signed performance agreements for S56/57 Managers	N/A	6 x signed performance agreements for S56/57 Managers by the 6th of July 2017	3 (100% - 129%)	N/A	N/A	N/A	N/A	6 x Performance Agreements	6 x signed performance agreements for S56/57 Managers by the 6th of July 2016	6 x signed performance agreements for S56/57 Managers by the 6th of July 2016	N/A	6 x signed performance agreements for S56/57 Managers by the 6th of July 2018	3 (100% - 129%)	N/A	
PMS 12	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Individual Performance Management	Performance assessments	N/A	36 x individual performance assessments of all managers up to level 3 conducted on a quarterly basis	Number of individual performance assessments of all managers up to level 3 conducted on a quarterly basis	N/A	Annual Assessment for 16/17 have not been completed.	1 (69% & below)	N/A	N/A	N/A	N/A	Completed Assessments	36 x individual performance assessments of all managers up to level 3 conducted on a quarterly basis (Q3 assessments for the 16/17 financial year)	5 x individual performance assessments of GMs conducted for the 15/16 FY MM assessment still outstanding	N/A	An Individual Performance Assessment schedule developed and submitted to SMC for approval by the 31st of May 2019	1 (69% & below)	N/A	
PMS 13	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Individual Performance Management	Development of an individual performance assessment Schedule	N/A	An individual performance assessment schedule developed and submitted to SMC for approval by the 31st of May 2018	Date individual Performance Assessment schedule developed and submitted to SMC for approval	N/A	An individual Performance Assessment schedule developed and submitted to SMC by the 31st of May 2018	3 (100% - 129%)	N/A	N/A	N/A	N/A	An Individual Performance Assessment schedule and SMC resolution	An Individual Performance Assessment schedule developed and submitted to SMC for approval by the 31st of May 2017	An Individual Performance Assessment schedule developed and submitted to SMC for approval by the 30th of May 2017	N/A	12 x monthly MFEMA Legislative checklist reports predicted and submitted to OMC by the 30th of June 2019	3 (100% - 129%)	N/A	

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT									
							ANNUAL 2017/2018 PROGRESS REPORT					2018/2019				
							ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5: Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5: Not Applicable)
PMS 14	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Compliance Checklist	Development of a compliance checklist	N/A	12 x monthly MFMA Legislative compliance checklist reports produced and submitted to OMC by the 30th of June 2018	Number of monthly MFMA Legislative compliance checklist reports produced and submitted to OMC	12 x monthly MFMA Legislative compliance checklist reports produced and submitted to OMC	3 (100% - 129%)	N/A	N/A	N/A	12 x monthly MFMA Legislative compliance checklist reports produced and submitted to OMC by the 30th of June 2017	12 x monthly MFMA Legislative compliance checklist reports produced and submitted to OMC by the 30th of June 2017	3 (100% - 129%)	N/A	N/A

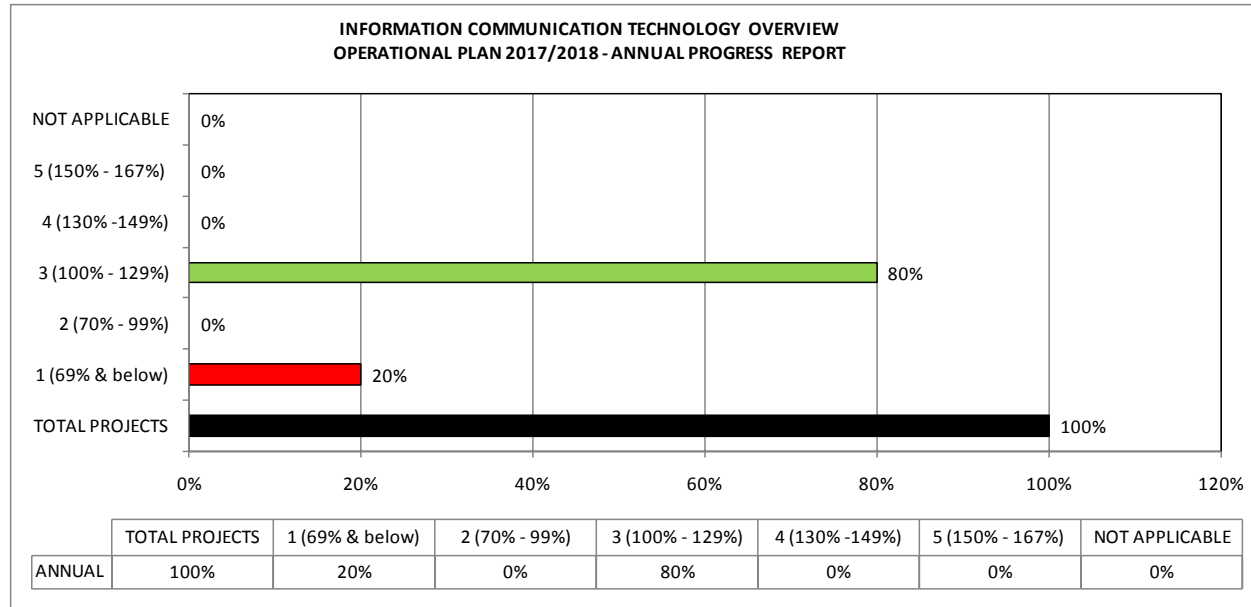
## INFORMATION COMMUNICATION TECHNOLOGY OVERVIEW OPERATIONAL PLAN 2017/2018 - ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

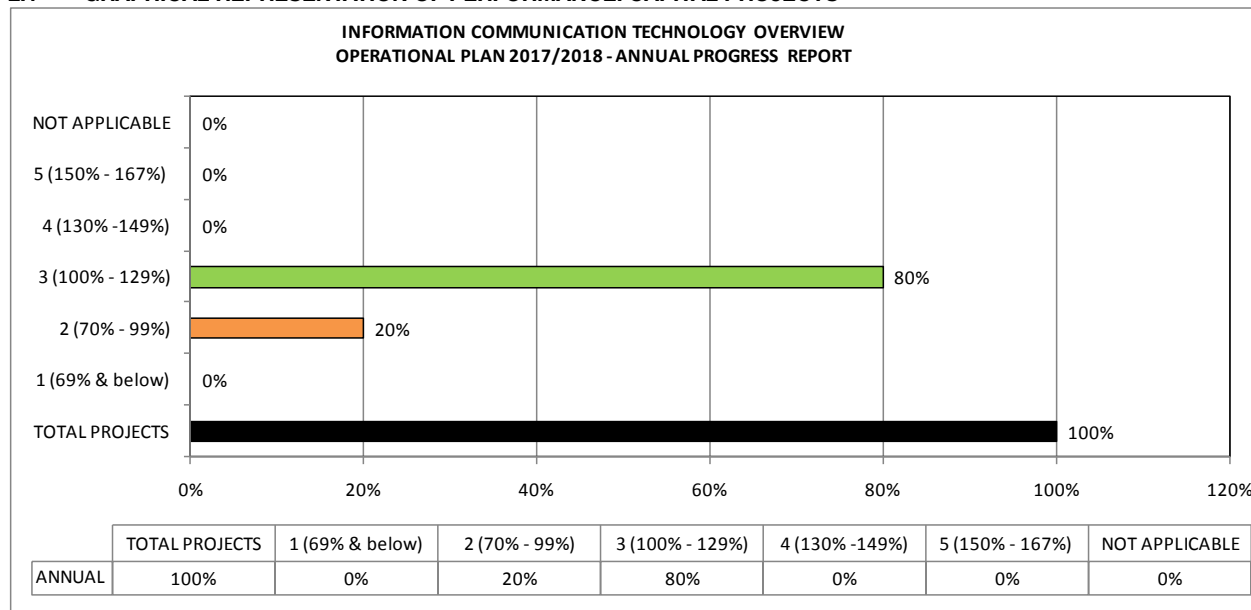
### 1 INFORMATION COMMUNICATION TECHNOLOGY OVERVIEW

- 1.1 TOTAL PROJECTS: 10
- 1.1.1 OPERATING PROJECTS 5
- 1.1.2 CAPITAL PROJECTS 5

### 1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



### 2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS



OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017				QUARTER 4 (APRIL - JUNE 2018) 2017/2018 PROGRESS REPORT				2018 / 2019			
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET	
							3 X Sites (Traffic, Market & Airport) replaced with Fibre Data Line by the 31st of May 2017	3 X Sites (Traffic, Market & Airport) replaced with Fibre Data Line by the 31st of May 2017	3 (100% - 129%)	*3 X Sites (Mkhondeni to SITA, Cemetery & Airport) replaced with Fibre Data Line by the 31st of May 2018*	Number of Sites (Mkhondeni to SITA, Cemetery & Airport) replaced with Fibre	*3 X Sites (Mkhondeni to SITA, Cemetery & Airport) replaced with Fibre Data Line by the 31st of May 2018*	3 (100% - 129%)	N/A	N/A	N/A	N/A	N/A
"ICT 01"	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	"ICT INFRASTRUCTURE"	"TELKOM DIGNET DATA LINES REPLACED WITH FIBRE"	N/A	"3 X Sites (Mkhondeni to SITA, Cemetery & Airport) replaced with Fibre Data Line by the 31st of May 2018"	Number of Sites (Mkhondeni to SITA, Cemetery & Airport) replaced with Fibre	N/A	3 (100% - 129%)	*3 X Sites (Mkhondeni to SITA, Cemetery & Airport) replaced with Fibre Data Line by the 31st of May 2018*	All sites have been connected with Fibre.	N/A	N/A	N/A	N/A	N/A			
ICT 02	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	"ICT INFRASTRUCTURE"	REPLACEMENT OF COMPUTERS		"30 x New Computers purchased & deployed as per the ICT deployment Schedule for new Computers by the 31st of May 2018"	"Number of New Computers purchased & deployed as per the ICT deployment Schedule for new Computers by the 31st of May 2018"	N/A	3 (100% - 129%)	*30 x New Computers purchased & Deployed as per the ICT deployment Schedule for new Computers by the 31st of May 2018*	30 x New Computers purchased & Deployed as per the ICT deployment Schedule for new Computers by the 31st of May 2018	N/A	N/A	N/A	Deployment Schedule, Invoice.	N/A			
"ICT 03"	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	"ICT INFRASTRUCTURE"	"LAN'WAN"		"3 x floors at CITY HALL (Ground Floor & 1st Floor & 2nd Floor) building installed with CAT 6 Cabling by the 30 June 2018"	"Number of floors at CITY HALL (Ground Floor & 1st Floor & 2nd Floor) building installed with CAT 6 Cabling by the 30 June 2018"	N/A	3 (100% - 129%)	*3 x floors at CITY HALL (Ground Floor & 1st Floor & 2nd Floor) building installed with CAT 6 Cabling by the 30 June 2018*	All 3 floors at City Hall installed with CAT 6	N/A	N/A	N/A	N/A	CAT 6 Project Sign-off	N/A		
"ICT 04"	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	"ICT INFRASTRUCTURE"	"WIFI DEPLOYMENT"		"11 x Wi-Fi Hotspots sites activated by the 31st of May 2018 (1. City Hall - Park outside 2. Bessie Library Outside Perimeter 3. Church Street Taxi Rank - Outside Electricity Boardroom 4. Traffic Building 5. Roads Boardroom 6. Water & Sanitation Boardroom 8. Art Gallery 9. Mkhondeni Fresh Market x2 10. GEDI - Imbali)"	"Number Wi-Fi Hotspots sites activated"	N/A	2 (70% - 99%)	*11 x Wi-Fi Hotspots sites activated by the 31st of May 2018 (1. City Hall - Park outside 2. Bessie Library Outside Perimeter 3. Church Street Taxi Rank - Outside Electricity Boardroom 4. Traffic Building 5. Roads Boardroom 6. Water & Sanitation Boardroom 8. Art Gallery 9. Mkhondeni Fresh Market x2 10. GEDI - Imbali)"	All 11 Wi-Fi devices have been received but not deployed as per the agreed schedule as yet	The stock arrived late during the end of the financial year	N/A	N/A	N/A	Invoice	N/A		
"ICT 05"	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	"ICT INFRASTRUCTURE"	"SERVER ROOM REVAMP"		"ICT SERVER ROOM Revamp project completed as per approved revamp plan by the 30th of June 2018"	"Date ICT SERVER ROOM Revamp Building project completed as per approved revamp plan"	N/A	3 (100% - 129%)	*ICT SERVER ROOM Revamp Building project completed as per approved revamp plan by the 30th of June 2018*	The Helpdesk revamp was completed and finalized	N/A	N/A	N/A	Project Sign-off	N/A	ICT Governance Framework Developed and submitted to SMC for approval by the Council by the 30th of June 2019		

PERFORMANCE REPORTING 2017/2018 FY - QUARTER 4 (APRIL - JUNE 2018) 2017/2018 PROGRESS REPORT

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017		QUARTER 4 (APRIL - JUNE 2018) 2017/2018 PROGRESS REPORT					2018 / 2019 ANNUAL TARGET		
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT			
"ICT 06"	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	"ICT GOVERNANCE"	"ICT RISK REGISTER REMEDIATION Loss of Information (BCP & DRP) Data Corruption Theft & Loss of ICT equipment Hacking"		"100 % Implementation of identified and prioritized risks as contained in the Approved Risk Management Action Plan Remediated as per stipulated timeframes by the 30th of June 2018"	"% Implementation of identified and prioritized risks as contained in the Approved Risk Management Action Plan Remediated as per stipulated timeframes"	N/A	NOT APPLICABLE	N/A	N/A	N/A	N/A	N/A	N/A	BCP & DRP submission, Dual SAN Implementation	
ICT 07	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	ICT GOVERNANCE	"ICT AUDIT FINDINGS REMEDIATION Lack of Anti-Virus Solution (FreshMark & SCADA Water & Electricity) Lack of approved BCP & DRP Testing of the Disaster Recovery Plan not performed"		"100% Implementation of identified and prioritized audit findings as contained Internal Audit Findings Management Reports Remediated as per stipulated timeframes by the 30th of June 2018"	"% Implementation of identified and prioritized audit findings as contained Internal Audit Findings Management Reports Remediated as per stipulated timeframes by the 30th of June 2018"	N/A	NOT APPLICABLE	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
ICT 08	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	ICT GOVERNANCE	Development of ICT Strategy (2017-2021)		Development & submission of ICT Strategy to SMC for approval by the 30 June 2018	Date Development & submission of ICT Strategy to SMC for approval by Council	N/A	NOT APPLICABLE	N/A	N/A	N/A	N/A	N/A	N/A	N/A	ICT Strategy Developed and submitted to SMC for approval by Full Council by the 30th Of June 2019
ICT 09	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	ICT GOVERNANCE	Modernizing & Development of Msunduzi Website & Intranet		Development and Modernizing of the Msunduzi Website & Intranet per approved Project Plan by the 30th June 2018	Date Development and Modernizing of the Msunduzi Website & Intranet completed as per approved Project Plan	N/A	NOT APPLICABLE	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Website & Intranet enhancements
ICT 10	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	ICT GOVERNANCE	Improving ICT Security to the Msunduzi Infrastructure		"Implementation of ICT Infrastructure Security measures completed as per Project Plan by the 30th June 2018"	"Date Implementation of ICT Infrastructure Security measures completed as per Project Plan"	N/A	NOT APPLICABLE	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Security Reports and Configurations



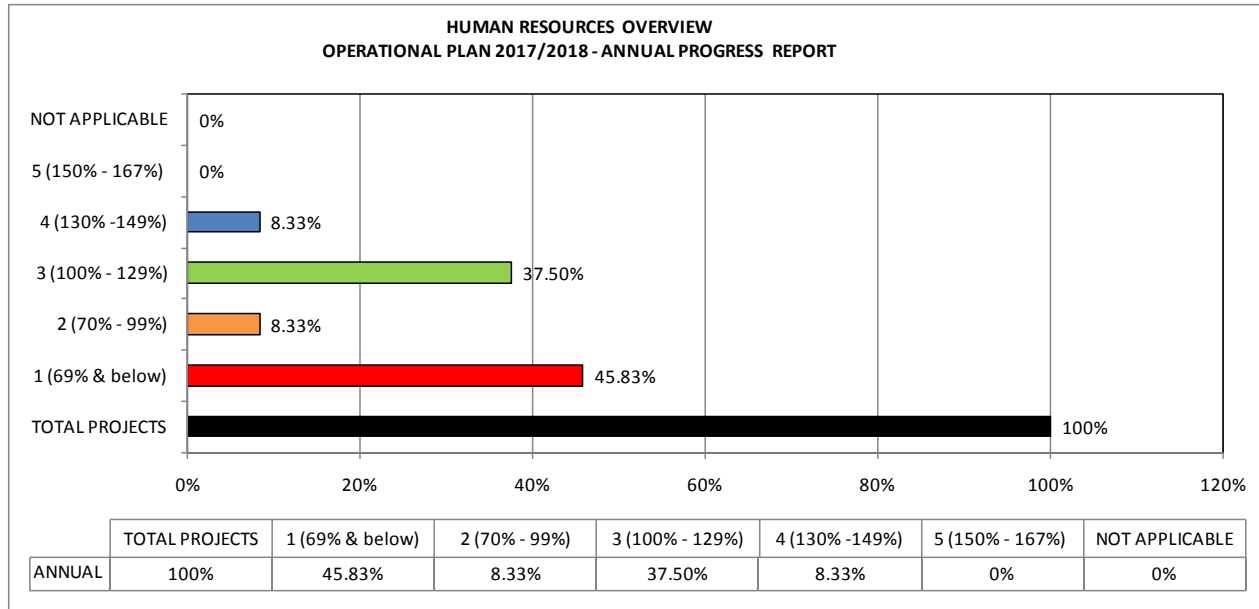
**HUMAN RESOURCES OVERVIEW  
OPERATIONAL PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

**1 HUMAN RESOURCES OVERVIEW**

- 1.1 TOTAL PROJECTS: 24
- 1.1.1 OPERATING PROJECTS 24
- 1.1.2 CAPITAL PROJECTS 0

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**



OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET/ OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - QUARTER 4 (APRIL - JUNE 2018) 2017/2018 PROGRESS REPORT										
							2016/2017		QUARTER 4 (APRIL - JUNE 2018) 2017/2018 PROGRESS REPORT				2017/2018 PROGRESS REPORT				2018 / 2019 ANNUAL TARGET
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	
HR 01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Workplace Skills plan	Coordination of Drafting & Approval of Organizational Workplace Skills Plan 18/19	N/A	1 x Report on the Workplace Skills Plan 18/19FY prepared and submitted to SMC for approval by the 30th of April 2018	Date Report on the Workplace Skills Plan 18/19FY prepared and submitted to SMC for approval	N/A	NOT APPLICABLE (1,2,3,4,5, Not Applicable)	1 x Report on the Workplace Skills Plan 18/19FY prepared and submitted to SMC for approval by the 30th of April 2018	Report submitted to the LGSETA on the 26 April 2018.	3 (100% - 129%)	N/A	N/A	2018 / 2019 WSP Submission Letter from LGSETA.	1 x Report on the Workplace Skills Plan 18/19 - prepared and submitted to SMC by the 30th of April 2019.		
HR 02	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Workplace Skills plan	Establishment of Skills Development Committees within Business Units	N/A	100% Functional Skills Development Committees established in all Business Units by the 31st of October 2017	% & Date Functional Skills Development Committees established in all Business Units	N/A	NOT APPLICABLE (1,2,3,4,5, Not Applicable)	100% Functional Skills Development Committees established in all Business Units by the 31st of October 2017	NIL	1 (69% & below)	N/A	N/A	N/A	100% of employees trained according to the approved 18/19 Workplace Skills Plan by the 30th of June 2019		
HR 03	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Workplace Skills plan	Implementation of Workplace Skills Plan 17/18 - Employees per BU	N/A	100% of employees trained according to the approved 17/18 FY Workplace Skills Plan by the 30th of May 2018	% of employees trained according to the approved 17/18 FY Workplace Skills Plan	N/A	1 (69% & below)	100% of employees trained according to the approved 17/18 FY Workplace Skills Plan by the 31st of May 2018	655 Employees were trained in the 2016/2017 Workplace Skills Plan by the 30th of June 2017	1 (69% & below)	N/A	N/A	633 Employees trained during 2017/2018	N/A		
HR 04	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Workplace Skills plan	Implementation of Workplace Skills Plan 17/18 - Employees per BU	N/A	1 x Report on the Number of Employees trained per Business unit as per the approved 16/17 FY Workplace Skills plan submitted to SMC by the 31st of July 2017.	Date Report on the Number of Employees trained per Business unit as per the approved 16/17 FY Workplace Skills plan submitted to SMC	N/A	NOT APPLICABLE (1,2,3,4,5, Not Applicable)	1 x Report on the Number of Employees trained per Business unit as per the approved 16/17 FY Workplace Skills plan submitted to SMC by the 31st of July 2017.	NIL	1 (69% & below)	N/A	N/A	N/A	N/A		
HR 06	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Workplace Skills plan	Workplace Skills Plan Impact Assessment	N/A	1x Impact Assessment Report [Cost-Benefit Analysis Report] on the attendance of Councilors and Employees at training sessions in the 16/17 Financial Year to be submitted to SMC by the 31st of August 2017	Date Impact Assessment Report [Cost-Benefit Analysis Report] on the attendance of Councilors and Employees at training sessions in the 16/17 Financial Year to be submitted to SMC	N/A	NOT APPLICABLE (1,2,3,4,5, Not Applicable)	1x Impact Assessment Report [Cost-Benefit Analysis Report] on the attendance of Councilors and Employees at training sessions in the 16/17 Financial Year to be submitted to SMC by the 31st of August 2017	Report submitted to SMC	3 (100% - 129%)	N/A	N/A	N/A	N/A		
HR 07	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Employee Study Assistance Programme	Awarding of Study Assistance Bursaries to employees	N/A	30 x all level employees awarded Bursaries by 30th of June 2018	Number of all level employees awarded Bursaries by 30th of June 2018	N/A	NOT APPLICABLE (1,2,3,4,5, Not Applicable)	30 x all level employees awarded Bursaries by 30th of June 2018	70 were awarded but only 54 employees were registered with educational institutions.	4 (130% - 149%)	N/A	N/A	N/A	35 x of all level employees awarded Bursaries by 30th of June 2019		

OP REFER- ENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET/ OUTPUT	PERFORMANCE MEASURE	2016/2017				QUARTER 4 (APRIL - JUNE 2018)				2017/2018				2018 / 2019					
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Appli- cable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Appli- cable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET
HR 08	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Employee Study Assistance Programme	Study Assistance Programme Impact Assessment	N/A	1 x Employee Study Assistance Programme Impact Assessment of the 17/18 Financial Year to be submitted to SMC by the 30th of June 2018	Date Employee Study Assistance Programme Impact Assessment of the 17/18 Financial Year to be submitted to SMC	N/A	N/A	NOT APPLICABLE	N/A	1 x Employee Study Assistance Programme Impact Assessment of the 17/18 Financial Year to be submitted to SMC by the 30th of June 2018	2 (70% - 99%)	SMC Report is in draft format.	To be submitted to SMC	13-Jul-18	Draft Mentoring Report	75 x Recognition of Prior Learning Assessments Implemented by the 30th of June 2019							
HR 09	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	External Bursaries Programme	Awarding of external bursaries	N/A	12 x External bursaries awarded by the 30th of June 2018	Number of External bursaries awarded	N/A	N/A	NOT APPLICABLE	N/A	12 x External bursaries awarded by the 30th of June 2018	1 (69% & below)	SMC did not approve the implementation of the External Bursary Programme.	No corrective action as the Unit does not have control of the process.	N/A	N/A	N/A	12 x External bursaries awarded by the 30th of June 2019						
HR 10	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	External Bursaries Programme	External Bursary Programme Impact Assessment	N/A	1 x External Bursary programme Impact Assessment Report (Cost- Benefit Analysis Report) of the 17/18 Financial Year to be submitted to SMC by the 30 June 2018	Number of External Bursary programme Impact Assessment Report (Cost- Benefit Analysis Report) of the 17/18 Financial Year to be submitted to SMC	N/A	N/A	NOT APPLICABLE	N/A	1 x External Bursary programme Impact Assessment Report (Cost- Benefit Analysis Report) of the 17/18 Financial Year to be submitted to SMC by the 30 June 2018	1 (69% & below)	SMC did not approve the implementation of the External Bursary Programme.	No corrective action as the Unit does not have control of the process.	N/A	N/A	N/A	2 x Employee Wellness Events (health investigation / assessments) facilitated by the 30th of June 2019						
HR 11	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Internship Programme	Appointment & Placement of Interns Organizationally and per BU	N/A	75 x Interns appointed Organizationally and per BU by the 31st of January 2018	Number of Interns appointed Organizationally and per BU	N/A	N/A	NOT APPLICABLE	N/A	75 x Interns appointed Organizationally and per BU by the 31st of January 2018	4 (130% -149%)	N/A	N/A	N/A	N/A	N/A	100 x Interns appointed Organizationally and per BU by the 31st of January 2019						
HR 12	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Internship Programme	Mentorship & Coaching of Interns per Internship Policy per BU	N/A	4 x Quarterly Reports submitted to SMC on Mentorship & Coaching of Interns as per Internship Policy by the 30th of June 2018	Number of Quarterly Reports submitted to SMC on Mentorship & Coaching of Interns as per Internship Policy	N/A	N/A	NOT APPLICABLE	N/A	4 x Quarterly Reports submitted to SMC on Mentorship & Coaching of Interns as per Internship Policy by the 30th of June 2018	2 (70% - 99%)	SMC Report is in draft format.	To be submitted to SMC	13-Jul-18	Draft Mentoring Report	N/A	N/A						

OP REFER-ENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET/ OUTPUT	PERFORMANCE MEASURE	2016/2017				QUARTER 4 (APRIL - JUNE 2018) 2017/2018 PROGRESS REPORT				2018 / 2019 ANNUAL TARGET	
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES		SOURCE DOCUMENT
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES		SOURCE DOCUMENT
HR 13	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Learnership Programme	Implementation of Learnerships	N/A	2 x Learnerships Implemented as per LGSETA Sector Plan by the 30th of June 2018	Number of Learnerships Implemented as per LGSETA Sector Plan	N/A	NOT APPLICABLE (1,2,3,4,5, Not Applicable)	2 x Learnerships Implemented as per LGSETA Sector Plan by the 30th of June 2018	1 (69% & below)	BEC Meetings were postponed which impacted on the appointment of the service provider.	No corrective action as the Unit does not have control of the process.	N/A	2 X Learnerships Implemented as per LGSETA Sector Plan by the 30th of June 2019		
HR 14	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Employment Equity	Employment Equity (EE) Monitoring and Reporting	N/A	1 x Employment Equity (EE) Report prepared and submitted to the Department of Labour by the 31st of January 2018	Date Employment Equity (EE) Report prepared and submitted to the Department of Labour	N/A	NOT APPLICABLE	1 x Employment Equity (EE) Report prepared and submitted to the Department of Labour by the 31st of January 2018	3 (100% - 129%)	N/A	N/A	N/A	N/A		
HR 15	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Job Evaluation	2013 Job Description review & re-grading (submitted to PJEC)	N/A	100% (1377) of the 2013 Job Descriptions Reviewed & Re-graded for PJEC by 30 June 2018	% of the 2013 Job Descriptions Reviewed & Re-graded to PJEC	N/A	NOT APPLICABLE	100% (1377) of the 2013 Job Descriptions Reviewed & Re-graded for PJEC by 30 June 2018	1 (69% & below)	Implementation of workstudy to precede JD review	N/A	N/A	N/A		
HR 16	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Job Evaluation	1x Report on the 2013 Job Description Review & re-grading to be submitted to SMC by 30 September 2017	N/A	1 x report on the 2013 job description review & re-grading to be submitted to SMC by the 30th of September 2017	Date report on the 2013 job description review & re-grading to be submitted to SMC	N/A	NOT APPLICABLE	1 x report on the 2013 job description review & re-grading to be submitted to SMC by the 30th of September 2017	1 (69% & below)	N/A	N/A	N/A	N/A		
HR 17	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Job Evaluation	Overtime Analysis & Reporting	N/A	4 x Analysis Overtime Report(s) submitted to SMC at the end of each Quarter by the 30th of June 2018	Number of Analysis Overtime Report(s) submitted to SMC at the end of each Quarter	N/A	NOT APPLICABLE	4 x Analysis Overtime Report(s) submitted to SMC at the end of each Quarter by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A	N/A		
HR 18	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Change Management	City Managers Roadshows	N/A	2 x City Manager's Roadshows conducted for all staff by the 30th of June 2018	Number of City Manager's Roadshows conducted for all staff	N/A	NOT APPLICABLE	2 x City Manager's Roadshows conducted for all staff by the 30th of June 2018	N/A	N/A	N/A	N/A	N/A		
HR 19	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Change Management	Change Management Strategy	N/A	1 x Strategy report prepared and submitted to SMC by the 31st of December 2017	Date Change Strategy report prepared and submitted to SMC	N/A	NOT APPLICABLE	1 x Strategy report prepared and submitted to SMC by the 31st of December 2017	3 (100% - 129%)	N/A	N/A	N/A	N/A		

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - QUARTER 4 (APRIL - JUNE 2018) 2017/2018 PROGRESS REPORT										2018 / 2019 ANNUAL TARGET						
							2016/2017					QUARTER 4 (APRIL - JUNE 2018) 2017/2018 PROGRESS REPORT						TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT				
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE									
HR 21	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Employee Moral	Senior Managers Team-building	N/A	1 x team building conducted for all Senior Managers by the 31st of December 2017	Date & number team building conducted for all Senior Managers	N/A	N/A	N/A	NOT APPLICABLE	1 x team building conducted for all Senior Managers by the 31st of December 2017	N/A	N/A	1 (69% & below)	N/A	N/A	N/A	N/A	N/A	N/A	SMC resolution putting team building on halt	N/A	
HR 22	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Employee Moral	Corporate Services Staff Team-building	N/A	1 x team-building conducted for all staff of Corporate Services by the 30th of March 2018	Date & number team-building conducted for all staff of Corporate Services	N/A	N/A	N/A	NOT APPLICABLE	1 x team-building conducted for all staff of Corporate Services by the 30th of March 2018	N/A	N/A	1 (69% & below)	N/A	N/A	N/A	N/A	N/A	N/A	SMC resolution putting team building on halt	N/A	
HR 23	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Health and Safety	"Capacity Building: Legal Compliance for safe working environment"	N/A	1 x Occupational Health and Safety Risk Assessment Plan prepared and submitted to SMC for approval by the 31st of August 2017	Date Occupational Health and Safety Risk Assessment Plan prepared and submitted to SMC for approval	N/A	N/A	N/A	NOT APPLICABLE	1 x Occupational Health and Safety Risk Assessment Plan prepared and submitted to SMC for approval by the 31st of August 2017	N/A	N/A	3 (100% - 129%)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	6 x Occupational Health and Safety Risk Assessment workshops facilitated for prioritized sub-units by 30 June 2019	
HR 24	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Occupational Health & Safety	Employee Assistance & Outreach	N/A	2 x Employee Wellness Events held by the 30th of June 2017	2 x Employee wellness events	N/A	N/A	N/A	3 (100% - 129%)	2 x Employee Wellness Events held by the 30th of June 2017	N/A	N/A	3 (100% - 129%)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Health Investigation / Assessments	N/A
HR 25	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Occupational Health & Safety	Employee Wellness Programme	N/A	Employee Wellness Programme designed & submitted to SMC for approval by the 30th of June 2018	Date Employee Wellness Programme designed & submitted to SMC for approval by Council	N/A	N/A	N/A	NOT APPLICABLE	Employee Wellness Programme designed & submitted to SMC for approval by Council by the 30th of June 2018	N/A	N/A	3 (100% - 129%)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Employee Wellness Programme	N/A
HR 26	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Health and Safety	"Capacity Building: Legal Compliance for safe working environment"	N/A	6 x Occupational Health and Safety Risk Assessment Workshops facilitated for prioritized sub-units as per approved Plan by the 30th June 2018	Number of Occupational Health and Safety Risk Assessment Workshops facilitated for prioritized sub-units as per approved Plan	N/A	N/A	N/A	3 (100% - 129%)	6 x Occupational Health and Safety Risk Assessment Workshops facilitated for prioritized sub-units as per approved Plan by the 30th June 2018	N/A	N/A	3 (100% - 129%)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Occupational Health and Safety Risk Assessment Developments	N/A



**MSUNDUZI MUNICIPALITY  
OPERATIONAL PLAN 2017 / 2018 FINANCIAL YEAR**

## ANNEXURE C

### OPERATIONAL PLAN 2017/2018 - ANNUAL PROGRESS REPORT - BUDGET & TREASURY

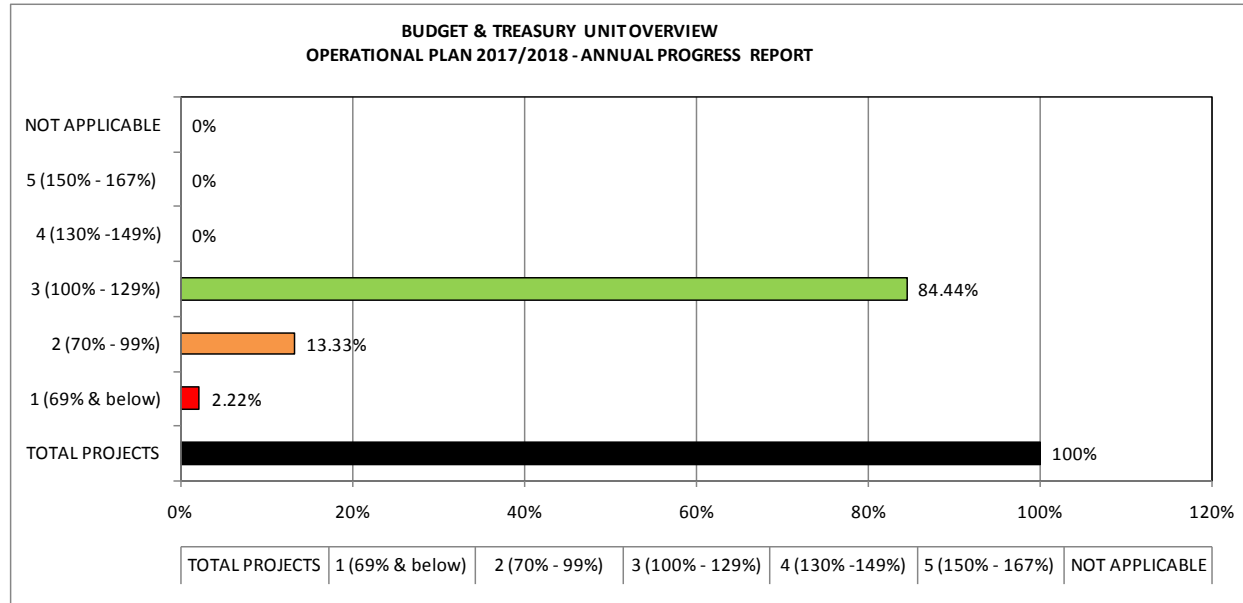
**BUDGET & TREASURY UNIT OVERVIEW  
OPERATIONAL PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

**1 BUDGET & TREASURY UNIT OVERVIEW**

- 1.1 TOTAL PROJECTS: 45**
- 1.1.1 OPERATING PROJECTS 45**
- 1.1.2 CAPITAL PROJECTS 0**

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**



OPERATIONAL PLAN FOR THE 2017/2018 FINANCIAL YEAR  
BUDGET & TREASURY UNIT OVERVIEW NARRATIVE  
OPERATIONAL PLAN 2017/2018 - ANNUAL 2017/2018 PROGRESS REPORT

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PARTIALLY MET	OP REFERENCE	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
2	BUDGET & TREASURY UNIT	BUDGET PLANNING, IMPLEMENTATION & MONITORING	8	0	8	0	B & T 01	N/A		NOT APPLICABLE		
		EXPENDITURE MANAGEMENT	3	0	3	1	EXP 03	100% of Expenditure Management procedure manuals reviewed and submitted to SMC by the 31st of May 2018	Reviewed and prepared however not submitted timeously	2 (70% - 99%)		Report prepared reflecting amendments to be submitted to SMC
		REVENUE MANAGEMENT	9	0	9	3	REV 04	10% Monthly collection rate of current debt by the 30th of June 2018	7% Monthly collection rate of current debt by the 30th of June 2018	2 (70% - 99%)	Water restriction is not done to an extent that customers see the need to pay. T-Joint for lectricty has not been addressed.	Replace water credit meters with prepaid, replace all rental stock meters with prepaid. Electricity to address T-Joint
							REV 05	85% of all electricity and water meters read on a monthly basis by the 30th of June 2018	67% of all electricity and water meters read on a monthly basis by the 30th of June 2018	2 (70% - 99%)	There are many meters that are estimated due to being faulty and have not been replaced. Some Meter Readers not reading accordingly.	Matter is being investigated as to why all of a sudden there is such a drastic drop in meter read.
							REV 08	12 x monthly rental stock reports submitted to SMC by the 30th of June 2018	Still having a challenge with SAP.	1 (69% & below)		
		SUPPLY CHAIN MANAGEMENT	6	0	6	4	SCM 01	Supply chain management Policy reviewed and submitted to SMC by the 28th of February 2018 for approval by Council		1 (69% & below)		
							SCM 03	4 x quarterly reports produced and submitted to SMC on the Implementation of the 17/18FY approved procurement plan by the 30th of June 2018	Report being finalised	2 (70% - 99%)	N/A	N/A
							SCM 05	12 x contract management monthly reports prepared and submitted to SMC by the 30th of June 2018	Report being finalised	2 (70% - 99%)	N/A	N/A

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PARTIALLY MET	OP REFERENCE	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
							SCM 06	4 x irregular expenditure quarterly reports produced and submitted to SMC if there is any irregular expenditure identified by the 30th of June 2018	Submitted	2 (70% - 99%)	N/A	N/A
		ASSETS & LIABILITIES MANAGEMENT (FLEET, VALUATIONS & REAL ESTATE, ASSETS, LOSS CONTROL & INSURANCE)	13	0	13	0	N/A	N/A	N/A	NOT APPLICABLE	N/A	N/A
		mSCOA	3	0	3	0	N/A	N/A	N/A	NOT APPLICABLE	N/A	N/A
		SAP	1	0	1	N/A	N/A	N/A	N/A	1 (69% & below)	NIL INFORMATION RECEIVED	N/A
		FINANCE GOVERNANCE & PERFORMANCE MANAGEMENT	2	0	2	1	FG & PM 01	Annual financial statements for the 16/17 FY prepared and submitted to AG by the 31st of August 2017		1 (69% & below)		
		TOTAL	45	0	45	12						

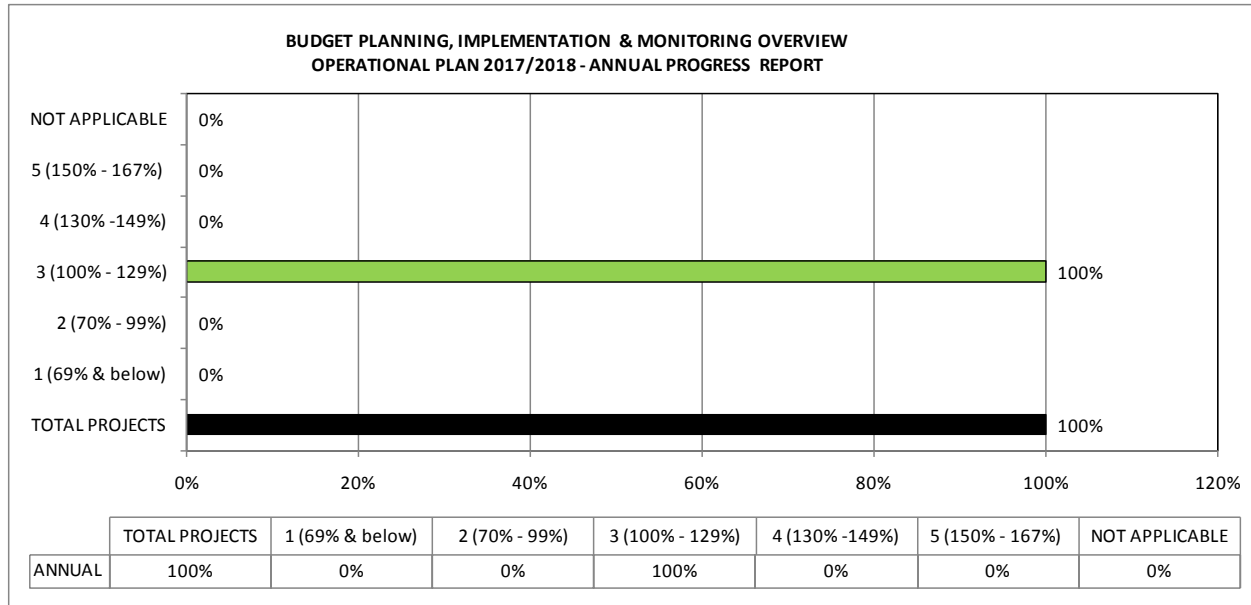
**BUDGET PLANNING, IMPLEMENTATION & MONITORING OVERVIEW  
OPERATIONAL PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

**1 BUDGET PLANNING, IMPLEMENTATION & MONITORING OVERVIEW**

- 1.1 TOTAL PROJECTS: 8
- 1.1.1 OPERATING PROJECTS 8
- 1.1.2 CAPITAL PROJECTS 0

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**



PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017		ANNUAL 2017/2018 PROGRESS REPORT			2018 / 2019		
							ANNUAL TARGET 16/17	ACTUAL 16/17	ANNUAL ACTUAL	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET
							(1,2,3,4,5, Not Applicable)	(1,2,3,4,5, Not Applicable)	(1,2,3,4,5, Not Applicable)					
B & T 01	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	IDP/Budget process plan	Implementation of process plan	N/A	Final Draft budget for 2018/19 FY & two outer years prepared & submitted to SMC by the 28th of February 2018	Date Final Draft budget for 2018/19FY & two outer years prepared & submitted to SMC	Final Draft budget for 2017/18 FY & two outer years prepared & submitted to SMC by the 28th of February 2017	Final Draft budget for 2018/19 FY & two outer years prepared & submitted to SMC by the 28th of February 2018	N/A	N/A	N/A	N/A	Final Draft budget for 2019/20 FY & two outer years prepared & submitted to SMC by the 31st of March 2019	
B & T 02	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	IDP/Budget process plan	Implementation of process plan	N/A	Summary of the approved budget and tariff of charges for the 2018/2019 FY advertised by the 30th of June 2018	Date Summary of budget and tariff of charges for 2018/2019 FY advertised	Summary of the approved budget and tariff of charges for the 2017/2018 FY advertised by the 30th of June 2017	Summary of the approved budget and tariff of charges for the 2018/2019 FY advertised by the 30th of June 2018	N/A	N/A	N/A	N/A	Newspaper advert	
B & T 03	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Financial reporting	Compliance	N/A	12 x S71 reports produced and submitted to SMC within 10 working days after the end of each month by the 30th of June 2018	Number of S71 reports produced and submitted to SMC within 10 working days after the end of each month	12 x S71 reports produced and submitted to SMC by the 30th of June 2017	12 x S71 reports produced and submitted to SMC within 10 working days after the end of each month by the 30th of June 2018	N/A	N/A	N/A	N/A	SMC Minutes	
B & T 04	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Financial reporting	Compliance	N/A	4 x Quarterly reports on Section 52(d) produced and submitted to SMC within 10 working days after the end of each Quarter by the 30th of April 2018	Number of Quarterly reports produced and submitted to SMC within 10 working days after the end of each Quarter	4 x Quarterly reports on Section 52(d) produced and submitted to SMC by the 30th of April 2017	4 x Quarterly reports on Section 52(d) produced and submitted to SMC within 10 working days after the end of each Quarter by the 30th of April 2018	N/A	N/A	N/A	N/A	SMC Minutes	
B & T 05	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Financial reporting	Compliance	N/A	Section 72 (mid-year) budget performance report prepared and submitted to SMC by the 25th of January 2018	Date Section 72 (mid-year) budget performance report prepared and submitted to SMC	Section 72 (mid-year) budget performance report prepared and submitted to SMC by the 25th of January 2017	Section 72 (mid-year) budget performance report prepared and submitted to SMC by the 25th of January 2018	N/A	N/A	N/A	N/A	N/A	
B & T 06	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Financial reporting	Compliance	N/A	12 x Monthly monitoring of grants reports prepared and submitted to SMC by the 15th of June 2018	Number of Monthly monitoring of grants reports prepared and submitted to SMC	12 x Monthly monitoring of grants reports prepared and submitted to SMC by the 15th July 2017	12 x Monthly monitoring of grants reports prepared and submitted to SMC by the 15th July 2018	N/A	N/A	N/A	N/A	SMC Minutes	



OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT				ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019	
							2016/2017		2017/2018		CORRECTIVE MEASURE		TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES		SOURCE DOCUMENT	ANNUAL TARGET
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5; Not Applicable)	ANNUAL TARGET	ACTUAL (1,2,3,4,5; Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE			
B & T 07	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Financial reporting	Compliance	N/A	12 x Monthly S66 reports produced and submitted to SMC within 10 working days after the end of each month by the 30th of June 2018	Number of Monthly S66 reports produced and submitted to SMC within 10 working days after the end of each month	12 x Monthly S66 reports produced and submitted to SMC within 10 working days after the end of each month by the 30th of June 2017	12 x Monthly S66 reports produced and submitted to SMC within 10 working days after the end of each month by the 30th of June 2018	12 x Monthly S66 reports produced and submitted to SMC within 10 working days after the end of each month by the 30th of June 2019	N/A	N/A	N/A	N/A	N/A	SMC Minutes	100% of Budget & Treasury policies reviewed and submitted to SMC along with standard operating procedures by the 28th of February 2019
B & T 08	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Strengthen Governance	Ensure compliance to MFMA and Treasury regulations	N/A	100% of Budget & Treasury policies reviewed and submitted to SMC along with standard operating procedures by the 28th of February 2018	% of Budget & Treasury policies reviewed and submitted to SMC along with standard operating procedures	100% of Budget & Treasury policies reviewed and submitted to SMC along with standard operating procedures by the 28th of February 2017	100% of Budget & Treasury policies reviewed and submitted to SMC along with standard operating procedures by the 28th of February 2018	100% of Budget & Treasury policies reviewed and submitted to SMC along with standard operating procedures by the 28th of February 2019	N/A	N/A	N/A	N/A	N/A	N/A	100% of Budget & Treasury policies reviewed and submitted to SMC along with standard operating procedures by the 28th of February 2019

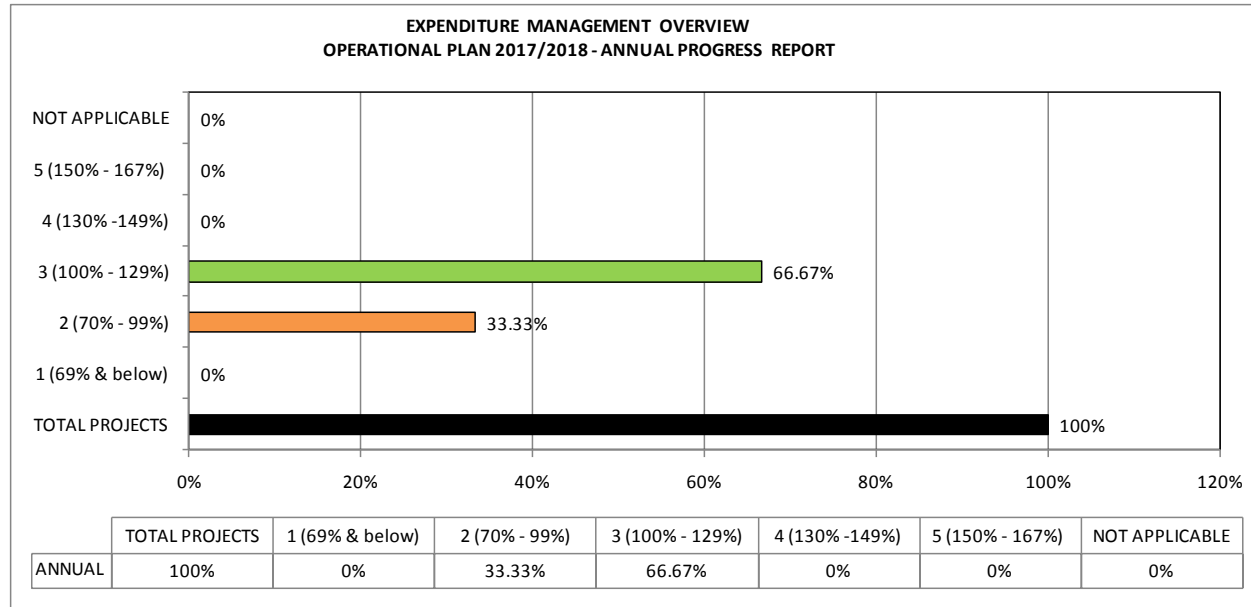
**EXPENDITURE MANAGEMENT OVERVIEW  
OPERATIONAL PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

**1 EXPENDITURE MANAGEMENT OVERVIEW**

- 1.1 TOTAL PROJECTS: 3
- 1.1.1 OPERATING PROJECTS 3
- 1.1.2 CAPITAL PROJECTS 0

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**



OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017				ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019					
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5; Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5; Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET			
							12 x monthly reports on Fruitless and Wasteful Expenditure prepared submitted to SMC by the 30th of June 2017	11 x monthly reports on Fruitless and Wasteful Expenditure prepared submitted to SMC by the 30th of June 2017	2 (70% - 99%)	90% of all creditors must be paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers by the 30th of June 2017	90% of all creditors must be paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers by the 30th of June 2017	12 x monthly reports on Fruitless and Wasteful Expenditure prepared submitted to SMC by the 30th of June 2018	12 x monthly reports on Fruitless and Wasteful Expenditure prepared submitted to SMC by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	12 x monthly reports	12 x monthly reports on Fruitless and Wasteful Expenditure prepared submitted to SMC by the 30th of June 2019		
EXP 01	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Expenditure Management	Monthly report on Fruitless and Wasteful Expenditure to SMC	N/A	12 x monthly reports on Fruitless and Wasteful Expenditure prepared submitted to SMC by the 30th of June 2018	Number of monthly reports on Fruitless and Wasteful Expenditure prepared submitted to SMC	12 x monthly reports on Fruitless and Wasteful Expenditure prepared submitted to SMC by the 30th of June 2017	11 x monthly reports on Fruitless and Wasteful Expenditure prepared submitted to SMC by the 30th of June 2017	2 (70% - 99%)	90% of all creditors must be paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers by the 30th of June 2017	90% of all creditors must be paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers by the 30th of June 2018	12 x monthly reports on Fruitless and Wasteful Expenditure prepared submitted to SMC by the 30th of June 2018	12 x monthly reports on Fruitless and Wasteful Expenditure prepared submitted to SMC by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A	N/A	12 x monthly reports on Fruitless and Wasteful Expenditure prepared submitted to SMC by the 30th of June 2019	12 x monthly reports on Fruitless and Wasteful Expenditure prepared submitted to SMC by the 30th of June 2019
EXP 02	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Expenditure Management	Payment of council creditors within 30 days from date of receipt of invoice by the creditors department	N/A	90% of all creditors must be paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers by the 30th of June 2018	% of all creditors must be paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers	90% of all creditors must be paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers by the 30th of June 2017	90% of all creditors must be paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers by the 30th of June 2017	2 (70% - 99%)	90% of all creditors must be paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers by the 30th of June 2018	90% of all creditors must be paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers by the 30th of June 2018	N/A	N/A	3 (100% - 129%)	N/A	N/A	N/A	N/A	90% of all creditors must be paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers by the 30th of June 2019	90% of all creditors must be paid within 30 days from date of receipt of invoice by Expenditure Management unit from suppliers by the 30th of June 2019
EXP 03	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Expenditure Management	Annual Review of Procedures Manual.	N/A	100% of Expenditure Management procedure manuals reviewed and submitted to SMC by the 31st of May 2018	% of Expenditure Management procedure manuals reviewed and submitted to SMC	100% of Expenditure Management procedure manuals reviewed and submitted to SMC by the 30 of April 2017	100% of Expenditure Management procedure manuals reviewed and submitted to SMC by the 31st of May 2017	3 (100% - 129%)	100% of Expenditure Management procedure manuals reviewed and submitted to SMC by the 31st of May 2018	100% of Expenditure Management procedure manuals reviewed and submitted to SMC by the 31st of May 2018	N/A	N/A	2 (70% - 99%)	N/A	N/A	31-Jul-18	N/A	100% of Expenditure Management procedure manuals reviewed and submitted to SMC by the 31st of March 2019	100% of Expenditure Management procedure manuals reviewed and submitted to SMC by the 31st of March 2019

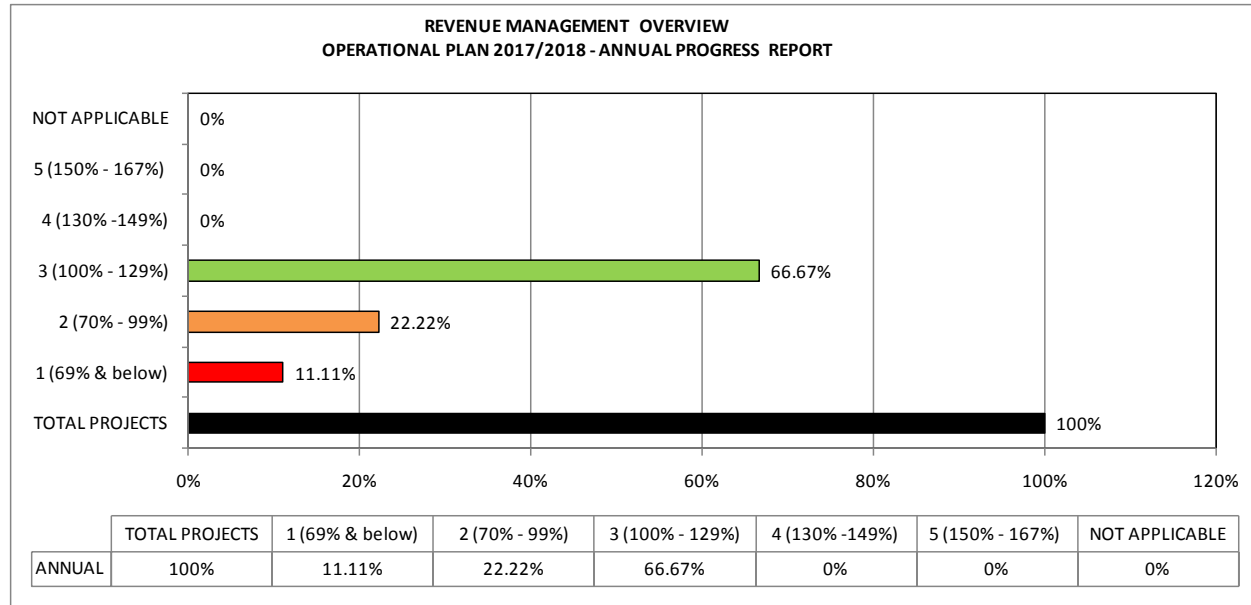
## REVENUE MANAGEMENT OVERVIEW OPERATIONAL PLAN 2017/2018 - ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

### 1 REVENUE MANAGEMENT OVERVIEW

1.1	TOTAL PROJECTS:	9
1.1.1	OPERATING PROJECTS	9
1.1.2	CAPITAL PROJECTS	0

### 1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY – ANNUAL 2017/2018 PROGRESS REPORT						ANNUAL TARGET				
							2016/2017			ANNUAL 2017/2018 PROGRESS REPORT				CORRECTIVE MEASURE	TIME FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	
							ANNUAL TARGET 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET					ANNUAL ACTUAL
REV 01	NKPA 4 - MUNICIPAL FINANCIAL VIABILITY	Adoption of Revenue related policies	Compliance	N/A	Credit Control, Tariffs, Indigent, Rates and Debt Write off policies reviewed and submitted to SMC by the 31st March 2018 for approval by Council	Date Credit Control, Tariffs, Indigent, Rates and Debt Write off policies reviewed and submitted to SMC	2016/2017	Credit Control, Tariffs, Indigent, Rates and Debt Write off policies were reviewed and submitted to SMC by the 31st March 2017 for approval by Council	3 (100% - 129%)	3 (100% - 129%)	Credit Control, Tariffs, Indigent, Rates and Debt Write off policies reviewed and submitted to SMC by the 31st March 2018 for approval by Council	3 (100% - 129%)	Credit Control, Tariffs, Indigent, Rates and Debt Write off policies reviewed and submitted to SMC by the 31st March 2018 for approval by Council	N/A	Full Council Resolution	2018 / 2019	
REV 02	NKPA 4 - MUNICIPAL FINANCIAL VIABILITY	Revenue Management	Reports	N/A	12 x monthly debtors age analysis reports submitted to SMC by the 30th of June 2018	Number of monthly debtors age analysis reports submitted	2016/2017	12 x monthly debtors age analysis reports submitted to SMC by the 30th of June 2017	N/A	3 (100% - 129%)	N/A	12 x monthly debtors age analysis reports submitted to SMC by the 30th of June 2018	3 (100% - 129%)	N/A	Age Analysis report and SMC Resolution	12 x monthly debtors age analysis reports submitted to SMC by the 30th of June 2019	
REV 03	NKPA 4 - MUNICIPAL FINANCIAL VIABILITY	Revenue Management	Debt collection	N/A	90% Monthly collection rate of current debt by the 30th of June 2017	% of Monthly collection rate of current debt	2016/2017	90% Monthly collection rate of current debt by the 30th of June 2017	3 (100% - 129%)	3 (100% - 129%)	90% Monthly collection rate of current debt by the 30th of June 2018	90% Monthly collection rate of current debt by the 30th of June 2018	90% Monthly collection rate of current debt by the 30th of June 2019	N/A	Age Analysis report and SMC Resolution	90% Monthly collection rate of current debt by the 30th of June 2019	
REV 04	NKPA 4 - MUNICIPAL FINANCIAL VIABILITY	Revenue Management	Debt collection	N/A	10% Monthly collection rate of arrears debt by the 30th of June 2018	% of Monthly collection rate of arrears debt	2016/2017	10% Monthly collection rate of current debt by the 30th of June 2017	N/A	2 (70% - 99%)	N/A	7% Monthly collection rate of current debt by the 30th of June 2018	2 (70% - 99%)	Replace water credit meters with prepaid, replace all rental stock meters with prepaid. Electricity to address T-Joint	Infrastructure	Age Analysis report and SMC Resolution	10% Monthly collection rate of arrears debt by the 30th of June 2019
REV 05	NKPA 4 - MUNICIPAL FINANCIAL VIABILITY	Billing management	Accurate Billing	N/A	85% of all electricity and water meters read on a monthly basis by the 30th of June 2017	% of all electricity and water meters read on a monthly basis	2016/2017	84% of all electricity and water meters read on a monthly basis by the 30th of June 2017	N/A	2 (70% - 99%)	N/A	67% of all electricity and water meters read on a monthly basis by the 30th of June 2018	2 (70% - 99%)	Matter is being investigated as to why all of a sudden there is such a drastic drop in meter read.	N/A	Meter Reading Stats and SMC Resolution	85% of all electricity and water meters read on a monthly basis by the 30th of June 2019
REV 06	NKPA 4 - MUNICIPAL FINANCIAL VIABILITY	Billing management	Reports	N/A	12 x monthly reports on disconnection vs. reconnection rates submitted to SMC by the 30th of June 2018	Number of monthly reports on disconnection vs. reconnection rates submitted	2016/2017	12 x monthly disconnection and reconnection reports submitted to SMC by the 30th of June 2017	N/A	3 (100% - 129%)	N/A	12 x monthly disconnection and reconnection reports submitted to SMC by the 30th of June 2018	3 (100% - 129%)	N/A	Disconnection and Reconnection Report and SMC Resolution	12 x monthly reports on disconnection vs. reconnection rates submitted to SMC by the 30th of June 2019	

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PRO-GRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017				ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019 ANNUAL TARGET	
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1-2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME - FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT			
							ANNUAL TARGET	ACTUAL	(1-2,3,4,5, Not Applicable)	ANNUAL ACTUAL	ACTUAL (1-2,3,4,5, Not Applicable)					
REV 07	NKPA 4 - MUNICIPAL FINANCIAL VIABILITY	Billing management	Data cleansing	N/A	4 x Quarterly reports on Consumer account data accurately updated (data cleansing) (consumer data is exactly as data on billing system) prepared and submitted to SMC by the 30th of June 2017	Number of Quarterly reports on Consumer account data accurately updated (data cleansing) (consumer data is exactly as data on billing system) prepared and submitted to SMC	4 x Quarterly reports on Consumer account data accurately updated (data cleansing) (consumer data is exactly as data on billing system) prepared and submitted to SMC by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	4 x Quarterly reports on Consumer account data accurately updated (data cleansing) (consumer data is exactly as data on billing system) prepared and submitted to SMC by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	4 x Quarterly reports on Consumer account data accurately updated (data cleansing) (consumer data is exactly as data on billing system) prepared and submitted to SMC by the 30th of June 2019
REV 08	NKPA 4 - MUNICIPAL FINANCIAL VIABILITY	Financial Reporting	rental stock	N/A	12 x monthly reports on Council rental stock submitted to SMC by the 30th of June 2017	Number of monthly reports on Council rental stock submitted to SMC	12 x monthly reports on Council rental stock submitted to SMC by the 30th of June 2017	3 (100% - 129%)	N/A	N/A	N/A	12 x monthly reports on Council rental stock submitted to SMC by the 30th of June 2018	1 (69% & below)	N/A	N/A	12 x monthly reports on Council rental stock submitted to SMC by the 30th of June 2019
REV 09	NKPA 4 - MUNICIPAL FINANCIAL VIABILITY	Revenue Enhancement Strategy	Implement the Revenue Enhancement Strategy	N/A	4 x Quarterly reports on the implementation of the revenue enhancement strategy produced and submitted to SMC within 10 days after the end of the Quarter by the 30th of June 2017	Number of Quarterly reports on the implementation of the revenue enhancement strategy produced and submitted to SMC	4 x Quarterly reports on the implementation of the revenue enhancement strategy produced and submitted to SMC within 10 days after the end of the Quarter by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A	4 x Quarterly reports on the implementation of the revenue enhancement strategy produced and submitted to SMC within 10 days after the end of the Quarter by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	4 x Quarterly reports on the implementation of the revenue enhancement strategy produced and submitted to SMC within 10 days after the end of the Quarter by the 30th of June 2019



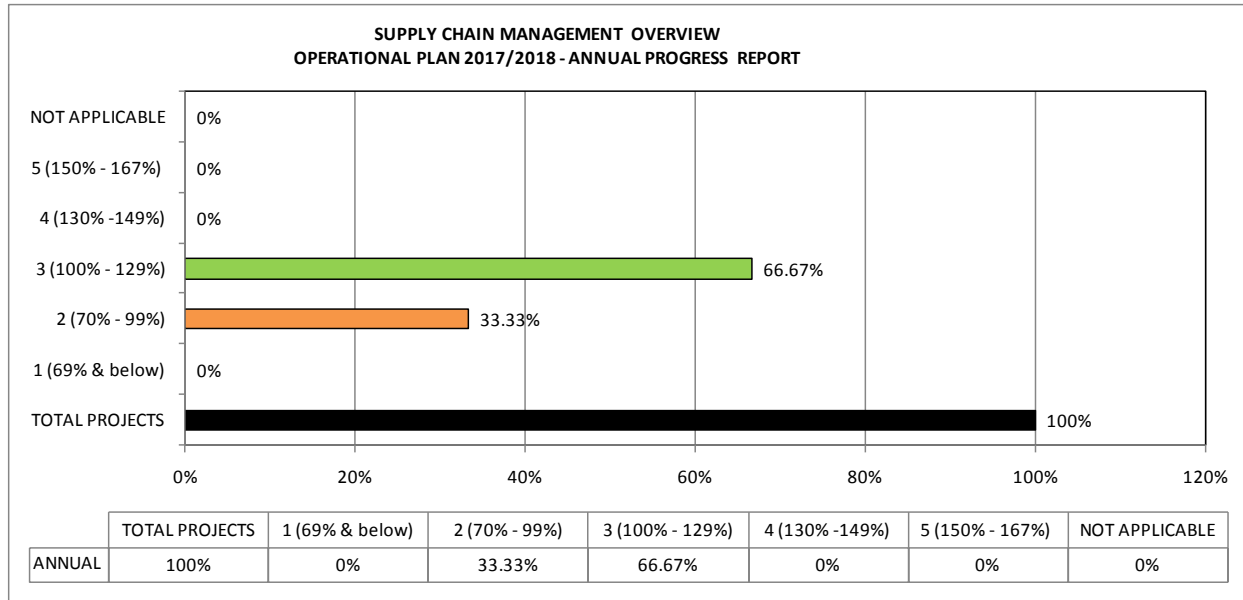
**SUPPLY CHAIN MANAGEMENT OVERVIEW  
OPERATIONAL PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

**1 SUPPLY CHAIN MANAGEMENT OVERVIEW**

- 1.1 TOTAL PROJECTS: 6
- 1.1.1 OPERATING PROJECTS 6
- 1.1.2 CAPITAL PROJECTS 0

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**



OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT										
							2016/2017		ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019				
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1-2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION
SCM 01	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Supply Chain Management	SCM Policy Review	N/A	Supply chain management Policy reviewed and submitted to SMC by the 28th of February 2018 for approval by Council	Date Supply chain management Policy reviewed and submitted to SMC for approval by Council	3 (100% - 129%)	3 (100% - 129%)	3 (100% - 129%)	N/A	Supply chain management Policy reviewed and submitted to SMC by the 28th of February 2017 for approval by Council	3 (100% - 129%)	Supply chain management Policy reviewed	N/A	N/A	Supply chain management Policy reviewed and submitted to SMC for approval by Council by the 28th of February 2019	2018 / 2019 ANNUAL TARGET
SCM 02	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Supply Chain Management	Procurement plan submission	N/A	2018/2019 financial year Procurement Plan prepared and submitted to SMC by the 30th of June 2018	Date 2018/2019 financial year Procurement Plan prepared	3 (100% - 129%)	3 (100% - 129%)	3 (100% - 129%)	N/A	2017/2018 financial year Procurement Plan prepared and submitted to SMC by the 30th of June 2017	3 (100% - 129%)	2018/2019 financial year Procurement Plan prepared and submitted to SMC by the 30th of June 2018	N/A	N/A	2018/2019 financial year Procurement Plan prepared and submitted to SMC by the 30th of June 2018	2018 / 2019 ANNUAL TARGET
SCM 03	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Supply Chain Management	Procurement Plan implementation	N/A	4 x quarterly reports produced and submitted to SMC on the implementation of the 17/18FY approved procurement plan by the 30th of June 2018	Number of quarterly reports produced and submitted to SMC on the implementation of the 17/18FY approved procurement plan	3 (100% - 129%)	3 (100% - 129%)	3 (100% - 129%)	N/A	4 x quarterly reports produced and submitted to SMC on the implementation of the 16/17FY approved procurement plan by the 30th of June 2017	3 (100% - 129%)	Report being finalised	N/A	N/A	4 x quarterly reports produced and submitted to SMC on the implementation of the 18/19FY approved procurement plan by the 30th of June 2018	2018 / 2019 ANNUAL TARGET
SCM 04	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Supply Chain Management	Monthly Reports	N/A	12 x Tenders awarded/ deviations and inventory management reports prepared and submitted towards a consolidated Financial services monthly report to Operational Management Committee by the 30th of June 2018	Number of Tenders awarded/ deviations and inventory management reports prepared and submitted towards a consolidated Financial services monthly report to Operational Management Committee	3 (100% - 129%)	3 (100% - 129%)	3 (100% - 129%)	N/A	12 x Tenders awarded/ deviations and inventory management reports prepared and submitted towards a consolidated Financial services monthly report to Operational Management Committee by the 30th of June 2017	3 (100% - 129%)	12 x Tenders awarded/ deviations and inventory management reports prepared and submitted towards a consolidated Financial services monthly report to Operational Management Committee by the 30th of June 2018	N/A	N/A	12 x Tenders awarded/ deviations and inventory management reports prepared and submitted towards a consolidated Financial services monthly report to Operational Management Committee by the 30th of June 2019	2018 / 2019 ANNUAL TARGET
SCM 05	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Supply Chain Management	Monthly Reports	N/A	12 x contract management monthly reports prepared and submitted to SMC by the 30th of June 2018	12 x contract management monthly reports prepared and submitted to SMC	3 (100% - 129%)	3 (100% - 129%)	3 (100% - 129%)	N/A	12 x contract management monthly reports prepared and submitted to SMC by the 30th of June 2017	3 (100% - 129%)	Report being finalised	N/A	N/A	12 x contract management monthly reports prepared and submitted to SMC by the 30th of June 2019	2018 / 2019 ANNUAL TARGET
SCM 06	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Supply Chain Management	Monitoring of irregular expenditure	N/A	4 x irregular expenditure quarterly reports produced and submitted to SMC if there is any irregular expenditure identified by the 30th of June 2018	Number of irregular expenditure quarterly reports produced and submitted to SMC if there is any irregular expenditure identified	NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE	N/A	3 x irregular expenditure quarterly reports produced and submitted to SMC if there is any irregular expenditure identified	3 (100% - 129%)	4 x irregular expenditure quarterly reports produced and submitted to SMC if there is any irregular expenditure identified by the 30th of June 2018	N/A	N/A	4 x quarterly irregular Expenditure reports prepared and submitted to SMC by the 30th of June 2019 as and when identified	2018 / 2019 ANNUAL TARGET

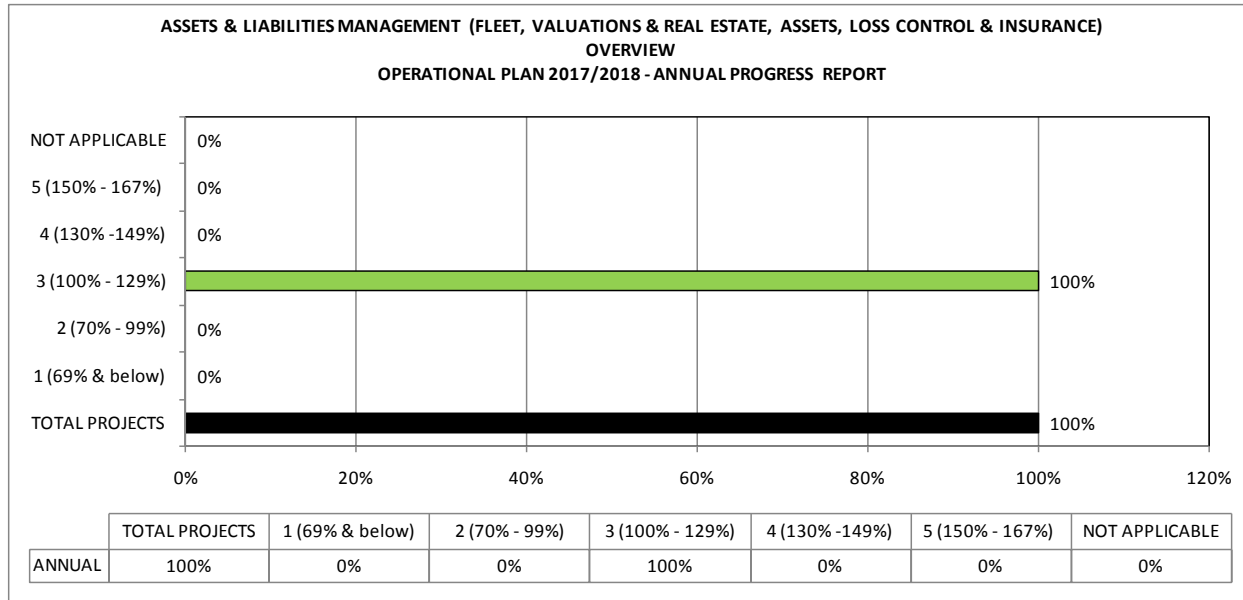
**ASSETS & LIABILITIES MANAGEMENT (FLEET, VALUATIONS & REAL ESTATE, ASSETS, LOSS CONTROL & INSURANCE) OVERVIEW  
OPERATIONAL PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

**1 ASSETS & LIABILITIES MANAGEMENT (FLEET, VALUATIONS & REAL ESTATE, ASSETS, LOSS CONTROL & INSURANCE) OVERVIEW**

- 1.1 TOTAL PROJECTS: 13
- 1.1.1 OPERATING PROJECTS 13
- 1.1.2 CAPITAL PROJECTS 0

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**





OP REFER-ENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL 2017/2018 PROGRESS REPORT						2018 / 2019 ANNUAL TARGET
							2016/2017 ANNUAL TARGET 16/17	2016/2017 ACTUAL 16/17	ACTUAL (1,2,3,4,5; Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	
A & LM01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase institutional capacity and promote transformation	Policy review	N/A	Asset management Policy reviewed and submitted to SMC by the 28 February 2018 for approval by Council	Date Asset Management Policy reviewed and submitted to SMC for approval by Council	Asset management Policy reviewed and submitted to SMC by the 28 February 2017 for approval by Council	3 (100% - 129%)	Asset Management Policy Reviewed	N/A	N/A	REVIEWED ASSET MANAGEMENT POLICY	Asset management Policy reviewed and submitted to SMC by the 31st of March 2019
A & LM02	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase institutional capacity and promote transformation	Review Useful Lives of Assets at year end.	N/A	1 x report prepared and submitted to OMC on the 100% review of all Council assets' useful lives by the 30th of June 2018	Number & date of reports prepared and submitted to OMC on the 100% review of all Council assets' useful lives by the 30th of June 2017	N/A	3 (100% - 129%)	N/A	N/A	N/A	N/A	1 x report prepared and submitted to OMC on the 100% review of all Council assets' useful lives by the 30th of June 2019
A & LM03	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase institutional capacity and promote transformation	Valuation of Investment Properties	N/A	1 x report prepared and submitted to OMC on the 100% valuation of all Council Investment Property Assets at year end by the 30th of June 2018	Number & date of reports prepared and submitted to OMC on the 100% valuation of all Council Investment Property Assets at year end by the 30th of June 2017	N/A	3 (100% - 129%)	N/A	N/A	N/A	N/A	1 x report prepared and submitted to OMC on the 100% valuation of all Council Investment Property Assets at year end by the 30th of June 2019
A & LM04	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase institutional capacity and promote transformation	Assess rehabilitation costs of Land fill site at year end.	N/A	1 x report prepared and submitted to OMC on the 100% assessment of the cost to rehabilitate the Land fill site at year end by the 30th of June 2018	Number & Date of reports prepared and submitted to OMC on the 100% assessment of the cost to rehabilitate the Land fill site at year end by the 30th of June 2017	N/A	3 (100% - 129%)	N/A	N/A	N/A	N/A	1 x report prepared and submitted to OMC on the 100% assessment of the cost to rehabilitate the Land fill site at year end by the 30th of June 2019
A & LM05	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase institutional capacity and promote transformation	Undertake asset count	N/A	1 x report prepared and submitted to OMC on the 100% verification of all Council assets physically verified at year end by the 30th of June 2018	Number & Date of report prepared and submitted to OMC on the 100% verification of all Council assets physically verified at year end	N/A	3 (100% - 129%)	N/A	N/A	N/A	N/A	1 x report prepared and submitted to OMC on the 100% verification of all Council assets physically verified at year end by the 30th of June 2019
A & LM06	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Increase institutional capacity and promote transformation	Assess Impairment of Assets at year end.	N/A	1 x report prepared and submitted to OMC on the 100% assessment of all Council assets assessed for impairment at year end by the 30th of June 2018	Number & Date of report prepared and submitted to OMC on the 100% assessment of all Council assets assessed for impairment at year end	N/A	3 (100% - 129%)	N/A	N/A	N/A	N/A	1 x report prepared and submitted to OMC on the 100% assessment of all Council assets assessed for impairment at year end by the 30th of June 2019

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET/ OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT						2018 / 2019 ANNUAL TARGET		
							2016/2017			ANNUAL 2017/2018 PROGRESS REPORT				TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL ACTUAL			
A & LM07	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Improve Assets and Liabilities	Apply month end controls and procedures	N/A	12 x monthly reports prepared and submitted to OMC on depreciation journals processed monthly by the 30th of June 2018	Number of monthly reports on depreciation journals monthly submitted to OMC	N/A	12 x monthly reports prepared and submitted to OMC on depreciation journals processed monthly by the 30th of June 2017	N/A	3 (100% - 129%)	12 x monthly reports prepared and submitted to OMC on depreciation journals processed monthly by the 30th of June 2018	N/A	12 x monthly reports prepared and submitted to OMC on depreciation journals processed monthly by the 30th of June 2019		
A & LM08	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Improve Assets and Liabilities	Apply month end controls and procedures	N/A	12 x monthly reports prepared and submitted to OMC on reconciliations between Asset Register & General Ledger performed at month end by the 30th of June 2018	Number of monthly reconciliations between Asset Register & General Ledger performed at month end by the 30th of June 2018	N/A	12 x monthly reports prepared and submitted to OMC on reconciliations between Asset Register & General Ledger performed at month end by the 30th of June 2017	N/A	3 (100% - 129%)	12 x monthly reports prepared and submitted to OMC on reconciliations between Asset Register & General Ledger performed at month end by the 30th of June 2018	N/A	12 x monthly reports prepared and submitted to OMC on reconciliations between Asset Register & General Ledger performed at month end by the 30th of June 2019		
A & LM09	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Improve Assets and Liabilities	Apply month end controls and procedures	N/A	12 x monthly reports prepared and submitted to OMC on commissioned assets unbundled every month by the 30th of June 2018	Number of monthly reports on commissioned assets unbundled every month by the 30th of June 2018	N/A	12 x monthly reports prepared and submitted to OMC on commissioned assets unbundled every month by the 30th of June 2017	N/A	3 (100% - 129%)	12 x monthly reports prepared and submitted to OMC on commissioned assets unbundled every month by the 30th of June 2018	N/A	12 x monthly reports prepared and submitted to OMC on commissioned assets unbundled every month by the 30th of June 2019		
A & LM10	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Improve Assets and Liabilities	Submit monthly reports on management of insurance claims to OMC.	N/A	12 x Monthly reports on the management of insurance claims submitted to the Operational Management Committee by the 30th of June 2018	Number of Monthly reports on the management of insurance claims submitted	N/A	12 x Monthly reports on the management of insurance claims submitted to the Operational Management Committee by the 30th of June 2017	N/A	3 (100% - 129%)	12 x Monthly reports on the management of insurance claims submitted to the Operational Management Committee by the 30th of June 2018	N/A	12 x Monthly reports on the management of insurance claims submitted to the Operational Management Committee by the 30th of June 2019		
A & LM11	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Expenditure Management	Annual Review of Policies and Procedures.	N/A	Councils Insurance Policy reviewed and submitted to SMC by the 28 February 2018 for approval by Council	Date Councils Insurance Policy reviewed and submitted to SMC for approval by Council	N/A	Councils Insurance Policy reviewed and submitted to SMC by the 28 February 2017 for approval by Council	N/A	3 (100% - 129%)	Councils Insurance Policy reviewed and submitted to SMC by the 28 February 2018 for approval by Council	N/A	Msunduzi Municipality Insurance Policy reviewed and submitted to SMC for approval by Council by the 31st of March 2019		
A & LM12	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Vehicle corporate branding	Branding of Council vehicles and plant	ALL	100 x Council vehicles and plant to be branded by the 30th of June 2018	Number of Council vehicles & plant branded	N/A	101 x Council vehicles to be branded by the 30th of June 2017	N/A	3 (100% - 129%)	100 x Council vehicles have been branded by the 30th of June 2018	N/A	100 x Council vehicles and plant to be branded by the 30th of June 2019		



OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017			ANNUAL 2017/2018 PROGRESS REPORT						2018 / 2019		
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5; Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5; Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET	
							N/A	N/A	NOT APPLICABLE	30 x Council vehicles and plant to be Purchased (15x sedans, 2x LWB LDV's and 6 x 7 seaters and 2x TLBs and 5x water tankers) by the 31st of December 2017	30 x Council vehicles and plant have been Purchased (15x sedans, 2x LWB LDV's and 6 x 7 seaters and 2x TLBs and 5x water tankers) by the 31st of December 2017	3 (100% - 129%)	N/A	N/A	N/A	OMC REPORT	30 x Council vehicles and plant to be Purchased (15x sedans, 2x LWB LDV's and 6 x 7 seaters and 2x TLBs and 5x water tankers) by the 31st March 2019	
A & LM13	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	New Plant and Vehicles	New Plant and Vehicles purchased	ALL	30 x Council vehicles and plant to be Purchased (15x sedans, 2x LWB LDV's and 6 x 7 seaters and 2x TLBs and 5x water tankers) by the 31st of December 2017	Number of Council vehicles and plant to be Purchased (15x sedans, 2x LWB LDV's and 6 x 7 seaters and 2x TLBs and 5x water tankers)	N/A	N/A	NOT APPLICABLE	30 x Council vehicles and plant to be Purchased (15x sedans, 2x LWB LDV's and 6 x 7 seaters and 2x TLBs and 5x water tankers) by the 31st of December 2017	30 x Council vehicles and plant have been Purchased (15x sedans, 2x LWB LDV's and 6 x 7 seaters and 2x TLBs and 5x water tankers) by the 31st of December 2017	3 (100% - 129%)	N/A	N/A	N/A	N/A	OMC REPORT	30 x Council vehicles and plant to be Purchased (15x sedans, 2x LWB LDV's and 6 x 7 seaters and 2x TLBs and 5x water tankers) by the 31st March 2019



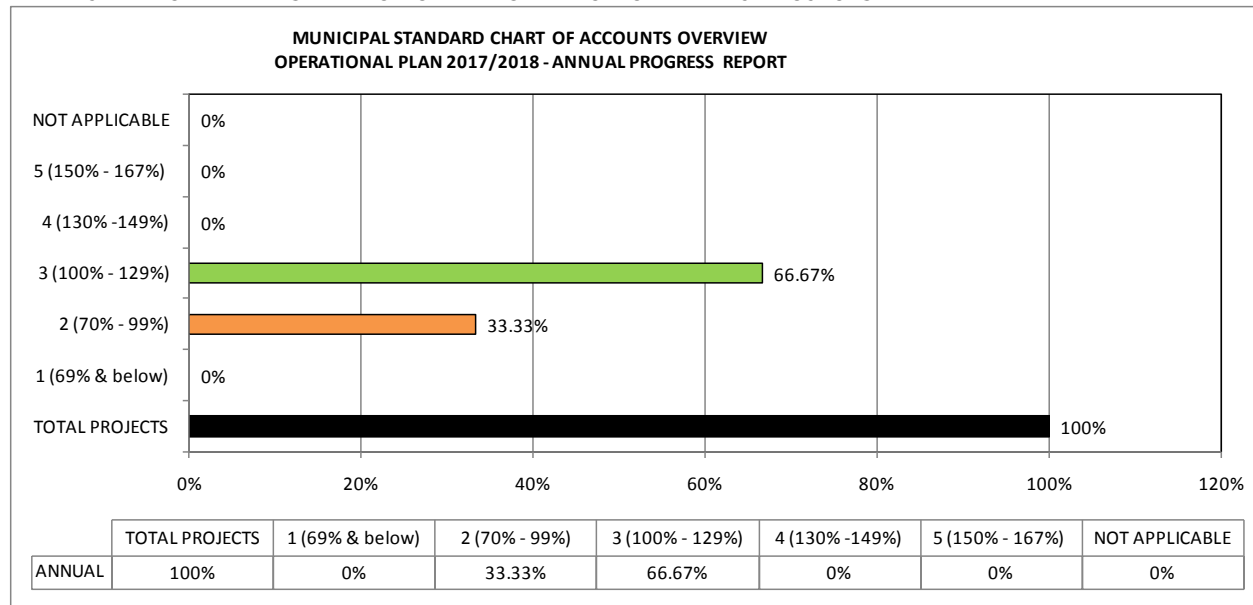
**MUNICIPAL STANDARD CHART OF ACCOUNTS OVERVIEW  
OPERATIONAL PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

**1 MUNICIPAL STANDARD CHART OF ACCOUNTS OVERVIEW**

- 1.1 TOTAL PROJECTS: 3**
- 1.1.1 OPERATING PROJECTS 3**
- 1.1.2 CAPITAL PROJECTS 0**

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**



PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017		ANNUAL 2017/2018 PROGRESS REPORT					2018 / 2019 ANNUAL TARGET
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1-2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	
MSCOA 01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Strengthen Governance	Quarterly reporting of the implementation of mSCOA submitted to SMC.	N/A	4 x Quarterly reports prepared and submitted to SMC within 15 days after the end of the quarter on the implementation of mSCOA by the 15th of April 2018	Number of Quarterly reports prepared and submitted to SMC within 15 days after the end of the quarter on the implementation of mSCOA	3 x Quarterly reports prepared and submitted to SMC within 15 days after the end of the quarter on the implementation of mSCOA by the 15th of April 2017, 1 report completed and submitted after the 15th of April 2017	2 (70% - 99%)	N/A	3 (100% - 129%)	N/A	N/A	N/A	4 x Quarterly reports prepared and submitted to SMC within 15 days after the end of the quarter on the implementation of mSCOA by the 30th of June 2019
MSCOA 02	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Financial reporting	Trial run of mSCOA from July 2016	N/A	12x Monthly Reports on the Implementation of mSCOA. Budgeting (seven segments) produced and submitted to SMC by the 30th of June 2018	Number of Monthly Reports on the Implementation of mSCOA. Budgeting (seven segments) produced and submitted to SMC	Budget to be done on SAP done on Budget Module	1 (69% & below)	N/A	3 (100% - 129%)	N/A	N/A	N/A	12x Monthly Reports on the Implementation of mSCOA. Budgeting (seven segments) produced and submitted to SMC by the 30th of June 2019
MSCOA 03	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Financial reporting	Facilitate mSCOA accredited training through National Treasury for all related staff within the municipality	N/A	100 X Council Staff training facilitated on mSCOA either through accredited or non-accredited training done through National Treasury by the 30th of June 2018	Number of Council Staff training facilitated on mSCOA either through accredited or non-accredited training done through National Treasury	Service is readily available to undertake training challenge of the venue is being addressed it is anticipated that training shall start full swing in July	2 (70% - 99%)	N/A	2 (70% - 99%)	N/A	N/A	N/A	50 X Council Staff training facilitated on mSCOA either through accredited or non-accredited training done by the 30th of June 2019

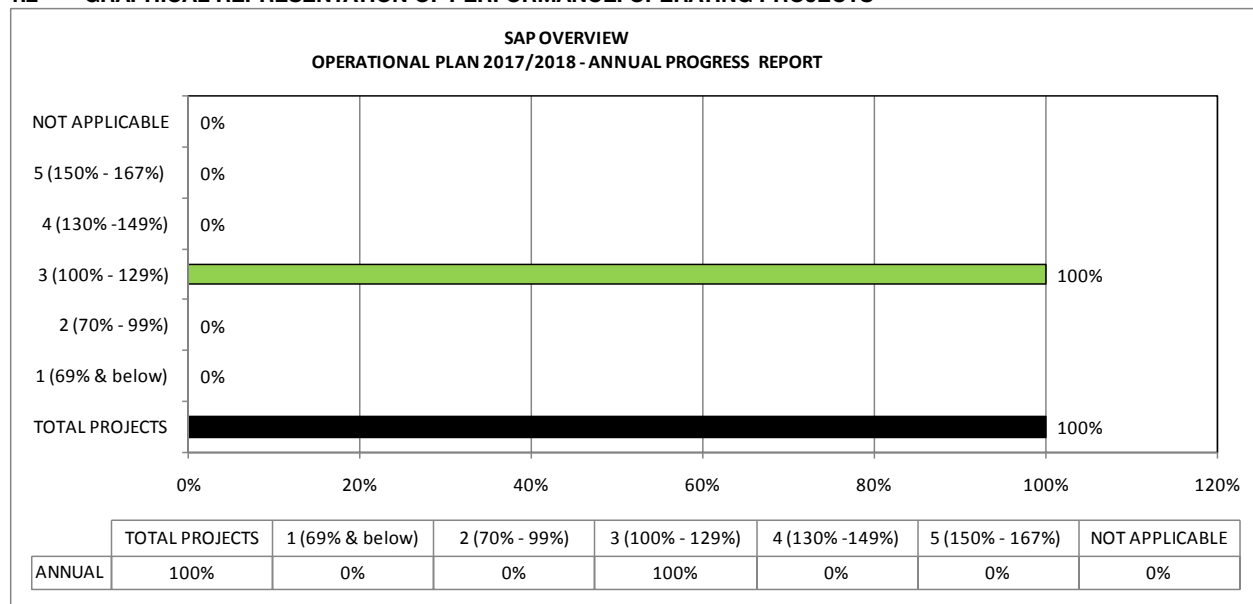
**SAP OVERVIEW  
OPERATIONAL PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

**1 SAP OVERVIEW**

- 1.1 TOTAL PROJECTS: 1**
- 1.1.1 OPERATING PROJECTS 1**
- 1.1.2 CAPITAL PROJECTS 0**

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**



OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - QUARTER 4 (APRIL - JUNE 2018) 2017/2018 PROGRESS REPORT						2018 / 2019 ANNUAL TARGET				
							2016/2017		QUARTER 4 (APRIL - JUNE 2018) 2017/2018 PROGRESS REPORT					TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT		
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE						
SAP 01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Expenditure Management	Financial Management System - Duz/SAP 220	N/A	4 x Quarterly Reports on the acquisition and implementation of the financial management system prepared and submitted to SMC by the 30th of June 2018	Number of Quarterly reports prepared and submitted to SMC on the Implementation of Financial Management System.	4 x Quarterly Reports on the acquisition and implementation of the financial management system prepared and submitted to SMC by the 30th of June 2017	4x Quarterly Reports on the acquisition and implementation of the financial management system submitted to SMC by 30 June 2017.	3 (100% - 129%)	4 x Quarterly Reports on the acquisition and implementation of the financial management system prepared and submitted to SMC by the 30th of June 2018	4 x Quarterly Reports on the acquisition and implementation of the financial management system prepared and submitted to SMC by the 30th of June 2018	4 x Quarterly Reports on the acquisition and implementation of the financial management system prepared and submitted to SMC by the 30th of June 2019	N/A	N/A	N/A	N/A	N/A

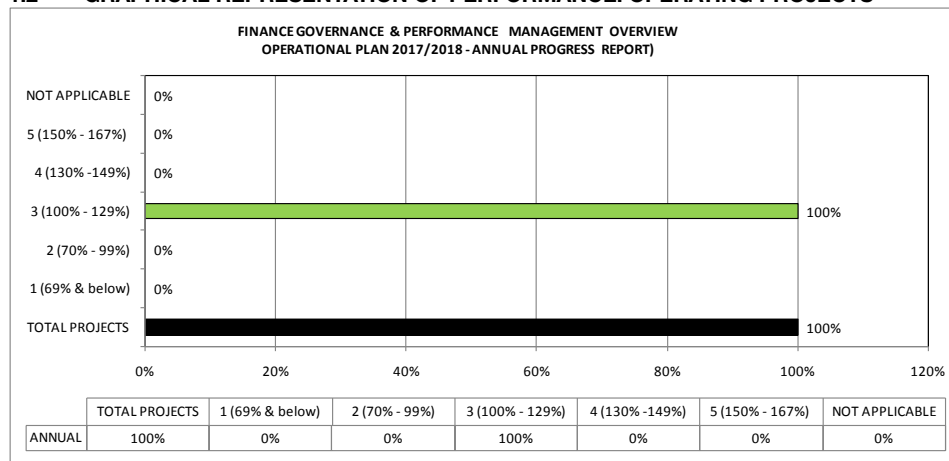
## FINANCE GOVERNANCE & PERFORMANCE MANAGEMENT OVERVIEW OPERATIONAL PLAN 2017/2018 - ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

### 1 FINANCE GOVERNANCE & PERFORMANCE MANAGEMENT OVERVIEW

- 1.1 TOTAL PROJECTS: 1
- 1.1.1 OPERATING PROJECTS 1
- 1.1.2 CAPITAL PROJECTS 0

### 1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS





OP REFER- ENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TAR- GET / OUTPUT	PERFORMANCE MEASURE	2016/2017				ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019 ANNUAL TARGET				
							ANNUAL TAR- GET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ACTUAL (1,2,3,4,5, Not Applicable)		REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
FG & PM 01	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Financial reporting and auditing	Preparation of annual financial statements	N/A	Annual financial statements for the 16/17 FY prepared and submitted to AG by the 31st of August 2017	Date Annual financial statements for the 16/17 FY prepared and submitted to AG	Annual financial statements for the 15/16 FY prepared and submitted to AG by the 31st of August 2016	Annual financial statements for the 16/17 FY prepared and submitted to AG by the 31st of August 2017	Annual financial statements for the 16/17 FY prepared and submitted to AG by the 31st of August 2017	3 (100% - 129%)	N/A	N/A	N/A	N/A	N/A	Annual financial statements for the 18/19 FY prepared and submitted to AG by the 31st of August 2019			
FG & PM 02	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Financial reporting	Compliance	N/A	12 x Monthly Cash flow reports prepared and submitted to SMC by the 15th of each month by the 30th of June 2018	Number of Monthly Cash flow reports prepared and submitted to SMC	12 x Monthly Cashflows produced and submitted to SMC	12 x Monthly Cash flow reports prepared and submitted to SMC by the 15th of June 2017	12 x Monthly Cash flow reports prepared and submitted to SMC by the 15th of June 2018	3 (100% - 129%)	N/A	N/A	N/A	N/A	N/A	12 x Monthly Cash flow reports prepared and submitted to SMC by the 15th of each month by the 30th of June 2019			



**MSUNDUZI MUNICIPALITY  
OPERATIONAL PLAN 2017 / 2018 FINANCIAL YEAR**

**ANNEXURE D**

**OPERATIONAL PLAN 2017/2018 - ANNUAL PROGRESS REPORT - INFRASTRUCTURE SERVICES**

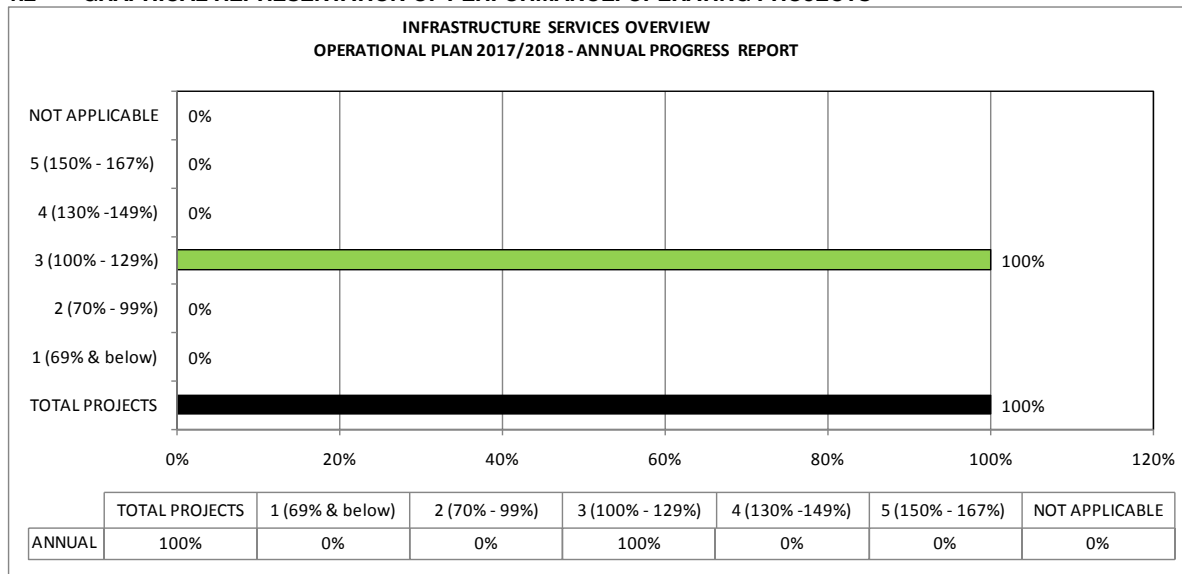
**INFRASTRUCTURE SERVICES OVERVIEW  
OPERATIONAL PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

**1 INFRASTRUCTURE SERVICES OVERVIEW**

- 1.1 TOTAL PROJECTS: 2**
- 1.1.1 OPERATING PROJECTS 2**
- 1.1.2 CAPITAL PROJECTS 0**

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**



**OPERATIONAL PLAN FOR THE 2017/2018 FINANCIAL YEAR  
INFRASTRUCTURE SERVICES OVERVIEW NARRATIVE  
OPERATIONAL PLAN 2017/2018 - ANNUAL 2017/2018 PROGRESS REPORT**

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PARTIALLY MET	OP REFERENCE	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
3	INFRASTRUCTURE SERVICES	PROJECT MANAGEMENT OFFICE	6	0	6	0	N/A	N/A	N/A	NOT APPLICABLE	N/A	N/A
		TOTAL	6	0	6	0						

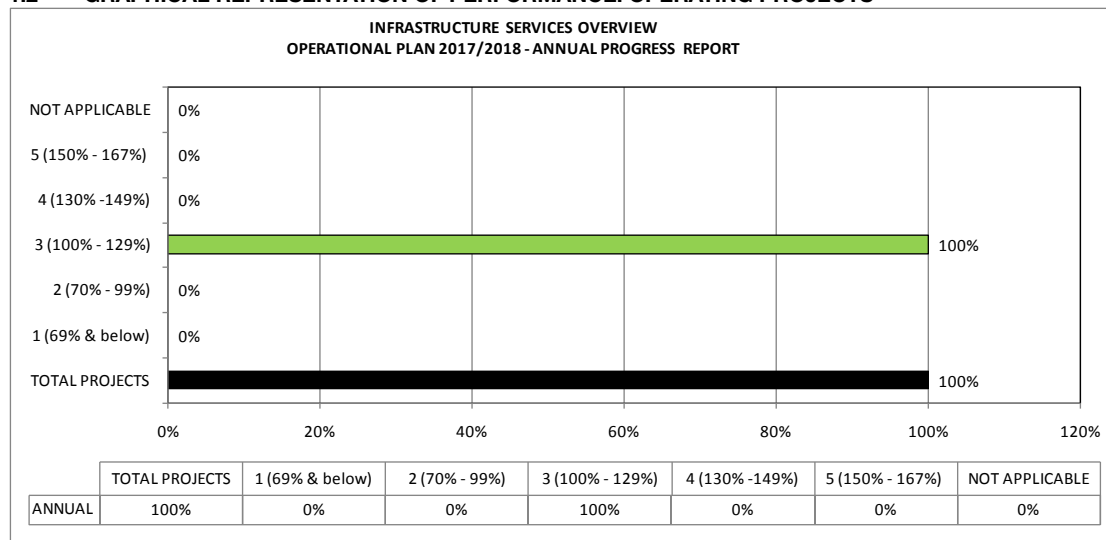
**PROJECT MANAGEMENT OFFICE OVERVIEW  
OPERATIONAL PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

**1 PROJECT MANAGEMENT OFFICE OVERVIEW**

- 1.1 TOTAL PROJECTS: 6**
- 1.1.1 OPERATING PROJECTS 6**
- 1.1.2 CAPITAL PROJECTS 0**

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**



PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET/ OUTPUT	PERFORMANCE MEASURE	2016/2017		ANNUAL 2017/2018 PROGRESS REPORT					2018 / 2019 ANNUAL TARGET
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	
PMU 01	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Project Management support	Monthly programme / project monitoring reports for MIG/OGF/CNL Budget	All	12 X Monthly reports on expenditure (MIG/OGF/CNL Budget) submitted by the 10th of every month to General Manager: Infrastructure Services by the 30th of June 2018	Number of Monthly reports on expenditure (MIG/OGF/CNL Budget) submitted by the 10th of every month to General Manager: Infrastructure Services	12 X Monthly reports on expenditure (MIG/OGF/CNL Budget) submitted by the 10th of every month to project managers within business units by the 30th of June 2017	12 X Monthly reports on expenditure (MIG/OGF/CNL Budget) submitted by the 10th of every month to General Manager: Infrastructure Services by the 30th of June 2018	N/A	N/A	N/A	N/A	Monthly reports	12 X Monthly reports on expenditure (MIG/OGF/CNL Budget) submitted by the 10th of every month to General Manager: Infrastructure Services by the 30th of June 2019
PMU 02	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Basic Service Delivery	Project Management support	All	12 x monthly reports sent out on every first Friday to project managers within business units on expenditure (MIG/OGF/CNL Budget) by the 30th of June 2018	Number of monthly reports sent out on every first Friday to project managers within business units on expenditure (MIG/OGF/CNL Budget) by the 30th of June 2018	N/A	NOT APPLICABLE	N/A	N/A	N/A	N/A	PMU meeting minutes	12 x monthly reports sent out on first Friday to project managers within business units on expenditure (MIG/OGF/CNL Budget) by the 30th of June 2019
PMU 03	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Project Management Support	Administration of payment process and ongoing monitoring	All	100% of All invoices packaged and submitted to client departments within 48 hours of receipt of invoices by PMU by the 30th of June 2018	Turnaround time for all invoices packaged and submitted to client departments within 48 hours of receipt of invoices by PMU by the 30th of June 2018	N/A	3 (100% - 129%)	N/A	N/A	N/A	N/A	N/A	100% of All invoices packaged and submitted to client departments within 48 hours of receipt of invoices by PMO by the 30th of June 2019
PMU 04	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Project Management Support	Administration Support and reporting to MIG (Provincial) and reporting to OGF/CNL/EPWP	All	12 x Monthly DORA reports for MIG & EPWP accurately prepared and submitted to the Funding Source by the 10th of every month by the 30th of June 2018	Number of Monthly DORA reports for MIG & EPWP accurately prepared and submitted to the Funding Source by the 10th of every month by the 30th of June 2018	N/A	3 (100% - 129%)	N/A	N/A	N/A	N/A	MIG DORA report and EPWP report	12 x Monthly DORA reports for MIG & EPWP accurately prepared and submitted to the Funding Source by the 10th of every month
PMU 05	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Year end procedures	Notes to the annual financial statements for MIG	All	Notes to the Annual financial statements completed and submitted to Finance by the 15th of August 2017	Date Notes to the Annual financial statements completed and submitted	N/A	NOT APPLICABLE	N/A	N/A	N/A	N/A	notes to CFO	Notes to the Annual financial statements completed and submitted to Finance by the 15th of August 2017

OP REF-ERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET/ OUTPUT	PERFOR- MANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT				ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019				
							2016/2017		2017/2018		2017/2018		2017/2018		REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)							
PMU06	NKPA 4 - FINANCIAL VIABILITY & FINANCIAL MANAGEMENT	Project Management Support	Monthly programme / project monitoring reports for COGTA	All	12 x Monthly Expenditure and Revenue (E&R) reports verified & submitted by 10th of every month to COGTA by the 30th of June 2018	Number of Monthly Expenditure and Revenue (E&R) Reports verified & submitted to COGTA	12 x Monthly Expenditure and Revenue (E&R) reports verified & submitted by 15th of every month to COGTA by the 30th of June 2017	12 x Monthly Expenditure and Revenue (E&R) reports verified & submitted by 15th of every month to COGTA by the 30th of April 2017	12 x Monthly Expenditure and Revenue (E&R) reports verified & submitted by 10th of every month to COGTA by the 30th of June 2018	12 x Monthly Expenditure and Revenue (E&R) reports verified & submitted by 10th of every month to COGTA by the 30th of June 2018	3 (100% - 129%)	3 (100% - 129%)	N/A	N/A	N/A	N/A	12 x Monthly Expenditure and Revenue (E&R) reports verified & submitted by 10th of every month to COGTA		

**MSUNDUZI MUNICIPALITY  
OPERATIONAL PLAN 2017 / 2018 FINANCIAL YEAR**

## ANNEXURE E

### OPERATIONAL PLAN 2017/2018 - ANNUAL PROGRESS REPORT - CORPORATE SERVICES

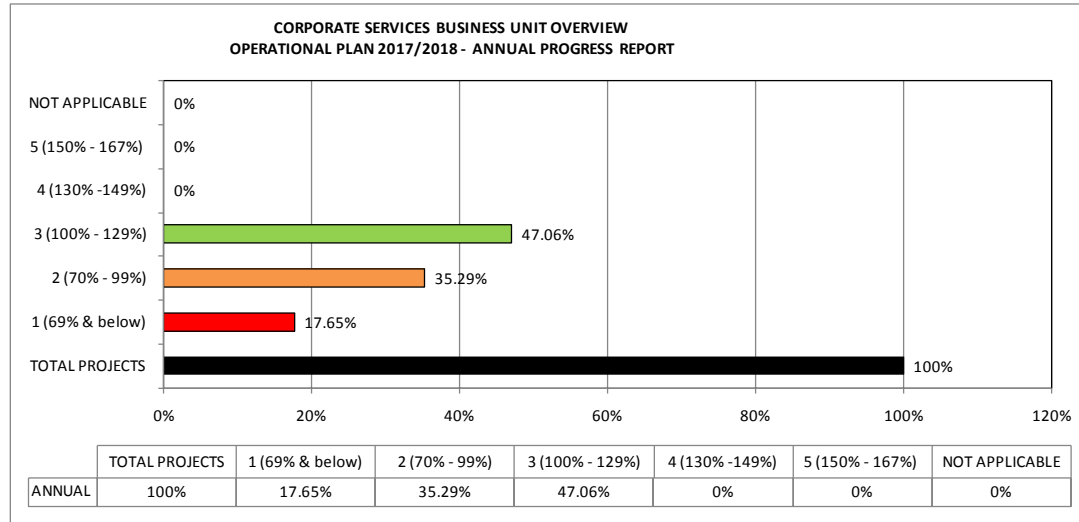
**CORPORATE SERVICES BUSINESS UNIT OVERVIEW  
OPERATIONAL PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

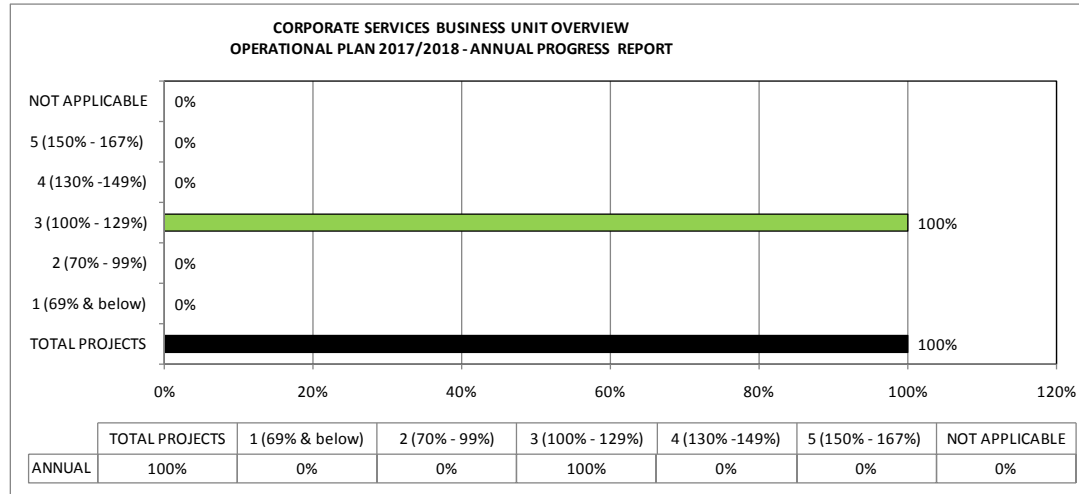
**1 CORPORATE SERVICES BUSINESS UNIT OVERVIEW**

- 1.1 TOTAL PROJECTS: 19**
- 1.1.1 OPERATING PROJECTS 17**
- 1.1.2 CAPITAL PROJECTS 2**

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**



**2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS**





OPERATIONAL PLAN FOR THE 2017/2018 FINANCIAL YEAR  
CORPORATE SERVICES BUSINESS UNIT OVERVIEW NARRATIVE  
OPERATIONAL PLAN 2017/2018 - ANNUAL 2017/2018 PROGRESS REPORT

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PARTIALLY MET	OP REFERENCE	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
4	CORPORATE SERVICES	LEGAL SERVICES	8	0	8	4	LGL01	4X SPECIFIED BYLAWS SUBMITTED TO SMC for approval by Council by the 30th of June 2018 (Water Services Bylaws, Fireworks Bylaws , Debt Collection and Credit Control Bylaws and Rules of Order Bylaws)	Water Services Bylaws: Bylaws submitted to SMC by 30 June. Amendments were published for public comment with no comments received. Bylaws will be workshopped with Portfolio Committee at the end of July 2018; Fireworks Bylaws: bylaws submitted to SMC before 30th of June 2018 and was approved for public comments; Debt Collection and Credit Control Bylaws: Legal Services had initially been working on draft bylaws from the 2017/2018 policy. In the course of drafting the 2017/2018 bylaws it was established that the 2018/2019 policy had been approved at the end of May 2018. A report with draft bylaws based on the 2017/2018 policy was ready to be tabled at SMC , but Finance indicated that it would make more sense to utilize the newly adopted 2018/2019 policy. Both the 2017/2018 and the 2018/2019 draft bylaws had been sent through to Finance for comment, however, Legal Services still awaits such; Rules of Order Bylaws: A report to SMC with the proposed amendments has been drafted; Wayleaves Bylaws: New bylaws are currently being published for public comment, due to expire on the 29th July 2018.	2 (70% - 99%)	Debt Collection and Credit Control bylaws: New 2018/2019 policy was approved only at the end of May 2018, which left insufficient room to finalize bylaws. Awaiting further inputs from Finance.	Finance to finalize inputs.
							LGL06	1 x Full Council Workshop facilitated by Legal Services on Law Enforcement Roles & Responsibilities by the 30th of June 2018	A workshop was scheduled for the 29th of June 2018. It was decided not to continue with the workshop because of insufficient attendance.	2 (70% - 99%)	Insufficient attendance. Approach to the Speaker to arrange the workshop was also made too late in the year.	Rearrange workshop.
							LGL07	4x Quarterly Reports on law enforcement activities prepared & submitted to SMC by the 30th of June 2018	2 Quarterly reports submitted by 30 June 2018.	1 (69% & below)	Administrative delays in finalizing all minutes of the Infringement Coordination Task Team.	Administrative delays to be resolved.



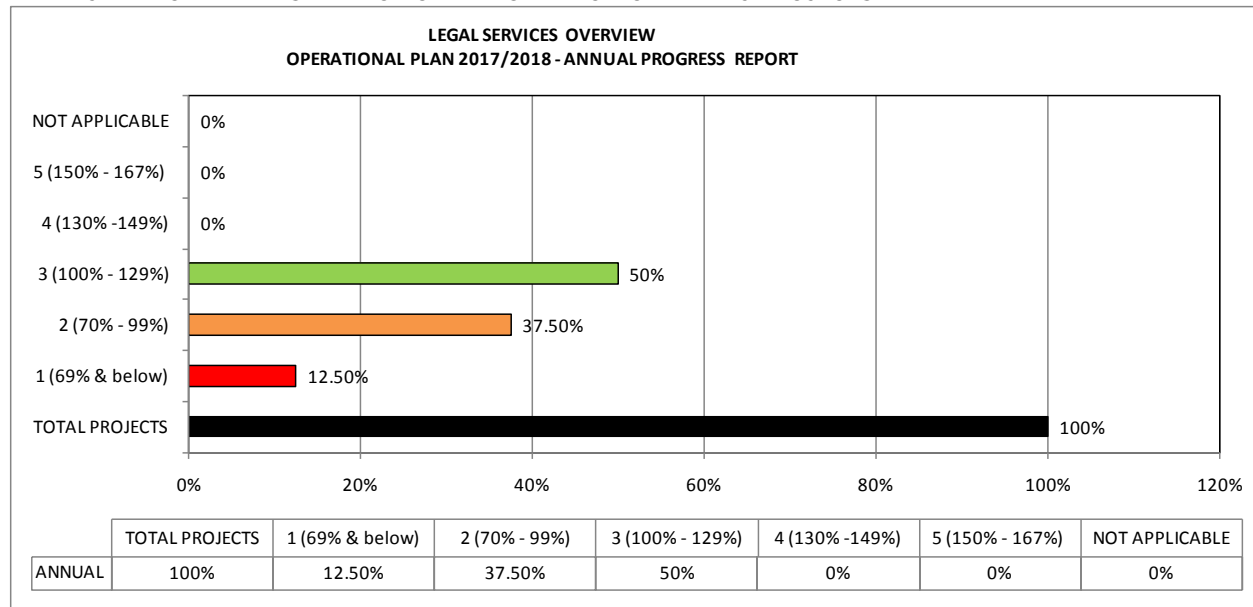
**LEGAL SERVICES OVERVIEW  
OPERATIONAL PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

**1 LEGAL SERVICES OVERVIEW**

- 1.1 TOTAL PROJECTS: 8
- 1.1.1 OPERATING PROJECTS 8
- 1.1.2 CAPITAL PROJECTS 0

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**



OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET/ OUTPUT	PERFORMANCE MEASURE	2016/2017		ANNUAL 2017/2018 PROGRESS REPORT					2018 / 2019			
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME- FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET
LGL01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	STRENGTHENING GOVERNANCE	BYLAWS REVIEW	ALL	4X SPECIFIED BYLAWS SUBMITTED TO SMC for approval by Council by the 30th of June 2018 (Water Services Bylaws, Fireworks Bylaws, Debt Collection and Credit Control Bylaws and Rules of Order Bylaws)	Number of SPECIFIED BYLAWS SUBMITTED TO SMC for approval by Council	6 x specified bylaws (1. planning & land use management, 2. amendment to public (environmental) health, 3. libraries, 4. problem building, 5. events, 6. cellular telecommunication infrastructure bylaws) produced and submitted to Full Council for adoption by the 31st of May 2017	Amendment to Public (environmental) Health, Libraries, Events, Cellular Telecommunication Infrastructure Bylaws referred to Full Council at its meeting of 31 May 2017 for further consideration. Bylaws referred back for further consideration by Committees. Problem Building and Planning & Land Use Management bylaws published in Gazette.	3 (100% - 129%)	4X SPECIFIED BYLAWS SUBMITTED TO SMC for approval by Council by the 30th of June 2018 (Water Services Bylaws, Fireworks Bylaws, Debt Collection and Credit Control Bylaws and Rules of Order Bylaws)	Water Services Bylaws submitted to SMC by 30 June. Amendments were published for public comment with no comments received. Bylaws will be workshoped with Portfolio Committee at the end of July 2018; Fireworks Bylaws submitted to SMC before 30th of June 2018 and was approved for public comments; Debt Collection and Credit Control Bylaws: Legal Services had initially been working on draft bylaws from the 2017/2018 policy. In the course of drafting the 2017/2018 bylaws it was established that the 2018/2019 policy had been approved at the end of May 2018. A report with draft bylaws based on the 2017/2018 policy was ready to be tabled at SMC, but Finance indicated that it would make more sense to utilize the newly adopted 2018/2019 policy. Both the 2017/2018 and 2018/2019 draft bylaws had been sent through to Finance for comment. However, Legal Services still awaits such; Rules of Order Bylaws: A report to SMC with the proposed amendments has been drafted; Water Services Bylaws: New bylaws are currently being published for public comment, due to expire on the 29th July 2018.	2 (70% - 99%)	Debt Collection and Credit Control bylaws: New 2018/2019 policy was approved only at the end of May 2018, which left insufficient room to finalize bylaws. Awaiting further inputs from Finance.	Finance to finalize inputs.	30 September 2018.	Draft bylaws, Advertisements and Resolutions.	4X SPECIFIED BYLAWS (Street Trading Bylaws, Spatial Planning and Land Use Management Bylaws; Keeping of dogs; Debt Collection and Credit Control Bylaws) SUBMITTED TO SMC for approval by Council by the 30th June 2019
									53784.25	N/A	N/A	N/A	N/A	N/A	N/A		

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET/ OUTPUT	PERFORMANCE MEASURE	2016/2017		ANNUAL 2017/2018 PROGRESS REPORT					2018 / 2019 ANNUAL TARGET			
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION		CORRECTIVE MEASURE	TIME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
							100% provision of legal representation in all instances of civil and criminal litigation by the 30th of June 2017	N/A	3 (100% - 129%)	100% provision of legal representation in all instances of civil and criminal litigation by the 30th of June 2018	100% Provision of legal representation in all criminal and civil matters by the 30th of June 2018	3 (100% - 129%)	N/A		N/A	N/A	N/A
LGL02	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	LEGAL REPRESENTATION	CRIMINAL AND CIVIL LITIGATION	ALL	*100% Provision of legal representation in all criminal and civil matters by the 30th of June 2018	% Provision of legal representation in all criminal and civil matters	100% provision of legal representation in all instances of civil and criminal litigation by the 30th of June 2017	3 (100% - 129%)	100% Provision of legal representation in all criminal and civil matters by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A	N/A	100% Provision of legal representation in all criminal and civil matters by the 30th of June 2018		
LGL03	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	LEGAL REPRESENTATION	LEGAL ADVICE	ALL	100% legal briefs dealt with by Legal Services within 10 working days of receipt and on receipt of all applicable information, save for complex matters where extensive legal research is required and/or Senior Counsel is involved	% legal briefs dealt with by Legal Services within 10 working days of receipt and on receipt of all applicable information, save for complex matters where extensive legal research is required and/or Senior Counsel is involved	N/A	NOT APPLICABLE	539 261.67	100% legal briefs dealt with by Legal Services within 10 working days of receipt and on receipt of all applicable information, save for complex matters where extensive legal research is required and/or Senior Counsel is involved by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A	100% legal briefs dealt with by Legal Services within 10 working days of receipt and on receipt of all applicable information, save for complex matters where extensive legal research is required and/or Senior Counsel is involved		
LGL04	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	LEGAL REPRESENTATION	CONTRACTS	ALL	100% of all Contracts requiring Legal drafting and/ or inputs dealt with within 15 working days after the receipt of brief and all applicable information required by Legal Services by the 30th of June 2018	% of all Contracts requiring Legal drafting and/ or inputs dealt with within 15 working days after the receipt of brief and all applicable information required by Legal Services	N/A	2 (70% - 99%)	100% of all Contracts requiring Legal drafting and/ or inputs dealt with within 15 working days after the receipt of brief and all applicable information required by Legal Services by the 30th of June 2018	100% of all Contracts requiring Legal drafting and/ or inputs dealt with within 15 working days after the receipt of brief and all applicable information required by Legal Services by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A	100% of all Contracts requiring Legal drafting and/ or inputs dealt with within 15 working days after the receipt of brief and all applicable information required by Legal Services by the 30th of June 2018		
LGL05	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	LEGAL REPRESENTATION	POLICY INPUT	ALL	100% provision of legal inputs into policies finalised within 15 working days of receipt and all additional information requested by Legal Services by the 30th of June 2018	% provision of legal inputs into policies finalised within 15 working days of receipt and all additional information requested by Legal Services by the 30th of June 2018	N/A	2 (70% - 99%)	100% provision of legal inputs into policies finalised within 15 working days of receipt and all additional information requested by Legal Services by the 30th of June 2018	100% provision of legal inputs into policies finalised within 15 working days of receipt and all additional information requested by Legal Services by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A	100% provision of legal inputs into policies finalised within 15 working days of receipt and all additional information requested		
LGL06	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	LAW ENFORCEMENT	INTRODUCTION OF MULTISECTORAL LAW ENFORCEMENT	ALL	1 x Full Council Workshop facilitated by Legal Services on Law Enforcement Roles & Responsibilities by the 30th of June 2018	Number & Date Full Council Workshop facilitated by Legal Services on Law Enforcement Roles & Responsibilities	N/A	NOT APPLICABLE	1 x Full Council Workshop facilitated by Legal Services on Law Enforcement Roles & Responsibilities by the 30th of June 2018	A workshop was scheduled for the 29th of June 2018. It was decided not to continue with the workshop because of insufficient attendance.	2 (70% - 99%)	N/A	Rearrange workshop.	31 August 2018.	Presentation, report and Attendance Register.		

PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017		ANNUAL 2017/2018 PROGRESS REPORT					2018 / 2019				
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME-FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET	
LGL07	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	LAW ENFORCEMENT	INTRODUCTION OF MULTISECTORAL LAW ENFORCEMENT	ALL	4x Quarterly Reports on law enforcement activities prepared & submitted to SMC by the 30th of June 2018	Number of Quarterly Reports on law enforcement activities prepared & submitted to SMC by the 30th of June 2018	N/A	N/A	NOT APPLICABLE	4x Quarterly Reports on law enforcement activities prepared & submitted to SMC by the 30th of June 2018	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME-FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET
							N/A	N/A	1 (69% & below)	2 Quarterly reports submitted by 30 June 2018.	N/A	N/A	N/A	Administrative delays in finalizing all minutes of the Infringement Coordination Task Team.	Administrative delays to be resolved.	31 August 2018.	ICCT minutes, Finalised quarterly reports and Draft Quarterly reports.	N/A
LGL08	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	LAW ENFORCEMENT	INTRODUCTION OF MULTISECTORAL LAW ENFORCEMENT	ALL	1 x report prepared and submitted to Full Council on the introduction of proposed Law Enforcement Unit and structure review by the 30th of June 2018	Number & Date report prepared and submitted to Full Council on the introduction of proposed Law Enforcement Unit and structure review	N/A	N/A	NOT APPLICABLE	1 x report prepared and submitted to Full Council on the introduction of proposed Law Enforcement Unit and structure review by the 30th of June 2018	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIME-FRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET
							N/A	N/A	2 (70% - 99%)	Report submitted to OMC, which accepted in principle - re-engineering of law enforcement and formation of a Task Team/ Working Group to make further and detailed recommendations, eventually to the Full Council. Workshop on law enforcement may impact on such recommendations.	N/A	N/A	N/A	Whilst a report on law enforcement served before OMC and formulated certain recommendations, the Workshop on law enforcement, still to be held, may impact on the final recommendations to the Full Council.	Finalize Workshop and consider the input from Councilors on the current report.	30 September 2018.	Report to OMC on law enforcement, Recommendations from OMC on law enforcement and Presentation to OMC.	N/A





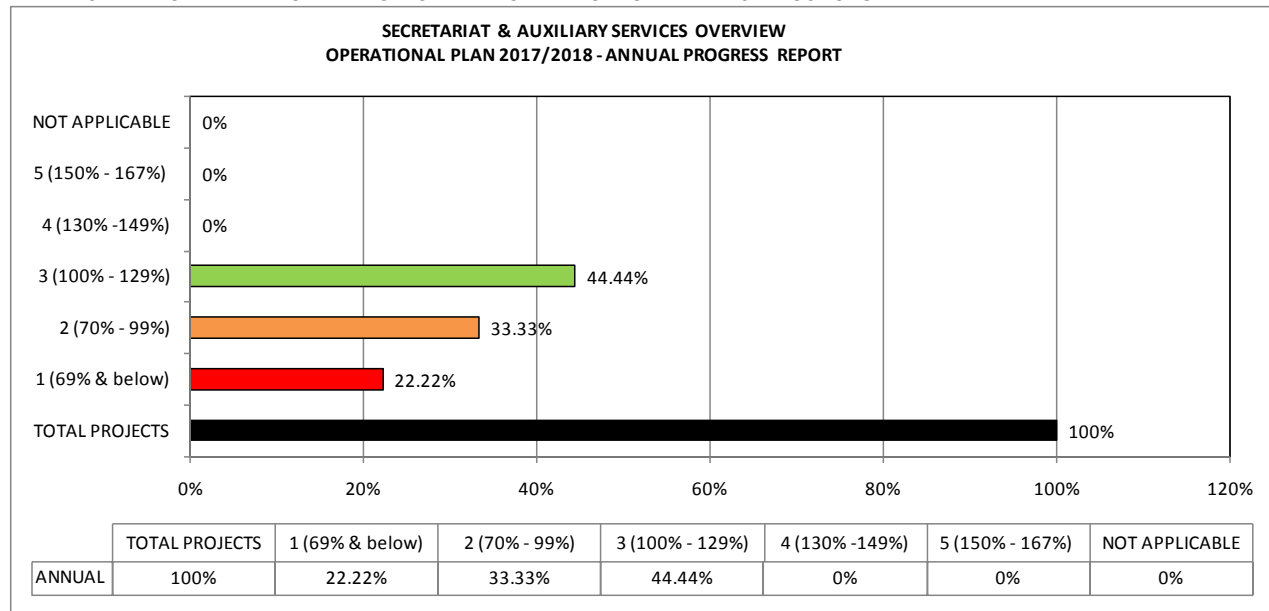
**SECRETARIAT & AUXILIARY SERVICES OVERVIEW  
OPERATIONAL PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

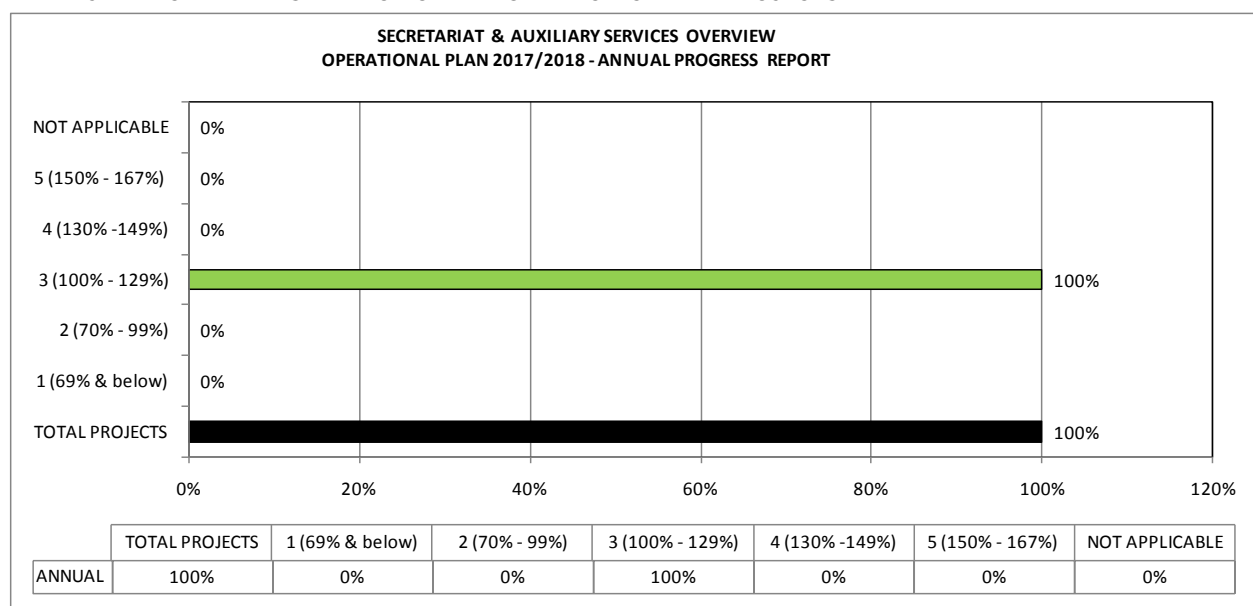
**1 SECRETARIAT & AUXILIARY SERVICES OVERVIEW**

- 1.1 TOTAL PROJECTS: 11**
- 1.1.1 OPERATING PROJECTS 9**
- 1.1.2 CAPITAL PROJECTS 2**

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**



**2.1 GRAPHICAL REPRESENTATION OF PERFORMANCE: CAPITAL PROJECTS**



PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017		ANNUAL 2017/2018 PROGRESS REPORT					2018 / 2019				
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1-2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1-2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET	
SAS 01	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Improving Corporate Services Compliance and Risk Reduction	Minute Taking in Meetings	ALL	All minutes of Council and Council committee meetings compiled within seven (7) working days after the meetings by the 30th of June 2018	Number of days All minutes of Council and Council committee meetings compiled within seven (7) working days after the meetings by the 30th of June 2017	N/A	3 (100% - 129%)	N/A	44 x weekly schedules of Portfolio Committee meetings prepared and published in Corporate Communication every Friday by the 30th of June 2018	44 x weekly schedules of Portfolio Committee meetings prepared and published in Corporate Communication every Friday by the 30th of June 2018	2 (70% - 99%)	minutes of Council and Council committee meetings compiled partially within seven (7) working days after the meetings by the 30th of June 2018	1 Committee Officer was off sick and was unable to complete the minutes within seven days	N/A	Council and Exco minutes	All minutes of Council and Council committee meetings compiled within seven (7) working days after the meetings by the 30th of June 2019	
SAS 02	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Improving Corporate Services Compliance and Risk Reduction	Making public Council Committee	ALL	44 x weekly schedules of Portfolio Committee meetings prepared and published in Corporate Communication every Friday by the 30th of June 2018	"Number of weekly schedules of Portfolio Committee and other committee meetings prepared and published in Corporate Communication every Friday by the 30th of June 2017"	N/A	3 (100% - 129%)	N/A	44 x weekly schedules of Portfolio Committee meetings prepared and published in Corporate Communication every Friday by the 30th of June 2017	44 x weekly schedules of Portfolio Committee meetings prepared and published in Corporate Communication every Friday by the 30th of June 2018	N/A	N/A	N/A	N/A	weekly schedules	44 x weekly calendars of Portfolio Committee and other committee meetings prepared and published in Corporate Communication every Friday by the 30th of June 2019	
SAS 03	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Improving Corporate Services Compliance and Risk Reduction	Making public Council Committee	ALL	12 x monthly schedules of Portfolio Committee meetings prepared and published in Corporate Communication every last week of the month by the 30th of June 2018	Number of monthly schedules of Portfolio Committee meetings prepared and published in Corporate Communication every last week of the month	N/A	3 (100% - 129%)	N/A	12 x monthly schedules of Portfolio Committee meetings prepared and published in Corporate Communication every last week of the month by the 30th of June 2017	12 x monthly schedules of Portfolio Committee meetings prepared and published in Corporate Communication every last week of the month by the 30th of June 2018	N/A	N/A	N/A	N/A	monthly schedules	12 x monthly calendars of Portfolio Committee and other committee meetings prepared and published in Corporate Communication every Friday by the 30th of June 2019	
SAS 04	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	IMPROVING CORPORATE SERVICE COMPLIANCE AND RISK REDUCTION	"Tracking of the implementation of Exco and Council Resolutions"	ALL	"2 x Half-yearly updates on the implementation of ExCO and Council Resolutions submitted to SMC by the 30th of June 2018"	"Number & Dates Half-yearly updates on the implementation of ExCO and Council Resolutions submitted to SMC by the 30th of June 2018"	N/A	NOT APPLICABLE	N/A	N/A	"2 x Half-yearly updates on the implementation of ExCO and Council Resolutions submitted to SMC by the 30th of June 2018"	N/A	2 x Half-yearly updates on the implementation of ExCO and Council Resolutions not submitted to SMC	Senior Manager: Secretariat and Auxiliary Services currently acting as Senior Manager: Office of the City Manager	N/A	N/A	All document requests printed within 2 days of receipt by the 30th of June 2019	
SAS 05	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	IMPROVING CORPORATE SERVICE COMPLIANCE AND RISK REDUCTION	"Development of standardized Report; Letter and Memo writing template"	ALL	"1 x Template for standardized Report; Letter and Memo writing developed & submitted to SMC by the 31st of March 2018"	"Date Template for standardized Report; Letter and Memo writing developed & submitted to SMC"	N/A	NOT APPLICABLE	N/A	N/A	"1 x Template for standardized Report; Letter and Memo writing developed & submitted to SMC by the 31st of March 2018"	N/A	1 (69% & below)	Not Achieved: it was supposed to be done by the Senior Manager, which we currently don't have.	Senior Manager: Secretariat and Auxiliary Services currently acting as Senior Manager: Office of the City Manager	N/A	N/A	N/A
SAS 06	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	IMPROVING CORPORATE SERVICE COMPLIANCE AND RISK REDUCTION	"Printing of documents"	ALL	All document requests printed within 2 days of receipt by the 30th of June 2018	Turnaround time document requests printed within 2 days of receipt of the request	N/A	NOT APPLICABLE	N/A	N/A	All document requests printed within 2 days of receipt by the 30th of June 2018	N/A	3 (100% - 129%)	All document requests printed within 2 days of receipt by the 30th of June 2018	N/A	Printing Registers	N/A	N/A

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET/ OUTPUT	PERFORMANCE MEASURE	2016/2017			ANNUAL 2017/2018 PROGRESS REPORT					2018 / 2019	
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET	
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL ACTUAL	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT
SAS 07	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	IMPROVING CORPORATE SERVICE COMPLIANCE AND RISK REDUCTION	Audit of all current Registry(s)	ALL	1 x Post Migration Registry Audit Report prepared & submitted to SMC by the 31st of December 2017	Date Post Migration Registry Audit Report prepared & submitted to SMC by the 31st of December 2017	N/A	N/A	NOT APPLICABLE	1 x Post Migration Registry Audit Report prepared & submitted to SMC by the 31st of December 2017	3 (100% - 129%)	N/A	N/A	Report to SMC	N/A	
SAS 08	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	IMPROVING CORPORATE SERVICE COMPLIANCE AND RISK REDUCTION	Standardized Management Protocol for all Registry(s)	ALL	1 x Standardized Registry Management Protocol developed & submitted to SMC by the 31st of March 2018	Date Standardized Registry Management Protocol developed & submitted to SMC	N/A	N/A	NOT APPLICABLE	1 x Standardized Registry Management Protocol developed & submitted to SMC by the 31st of March 2018	2 (70% - 99%)	N/A	N/A	Standardized Registry Management Protocol	N/A	
SAS 09	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	IMPROVING CORPORATE SERVICE COMPLIANCE AND RISK REDUCTION	Audit of all current Registry(s)	ALL	1 x Standardized Templates for the provision of requested Registry documents prepared & submitted to SMC for approval by the 31st of March 2018	Date Standardized Templates for the provision of requested Registry documents prepared & submitted to SMC	N/A	N/A	NOT APPLICABLE	1 x Standardized Templates for the provision of requested Registry documents prepared & submitted to SMC for approval by the 31st of March 2018	2 (70% - 99%)	N/A	N/A	Standardized Registry Management Protocol	N/A	
SAS 10	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	IMPROVING CORPORATE SERVICE COMPLIANCE AND RISK REDUCTION	Purchasing of vehicle	ALL	1 x ton bakkie with a canopy purchased by the 31st of December 2017	Date 1 ton bakkie with a canopy purchased	N/A	N/A	NOT APPLICABLE	1 x 1 ton bakkie with a canopy purchased by the 31st of December 2017	3 (100% - 129%)	N/A	N/A	SCM Documentation	N/A	
SAS 11	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	IMPROVING CORPORATE SERVICE COMPLIANCE AND RISK REDUCTION	*Purchasing of furniture	ALL	100% of furniture (3 x tables and 3 chairs) purchased by the 31st of December 2017	% of furniture (3 x tables and 3 chairs) purchased	N/A	N/A	NOT APPLICABLE	100% of furniture (3 x tables and 3 chairs) purchased by the 31st of December 2017	3 (100% - 129%)	N/A	N/A	SCM Documentation	N/A	

**MSUNDUZI MUNICIPALITY  
OPERATIONAL PLAN 2017 / 2018 FINANCIAL YEAR**

## ANNEXURE F

### OPERATIONAL PLAN 2017/2018 - ANNUAL PROGRESS REPORT - SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES

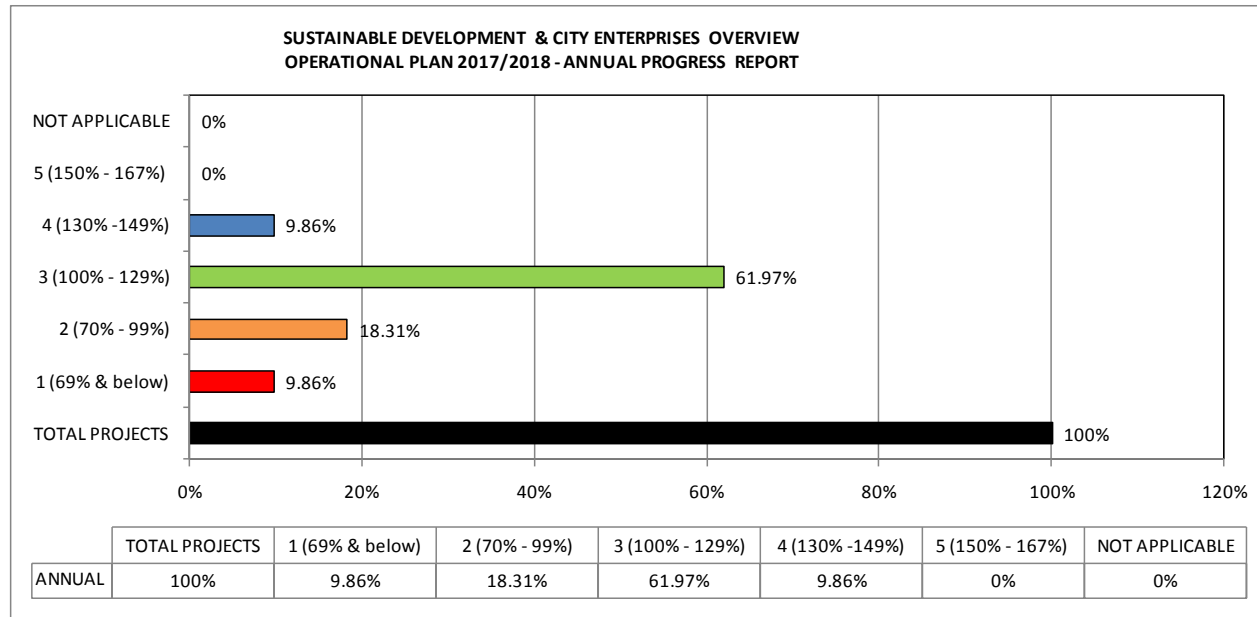
**SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES OVERVIEW  
OPERATIONAL PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

**1 SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES OVERVIEW**

- 1.1 TOTAL PROJECTS: 71**
- 1.1.1 OPERATING PROJECTS 71**
- 1.1.2 CAPITAL PROJECTS 0**

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**



OPERATIONAL PLAN FOR THE 2017/2018 FINANCIAL YEAR  
SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES OVERVIEW NARRATIVE  
OPERATIONAL PLAN 2017/2018 - ANNUAL 2017/2018 PROGRESS REPORT

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PARTIALLY MET	OP REFERENCE	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
5	SUSTAINABLE DEVELOPMENT & CITY ENTERPRISES OVERVIEW NARRATIVE	TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (TOWN PLANNING, ENVIRONMENTAL MANAGEMENT, LAND SURVEY & GEVDI)	15	0	15	3	TP & EM 23	21 x meetings of the Municipal Planning Tribunal facilitated to assess, approve or refuse Development Applications by the 30th of June 2018	19 MPT meetings were held	2 (70% - 99%)	No meetings were held during the month of July 2017 as term of office for MPT meetings expired on 30 June 2017	More meetings will be held during 2018/19 Financial Year
							TP & EM 29	1 x report prepared & submitted to the BEC on the preparation of 25 of Residential Sites to be Disposed for or Human Settlements by the 30th of June 2018	The report for Residential sites was not submitted to the BEC by the 30th June 2018	2 (70% - 99%)	The EXCO stood-down the 1st report and the 2nd report is with Human Settlements for 60 days	Human Settlements comments ASAP
							TP & EM 30	1 x report on the Amendment of the Land Application Process prepared and submitted to SMC for approval by the 31st of January 2018	The Policy is at it final stages and the report can only go to Council once the Policy	1 (69% & below)	N/A	N/A
		TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (BUILDING CONTROL)	7	0	7	1	BC & EH 20	95% of all Billboard or Ground Sign applications on Council owned property processed (approved or declined) within 60 days of receipt of applications by the 30th of June 2018	7 x Billboard or Ground Sign applications on Council owned property processed (approved or declined) within 60 days of receipt of applications by the 30th of June 2018. Received but not processed but in progress	2 (70% - 99%)	N/A	N/A
		TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (ENVIRONMENTAL HEALTH)	9	0	9	0	N/A	N/A	N/A	NOT APPLICABLE	N/A	N/A
		HUMAN SETTLEMENTS	40	0	40	16	HS 13	Vetting of Tripartite agreement contract by DoHS for Ecdendale J2 & Quarry Housing Project completed by the 30th of June 2018	The target has not been achieved due to the fact that the Department requested additional information in order to prepare a submission to Technical Evaluation Committee (TEC), DqHS Project Monitor has confirmed that the information is sufficient in order for them to prepare a submission. Once the TEC approves, the extension of period of time for the contract, the Department will then vet the Contract and send it to the Municipality for vetting and approval.	1 (69% & below)	The Department requested additional information in order to prepare a submission to Technical Evaluation Committee (TEC).	The required documents have since been submitted to accompany the application.
							HS 14	WULA application for Ecdendale Bulwer prepared and submitted to the Department of Water and Sanitation for approval by the 30th of June 2018	The target was not achieved due to the fact that the Town Planning Layout to be used in the submission of the WULA application has not been approved by the community.	1 (69% & below)	Final Town Planning Layout to be used in the WULA application submission has not been chosen by community	To hold community meeting where community will choose the final Town Planning layout that will be final to the project.

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PARTIALLY MET	OP REFER-ENCE	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
							HS 16	Draft BAR for Khatalanyoni prepared and submitted to the DEDTEA by the 30th of June 2018	Draft Bar application has been submitted to Council. Implementing Agent is awaiting payment from the Department. Invoices were sent to the Department and returned for correction.	2 (70% - 99%)	Implementing Agent is awaiting payment from the Department. Invoices were sent to the Department and returned for correction	Invoices have been corrected and sent to the Department for processing
							HS 18	Tender Evaluation process for Glenwood South East Sector IRDP commenced by the 30th of June 2017	Tender was advertised with closing date of 22 March 2018. Subsequently, an addendum was advertised with a new closing date for submission being 04 April 2018. Documents were received by SCM and are undergoing the necessary processes.	2 (70% - 99%)	The Evaluation by Supply Chain Department took some time, thus resulting in the protracted delays	Assist SCM with all relevant information needed during this process
							HS 21	Tripartite Agreement Contract for Signal Hill finalised by the 30th of June 2018	Tripartite agreement for Signal Hill is not yet finalised	1 (69% & below)	PDOHS requested that we submit more documents to them over and above the SCM documents that were submitted to the department last year.	The municipality will submit all the required by the department as soon as they are available.
							HS 27	Obtain MEC recommendation with regards to Conditional Funding application by the 30th June 2018	The target was not achieved as the DoHS has requested a meeting with the municipality to further discuss the funding application	1 (69% & below)	DoHS requesting meeting with the Municipality prior to the assessment of the application	Meeting with DoHS and Municipality to be convened
							HS 30	140 Houses completed for Wirewall Rectification Project by the 30th of June 2018	85 units have been completed and handed over, 8 units are at hollow block slab, and 17 units at wall plate, 1 platform have been cut.	2 (70% - 99%)	Rectification of annexure D with new 5.5% escalation. 10x10x10 resolution Building costs escalation. Building plans approval, town planning scheme and amendment of general plans.	Fix 5.5% escalation on annexure D. realign subsidy quantum based on 10x10x10 resolution by the DoHS. Relax town planning scheme based on council resolution dated 16 September 2014.



NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PARTIALLY MET	OP REFER-ENCE	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
							HS 31	"106 x new housing units completed for Lot 182 by the 30th of June 2018"	The contractor has completed remedial works for NHBRC late enrolment houses. Fc to send report and supporting documents to NHBRC in order to have payment released, now that snags are complete. There are now 28 new wall plate on the ground and 11 of these units have been roofed. 24 slaps also completed.	1 (69% & below)	House plans change. Sites under Eskom power lines. Beneficiary approved on Park Site. Resolving outstanding NHBRC Late Enrolment. 8 site do not have enough space therefore existing structures has to be demolished. The 13 sites are undergoing swaps, 10 beneficiaries have applied and waiting approval.	"The IA is preparing record drawing, this is ongoing. Eskom has advised for clearance distance near power lines. PSC is handling this issue. 5 site has been attended, this is ongoing. The PSC will now sign the beneficiary list. These beneficiaries will only receive title deeds to their sites."
							HS 33	125 x new housing units constructed in ward 10 (Edendee Unit s Phase 8 Ext.) by the 30th of June 2018	54 Completions, 54 Roof Levels, 48 Wall Plate and 39 Foundations	1 (69% & below)	No New builds, no new site agent appointed on site since they has been a dispute between the site agent and the labours, number of meetings have been scheduled, on when the site will be reopened again and start construction. meetings held for resolution.	Meetings to be held to reach resolution.
							HS 34	Tripartite agreement for (Happy Valley Housing project) concluded and signed	Tripartite amended and awaits the manager to approve and sign.	2 (70% - 99%)	Cost escalation proposal, awaiting the approval for the application submitted to head of human settlements.	Motivational letter serving as an application for the cost escalation approval
							HS 35	Tripartite agreement for (Site 11 Housing project) concluded and signed by the 30th of June 2018	Tripartite amended and awaits the manager to approve and sign.	2 (70% - 99%)	Cost escalation proposal, awaiting the approval for the application submitted to head of human settlements.	Motivational letter serving as an application for the cost escalation approval
							HS 36	Tripartite agreement for (Thamboville Housing project) concluded and signed by the 30th of June 2018	The Bilateral agreement has been drafted but not signed	2 (70% - 99%)	Msunduzi Municipality need to have an agreement with the Department of Human settlement before having the agreement with the Implementing Agent. Cost escalation proposal awaiting for the approval.	Motivational letter serving as an application for the cost escalation approval

NO	BUSINESS UNIT	SUB UNIT	NUMBER OF OPERATING KPI'S	NUMBER OF CAPITAL KPI'S	TOTAL NUMBER OF KPI'S	NUMBER OF KPI'S - TARGET NOT MET OR PARTIALLY MET	OP REFER-ENCE	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
							HS 37	Tripartite agreement for (Glenwood Q-Section Housing project) concluded and signed by the 30th of June 2018	Tripartite amended and awaits the manager to approve and sign.	2 (70% - 99%)	Cost escalation proposal, awaiting the approval for the application submitted to head of human settlements.	Motivational letter serving as an application for the cost escalation approval
							HS 38	Tripartite agreement for (Thembailele Housing project) concluded and signed by the 30th of June 2018	The Bilateral agreement has been drafted but not signed	2 (70% - 99%)	Msunduzi Municipality need to have an agreement with the Department of Human settlement before having the agreement with the Implementing Agent, Cost escalation proposal awaiting for the approval.	Motivational letter serving as an application for the cost escalation approval
							HS 59	100% Fully functioning filling system for Human Settlements completed by the 31st of December 2017	The filling system is functional however the filling still in progress	2 (70% - 99%)	Creation (maintaining) the new filling system were required first, before sorting out the old files	To relocate all files from strong rooms to filling room by the 31st of December 2018
							HS 67	Stage 1 Application for the relocation of Informal settlements in the Edendale Town Centre prepared & submitted to the DOHS by the 31st of March 2018	The Funding application has been prepared by the Human Settlements Planning Unit and is currently awaiting the Needs registrar to accompany the application in order to reflect the need for the project. Social Facilitation to quantify the current need for development is underway.	2 (70% - 99%)	The reason why the funding application was not submitted is that the DoHS requested a needs registry to accompany the application. Therefore a social survey had to be undertaken to determine the demand for the project.	To conduct a social survey and prepare housing needs registrar.
		<b>TOTAL</b>	71	0	71	20				.		

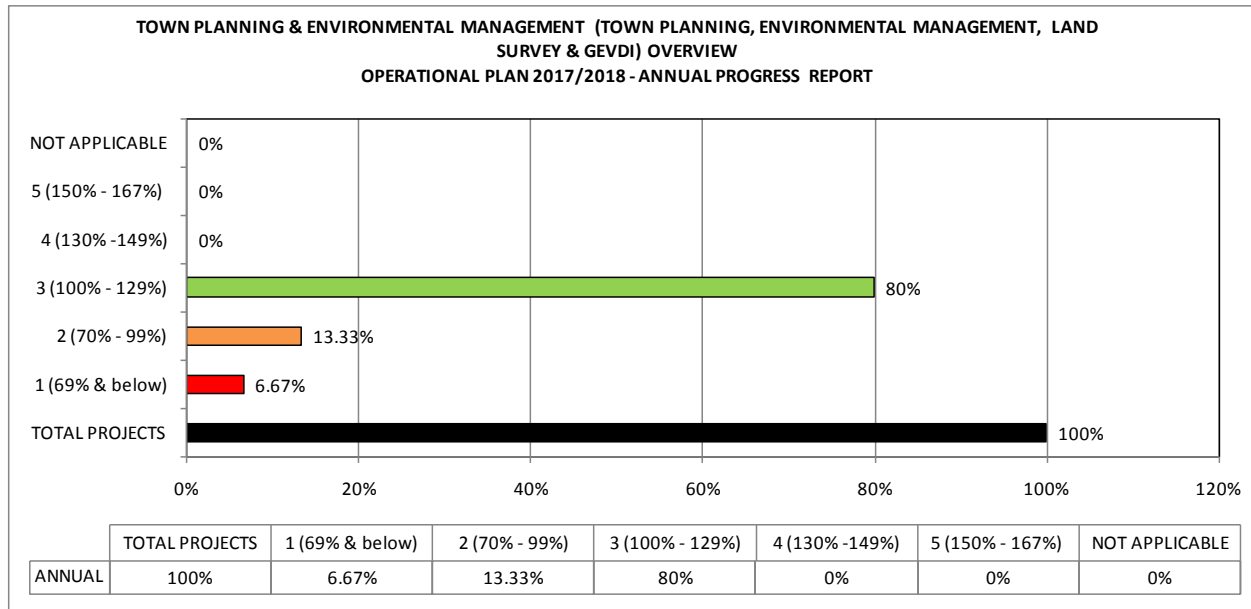
**TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (TOWN PLANNING, ENVIRONMENTAL MANAGEMENT, LAND SURVEY & GEVDI) OVERVIEW**  
**OPERATIONAL PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% - 149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

**1 TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (TOWN PLANNING, ENVIRONMENTAL MANAGEMENT, LAND SURVEY & GEVDI) OVERVIEW**

- 1.1 TOTAL PROJECTS: 15
- 1.1.1 OPERATING PROJECTS 15
- 1.1.2 CAPITAL PROJECTS 0

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**



OP REF-ERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017				ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019	
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET		
							100% of PDA & SPLUMA applications considered by the MPT within legislated timeframes by the 30th of June 2017	67 applications were considered by the MPT for the months of July 2016 to 30 June 2017 and 67 were within timeframe.	3 (100% - 129%)	N/A	N/A	N/A	N/A	N/A		
TP & EM 19	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	LAND USE MANAGEMENT SYSTEM	Implementation of SPLUMA through Municipal Planning Tribunal	ALL	100% of PDA & SPLUMA applications considered by the MPT within legislated timeframes by the 30th of June 2018	% of PDA & SPLUMA applications considered by the MPT within legislated timeframes	100% of PDA & SPLUMA applications considered by the MPT for the months of July 2016 to 30 June 2017 and 67 were within timeframe.	3 (100% - 129%)	N/A	100% of PDA & SPLUMA applications considered by the MPT for the months of July 2016 to 30 June 2018	94 Applications has been received from the period of July 2017 to June 2018. From the 94 received applications, only 61 applications has been completed and considered by the Municipal Planning Tribunal and Authorised Official within the legislated timeframe.	3 (100% - 129%)	N/A	Town Planning Register	N/A	
TP & EM 20	NKPA F - Cross Cutting Issues	LAND USE MANAGEMENT SYSTEM.	Town Planning Enquiries	All	100% of all public queries responded to within 3 working days by the 30th of June 2018	Percentage of public queries responded to within 3 working days	172 building plans were received during the month of June and only 100 were done within 3 working days. We received 31 zoning certificates and only 25 were done within 3 working days.	3 (100% - 129%)	N/A	100% of all public queries responded to within 3 working days by 30 June 2018	142 building plans were received during the month of June 2018 and all were done within 3 working days. We received 17 zoning certificates and all of them were done within 3 working days	3 (100% - 129%)	N/A	Building Plan Register	N/A	
TP & EM 21	NKPA F - Cross Cutting Issues	LAND USE MANAGEMENT SYSTEM.	Enforcement of the Town Planning Regulations	All	1440 x Inspections conducted on the Enforcement of the Town Planning Regulations by the 30th of June 2018	Number of Inspections conducted on the Enforcement of the Town Planning Regulations	1500 inspections were conducted for by the end of month of June 2017	3 (100% - 129%)	N/A	1440 x Inspections conducted on the Enforcement of the Town Planning Regulations by the 30th of June 2018	1450 Inspections were conducted	3 (100% - 129%)	N/A	Site Inspections	N/A	
TP & EM 22	NKPA F - Cross Cutting Issues	LAND USE MANAGEMENT SYSTEM.	Enforcement of the Town Planning Regulations	All	12 x reports on inspections conducted on the Enforcement of the Town Planning Regulations prepared and submitted to OMC by the 30th of June 2018	Number of reports on inspections conducted on the Enforcement of the Town Planning Regulations submitted to OMC	12 Reports were submitted to OMC	3 (100% - 129%)	N/A	12 x reports on inspections conducted on the Enforcement of the Town Planning Regulations prepared and submitted to OMC by the 30th of June 2018	12 reports were submitted	3 (100% - 129%)	N/A	OMC reports	N/A	
TP & EM 23	NKPA F - Cross Cutting Issues	LAND USE MANAGEMENT SYSTEM.	Operationalisation of the Municipal Planning Tribunal	All	21 x meetings of the Municipal Planning Tribunal facilitated to asses, approve or refuse Development Applications by the 30th of June 2018	Number of meetings of the Municipal Planning Tribunal facilitated to asses, approve or refuse Development Applications by the 30th of June 2018	21x meetings conducted by the Municipal Planning Tribunal from the July 2017 till June 2017	3 (100% - 129%)	N/A	21 x meetings of the Municipal Planning Tribunal facilitated to asses, approve or refuse Development Applications by the 30th of June 2018	19 MPT meetings were held	2 (70% - 98%)	N/A	Agendas for MPT	N/A	

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017				ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019	
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5; Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET		
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5; Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET		
TP & EM 24	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Optimize system, procedures and processes for Infrastructure Planning & Survey	Improve processes for Building Plan Applications (Subdivisions & Consolidations of land).	All	(80 days) Average number of days taken to process PDA applications for approval in terms of SPLUMA by the 30th of June 2018	Average number of days taken to process PDA applications for approval in terms of SPLUMA by the 30th of June 2017	60 days on average taken to process applications	3 (100% - 129%)	3 (100% - 129%)	N/A	N/A	3 (100% - 129%)	N/A	SPLUMA register	N/A	
TP & EM 25	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Optimize system, procedures and processes for Infrastructure Planning & Survey	Improve processes for Building Plan Applications.	All	95% of Building Plan Applications to be cleared/declined by Land Survey Section within 1 working day of receipt of the application by the 30th of June 2018	% of Building Plan Applications to be cleared/declined within 1 working day of receipt of the application	96% of building plans were processed within 1 working day	3 (100% - 129%)	3 (100% - 129%)	N/A	N/A	3 (100% - 129%)	N/A	N/A	N/A	
TP & EM 26	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Improve Infrastructure Planning & Survey provision of information.	Provision of cadastral information to public queries within timeframe.	All	95% of all public queries for cadastral information responded to within 1 working day of receipt of the query by the 30th of June 2018	% of all public queries & average number of days taken for cadastral information to be responded to.	100% of public counter queries were processed within 1 working day	3 (100% - 129%)	3 (100% - 129%)	N/A	N/A	3 (100% - 129%)	N/A	N/A	N/A	
TP & EM 27	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Optimize system, procedures and processes for Infrastructure Planning & Survey	Improve processes for Wayleaves.	All	Average of 30 days taken to process new way leave applications for the Wayleaves Panel from the date of receipt of the application by the 30th of June 2018	Average Number of days taken to process new way leave applications for the Wayleaves Panel from the date of receipt of the application.	An average of 28 days were taken to process Wayleaves applications	3 (100% - 129%)	3 (100% - 129%)	N/A	N/A	3 (100% - 129%)	N/A	N/A	N/A	
TP & EM 28	NKPA C - Local Economic Development	Land Management Office	Strategic (Commercial/Industrial) Land Release	All	4 x Strategic Sites to be disposed of for Investment/Economic Value by the 30th of June 2018	Number of Strategic Sites to be disposed of for Investment/Economic Value	N/A	NOT APPLICABLE	NOT APPLICABLE	N/A	N/A	3 (100% - 129%)	N/A	N/A	List of sites disposed	
TP & EM 29	NKPA F - Cross Cutting Issues	Land Management Office	Residential Land Release	All	1 x report prepared & submitted to the BEC on the preparation of 25 of Residential Sites to be Disposed for Human Settlements by the 30th of June 2018	Date report prepared & submitted to the BEC on the preparation of 25 of Residential Sites to be Disposed for Human Settlements	N/A	N/A	NOT APPLICABLE	N/A	N/A	2 (70% - 99%)	N/A	The EXCO stood-down the 1st report and the 2nd report is with Human Settlements for 60 days	Human Settlements comments ASAP	1. Proof of emails resolution (standing down the report)

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017		ANNUAL 2017/2018 PROGRESS REPORT					2018 / 2019			
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	TIMEFRAME TO IMPLEMENT CORRECTIVE MEASURES	SOURCE DOCUMENT	ANNUAL TARGET
TP & EM 30	NKPA E - Good Governance and Public Participation	Land Management Office	Land Application Process Amendment Report	All	1 x report on the Amendment of the Land Application Process prepared and submitted to SMC for approval by the 31st of January 2018	Date report on the Amendment of the Land Application Process prepared and submitted to SMC for approval by the 31st of January 2018	N/A	N/A	NOT APPLICABLE	1 x report on the Amendment of the Land Application Process prepared and submitted to SMC for approval by the 31st of January 2018	The Policy is at it final stages and the report can only go to Council once the Policy	1 (69% & below)	N/A	N/A	Draft Policy	N/A	
TP & EM 31	NKPA F - Cross Cutting Issues	Land Management Office	Land Invasion Hot Spot Maps	All	100% of Land Invasion Hotspot maps updated by identifying land that is vulnerable to land invasion by the 30th of June 2018	% of Land invasion Hotspot maps updated by identifying land that is vulnerable to land invasion by the 30th of June 2018	N/A	N/A	NOT APPLICABLE	100% of Land Invasion Hotspot maps updated by identifying land that is vulnerable to land invasion by the 30th of June 2018	100% of Land Invasion Hotspot maps updated by identifying land that is vulnerable to land invasion by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	Land Invasion list	N/A	
TP & EM 32	NKPA E - Financial Viability and Financial Management	Land Management Office	Land Applications	All	100% of Land applications considered by the LMO within legislated timeframes by the 30th of June 2018	% of Land applications considered by the LMO within legislated timeframes	N/A	N/A	NOT APPLICABLE	100% of Land applications considered by the LMO within legislated timeframes by the 30th of June 2018	100% of Land applications considered by the LMO within legislated timeframes by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	Land Application lists	N/A	
TP & EM 33	NKPA 6 - CROSS CUTTING	Land use management system	Final draft Ecosystem Services Plan (ESP) - Finalization of 7 key areas.	13, 23, 24, 25, 26, 27, 32, 33, 36, 38 and 35	Key area seven: Thornville and Umias Road (4 100ha) and Key area four: Hesleth and Sobantu (approx 1480ha) 9D - 13D of Key area Nine: CBD (approx 6000 ha) completed and progress report submitted to SMC by the 30th of June 2018	Date of Key area seven: Thornville and Umias Road (4 100ha) complete by 30 August 2017. Key area four: Hesleth and Sobantu (approx 1480ha) complete and progress report submitted to SMC by 30 April 2018. Key area Nine: CBD (approx 6000 ha) completed and progress report submitted to SMC by the 30th of June 2018	N/A	N/A	NOT APPLICABLE	Key area seven: Thornville and Umias Road (4 100ha) and Key area four: Hesleth and Sobantu (approx 1480ha) 9D - 13D of Key area Nine: CBD (approx 6000 ha) completed and progress report submitted to SMC by the 30th of June 2018	Key area four and seven complete. Grid 9D - 13D of Key area Nine: Central Business District (approx. 6000ha) completed by 08 June 2018	3 (100% - 129%)	N/A	N/A	N/A	GIS shapefiles, Maps	N/A



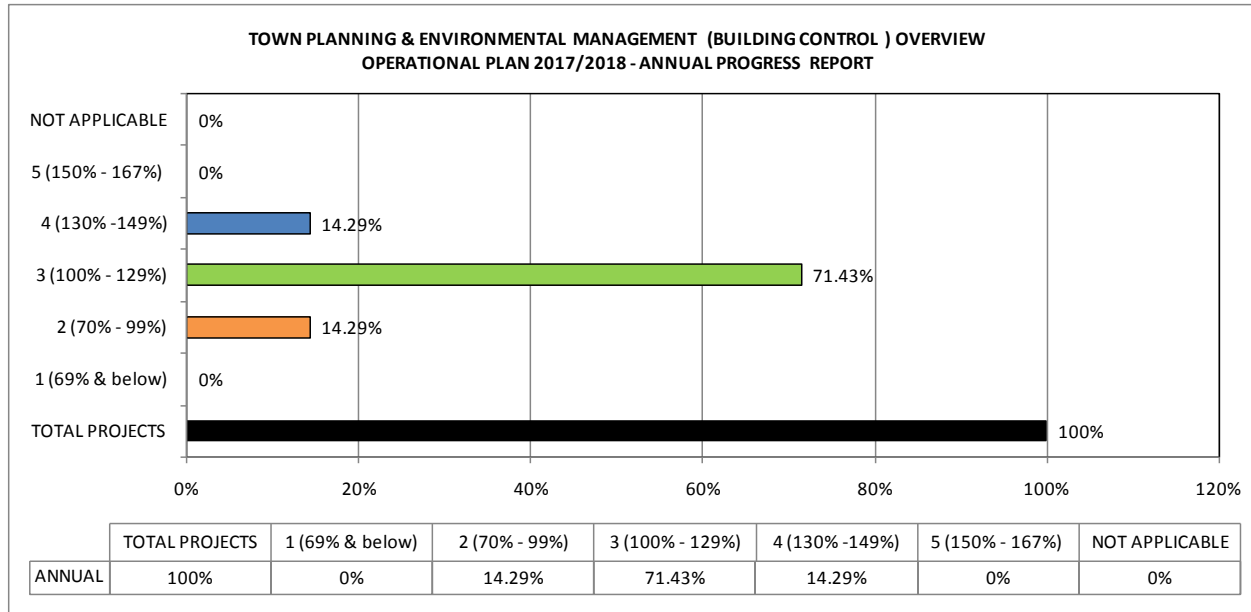
**TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (BUILDING CONTROL) OVERVIEW  
OPERATIONAL PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

**1 TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (BUILDING CONTROL) OVERVIEW**

- 1.1 TOTAL PROJECTS: 7
- 1.1.1 OPERATING PROJECTS 7
- 1.1.2 CAPITAL PROJECTS 0

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**



OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT				ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019 ANNUAL TARGET
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	
							95% of Building Plan Applications <500m2 to be processed for approval by the Plan Approval Committee within an average of 30 days from date of receipt of the application by the 30th of June 2018	100% of Building Plan Applications <500m2 processed for approval by the Plan Approval Committee within an average of 30 days from date of receipt of the application, by the 30th of June 2017 (Total 680 applications, in average of 21 days)	3 (100% - 129%)	3 (100% - 129%)	3 (100% - 129%)	100% of Building Plan Applications <500m2 to be processed for approval by the Plan Approval Committee within an average of 30 days from date of receipt of the application by the 30th of June 2018	3 (100% - 129%)	N/A	
BC & EH 17	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Optimize system, procedures and processes for Infrastructure Planning & Survey	Improve processes for Building Plan Applications.	All	95% of Building Plan Applications <500m2 to be processed for approval by the Plan Approval Committee within an average of 30 days from date of receipt of the application by the 30th of June 2018	% of Building Plan Applications <500m2 to be processed for approval by the Plan Approval Committee within an average of 30 days from date of receipt of the application	95% of Building Plan Applications <500m2 to be processed for approval by the Plan Approval Committee within an average of 30 days from date of receipt of the application, by the 30th of June 2017	100% of Building Plan Applications <500m2 processed for approval by the Plan Approval Committee within an average of 30 days from date of receipt of the application, by the 30th of June 2017 (Total 680 applications, in average of 21 days)	3 (100% - 129%)	3 (100% - 129%)	3 (100% - 129%)	N/A	N/A	N/A	95% of Building Plan Applications <500m2 to be processed for approval by the Plan Approval Committee within an average of 30 days from date of receipt of the application by the 30th of June 2019
BC & EH 18	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	Improve Infrastructure Planning & Survey compliance and reduce risk.	Implement Infrastructure Planning & Survey compliance and risk management	All	592 building contravention inspections conducted for illegal building works by the 30th of June 2018	Number of building inspections conducted for illegal building works	592 building contravention inspections conducted for illegal building works by the 30th of June 2018	607 building contravention inspections conducted for illegal building works by the 30th of June 2017	3 (100% - 129%)	3 (100% - 129%)	3 (100% - 129%)	N/A	N/A	N/A	600 building contravention inspections conducted for illegal building works by the 30th of June 2019
BC & EH 19	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Optimize system, procedures and processes for Outdoor Advertising Signage	Improve processes for Signage applications for all Posters, Banners & Flags	All	Average of 3 days after receipt of application taken to process (approve or decline) all Poster, Banner or Flag applications by the 30th of June 2018	Number of days taken to process Applications	Average of 3 days after receipt of application taken to process (approve or decline) all Poster, Banner or Flag applications by the 30th of June 2017.	Average of 2 days after receipt of application taken to process (approve or decline) all Poster, Banner or Flag applications by the 30th of June 2017.	3 (100% - 129%)	3 (100% - 129%)	4 (130% - 148%)	N/A	N/A	N/A	Average of 3 days after receipt of application taken to process (approve or decline) all Poster, Banner or Flag applications by the 30th of June 2019
BC & EH 20	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	Optimize system, procedures and processes for Outdoor Advertising Signage	Improve processes for Signage Applications for all Billboard or Ground Sign Applications on Council owned property.	All	95% of all Billboard or Ground Sign applications on Council owned property processed (approved or declined) within 60 days of receipt of applications by the 30th of June 2018	% of all Billboard or Ground Sign applications on Council owned property processed (approved or declined) within 60 days of receipt of applications.	After approval of new process, 95% of all Billboard or Ground Sign applications on Council owned property processed (approved or declined) within 60 days of receipt of applications by the 30th of June 2017	New approval process not approved, so no applications approved.	1 (69% & below)	1 (69% & below)	2 (70% - 99%)	N/A	N/A	N/A	95% of all Billboard or Ground Sign applications on Council owned property processed (approved or declined) within 60 days of receipt of applications by the 30th of June 2019
BC & EH 23	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	BUSINESS REGISTRATION	BUSINESS REGISTRATION DATABASE	ALL	488 Businesses to be visited to Initiate Business Registration and inclusion in the database of all businesses by the 30th of June 2018	Number of Businesses to be visited to Initiate Business Registration and inclusion in the database of all businesses	480 Businesses to be visited to Initiate Business Registration and inclusion in the database of all businesses by the 30th of June 2017	513 Businesses visited to Initiate Business Registration and inclusion in the database of all businesses by the 30th of June 2017	3 (100% - 129%)	3 (100% - 129%)	3 (100% - 129%)	N/A	N/A	N/A	500 Businesses to be visited to Initiate Business Registration and inclusion in the database of all businesses by the 30th of June 2019

OP REF- ERENCE	NATIONAL KEY P ERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017		ANNUAL 2017/2018 PROGRESS REPORT					2018 /2019	
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1, 2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET
BC & EH 24	NKPA 1 - MUNICIPAL TRANSFORMATION & ORGANIZATIONAL DEVELOPMENT	BUSINESS LICENSING	Business license applications received and processed	ALL	Average of 11 days taken to process Business License applications after date of receipt by the 30th of June 2018	Number of days taken to process Business License applications after date of receipt	Average of 21 days taken to process Business License applications after date of receipt by the 30th of June 2017	Average of 6.1 days taken to process Business License applications after date of receipt by the 30th of June 2017	3 (100% - 129%)	average of 11 days taken to process Business License Application after date of receipt by the 30th June 2018	3 (100% - 129%)	N/A	N/A	N/A	Average of 11 days taken to process Business License applications after date of receipt by the 30th of June 2019
BC & EH 25	NKPA 5 - GOOD GOVERNANCE & PUBLIC PARTICIPATION	REGULATIONS/ ENFORCEMENT OF BUSINESS LICENSING	Enforcement of Business Regulations	ALL	512 Businesses to be inspected for valid Business Licenses by the 30th of June 2018	Number of Businesses inspected for valid Business Licenses	500 formal Business to be inspected for valid Business Licenses by the 30th of June 2017	600 formal Business to be inspected for valid Business Licenses by the 30th of June 2017	3 (100% - 129%)	619 Businesses were inspected for valid Business Licenses by the 30th June 2018	3 (100% - 129%)	N/A	N/A	N/A	520 Businesses to be inspected for valid Business Licenses by the 30th of June 2019

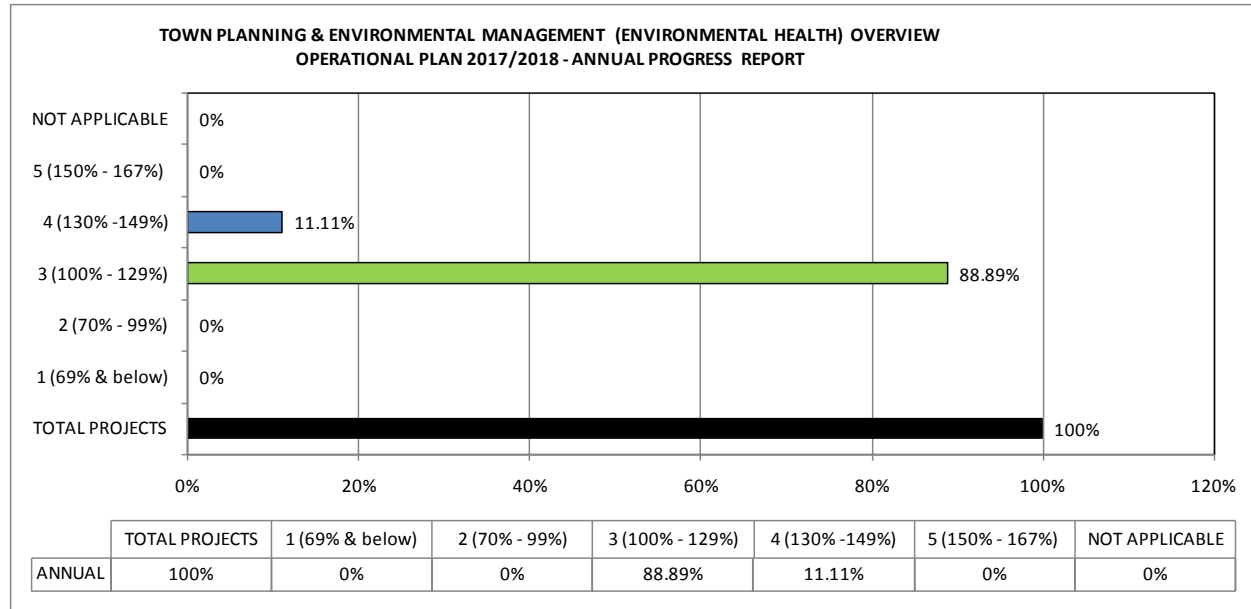
## TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (ENVIRONMENTAL HEALTH) OVERVIEW OPERATIONAL PLAN 2017/2018 - ANNUAL PROGRESS REPORT

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

### 1 TOWN PLANNING & ENVIRONMENTAL MANAGEMENT (ENVIRONMENTAL HEALTH) OVERVIEW

- 1.1 TOTAL PROJECTS: 9
- 1.1.1 OPERATING PROJECTS 9
- 1.1.2 CAPITAL PROJECTS 0

### 1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS



OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT				ANNUAL 2017/2018 PROGRESS REPORT			
							2016/2017		2017/2018		2017/2018		2018 / 2019	
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE
BC & EH 08	NKPA 6 - CROSS CUTTING	Safeguarding the environment for the optimal health of the Community	Environmental Health Inspections	All	15 000 (commercial & residential) premises inspected annually for Environmental Health compliance by the 30th of June 2018	Number of (commercial & residential) premises inspected annually for Environmental Health compliance	15 000 (businesses & residential) premises inspected annually for Environmental Health compliance by the 30th of June 2017	16 464 (businesses & residential) premises inspected annually for Environmental Health compliance by the 30th of June 2017	3 (100% - 129%)	15 085 (businesses & residential) premises inspected annually for Environmental Health compliance by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	8 200 (commercial & residential) premises inspected annually for Environmental Health compliance by the 30th of June 2019
BC & EH 09	NKPA 6 - CROSS CUTTING	Safeguarding the environment for the optimal health of the Community	Air Quality Monitoring	All	24 x real time (continuous) quantitative air quality reports of criteria and other pollutants produced and submitted to the GM within 10 days of the beginning of the next month/quarter for onward submission to SMC by the 30th of June 2018	Number of real time (continuous) quantitative air quality reports of criteria and other pollutants produced and submitted to the GM within 10 days of the beginning of the next month/quarter for onward submission to SMC	24 real time (continuous) quantitative air quality reports of criteria and other pollutants produced and submitted to the GM-SD&CE within 10 days of the beginning of the next month/quarter for onward submission to SMC by the 30th of June 2017.	27 real time (continuous) quantitative air quality reports of criteria and other pollutants produced and submitted to the GM-SD&CE within 10 days of the beginning of the next month/quarter for onward submission to SMC by the 30th of June 2017.	3 (100% - 129%)	24 real time (continuous) quantitative air quality reports of criteria and other pollutants produced and submitted to the GM-SD&CE within 10 days of the beginning of the next month/quarter for onward submission to SMC by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	24 x real time (continuous) quantitative air quality reports of criteria and other pollutants produced and submitted to the GM within 10 days of the beginning of the next month/quarter for onward submission to SMC by the 30th of June 2019
BC & EH 10	NKPA 6 - CROSS CUTTING	Safeguarding the environment for the optimal health of the Community	Public Complaints Investigations	All	100% public complaints investigations completed within 5 working days of receipt of the complaint by the 30th of June 2018	% & turnaround time for public complaints investigations completed within 5 working days of receipt of the complaint	N/A	N/A	NOT APPLICABLE	(58) 100% public complaints investigations completed within 5 working days of receipt of the complaint by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	100% public complaints investigated/responded to within 5 working days of receipt of the complaint by the 30th of June 2019
BC & EH 11	NKPA 6 - CROSS CUTTING	Safeguarding the environment for the optimal health of the Community	Improve adherence of Unit to Environmental Health Norms and Standards in terms of the National Health Act	All	60% Compliance with Environmental Norms and Standards as prescribed by the National Health Act 2017(determined by the audit tool)	% Compliance with Environmental Norms and Standards as prescribed by the National Health Act by the 30th of June 2017	N/A	N/A	NOT APPLICABLE	66% Compliance with Environmental Norms and Standards as prescribed by the National Health Act by 30th June 2018	3 (100% - 129%)	N/A	N/A	80% Compliance with Environmental Norms and Standards as prescribed by the National Health Act by the 30th of June 2019 (determined by the audit tool)
BC & EH 12	NKPA 6 - CROSS CUTTING	Safeguarding the environment for the optimal health of the Community	Inspection of Air Pollution Industries	All	180 Air Pollution Industries/Institutions inspected annually for air pollution compliance by the 30th of June 2018	No. of Air Pollution Industries/Institutions inspected annually for air pollution compliance	N/A	N/A	NOT APPLICABLE	(249) Air Pollution Industries/Institutions inspected annually for air pollution compliance by the 30th of June 2018	4 (130% - 149%)	N/A	N/A	200 Air Pollution Industries/Institutions inspected annually for air pollution compliance by the 30th of June 2019

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017		ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019		
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET
BC & EH 13	NKPA 6 - CROSS CUTTING	Safeguarding the environment for the optimal health of the Community	Compliance and Enforcement	ALL	(100%) No. of compliance notices and summons issued for environmental health contraventions by the 30th of June 2018	(100%) No. of compliance notices and summons issued for environmental health contraventions by the 30th of June 2018	N/A	N/A	NOT APPLICABLE	(100%) No. of compliance notices and summons issued for environmental health contraventions by the 30th of June 2018	1175 (100%) No. of compliance notices and summons issued for environmental health contraventions by the 30th of June 2018	N/A	N/A	(100%) No. of compliance notices and summons issued for environmental health contraventions by the 30th of June 2019	
BC & EH 14	NKPA 6 - CROSS CUTTING	Safeguarding the environment for the optimal health of the Community	Health Education and Promotion	All	960 Health Education/Promotion sessions conducted annually by the 30th of June 2018	Number of Health Education/Promotion sessions conducted annually	N/A	N/A	NOT APPLICABLE	960 Health Education/Promotion sessions conducted annually by the 30th of June 2018	1087 Health Education/Promotion sessions conducted annually by the 30th of June 2018	N/A	N/A	960 Health Education/Promotion sessions conducted annually by the 30th of June 2019	
BC & EH 15	NKPA 6 - CROSS CUTTING	Safeguarding the environment for the optimal health of the Community	Communicable disease control	All	(100%) Notifiable diseases responded to and investigated within 5 working days by the 30th of June 2018	(100%) No. of Notifiable diseases responded to and investigated.	N/A	N/A	NOT APPLICABLE	(100%) Notifiable diseases responded to and investigated within 5 working days by the 30th of June 2018	77 (100%) Notifiable diseases responded to and investigated within 5 working days by the 30th of June 2018	N/A	N/A	(100%) Notifiable diseases responded to and investigated within 5 working days by the 30th of June 2019	
BC & EH 16	NKPA 6 - CROSS CUTTING	Safeguarding the environment for the optimal health of the Community	Permitting of premises	All	960 permit applications received and processed in terms of the Public Health Bylaws and other environmental health legislation by the 30th of June 2018	Number of permit applications received and processed in terms of the Public Health Bylaws and other environmental health legislation	N/A	N/A	NOT APPLICABLE	960 permit applications received and processed in terms of the Public Health Bylaws and other environmental health legislation by the 30th of June 2018	1003 permit applications received and processed in terms of the Public Health Bylaws and other environmental health legislation by the 30th of June 2018	N/A	N/A	960 permit applications received and processed in terms of the Public Health Bylaws and other environmental health legislation by the 30th of June 2019	



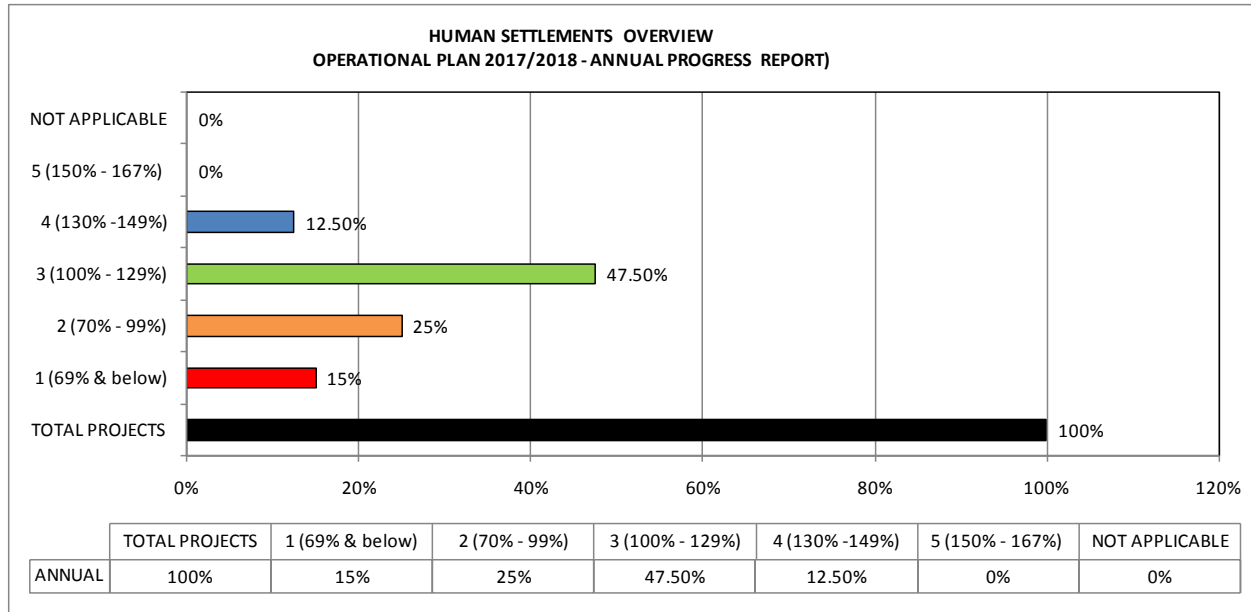
**HUMAN SETTLEMENTS OVERVIEW  
OPERATIONAL PLAN 2017/2018 - ANNUAL PROGRESS REPORT**

COLOUR	SCORE	DESCRIPTION	PERCENTAGE	KEY
	N/A	TOTAL PROJECTS	N/A	KEY
	1	NIL ACHIEVED	69% and below	
	2	TARGET PARTIALLY MET	70% - 99%	
	3	TARGET MET	100% - 129%	
	4	TARGET EXCEEDED	130% -149%	
	5	TARGET SIGNIFICANTLY EXCEEDED	150% - 167%	
	NOT APPLICABLE	N/A	N/A	

**1 HUMAN SETTLEMENTS OVERVIEW**

- 1.1 TOTAL PROJECTS: 40
- 1.1.1 OPERATING PROJECTS 40
- 1.1.2 CAPITAL PROJECTS 0

**1.2 GRAPHICAL REPRESENTATION OF PERFORMANCE: OPERATING PROJECTS**



PERFORMANCE REPORTING 2017/2018 FY – ANNUAL 2017/2018 PROGRESS REPORT

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017			ANNUAL 2017/2018 PROGRESS REPORT			2018 / 2019 ANNUAL TARGET		
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)		REASON FOR DEVIATION	CORRECTIVE MEASURE
							N/A	N/A	NOT APPLICABLE	Vetting of Tripartite agreement contract by DoHS for Edendale J2 & Quarry Housing Project completed by the 30th of June 2018	The target has not been achieved due to the fact that the Department requested additional information in order to prepare a submission to Technical Evaluation Committee (TEC), DoHS Project Monitor has confirmed that the information is sufficient in order for them to prepare a submission. Once the TEC approves, the extension of period of time for the contract, the Department will then vet the Contract and send it to the Municipality for vetting and approval.	1 (69% & below)		The required documents have since been submitted to accompany the application.	N/A
HS 13	NKPA 2 - BASIC SERVICE DELIVERY	HUMAN SETTLEMENTS	Edendale J2 and Quarry	15	Vetting of Tripartite agreement contract by DoHS for Edendale J2 & Quarry Housing Project completed by the 30th of June 2018	Date Vetting of Tripartite agreement contract by DoHS for Edendale J2 & Quarry Housing Project completed	N/A	N/A	NOT APPLICABLE	N/A	The target has not been achieved due to the fact that the Department requested additional information in order to prepare a submission to Technical Evaluation Committee (TEC), DoHS Project Monitor has confirmed that the information is sufficient in order for them to prepare a submission. Once the TEC approves, the extension of period of time for the contract, the Department will then vet the Contract and send it to the Municipality for vetting and approval.	1 (69% & below)	The required documents have since been submitted to accompany the application.	N/A	
HS 14	NKPA 2 - BASIC SERVICE DELIVERY	HUMAN SETTLEMENTS	Edendale Bulwer	14	WULA application for Edendale Bulwer prepared and submitted to the Department of Water and Sanitation for approval by the 30th of June 2018	Date WULA application for Edendale Bulwer prepared and submitted to the Department of Water and Sanitation for approval	N/A	N/A	N/A	2 (70% - 99%)	WULA application for Edendale Bulwer prepared and submitted to the Department of Water and Sanitation for approval by the 30th of June 2018	1 (69% & below)	The target was not achieved due to the fact that the Town Planning Layout to be used in the submission of the WULA application has not been approved by the community.	N/A	WULA application for Edendale Bulwer submitted to the Department of Water and Sanitation
							N/A	N/A			Final Town Planning Layout to be used in the WULA application has not been chosen by community	N/A	To hold community meeting where community will choose the final Town Planning layout that will be final to the project.	N/A	N/A

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT				ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019				
							2016/2017		2017/2018		2017/2018		2017/2018		REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)						
HS 15	NKPA 2 - BASIC SERVICE DELIVERY	HUMAN SETTLEMENTS	Hollingwood PF/ Ethembeni	35	Progress report on the presentation of stage 1 funding application to the Technical Evaluation Committee (TEC) DoHS by the 30th of June 2018	Date Stage 1 funding application for Alternative sites for Hollingwood (Sobantu upgrading /Sirus) completed and submitted to the DoHS	Draft Environmental Impact Assessment Report prepared and submitted to KZNEDTEA by the 30th of June 2016	Draft Environmental Impact Assessment Report prepared and submitted to KZNEDTEA. However the response received prohibits human habitation on the land due to proximity to landfill site and purification works. Alternative pieces of land have been identified and feasibility studies will be conducted in 2017/18.	3 (100% - 129%)	3 (100% - 129%)	Progress report on the presentation of stage 1 funding application to the Technical Evaluation Committee (TEC) DoHS by the 30th of June 2018	The Stage 1 Funding application was submitted to the DoHS for consideration and approval. According to the DoHS project minor the project could not be funded in this financial year due to an increased number of project in the pipeline.	3 (100% - 129%)	N/A	N/A	N/A	N/A		
HS 16	NKPA 2 - BASIC SERVICE DELIVERY	HUMAN SETTLEMENTS	Kitalanyoni	12	Draft BAR for Kitalanyoni prepared and submitted to the DEDTEA by the 30th of June 2016	Date Draft BAR for Kitalanyoni prepared and submitted to the DEDTEA	Draft Environmental Impact Assessment Report prepared and submitted to KZNEDTEA by the 30th of June 2016	The Tripartite Agreement Contract is with the Municipality once the contract has been signed. The Service provider will be able to submit all work undertaken	1 (69% & below)	1 (69% & below)	Draft BAR for Kitalanyoni prepared and submitted to the DEDTEA by the 30th of June 2016	Draft Bar application has been submitted to Council. Implementing Agent is awaiting payment from the Department. Invoices were sent to the Department and returned for correction.	2 (70% - 99%)	N/A	Implementing Agent is awaiting payment from the Department. Invoices were sent to the Department and returned for correction	Invoices have been corrected and sent to the Department for processing	N/A		
HS 17	NKPA 2 - BASIC SERVICE DELIVERY	HUMAN SETTLEMENTS	Kwa30	10	Draft BAR for Kwa30 prepared and submitted to the DEDTEA by the 30th of June 2018	Date Draft BAR for Kwa30 prepared and submitted to the DEDTEA	Draft Environmental Impact Assessment Report prepared and submitted to KZNEDTEA by the 30th of June 2016	The Tripartite Agreement Contract is with the Municipality once the contract has been signed. The Service provider will be able to submit all work undertaken.	1 (69% & below)	1 (69% & below)	Draft BAR for Kwa30 prepared and submitted to the DEDTEA by the 30th of June 2018	the BAR report has been submitted to the Department by the Implementing Agent.	3 (100% - 129%)	N/A	N/A	N/A	N/A		
HS 18	NKPA 2 - BASIC SERVICE DELIVERY	HUMAN SETTLEMENTS	Glenwood South East Sector IRDP	37	Tender Evaluation process for Glenwood South East Sector IRDP commenced by the 30th of June 2017	Date Tender Evaluation process for Glenwood South East Sector IRDP commenced	Implementing Agent for Sector IRDP housing appointed by the 30th of June 2017	BID Evaluation Report was presented on the 7th of June 2017 to the BID evaluation committee. The report was deferred back to SCM for amendments.	2 (70% - 99%)	2 (70% - 99%)	Tender Evaluation process for Glenwood South East Sector IRDP commenced by the 30th of June 2017	Tender was advertised with closing date of 22 March 2018. Subsequently, an addendum was advertised with a new closing date for submission being 04 April 2018. Documents were received by SCM and are undergoing the necessary processes.	2 (70% - 99%)	N/A	The Evaluation by Supply Chain Department took some time, but resulting in the protracted delays	Assist SCM with all relevant information needed during this process	6 x housing consumer education session conducted by the 30th of June 2018	N/A	

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019				
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET	
															ANNUAL ACTUAL
HS 19	NKPA 2 - BASIC SERVICE DELIVERY	HUMAN SETTLEMENTS	Peace Valley 2	23	Tender Award completed for the appointment of an implementing Agent from Panel of IA's for Peace Valley 2 completed by the 30th of June 2018	Date Tender Award completed for the appointment of an implementing Agent from Panel of IA's for Peace Valley 2 completed by the 30th of June 2018	2 x properties acquired for housing construction by the 30th of June 2017	The target has not been achieved due to budget constraints at GEVDI office. Since the land has not yet been acquired by the Municipality the DoHS emphasised that they will not provide funding for the project until the land has been acquired and transferred to the Municipality.	1 (69% & below)	1 (69% & below)	Tender Award completed for the appointment of an implementing Agent from Panel of IA's for Peace Valley 2 completed by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	N/A
HS 20	NKPA 2 - BASIC SERVICE DELIVERY	HUMAN SETTLEMENTS	Copesville	29	WULA application for Copesville prepared and submitted to the Department of Water and Sanitation for approval by the 31st of July 2017	Date WULA application for Copesville prepared and submitted to the Department of Water and Sanitation for approval	N/A	N/A	NOT APPLICABLE	NOT APPLICABLE	WULA application for Copesville prepared and submitted to the Department of Water and Sanitation for approval by the 31st of July 2017	3 (100% - 129%)	N/A	N/A	N/A
HS 21	NKPA 2 - BASIC SERVICE DELIVERY	HUMAN SETTLEMENTS	Signal Hill	26	Tripartite Agreement Contract for Signal Hill finalised by the 30th of June 2018	Date Tripartite Agreement Contract for Signal Hill finalised	N/A	N/A	NOT APPLICABLE	NOT APPLICABLE	Tripartite Agreement for Signal Hill is not yet finalised	1 (69% & below)	N/A	N/A	N/A
HS 22	NKPA 2 - BASIC SERVICE DELIVERY	HUMAN SETTLEMENTS	Harewood	20	Tender Award completed for the appointment of an implementing Agent for Harewood completed by the 30th of June 2018	Date Tender Award completed for the appointment of an implementing Agent for Harewood completed	N/A	N/A	NOT APPLICABLE	NOT APPLICABLE	Tender award has been completed. Bid adjudication committee has approved the appointment of the implementing Agent (IA).	3 (100% - 129%)	N/A	N/A	N/A
HS 23	NKPA 2 - BASIC SERVICE DELIVERY	HUMAN SETTLEMENTS	Bhobhono/Masomini	20	Pre-feasibility studies commenced for Stage 1 (Bhobhono / Masomini) by the 30th of June 2018	Date Pre-feasibility studies commenced for Stage 1 (Bhobhono / Masomini)	N/A	N/A	NOT APPLICABLE	NOT APPLICABLE	Pre-feasibility studies for stage one studies for the Bhobhono Project have Commenced.	4 (130% - 149%)	N/A	N/A	N/A

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017			ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019		
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION		CORRECTIVE MEASURE	ANNUAL TARGET
HS 24	NKPA 2 - BASIC SERVICE DELIVERY	HUMAN SETTLEMENTS	Caluza/Smero	20	Feasibility studies report for Stage 1 (Caluza/Smero) submitted to the Municipality for Assessment by the 30th of June 2018	Date Feasibility studies report for Stage 1 (Caluza/Smero) submitted to the Municipality for Assessment	N/A	N/A	NOT APPLICABLE	Feasibility studies report for Stage 1 (Caluza/Smero) submitted to the Municipality for Assessment by the 30th of June 2018	Feasibility studies have been submitted for assessment	3 (100% - 129%)	N/A	N/A	1 x report prepared and submitted to the Municipal Planning Tribunal (MPT) on objections and responses to Town Planning Sub-Unit by the 30th of June 2019	
HS 25	NKPA 2 - BASIC SERVICE DELIVERY	HUMAN SETTLEMENTS	Snathing Phase 1	11	Feasibility studies report for Stage 1 (Snathing Phase 1) submitted to the Municipality for Assessment by the 30th of June 2018	Date Feasibility studies report for Stage 1 (Snathing Phase 1) submitted to the Municipality for Assessment	N/A	N/A	2 (70% - 99%)	The implementing agent has submitted feasibility studies report for stage 1 for assessment.	N/A	3 (100% - 129%)	N/A	N/A	N/A	
HS 27	NKPA 2 - BASIC SERVICE DELIVERY	HUMAN SETTLEMENTS	Willowfontein Terminus	14	Obtain MEC recommendation with regards to Conditional Funding application by the 30th June 2018	Date Conditional Funding Application (Willowfontein Terminus) prepared & Submitted to the TEC	N/A	N/A	NOT APPLICABLE	Obtain MEC recommendation with regards to Conditional Funding application by the 30th June 2018	The target was not achieved as the DoHS has requested a meeting with the municipality to further discuss the funding application	N/A	1 (69% & below)	N/A	Meeting with DoHS and Municipality to be convened	Obtain MEC approval by 30th June 2019
HS 28	NKPA 2 - BASIC SERVICE DELIVERY	HUMAN SETTLEMENTS	Nhazatsho	11	Conditional Funding Application for (Nhazatsho/ Snathing Phase 2) drafted by the 30th of June 2018	Date Conditional Funding Application for (Nhazatsho/ Snathing Phase 2) drafted	N/A	N/A	NOT APPLICABLE	Conditional Funding Application for (Nhazatsho/ Snathing Phase 2) drafted by the 30th of June 2018	Funding application submitted to DoHS on the 23rd of April 2018 for assessment.	4 (130% - 149%)	N/A	N/A	N/A	N/A
HS 29	NKPA 2 - BASIC SERVICE DELIVERY	Implementation	Willowfontein EE Phase 1	17	1 x report for Willowfontein EE Phase 1 prepared and submitted to BEC by the 31st of January 2018	Number & Date report for Willowfontein EE Phase 1 prepared and submitted to BEC b	N/A	N/A	NOT APPLICABLE	1 x report for Willowfontein EE Phase 1 prepared and submitted to BEC by the 31st of January 2018	N/A	3 (100% - 129%)	N/A	N/A	N/A	Final Environmental Assessment submitted to EDTEA by June 2019

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT											
							2016/2017		ANNUAL 2017/2018 PROGRESS REPORT		2018 / 2019							
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET			
HS 30	NKPA 2 - BASIC SERVICE DELIVERY	Implementation	Wirewall Rectification Project	10, 15, 17, 23, 16, 14	140 Houses completed for Wirewall Rectification Project by the 30th of June 2018	Number of Houses completed for Wirewall Rectification Project	Completion of 60 Units and Renovation of 50 Units.	24 units have been completed. 8 Units are at roof level and 12 units are at wall-plate level. 20 units have been handed over. Building plans have been approved and began. Renovation to one double storey and one single unit completed. Temporary camp 50 units completed. The IA has submitted a BOQ for renovations to DoHS and still waiting for an approval from consultant BMK. Last approval was on 16 December 2016. The IA has requested to demolish further structures from DoHS.	3 (100% - 129%)	2 (70% - 99%)	140 Houses completed for Wirewall Rectification Project by the 30th of June 2018	85 units have been completed and handed over. 8 units are at hollow block slab, and 17 units at wall plate, 1 platform have been out.	2 (70% - 99%)	Rectification of amexure D with new 5.5% escalation. 10x10x10 resolution Building costs escalation. the DoHS. Relax town planning approval. scheme based resolution dated 16 September 2014.	Fix 5.5% escalation on amexure D. realign subsidy quantum based on 10x10x10 resolution by the DoHS. Relax town planning approval. scheme based resolution dated 16 September 2014.	To acquire all affected land parcels		
HS 31	NKPA 2 - BASIC SERVICE DELIVERY	Implementation	Lot 182	11	106 x new housing units completed for Lot 182 by the 30th of June 2018	Number of new housing units completed for Lot 182	Tender advertised for the construction of 110 new housing units in ward 11 Lot 182 by the 30th of June 2017	The existing implementing agent has reaffirmed their continuation on the project. The revised tripartite agreement has been received and will be signed by 30 August 2017.	3 (100% - 129%)	N/A	*106 x new housing units completed for Lot 182 by the 30th of June 2018	N/A	The contractor has completed remedial works for NHBRC late enrolment houses. Fc to send report and supporting documents to NHBRC in order to have payment released, now that tags are complete. There are now 28 new wall plate on the ground and 11 of these units have been roofed. 24 slaps also completed.	1 (69% & below)	N/A	House plans changes. Sites under power lines. Beneficiary approved on Park Site. Resolving outstanding NHBRC Late Enrolment. 8 site do not have enough space therefore existing structures has to be demolished. 13 sites are undergoing swaps. 10 beneficiaries have applied and waiting approval.	"The IA is preparing record drawing, this is ongoing. Eskom has advised for clearance distance near power lines. PSC is handling this issue. 5 site has been attended, this is ongoing. The PSC will now sign the beneficiary list. These beneficiaries will only receive little deeds to their sites."	Business Plan for Stage 1 Activities
HS 32	NKPA 2 - BASIC SERVICE DELIVERY	Implementation	Vulindlela Rural Housing Project	1 to 9	2640 x new housing units constructed in wards 1 - 9 (Vulindlela Rural Housing Project) by the 30th of June 2018	Number of new housing units constructed in wards 1 - 9 (Vulindlela Rural Housing Project)	2250 x new housing units constructed in wards 1 - 9 (Vulindlela Rural Housing Project) by the 30th of June 2017	3235 x new housing units constructed in wards 1-9 (Vulindlela Rural Housing Project) by 30 April 2017	4 (130% - 149%)	N/A	*2640 x new housing units constructed in wards 1 - 9 (Vulindlela Rural Housing Project) by the 30th of June 2018	3697 housing units completed	4 (130% - 149%)	N/A	N/A	Submission of SPLUMA application to the Municipality by 30 June 2018.		



OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	PERFORMANCE REPORTING 2017/2018 FY - ANNUAL 2017/2018 PROGRESS REPORT				ANNUAL 2017/2018 PROGRESS REPORT				2016 / 2019				
							2016/2017		2017/2018		2017/2018		2017/2018		REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)						
HS 33	NKPA 2 - BASIC SERVICE DELIVERY	Implementation	Edeenda Unit s Phase 8 Ext.	10	125 x new housing units constructed in ward 10 (Edeenda Unit s Phase 8 Ext.) by the 30th of June 2018	Number of new housing units constructed in ward 10 (Edeenda Unit s Phase 8 Ext.)	60 x new housing units constructed in ward 10 (Edeenda Unit s Phase 8 Ext.) by the 30th of June 2017	8 Units have been completed and handed, 10 units are at roof level, 20 units are at wall plate level, 11 slabs have been cast.	2 (70% - 99%)	1 (69% & below)	N/A	54 Completions, 54 Roof Levels, 48 Wall Plate and 39 Foundations	1 (69% & below)	No New builds, no new site agent appointed on site since they have been a dispute between the site agent and the labours, number of meetings have been scheduled, on when the site will be reopened again and start construction, meetings held for resolution.	N/A	Meetings to be held to reach resolution.	Town Planning Application be complete by 30 June 2019.		
HS 34	NKPA 2 - BASIC SERVICE DELIVERY	Implementation	Happy Valley Housing project	32	Tripartite agreement for (Happy Valley Housing project) concluded and signed by the 30th of June 2018	Date Tripartite agreement for (Happy Valley Housing project) concluded and signed	16 x temporary housing units completed in ward 32 (Happy Valley Housing project) by the 30th of June 2017.	Project at tender Evaluation Stage	1 (69% & below)	N/A	N/A	Tripartite amended and awaits the manager to approve and sign.	2 (70% - 99%)	Cost escalation proposal, awaiting the approval for the application submitted to head of human settlements.	N/A	Motivational letter serving as an application for the cost escalation approval	Signing of Tripartite agreement contract by the HOD, City Manager and Implementing Agent		
HS 35	NKPA 2 - BASIC SERVICE DELIVERY	Implementation	Site 11 Housing project	32	Tripartite agreement for (Site 11 Housing project) concluded and signed by the 30th of June 2018	Date Tripartite agreement for (Site 11 Housing project) concluded and signed	20 x temporary housing units completed in ward 32 (Site 11 Housing project) by the 30th of June 2017	Project at tender Evaluation Stage	1 (69% & below)	N/A	N/A	Tripartite amended and awaits the manager to approve and sign.	2 (70% - 99%)	Cost escalation proposal, awaiting the approval for the application submitted to head of human settlements.	N/A	Motivational letter serving as an application for the cost escalation approval	Obtain MEC approval by 30th June 2019		
HS 36	NKPA 2 - BASIC SERVICE DELIVERY	Implementation	Thamboville Housing project	38	Tripartite agreement for (Thamboville Housing project) concluded and signed by the 30th of June 2018	Date Tripartite agreement for (Thamboville Housing project) concluded and signed by the 30th of June 2018	25 x temporary housing units completed in ward 38 (Thamboville Housing project) by the 30th of June 2017s.	Project at tender Evaluation Stage	1 (69% & below)	N/A	N/A	The Bilateral agreement has been drafted but not signed	2 (70% - 99%)	Msunduzi Municipality need to have an agreement with the Department of Human settlement before having the agreement with the Implementing Agent, Cost escalation proposal awaiting for the approval.	N/A	Motivational letter serving as an application for the cost escalation approval	Obtain MEC approval by 30th June 2019		
HS 37	NKPA 2 - BASIC SERVICE DELIVERY	Implementation	Glenwood Q-Section Housing project	38	Tripartite agreement for (Glenwood Q-Section Housing project) concluded and signed by the 30th of June 2018	Date Tripartite agreement for (Glenwood Q-Section Housing project) concluded and signed	20 x temporary housing units completed in ward 38 (Glenwood Q-Section Housing project) by the 30th of June 2017.	Project at tender Evaluation Stage	1 (69% & below)	N/A	N/A	Tripartite amended and awaits the manager to approve and sign.	2 (70% - 99%)	Cost escalation proposal awaiting the approval for the application submitted to head of human settlements.	N/A	Motivational letter serving as an application for the cost escalation approval			

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017			ANNUAL 2017/2018 PROGRESS REPORT			CORRECTIVE MEASURE	ANNUAL TARGET	
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)			REASON FOR DEVIATION
							PERFORMANCE MEASURE	PERFORMANCE MEASURE	PERFORMANCE MEASURE	PERFORMANCE MEASURE	PERFORMANCE MEASURE	PERFORMANCE MEASURE			PERFORMANCE MEASURE
HS 38	NKPA 2 - BASIC SERVICE DELIVERY	Implementation	Thembaile Housing project	38	Tripartite agreement for (Thembaile Housing project) concluded and signed by the 30th of June 2018	Date Tripartite agreement for (Thembaile Housing project) concluded and signed	25 x temporary housing units completed in ward 38 (Thembaile Housing project) by the 30th of June 2017	Project at tender Evaluation Stage	1 (69% & below)	1 (69% & below)	The Bilateral agreement has been drafted but not signed	2 (70% - 99%)	Msunduzi Municipality need to have an application for the cost escalation approval	N/A	
HS 55	NKPA 6 - CROSS CUTTING	HUMAN SETTLEMENTS	Consolidation and Submission of Monthly Operational Performance Reports to OMC	N/A	12 x Monthly Human Settlements Operational Performance Reports consolidated and submitted to OMC by the 30th of June 2018	Number of Monthly Human Settlements Operational Performance Reports consolidated and submitted to OMC	N/A	N/A	NOT APPLICABLE	NOT APPLICABLE	12 x Monthly Human Settlements Operational Performance Reports consolidated and submitted to OMC by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	12 x Monthly Human Settlements Operational Performance Reports consolidated and submitted to OMC by the 30th of June 2018
HS 56	NKPA 6 - CROSS CUTTING	HUMAN SETTLEMENTS	Consolidation and Submission of SDBIP/OP Performance Report to PMS	N/A	12 x monthly Human Settlements SDBIP/OP Operational Plan Performance Reports prepared and submitted to PMS by the 30th of June 2018	Number of monthly Human Settlements SDBIP/OP Operational Plan Performance Reports prepared and submitted to PMS	N/A	N/A	NOT APPLICABLE	NOT APPLICABLE	12 x monthly Human Settlements SDBIP/OP Operational Plan Performance Reports prepared and submitted to PMS by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	12 x monthly Human Settlements SDBIP/OP Operational Plan Performance Reports prepared and submitted to PMS by the 30th of June 2018
HS 57	NKPA 6 - CROSS CUTTING	HUMAN SETTLEMENTS	Consolidation and Submission of Quarterly Accreditation Performance Reports to DoHS	N/A	4 x Accreditation Quarterly Performance Reports consolidated and submitted to DoHS by the 30th of June 2018	Number of Accreditation Quarterly Performance Reports consolidated and submitted to DoHS	N/A	N/A	NOT APPLICABLE	NOT APPLICABLE	4 x Accreditation Quarterly Performance Reports consolidated and submitted to DoHS by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	4 x Accreditation Quarterly Performance Reports consolidated and submitted to DoHS by the 30th of June 2018
HS 58	NKPA 6 - CROSS CUTTING	HUMAN SETTLEMENTS	Preparation and Submission of Quarterly Human Settlements Forum Report	N/A	4 x quarterly Human Settlements Forum Reports prepared and submitted to SMC by the 30th of June 2018	Number of quarterly Human Settlements Forum Reports prepared and submitted to SMC by the 30th of June 2018	N/A	N/A	NOT APPLICABLE	NOT APPLICABLE	4 x quarterly Human Settlements Forum Reports prepared and submitted to SMC by the 30th of June 2018	3 (100% - 129%)	N/A	N/A	4 x quarterly Human Settlements Forum Reports prepared and submitted to SMC by the 30th of June 2018
HS 59	NKPA 6 - CROSS CUTTING	HUMAN SETTLEMENTS	Creation of Human Settlements Filling System	N/A	100% Fully functioning filling system for Human Settlements completed by the 31st of December 2017	% Fully functioning filling system for Human Settlements completed	N/A	N/A	NOT APPLICABLE	NOT APPLICABLE	The filling system is functional however the filling still in progress	2 (70% - 99%)	Creation (maintaining) the new filling system were required first, before sorting out the old files	N/A	To relocate all files from strong room by the 31st of December 2018

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017			ANNUAL 2017/2018 PROGRESS REPORT				2018 / 2019					
							ANNUAL TARGET 16/17	ACTUAL 1,2,3,4,5, Not Applicable	ACTUAL 1,2,3,4,5, Not Applicable	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)	REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET	ANNUAL ACTUAL	ANNUAL ACTUAL	REASON FOR DEVIATION	CORRECTIVE MEASURE	ANNUAL TARGET
HS 80	NKPA 6 - CROSS CUTTING	HUMAN SETTLEMENTS	Maintenance of Human Settlements Filling System	N/A	100% Maintenance of the Human Settlements Filling System by the 30th of June 2018	% Maintenance of the Human Settlements Filling System	N/A	N/A	NOT APPLICABLE	100% Maintenance of the Human Settlements Filling System by the 30th of June 2018	N/A	3 (100% - 129%)	N/A	100% Maintenance of the Human Settlements Filling System by the 30th of June 2018	N/A	N/A	100% Maintenance of the Human Settlements Filling System by the 30th of June 2018		
HS 81	NKPA 6 - CROSS CUTTING	HUMAN SETTLEMENTS	Housing Consumer Education	Various	6 x housing consumer education session conducted by the 30th of June 2018	Number of housing consumer education session conducted	N/A	N/A	NOT APPLICABLE	6 x housing consumer education session conducted by the 30th of June 2018	N/A	3 (100% - 129%)	N/A	6 informal settlements added to the GIS Database	N/A	N/A	6 informal settlements added to the GIS Database		
HS 82	NKPA 6 - CROSS CUTTING	HUMAN SETTLEMENTS	Re-establishment of Informal and establishment of Project Steering Committees (PSCs) for new Planning Projects	Various	12 x project PSCs established by the 30th of June 2018	Number of project PSCs established/re-established	N/A	N/A	NOT APPLICABLE	14 x project PSCs established/re-established by the 30th of June 2018	N/A	4 (130% - 149%)	N/A		N/A	N/A			
HS 83	NKPA 6 - CROSS CUTTING	HUMAN SETTLEMENTS	Project Steering Committee (PSCs) Meetings	Various	22 x PSC meetings facilitated by the 30th of June 2018	Number of PSC meetings facilitated	N/A	N/A	NOT APPLICABLE	35 x PSC meetings facilitated by the 30th of June 2018	N/A	4 (130% - 149%)	N/A	20 x PSC meetings facilitated by the 30th of June 2018	N/A	N/A	20 x PSC meetings facilitated by the 30th of June 2018		
HS 84	NKPA 6 - CROSS CUTTING	HUMAN SETTLEMENTS	Updating of Informal Settlement profiles	Various	12 x informal settlements profiles updated by the 30th of June 2017	Number of informal settlements profiles updated	N/A	N/A	NOT APPLICABLE	12 x informal settlements profiles updated by the 30th of June 2018	N/A	3 (100% - 129%)	N/A	10 x informal settlements profiles updated by the 30th of June 2017	N/A	N/A	10 x informal settlements profiles updated by the 30th of June 2017		
HS 85	NKPA 6 - CROSS CUTTING	HUMAN SETTLEMENTS	Prepare relocation plan for Imballi Crossing (IRPTN)	Crossing Informal settlement Ward 19, 23	The relocation plan and procedure for the informal households residing in the IRPTN route finalised by the 31st of May 2018	Date the relocation plan and procedure for the informal households residing in the IRPTN route finalised	N/A	N/A	NOT APPLICABLE	The relocation plan and procedure for the informal households residing in the IRPTN route finalised by the 31st of May 2018	N/A	3 (100% - 129%)	N/A		N/A	N/A			
HS 86	NKPA 6 - CROSS CUTTING	HUMAN SETTLEMENTS	Prepare relocation plan for Edendale Town Centre and NDPG programmes	22	The relocation plan and procedure for the informal households residing on land required for the Edendale Town Centre finalised by the 31st of May 2018	Date the relocation plan and procedure for the informal households residing on land required for the Edendale Town Centre finalised	N/A	N/A	NOT APPLICABLE	The relocation plan and procedure for the informal households residing on land required for the Edendale Town Centre finalised by the 31st of May 2018	N/A	3 (100% - 129%)	N/A		N/A	N/A			
	NKPA 6 - CROSS CUTTING	HUMAN SETTLEMENTS	Prepare relocation Plan for the Spoornet relocation	32			N/A	N/A			N/A				N/A	N/A			

OP REFERENCE	NATIONAL KEY PERFORMANCE AREA	PROGRAMME	PROJECT	WARD	ANNUAL TARGET / OUTPUT	PERFORMANCE MEASURE	2016/2017			ANNUAL 2017/2018 PROGRESS REPORT			2018 / 2019		
							ANNUAL TARGET 16/17	ACTUAL 16/17	ACTUAL (1,2,3,4,5, Not Applicable)	ANNUAL TARGET	ANNUAL ACTUAL	ACTUAL (1,2,3,4,5, Not Applicable)		REASON FOR DEVIATION	CORRECTIVE MEASURE
HS 67	NKPA 6 - CROSS CUTTING	"HUMAN SETTLEMENTS PLANNING"	Relocation of Informal settlements in the Edendale Town Centre	22	Stage 1 Application for the relocation of Informal settlements in the Edendale Town Centre prepared & submitted to the DOHS by the 31st of March 2018	Date Stage 1 Application for the relocation of Informal settlements in the Edendale Town Centre prepared & submitted to the DOHS	N/A	N/A	NOT APPLICABLE	Stage 1 Application for the relocation of Informal settlements in the Edendale Town Centre prepared & submitted to the DOHS by the 31st of March 2018	The Funding has been prepared by the Human Settlements Planning Unit and is currently awaiting the DOHS by the 31st of March 2018	To conduct a social survey and prepare housing needs register.	Stage 1 funding application for Hollingwood PF/Ethembeni/Sobantu Housing upgrade completed and submitted to the DOHS by the 30th of June 2019		
HS 68	NKPA 6 - CROSS CUTTING NKPA 2 - BASIC SERVICE DELIVERY	Human Settlements	Handing over of completed housing units	52 Various	100% hand-over of completed housing units to approved beneficiaries by the 30th of June 2018	% hand-over of completed housing units to approved beneficiaries	N/A	N/A	NOT APPLICABLE	N/A	N/A	N/A	100% hand-over of completed housing units to approved beneficiaries by 30 June 2018		
HS 69	NKPA 2 - BASIC SERVICE DELIVERY	Human Settlements	National Housing Needs Register (NHNR)	All	NHNR roll-out plans prepared & submitted to SMC for approval by the 30th of June 2018	Date NHNR roll-out plans prepared & submitted to SMC for approval	N/A	N/A	NOT APPLICABLE	N/A	N/A	N/A	Capturing of 3000 housing needs on the NHNR		











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